BUFFALO SEWER AUTHORITY

REGULAR MEETING
November 18, 2026
9:00 A.M.

Buffalo City Hall, 65 Niagara Square Room 1038
Teleconference +1 929 229 5044, ID #319 742 789

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ATTACHMENTS

Attachment A: Annual Comprehensive Financial Report

Attachment B: Annual Investment Report

Attachment C: Mission Measurement Report

CALL OF THE ROLL

Present: _____ _____

_____ _____

_____ _____

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_____ _____

Absent: _____ _____

_____ _____

The meeting was called to order at ____. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of October 21, 2026

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

ITEM NO. 2

MOTION TO CONVENE AUDIT COMMITTEE

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026,

CALL OF THE ROLL

Present: _____ _____

_____ _____

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_____ _____

Absent: _____ _____

_____ _____

The meeting was called to order at ____. A quorum was present.

ITEM NO. 3

RECOMMENDATION TO APPROVE THE ANNUAL COMPREHENSIVE FINANCIAL REPORT, THE ANNUAL INVESTMENT REPORT, AND MISSION STATEMENT AND ANNUAL MEASUREMENT REPORT THE FOR THE FISCAL YEAR ENDED JUNE 30, 2026

WHEREAS: New York State Public Authorities Law requires the Annual Comprehensive Financial Report, the Annual Investment Report, and the Mission Statement and Annual Measurement Report of the Buffalo Sewer Authority to be approved by the Board; and

WHEREAS: The Annual Comprehensive Financial Report (Attachment A), the Annual Investment Report (Attachment B), and the Mission Statement and Annual Measurement Report (Attachment C) of the Buffalo Sewer Authority have been made available to your Honorable Body; and

NOW THEREFORE
BE IT RESOLVED: That the Audit Committee of the Buffalo Sewer Authority recommends that the Board of the Buffalo Sewer Authority approve the Annual Comprehensive Financial Report, the Annual Investment Report, and the Mission Statement and Annual Measurement Report for the fiscal year ended June 30, 2026.

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

ITEM NO. 4

ADJOURNMENT OF AUDIT COMMITTEE

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

ITEM NO. 5

APPROVAL OF CONSENT AGENDA

CONTENTS

A. Informative: Temporary Investments

B. Informative: Reallocation of Funds

C. Travel Authorization – Kennedy Industries, Inc., Wixom, MI

D. Amendment to Job Classification Plan

E. Confirmation of Appointments

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

ITEM NO. 5-A

INFORMATIVE: TEMPORARY INVESTMENTS

As of October 31, 2026

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	**MONEY MARKET**		**$7,209,435.72**	Key	0.01%	Public NOW
LIABILITY AND CASUALTY RESERVE FUND						
31-Jul-12	**MONEY MARKET**		$873,149.98	Key	0.01%	Public NOW
15-Oct-26	24-Jan-27	91	$831,277.35	M&T Securities	4.11%	$8,722.65
			$1,704,427.33			
OPERATING FUND						
31-Jul-12	**SUPER NOW**		**$4,673,112.51**	Key	0.01%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	**SUPER NOW**		**$989,931.38**	Key	0.01%	Public NOW
SURPLUS FUND						
			$176.03	Wilmington U.S. Treasury	4.79%	
8-Oct-26	1-Apr-27	175	$10,004,771.91	M&T Securities	4.14%	$205,228.09
			$10,004,947.94			
NET REVENUE FUND						
			$4,030,983.06	Wilmington U.S. Treasury		
29-Oct-26	27-Nov-26	29	$36,499,525.44	Key Banc Capital	3.92%	$115,474.56
			$40,530,508.50			

BSA 2021 EIB FUND

			$-	Cash	0.00%	
2-Jul-26	19-Nov-26	140	$28,513,711.15	M&T Securities	3.74%	$420,288.85
3-Sep-26	14-Jan-27	133	$13,330,207.17	Key Banc Capital	3.78%	$188,792.83
			$41,843,918.32			

