

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY**

February 19, 2025

59175

59204

BUFFALO SEWER AUTHORITY

REGULAR MEETING

February 19, 2025

9:00 A.M.

**Buffalo City Hall, 65 Niagara Square Room 1038
Teleconference +1 917- 933-2166, ID #824 695 904#**

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of January 8, 2025	59175
2	Approval of Consent Agenda	59176-91
	A. Informative: Temporary Investments	
	B. Informative: Reallocation of Funds	
	C. Informative: Report on the Condition of the Liability and Casualty Reserve Fund	
	D. Informative: Report on Fiscal Year 2024-2025 Rates and Charges for Sewer Services	
	E. Claim Against Liability and Casualty Reserve Fund	
	F. Request for Leave of Absence	
	G. Request for Leave of Absence	
	H. Amendment to the Schedule of Job Classification Plan	
	I. Amendment to the Schedule of Job Classification Plan	
	J. Confirmation of Appointments	
	K. Tuition Reimbursement	
	L. Tuition Assistance	
3	Authorization for Change Order to Blanket Purchase Order No. 22500090	59192-94

4	Change Order No. 2 - Contract No. 82000045 In-Plant High Pressure Steam System Maintenance Services	59195-97
5	Authorization to Purchase a Vehicle Under the Onondaga Bid 106-19 2025	59198
6	Authorization to Purchase Dump Body Installation Under the Onondaga Bid 106-19 2025	59199
8	Report On Bids Received - Cornelius Creek CSO Backwater Gate Flooding Mitigation Project	59200-201
8 9	Change Order No. Cr-B-02, Bird Island Wastewater Treatment Facility Secondary System Rehabilitation and Upgrades, Contract B – Cleaning, Contract No. 82000050	59202-203
11	Adjournment of Meeting	59204

ATTACHMENTS

Attachment A: Buffalo Sewer Authority Report on Fiscal Year 2024-25 Rates and Charges for Sewer Services

CALL OF THE ROLL

Present:	Herbert Bellamy, Jr.	Chairman of Board
	Christopher Roosevelt	Vice Chairman of the Board
	Eleanor Petrucci	Secretary of the Board
	Charles Riley	Executive Secretary
	Cheryl Colston	General Counsel
	Adam Sassone	Secretary to General Manager
	Alexander Emmerson	Treatment Plant Superintendent
	Rosaleen Nogle, P.E.	Assistant Principal Engineer
	Joel Renzoni	Director of Sewer Maintenance
	Timothy Blake	Senior Instrument Technician
	LaToya Cunningham	Special Assistant
	Desiree Briggs	Preventive Maintenance Coordinator
	Regina Harris	Senior Engineer
	Dax Blake	Arcadis
	Nadia Mugisha, P.E.	Arcadis
	Walter Walker, P.E.	TY-Lin
	Laura Surdej	Erie County Department of Sewerage
	Carol Burns	Executive Assistant to Comptroller

The meeting was called to order at 9:36 AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of January 8, 2025

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MRS. PETRUCCI</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

ITEM NO. 2

APPROVAL OF CONSENT AGENDA

CONTENTS

- A. Informative: Temporary Investments
- B. Informative: Reallocation of Funds
- C. Informative: Report on the Condition of The Liability and Casualty Reserve Fund
- D. Informative: Report on Fiscal Year 2024-2025 Rates and Charges for Sewer Services
- E. Claim Against Liability and Casualty Reserve Fund
- F. Request for Leave of Absence
- G. Request for Leave of Absence
- H. Amendment to the Schedule of Job Classification Plan
- I. Amendment to the Schedule of Job Classification Plan
- J. Confirmation of Appointments
- K. Tuition Reimbursement
- L. Tuition Assistance

