

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY**

June 17, 2026

59805

59835

BUFFALO SEWER AUTHORITY

REGULAR MEETING

June 17, 2026

9:00 A.M.

Buffalo City Hall, 65 Niagara Square Room 1038
Teleconference +1 929 229 5044, ID #713 585 706

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of May 27, 2026	59805
2	Motion to Convene Governance Committee	59806
	Roll Call	59807
3	Recommendation to Approve the Revision of the Buffalo Sewer Authority Policies and Guidelines	59808
4	Adjournment of Governance Committee	59809
4-1	Approval of the Revision of the Buffalo Sewer Authority Policies and Guidelines	59810
5	Approval of Consent Agenda	59811-59822
	A. Informative: Temporary Investments	
	B. Informative: Reallocation of Funds	
	C. Claim Against Liability and Casualty Reserve Fund	
	D. Contract Approval - Legal Services	
	E. Contract Approval-Legal Services	
	F. Contract Approval-Legal Services	
	G. Contract Approval-Legal Services	
	H. Confirmation of Appointments	
	I. Tuition Reimbursement	

J. Amendment to Schedule of Job Classification Plan

6	Authorization for Renewal of Annual Customer Support Plan	59823
7	Authorization for Purchase of the Yearly Subscription for EZMaxMobile	59824
8	Report on Bids Received – for the Purchase of Sodium Hypochlorite	59825
9	Report on Bids Received - for the Purchase of Ferrous Chloride (FeCl ₂)	59826
10	Authorization for Change Order to Blanket Order No. 22600133	59827
11	Report on Bids Received - Formal Bid Tabulation for the Removal and Disposal of Miscellaneous Construction Debris	59828
12	Report on Bids Received - Purchase of Various New & Unused Steel Products	59829
13	Extension of the Contract for In-Plant Electrical Maintenance Services	59830-31
14	Approval to Enter into an Access Agreement with East Delavan Property LLC	59832
15	Extension of the Contract for Miscellaneous System Wide Sewer Repairs	59833
16	Extension of the Contract for Sewer Cleaning & Internal Televising Inspections	59834
17	Extension of the Contract for Unscheduled Sewer Cleaning, Televising Inspections and Water Service Replacements	59835
18	Adjournment of Meeting	59836

ATTACHMENTS

Attachment A: Capital Asset Guide

Attachment B: Purchasing Guidelines

Attachment C: Fund Balance Policy

Attachment D: Investment Guidelines

Attachment E: Credit Card Policy

CALL OF THE ROLL

Present:	<u>Dr. Thomas Caulfield PhD</u>	<u>Vice Chairman of the Board</u>
	<u>Patrick Sole</u>	<u>Secretary of the Board</u>
	<u>Benjamin Swanekamp</u>	<u>Board Member</u>
	<u>Cheryl Colston Esq</u>	<u>General Counsel</u>
	<u>Charles Riley PMP</u>	<u>Executive Secretary</u>
	<u>Alex Emmerson</u>	<u>Treatment Plant Superintendent</u>
	<u>Timothy Blake</u>	<u>Senior Instrument Technician</u>
	<u>Joel Renzoni</u>	<u>Director of Sewer Maintenance</u>
	<u>John Ovak</u>	<u>Clerk</u>
	<u>Rosaleen Nogle PE</u>	<u>Principal Sanitary Engineer</u>
	<u>Lori Scaletta</u>	<u>Senior Administrative Assistant</u>
	<u>LaToya Cunningham</u>	<u>Special Assistant</u>
	<u>Paul Harris PMP</u>	<u>Superintendent of Mechanical Maintenance</u>
	<u>Elizabeth Scheeler</u>	<u>Industrial Waste Administrator</u>
	<u>Rory McClenhan</u>	<u>Special Assistant to the Mayor</u>
	<u>Laura Surdej</u>	<u>Erie County Industrial Waste Specialist</u>
Absent:	<u>Christopher Roosevelt</u>	<u>Chairman of the Board</u>
	<u>Hope Young-Watkins</u>	<u>Assistant Secretary of the Board</u>

The meeting was called to order at 8:52. A quorum was present.