BSA SERIES 2025A COI

$119,742.60	Wilmington U.S. Treasury

BSA SERIES 2025A CONS FUND

$51,985,870.32	Wilmington U.S. Treasury

DEBT RESERVE FUND

				Series J		
02-Jul-14	13-Nov-33	7076	**$280,477.23**	UST State/Local Govt	2.70%	
				Series K		
02-Jul-14	15-Feb-33	6803	**$195,066.95**	UST State/Local Govt	2.70%	
				Series L		
12-Nov-15	1-Oct-35	7263	**$689,547.00**	UST State/Local Govt	2.44%	
				Series M		
27-Jun-14	1-May-44	10901	**$585,478.14**	UST State/Local Govt	2.70%	
				Series N		
15-Nov-12	15-Apr-32	7091	**$2,167,157.00**	UST State/Local Govt	2.42%	
			EFC 2021			
			$1.71	Wilmington U.S. Treasury	4.79%	
9-Jul-26	31-Dec-26	175	$378,939.15	M&T Securities	3.76%	$7,060.85
			$378,940.86			

DSF PRIN &INT

$0.01	Wilmington Fund

DSF 2021 EIB

$1,051,362.04	Wilmington Fund	4.79%

RECEIVE & FILE

Board Meeting of November 18, 2026

ITEM NO. 5-B

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

10/07/2026	00330105 FINA Chemicals & Gas	-$100,000.00	00360105 DEWA Chemicals & Gas	$100,000.00
10/08/2026	00530107 YARD Operating Equipment	-$3,477.00	00530106 YARD Services & Equipment	$3,477.00
10/14/2026	00520106 MAIN Maintenance Contract	-$18,966.88	00520107 Main Office Equipment	$18,966.88
10/15/2026	00510107 LAB Office Equipment	-$1,174.16	00510105 Lab Laboratory Supplies	$1,174.16
10/15/2026	00510107 LAB Office Equipment	-$586.15	0510105 Lab Laboratory Supplies	$586.15
10/15/2026	00510107 LAB Office Equipment	-$338.63	0510105 Lab Laboratory Supplies	$383.63
10/27/2026	00530107 YARD Operating Equipment	-$603.00	00530106 YARD Services & Equipment	$603.00
10/28/2026	00510107 LAB Office Equipment	-$2,030.34	0510105 Lab Laboratory Supplies	$2,030.34

Sewer Maintenance

10/14/2026	00690105 Auto Gas & Lube	-$10,004.84	00670105 SWRM Chemicals & Gases	$10,004.84

ITEM NO. 5-C

TRAVEL AUTHORIZATION – KENNEDY INDUSTRIES, INC., WIXOM, MI

WHEREAS: The Buffalo Sewer Authority must ensure that the rehabilitation of its pumping equipment complies with the contract documents and meets operational requirements; and

WHEREAS: A shop inspection of the South Buffalo Pump No. 3 assembly is scheduled at Kennedy Industries, Inc., in Wixom, Michigan, from December 14–15, 2026, to review component conditions, rehabilitation recommendations, and the proposed scope of work prior to rehabilitation; and

WHEREAS: The contract documents require the contractor, Mark Cerrone, Inc., to coordinate the inspection and to pay lodging, meal, and travel expenses for three Buffalo Sewer Authority representatives and one engineer representative from TYLin. The Buffalo Sewer Authority remains responsible for its employees' labor costs and related travel time; and

WHEREAS: All lodging and meal expenses paid for by Mark Cerrone, Inc. shall not exceed applicable United States General Services Administration (GSA) rates; and

WHEREAS: The Executive Secretary and Principal Sanitary Engineer recommend that the Superintendent of Mechanical Maintenance, Senior Instrumentation Control System Specialist, and Assistant Treatment Plant Superintendent be authorized to travel to Wixom, Michigan, from December 14–15, 2026, for this inspection.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes Superintendent of Mechanical Maintenance, Senior Instrumentation Control System Specialist, and Assistant Treatment Plant Superintendent to travel to Kennedy Industries, Inc., in Wixom, Michigan, from December14-15, 2026, to inspect the South Buffalo Pump No. 3 assembly. Travel expenses shall be paid by the Contractor in accordance with the Contract Documents, with lodging and meal expenses not to exceed applicable GSA rates. The Authority shall remain responsible for employee labor costs and related travel time.

