

## *Notice of Vacancy*

**Date Posted:** July 16, 2026

**Title of Position:** Labor Supervisor I

**Number of Vacancies:** Anticipated Vacancy 7/29/26  
One (1) Provisional Appointment

**Salary Range:** \$58,798 – \$69,682 Annually

**Location:** Treatment Plant (Yard and Grounds)

**Shift:** 7:30am-3:30pm

**Employment Type:** Full Time

**Benefits:** Full Benefits, Outlined Below

---

### **Distinguishing Features of the Class**

An incumbent to a position in this class is a working supervisor assigning and directing Laborers and other personnel in maintenance and cleaning tasks. The Labor Supervisor I works hand in hand with his personnel and the nature of the work includes a small degree of technical knowledge. The incumbent has the responsibility for seeing that the work is done in an efficient manner, on schedule and in accordance with approved procedures. Work is reviewed in process and upon completion by a superior.

### **Typical Work Activities**

Supervises personnel and participates in the performance of the following tasks;

- maintenance of storm drains, manholes, catch basins, curbs, gutters, retaining walls, park areas, grounds, buildings, etc.;
- minor repairs to grass cutting instruments and tools, water sprinkling equipment and a variety of other machinery and tools necessary in the work of general grounds maintenance;
- loading and unloading of materials and supplies;
- cleaning of streets, receivers, catch basins, removal of ice and snow and other related activities;
- cleaning of vacant apartments;
- pick-up of trash cans and the cleaning of trash racks weekly;

Supervises the firing up of incinerators;  
Instructs and trains subordinates in the use of equipment and various materials;  
Maintains records of work completed and submits reports as requested;  
May drive a truck or operate equipment with a maximum gross weight of 18,000 pounds;  
Performs related work/tasks deemed necessary by departments or agencies

### **Minimum Qualifications**

#### **Promotional**

(A)Continuous and permanent status in any city department in the **competitive class** as a Cleaner, Cleaning Worker, Custodian, Head Janitor, Janitor, Laborer, Maintenance Assistant (Sewer Cleaning), Sanitation Worker for **one** year.

OR(B)Continuous and permanent status in any city department in the **non-competitive class** as a Laborer I, Laborer II or Housing Custodian for **two** years.

**Special Requirement**

Possession of a current NYS Driver's License which must be presented at time of appointment.

**Open Competitive**

Two years of full time experience as a Laborer or in a position involving manual labor work.

**Special Requirement**

Possession of a current NYS Driver's License which must be presented at time of appointment.

**Supplemental Information**

Good knowledge of the basic principles and practices of building cleaning;,,,,,,,,,,,,,,,,,,,,,

Good knowledge of the basic principles, practices and techniques essential to the correct operation and maintenance of public buildings;,,,,,,,,,,,,,,,,,,,,,

Good knowledge of the principles and practices employed in the planning, organizing and supervising of activities of a work unit;,,,,,,,,,,,,,,,,,,,,,

Ability to understand and follow oral and written directions;,,,,,,,,,,,,,,,,,,,,,

Ability to maintain records and reports;,,,,,,,,,,,,,,,,,,,,,

Willingness to work under adverse weather conditions;,,,,,,,,,,,,,,,,,,,,,

Ability to work in high places;,,,,,,,,,,,,,,,,,,,,,

Physical condition commensurate with the demands of the position.

**Additional Requirement**

All employees of the Buffalo Sewer Authority must be able to prove continued residency within the City of Buffalo for the duration of their employment. Initial residency waivers may be available for hard-to-fill positions to allow candidates time to establish residency within the City of Buffalo.

**Why the Buffalo Sewer Authority is a Great Place to Work:**

Working at the Buffalo Sewer Authority is more than just a job, it is your path to a career. Most all positions at the BSA promote into other positions, providing you with a career path for advancement and growth.

The Buffalo Sewer Authority also provides an exceptional, second-to-none, benefits package to meet the diverse and changing needs of our employees, which includes:

- Generous family healthcare at little or no cost to you, including:
  - Medical, Vision and Dental Coverages
- Life Insurance (basic and supplemental)
- Tuition reimbursement for continuing certifications, licensures and college courses
- Membership into the New York State retirement and pension system
- 457b – New York State Deferred Compensation Plan
- Substantial leave time, including:
  - Vacation, personal leave and sick leave days
- 14 paid holidays annually
- Employee Assistance Program for employees and family members

**How to Apply:**

All applicants must apply in writing for the above position and specifically detail all experience and qualifications related to the position. The resume/letter of interest is to be submitted to:

Crystalee Lozada, Human Resources  
Buffalo Sewer Authority  
1038 City Hall  
Buffalo, NY 14202

Or via email to: [BSA\\_HR@buffalosewer.org](mailto:BSA_HR@buffalosewer.org)

---

**RESUMES AND/OR LETTERS OF INTEREST MUST BE RECEIVED BEFORE THE CLOSE OF BUSINESS ON July 29, 2026.**

**APPLICATIONS FOR THIS POSITION WILL BE ACCEPTED ON A ROLLING BASIS. THIS POSITION WILL REMAIN OPEN UNTIL FILLED**

*\*\*\*Employment with Buffalo Sewer will adhere to the rules and regulations of New York State Civil Service Law. \*\*\**