

## *Notice of Vacancy*

<b>Date Posted:</b>	May 27, 2026
<b>Title of Position:</b>	Superintendent of Mechanical Maintenance
<b>Number of Vacancies:</b>	One (1) Provisional Appointment
<b>Salary Range:</b>	\$108,686 - \$134,937 Annually
<b>Location:</b>	Sewage Treatment Plant
<b>Shift:</b>	7:30am-3:30pm
<b>Employment Type:</b>	Full Time
<b>Benefits:</b>	Full Benefits, Outlined Below

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### **Distinguishing Features of the Class**

This is an important engineering position involving responsibility for overseeing all maintenance and repair activities in the city's sewage treatment plant. The incumbent is responsible for monitoring operations of plant and outlying areas through a plant maintenance management computer system. The work is performed under the supervision of the Treatment Plant Superintendent; however, the incumbent is allowed much leeway in independent decision-making. Supervision is exercised over personnel assigned.

### **Typical Work Activities**

Oversees and directs the overall structural maintenance and preventative maintenance of the treatment plant, including outlying districts;  
Supervises assigned personnel in making periodic inspections of plant machinery and equipment to determine its condition and operating security;  
Supervises assigned personnel in the repair, replacement and/or installation of plant machinery and equipment;  
Oversees and directs assigned personnel in maintaining accurate records of all maintenance and repair operations, including labor, materials and costs using an updated maintenance management computer system;  
Maintains and updates planning, purchasing, and inventory requirements of mechanical maintenance and equipment;  
Supervises the training of personnel in the plant maintenance management computer system;  
Prepares and submits reports as required;  
Performs related duties as required.

### **FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS**

Thorough knowledge of mechanical engineering principles as they relate to the design and repair of plant machinery and equipment;  
Thorough knowledge of plant maintenance management computer system used for controlling and monitoring the process and equipment of a plant;  
Working knowledge of plant machinery and equipment;  
Knowledge of inspection principles and procedures;  
Ability to write reports and maintain accurate records;  
Ability to plan and supervise the work of others;  
Ability to train personnel in the use of plant maintenance management computer system;  
Ability to perform complex mathematical operations;

Ability to solve problems;  
Ability to give clear oral instructions;  
Physical condition commensurate with the demands of the position.

### **Minimum Qualifications**

- (A) Bachelor's Degree from an accredited college or university in Mechanical Engineering or a closely related field and **five (5) years** of full-time responsible experience in large plant operations, including plant maintenance management computer systems used for controlling and monitoring the process and equipment of a plant;
- OR
- (B) Associate's Degree from an accredited college or university in Mechanical Engineering or a closely related field and **seven (7) years** of full-time responsible experience in large plant operations, including plant maintenance management computer systems used for controlling and monitoring the process and equipment of a plant;
- OR
- (C) Graduation from High School, GED or Equivalency Diploma and **ten (10) years** of full-time responsible experience in large plant operations, including plant maintenance management computer systems used for controlling and monitoring the process and equipment of a plant;
- OR
- (D) An equivalent combination as defined within the limits of A, B and C above.  
design, construction, development, maintenance or operation of engineering programs or projects.

### **Additional Requirements**

All employees of the Buffalo Sewer Authority must be able to prove continued residency within the City of Buffalo for the duration of their employment. Initial residency waivers may be available for hard-to-fill positions to allow candidates time to establish residency within the City of Buffalo.

### **Why the Buffalo Sewer Authority is a Great Place to Work**

Working at the Buffalo Sewer Authority is more than just a job, it is your path to a career. Most all positions at the BSA promote into other positions, providing you with a career path for advancement and growth.

The Buffalo Sewer Authority also provides an exceptional, second-to-none, benefits package to meet the diverse and changing needs of our employees, which includes:

- Generous family healthcare at little or no cost to you, including:
  - Medical, Vision and Dental Coverages
- Life Insurance (basic and supplemental)
- Tuition reimbursement for continuing certifications, licensures and college courses
- Membership into the New York State retirement and pension system
- 457b – New York State Deferred Compensation Plan
- Substantial leave time, including:
  - Vacation, personal leave and sick leave days
- 14 paid holidays annually
- Employee Assistance Program for employees and family members

**How to Apply:**

All applicants must apply in writing for the above position and specifically detail all experience and qualifications related to the position. The resume/letter of interest is to be submitted to:

Crystalee Lozada, Human Resources  
Buffalo Sewer Authority  
1038 City Hall  
Buffalo, NY 14202

Or via email to: [BSA\\_HR@buffalosewer.org](mailto:BSA_HR@buffalosewer.org)

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**RESUMES AND/OR LETTERS OF INTEREST MUST BE RECEIVED BEFORE THE CLOSE OF BUSINESS ON JUNE 10, 2026.**

**APPLICATIONS FOR THIS POSITION WILL BE ACCEPTED ON A ROLLING BASIS. THIS POSITION WILL REMAIN OPEN UNTIL FILLED**

*\*\*\*Employment with Buffalo Sewer will adhere to the rules and regulations of New York State Civil Service Law. \*\*\**