ITEM NO. 5-D

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

One (1) Sewer Construction Inspector 00600161 411001

ITEM NO. 5-E

CONFIRMATION OF APPOINTMENTS

ACCOUNT CLERK-TYPIST (PROVISIONAL)
CITY HALL ADMINISTRATION
$55,439 PER ANNUM
EFFECTIVE: OCTOBER 12, 2026

MICHELLE HAYES
29 LASALLE AVE
BUFFALO, NY 14214

MOTOR EQUIPMENT MECHANIC (PERMANENT)
SEWER MAINTENANCE DIVISION
$29.96 PER HOUR
EFFECTIVE: OCTOBER 12, 2026

DALTON SHARP
129 E. DELAVAN AVE.
BUFFALO, NY 14208

LABORER I (PERMANENT)
SEWER MAINTENANCE DIVISION
$22.71 PER HOUR
EFFECTIVE: NOVEMBER 9, 2026

MATTHEW SULLIVAN
149 COLGATE AVE.
BUFFALO, NY 14220

LABORER I (PERMANENT)
SEWER MAINTENANCE DIVISION
$22.71 PER HOUR
EFFECTIVE: NOVEMBER 9, 2026

JAMAL WILLIAMS
399 DOAT ST.
BUFFALO, NY 14211

LABORER I (PERMANENT)
SEWER MAINTENANCE DIVISION
$22.71 PER HOUR
EFFECTIVE: NOVEMBER 23, 2026

DWAIN LAWS
456 LINDEN AVE.
BUFFALO, NY 14216

WHEREAS:	The preceding appointments were made by the Executive Secretary since the last Board Meeting; and
WHEREAS:	The Executive Secretary requests confirmation of each appointment.
NOW THEREFORE BE IT RESOLVED:	That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority

ITEM NO. 6

APPROVAL OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT, THE ANNUAL INVESTMENT REPORT, AND MISSION STATEMENT AND ANNUAL MEASUREMENT REPORT THE FOR THE FISCAL YEAR ENDED JUNE 30, 2026

WHEREAS: New York State Public Authorities Law requires the Annual Comprehensive Financial Report, the Annual Investment Report, and the Mission Statement and Annual Measurement Report of the Buffalo Sewer Authority to be approved by the Board; and

WHEREAS: The Annual Comprehensive Financial Report (Attachment A), the Annual Investment Report (Attachment B), and the Mission Statement and Annual Measurement Report (Attachment C) of the Buffalo Sewer Authority have been made available to your Honorable Body; and

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves and adopts the Annual Comprehensive Financial Report, the Annual Investment Report, and the Mission Statement and Annual Measurement Report for the fiscal year ended June 30, 2026.

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

ITEM NO. 7

CONSTRUCTION FUND AMENDMENT

WHEREAS: The Buffalo Sewer Authority desires to fund the Five-Year Capital Plan in order to continue its program of improving the sewer system; and

WHEREAS: There is $16,015,827 available from the 2025-2026 Fund Balance designated for Capital Projects; and

WHEREAS: The Executive Secretary recommends approval of these transfers.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the transfer of funds from the Fund Balance Designated for Capital Projects to the Construction Fund Budget Amendment for 2026-2027 for the funding of the listed projects as designated by the Amendment.