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 19, 2025

2-A

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

As of December 31st, 2024

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	MONEY MARKET		\$6,189,037.36	Key	0.01%	Public NOW
19-Dec-24	3-Jan-25	15	\$8,999,148.63	Key Banc Capital	4.22%	\$15,851.37
			\$15,188,185.99			
LIABILITY AND CASUALTY RESERVE FUND						
31-Jul-12	MONEY MARKET		\$243,096.47	Key	0.01%	Public NOW
17-Oct-24	16-Jan-25	91	\$771,166.93	Key Banc Capital	4.48%	\$8,833.07
			\$1,014,263.40			
OPERATING FUND						
31-Jul-12	SUPER NOW		\$3,472,171.23	Key	0.01%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	SUPER NOW		\$28,498.35	Key	0.01%	Public NOW
SURPLUS FUND						
21-Nov-24	15-May-25	175	\$623.61	Wilmington U.S. Treasury	4.79%	
			\$10,004,262.50	Key Banc Capital	4.50%	\$223,737.50
			\$10,004,886.11			
NET REVENUE FUND						
4-Oct-25	28-Jan-25	116	\$228,969.99	Wilmington U.S. Treasury		
			\$7,499,639.87	Key Banc Capital	4.38%	\$107,360.13
26-Nov-24	28-Jan-25	63	\$7,499,174.78	Key Banc Capital	4.37%	\$57,825.22
26-Dec-24	28-Jan-25	33	\$9,999,629.75	Key Banc Capital	4.17%	\$38,370.25
31-Oct-24	25-Feb-25	117	\$7,998,401.65	M&T Securities	4.42%	\$116,598.35
			\$33,225,816.04			

BSA 2021 EIB FUND

			\$324,902.08	Cash	0.00%	
14-Nov-24	8-May-25	175	\$32,615,964.44	Key Banc Capital	4.26%	\$690,035.56
12-Dec-24	5-Jun-25	175	\$9,982,955.78	M&T Securities	4.16%	\$206,044.22
19-Dec-24	5-Jun-25	168	\$10,101,004.00	M&T Securities	4.14%	\$198,996.00
			\$53,024,826.30			

DEBT RESERVE FUND

Series J						
02-Jul-14	13-Nov-33	7076	\$278,395.02	UST State/Local Govt	2.70%	
Series K						
02-Jul-14	15-Feb-33	6803	\$194,245.26	UST State/Local Govt	2.70%	
Series L						
12-Nov-15	1-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%	
Series M						
27-Jun-14	1-May-44	10901	\$585,063.94	UST State/Local Govt	2.70%	
Series N						
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%	
EFC 2021						
			\$561.78	Wilmington U.S. Treasury	4.79%	
22-Aug-24	13-Feb-25	175	\$349,820.69	Key Banc Capital	4.70%	\$8,179.31
			\$350,382.47			
			\$0.01			
DSF PRIN &INT						
Wilmington Fund						

DSF 2021 EIB

\$731,325.95	Wilmington Fund	4.79%
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RECEIVE & FILE

Board Meeting of February 19th, 2025

2-B

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

12/17/2024	00380103 INCIN Gas	-\$2,500.00	00390103 HAMBURG Drain Float	\$2,500.00
12/20/2024	00380107 INCIN Machinery & Equipment	-\$25,000.00	00380106 INCIN Maintenance Contract	\$25,000.00
01/23/2025	00200105 PLAN Clothing Safety	-\$7,162.24	00200107 PLAN Maintenance Contract	\$7,162.24

Sewer Maintenance

12/20/2024	00650106 SWRM, ED Licenses	-\$125,000.00	00650107 SWRM Special Structures	\$125,000.00
01/23/2025	00690106 AUTO Repairs	-\$1,500.00	00690105 AUTO Repairs	\$1,500.00

Financial Contingency

12/18/2024	00800183 Financial Contingency	-\$600.00	00110106 ADMIN Lease of Vehicles	\$600.00
01/27/2025	00800183 Financial Contingency	-\$2,000.00	00110105 ADMIN Office Supplies	\$2,000.00
01/27/2025	00800183 Financial Contingency	-\$4,000.00	00200107 PLAN Office Equipment	\$4,000.00
01/30/2025	00800183 Financial Contingency	-\$1,000.00	00110106 ADMIN ED Licenses	\$1,000.00

RECEIVE & FILE

Board Meeting of February 19, 2025

2-C

INFORMATIVE: REPORT ON THE CONDITION OF THE LIABILITY AND CASUALTY RESERVE FUND

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“The General Manager shall regularly and not less than semi-annually render to the Board a detailed report of the operation and condition of the Liability and Casualty Reserve Fund.”

