

DRAFT MINUTES FOR APPROVAL

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY**

March 18, 2026

BUFFALO SEWER AUTHORITY

REGULAR MEETING

March 18, 2026

9:00 A.M.

**Buffalo City Hall, 65 Niagara Square Room 1038
Teleconference +1 929 229 5044, ID #175 732 027**

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of February 11, 2026	59674
	Enter Into Executive Session	59675
2	Approval of Consent Agenda	59676-87
	A. Informative: Temporary Investments	
	B. Informative: Reallocation of Funds	
	C. Informative: Public Notice - Municipal Separate Storm Sewer (MS4) Annual Report (January 2025 - January 2026)	
	D. Claim Against Liability and Casualty Reserve Fund	
	E. Confirmation of Appointments	
	F. Request for Leave of Absence	
	G. Amendment to Schedule of Job Classification Plan	
	H. Amendment to Schedule of Job Classification Plan	
3	Preliminary Outline of Operating Budget for the Fiscal Year Commencing July 1, 2026	59688-91
4	Authorization for Purchase of Hot Water Heater	59692
5	Change Order No. 6- Contract No. 82000045 In-Plant High Pressure Steam System Maintenance Services	59693-95
6	Reports on Bids Received- Purchase of Various Gray Cast Iron Castings	59696

7	Report on Bids Received - Purchase of Various New & Unused Steel Products	59697
8	Authorization for Combination Sewer Cleaning Machine Rental Under New York State Contract	59698
9	Authorization to Enter into an Agreement for Construction Inspection Services with Colliers	59699-59700
10	Change Order No. 2 – Contract No. 82000082	59701-02
11	Ratification of Amended Contract with Destro & Brothers Concrete Co., Inc.	59703
12	Utility Work Agreement (Hc-140) – New York State Department of Transportation – PIN 5816.29	59704-05
13	Utility Work Agreement (Hc-140) – New York State Department of Transportation – PIN 5134.49	59706-07
14	Adjournment Of Meeting	59708

CALL OF THE ROLL

Present:

Dr. Thomas Caulfield PhD

Patrick Sole

Hope Young-Watkins

Cheryl Colston Esq

Charles Riley PMP

Jessica Smith

Alex Emmerson

Timothy Blake

Joel Renzoni

Sydney McFoy

Rosaleen Nogle PE

Lori Scaletta

LaToya Cunningham

Paul Harris PMP

Laura Surdej

Absent:

Christopher Roosevelt

Vice Chairman of the Board

Secretary of the Board

Assistant Secretary of the Board

General Counsel

Executive Secretary

Secretary to General Manager

Treatment Plant Superintendent

Senior Instrument Technician

Director of Sewer Maintenance

Typist

Principal Sanitary Engineer

Senior Administrative Assistant

Special Assistant

Superintendent of Mechanical
Maintenance

Erie County Industrial Waste
Specialist

Chairman of the board

The meeting was called to order at 9:04AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of February 11, 2026

MOTION TO _____ ADOPT _____

MADE BY _____ MS. YOUNG-WATKINS _____

2ND BY _____ MR. SOLE _____

AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of March 18, 2026

MOTION TO Enter into Executive Session Pursuant to Open Meetings Law, To Discuss An
Employment Matter Regarding Discipline

MADE BY MR. SOLE

2ND BY MS. YOUNG-WATKINS

AYES 3 NOES 0

Board Meeting of March 18, 2026

ITEM NO. 2

APPROVAL OF CONSENT AGENDA

CONTENTS

- A. Informative: Temporary Investments
- B. Informative: Reallocation of Funds
- C. Informative: Public Notice - Municipal Separate Storm Sewer (Ms4) Annual Report (January 2025 - January 2026)
- D. Claim Against Liability and Casualty Reserve Fund
- E. Confirmation of Appointments
- F. Request for Leave of Absence
- G. Amendment to Schedule of Job Classification Plan
- H. Amendment to Schedule of Job Classification Plan