ITEM NO. 1

MOTION TO ADOPT THE MINUTES OF THE MEETING OF MAY 27, 2026

MOTION TO _____ APPROVE _____

MADE BY _____ MR. SOLE _____

2ND BY _____ MR. SWANEKAMP _____

AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of June 17, 2026

ITEM NO. 2

MOTION TO CONVENE GOVERNANCE COMMITTEE

MOTION	
TO	CONVENE THE GOVERNANCE COMMITTEE
MADE	
BY	MR. SWANEKAMP
2 ND BY	MR. SOLE
AYES	3
NOES	0

Board Meeting of June 17, 2026,

CALL OF THE ROLL

Present:

Dr. Thomas Caulfield PhDPatrick SoleBenjamin SwanekampCheryl Colston EsqCharles Riley PMPAlex EmmersonTimothy BlakeRosaleen Nogle PELori ScalettaLaToya CunninghamPaul Harris PMPJoel RenzoniJohn OvakElizabeth ScheelerRory McClenhanLaura Surdej

Absent:

Christopher RooseveltHope Young-WatkinsVice Chairman of the BoardSecretary of the BoardBoard MemberGeneral CounselExecutive SecretaryTreatment Plant SuperintendentSenior Instrument TechnicianPrincipal Sanitary EngineerSenior Administrative AssistantSpecial AssistantSuperintendent of Mechanical
MaintenanceDirector of Sewer MaintenanceClerkIndustrial Waste AdministratorSpecial Assistant to the Mayor
Erie County Industrial Waste
SpecialistChairman of the BoardAssistant Secretary of the Board

The meeting was called to order at 8:55. A quorum was present.

ITEM NO. 3

**RECOMMENDATION TO APPROVE THE REVISION TO THE BUFFALO SEWER
AUTHORITY POLICIES AND GUIDELINES**

WHEREAS: The Buffalo Sewer Authority has developed the following policies and guidelines:
 Capital Asset Guide (Attachment A)
 Purchasing Guidelines (Attachment B)
 Fund Balance Policy (Attachment C)
 Investment Guidelines (Attachment D)
 Credit Card Policy (Attachment E); and

WHEREAS: These policies and guidelines shall be annually reviewed and approved by the Board.

NOW THEREFORE
 BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the policies and guidelines listed above.

MOTION TO APPROVE

MADE BY MR. SOLE

2ND BY MR. SWANEKAMP

AYES 3 NOES 0

Board Meeting of June 17, 2026

ITEM NO. 4

ADJOURNMENT OF GOVERNANCE COMMITTEE

MOTION TO _____ ADJOURN _____

MADE BY _____ MR. SOLE _____

2ND BY _____ MR. SWANEKAMP _____

AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of June 17, 2026

ITEM NO. 4-1

APPROVAL OF THE REVISION TO THE BUFFALO SEWER AUTHORITY POLICIES AND GUIDELINES

WHEREAS: The Buffalo Sewer Authority has developed the following policies and guidelines:
 Capital Asset Guide (Attachment A)
 Purchasing Guidelines (Attachment B)
 Fund Balance Policy (Attachment C)
 Investment Guidelines (Attachment D)
 Credit Card Policy (Attachment E); and

WHEREAS: These policies and guidelines shall be annually reviewed and approved by the Board.

NOW THEREFORE
 BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the policies and guidelines listed above.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. SOLE</u>		
2 ND BY	<u>MR. SWANEKAMP</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 17, 2026

ITEM NO. 5

APPROVAL OF CONSENT AGENDA**CONTENTS**

- A. Informative: Temporary Investments
- B. Informative: Reallocation of Funds
- C. Claim Against Liability and Casualty Reserve Fund
- D. Contract Approval- Legal Services
- E. Contract Approval- Legal Services
- F. Contract Approval- Legal Services
- G. Contract Approval-Legal Services
- H. Confirmation of Appointments
- I. Tuition Reimbursement
- J. Amendment to Schedule of Job Classification Plan

