

DRAFT MINUTES FOR APPROVAL

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY**

November 24, 2025

BUFFALO SEWER AUTHORITY

REGULAR MEETING

November 24, 2025

9:00 A.M.

**Buffalo City Hall, 65 Niagara Square Room 1038
Teleconference +1 929 229 5044 ID #535 248 912**

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CALL OF THE ROLL

Present:	<u>Christopher Roosevelt</u>	<u>Vice Chairman of the Board</u>
	<u>Patrick Sole</u>	<u>Board Member</u>
	<u>Dr. Thomas Caulfield</u>	<u>Board Member</u>
	<u>Hope Young-Watkins</u>	<u>Board Member</u>
	<u>Cheryl Colston</u>	<u>General Counsel</u>
	<u>Charles Riley</u>	<u>Executive Secretary</u>
	<u>Jessica Smith</u>	<u>Secretary to General Manager</u>
	<u>Alex Emmerson</u>	<u>Treatment Plant Superintendent</u>
	<u>Timothy Blake</u>	<u>Senior Instrument Technician</u>
	<u>Desiree Briggs</u>	<u>Preventative Maintenance</u>
	<u>Sydney McFoy</u>	<u>Coordinator</u>
	<u>Rosaleen Nogle</u>	<u>Typist</u>
	<u>Lori Scaletta</u>	<u>Principal Sanitary Engineer</u>
	<u>Carol Burns</u>	<u>Senior Administrative Assistant</u>
	<u>Laura Surdej</u>	<u>Executive Assistant to Comptroller</u>
	<u>Kathryn Ferrarese</u>	<u>Erie County Department of Sewage</u>
Absent:	<u>None</u>	<u>TYlin</u>
	<u></u>	<u></u>
	<u></u>	<u></u>

The meeting was called to order at 9:20AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of October 15, 2025MOTION TO APPROVEMADE BY DR. CAULFIELD2ND BY MS. YOUNG-WATKINSAYES 4 NOES 0

Board Meeting of November 24 2025

ITEM NO. 2

APPROVAL OF CONSENT AGENDA**CONTENTS**

- A. Informative: Temporary Investments
- B. Informative: Reallocation of Funds
- C. Claim Against Liability and Casualty Reserve Fund
- D. Payment from Judgement and Claims
- E. Amendment to Schedule of Job Classification Plan
- F. Confirmation Of Appointments

MOTION TO APPROVE
MADE BY MR. SOLE
2ND BY MS. HOPE YOUNG-WATKINS
AYES 4 NOES 0

Board Meeting of November 24, 2025

2-A

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

As of September 30 th , 2025						
ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	MONEY MARKET		\$4,060,868.15	Key	0.01%	Public NOW
11-Sep-25	9-Oct-25	28	\$1,999,712.30	Key Banc Capital	4.03%	\$ 6,287.70
			\$6,060,580.45			
LIABILITY AND CASUALTY RESERVE FUND						
31-Jul-12	MONEY MARKET		\$218,351.88	Key	0.01%	Public NOW
17-Jul-25	16-Oct-25	91	\$795,441.84	Key Banc Capital	4.21%	\$8,558.16
			\$1,013,793.72			
OPERATING FUND						
31-Jul-12	SUPER NOW		\$13,727,135.91	Key	0.01%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	SUPER NOW		\$42,425.36	Key	0.01%	Public NOW
SURPLUS FUND						
			\$1,486.95	Wilmington U.S. Treasury	4.79%	
15-May-25	23-Oct-25	161	\$10,003,428.46	M&T Securities	4.09%	\$186,571.54
			\$10,004,915.41			
NET REVENUE FUND						
			\$4,272.94	Wilmington U.S. Treasury		
28-Aug-25	30-Oct-25	63	\$12,599,393.40	M&T Securities	4.08%	\$90,606.60
25-Sep-25	28-Nov-25	64	\$9,042,325.23	M&T Securities	3.87%	\$62,674.77
			\$21,645,991.57			

BSA 2021 EIB FUND

			\$330,122.41	Cash	0.00%	
8-May-25	30-Oct-25	175	\$32,615,178.37	Key Banc Capital	4.06%	\$656,821.63
5-Jun-25	28-Nov-25	176	\$20,083,543.63	Key Banc Capital	4.13%	\$413,456.37
			\$53,028,844.41			