MOTION TO _____ APPROVE _____

MADE BY _____ MR. SOLE _____

2ND BY _____ MS. YOUNG-WATKINS _____

AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of March 18, 2026

ITEM NO. 2-A

INFORMATIVE: TEMPORARY INVESTMENTS

As of January 31, 2026

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	MONEY MARKET		\$1,709,419.82	Key	0.01%	Public NOW
22-Jan-26	5-Feb-26	14	\$12,099,306.17	Key Banc Capital	3.54%	\$16,693.83
			\$13,808,725.99			
LIABILITY AND CASUALTY RESERVE FUND						
31-Jul-12	MONEY MARKET		\$215,087.14	Key	0.01%	Public NOW
15-Jan-26	16-Apr-26	91	\$802,890.69	M&T Securities	3.51%	\$7,257.70
			\$1,017,977.83			
OPERATING FUND						
31-Jul-12	SUPER NOW		\$4,199,385.54	Key	0.01%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	SUPER NOW		\$47,677.85	Key	0.01%	Public NOW
SURPLUS FUND						
23-Oct-25	16-Apr-26	175	\$692.92	Wilmington U.S. Treasury	4.79%	
			\$10,004,235.77	Key Banc Capital	3.77%	\$186,764.23
			\$10,004,928.69			
NET REVENUE FUND						
30-Dec-25	26-Feb-26	58	\$5,124.32	Wilmington U.S. Treasury		
			\$8,999,743.68	Key Banc Capital	3.52%	\$51,256.32
29-Jan-26	26-Mar-26	56	\$7,099,243.70	Key Banc Capital	3.58%	\$39,756.30
			\$16,104,111.70			

BSA 2021 EIB FUND

			-	Cash	0.00%	
30-Oct-25	5-Mar-26	126	\$28,514,966.54	M&T Securities	3.62%	\$366,033.46
28-Nov-25	7-May-26	160	\$18,999,403.09	M&T Securities	3.64%	\$312,596.91
			\$47,514,369.63			

BSA SERIES 2025A COI

\$116,683.09 Wilmington U.S. Treasury

BSA SERIES 2025A CONS FUND

\$50,657,619.00 Wilmington U.S. Treasury

DEBT RESERVE FUND**Series J**

02-Jul-14 13-Nov-33 7076 **\$279,746.64** UST State/Local Govt 2.70%

Series K

02-Jul-14 15-Feb-33 6803 **\$194,781.56** UST State/Local Govt 2.70%

Series L

12-Nov-15 1-Oct-35 7263 **\$689,547.00** UST State/Local Govt 2.44%

Series M

27-Jun-14 1-May-44 10901 **\$585,264.58** UST State/Local Govt 2.70%

Series N

15-Nov-12 15-Apr-32 7091 **\$2,167,157.00** UST State/Local Govt 2.42%

EFC 2021

15-Jan-26 9-Jul-26 175 \$372,660.44 M&T Securities 3.44% \$6,339.56

\$372,660.44

DSF PRIN &INT

\$0.01

Wilmington Fund

DSF 2021 EIB

\$1,022,578.69

Wilmington Fund

4.79%

RECEIVE & FILE

Board Meeting of March 18, 2026

ITEM NO. 2-B

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

01/23/2026	00520106 MAIN Maintenance Contract	-\$58,310.00	00280105 SWWP Equipment Maintenance	\$58,310.00
01/26/2026	00230105 GRIT Equipment Maintenance	-\$34,060.00	00230105 GRIT Repairs to Equipment	\$34,060.00
02/02/2026	00200105 PLAN Equipment Maintenance	-\$1,524.00	00510105 Lab Equipment Maintenance	\$1,524.00
02/06/2026	00360105 DEWA Chemicals & Gases	-\$5,000.00	00390103 HAMB Drain Float Nat Gas	\$5,000.00
02/06/2026	00360105 DEWA Chemicals & Gases	-\$10,000.00	00360103 DEWA Water	\$10,000.00
02/06/2026	00360105 DEWA Chemicals & Gases	-\$115.00	00500103 WALD Gas	\$115.00
02/06/2026	00360105 DEWA Chemicals & Gases	-\$130.00	00490103 NIAG Electric Light & Power	\$130.00
02/06/2026	00360105 DEWA Chemicals & Gases	-\$675.00	00460103 KELX Electric Light & Power	\$675.00
02/11/2026	00230106 GRIT Repairs to Equipment	-\$34,060.00	00270106 GAS Repairs to Equipment	\$34,060.00
02/11/2026	00330105 FINA Chemicals & Gas	-\$1,650.00	00420103 AMHE Gas	\$1,650.00
02/11/2026	00330105 FINA Chemicals & Gas	-\$875.00	00490103 NIAG Gas	\$875.00
02/11/2026	00330105 FINA Chemicals & Gas	-\$170.00	00460103 TIFF Electric Light & Power	\$170.00
02/12/2026	00520106 MAIN Maintenance Contract	-\$4,667.71	00340105 THIC Equipment Maintenance	\$4,667.71
02/12/2026	00520106 MAIN Maintenance Contract	-\$4,673.00	00250105 SECO Equipment Maintenance	\$4,673.00

Sewer Maintenance Division

1/26/2026	00660106 SWRR Refuse Disposal Services	-\$20,000.00	00690106 AUTO Automotive Repairs	\$20,000.00
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Financial Contingency

1/21/2026	00800183 Financial Contingency	-\$3,430.00	00200107 PLAN Office Equipment	\$3,430.00
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RECEIVE & FILE

Board Meeting of March 18, 2026

ITEM NO. 2-C

**INFORMATIVE: PUBLIC NOTICE - MUNICIPAL SEPARATE STORM SEWER (MS4)
ANNUAL REPORT (JANUARY 2025 - JANUARY 2026)**

New York State's MS4 SPDES Permit, Part VI.B - MCM 2 - Public Involvement/Participation, requires that the Buffalo Sewer Authority present the draft annual report at a meeting that is open to the public, where the public attendees are able to ask questions about and make comments on the report.