Fund Balance as of June 30, 2024	\$1,008,441.96
Interest Earnings	\$20,858.22
Claims Paid	\$12,599.38
Transfer from Operating Fund	\$0.00
Fund Balance as of June 30, 2024	\$1,041,899.56

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“When the amount of the Liability and Casualty Reserve Fund reaches the sum of \$1,000,000.00, no further additions shall be made thereto until the Fund has been reduced below \$1,000,000.00”.

During the period of July 1, 2024 – December 31, 2024 the Authority settled two claims, resulting in cash payments from the Buffalo Sewer Authority in the amount of \$12,599.38. No claims were denied in this time period.

Total Active Claims Pending as of December 31, 2024

Bodily Injury	15
Property Damage	7
Motor Vehicle	0
Auto B.I. & P.D	4
Other Liability	2
Total	28

RECEIVE & FILE

Board Meeting of February 19, 2025

2-D

INFORMATIVE: REPORT ON FISCAL YEAR 2024-2025 RATES AND CHARGES FOR SEWER SERVICES

Periodically a report on the rates and charges for sewer service is prepared for the Buffalo Sewer Authority. This report presents findings regarding the revenue requirements of the sewer system and the adequacy of the budgeted sewer rates and charges.

The Report on Fiscal Year 2024-2025 Rates and Charges for Sewer Services (Attachment A) has been made available to your Honorable Body.

This report has been reviewed by the Audit Committee for the Buffalo Sewer Authority Board and is presented to the Board for their information to be acknowledged, received and filed.

RECEIVE AND FILE

Board Meeting of February 19, 2025

2-E

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Denise Alston filed a Notice of Claim for property damage arising out of an alleged sewer basement back up at or near 469 Wyoming in the City of Buffalo on or about April 12, 2024.

WHEREAS: The City of Buffalo Corporation Counsel's Office has reviewed this matter with the General Counsel and agrees that the final settlement amount of \$13,072.86 is in the best interest of the Buffalo Sewer Authority.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes payment to Denise Alston in the final settlement amount of \$13,072.86 and in full and complete settlement of this matter. This claim will be paid out of the Liability and Casualty Reserve Fund.

2-F

REQUEST FOR LEAVE OF ABSENCE

WHEREAS: Keegan Hanley, a Millwright Helper, has requested a non-medical leave of absence beginning January 2, 2025, and extending until July 2, 2025.

WHEREAS: The Executive Secretary has reviewed this request and recommends approving this leave of absence request for a period of six (6) months.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Keegan Hanley a six (6) month unpaid non-medical leave of absence without pay beginning January 2, 2025, and extending until July 2, 2025.

REQUEST FOR LEAVE OF ABSENCE

WHEREAS: Oluwole McFoy, a Principal Sanitary Engineer, has requested a non-medical leave of absence beginning January 22, 2025, and extending until July 22, 2025.

WHEREAS: The Executive Secretary has reviewed this request and recommends approving this leave of absence request for a period of six (6) months.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Oluwole McFoy a six (6) month unpaid non-medical leave of absence without pay beginning January 22, 2025 and extending until July 22, 2025.

2-H

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the deletion of the following positions to the Job Classification Plan:

One (1) Wastewater Operator II 00360161 411001

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

One (1) Wastewater Operator II – 4A License	00360161	411001
One (1) Assist. Supt. of Mechanical Maintenance	00200111	411001
One (1) Principal Clerk	00200121	411001