BSA SERIES 2025A COI

\$115,208.04 Wilmington U.S. Treasury

BSA SERIES 2025A CONS FUND

\$50,017,201.63 Wilmington U.S. Treasury

DEBT RESERVE FUND**Series J**

02-Jul-14 13-Nov-33 7076 **\$279,394.42** UST State/Local Govt 2.70%

Series K

02-Jul-14 15-Feb-33 6803 **\$194,643.95** UST State/Local Govt 2.70%

Series L

12-Nov-15 1-Oct-35 7263 **\$689,547.00** UST State/Local Govt 2.44%

Series M

27-Jun-14 1-May-44 10901 **\$585,161.51** UST State/Local Govt 2.70%

Series N

15-Nov-12 15-Apr-32 7091 **\$2,167,157.00** UST State/Local Govt 2.42%

EFC 2021

			\$593.01	Wilmington U.S. Treasury	4.79%	
7-Aug-25	15-Jan-26	161	\$365,411.88	Key Banc Capital	3.96%	\$6,588.12
			\$366,004.89			

DSF PRIN &INT

\$0.01

Wilmington Fund

DSF 2021 EIB

\$790,172.83

Wilmington Fund 4.79%

RECEIVE & FILE

Board Meeting of November 24th, 2025

2-B

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

09/23/2025	00330105 FINA Chemicals & Gas	-\$600.00	00650103 SWRM Water	\$600.00
09/23/2025	00330105 FINA Chemicals & Gas	-\$1,800.00	00650103 SWRM Gas	\$1,800.00
09/23/2025	00330105 FINA Chemicals & Gas	-\$4,800.00	00410103 HAM Electric Light & Power	\$4,800.00
10/15/2025	00230105 GRIT Equipment Maintenance	-\$18,700.00	00380105 INCI Equipment Maintenance	\$18,700.00

RECEIVE & FILE

Board Meeting of November 24, 2025

2-C

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: 9271 Group, LLC filed a Notice of Claim for property damage due to an accident involving a Buffalo Sewer Authority vehicle on October 7, 2025 at 1088 Niagara Street.

WHEREAS: The General Counsel has reviewed this matter and recommends the final settlement amount of \$5,037.00 is in the best interest of the Buffalo Sewer Authority

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the payment to 9271 Group, LLC in the final settlement amount of \$5,037.00 in full and complete settlement of this matter. This claim will be paid out of the Liability and Casualty Reserve Fund.

2-D

PAYMENT FROM JUDGMENT AND CLAIMS

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority's current budget for services and/or materials received during prior fiscal year; and

WHEREAS: The following services were received during a prior fiscal year and charged to the 2024-2025 budget account no. 00800108-480214

VENDOR	INVOICE	AMOUNT
Minuteman	152834	\$1,170.00

; and

WHEREAS: The Executive Secretary and staff recommend the above payment from the Judgment and Claims account.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above payments from the Judgment and Claims account.

2-E

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

One (1) Safety Officer	00200121	411001
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2-F

CONFIRMATION OF APPOINTMENTS

LABORER II (PERMANENT)
TREATMENT PLANT MAINTENANCE DIVISION
\$26.37 PER HOUR
EFFECTIVE: OCTOBER 13, 2025

SCOTT CARROLL
308 COMMONWEALTH AVE.
BUFFALO, NY 14216

WHEREAS: The preceding appointments were made by the Executive Secretary since the last Board Meeting; and

WHEREAS: The Executive Secretary requests confirmation of each appointment.

NOW THEREFORE

BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority

ITEM NO. 3

CONSTRUCTION FUND AMENDMENT

WHEREAS: The Buffalo Sewer Authority desires to fund the Five-Year Capital Plan in order to continue its program of improving the sewer system; and

WHEREAS: There is \$12,558,180 available from the 2024-2025 Fund Balance designated for Capital Projects; and

WHEREAS: The Executive Secretary recommends approval of these transfers.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the transfer of funds from the Fund Balance Designated for Capital Projects to the Construction Fund Budget Amendment for 2025-2026 for the funding of the listed projects as designated by the Amendments.