The Buffalo Sewer Authority will have the Annual Stormwater Report at their City Hall Office, Room 1038, Buffalo, New York, from 9:00 am – 12:00 pm on Friday, March 20, 2026 and on the Buffalo Sewer Authority's website at <https://buffalosewer.org/about/transparency/environmental-compliance/>

The Stormwater Annual Report for January 3, 2025 – January 2, 2026 will be completed and submitted after the public review and comment period.

This item is presented to the Board for their information to be acknowledged and received and filed.

RECEIVE & FILE

Board Meeting of March 18, 2026

ITEM NO. 2-D

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Celena Hunley, owner and operator of “Ms. Goodie” restaurant located at 1836 Bailey Avenue, filed a Notice of Claim for property damage due to an accident involving a Buffalo Sewer Authority vehicle on February 5, 2026 that hit the building at 1836 Bailey Avenue, causing damage to the building; and

WHEREAS: The General Counsel has reviewed this matter and recommends the final settlement amount of \$7,500.00 to repair the property damage is in the best interest of the Buffalo Sewer Authority.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the payment to Celena Hunley in the final settlement amount of \$7,500.00 in full and complete settlement of this matter. This claim will be paid out of the Liability and Casualty Reserve Fund.

ITEM NO. 2-E

CONFIRMATION OF APPOINTMENTS

EQUIPMENT OPERATOR (PERMANENT)
SEWER MAINTENANCE DIVISION
\$30.00 PER HOUR
EFFECTIVE: FEBRUARY 9, 2026

NICHOLAS SHUBBUCK
78 MAYER AVE.
BUFFALO, NY 14207

EQUIPMENT OPERATOR (PERMANENT)
SEWER MAINTENANCE DIVISION
\$30.00 PER HOUR
EFFECTIVE: FEBRUARY 16, 2026

KEVIN BRIGGS
684 EAST UTICA ST.
BUFFALO, NY 14211

SENIOR INSTRUMENTATION & CONTROL SYSTEMS SPECIALIST
(PROVISIONAL)
SEWAGE TREATMENT PLANT
\$113,727 PER ANNUM
EFFECTIVE: FEBRUARY 16, 2026

TIMOTHY BLAKE
168 SHENANDOAH RD.
BUFFALO, NY 14220

FIELD TECHNICIAN (PROVISIONAL)
INDUSTRIAL WASTE DIVISION
\$58,764 PER ANNUM
EFFECTIVE: MARCH 2, 2026

NICOLO ALAGNA
88 TENNYSON AVE.
BUFFALO, NY 14216

LABORER I (PERMANENT)
MAINTENANCE DIVISION \$22.71 PER HOUR
EFFECTIVE: MARCH 9, 2026

JOSHUA ROOSEVELT
35 HOLLAND PLACE.
BUFFALO, NY 14209

SAFETY OFFICER (PROVISIONAL)
TREATMENT PLANT ADMINISTRATION
\$74,600 PER ANNUM
EFFECTIVE: MARCH 9, 2026

MAURICE ELDRIDGE
208 ORA WRIGHTER DR.
BUFFALO, NY 14204

FIELD TECHNICIAN (PROVISIONAL)
INDUSTRIAL WASTE DIVISION
\$56,504 PER ANNUM
EFFECTIVE: MARCH 9, 2026

KRISTEN SUTO
685 BUSTI AVE.
BUFFALO, NY 14213

INVENTORY CONTROL CLERK (PROVISIONAL)
MAINTENANCE DIVISION
\$57,928 PER ANNUM
EFFECTIVE: MARCH 9, 2026

JODY STARR
118 NORWOOD AVE. APT. 1
BUFFALO, NY 14222

CONTRACT & SPECIFICATIONS CLERK (PROVISIONAL)
TREATMENT PLANT ADMINISTRATION
\$62,006 PER ANNUM
EFFECTIVE: MARCH 16, 2026

JEAN KANE
8 CAZENOVIA ST.
BUFFALO, NY 14220

LABORER I (PERMANENT)
SEWER MAINTENANCE DIVISION
\$22.71 PER HOUR
EFFECTIVE: MARCH 16, 2026

DAVID IWANKOW
86 POLISH PL.
BUFFALO, NY 14210

LABORER I (PERMANENT)
SEWER MAINTENANCE DIVISION
\$22.71 PER HOUR
EFFECTIVE: MARCH 16, 2026

MAX OESTERICH
87 DENSMORE ST. BUFFALO, NY 14220

LABORER I (PERMANENT)
SEWER MAINTENANCE DIVISION
\$22.71 PER HOUR
EFFECTIVE: MARCH 23, 2026

RICKY PRINGLE
195 BAKOS BLVD.
BUFFALO, NY 14211

LABORER I (PERMANENT)
SEWER MAINTENANCE DIVISION
\$22.71 PER HOUR
EFFECTIVE: MARCH 30, 2026

DALTON SHARP
129 EAST DELAVAN AVE.
BUFFALO, NY 14208

WHEREAS: The preceding appointments were made by the Executive Secretary since the last Board Meeting; and