MOTION TO APPROVEMADE BY MR. SWANEKAMP2ND BY MR. SOLEAYES 3 NOES 0

Board Meeting of June 17, 2026

ITEM NO. 5-A

INFORMATIVE: TEMPORARY INVESTMENTS

As of May 31, 2026

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	MONEY MARKET		\$2,712,537.83	Key	0.01%	Public NOW
28-May-26	11-Jun-26	14	\$6,399,103.56	Key Banc Capital	3.57%	\$8,896.44
			\$9,111,641.39			
LIABILITY AND CASUALTY RESERVE FUND						
31-Jul-12	MONEY MARKET		\$205,587.44	Key	0.01%	Public NOW
16-Apr-26	16-Jul-26	91	\$810,276.51	M&T Securities	3.58%	\$7,465.79
			\$1,015,863.95			
OPERATING FUND						
31-Jul-12	SUPER NOW		\$4,583,831.90	Key	0.01%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	SUPER NOW		\$929,942.02	Key	0.01%	Public NOW
SURPLUS FUND						
16-Apr-26	8-Oct-26	175	\$768.31	Wilmington U.S. Treasury	4.79%	
			\$10,004,168.76	M&T Securities	357.30%	\$176,831.24
			\$10,004,937.07			
NET REVENUE FUND						
30-Apr-26	25-Jun-26	56	\$5,536.82	Wilmington U.S. Treasury		
			\$3,999,601.93	Key Banc Capital	3.58%	\$22,398.07
28-May-26	30-Jul-26	63	\$9,799,220.84	Key Banc Capital	3.58%	\$61,779.16
			\$13,804,359.59			

BSA 2021 EIB FUND

			\$-	Cash	0.00%	
5-Mar-26	2-Jul-26	119	\$28,514,383.51	Key Banc Capital	3.54%	\$337,616.49
7-May-26	3-Sep-26	119	\$15,331,164.37	M&T Securities	3.54%	\$181,835.63
			\$43,845,547.88			

BSA SERIES 2025A COI

\$118,018.19 Wilmington U.S. Treasury

BSA SERIES 2025A CONS FUND

\$51,237,218.01 Wilmington U.S. Treasury

DEBT RESERVE FUND**Series J**

02-Jul-14 13-Nov-33 7076 **\$280,065.44** UST State/Local Govt 2.70%

Series K

02-Jul-14 15-Feb-33 6803 **\$194,906.13** UST State/Local Govt 2.70%

Series L

12-Nov-15 1-Oct-35 7263 **\$689,547.00** UST State/Local Govt 2.44%

Series M

27-Jun-14 1-May-44 10901 **\$585,357.78** UST State/Local Govt 2.70%

Series N

15-Nov-12 15-Apr-32 7091 **\$2,167,157.00** UST State/Local Govt 2.42%

EFC 2021

			\$0.84	Wilmington U.S. Treasury	4.79%	
15-Jan-26	9-Jul-26	175	\$372,660.44	M&T Securities	3.44%	\$6,339.56
			\$372,661.28			

DSF PRIN &INT

\$0.01

Wilmington Fund

DSF 2021 EIB

\$1,926,862.55

Wilmington Fund

4.79%

RECEIVE and FILE

Board Meeting of June 17, 2026

ITEM NO. 5-B

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

05/11/2026	00400103 SOUTH Electric Light & Power	-\$4,186.00	00420103 AMHE Electric Light & Power	\$4,186.00
05/11/2026	00410103 HAMB Electric Light & Power	-\$314.00	00420103 AMHE Electric Light & Power	\$314.00
05/11/2026	00410103 HAMB Electric Light & Power	-\$600.00	00460103 KELX Electric Light & Power	\$600.00
05/11/2026	00410103 HAMB Electric Light & Power	-\$570.00	00430103 BAB Electric Light & Power	\$570.00
05/11/2026	00410103 HAMB Electric Light & Power	-\$470.00	00680103 ELECTRICITY	\$470.00
05/11/2026	00410103 HAMB Electric Light & Power	-\$160.00	00480103 HAMB Electric Light & Power	\$160.00
05/13/2026	00380107 INCIN Machinery & Equipment	-\$5,851.00	00380105 INCIN Equipment Maintenance	\$5,851.00
05/13/2026	00200106 PLAN Maintenance Contract	-\$8,233.00	00200107 PLAN Maintenance Contract	\$8,233.00
05/13/2026	00520106 MAIN Maintenance Contract	-\$2,158.21	00200105 PLAN Clothing Safety	\$2,158.21
05/19/2026	00520106 MAIN Maintenance Contract	-\$348,190.00	00380105 INCIN Equipment Maintenance	\$348,190.00
05/19/2026	00520106 MAIN Maintenance Contract	-\$13,903.16	00200107 PLAN Maintenance Contract	\$13,903.16
05/20/2026	00380107 INCIN Machinery & Equipment	-\$10,665.00	00380105 INCIN Equipment Maintenance	\$10,665.00
05/20/2026	00380107 INCIN Machinery & Equipment	-\$3,945.00	00380105 INCIN Chemicals & Gases	\$3,945.00

Sewer Maintenance Division

05/07/2026	00650107 SWRM Office Equipment	-\$300.00	00670105 SWRC Chemicals & Gas	\$300.00
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RECEIVE and FILE

Board Meeting of June 17, 2026

ITEM NO. 5-C

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: On February 24, 2026, Buffalo West Side SDA Church filed a Notice of Claim for property damage due to a sewer pipe issue and flooded basement at 6 Lilac Street in the City of Buffalo on December 19, 2025; and

WHEREAS: The General Counsel has reviewed this matter and recommends the final settlement amount of \$5,850.00 is in the best interest of the Buffalo Sewer Authority.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the payment to Buffalo West Side SDA Church in the final settlement amount of \$5,850.00 in full and complete settlement of this matter. This claim will be paid out of the Liability and Casualty Reserve Fund.