MOTION TO APPROVEMADE BY MR. SOLE2ND BY MS. HOPE YOUNG-WATKINSAYES 4 NOES 0

Board Meeting of November 24, 2025

**BUFFALO SEWER AUTHORITY
CONSTRUCTION FUND BUDGET AMENDMENT #1
2025-2026 FISCAL YEAR**

This Amendment to the Construction Fund utilizes funds from prior years to provide improvements to the infrastructure of the Buffalo Sewer Authority as designated by the Five-Year Capital Plan.

The funds will be added to the various appropriation accounts as listed below:

REVENUES & RESOURCES

FUND BALANCE DESIGNATED FOR CAPITAL PROJECTS FOR 2024-2025	\$12,558,180
TOTAL REVENUE & RESOURCES	<u>\$12,558,180</u>

APPROPRIATIONS

TREATMENT FACILITY:	
Program Management	\$9,291,227.00
COLLECTION SYSTEM:	
Xylem Wet Weather Optimization	\$496,698.00
Sidney at Lark RTC	\$2,270,000.00
Sewer Renovations	\$500,255.00
TOTAL APPROPRIATIONS	<u>\$12,558,180</u>

ITEM NO.4

AUTHORIZATION FOR RENEWAL PURCHASE OF MICROSOFT OFFICE 365

- WHEREAS: The Buffalo Sewer Authority utilizes Microsoft Office 365, a cloud-based software that includes Microsoft Outlook, Word, Excel, Teams, and OneDrive; and
- WHEREAS: This software requires an annual subscription that is due for renewal; and
- WHEREAS: Upon request SHI International submitted a quote utilizing NYS contract PM69723, in the amount of \$74,595.60 for the necessary software; and
- WHEREAS: Board approval is required for purchases of goods over \$20,000; and
- WHEREAS: The Executive Secretary, and the Director of Information Technology recommend this purchase.
- BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to purchase a renewal subscription of Microsoft Office 365 software from SHI International utilizing NYS contract PM69723 in the amount of \$74,595.60. This purchase will be charged to account no. 00200107-474300

MOTION TO APPROVEMADE BY MS.YOUNG-WATKINS2ND BY DR. CAULFIELDAYES 4 NOES 0

Board Meeting of November 24, 2025

ITEM NO.5

EXTENSION OF THE CONTRACT FOR GAS BURNER SYSTEM INSPECTION, PREVENTIVE MAINTENANCE AND CORRECTIVE REPAIR SERVICES

WHEREAS: On April 7, 2021, the Board of the Buffalo Sewer Authority awarded a contract to Mollenberg-Betz, Inc., for Gas Burner System Inspection, Preventive Maintenance and Corrective Repair Services for the period July 1, 2021 to June 30, 2022 with an option to renew four (4) one-year periods, at an annual cost not to exceed \$40,924.00; and

WHEREAS: On May 4, 2022, the Board authorized the extension of the contract for the period July 1, 2022 to June 30, 2023; and

WHEREAS: On March 1, 2023, the Board authorized the extension of this contract for the period July 1, 2023 to June 30, 2024; and

WHEREAS: On June 26, 2024, the Board authorized the extension of this contract for the period July 1, 2024 to June 30, 2025; and

WHEREAS: An allowance of \$60,000.00 will be added to the contract in order to accommodate any corrective and emergency maintenance repairs; parts, supplies, equipment and services; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension with the additional cost for emergencies of \$60,000.00 bringing the total cost not to exceed \$100,924.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorize the Executive Secretary and Principal Sanitary Engineer to renew the contract with Mollenberg-Betz, Inc., for Gas Burner System Inspection, Preventive Maintenance and Corrective Repair Services for the period July 1, 2025 to June 30, 2026, at a total cost not to exceed \$100,924.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO APPROVE

MADE BY MR. SOLE

2ND BY DR. CAULFIELD

AYES 4 NOES 0

Board Meeting of November 24, 2025

ITEM NO.6

CHANGE ORDER NO. 1 – CONTRACT NO 82000084

CONTRACTOR:	ORIGINAL CONTRACT	\$37,855,000.00
J.W. Danforth, Inc.	COST	\$0.00
300 Colvin Woods Parkway	PREVIOUS CHANGE	<u>\$9,377,835.00</u>
Tonawanda, NY 14150	ORDERS	\$47,232,835.00
	THIS CHANGE ORDER	
	ADJUSTED CONTRACT	
	COST	
VENDOR NO. 2645	ACCOUNT NO.	02000586-490740