WHEREAS: The Executive Secretary requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority

ITEM NO. 2-F

REQUEST FOR LEAVE OF ABSENCE

WHEREAS: Phillip Singleteary, a Laborer I, has requested a non-medical leave of absence beginning February 22, 2026, and extending until August 22, 2026.

WHEREAS: The Executive Secretary and Principal Sanitary Engineer have reviewed this request and recommend approving this leave of absence request for a period of six (6) months.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Phillip Singleteary a six (6) month unpaid non-medical leave of absence without pay beginning February 22, 2026, and extending until August 22, 2026.

ITEM NO. 2-G

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

- | | | |
|--|----------|--------|
| One (1) Wastewater Operator II 4A License | 00360161 | 411001 |
| One (1) Sr Sanitary Engineering Supervisor | 00600131 | 411001 |

ITEM NO. 3

PRELIMINARY OUTLINE OF OPERATING BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2026

A proposed Operating Budget, with full details, for the fiscal year beginning July 1, 2026, will be presented for formal consideration by your Honorable Body at the next scheduled meeting on April 15, 2026. This proposed budget will be in an amount not to exceed \$84,500,000 which is a \$5,100,000 increase from the current budget of \$79,400,000.

At this time, an outline of the proposed budget is submitted for your tentative approval. Once approved, we will proceed in the preparation of a formal budget document complete with comparison charts and exhibits. Attached to this outline are the following exhibits:

A Revenue Estimate and comparison for the years 2023-2024 to 2026-2027 Proposed;

A comparison of Appropriation by Division for the years 2023-2024 to 2026-2027 Proposed;

Capital Budget Projects for 2026-2027.

The Proposed Schedule of Sewer Rents and the final budget appropriations for the 2026-2027 fiscal year will be detailed at the scheduled meeting of April 15, 2026.

WHEREAS: The preliminary budget presented herein reflects a balanced plan to fund the necessary operations of the Buffalo Sewer Authority for the fiscal year beginning July 1, 2026.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary to proceed in preparing a detailed budget not to exceed \$84,500,000 to be submitted to this Body at the meeting of April 15, 2026.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. YOUNG-WATKINS</u>		
2 ND BY	<u>MR. SOLE</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 18, 2026

BUFFALO SEWER AUTHORITY**REVENUE ESTIMATE
2026-2027 PRELIMINARY BUDGET**

Revenue	2023-2024 Actual	2024-2025 Actual	2025-2026 Budget	2026-2027 Budget
Assessment Sewer Rents	\$19,640,080	\$25,045,733	\$29,947,600	\$31,807,600
Water Use Sewer Rents	24,445,837	25,171,283	24,925,000	25,783,000
Outside City Sewer Connection	20,003,617	16,453,708	16,500,000	17,500,000
Industrial Waste	4,926,821	4,937,853	4,070,000	5,370,000
Interest Income	6,504,595	6,046,453	3,145,200	3,265,150
Miscellaneous	3,899,420	1,470,460	812,200	774,250
Total Revenues	<u>\$79,420,370</u>	<u>\$79,125,490</u>	<u>\$79,400,000</u>	<u>\$84,500,000</u>

**BUFFALO SEWER AUTHORITY
APPROPRIATIONS BY DIVISION
2026-2027 PRELIMINARY BUDGET**

Division	2023-2024 Actual	2024-2025 Actual	2025-2026 Budget	2026-2027 Budget
General Offices	\$1,950,787	\$1,955,958	\$2,335,993	\$2,243,320
Wastewater Treatment Facility	30,193,647	33,332,761	35,011,426	36,769,340
Industrial Waste	1,097,544	920,940	1,504,637	1,724,262
Engineering	1,289,895	1,504,578	3,959,565	4,857,817
Sewer Maintenance	5,125,090	5,817,674	6,732,456	7,263,046
Miscellaneous Financial Chgs	4,604,761	4,951,692	5,649,690	5,644,690
Fringe Benefits	10,533,431	10,980,774	12,607,500	14,018,019
Debt Service & Reserve	6,203,338	6,587,048	11,598,733	11,979,506
Total Appropriations	<u>\$60,998,493</u>	<u>\$66,051,425</u>	<u>\$79,400,000</u>	<u>\$84,500,000</u>