ITEM NO. 5-D

CONTRACT APPROVAL – LEGAL SERVICES

WHEREAS: The Buffalo Sewer Authority has many complex regulatory, enforcement, and environmental matters that require the skills of a specialized attorney; and

WHEREAS: Barnes & Thornburg, LLP has a national team of attorneys who have significant experience in such areas as combined sewer overflow, sanitary sewer overflow, and in negotiating agreements with state and federal agencies; and

WHEREAS: Upon request, Barnes & Thornburg, LLP has submitted a proposed retainer agreement to continue to provide legal services for the Buffalo Sewer Authority; and

WHEREAS: The Executive Secretary and the Principal Sanitary Engineer recommend approval to retain Barnes & Thornburg, LLP for legal services on an as-needed basis for the 2026-2027 fiscal year.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and the Principal Sanitary Engineer to retain Barnes & Thornburg, LLP for legal services on an as-needed basis in an amount not to exceed \$25,000.00 for the period July 1, 2026 through June 30, 2027. Expenses for these services will be charged to account no. 00550106-432003.

ITEM NO. 5-E

CONTRACT APPROVAL - LEGAL SERVICES

WHEREAS: The Buffalo Sewer Authority has many complex regulatory, enforcement, and environmental matters that require the skills of a specialized attorney; and

WHEREAS: Barclay Damon, LLP has historically represented the Buffalo Sewer Authority in these areas as well as litigation and arbitration matters as needed; and

WHEREAS: Upon request, Barclay Damon, LLP has submitted a proposed retainer agreement to continue to provide legal services for the Buffalo Sewer Authority; and

WHEREAS: The Executive Secretary and the Principal Sanitary Engineer recommend approval to retain Barclay Damon, LLP for legal services on an as-needed basis for the 2026-2027 fiscal year.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and the Principal Sanitary Engineer to retain Barclay Damon, LLP for legal services on an as-needed basis in an amount not to exceed \$75,000.00 for the period July 1, 2026 through June 30, 2027. Expenses for these services will be charged to account no. 00550106-432003.

ITEM NO. 5-F

CONTRACT APPROVAL - LEGAL SERVICES

WHEREAS: The Buffalo Sewer Authority has many complex general labor and employment matters as well as contract negotiations that require the skill of specialized employment and labor law attorneys; and

WHEREAS: Phillips Lytle, LLP has extensive experience in these areas; and

WHEREAS: Upon request, Phillips Lytle, LLP has submitted a proposed retainer agreement to provide legal services for the Buffalo Sewer Authority; and

WHEREAS: The Executive Secretary and the Principal Sanitary Engineer recommend approval to retain Phillips Lytle, LLP for legal services on an as-needed basis for the 2026-2027 fiscal year.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and the Principal Sanitary Engineer to retain Phillips Lytle, LLP for legal services on an as-needed basis in an amount not to exceed \$150,000.00 for the period July 1, 2026 through June 30, 2027. Expenses for these services will be charged to account no. 00550106-432003.

ITEM NO. 5-G

CONTRACT APPROVAL - LEGAL SERVICES

WHEREAS: The Buffalo Sewer Authority has many complex regulatory, enforcement and governmental matters that require the skills of a specialized attorney; and

WHEREAS: Lippes Mathias, LLP has a national team of attorneys who have significant experience in such areas as municipal law, human resources training and counseling and corporate governance; and

WHEREAS: Upon request, Lippes Mathias, LLP has submitted a proposed retainer agreement to provide legal services for the Buffalo Sewer Authority; and

WHEREAS: The Executive Secretary and the Principal Sanitary Engineer recommend approval to retain Lippes Mathias, LLP for legal services on an as-needed basis for the 2026-2027 fiscal year.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and the Principal Sanitary Engineer to retain Lippes Mathias, LLP for legal services on an as-needed basis in an amount not to exceed \$100,000.00 for the period July 1, 2026 through June 30, 2027. Expenses for these services will be charged to account no. 00550106-432003.