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

BUFFALO SEWER AUTHORITY
CONSTRUCTION FUND BUDGET AMENDMENT #1
2026-2027 FISCAL YEAR

This Amendment to the Construction Fund utilizes funds from prior years to provide improvements to the infrastructure of the Buffalo Sewer Authority as designated by the Five-Year Capital Plan.

The funds will be added to the various appropriation accounts as listed below:

REVENUES & RESOURCES

FUND BALANCE DESIGNATED FOR CAPITAL PROJECTS FOR 2025-2026	$16,015,827
TOTAL REVENUE & RESOURCES	**$16,015,827**

APPROPRIATIONS

TREATMENT FACILITY:	
Program Management	$9,488,795.00
Primary System/Freedom Park Stabilization	$1,500,000.00
NFA Design	$1,835,064.00
Term Contract Engineering	$750,000.00
Ovation Upgrades	$500,000.00
COLLECTION SYSTEM:	
Wet Weather Operational Optimization	$1,691,968.00
Term Contract Engineering	$250,000.00
TOTAL APPROPRIATIONS	**$16,015,827**

ITEM NO. 8

AUTHORIZATION FOR RENEWAL PURCHASE OF MICROSOFT OFFICE 365

WHEREAS: The Buffalo Sewer Authority utilizes Microsoft Office 365, a cloud-based software that includes Microsoft Outlook, Word, Excel, Teams, and OneDrive; and

WHEREAS: This software requires an annual subscription that is due for renewal; and

WHEREAS: Upon request SHI International submitted a quote utilizing NYS contract PM69723, in the amount of $74,595.60 for the necessary software; and

WHEREAS: Board approval is required for purchases of goods over $20,000; and

WHEREAS: The Executive Secretary and the Director of Information Technology recommend this purchase.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to purchase a renewal subscription of Microsoft Office 365 software from SHI International utilizing NYS contract PM69723 in the amount of $74,595.60. This purchase will be charged to account no. 00200107-474300.

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

ITEM NO. 9

CHANGE ORDER FOR THE PURCHASE OF GAS BURNER SYSTEM INSPECTION, PREVENTIVE, MAINTENANCE AND REPAIR SERIVICES

WHEREAS: On July 29, 2026, the Board of the Buffalo Sewer Authority awarded the contract to Mollenberg-Betz, Inc., for purchase of Gas Burner System Inspection, Preventive Maintenance, and Repair Services in the amount of $79,286.00, and

WHEREAS: The contract contained a provision for an allowance of $60,000.00 to accommodate additional corrective and emergency maintenance repairs; parts, supplies, equipment and services; and

WHEREAS: The Treatment Plant Superintendent and Principal Chief Stationary Engineer and staff recommend funding the additional allowance of $60,000.00 to accommodate additional corrective and emergency maintenance repairs; parts, supplies, equipment and services; bringing the total cost not to exceed $139,286.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to execute a change order in the amount of $60,000.00 for the Purchase of Gas Burner System Inspection, Preventive Maintenance, and Repair Services with Mollenberg-Betz, Inc. for the period July 29, 2026 to June 30, 2027, at a total cost not to exceed $139,286.00. This purchase will be charged to account no. 00380106-443421.

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

ITEM NO. 10

CHANGE ORDER NO. 7 – CONTRACT NO. 82000045 – IN PLANT HIGH PRESSURE STEAM SYSTEM MAINTENANCE SERVICES

CONTRACTOR:	ORIGINAL CONTRACT COST	$576,700.00
Quackenbush Company Inc.	THE CONTRACT SUM PRIOR TO THIS CHANGE ORDER	$3,255,881.90
495 Kennedy Road	THIS CHANGE ORDER	($414,746.09)
Buffalo, NY 14227	ADJUSTED CONTRACT COST	$2,841,135.81
VENDOR NO. 3516	ACCOUNT NO.	00380106-443421

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Final Adjustment to Contract Amount for Emergency Services
Item #2 Final Adjustment for Internal Inspection of Methane Storage Sphere
Item #3 Final Adjustment Coordination of Primary System Phase IIA Construction

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Not all allocated labor hours for the Project Manager, Foreman, and Journeyman teams were utilized. Additionally, emergency funds designated for materials related to the repair and replacement of steam and heating systems at the facility and outlying stations were not fully expended.