**BUFFALO SEWER AUTHORITY
CAPITAL PROJECTS
2026 - 2027 PRELIMINARY BUDGET**

<u>PROJECT TITLE:</u>	ESTIMATED COST
<u>TREATMENT PLANT:</u>	
FA Phase II Primary Treatment System Improvements, Contract B	\$43,200,000
Non-NFA Phase III, Contract B	8,200,000
Digester Cleaning	800,000
Replace AUH 7-14	500,000
Blower Air Supply Line Evaluation & Replacement	1,800,000
Plant Air Compressor Cooling System	1,200,000
RWW Inlet Bar Screens	500,000
RWW/SWW Pump Station Improvement Project, Phase I	1,240,000
HVAC Improvement Plan, Phase I	600,000
	<hr/>
TREATMENT PLANT TOTAL	\$58,040,000
<u>COLLECTION SYSTEM:</u>	
Program Management	\$6,000,000
Engineering Term Contracts	500,000
Asset Management and Capital Planning Program	500,000
Water Quality Monitoring	500,000
East Delavan Sewer Project	1,512,773
Roosevelt Park OLS	79,430,000
SPP 339 & 340 Project	25,560,480
Albany Street Sewer Project	1,741,900
Charles St Weir Modification	264,940
SPP 317 Modification	200,000
Babcock PS Weir Modification	119,500
Unity Island Landfill Reclamation	3,413,200
Sewer Interceptor Pump Station	1,104,200
New CSO from Sewer Interceptor PS to Niagara River	637,600
Green Infrastructure Programmatic Support	4,012,435
Third-Party Verification for Environmental Impact Bond	720,450
GI – Package BPS	18,000,000
GI – Package BMHA	16,000,000
GI – Package 1	5,000,000
GI – Package 2	2,000,000
GI – Package 3	6,000,000
GI – Package 4	3,000,000
GI – Package 5	5,000,000
GI – Package 6	5,000,000
GI – Package 7	5,000,000
GI – Package 8	3,000,000
GI – Package 9	4,000,000
GI – Parks Package 1	4,695,680
GI – Parks Package 2	1,500,000

GI – Parks Package 3	2,000,000
Wet Weather	3,500,000
Permeable Pavement	500,000
South Buffalo Pump Station Rehabilitation Project	<u>6,682,255</u>
COLLECTION SYSTEM TOTAL	\$217,095,413
GRAND TOTAL	\$275,135,413

ITEM NO. 4

AUTHORIZATION FOR PURCHASE OF HOT WATER HEATER

WHEREAS: The Principal Chief Stationary Engineer has determined the need for a hot water heater for the Maintenance Building at the Wastewater Treatment Plant; and

WHEREAS: Bids were solicited for this purchase, and the following bids were received by the Buffalo Sewer Authority Purchase Department:

VENDOR	TOTAL COST
Frank P. Langley Company	\$24,374.00
Mollenberg Betz	NO RESPONSE
L Stone	NO RESPONSE

; and

WHEREAS: The Principal Chief Stationary Engineer and Superintendent of Mechanical Maintenance reviewed the quotes received and recommend awarding the purchase to the sole bidder, Frank P. Langley Company, at a total cost of \$24,374.00; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to purchase a hot water heater from Frank P. Langley Company at a cost not to exceed \$24,374.00. Account no. 00380105-466107 will be charged for this purchase.

MOTION TO APPROVE

MADE BY MR SOLE

2ND BY MS. YOUNG-WATKINS

AYES 3 NOES 0

Board Meeting of March 18, 2026

ITEM NO. 5

CHANGE ORDER NO. 6- CONTRACT NO. 82000045 IN-PLANT HIGH PRESSURE STEAM SYSTEM MAINTENANCE SERVICES

CONTRACTOR:	ORIGINAL CONTRACT COST	\$576,700.00
Quackenbush Company, Inc.	RENEWAL 2023-2024	\$576,700.00
495 Kennedy Road	CHANGE ORDER	\$80,000.00
Buffalo, NY 14227	RENEWAL 2024-2025	\$576,700.00
	CHANGE ORDER	\$240,000.00
	RENEWAL 2025-2026	\$576,700.00
	THIS CHANGE ORDER	<u>\$629,082.20</u>
	ADJUSTED CONTRACT COST	\$3,255,882.20

WORK: In-Plant High Pressure Steam System Maintenance Services

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 Labor, equipment rental and materials
- Item #2 Sphere inspection and repairs to ancillary equipment.
- Item #3 Capital project assistance

COST OF CHANGE OR EXTRA WORK:

- Item #1 \$326,063.40
- Item #2 \$288,190.00
- Item #3 \$14,828.80

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$629,082.20

The Total INCREASE to the Contract as a result of this Change Order is \$629,082.20

WHEREAS: On May 25, 2022, the Board of the Buffalo Sewer Authority awarded a contract to Quackenbush Company, Inc., for In-Plant High Pressure Steam System Maintenance Services for the period July 1, 2022 to June 30, 2023, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$576,700.00; and

