

MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

November 1, 2017

BUFFALO SEWER AUTHORITY

November 1, 2017

REGULAR MEETING **9:00 A.M.** **1038 CITY HALL**

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CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Gelea James</u>	<u>Director of Employee Relations</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Michael Letina</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Laura Surdej</u>	<u>Erie Co. Dept. of Sewerage</u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
Absent:	<u>none</u>	<u> </u>

The meeting was called to order at 9:02 AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of October 4, 2017

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. PETRUCCI</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of November 1, 2017

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of September 30, 2017

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$783,934.67	Key	0.15%	Public NOW
			\$0.00	Federated Govt. Oblig.	0.88%	
19-Jan-17	16-Oct-17	270	\$9,505,769.63	M&T Securities	1.35%	\$97,230.37
15-Nov-16	13-Nov-17	363	\$13,978,650.00	JP Morgan Securities	1.62%	\$228,060.00
07-June-17	08-Dec-17	184	\$9,927,422.22	Key Banc Capital	1.42%	\$72,577.78
05-June-17	05-Jan-18	214	\$9,964,747.00	JP Morgan Securities	1.34%	\$79,655.56
08-Aug-17	07-Feb-18	183	\$2,292,171.93	Key Banc Capital	1.51%	\$17,828.07
10-Jul-17	27-Mar-18	260	2,962,083.33	Key Banc Capital	1.75%	\$37,916.67
			\$49,414,778.78			
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		\$987,871.83	Key	0.12%	Public NOW
OPERATING FUND						
31-Jul-12	Super NOW		\$8,198,709.90	Key	0.15%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$29,829.51	Key	0.02%	Public Savings
SURPLUS FUND						
			\$82,259.08	Wilmington Fund		
30-Jun-17	02-Jan-18	186	\$9,967,800.00	Key Banc Capital	1.60%	\$82,666.67
			\$10,050,059.08			
NET REVENUE FUND						
			\$0.14	Wilmington Fund		
12-Jul-17	13-Oct-17	93	8,497,195.00	Key Banc Capital	1.46%	\$32,059.17
31-Jul-17	03-Oct-17	64	\$3,199,904.00	Key Banc Capital	1.35%	\$7,680.00
18-Aug-17	27-Oct-17	70	\$3,097,644.00	Key Banc Capital	1.35%	\$6,931.94
05-Sep-17	06-Nov-17	62	\$5,993,460.00	Key Banc Capital	1.37%	\$14,156.67
			\$20,788,203.14			

DEBT RESERVE FUND

				SERIES J	
02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
				Series K	
02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
				Series L	
12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
				Series M	
27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
				Series N (1002070)	
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
				BSA PRIN &INT	
			\$0.01	Wilmington Fund	

RECEIVE & FILE

Board Meeting of November 1, 2017

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

9/20/2017	00300103 Blow Electric Light & Power	-\$15,000.00	00200103 Plan Telephone	\$15,000.00
10/6/2017	00520105 MAIN Building Materials	-\$9,120.00	00330105 Fin Building Materials	\$9,120.00
10/11/2017	00520105 MAIN Building Materials	-\$15,438.86	00290105 AER Building Material	\$15,438.86

General Financial Charges

9/29/2017	00800183 Fin Contingency	-\$1,050.48	00110107 Admin Office Equipment	\$1,050.48
10/2/2017	00800183 Fin Contingency	-\$159.90	00110106 Admin Non -Professional	\$159.90

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Board Meeting of November 1, 2017

ITEM NO. 4

AUTHORIZATION TO ENTER INTO AGREEMENT WITH GHD CONSULTING SERVICES, INC., FOR ENGINEERING REPORT ON SYSTEM CONDITION

WHEREAS: The Buffalo Sewer Authority's Sewer System Revenue Bonds require, in part, that the Authority retain a consultant engineer to report on the overall condition of its wastewater collection and treatment system; and

WHEREAS: The required annual report meets our stipulated bond requirement and will assess operations, the Capital Improvement Program, adequacy of capital investment and governance; and

WHEREAS: Upon request, GHD Consulting Services, Inc., provided a quote in the amount of \$5,900.00 to prepare the Engineering Report on System Condition; and