Item #2 Not all labor hours and materials allocated for the internal inspection of the methane storage sphere were utilized within the contractual time period.

Item #3 No additional labor hours or materials were required to assist with the coordination of Primary System Phase II construction.

COST OF CHANGE OR EXTRA WORK:

Item #1 ($132,723.02)
Item #2 ($267,194.27)
Item #3 ($14,828.80)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: ($414,746.09)

The Total DECREASE to the Contract as a result of this Change Order is $414,746.09

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to execute Change Order No. 7 to contract no. 82000045, decreasing the contract cost in the amount of $414,746.09, making the final adjusted cost $2,841,135.81.

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

ITEM NO. 11

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH EMNET, LLC FOR WET WEATHER OPERATIONAL OPTIMIZATION AND REAL TIME CONTROL COORDINATION SYSTEM IMPLEMENTATION

WHEREAS: On July 18, 2016, the Buffalo Sewer Authority issued a request for proposals (RFP) for professional consultation services on July 18, 2016, and only EmNet responded by the specified deadline resulting in the authorization of agreement between Buffalo Sewer Authority and EmNet at the September 21, 2016 Board meeting for wet weather operational optimization and real time control coordination system implementation; and

WHEREAS: On Tuesday, April 7, 2020, the Buffalo Sewer Authority (BSA) issued a request for proposals (RFP) for a second Wet Weather Operational Optimization and Real Time Control Coordination System Implementation and again EmNet was the lone respondent and at the May 27, 2020 Board Meeting, the Board of the Buffalo Sewer Authority authorized a second contract between the Buffalo Sewer Authority and EmNet for wet weather operational optimization and real time control coordination system implementation; and

WHEREAS: EmNet was subsequently absorbed by Xylem and Buffalo Sewer Authority's real time control system became a pilot system for the Xylem-integrated XylemVue system; and

WHEREAS: XylemVue is now a recognized Software-as-a-Service provider under Sourcewell contract #091724-XYLE; and

WHEREAS: Upon request from the Principal Sanitary Engineer, XylemVue submitted a 2027 calendar year quote of $1,691,968.00 under the Sourcewell contract for Sensor network maintenance and upgrades, digital twin framework development, regulatory reporting, and globally coordinated control strategy and implementation; and

WHEREAS: The Principal Sanitary Engineer recommends entering into a one year contract with XylemVue for 2027 for services as outlined in XylemVue's October 12, 2026 proposal.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to execute an agreement with XylemVue at a cost not to exceed $1,691,968.00 to complete the professional services defined in the proposal dated October 12, 2026. The cost of this contract will be funded from account no. 02000614-432004.

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

ITEM NO. 12

CHANGE ORDER NO. 5 – CONTRACT NO 82000030

CONTRACTOR:	ORIGINAL CONTRACT COST	$1,700,000.00
Greeley and Hansen LLC, a TYLin Company	PREVIOUS CHANGE ORDERS	$1,739,986.00
77 Broadway, Suite 208	THIS CHANGE ORDER	$594,200.00
Buffalo, NY 14203	ADJUSTED CONTRACT COST	$4,034,186.00
VENDOR NO. 16154	ACCOUNT NO.	02000433- 432004

PROJECT: Primary Treatment Renovation at Bird Island WWTF

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 As the Engineer-of-Record, continue to provide as-needed engineering services during construction that includes coordination with the Construction Administration/Inspection Consultant, review of submittals when requested, responding to requests for information (RFIs), develop supplemental drawings for clarifications and changes (due to unforeseen field conditions or Authority/CA/CI consultant/contractor requested changes accepted by the Authority), and review/responses to Authority and contractor change requests for the Primary Treatment Renovation Project in support of the Construction Administration/Inspection Consultant.