PROJECT: Primary System Rehabilitation and Upgrades – Contract A – Primary Settling Tanks and Sludge Pumping Station Rehabilitation

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 Additional construction services to complete the replacement of Gate WW-17 and to coordinate accordingly with existing Contract A construction items.
- Item #2 Additional construction services to complete the revised construction of Odor Control Heating and Condensate Drains and to coordinate accordingly with existing Contract A construction items.
- Item #3 Additional construction services to complete the additional construction of Primary Sedimentation Tank Effluent Gates and to coordinate accordingly with existing Contract A construction items.

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 Contract A to include additional construction services to install new Gate WW-17 located between the Primary Effluent Conduit and the Primary Bypass and Junction Chamber. Installation of Gate WW-17 provides the ability to operate the plant during Primary Bypass and Partial Treatment modes, including controlling flow to the secondary treatment system. Construction items include inspection and measurement of the existing frame and concrete, fabrication of Gate WW-17, and installation and associated testing of Gate WW-17. The Gate WW-17 scope was initially part of the upcoming Primary System Rehabilitation and Upgrades – Contract B project. Due to bid advertisement delay of Contract B, it is necessary to move the installation of Gate WW-17 into Contract A to improve plant operations during Primary Bypass and Partial Treatment operation modes. Gate WW-17 is critical to be installed as soon as possible to ensure safe and dry working conditions during the Primary Sedimentation Tank repair work.
- Item #2 Contract A to include additional construction services for the revised design of the Primary Sedimentation Tank Odor Control Equipment. Construction items include heat tracing insulation, control and power wiring for odor control equipment interconnections, and additional accessories including drains and associated tunnel connections. These additions to the new odor control system will improve year-round operation to treat odorous air from the Primary Treatment System.

Item #3 Contract A to include furnishing and installation of four slide gates at the Primary Sedimentation Tank Effluent Conduits to provide isolation of the required Primary Sedimentation Tank rehabilitation work awarded previously with Contract A. Construction items include adjustments of walkable odor control covers, removal of concrete fillets to receive gates and frames, concrete preparation work for the associated area, and fabrication and installation of the manually operated slide gates. The Primary Sedimentation Tank Effluent Gates, in conjunction with new Gate WW-17, will provide the ability to isolate flow in the Primary Sedimentation Tank Effluent troughs, allowing the contractor to isolate each tank to install new equipment, repair existing concrete and apply new protective coatings to extend the life of the concrete. In addition, the new Primary Sedimentation Effluent Gates will provide BSA staff flexibility for future maintenance of the tanks.

COST OF CHANGE ORDER NO. 1:

Item #1	\$6,156,955.00
Item #2	\$775,833.00
Item #3	\$2,445,047.00
THE TOTAL COST OF CHANGE ORDER .	\$9,377,835.00

WHEREAS: In Item No. 8, on May 29, 2024, the Board authorized the General Manager to execute an agreement with J.W. Danforth, Inc., at a cost of \$37,855,000.000 to complete the construction services defined in the original Primary System Rehabilitation and Upgrades - Contract A - Primary Settling Tanks and Sludge Pumping Station Rehabilitation Project scope of work.

WHEREAS: The Acting Treatment Plant Administrator, Principal Sanitary Engineer, and their engineering consultants have reviewed a request for Change Order No. 1 to Contract No. 82000084 in the amount of \$9,377,835.00 as detailed above and recommend its approval.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 4 to Contract No. 82000030 as written in the above Agenda Item, increasing the contract cost in the amount of \$9,377,835.00, making the adjusted contract cost \$47,232,835.00. Expenses from this contract will be funded from Account No. 02000586-490740.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. SOLE</u>
2 ND BY	<u>DR. CAULFIELD</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of November 24, 2025

ITEM NO.7

AUTHORIZATION TO PURCHASE NEW HOLLAND BACKHOE UNDER STATE CONTRACT

WHEREAS:

The Director of Sewer Maintenance and Head Motor Equipment Mechanic request approval to purchase the following New Holland Backhoe with additional options available under New York State Contract, to add to the existing fleet:

State Contract	Vendor	Vehicle	Cost
PC69383	Niagara Frontier Equipment Sales, Inc.	B95D SLA CP 4WD New Holland Tractor Loader Backhoe	\$113,862.45
Quote#0702114367		Delivery& Setup Charges	<u>\$ 6,470.00</u>
		Total Vehicle Cost:	\$120,332.45

WHEREAS:

The Director of Sewer Maintenance and the Head Motor Equipment Mechanic recommend the purchase of the above backhoe at the total cost of \$120,332.45.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority authorizes the Executive Secretary to purchase the above New Holland Backhoe and additional options indicated from Niagara Frontier Equipment Sales, Inc., at a total cost of \$120,332.45. This purchase will be charged to account no. 00690107-474200.

MOTION TO APPROVEMADE BY MR. SOLE2ND BY MS. YOUNG-WATKINSAYES 4 NOES 0

Board Meeting of November 24, 2025

ITEM NO.8

REPORTS ON BIDS RECEIVED-PURCHASE OF NEW AURORA PUMP ASSEMBLY

WHEREAS: Formal bids were advertised and solicited for the purchase of a model 411 Aurora Pump assembly (Pump Only) needed for the replacement of a Final Effluent pump; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department:

Vendor:	Total Cost:
Rolfe Industries	No reply
Corrosion Products	\$22,975.00
Fluid Kinetics	No reply

WHEREAS: The Superintendent of Mechanical Maintenance and staff reviewed the quotes received for each item needed and recommend awarding the entire purchase to the only eligible bidder, Corrosion Products, at a total cost not to exceed \$22,975.00; and

WHEREAS: Board Approval is required on purchases over \$20,000.00

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary to purchase the above-mentioned Aurora Pump from the only eligible bidder, Corrosion Products, at a total cost of \$22,975.00. This purchase will be charged to account no. 00330105-466107.

MOTION TO APPROVE

MADE BY MS. YOUNG-WATKINS

2ND BY MR. SOLE

AYES 4 NOES 0

Board Meeting of November 24, 2025

ITEM NO.9

CHANGE ORDER NO. 3 CONTRACT RENEWAL AND MODIFICATIONS CONTRACT NO. 82000026 WET WEATHER OPERATIONAL OPTIMIZATION AND REAL TIME CONTROL COORDINATION SYSTEM IMPLEMENTATION

CONSULTANT:	ORIGINAL CONTRACT COST	\$4,293,633.00
EmNet/Xylem/Xylem Vue, Inc.	PREVIOUS CHANGE ORDERS	\$2,048,400.00
121 S. Niles Ave Ste 22	THIS CHANGE ORDER	<u>\$496,698.00</u>
South Bend, IN 46617	ADJUSTED CONTRACT COST	\$6,838,731.00

VENDOR NO. 15497	ACCOUNT NO. 82000026	02000514-432004
Wet Weather Operational Optimization and Real Time Control Coordination System		
PROJECT: Implementation		

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Sensor Network and Data Acquisition
 Item #2 RTC Program Management

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Additional year of maintenance of existing telemetry, flow metering, level sensors, and rain gauges including replacement of obsolete equipment and rental of four post-construction Hach Flodard meters.
 Item #2 Integration of Scajaquada Creek and Black Rock Canal and other sites commissioned in 2026 into system.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$454,940.00
 Item #2 \$41,758.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$496,698.00

WHEREAS: In Item No. 19, on May 27, 2020, the Board of the Buffalo Sewer Authority awarded a three (3) year term agreement with optional three (3) one (1) year renewals thereafter for Wet Weather Operational Optimization and Real Time Control Coordination System Implementations to EmNet, LLC; and

WHEREAS: The original three (3) year term period expired in 2023; and

WHEREAS: On November 1, 2023, the Board approved the first of up to three one year extensions to this contract; and

WHEREAS: On December 4, 2024, the Board approved the second of up to three one year extensions to this contract; and

WHEREAS: Upon request from the Principal Sanitary Engineer, Xylem, Inc. has submitted a change order proposal to incorporate these changes and to extend this contract for the third of three (3) one (1) year renewals; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed this Change Order No. 3 request to Contract No. 82000026 in the amount of \$496,698.00 as detailed above and recommend its approval.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 3 to Contract No. 82000026 as written in the above Agenda Item, increasing the contract cost in the amount of \$496,698.00, making the adjusted contract cost \$6,838,731.00. These funds shall be drawn from account number 02000514-432004.