2-J

CONFIRMATION OF APPOINTMENTS

SENIOR PERSONNEL CLERK (PERMANENT)
CITY HALL ADMINISTRATION
\$72,779 PER ANNUM
EFFECTIVE: DECEMBER 30, 2024

JOY LOWE
1669 CLINTON ST. UPPER
BUFFALO, NY 14206

LABORER I (SEASONAL)
SEWAGE TREATMENT PLANT
\$140 PER DAY
EFFECTIVE: JANUARY 6, 2025

MALIK ALI
662 HERTEL AVE.
BUFFALO, NY 14207

LABORER I (SEASONAL)
SEWAGE TREATMENT PLANT
\$140 PER DAY
EFFECTIVE: JANUARY 6, 2025

ANTONIO RODRIQUEZ
73 LUDINGTON AVE.
BUFFALO, NY 14206

MILLWRIGHT (PERMANENT)
SEWAGE TREATMENT PLANT
\$32.94 PER HOUR
EFFECTIVE: DECEMBER 9, 2024

RAFAEL RAMOS III
221 ABBINGTON AVE.
BUFFALO, NY 14223

PRINCIPAL SANITARY ENGINEER (PERMANENT)
SEWAGE TREATMENT PLANT
\$132,291 PER ANNUM
EFFECTIVE: JANUARY 2, 2025

OLUWOLE MCFOY
56 CAMP ST.
BUFFALO, NY 14204

ASSISTANT PRINCIPAL ENGINEER (PERMANENT)
SEWAGE TREATMENT PLANT
\$118,196 PER ANNUM
EFFECTIVE: JANUARY 2, 2025

ROSALEEN NOGLE
100 BAYNES
BUFFALO, NY 14213

SEWER CONSTRUCTION WORKER (PROVISIONAL)
SEWAGE MAINTENANCE DIVISION
\$27.44 PER HOUR
EFFECTIVE: JANUARY 6, 2025

APOLONIO CLAUSSELLS
327 NORTHUMBERLAND AVE
BUFFALO, NY 14215

LABOR SUPERVISOR I (PERMANENT)
SEWAGE TREATMENT PLANT
\$68,247 PER ANNUM
EFFECTIVE: JANUARY 20, 2025

RICHARD COTTER
375 DOWNING ST.
BUFFALO, NY 14220

LABORER II (PERMANENT)
SEWAGE MAINTENANCE DIVISION
\$25.61 PER HOUR
EFFECTIVE: JANUARY 27, 2025

MOUSSA FAZILI
89 18TH ST
BUFFALO, NY 14213

PREVENTIVE MAINTENANCE COORDINATOR (PROVISIONAL)
SEWAGE MAINTENANCE DIVISION
\$69,101 PER ANNUM
EFFECTIVE: FEBRUARY 3, 2025

DESIREE BRIGGS
45 ENGLEWOOD
BUFFALO, NY 14214

WASTEWATER OPERATOR II (PERMANENT)
WASTEWATER DIVISION
\$29.46 PER HOUR
EFFECTIVE: FEBRUARY 3, 2025

SALVATORE FALZONE
2898 STONY POINT RD
GRAND ISLAND, NY 14072

WHEREAS: The preceding appointments were made by the Executive Secretary and Principal Sanitary Engineer since the last Board Meeting; and

WHEREAS: The Executive Secretary requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority

2-K

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT</u>
Edwin Geter	Buffalo State University	Public Administration + Policy	90%	<u>TOTAL</u> \$1,371.87

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$1,371.87. These Reimbursements will be charged to account no. 00200106-421026.

2-L

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION</u>
Danielle Sharp	Empire State University	Algebra	\$1,180.00
Danielle Sharp	Empire State University	Human Biology	\$1,180.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Assistance.

ITEM NO. 3

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 22500090

CONTRACTOR:	ORIGINAL CONTRACT COST	\$40,924.00
Mollenberg-Betz	RENEWAL 2022-2023	\$40,924.00
300 Scott St	RENEWAL 2023-2024	\$40,924.00
Buffalo, NY 14204	RENEWAL 2024-2025	\$40,924.00
	THIS CHANGE ORDER NO.1	<u>\$105,000.00</u>
	ADJUSTED CONTRACT COST	\$268,696.00

WORK: Gas Burner System inspection, preventative maintenance and corrective repair services.

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 \$105,000.00 - Additional funding due to major unplanned gas burner system repair work. System and maintenance emergency work and projected remaining work through balance of 2024-2025 contract term. For each of the three (3) Auxiliary Boilers; non-return valves, site glass installation, and service for boiler inspection. Digester gas slam shut valve replacement. Slam-shut valve parts and installation .