ITEM NO. 5-H

CONFIRMATION OF APPOINTMENTS

SEWER CONSTRUCTION INSPECTOR (TEMPORARY)
SEWER MAINTENANCE DIVISION
\$77,037 PER ANNUM
EFFECTIVE: JUNE 1, 2026

FREDDIE WALKER
62 CARL ST.
BUFFALO, NY 14215

SENIOR SANITARY ENGINEER SUPERVISOR (PROVISIONAL)
ENGINEERING DIVISION
\$98,776 PER ANNUM
EFFECTIVE: JUNE 1, 2026

REGINA HARRIS
48 BEVERLY RD.
BUFFALO, NY 14208

WHEREAS: The preceding appointments were made by the Executive Secretary since the last Board Meeting; and

WHEREAS: The Executive Secretary requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority

ITEM NO. 5-I

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT</u>
				<u>TOTAL</u>
Daniel O'Sullivan	University at Buffalo	Transportation System	90%	\$1,145.99
Daniel O'Sullivan	University at Buffalo	Structural Design	75%	\$954.99
Edwin Geter	Buffalo State University	Public Budgeting	90%	\$1,271.70
Alba Baez	SUNY Erie	Intro to Info System	100%	\$1,732.00
Alba Baez	SUNY Erie	Data Base Concept	100%	\$1,802.27

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$6,906.95. These Reimbursements will be charged to account no. 00200106-421026.

ITEM NO. 5-J

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the deletion
of the following position to the Job Classification Plan:

One (1) Computer Systems Engineer Coordinator 00200121 411001

ITEM NO. 6

AUTHORIZATION FOR RENEWAL OF ANNUAL CUSTOMER SUPPORT PLAN

WHEREAS: The Buffalo Sewer Authority utilizes International Business Machines Maximo Maintenance System software for asset management, work order tracking, purchasing and inventory control program; and

WHEREAS: An annual customer support plan is necessary to keep current, receive the latest releases, and receive unlimited off-site support; and

WHEREAS: The Treatment Plant Superintendent, Director of Information Technology and staff recommend renewal of the annual customer support plan with International Business Machines Corporation for the period August 1, 2026, through July 31, 2027 for a cost of \$131,005.72; and

WHEREAS: Board approval is required on the purchase of services over \$35,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to renew the annual customer support plan with International Business Machines Corporation for a one-year period, August 1, 2026 through July 31, 2027, at a cost not to exceed \$131,005.72. Account no. 00200106-443420 will be charged for this service.

MOTION TO APPROVEMADE BY MR. SOLE2ND BY MR. SWANEKAMPAYES 3 NOES 0

Board Meeting of June 17, 2026

ITEM NO. 7

AUTHORIZATION FOR PURCHASE OF THE YEARLY SUBSCRIPTION FOR EZMAXMOBILE

WHEREAS: The Buffalo Sewer Authority Sewer Maintenance Division and Green Infrastructure Department currently use EZMaxMobile for work order tracking for repairs and service performed throughout the City of Buffalo; and

WHEREAS: Projetechn Inc., the sole owner and authorized provider of EZMax Mobile software, submitted a quote in the amount of \$54,752.00 for the yearly subscription fee to include 40 EZMaxMobile user licenses, enhanced mapping, and cloud services bundle; and

WHEREAS: The sole source status of Projetechn Inc. was confirmed by the Director of Information Technology on June 4, 2026; and

WHEREAS: The Executive Secretary and the Director of Information Technology reviewed the price quotation and recommend this purchase from Projetechn Inc., at a total cost of \$54,752.00; and

WHEREAS: Board approval is required for services over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and the Principal Sanitary Engineer to purchase the yearly subscription of EZMaxMobile, from Projetechn Inc., at a cost not to exceed \$54,752.00. Account no. 00200106-443420 will be charged for this purchase.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. SWANEKAMP	_____
2 ND BY	_____	MR. SOLE	_____
AYES	_____	3	NOES _____ 0

Board Meeting of June 17, 2026

ITEM NO. 8

REPORT ON BIDS RECEIVED - FOR THE PURCHASE OF SODIUM HYPOCHLORITE

WHEREAS: Formal bids were advertised and solicited for purchase of Sodium Hypochlorite at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on May 20, 2026:

VENDOR	COST PER GALLON	TOTAL ANNUAL COST (based on est. qty. of 1,100,000 gallons)
BISON LABORATORIES, INC.	\$1,525	\$1,677,500.00
KUEHNE CHEMICAL CO. INC.		NO BID
JCI JONES CHEMICAL INC.	\$1,420	\$1,562,000.00
PENCCO INC.		NO BID
USALCO LLC		NO BID
AMREX CHEMICAL		NO BID

; and

WHEREAS: The Treatment Plant Superintendent and staff reviewed the quotes received and recommend the purchase be awarded to the lowest bidder, JCI Jones Chemical Inc., at a total cost not to exceed \$1,562,000.00; and

WHEREAS: Board approval is required on purchases over \$35,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary to purchase Sodium Hypochlorite from JCI Jones Chemical, Inc., in the amount of \$1,562,000.00. This purchase will be charged to account no. 00330105-467044.

MOTION TO APPROVE

MADE BY MR. SOLE

2ND BY MR. SWANEKAMP

AYES 3 NOES 0

Board Meeting of June 17, 2026

ITEM NO. 9

REPORT ON BIDS RECEIVED - FOR THE PURCHASE OF FERROUS CHLORIDE (FeCl₂)

WHEREAS: Formal bids were advertised and solicited for purchase of ferrous Chloride (FeCl₂) at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on May 20, 2026:

VENDOR	COST PER GALLON	TOTAL ANNUAL COST (based on est. qty. of 320,000 gallons)
KEMIRA WATER SOLUTIONS	\$1,243	\$397,760.00
PENCCO INC		NO BID
PVC CHEMICALS		NO BID
AMREX		NO BID
USALCO		NO BID
RIVERLAND TRADING LLC		NO RESPONSE
MIS OF AMERICA		NO RESPONSE

; and

WHEREAS: The Treatment Plant Superintendent and staff reviewed the quotes received and recommend the purchase be awarded to the only bidder, Kemira Water Solutions, at a total cost not to exceed \$397,760.00; and

WHEREAS: Board approval is required on purchases over \$35,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary to purchase Ferrous Chloride (FeCl₂) from Kemira Water Solutions, in the amount of \$397,760.00. This purchase will be charged to account no. 00360105-467044.

MOTION TO APPROVE

MADE BY MR. SWANEKAMP

2ND BY MR. SOLE

AYES 3 NOES 0

Board Meeting of June 17, 2026

ITEM NO. 10

AUTHORIZATION FOR CHANGE ORDER TO BLANKET ORDER NO. 22600133

- WHEREAS: On May 3, 2023, the Board of the Buffalo Sewer Authority awarded a contract to UniFirst Corporation for uniforms and uniform services at the Bird Island Treatment Facility for the period July 1, 2023 to June 30, 2024 with an option to renew four (4) one-year periods, at an annual cost not to exceed \$70,888.48; and
- WHEREAS: On May 7, 2025, the Board authorized the extension of this contract for the period July 1, 2025 to June 30, 2026; and
- WHEREAS: Due to an increase in uniforms for our employees, it is now necessary to increase Blanket Order No. 22600133 in the amount of \$8,190.00 from \$70,888.48 to \$79,078.48 until June 30, 2026; and
- WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff recommend this increase at a total cost not to exceed \$79,078.48.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to execute a change order in the amount of \$8,190.00 increasing Blanket Order No. 22600133 with UniFirst Corporation, from \$70,888.48 to \$79,078.48. Funds for this change order will be charged to account nos. 00200106-442330, 00520106-442330 and 00650106-442330.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. SWANEKAMP	_____
2 ND BY	_____	MR. SOLE	_____
AYES	_____	3	NOES _____ 0

Board Meeting of June 17, 2026

ITEM NO. 11

REPORT ON BIDS RECEIVED - FORMAL BID TABULATION FOR THE REMOVAL AND DISPOSAL OF MISCELLANEOUS CONSTRUCTION DEBRIS

WHEREAS: Formal bids were advertised and solicited for the removal and disposal of miscellaneous construction debris for a one-year period, July 1, 2026 to June 30, 2027, with an option to renew for two (2) one-year periods; and

WHEREAS: The following bids were received and opened by the Purchasing Department on, May 27, 2026, at 2:00 PM

Vendor	Price Per Ton (Approx. 2,000 tons)	Total Annual Cost
Modern Disposal Services, Inc	\$75.00	\$150,000.00
NOVA Technologies	NO	BID
Waste Management	\$72.00	\$144,000.00

; and

WHEREAS: The Director of Sewer Maintenance and staff reviewed the quote received and recommend this service be awarded to Waste Management, at a total cost not to exceed \$144,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to enter into and execute a contract with Waste Management, to provide the removal and disposal of miscellaneous construction debris beginning on July 1, 2026 to June 30, 2027, with an option to renew for two (2) one-year periods, at an annual cost not to exceed \$144,000.00 Expenses for this contract will be charged to account no. 00660106-442100 .