MOTION TO APPROVE

MADE BY MR. SOLE

2ND BY DR. CAULFIELD

AYES 4 NOES 0

Board Meeting of November 24, 2025

ITEM NO.10

CHANGE ORDER NO. 4 – ADDITIONAL CONSTRUCTION ADMINISTRATION AND CONSTRUCTION INSPECTION SERVICES – CONTRACT NO. 82000041 SCAJAQUADA CREEK AND BLACK ROCK CANAL SMART SEWER PROJECT

CONTRACTOR:	ORIGINAL CONTRACT COST	\$824,600.00
TYLin Greeley and Hansen	PREVIOUS CHANGE ORDER	\$1,504,200.00
77 Broadway, Suite 208	THIS CHANGE ORDER	<u>\$313,525.00</u>
Buffalo, NY 14203	ADJUSTED CONTRACT COST	\$2,642,325.00

	ACCOUNT NO.	02000546-432004
VENDOR NO. 16154		
PROJECT:	Scajaquada Creek & Black Rock Canal Smart Sewer Project	

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Increase of existing budget to continue Construction Administration and Construction Inspection services for the duration of construction at the six (6) individual sites comprised under this project.

REASON FOR CHANGE OR EXTRA WORK:

Item #1: The construction schedule was extended due to the addition of project SPP338 overflow weir modifications at Bailey Avenue & Kerns Avenue; and due to unforeseen subsurface field conditions discovered at Gates Circle and Bailey Ave & E. Amherst St which lead to design/construction modifications of the work (manholes, sewer connections), conditions including: presence of shallow rock during excavation, and existing utility conflicts (sewer, electric, abandoned rail lines) with previous record drawings.

COST OF CHANGE ORDER NO. 4:

Item #1 \$313,525.00

THE TOTAL COST OF
CHANGE ORDER NO. 4: \$313,525.00

WHEREAS: In Item No. 13, on November 22, 2021, The Board of the Buffalo Sewer Authority prequalified five (5) engineering firms for submission of proposals for the engineering services for future real time control projects; and

WHEREAS: In Item No. 15, on March 9, 2022, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into an agreement

with Greeley and Hansen; one of those five engineering firms which were pre-qualified on November 22, 2021, in the amount of \$824,600.00 to perform design and bid services for the Scajaquada Creek & Black Rock Canal Smart Sewer Project; and

WHEREAS: In Item No. 18, on October 19, 2022, the Board of the Buffalo Sewer Authority authorized a change order in the amount of \$228,800.00 for additional survey, inclusion of several additional monitoring sites, and utility coordination; and

WHEREAS: In Item No. 17, on December 14, 2022, the Board of the Buffalo Sewer Authority authorized a change order in the amount of \$179,180.00 for redesign of the Gates Circle site and additional subsurface investigation; and

WHEREAS: In Item No. 16, on July 26, 2023, the Board of the Buffalo Sewer Authority authorized a change order in the amount of \$1,096,300.00 for continuation into the next phase of engineering services: Construction Administration and Construction Inspection Services; and

WHEREAS: The Principal Sanitary Engineer has reviewed a request for a Change Order No. 4 to Contract No. 82000041 in the amount of \$313,525.00 as detailed above and recommends its approval.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 4 to Contract No. 82000041 as written in the above Agenda Item, increasing the contract cost in the amount of \$313,525.00, making the adjusted contract cost \$2,642,325.00. Expenses from this contract will be funded from Account No. 02000546-432004.