WHEREAS: The General Manager, Executive Secretary, Principal Sanitary Engineer and staff have reviewed this quote and recommend accepting the proposal from GHD Consulting Services, Inc., for this service.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute an agreement with GHD Consulting Services, Inc., to prepare the Engineering Report on System Condition as outlined in their proposal dated October 24, 2017. This service will be charged to account no. 00110106-432004.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 1, 2017

ITEM NO. 5

SCHEDULE OF BOARD MEETINGS FOR CALENDAR YEAR 2018

WHEREAS: It is suggested that the new schedule for the calendar year 2018 be approved as follows:

2018

January 3	July 2 (ANNUAL MEETING) and 25
February 14	September 26
March 7	October 10
April 4	November 7
May 9 and 23	December 5
June 13	

All meetings are scheduled for Wednesdays at 9:00 AM at 1038 City Hall except the Annual Meeting scheduled for Monday, July 2, 2018, at 9:00 AM at the Wastewater Treatment Plant, Administration Building.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above Schedule of Board Meetings for the calendar year 2018.

MOTION TO APPROVE
 MADE BY MS. PETRUCCI
 2ND BY MR. ROOSEVELT
 AYES 4 NOES 0

Board Meeting of November 1, 2017

ITEM NO. 6

TRAVEL AUTHORIZATION - ALBANY, NEW YORK

WHEREAS: The Buffalo Sewer Authority and City of Buffalo Energy Pool are served by Niagara Mohawk Corporation, d.b.a. National Grid. National Grid has filed its petition for an increase in electric distribution rates with the New York State Public Service Commission as Rate Case # 17-E-0238; and

WHEREAS: The General Counsel (BSA) has filed as a party to the rate case on behalf of the City of Buffalo, and has been monitoring the rate case to understand the impacts of the proposed rate increases and regulations on both the Buffalo Sewer Authority and City of Buffalo Energy Pool; and

WHEREAS: National Grid has scheduled a meeting of the parties to the rate case on Wednesday, October 11, 2017, in Albany New York for settlement negotiations regarding the case; and

WHEREAS: The General Counsel (BSA) requests authorization the attend these settlement negotiations on Wednesday, October 11, 2017, to ensure the Authority and City are fully informed as to those proceedings; and

WHEREAS: Due to the short notice of this meeting, the Board was polled on October 10, 2017, and verbally authorized this travel; and

WHEREAS: It is now necessary to formally ratify this authorization.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby formally authorizes the General Counsel (BSA) to travel to Albany, New York on Tuesday, October 10, 2017 through Wednesday, October 11, 2017, to attend the National Grid Rate Case negotiations for a maximum cost not to exceed \$500.00. Account no. 00600104-458010 will be utilized for this travel.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. PETRUCCI</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of November 1, 2017

ITEM NO. 7

TRAVEL AUTHORIZATION - ESSEN AND BONN, GERMANY

WHEREAS: The Cities of Essen and Bonn, Germany are hosting several key events surrounding the COP23 United Nations Climate Change Conference including the TWINS Conference Ruhr - Cities in Climate Change and the Climate Summit of Local and Regional Leaders, focusing on the effectiveness of cities to deliver sustainable practices; and

WHEREAS: Best practices for green infrastructure, resource efficiency and sustainability are of special interest to the Buffalo Sewer Authority in support of the Authority's operations and Long Term Control Plan to eliminate the effects of combined sewer overflows; and

WHEREAS: The International Council for Local Environmental Initiatives (ICLEI) – Local Governments for Sustainability has invited the City of Buffalo to serve as a deep-dive city, and the General Manager to present in Essen and Bonn, Germany on the City's urban green infrastructure transition, November 6-12, 2017, as part of its support for City-to-City peer learning exchange on sustainability issues.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Essen and Bonn, Germany from November 5-12, 2017, to present and attend the COP23 United Nations Climate Change Conference, TWINS Conference Ruhr - Cities in Climate Change, and Climate Summit of Local and Regional Leaders. Flights and accommodation will be provided by ICLEI – Local Governments for Sustainability as conference sponsors. Expenses for expected ancillary costs not exceeding \$900.00 will be charged to account no. 00110104-458010.