MOTION TO APPROVE

MADE BY MR. SWANEKAMP

2ND BY MR. SOLE

AYES 3 NOES 0

Board Meeting of June 17, 2026

ITEM NO. 12

REPORT ON BIDS RECEIVED - PURCHASE OF VARIOUS NEW & UNUSED STEEL PRODUCTS

WHEREAS: Formal bids were advertised and solicited for the purchase of the following various steel products:

- 1.) (8) Steel Road Plate: 8x5x1 inch
- 2.) (4) Steel Road Plate: 10x4x1 inch
- ; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on May 26, 2026, at 2:00 PM

Vendor	Cost
Melius Welding	\$28,500.00
EJ USA	NO RESPONSE
Neenah Foundry	No RESPONSE

; and

WHEREAS: The Director of Sewer Maintenance and staff carefully reviewed the quotes received for each item needed and recommend the following awards, to the low bidder for each item:

Vendor	Items to award	Cost
Melius Welding	ALL	\$28,500.00

; and

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and the Principal Sanitary Engineer to purchase the above listed various steel products from the low bidder, Melius Welding, at a total cost of \$28,5000.00. These purchases will be charged to account no. 00660107-474100.

MOTION TO APPROVE

MADE BY MR. SOLE

2ND BY MR. SWANEKAMP

AYES 3 NOES 0

Board Meeting of June 17, 2026

ITEM NO. 13

EXTENSION OF THE CONTRACT FOR IN-PLANT ELECTRICAL MAINTENANCE SERVICES

- WHEREAS: On June 23, 2021, the Board of the Buffalo Sewer Authority awarded a contract to O'Connell Electric Company, Inc., for In-Plant Electrical Maintenance Services at a total cost not to exceed \$600,000.00 for the fiscal year 2021-2022 with up to four (4) one-year renewals beginning July 1, 2021; and
- WHEREAS: On June 22, 2022, O'Connell Electric Company, Inc., agreed to extend this contract for one (1) additional year at a cost not to exceed \$1,418,616.00 for fiscal year 2022-2023; and
- WHEREAS: On May 3, 2023, O'Connell Electric Company, Inc., agreed to extend this contract for one (1) additional year at a cost not to exceed \$2,179,717.00 for fiscal year 2023-2024; and
- WHEREAS: On June 26, 2024, O'Connell Electric Company, Inc., agreed to extend this contract for one (1) additional year at a cost not to exceed \$2,210,482.00 for fiscal year 2024-2025; and
- WHEREAS: On March 12, 2025, Change Order No. 1 was approved in the amount of \$359,121.35, bringing the contract total to \$6,767,936.35; and
- WHEREAS: On July 17, 2025 O'Connell Electric Company, Inc., agreed to extend this contract for one (1) additional year at a cost not to exceed \$2,609,191.09 for fiscal year 2025-2026; and
- WHEREAS: O'Connell Electric Company, Inc., has agreed to extend this contract beyond the four (4) one-year renewal months of July and August of the 2026-2027 fiscal year at the request of the Authority to support the transition of the In-Plant Electrical Maintenance Services as it enters its next contract bid cycle at cost not to exceed \$120,000.00.
- WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$120,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to extend the contract with O'Connell Electric Company, Inc., for In-Plant Electrical Maintenance Services for the months of July 2026 and August of 2026, at a total cost not to exceed \$120,000.00, bringing the total contract cost to \$9,497,127.44. Expenses for this contract will be charged to account no. 00520106- 443421.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. SOLE</u>
2 ND BY	<u>MR. SWANEKAMP</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of June 17, 2026

ITEM NO. 14

APPROVAL TO ENTER INTO AN ACCESS AGREEMENT WITH EAST DELAVAN PROPERTY LLC

WHEREAS: The Buffalo Sewer Authority plans to construct sewer facilities on the project property at Colorado Avenue at Scajaquada Street which shall consist of, among other things, removing existing topsoil, constructing a temporary asphalt access road and installing a temporary fence; and

