

BUFFALO

SEWER AUTHORITY

Notice of Vacancy

Date Posted:	September 4, 2026
Title of Position:	Laborer II
Number of Vacancies:	Eight (8) Provisional Appointments
Salary Range:	\$23.40 - \$26.08
Location:	Sewer Maintenance Division -Treatment Plant Location
Shift:	7:30am-3:30pm
Employment Type:	Full Time
Benefits:	Full Benefits, Outlined Below

Job Duties

An incumbent to a position in this class performs a wide variety of unskilled independent laboring work. Duties may involve assisting or acting as a "helper" to skilled craft workers (journeyman) in the areas of maintenance, repair, and service activities. This position differs from Laborer I in that the Laborer II requires incumbents to have a working knowledge of the basic methods and techniques used in the areas of maintenance and repair of buildings, equipment and grounds. Duties of this position may allow a Laborer II to work independently. Work is performed under immediate supervision. A Laborer II has no supervisory responsibilities.

TYPICAL WORK ACTIVITIES

Incumbents will be required to perform any tasks of an unskilled nature as deemed necessary by departments/divisions/agencies in city service:

May act as an assistant to a skilled craft worker (journeyman) Carpenter, Mason, Electrician, Painter, Bricklayer, Plasterer, Glazier, General Mechanic and other skilled trades personnel;

May serve as a general handyman performing duties, which include but are not limited to the following:

- repairing windows, doors, floors, walls;

- cleaning, operating, lubricating and repairing of boilers, pumps, heaters, pipe lines, motors, valves, traps and metering equipment;

- mixing plaster and concrete;

- performing necessary repair work on cranes, air compressors, air hoists;

May assist in laying bricks, plastering walls, finishing concrete, painting etc.;

May assist in the making and hanging of street signs and the erection of posts for this purpose;

May assist in the maintenance of traffic signals and controllers;

May service automotive equipment by gassing, oiling and checking tires and various fluid levels in city owned vehicles;

May maintain gas pump area to insure cleanliness and safety;

May assist a Motor Equipment Mechanic in repairing trucks, automobiles and other automotive equipment by performing the less skilled mechanical repair work including but not limited to the following:

- charging of batteries; fixing flat tires; replacing worn or faulty parts, gaskets, broken wheels; changing spark plugs;

May stoke, clinker and clean furnaces used in burning of refuse materials;

- may assist in the maintenance of plant equipment such as oiling and greasing cranes and motors;

May attend hoppers, which feed furnaces and clear material through them into furnaces;

- may attend push pits and clear material into tractor-trailers at Refuse Transfer Station;

May be required to work in stockroom in Police Garage, Fire Garage, Broadway Garage, issuing supplies and materials;
-may, under direction, requisition supplies by using an electronic system, in the above stockrooms;
-Maintains stockroom area to insure cleanliness and safety;
May receive, accept and sign for all deliveries;
-checks incoming orders against items listed on requisitions/invoices counting, grading or weighing the articles;
May assist in loading and unloading of delivery vehicles such as parts, battery and tire truck, wagons, trucks, etc;
May assist in placing materials and supplies in bins or on shelves in various stockrooms;
May be required to operate a light pick-up truck, automobile or other light motorized equipment including the operation of the Zamboni Ice Machine and Forklift;
-pick-up or deliver various parts, materials and supplies, invoices and other forms to any city garages, repair shops, parts stores, etc.;
May perform general labor and custodial work in and around city owned buildings including the removal of trash from buildings or apartments;
May be required to prepare various reports as requested;
May be required to maintain various records;
May perform general building and grounds cleaning tasks as required;
May lift garbage containers onto truck;
-operates packer controls;
May distribute load on truck and cover with tarpaulin;
May assist in the care and handling of animals in the Animal Shelter;
-assists in the cleaning of the Animal Shelter and kennels;
May gather and dispose of dead animals found in city streets, SPCA, veterinarian hospitals and various city laboratories;
May excavate and backfill for new construction and repairs;
-may dig and refill trenches for water pipe lines;
May clean and flush streets, park areas, culverts, basins and sewer receivers;
May remove snow from streets, parks and recreational areas;
May assist in performing maintenance and repair on city streets, curbs and sidewalks;
May perform a variety of laboring duties in the ash removal system of a sewage treatment plant;
May cut grass, trim shrubs, rake leaves, cut brush, spade flower beds and assist in ground maintenance activities including forestry improvement, tree planting and wood cutting;
May assist personnel in charge of recreation programs, in the organization and development of recreational activities;
May assist in the maintenance of recreational equipment in city parks, playgrounds and community centers;
May set up equipment for recreational activities;

MINIMUM QUALIFICATIONS

One year of experience performing general physical work in such areas as maintenance, repair or tending of buildings, grounds, and equipment;

OR,

One year of experience assisting a skilled craft worker in carrying out their tasks.

SPECIAL REQUIREMENT

Possession of a current NYS Driver's License may be required for employment in certain departments.

Supplemental Information

Working knowledge of the basic practices and techniques of one or more of the standard trades;

Working knowledge of the common tools, terminology and safety precautions used in minor maintenance and

repair work in buildings, grounds, incinerator plants, sewage treatment plants, water pumps and equipment; Working knowledge of automotive shop methods, procedures, safety precautions, shop tools and lubrication methods;

Willingness to perform routine mechanical work;

Willingness to work under all weather conditions;

Ability to follow oral and written instructions;

Mechanical aptitude; physical endurance; strength; agility; good hand and eye coordination;

Physical condition commensurate with the demands of the position.

Why the Buffalo Sewer Authority is a Great Place to Work:

Working at the Buffalo Sewer Authority is more than just a job, it is your path to a career. Most all positions at the BSA promote into other positions, providing you with a career path for advancement and growth.

The Buffalo Sewer Authority also provides an exceptional, second-to-none, benefits package to meet the diverse and changing needs of our employees, which includes:

- Generous family healthcare at little or no cost to you, including:
 - Medical, Vision and Dental Coverages
- Life Insurance (basic and supplemental)
- Tuition reimbursement for continuing certifications, licensures and college courses
- Membership into the New York State retirement and pension system
- 457b – New York State Deferred Compensation Plan
- Substantial leave time, including:
 - Vacation, personal leave and sick leave days
- 14 paid holidays annually
- Employee Assistance Program for employees and family members

How to Apply:

All applicants must apply in writing for the above position and specifically detail all experience and qualifications related to the position. The resume/letter of interest is to be submitted to:

Crystalee Lozada, Human Resources
Buffalo Sewer Authority
1038 City Hall
Buffalo, NY 14202

Or via email to: BSA_HR@buffalosewer.org

RESUMES AND/OR LETTERS OF INTEREST MUST BE RECEIVED BEFORE THE CLOSE OF BUSINESS ON September 18, 2026.

****Employment with Buffalo Sewer will adhere to the rules and regulations of New York State Civil Service Law. ****