Item #2 Additional design services to evaluate gravity flow through the proposed High-Rate Disinfection Facility for Contract B. Extra work included hydraulic evaluations, development of a technical memorandum for submission to the New York State Department of Environmental Conservation (NYS DEC), and coordination and responding to comments from the NYS DEC.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Greeley and Hansen, A TY-Lin Company, was contracted by the Authority to provide engineering services through bidding. A Construction Administration/Construction Inspection (CA/CI) Consultant was hired by the Authority to oversee construction with no involvement from the Engineer-of-Record (EOR).

Amendment No. 4 to the Greeley and Hansen contract was issued to provide as-needed engineering services by the EOR. These as-needed services have included: coordination with the CA/CI Consultant, review of submittals when requested, responding to RFIs, develop supplemental drawings for clarifications and changes, and review/responses to the Authority and contractor change requests for the project. Due primarily to Authority requested field changes, inaccurate record drawings, and the separation of Contract A from Contract B by over a year, the extent of consultation required from the Engineer-of-Record on Contract A has far exceeded original estimates.

Item #2 Due to the decision by the Authority not to proceed with the single bid for Contract B and the subsequent need to redesign Contract B as a standalone contract, additional effort and design services were provided for the redesign of the Outfall 001 connection, Gate 17

design and removal of Gates 21-26 from Contract B, removal and coordination with Contract A items, and developing the standalone Contract B drawings and specifications.

As this work progressed, additional opportunities were being simultaneously explored to reduce the cost of Contract B by an estimated $20 million by conveying flows by gravity rather than pumping without moving Outfall 001. A technical memorandum was prepared to support the evaluation and the removal of the pump station. The proposed removal of the pump station at the High-Rate Disinfection Facility reduces capital, operational, and maintenance costs and reduces the overall construction schedule.

The technical memorandum was submitted to NYS DEC, updated to address their initial comments, and approved October 2, 2026. No further design will occur under this contract. An RFP and award of a new contract for this final design is anticipated in the near future.

COST OF CHANGE ORDER NO. 5:

Item #1	$450,000.00
Item #2	$144,200.00
THE TOTAL COST OF CHANGE ORDER NO. 5:	$594,200.00

WHEREAS: In Item No. 14, on October 28, 2020, the Board authorized the General Manager to execute an agreement with Greeley and Hansen, a TYLin Company, at a cost of $1,700,000.00 to complete the development of plans and specifications within the scope of work from the Primary Treatment Renovation request for proposals ; and

WHEREAS: In Item No. 10, on October 20, 2021, the Board approved Change Order No. 1 in the amount of $698,600.00 for a Wet Weather Flow study and additional treatment system upgrade design services requested by the Authority needed for the Primary Treatment Renovation Project; and

WHEREAS: In Item No. 20, on June 22, 2022, the Board approved Change Order No. 2 in the amount of $336,900.00 for odor control, fiber optic line routing, architectural planning, and civil site design work requested by the Authority needed for the Primary Treatment Renovation Project; and

WHEREAS: In Item No. 8, on July 31, 2024, the Board approved Change Order No. 3 in the amount of $386,875.00 for rebidding and design services associated with the high-rate disinfection chlorine contact tnak and Gate WW-17 replacement for the Primary Treatment Renovation Project; and

WHEREAS: In Item No. 9, on July 30, 2025, the Board approved Change Order No. 4 in the amount of $317,611.00 for engineering services requested by the Authority related to the design for Contract B and the installation of the odor control system and as Engineer-of-Record, to provide construction administration support requested by the Authority and the Construction Administration/Inspection consultant (Arcadis) for the Primary Treatment Renovation Project; and

WHEREAS: The Assistant Treatment Plant Superintendent, Senior Instrumentation Control System Specialist, Principal Sanitary Engineer, and staff have reviewed a request for Change Order No. 5, to Contract No. 82000030 in the amount of $594,200.00 as detailed above and recommend its approval.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 5 to Contract No. 82000030 as written in the above Agenda Item, increasing the contract cost in the amount of $594,200.00, making the adjusted contract cost $4,034,186.00.

