

Notice of Vacancy

Date Posted: August 26, 2026
Title of Position: Machinist
Salary Range: \$28.54 - \$33.13
Location: Treatment Plant / Maintenance Division
Shift: 7:30am-3:30pm
Employment Type: Full Time
Benefits: Full Benefits, Outlined Below

APPLICATIONS FOR THIS POSITION WILL BE ACCEPTED ON A ROLLING BASIS. THIS POSITION WILL REMAIN OPEN UNTIL FILLED

Job Duties:

The incumbent works as a Machinist at the skilled craft worker level. This is skilled work involving responsibility for efficient and workmanlike performance of variety of machinist tasks requiring a good knowledge of the trade. General instructions are received from the Superintendent of Mechanical Maintenance regarding what tasks to perform, permitting the incumbent considerable leeway for planning the details of each assignment. Does related work as required.

Typical Work Activities:

Makes parts, tools, dies and fixtures by cutting and shaping iron, steel, brass, copper, or any alloys of metals with machine shop equipment using as a basis blueprints, drawings, rough sketches or broken parts, Operates any and all machine shop equipment, including latches, milling machines, sharpeners, planers, grinders, drill presses, and radial drills, Fits parts to equipment and makes adjustments, Tears down and assembles various kinds of equipment, such as steam and electric pumps, hoists, compressors, valves and steam rollers.

Full Performance Knowledges, Skills, Abilities and Personal Characteristics:

Considerable knowledge of the common practices, tools, terminology, and accident precautions of the trade, ability to work from plans and specifications and to follow rough sketches and oral instructions, skill in operating machine shop equipment, ability to lay out work for self and others, accuracy, dependability, physical condition commensurate with the demands of the position.

Minimum Qualifications:

(A) Possession of a Certificate of Completion of Apprenticeship Program classifying as Skilled Tradesman – Machinist sponsored by N.Y.S. in conjunction with a local union, private contractor or employer PLUS on year of full-time experience as a Machinist at a skilled craft worker level. (Certificate must be presented at time of filling.)

OR

(B) Five years of full-time verifiable work experience in all phases of the Machinist Trade (see examples of work above).

NOTE: Education in Mechanical Technology or Machine Shop Trades WILL NOT SUBSTITUTE for the required experience.

(Verifiable part-time experience will be pro-rated to meet full-time experience requirements.)

Additional Requirement

All employees of the Buffalo Sewer Authority must be able to prove continued residency within the City of Buffalo for the duration of their employment. Initial residency waivers may be available for hard-to-fill positions to allow candidates time to establish residency within the City of Buffalo.

Why the Buffalo Sewer Authority is a Great Place to Work:

Working at the Buffalo Sewer Authority is more than just a job, it is your path to a career. Most all positions at the BSA promote into other positions, providing you with a career path for advancement and growth.

The Buffalo Sewer Authority also provides an exceptional, second-to-none, benefits package to meet the diverse and changing needs of our employees, which includes:

- Generous family healthcare at little or no cost to you, including:
 - Medical, Vision and Dental Coverages
- Life Insurance (basic and supplemental)
- Tuition reimbursement for continuing certifications, licensures and college courses
- Membership into the New York State retirement and pension system
- 457b – New York State Deferred Compensation Plan
- Substantial leave time, including:
 - Vacation, personal leave and sick leave days
- 14 paid holidays annually
- Employee Assistance Program for employees and family members

How to Apply:

All applicants must apply in writing for the above position and specifically detail all experience and qualifications related to the position. The resume/letter of interest is to be submitted to:

Crystalee Lozada, Human Resources
Buffalo Sewer Authority
1038 City Hall
Buffalo, NY 14202

Or via email to: BSA_HR@buffalosewer.org

APPLICATIONS FOR THIS POSITION WILL BE ACCEPTED ON A ROLLING BASIS. THIS POSITION WILL REMAIN OPEN UNTIL FILLED

****Employment with Buffalo Sewer will adhere to the rules and regulations of New York State Civil Service Law. ****