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Necessary maintenance and repair work for safety equipment and continued operability

COST OF CHANGE OR EXTRA WORK:

Item #1 \$105,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$105,000.00

The Total INCREASE to the Contract as a result of this Change Order is \$105,000.00

WHEREAS: On April 7, 2021, the Board of the Buffalo Sewer Authority awarded a contract to Mollenberg-Betz, Inc., for Gas Burner System Inspection, Preventive Maintenance and Corrective Repair Services for the period July 1, 2021 to June 30, 2022 with an option to renew four (4) one-year periods, at an annual cost not to exceed \$40,924.00; and

WHEREAS: On May 4, 2022, the Board authorized the extension of this contract for the period July 1, 2022 to June 30, 2023; and

WHEREAS: On March 1, 2023, the Board authorized the extension of this contract for the period July 1, 2023 to June 30, 2024; and

WHEREAS: Mollenberg-Betz Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2024-2025; and

WHEREAS: It is now necessary to increase the Blanket Purchase Order No. 22500090 in the amount of \$105,000.00 from \$40,924.00 to \$145,924.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to approve a change order in the amount of \$105,000.00, increasing Blanket Order No. 22500090 with Mollenberg-Betz to provide the inspection and preventative maintenance and repair services for the Gas Burner System at the Buffalo Sewer Authority facilities, from \$40,924.00 to \$145,924.00 through June 30, 2025, making the adjusted contract cost \$268,696.00. Funds for this change order will be charged to account no. 00380106-443421.

MOTION TO _____ APPROVE _____

MADE BY _____ MRS. PETRUCCI _____

2ND BY _____ MR. ROOSEVELT _____

AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of February 19, 2025

ITEM NO. 4

CHANGE ORDER NO. 2 - CONTRACT NO. 82000045 IN-PLANT HIGH PRESSURE STEAM SYSTEM MAINTENANCE SERVICES

CONTRACTOR:	ORIGINAL CONTRACT COST	\$576,700.00
Quackenbush Company, Inc.	RENEWAL 2023-2024	\$576,700.00
495 Kennedy Road	RENEWAL 2024-2025	\$576,700.00
Buffalo, NY 14227	PREVIOUS CHANGE ORDER	\$80,000.00
	THIS CHANGE ORDER	<u>\$240,000.00</u>
	ADJUSTED CONTRACT COST	\$2,050,100.00

WORK: In-Plant High Pressure Steam System Maintenance Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 \$240,000.00 - Additional funding due to major unplanned High Pressure Steam System maintenance, emergency work, and projected remaining work through balance of 2024-2025 contract term.

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 Portable air compressors were brought in to replace failed air compressors. And kept on site for redundancy.
- Item #2 Completion of 150 linear feet of 6" compromised chilled water line installation to maintenance building.
- Item #3 Repair and installation associated with chemical handling heat exchangers and steam and heated hot water piping.
- Item #4 Replace and install broken air compressor for Laboratory.
- Item #5 Time and materials associated with the installation of Duplex strainer booster pump.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$240,000

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$240,000.00

The Total INCREASE to the Contract as a result of this Change Order is \$240,000.00

WHEREAS: On May 25, 2022, the Board of the Buffalo Sewer Authority awarded a contract to Quackenbush Company, Inc., for In-Plant High Pressure Steam System Maintenance Services for the period July 1, 2022 to June 30, 2023, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$576,700.00; and

WHEREAS: On July 26, 2023, the Board of the Buffalo Sewer Authority authorized the General Manager to renew contract number 82000045 with Quackenbush, for In-Plant High Pressure Steam System Maintenance Services for the period July 1, 2023 to June 30, 2024, at an annual cost not to exceed \$576,700.00; and

WHEREAS: On April 3, 2024, the Board of the Buffalo Sewer Authority authorized change order No. 1 to contract number 82000045 in the amount of \$80,000.00; and

WHEREAS: On June 26, 2024, the Board of the Buffalo Sewer Authority authorized the General Manager to renew contract number 82000045 with Quackenbush, for In-Plant High Pressure Steam System Maintenance Services for the period July 1, 2024 to June 30, 2025, at an annual cost not to exceed \$576,700.00; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff have reviewed a request for Change Order No. 2 to Contract No. 82000045 in the amount of \$240,000.00 as detailed above and recommend approval.