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

ITEM NO. 13

EXTENSION OF THE CONTRACT FOR AGREEMENT WITH GREELEY AND HANSEN, A TYLIN COMPANY, FOR CAPITAL PROJECTS PROGRAM MANAGEMENT SERVICES – CONTRACT NO. 82000075

CONSULTANT:	ORIGINAL CONTRACT COST	$6,000,000.00
TYLin | Greeley and Hansen	PREVIOUS CHANGE ORDERS	$18,790,022.00
77 Broadway, Suite 208	THIS CHANGE ORDER	$9,990,000.00
Buffalo, NY 14203	ADJUSTED CONTRACT COST	$34,780,022.00

VENDOR NO. 16154 ACCOUNT NO. 02000577-432004

PROJECT: Capital Projects Program Management

DESCRIPTION OF EXTENSION OF SERVICES

The Capital Projects Program Manager is responsible for delivering BSA's Long Term Control Plan (LTCP) Consent Judgment projects and advancing its Capital Improvement Plan (CIP). Based on discussions with BSA Engineering and Facilities staff to identify priority needs, the following priorities will be advanced by the Capital Projects Program Management Team during the 2027 contract year:

Item #1: General Program Management, Planning, and Coordination
Item #2: SPP339 & 340 (Texas and Hagen) Design Engineering
Item #3: SPP 337 (Colorado) Construction Administration
Item #4: SPP 341A (Genesee) Construction Administration
Item #5: Sidney Street Sewer Improvements Design Engineering
Item #6: SPP 175, 176, 177 (Michigan Ave) Construction Administration
Item #7: Roosevelt OLS Design Engineering
Item #8: SPP 137 & CSO-064 ILS (Louisiana and Republic) Construction Administration
Item #9: SPP 304 & 326 (Virginia & Busti and Oak & Swan) Design Engineering
Item #10: SPP 023 & 296 (Niagara Thruway & Albany St Sewer) Design Engineering
Item #11: Charles St Weir Modification Design Engineering
Item #12: SPP 317 Modification (Fillmore & Clinton) Design Engineering
Item #13: Babcock PS Weir Modification Design Engineering
Item #14: North & South Sewer Interceptor and Pumping Station Preliminary Engineering
Item #15: South Buffalo Pump Station Rehabilitation Project Construction Administration
Item #16: Hamburg Pump Station Rehabilitation Project Condition Assessment
Item #17: P&IDs Development
Item #18: WWTF Hydraulic Model
Item #19: Asset Management and Capital Planning
Item #20: RWW Inlet Bar Screens Condition Assessment
Item #21: SWW Discharge Conduits Condition Assessment
Item #22: RWW/SWW Pump Station Improvement Project - Ph I Construction Administration
Item #23: Electrical Feasibility Study (Master Plan) Condition Assessment
Item #24: HVAC Improvement Plan Phase I – Immediate Needs Rehabilitation Design
Item #25: SOP Development

REASON FOR EXTENSION OF SERVICES

The Program Manager will continue providing program management and technical services to implement BSA's LTCP and advance its five-year CIP. Services will support the planning, design, coordination, and delivery of collection system and facility capital projects in accordance with approved scopes, schedules, budgets, and regulatory commitments to address BSA's critical infrastructure improvement needs. The projects and tasks included in the proposed 2027 contract year reflect the priorities identified by both Engineering and Facilities staff and support the continued advancement of BSA's capital improvement needs. Additionally, services prioritized this year include updating and standardization of policies and procedures for more effective contract administration and inspection, operations, and maintenance moving forward.

