



## *Notice of Vacancy*

<b>Date Posted:</b>	October 28, 2025
<b>Title of Position:</b>	Wastewater Treatment Plant Operator I
<b>Number of Vacancies:</b>	Two (2) Provisional Appointments
<b>Salary Range:</b>	\$23.40-\$26.08/hour; \$48,672-\$54,246 annually
<b>Location:</b>	Treatment Plant (Operations)
<b>Employment Type:</b>	Full Time
<b>Benefits:</b>	Full Benefits, Outlined Below

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### **Job Duties:**

#### **Distinguishing Features of the Class**

Incumbents to positions in this class assist in the operation and/or maintenance of equipment and machinery in a sewage treatment plant. Duties are not as complex and responsible as that of a Wastewater Operator II, who is the primary operator in the plant. Work requires incumbents to have mechanical aptitude in order to repair and overhaul electrical and mechanical equipment in the plant. The activities performed by incumbents are thing-orientated and are governed in accordance with established procedures and written operating procedures for the sewage treatment plant and any guidelines set by the regulating agencies. Duties are performed in either a Primary or Secondary Sewage Treatment Plant. Immediate supervision is received from the Shift Superintendent (Sewage Treatment) or Wastewater Operator II. There are no supervisory responsibilities.

#### **Typical Work Activities**

Assists in the operation of a variety of equipment and machinery in a sewage treatment plant;  
Monitors gauges, meters, control panels and plant SCADA system;  
Takes samples of sewage components as required by regulating agencies;  
Tends digestion tanks, raw feed boxes, lime slakers and other related equipment;  
Maintains daily log and records of meter and gauge readings, samples taken, etc.;  
Assists in repairing, adjusting and overhauling of equipment and machinery including but not limited to pumps, blowers, compressors, conveyors, sludge controls, air diffuses, filters, chemical equipment, valves and other mechanical and electrical equipment;  
Oils and greases machinery and gears to keep them in peak operating condition;  
Cleans plant units such as screens, grit removal units, aeration tanks and equipment, pumps, etc.  
Performs minor repairs and replaces small parts in pumps lines and other equipment using hand tools;  
Performs routine plant maintenance and cleaning work in assigned area;  
Performs related work as required.

### **Minimum Qualifications:**

#### **Promotional**

Continuous and permanent status in any city department as a Laborer I or Laborer II in the non-competitive class for at least two years.

#### **Open Competitive**

Graduation from High School, GED or Equivalency.

#### **Supplemental Information**

Working knowledge of the operation and minor maintenance of pumps, valves and related mechanical and electrical equipment;  
Mechanical aptitude;  
Ability to take accurate readings of scales, gauges and meters;  
Ability to be trained in the use of computer systems used in the input/output of data;  
Ability to use common hand tools effectively;  
Ability to understand and follow oral and written directions;  
Safety precautions and practices;  
Ability to work under adverse weather conditions; mechanical aptitude;  
Physical condition commensurate with the demands of the position.

**Additional Requirement**

All employees of the Buffalo Sewer Authority must be able to prove continued residency within the City of Buffalo for the duration of their employment.

**Why the Buffalo Sewer Authority is a Great Place to Work:**

Working at the Buffalo Sewer Authority is more than just a job, it is your path to a career. Most all positions at the BSA promote into other positions, providing you with a career path for advancement and growth.

The Buffalo Sewer Authority also provides an exceptional, second-to-none, benefits package to meet the diverse and changing needs of our employees, which includes:

- Generous family healthcare at little or no cost to you, including:
  - Medical, Vision and Dental Coverages
- Life Insurance (basic and supplemental)
- Tuition reimbursement for continuing certifications, licensures and college courses
- Membership into the New York State retirement and pension system
- 457b – New York State Deferred Compensation Plan
- Substantial leave time, including:
  - Vacation, personal leave and sick leave days
- 14 paid holidays annually
- Employee Assistance Program for employees and family members

**How to Apply:**

All applicants must apply in writing for the above position and specifically detail all experience and qualifications related to the position. The resume/letter of interest is to be submitted to:

Crystalee Lozada, Human Resources  
Buffalo Sewer Authority  
1038 City Hall  
Buffalo, NY 14202

Or via email to: [BSA\\_HR@buffalosewer.org](mailto:BSA_HR@buffalosewer.org)

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**RESUMES AND/OR LETTERS OF INTEREST MUST BE RECEIVED BEFORE THE CLOSE OF BUSINESS ON November 14, 2025.**

*\*\*\*Employment with Buffalo Sewer will adhere to the rules and regulations of New York State Civil Service Law. \*\*\**