WHEREAS: On July 26, 2023, the Board of the Buffalo Sewer Authority authorized the General Manager to renew contract number 82000045 with Quackenbush, for In-Plant High Pressure Steam System Maintenance Services for the period July 1, 2023 to June 30, 2024, at an annual cost not to exceed \$576,700.00; and

WHEREAS: On April 3, 2024, the Board of the Buffalo Sewer Authority authorized change order No. 2 to contract number 82000045 in the amount of \$80,000.00; and

- WHEREAS: On June 26, 2024, the Board of the Buffalo Sewer Authority authorized the General Manager to renew contract number 82000045 with Quackenbush, for In-Plant High Pressure Steam System Maintenance Services for the period July 1, 2024 to June 30, 2025, at an annual cost not to exceed \$576,700.00; and
- WHEREAS: On, February 19, 2025, the Board of the Buffalo Sewer Authority authorized change order No. 2 to contract number 82000045 in the amount of \$240,000.00: and
- WHEREAS: On June, 26, 2025, the Board of the Buffalo Sewer Authority authorized the General Manager to renew contract number 82000045 with Quackenbush for In-Plant High Pressure Steam System Maintenance Services for the period July 1, 2025 to June 30, 2026, at an annual cost not to exceed \$576,700.00; and
- WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff have reviewed a request a Change Order No. 6 to Contract No. 82000045 in the amount of \$629,082.20, as detailed above and recommend approval.

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the Original contract or as modified by previous contract remains unchanged.
2. Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the preceding Description of Changes involved with the Supplemental Contract Drawings designated none and under the provisions of the Original Contract, including compliance with applicable Equipment specifications, General Specifications and Project Specifications for the same type of work.
3. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guaranteed provisions of the Original Contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and Payment Bonds and Contractor's Insurance all work covered by this Contract Supplement. The Contractor will furnish to the Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Contract Supplements that exceeds the Original Contract Price by twenty percent (20%).
5. The costs established under this Contract Supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to enter into Change Order No. 6 to Contract No. 82000045 as written in the above Agenda Item, increasing the contract cost \$629,082.20 making the adjusted contract cost \$3,255,882.20. Expenses from this contract will be charged to account nos. 0038016-443421 and 00520106-443421.

MOTION TO TABLE
MADE BY MR. SOLE
2ND BY MS. YOUNG-WATKINS
AYES 3 NOES 0

Board Meeting of March 18, 2026

ITEM NO. 8

AUTHORIZATION FOR COMBINATION SEWER CLEANING MACHINE RENTAL UNDER NEW YORK STATE CONTRACT

WHEREAS: The Buffalo Sewer Authority’s Facility Maintenance Division utilizes a rental Combination Sewer Cleaning Machine to perform routine and preventative maintenance cleaning at various locations throughout the Treatment Facility and Outlying Stations; and

WHEREAS: A need for a seven-month rental agreement for a Combination Sewer Cleaning Machine commencing in April 2026 to perform these essential tasks has been identified; and

WHEREAS: Joe Johnson Equipment, LLC is the designated vendor under New York State Contract PS69111 to provide this service at a cost not to exceed \$94,000.00 for the duration of the seven-month agreement; and

WHEREAS: Service orders exceeding \$35,000.00 require Board Approval; and

WHEREAS: The Superintendent of Mechanical Maintenance, Supervisor of Yards & Grounds and staff recommend approval for this seven-month agreement, extending through October 31, 2026, for a total cost not to exceed \$94,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Principal Sanitary Engineer and Executive Secretary to execute a seven-month rental agreement for the Combination Sewer Cleaning Machine, at a total cost not to exceed \$94,000.00. Expenses incurred under this agreement shall be charged to account no. 00520106-444255.

MOTION TO APPROVE

MADE BY MR. SOLE

2ND BY MS. YOUNG-WATKINS

AYES 3 NOES 0

Board Meeting of March 18, 2026

ITEM NO. 9

AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR CONSTRUCTION INSPECTION SERVICES WITH COLLIERS

WHEREAS: The Buffalo Sewer Authority issued a request for qualifications (RFQ) for the purpose of securing the services of a consulting firm to provide Construction Inspection services for Various Capital Projects on August 18, 2025; and

WHEREAS: Four (4) firms responded to this RFQ; and

WHEREAS: A consultant selection committee appointed by the Principal Sanitary Engineer reviewed and ranked the submitted qualification packages and recommended prequalification of the following firms to allow for the submission of proposals for future construction inspection services as the specific projects are identified:

Firm Name
Hazen and Sawyer
Nussbaumer & Clarke, Inc
AECOM
Colliers

; and

WHEREAS: At the October 15, 2025, Board Meeting, The Board of the Buffalo Sewer Authority deemed the above listed firms as prequalified for work on engineering, landscape architecture, urban design and planning construction inspection services; and