WHEREAS: During the construction, the Buffalo Sewer Authority and its authorized parties will need access to real property owned by East Delavan Property LLC to construct, stage and provide construction support in furtherance of the Buffalo Sewer Authority's project; and

WHEREAS: East Delavan Property LLC has agreed to grant to the Buffalo Sewer Authority and the authorized parties the right, privilege and authority to enter upon, use and occupy the real property as described in the Access Agreement; and

WHEREAS: East Delavan Property LLC has agreed to such access for a total amount not to exceed \$16,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves and authorizes the Executive Secretary and Principal Sanitary Engineer to enter into an Access Agreement with East Delavan Property LLC.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. SOLE	_____
2 ND BY	_____	MR. SWANEKAMP	_____
AYES	_____ 3	NOES	_____ 0

Board Meeting of June 17, 2026

ITEM NO. 15

EXTENSION OF THE CONTRACT FOR MISCELLANEOUS SYSTEM WIDE SEWER REPAIRS

WHEREAS: On January 14, 2026, the Board of the Buffalo Sewer Authority awarded a contract to Destro & Brothers Concrete Co. Inc., for Miscellaneous System Wide Sewer Repairs for a six-month period, January 14, 2026 to June 30, 2026, with an option to renew for three (3) one-year periods; and

WHEREAS: Destro & Brothers Concrete Co. Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2026-2027; and

WHEREAS: The Principal Sanitary Engineer and staff recommend this extension at a total cost not to exceed \$1,687,750.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorize the Executive Secretary and Principal Sanitary Engineer to renew the contract with Destro & Brothers Concrete Co. Inc., for Miscellaneous System Wide Sewer Repairs for the period July 1, 2026 to June 30, 2027, at a total cost not to exceed \$1,687,750.00. Expenses for this contract will be charged to account no. 00600106-432004.

MOTION TO APPROVEMADE BY MR. SWANEKAMP2ND BY MR. SOLEAYES 3 NOES 0

Board Meeting of June 17, 2026

ITEM NO. 16

EXTENSION OF THE CONTRACT FOR SEWER CLEANING & INTERNAL TELEVISIONING INSPECTIONS

WHEREAS: On January 14, 2026, the Board of the Buffalo Sewer Authority awarded a contract to National Water Main Cleaning Co., for Sewer Cleaning & Internal Televising Inspections for a six-month period, January 14, 2026 to June 30, 2026, with an option to renew for three (3) one-year periods; and

WHEREAS: National Water Main Cleaning Co., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2026-2027; and

WHEREAS: The Principal Sanitary Engineer and staff recommend this extension at a total cost not to exceed \$187,250.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorize the Executive Secretary and Principal Sanitary Engineer to renew the contract with National Water Main Cleaning Co., for Sewer Cleaning & Internal Televising Inspections for the period July 1, 2026 to June 30, 2027, at a total cost not to exceed \$187,250.00. Expenses for this contract will be charged to account no. 00600106-432004.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. SOLE	_____
2 ND BY	_____	MR. SWANEKAMP	_____
AYES	_____ 3 _____	NOES	_____ 0 _____

Board Meeting of June 17, 2026

ITEM NO. 17

**EXTENSION OF THE CONTRACT FOR UNSCHEDULED SEWER CLEANING,
TELEVISIONING INSPECTIONS AND WATER SERVICE REPLACEMENTS**

WHEREAS: On January 14, 2026, the Board of the Buffalo Sewer Authority awarded a contract to National Water Main Cleaning Co., for Unscheduled Sewer Cleaning, Televising Inspections and Water Service Replacements for a six-month period, January 14, 2026 to June 30, 2026, with an option to renew for three (3) one-year periods; and

WHEREAS: National Water Main Cleaning Co., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2026-2027; and

WHEREAS: The Principal Sanitary Engineer and staff recommend this extension at a total cost not to exceed \$365,500.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorize the Executive Secretary and Principal Sanitary Engineer to renew the contract with National Water Main Cleaning Co., for Unscheduled Sewer Cleaning, Televising Inspections and Water Service Replacements for the period July 1, 2026 to June 30, 2027, at a total cost not to exceed \$365,500.00. Expenses for this contract will be charged to account no. 00600106-432004.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. SWANEKAMP</u>		
2 ND BY	<u>MR. SOLE</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 17, 2026

ITEM NO. 18

ADJOURNMENT OF MEETING

MOTION TO _____ ADJOURN _____

MADE BY _____ MR. SWANEKAMP _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of June 17, 2026