

Notice of Vacancy

Date Posted: May 20, 2026
Title of Position: General Manager
Salary Range: \$146,718 annually
Location: City Hall
Employment Type: Full Time
Benefits: Full Benefits, Outlined Below

GENERAL STATEMENT OF DUTIES:

Directs and manages the affairs of the Buffalo Sewer Authority as fixed by the Board of the Authority.

SUPERVISION RECEIVED:

Works under the general direction of the members of the Board who review work for adherence to established policies.

SUPERVISION EXERCISED:

Supervises a number of employees through department heads.

EXAMPLES OF PRINCIPAL DUTIES:

Formulates policies and programs to meet objectives established by the Board: reviews and discusses with Board policies and programs to obtain approval and understanding.

- Implements Board Directives and approved policies and programs:
 - collaborates with department heads in programming the functions and activities to attain authorized objectives.
- Develops and maintains the organization necessary to accomplish planned objectives.
- Directs through the Executive Secretary (Sewer Authority) the conducting and controlling of the administrative and fiscal functions and activities of the Authority.
- Directs through the Principal Engineer, head of the Sewers Department, the planning and carrying out the engineering functions and activities including construction, maintenance and repair of the sewerage system.
- Directs through the Treatment Plant Superintendent the operation and maintenance of the sewage treatment facilities.
- Programs and maintains proper and solvent financial structure involving revenue, expenditure, capital financing and investment.
- Meets with City officials in coordinating activities between the Authority and City Agencies; with public groups on problems affected by the Authority operations; with county and state officials on projects and problems of common interest; with consultants, contractors and association groups on plans, programs and problems involving Authority operations.
- Keeps abreast of current technical developments in the treatment and disposal of waste matters.

This is a critical position overseeing all of Buffalo Sewer Authority.

Position will oversee an \$80 million Budget and 225 employees.

Experience overseeing collective bargaining agreements required.

Experience overseeing complex and multi-year capital projects a must.

Engineering and technical experience preferred.

Experience working with NYS Environmental Facilities Corporation.

Why the Buffalo Sewer Authority is a Great Place to Work:

Working at the Buffalo Sewer Authority is more than just a job, it is your path to a career. Most all positions at the BSA promote into other positions, providing you with a career path for advancement and growth.

The Buffalo Sewer Authority also provides an exceptional, second-to-none, benefits package to meet the diverse and changing needs of our employees, which includes:

- Generous family healthcare at little or no cost to you, including:
 - Medical, Vision and Dental Coverages
- Life Insurance (basic and supplemental)
- Tuition reimbursement for continuing certifications, licensures and college courses
- Membership into the New York State retirement and pension system
- 457b – New York State Deferred Compensation Plan
- Substantial leave time, including:
 - Vacation, personal leave and sick leave days
- 14 paid holidays annually
- Employee Assistance Program for employees and family members

How to Apply:

All applicants must apply in writing for the above position and specifically detail all experience and qualifications related to the position. The resume/letter of interest is to be submitted to:

GM_Applications@buffalosewer.org

****Employment with Buffalo Sewer will adhere to the rules and regulations of New York State Civil Service Law. ****