WHEREAS: In accordance with the Authority's Procurement Guidelines, Agreements between the Buffalo Sewer Authority and the firms listed will be submitted to the Board of the Buffalo Sewer Authority as specific projects are identified and scopes of work and associated fees are agreed upon; and

WHEREAS: On November 26, 2025, the Buffalo Sewer Authority issued a request for proposals (RFP) to Colliers for the purpose of securing a consulting firm to provide Construction Inspection services for the Genessee St Project; and

WHEREAS: On December 17, 2025, Colliers submitted a proposal for Construction Inspection Services for the Genessee St Project at a negotiated cost not to exceed \$700,000.00; and

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the awarding of the contract for Construction Inspection Services for Genessee St Project to Colliers and authorizes the Executive Secretary and the Principal Sanitary Engineer to enter into a contract for a not to exceed amount of \$700,000.00. Expenses for this contract will be charged to account no. 02000607-432004.

MOTION TO APPROVE

MADE BY MR. SOLE

2ND BY MS. YOUNG-WATKINS

AYES 3 NOES 0

Board Meeting of March 18, 2026

ITEM NO. 10

CHANGE ORDER NO. 2 – CONTRACT NO. 8200082

CONTRACTOR:

Wendel WD Architecture, Engineering,
 Surveying & Landscape Architecture P.C
 375 Essjay Road Suite 200
 Williamsville, NY 14221

ORIGINAL CONTRACT COST	\$289,000.00
PREVIOUS CHANGE ORDER	\$64,650.00
THIS CHANGE ORDER	<u>\$50,000.00</u>
ADJUSTED CONTRACT COST	\$403,650.00

WORK: Hennepin Park Green Infrastructure

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 The New York State Environmental Facilities Corporation (EFC) requires additional GI practices to be incorporated into the Hennepin Park design in order to maintain eligibility for Green Resiliency Grant Program funding. Incorporating the additional practices will require design revisions to be made.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Design revisions are needed for the stormwater management system to incorporate additional GI practices and associated conveyance elements including revisions to the proposed park grading to support infiltration, capture, and treatment requirements per the EFC directive to maintain GRG eligibility.

Item #2 Revisions to HydroCAD modeling to incorporate additional impervious and pervious areas previously designed for the underground storage system and the new GI practices.

Item #3 Additional meetings and coordination with stakeholders, including the City of Buffalo Parks Department, EFC, BSA, and Stantec, and preparation of additional comment response letters for noted stakeholders conducting their reviews.

Item #4 Revisions to the 100% engineer's opinion of probable cost estimate.

Item #5 Revisions to the bidding manual and design report to incorporate the additional GI practice.

COST OF CHANGE ORDER NO. 2:

Item #1, 2, 3, 4 & 5 \$50,000.00

THE TOTAL COST OF CHANGE ORDER NO 2: \$50,000.00

WHEREAS: In Item No. 31, on June 26, 2024 the Board approved the Authorization to Enter Into An Agreement with Wendel Companies, Inc., For Professional Engineering Services; and

WHEREAS: On May 28, 2025 the Board approved a request for Change Order No. 1 to Contract No. 82000082 in the amount of \$64,650.00 for the additional design effort to incorporate the replacement of the basketball court located in the park and drainage systems for the playground and basketball court, including additional coordination, meetings and reviews with the Department of Public Works Parks Department; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed a request for Change Order No. 2 to Contract No. 82000082 in the amount of \$50,000.00 as detailed above and recommend its approval.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 82000082 as written in the above Agenda Item, increasing the contract cost in the amount of \$50,000.00, making the adjusted contract cost \$403,650.00. Expenses from this contract will be funded from account no. 02000587-432004.

MOTION TO APPROVE

MADE BY MS. YOUNG-WATKINS

2ND BY MR. SOLE

AYES 3 NOES 0

Board Meeting of March 18, 2026

ITEM NO. 11

RATIFICATION OF AMENDED CONTRACT WITH DESTRO & BROTHERS CONCRETE CO., INC.

WHEREAS: At the January 14, 2026 Board Meeting, the Board authorized staff to enter into a contract with Destro & Brothers Concrete Co., Inc. for miscellaneous system wide sewer repairs; and

WHEREAS: The contract amount authorized was not to exceed \$1,500,000.00 for a six-month period, January 14, 2026 to June 30, 2026 with an option to renew for three (3) one-year periods; and

WHEREAS: Even though Destro & Brothers Concrete Co., Inc. was the lowest bidder in the amount of \$1,687,750.00, that amount exceeds the Board’s authorization; and

WHEREAS: Therefore, with the agreement of Destro & Brothers Concrete Co., Inc., staff amended the contract with Destro & Brothers Concrete Co., Inc. to conform with the Board’s authorization to reflect a contract amount of \$1,500,000.00 and to reflect a renewal period of three (3) one-year renewals.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby ratifies the amendment as stated above to the contract with Destro & Brothers Concrete Co., Inc. to provide miscellaneous system wide sewer repairs for the period of January 14, 2026 to June 30, 2026 at an amount not to exceed \$1,500,000.00. Expenses for this contract will be charged to account no. 00600106-432004.