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve the Change Order No. 2 to Contract No. 82000045 as written in the above Agenda Item, increasing the contract cost in the amount of \$240,000.00 making the adjusted contract cost \$2,050,100.00. Expenses from this contract will be charged to account no. 00380106-443421.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 19, 2025

ITEM NO. 5

AUTHORIZATION TO PURCHASE A VEHICLE UNDER THE ONONDAGA BID 106-19 2025

WHEREAS:

The Director of Sewer Maintenance and Head Motor Equipment Mechanic, request approval to purchase the following vehicle, with additional options, available under an Onondaga County Contract to add to the existing fleet for Sewer Maintenance:

County Contract	Vendor	Vehicle	Cost
Bid No. 2025 Award No. 7974 Quote:36630	Van Bortel Ford	Two (2) 2026 Ford F-750 XL Gas Reg Cab With various options as listed on quote#36630: Oxford White 7.31 2V DEVCT NA PFI V8 Gas – 335 HP @3750 RMP Torque 4568 ft. lbs @3750rpm. Ford TorqShift HD 6-Speed Automatic – Double Overdrive, LESS PTO Provision and Tow/Haul top. Mud Flap Holder With Flaps 182” Wheelbase/108” CA/70” AF/291” OAL. Transmission Power Take-Off Provision w/LineDrive Capability and Tow/Haul Jump Start Stud-Remote Mounted.Wheels, Front 22.5x8.25 White Powder Coated Steel 10-Hole	\$64,578.69 (each)
		Delivery Charge:	\$ 320.00
		Total Vehicle Cost:	\$129,477.38

WHEREAS:

The Director of Sewer Maintenance and Head Motor Equipment Mechanic recommend the purchase of the above two (2) vehicles at the total cost of \$129,477.38.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority authorizes the Executive Secretary and Principal Sanitary Engineer to purchase the above vehicles and additional options indicated, from Van Bortel Ford, at a total cost of \$129,477.38. This purchase will be charged to account no. 00690107-474200.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 19, 2025

ITEM NO. 6

AUTHORIZATION TO PURCHASE DUMP BODY INSTALLATION UNDER THE ONONDAGA BID 106-19 2025

WHEREAS: The Director of Sewer Maintenance and Head Motor Equipment Mechanic, request approval to purchase the following vehicle equipment and dump body installation under an Onondaga County contract:

County Contract	Vendor	Vehicle	Cost
Bid No. 2025 Award No. 7974 Quote: NF30222	Valley Fab and Equipment	Install Customer Owned Brandon Steel Formed Side DumpBody 12' X 42" X 48" 42" FORMED SIDES 48" STRAIGHT GATE – AIR RELEASE 3-COAL DOORS 30" CABSHIELD STEEL LADDER LEFT / RIGHT FRONT MAILHOT SINGLR ACTING HOIST CHASSIS IS A FORD-F-750 W/ 7.3 GAS MOTOR AND AUTOMATIC TRANSMISSION VALLEY FAB PROVIDED 10 STROBES IN CABSHIELD 3-EACH SIDE FORWARD FACING (4) 1 EACH SIDE OUTWARD FACING (2) 2 EACH SIDE REARWARD FACING (4) 3 LIGHT HOLES IN REAR POST STOP/ TURN/ TAIL BACKUP STROBE	 \$34,735 (each)
		Total Vehicle Cost:	\$69,470.00

WHEREAS: The Director of Sewer Maintenance and Head Motor Equipment Mechanic recommend the purchase of the above dump body installation for two (2) Ford F750 chassis at the total cost of \$69,470.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority authorizes the Executive Secretary and Principal Sanitary Engineer to purchase the above dump body installation for two (2) Ford F750 chassis, from Valley Fab, at a total cost of \$69,470. This purchase will be charged to account no. 00690107-474200.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of February 19, 2025