MOTION TO APPROVE

MADE BY DR. CAULFIELD

2ND BY MS. YOUNG-WATKINS

AYES 4 NOES 0

Board Meeting of November 24, 2025

ITEM NO.11

EXTENSION OF THE CONTRACT FOR AGREEMENT WITH GREELEY AND HANSEN, A TYLIN COMPANY FOR CAPITAL PROJECTS PROGRAM MANAGEMENT SERVICES

- WHEREAS: The Buffalo Sewer Authority issued a request for proposals (RFP) for the purposes of securing the services of a consulting firm to provide Capital Projects Program Management Services for an initial five (5) year guaranteed period with up to five (5) additional one-year extensions on July 11, 2023; and
- WHEREAS: Four (4) firms responded to this RFP; and
- WHEREAS: A consultant selection committee appointed by the General Manager reviewed the submitted proposals and interviewed each team and ranked the firms on the basis of both their interviews and proposals; and
- WHEREAS: The RFP provided a contract value not to exceed \$6,000,000.00 (six million dollars) with future year's contract values to be negotiated between the Authority and the Consultant on the basis of work anticipated and the wage and fee structures provided in the Consultant's cost proposal; and
- WHEREAS: On December 6, 2023, the Board of the Buffalo Sewer Authority approved Item No.18 on the Agenda authorizing the General Manager to enter into an agreement with Greeley and Hansen, a TYLin Company ("TYLin") for these services as detailed in their proposal of August 18, 2023, at a cost not to exceed \$6,000,000.00 for the first year with subsequent year's contract amounts to be approved for the first four years and up to five additional one-year contract extensions to be approved by the Board of the Buffalo Sewer Authority in the future. The Capital Projects Program Management Team, led by TYLin as the prime, is also comprised of Arcadis, JM Davidson, Hallmark Planning and several on-call professional services subconsultants under this contract;
- WHEREAS: On December 4, 2024, the Board of the Buffalo Sewer Authority approved Item No.12 on the Agenda authorizing the General Manager, Executive Secretary, and Principal Sanitary Engineer to extend the contract of Greeley and Hansen, a TYLin Company ("TYLin") for Capital Projects Program Management Team services at a negotiated cost not to exceed \$9,998,903.00 for the 2025 calendar year;
- WHEREAS: On January 1, 2026 the third year of the contract will commence and the Executive Secretary and Principal Sanitary Engineer have negotiated a budget in the amount of \$9,291,227.00 for the 2026 calendar year with TYLin/Greeley and Hansen; and
- WHEREAS: The Principal Sanitary Engineer now recommends a budget in the amount of \$9,291,227.00 be extended for the 2026 calendar year bringing the total contract amount to \$25,290,130.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to extend the contract with TYLin/Greeley and Hansen to provide capital projects program management services at a cost not to exceed a total of \$25,290,130.00 through December 31, 2026. Account no. 02000577-432004 will be utilized for these services.

MOTION TO TABLE

AYES 4 NOES 0

Board Meeting of November 24, 2025

ITEM NO.12

REPORT ON BIDS RECEIVED - SOUTH BUFFALO PUMP STATION REHABILITATION

WHEREAS: Formal bids were advertised and solicited for the South Buffalo Pump Station Rehabilitation project. The following bids were received and opened on October 7, 2025:

MARK CERONE, INC.	\$ 11,827,200.00
STC CONSTRUCTION, INC.	\$ 12,680,000.00
H&K SERVICES, INC.	\$ 14,206,700.00

; and

WHEREAS: The consulting engineers, (Arcadis), estimate for the above referenced project was \$12,480,862; and

WHEREAS: The bids were received, and the contract will be awarded on the basis of lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The consulting engineer has reviewed the bids and recommend awarding the contract to the lowest bidder, Mark Cerone, Inc., at a cost not to exceed \$11,827,200.00. The Buffalo Sewer Authority Acting Treatment Plant Administrator and staff have also reviewed the bids and concur with the consulting engineer; and

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Mark Cerone, Inc. for the South Buffalo Pump Station Rehabilitation at a cost not to exceed \$11,827,200.00. Expenses for this contract will be charged to account no. 02000602-490740

MOTION TO	APPROVE
MADE BY	MR. SOLE
2 ND BY	DR. CAULFIELD
AYES	4
NOES	0

Board Meeting of November 24, 2025

ITEM NO.13

ADJOURNMENT OF MEETING

MOTION TO _____ ADJOURN _____

MADE BY _____ DR. CAULFIELD _____

2ND BY _____ MS. YOUNG-WATKINS _____

AYES _____ 4 _____ NOES _____ 0 _____

Board Meeting of November 24 2025