COST OF EXTENSION OF SERVICES:

Item #1		$	3,460,000.00
Item #2		$	50,000.00
Item #3		$	140,000.00
Item #4		$	140,000.00
Item #5		$	10,000.00
Item #6		$	40,000.00
Item #7		$	50,000.00
Item #8		$	150,000.00
Item #9		$	40,000.00
Item #10		$	225,000.00
Item #11		$	137,500.00
Item #12		$	20,000.00
Item #13		$	137,500.00
Item #14		$	2,915,000.00
Item #15		$	220,000.00
Item #16		$	10,000.00
Item #17		$	50,000.00
Item #18		$	50,000.00
Item #19		$	345,000.00
Item #20		$	225,000.00
Item #21		$	300,000.00
Item #22		$	290,000.00
Item #23		$	420,000.00
Item #24		$	260,000.00
Item #25		$	305,000.00
THE TOTAL COST OF EXTENSION OF SERVICES:		$	9,990,000.00

WHEREAS: The Buffalo Sewer Authority issued a request for proposals (RFP) for the purposes of securing the services of a consulting firm to provide Capital Projects Program Management Services for an initial five (5) year guaranteed period with up to five (5) additional one-year extensions on July 11, 2023; and

WHEREAS: Four (4) firms responded to this RFP; and

WHEREAS: A consultant selection committee appointed by the General Manager reviewed the submitted proposals and interviewed each team and ranked the firms on the basis of both their interviews and proposals; and

WHEREAS: The RFP provided a contract value not to exceed $6,000,000.00 with future year's contract values to be negotiated between the Authority and the Consultant on the basis of work anticipated and the wage and fee structures provided in the Consultant's cost proposal; and

WHEREAS: On December 6, 2023, the Board of the Buffalo Sewer Authority approved Item No.18 on the Agenda authorizing the General Manager to enter into an agreement with Greeley and Hansen, a TYLin Company ("TYLin") as the prime consultant for these services as detailed in their proposal of August 18, 2023, at a cost not to exceed $6,000,000.00 for the first year with subsequent year's contract amounts to be approved for the first four years and up to five additional one-year contract extensions to be approved by the Board of the Buffalo Sewer Authority in the future. The Capital Projects Program Management Team, led by TYLin as the prime, is also comprised of Arcadis, JM Davidson, and several on-call professional services subconsultants under this contract; and

WHEREAS: On December 4, 2024, the Board of the Buffalo Sewer Authority approved Item No. 12 on the Agenda authorizing the General Manager to extend the contract of Greeley and Hansen, a TYLin Company ("TYLin") for Capital Projects Program Management Team services at a negotiated cost not to exceed $9,998,903.00 for the 2025 calendar year; and

WHEREAS: On December 10, 2025, the Board of the Buffalo Sewer Authority approved Item No.5 on the Agenda authorizing the Executive Secretary and Principal Sanitary Engineer to extend the contract of Greeley and Hansen, a TYLin Company ("TYLin") for Capital Projects Program Management Team services at a negotiated cost not to exceed $8,791,119.00 for the 2026 calendar year; and

WHEREAS: On January 1, 2027, the fourth year of the contract will commence, and the Principal Sanitary Engineer has negotiated a budget in the amount of $9,990,000.00 for the 2027 calendar year with TYLin/Greeley and Hansen as detailed above; and

WHEREAS: The Principal Sanitary Engineer now recommends a budget in the amount of $9,990,000.00 be extended for the 2027 calendar year bringing the total contract amount to $34,780,022.00;

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Principal Sanitary Engineer to extend the contract with TYLin/Greeley and Hansen to provide capital projects program management services at an additional cost not to exceed $9,990,000.00, bringing the total authorized contract amount to $34,780,022.00 through December 31, 2027. Account No. 02000577-432004 will be utilized for these services.

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026

ITEM NO. 14

ADJOURNMENT OF MEETING

MOTION TO _____

MADE BY _____

2ND BY _____

AYES _____ NOES _____

Board Meeting of November 18, 2026