MOTION TO APPROVE
MADE BY MR. SOLE
2ND BY MS. YOUNG-WATKINS
AYES 3 NOES 0

Board Meeting of March 18, 2026

ITEM NO. 12

UTILITY WORK AGREEMENT (HC-140) – NEW YORK STATE DEPARTMENT OF TRANSPORTATION – PIN 5816.29

WHEREAS: The New York State Department of Transportation (NYSDOT) desires to perform work under PIN 5816.29: Maintenance Paving of Various Routes in Erie County; Broadway Street; and

WHEREAS: The NYSDOT will adjust existing manholes; and

WHEREAS: It is a recommendation of the NYSDOT that a Utility Work Agreement be executed by a duly authorized agent of the affected utility to allow the State of New York to perform said work within the Buffalo Sewer Authority; and

WHEREAS: This work will be done at no cost to the Buffalo Sewer Authority.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Principal Sanitary Engineer to execute, on behalf of the Buffalo Sewer Authority, a Utility Work Agreement granting the State of New York authority to perform the adjustments for the Buffalo Sewer Authority under PIN 5816.29: Maintenance Paving of Various Routes in Erie County; Broadway Street and agreeing to maintain facilities adjusted via State-let contract as stipulated in the project’s maintenance jurisdiction table.

MOTION TO APPROVE

MADE BY MR. SOLE

2ND BY MS. YOUNG-WATKINS

AYES 3 NOES 0

Board Meeting of March 18, 2026

CERTIFICATE

I, Patrick Sole Jr., Secretary of the Buffalo Sewer Authority in the County of Erie, State of New York, HEREBY CERTIFY that the foregoing attached extract from the Minutes of a meeting of the Board of Directors of said Authority, duly called and held on March 18, 2026, and at which a quorum was present and acting throughout and the resolution contained therein is a true and complete copy of the resolution thereupon adopted on March 18, 2026, and recorded in the Minutes of said Authority and that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Authority and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same related to the subject matters referred to in said extract, and that said resolution has not been amended or repealed but is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Authority this 18th day of March, 2026.

(SEAL)

Patrick Sole, Jr.
Secretary, Buffalo Sewer Authority Board

ITEM NO. 13

UTILITY WORK AGREEMENT (HC-140) – NEW YORK STATE DEPARTMENT OF TRANSPORTATION – PIN 5134.49

WHEREAS: The New York State Department of Transportation (NYSDOT) desires to perform work under PIN 5134.49: Bridge Replacement Project. This Project Will Replace a Bridge Portion of NY Route 5 Where a railroad access road runs below at Ohio St.; and

WHEREAS: The NYSDOT will connect to existing drainage and replacement of drainage structures; and

WHEREAS: It is a recommendation of the NYSDOT that a Utility Work Agreement be executed by a duly authorized agent of the affected utility to allow the State of New York to perform said work within the Buffalo Sewer Authority; and

WHEREAS: This work will be done at no cost to the Buffalo Sewer Authority.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Principal Sanitary Engineer to execute, on behalf of the Buffalo Sewer Authority, a Utility Work Agreement granting the State of New York authority to perform the adjustments for the Buffalo Sewer Authority under PIN 5134.49: Bridge Replacement Project. This Project Will Replace a Bridge Portion of NY Route 5 Where a railroad access road runs below at Ohio St. and agreeing to maintain facilities adjusted via State-let contract as stipulated in the project’s maintenance jurisdiction table.

MOTION TO APPROVE

MADE BY MS. YOUNG-WATKINS

2ND BY MR. SOLE

AYES 3 NOES 0

Board Meeting of March 18, 2026

CERTIFICATE

I, Patrick Sole Jr., Secretary of the Buffalo Sewer Authority in the County of Erie, State of New York, HEREBY CERTIFY that the foregoing attached extract from the Minutes of a meeting of the Board of Directors of said Authority, duly called and held on March 18, 2026, and at which a quorum was present and acting throughout and the resolution contained therein is a true and complete copy of the resolution thereupon adopted on March 18, 2026, and recorded in the Minutes of said Authority and that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Authority and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same related to the subject matters referred to in said extract, and that said resolution has not been amended or repealed but is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Authority this 18th day of March, 2026.

(SEAL)

Patrick Sole, Jr.
Secretary, Buffalo Sewer Authority Board

ITEM NO. 14

ADJOURNMENT OF MEETING

MOTION TO ADJOURN

MADE BY MS. YOUNG-WATKINS

2ND BY MR. SOLE

AYES 3 NOES 0

Board Meeting of March 18, 2026