ITEM NO.7

REPORT ON BIDS RECEIVED - CORNELIUS CREEK CSO BACKWATER GATE FLOODING MITIGATION PROJECT

WHEREAS: Formal bids were advertised and solicited for the Cornelius Creek CSO Backwater Gate Flooding Mitigation Project. The following bids were received and publicly opened by the Buffalo Sewer Authority on Thursday, January 30, 2025 at 11:00 AM:

<u>Contractor</u>	<u>Bid Amount</u>
Mark Cerrone, Inc.	\$2,631,875.00
Nova Site Company, LLC	\$3,003,550.00
ACE	\$3,428,000.00
Hohl Industrial Services	Bid rejected**

**Per specification 00 21 13 instruction to bidders “Any proposal which fails to name a price, written in both words and figures, for each of the items of work when the proposal is on the basis of combined lump sum and unit price may be held to be informal and may be rejected.”; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority’s Engineering consultant, Wendel, reviewed the packages and recommends awarding the contract to the low bidder, Mark Cerrone, Inc.; and

WHEREAS: The Principal Sanitary Engineer has reviewed the consultant’s recommendation and concurs with the recommendation provided by Wendel to award the contract to the low bidder, Mark Cerrone, Inc.;

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary to enter into and execute a contract with Mark Cerrone, Inc.; for the Cornelius Creek CSO Backwater Gate Flooding Mitigation Project at a cost not to exceed \$2,631,875.00. Expenses for this contract shall be charged to account no. 02000593-490740.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 19, 2024

ITEM NO. 8

**CHANGE ORDER NO. CR-B-02, BIRD ISLAND WASTEWATER TREATMENT FACILITY
SECONDARY SYSTEM REHABILITATION AND UPGRADES, CONTRACT B – CLEANING,
CONTRACT NO. 82000050**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$10,220,036.38
J.A. Brundage the Drain Doctor Inc.	PREVIOUS CHANGE ORDERS	\$5,386,339.16
1400 College Ave	THIS CHANGE ORDER	<u>\$15,000.00</u>
Niagara Falls, New York 14305		\$15,621,375.54

VENDOR NO. 1944 ACCOUNT NO. 02000532-490740

WORK: Contract B – Cleaning: This contract includes the cleaning and removal of grit and debris which have accumulated in the secondary system over time, reducing the plant flow and isolation capabilities.

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Emergency sewer cleaning and televising

REASON FOR CHANGE OR EXTRA WORK:

Item #1 It is necessary to provide around the clock sewer cleaning and televising to prevent and remediate sewer back-ups and at times, both the current emergency contractor and internal Buffalo Sewer Authority staff have been unavailable for this purpose.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$15,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$15,000.00

WHEREAS: On June 23, 2021, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute a contract with J.A. Brundage the Drain Doctor Inc. for Bird Island Treatment Facility Secondary System Rehabilitation and System Upgrades project as the responsible low bidder at a cost not to exceed \$10,220,036.38; and

WHEREAS: On September 27, 2022, Notice to Proceed was issued for Contract No. 82000050 in accordance with the above Board approval; and

WHEREAS: On November 1, 2023, Change Oder CR-B-01 was approved for inflation adjustments; and

WHEREAS: The Principal Sanitary Engineer reviewed Change Order No. CR-B-02 to Contract No. 82000050 in the amount of \$15,000.00 as detailed above and recommend approval.

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, resulting in a final completion date of **March 31, 2027**.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. CR-B-02 to Contract No. 82000050 as written in the above Agenda Item, increasing the contract cost in the amount of \$15,000.00 making the adjusted contract cost \$15,621,375.54. Expenses from this contract will be paid from Account No. 02000532-490740.

MOTION TO APPROVE
 MADE BY MRS. PETRUCCI
 2ND BY MR. ROOSEVELT
 AYES 3 NOES 0

Board Meeting of February 19, 2025

ITEM NO. 9

ADJOURNMENT OF MEETING

MOTION TO _____ ADJOURN _____

MADE BY _____ MRS. PETRUCCI _____

2ND BY _____ MR. ROOSEVELT _____

AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of February 19, 2025