MOTION TO _____ APPROVE _____

MADE BY _____ MR. ROOSEVELT _____

2ND BY _____ MR. KENNEDY _____

AYES _____ 4 _____ NOES _____ 0 _____

Board Meeting of November 1, 2017

ITEM NO. 8

CHANGE ORDER NO. 1 – CONTRACT NO. 8160028

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,401,076.00
Industrial Furnace Company	PREVIOUS CHANGE ORDER	N/A
40 Humboldt #106	THIS CHANGE ORDER (DEDUCT)	<u>(\$126,563.00)</u>
Rochester, New York 14609	ADJUSTED CONTRACT COST	\$1,274,513.00

CONTRACT: Multiple Hearth Furnace #3 Upgrade – Furnace Contract

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Unused Contingency Allowance

Item #2 Credit for unused Multiple Hearth Furnace breech to Quench Duct

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Unused Contingency Allowance

Item #2 Credit for unused Multiple Hearth Furnace breech to Quench Duct

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$116,563.00)

Item #2 (\$10,000.00)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$126,563.00)

The total DECREASE to the contract as a result of this Change Order is \$126,563.00

CONTRACT SUPPLEMENT CONDITIONS:

- The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor’s Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81600028 as written in the above Agenda Item, decreasing the contract cost in the amount of \$126,563.00 making the adjusted contract cost \$1,274,513.00.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of November 1, 2017

ITEM NO. 9

CONTRACT NO. 81600028

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Multiple Hearth Furnace #3 Upgrade – Furnace Contract

BID: \$1,401,076.00

CONTRACTOR: Industrial Furnace Company
40 Humboldt #106
Rochester, NY 14609

WHEREAS: The Treatment Plant Administrator of the Buffalo Sewer Authority has certified that the Contractor completed the work in accordance with the plans and specifications on 9/1/2017.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of 09/1/2017;
- c. The maintenance period commence on September 1, 2017;
- d. The Board approved a deduction Change Order No. 1 on November 1, 2017, resulting in a net decrease of \$126,563.00, thereby making the adjusted contract cost \$1,274,513.00
- e. Final payment be made to the Contractor in the amount of \$63,725.65, making the final cost of the contract \$1,274,513.00.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of November 1, 2017

ITEM NO. 10

EXTENSION OF THE CONTRACT FOR SLUDGE INCINERATOR REFRACTORY REHABILITATION SERVICES

WHEREAS: On September 21, 2016, the Board of the Buffalo Sewer Authority awarded a contract to K&E Fabricating Company, Inc., for Sludge Incinerator Refractory Rehabilitation Services for the Bird Island Wastewater Treatment Plant for a one year period, with an option to renew for three (3) one-year periods, at an estimated annual cost not to exceed \$183,710.00; and

WHEREAS: K&E Fabricating Company, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2017-2018; and

WHEREAS: The Treatment Plant Administrator, Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$183,710.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with K&E Fabricating Company, Inc. for Sludge Incinerator Refractory Rehabilitation Services for the period October 3, 2017 to October 2, 2018, at a total cost not to exceed \$183,710.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of November 1, 2017

ITEM NO. 11

REPORT ON BIDS RECEIVED – PURCHASE OF SIX (6) NEW & UNUSED ABB MAGNETIC FLOWMETERS OR EQUIVALENTS

WHEREAS: Formal bids were advertised and solicited for the purchase of six (6) new & unused ABB magnetic flowmeters, or equivalent to be utilized at the Bird Island Facility. The following bid was received and opened by the Purchase Department on October 19, 2017:

Vendor	Quantity	Unit Price	Extended Price	Calibration Cost	Start-Up Cost	Freight	Grand Total
ABB c/o RL Stone	6	\$7,909.55	\$47,457.30	\$1,280.00	\$1,840.00	\$1,500.00	\$52,077.30

; and

WHEREAS: The Principal Chief Stationary Engineer and staff have reviewed the bid and recommend awarding this purchase to ABB c/o RL Stone, the only bidder, for an amount not to exceed \$52,077.30.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase six (6) new and unused ABB magnetic flowmeters or equivalent to ABB c/o RL Stone in an amount not to exceed \$52,077.30. This purchase will be charged to account no. 00290105-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 1, 2017

ITEM NO. 12

REPORT ON BIDS RECEIVED - PURCHASE OF ONE (1) NEW & UNUSED 2018 FORD ESCAPE SE

WHEREAS: Mini-bids were advertised and solicited for the purchase of one (1) new and unused 2018 Ford Escape SE vehicle to be used for the Bird Island Facility; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on October 2, 2017:

Mini-Bids #	Contractor	Contract #	Model Year	Make	Model	Total # of Vehicles	Total NYS Contract Price for Mini-Bid
17090203	Van Bortel Ford, Inc.	PC66688	2018	Ford	Escape SE	1	\$21,388.65
17090203	NYE Automotive Group	PC67318	2018	Ford	Escape SE	1	\$21,828.95
17090203	Webster Ford Inc. dba Henderson Ford	PC66744	2018	Ford	Escape	1	\$21,982.03
17090203	Genesee Valley Ford LLC	PC67357	2018	Ford	Escape SE	1	\$21,996.65
17090203	Delacy Ford Inc.	PC66774	2018	Ford	Escape	1	\$22,869.33

; and

WHEREAS: The Treatment Plant Superintendent and staff reviewed the bids received and recommend awarding the purchase to Van Bortel Ford, Inc., the lowest bidder, at a total cost not to exceed \$21,388.65.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Van Bortel Ford, Inc., for the purchase of one (1) new and unused 2018 Ford Escape SE vehicle at a total cost not to exceed \$21,388.65. Expenses for this contract will be charged to account no. 00550107-474200.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 1, 2017

ITEM NO. 13

AUTHORIZATION FOR PUBLICATION OF INDUSTRIAL USER VIOLATORS LIST

WHEREAS: In conformance with the Environmental Protection Agency's General Pretreatment Regulations, 40 CFR Section 403.8(f)(2)(viii), the Buffalo Sewer Authority (BSA) publishes at least annually, in the largest daily newspaper in the City of Buffalo, a list of the users which, during the previous twelve (12) months, met with one or more of the following criteria:

- User was in significant non-compliance with applicable pretreatment standards and requirements
- User received fines
- User had violations that were unique or warrant special attention; and

WHEREAS: In accordance with this regulation, the following violators met the above criteria for the BSA's Industrial Pretreatment Program reporting year of May 1, 2016-April 30, 2017

Battenfeld American Inc.
1575 Clinton Street
Buffalo, NY 14206

General Mills Operations, Inc.
54 South Michigan Avenue
Buffalo, NY 14203

Battistoni Italian Specialty Meals
81 Dingens Street
Buffalo, NY 14026

PVS Chemical Solutions (NY)
55 Lee Street
Buffalo, NY 14210

Aurubis Buffalo Inc.
70 Sayre Street
Buffalo, NY 14207

Key-Tech Finishing
2929 Main Street
Buffalo, NY 14214

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to publish the aforementioned violators in The Buffalo News.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of November 1, 2017

ITEM NO. 14

AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR THE DEVELOPMENT OF STANDARD OPERATING PROCEDURES FOR SEWER MAINTENANCE DIVISION

WHEREAS: On September 15, 2017, the Buffalo Sewer Authority (BSA) issued a request for proposals (RFP) for professional consultation services for the Development of Standard Operating Procedures (SOPs) for the Sewer Maintenance Department, inviting several firms – Arcadis, GHD, AECOM, JM Davidson Engineering, D.P.C. (JM Davidson), Tetra Tech, Wendel, and Woolpert to respond; and

WHEREAS: GHD and JM Davidson were the only firms to respond to the RFP with proposals by October 10, 2017; and

WHEREAS: A Consultant Selection Committee, consisting of the General Manager, Treatment Plant Administrator, Principal Sanitary Engineer and staff reviewed the proposals received; and

WHEREAS: JM Davidson and their partner firms hold extensive experience in the evaluation of collection systems operations, development of SOPs, and training of sewer collections system operators across the country; and

WHEREAS: Based upon the review process and past experience with the Authority, the Consultant Selection Committee recommends retaining JM Davidson for professional consultation services outlined in the RFP; and

WHEREAS: Upon request, JM Davidson has submitted a proposal to perform an initial phase of these tasks at a cost not to exceed \$50,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with JM Davidson at a cost not to exceed \$50,000.00 for professional consultation services as defined in the proposal dated October 10, 2017. The cost of this contract will be funded from account no. 00650106-432004.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 1, 2017

ITEM NO. 15

AUTHORIZATION TO PURCHASE A VEHICLE UNDER THE ONONDAGA BID 2017 7974

WHEREAS: The Principal Sanitary Engineer and staff request approval to purchase the following vehicle, with additional options, available under Onondaga County Contract to add to the existing fleet:

County Contract	Vendor	Vehicle	Cost
Bid No. 2017 Award No. 7974	Van Bortel Ford	One (1) 2018 Ford F-550 XL Crew Cab 4x4	\$37,573.05
		179 WB 60 CA. Oxford White:	\$ 7,996.50
		6.7 L Powerstroke Diesel V-8 Engine:	
		11' Service Warner Service Body w/Enclosed 72" sides. Model #WS2T132-M-DW-U Steel A60 Galvanneal Steel Construction, Body Shell Constructed of 14-Gauge A60 Galvanneal, Doors Constructed of 14 & 16 Gauge A60 Galvanneal, 14 Gauge Outer Panel, 16 Gauge Inner Panel. Stamped Wheel Panel Radius.	\$19,442.50
			\$ 2,052.00
			<u>\$ 110.00</u>
		Various Options Totaling:	\$67,174.05
	Delivery Charge:		
	Total Vehicle Cost:		

; and

WHEREAS: The Principal Sanitary Engineer and staff recommend the purchase of the above vehicle at the total cost of \$67,174.05.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the above vehicle and additional options indicated from Van Bortel Ford, at a total cost of \$67,174.05. This purchase will be charged to account no. 00690107-474200.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 1, 2017

ITEM NO. 16

CHANGE ORDER NO. 3 – CONTRACT NO. 81700009

CONTRACTOR:	ORIGINAL CONTRACT COST	\$2,070,380.00
Mark Cerrone	PREVIOUS CHANGE ORDER	\$1,161,458.44
2368 Maryland Ave. P.O. Box 3009	THIS CHANGE ORDER	<u>\$595,367.50</u>
Niagara Falls, NY 14304	ADJUSTED CONTRACT COST	\$3,827,205.94

WORK: Scajaquada Creek Shoreline Buffer and Wetland Restoration

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Improvements to wetland area in the downstream upland area. Extra work includes the design and construction of a green infrastructure wetland area.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Forest Lawn Cemetery will provide the financial resources for this item through funding from the Dormitory Authority of the State of New York, unavailable at the time of original contract award.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$595,367.50

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$595,367.50

The total INCREASE to the contract as a result of this Change Order is \$595,367.50

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 41 calendar days, making the final completion date December 31, 2017.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 3 to Contract No. 81700009 as written in the above Agenda Item, increasing the contract cost in the amount of \$595,367.50, making the adjusted contract cost \$3,827,205.94

MOTION TO	APPROVE		
MADE BY	MR. KENNEDY		
2 ND BY	MS. PETRUCCI		
AYES	4	NOES	0

Board Meeting of November 1, 2017

ITEM NO. 17

AUTHORIZATION TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR THE NORTH BAILEY REAL TIME CONTROL IN-LINE STORAGE PROJECT

- WHEREAS: The Buffalo Sewer Authority (BSA) has negotiated with the United States Environmental Protection Agency, the United States Department of Justice and the New York State Department of Environmental Conservation to address sewer system improvements to comply with the Federal Clean Water Act through the Combined Sewer Overflow Long-Term Control Plan (LTCP) which was approved by the agencies on March 18, 2014; and
- WHEREAS: As part of the approved LTCP, the BSA committed to the installation of up to sixteen Real Time Control (RTC) projects; and
- WHEREAS: The Board of the Buffalo Sewer Authority has prequalified five (5) engineering firms to allow for the submission of proposals for future real time control projects under Item No. 21 of the July 26, 2017 Board Meeting; and
- WHEREAS: Upon request, one of the five (5) prequalified firms, AECOM, has submitted a letter proposal to complete applicable tasks for the preliminary design, planning and permitting, and design phase services for the North Bailey real time control (RTC) project in the amount of \$187,420.00; and
- WHEREAS: The Principal Sanitary Engineer finds the proposal acceptable and recommends retaining AECOM for professional engineering services associated with the North Bailey RTC project.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with AECOM, at a cost not-to-exceed \$187,420.00 to complete the professional engineering services defined in the letter proposal dated October 12, 2017. The cost of this contract will be funded from account no. 02000469-432004.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. PETRUCCI</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of November 1, 2017

ITEM NO. 18

REPORT ON BIDS RECEIVED - BIRD AVENUE UNDERFLOW SPP 13 MODIFICATIONS

WHEREAS: Formal bids were advertised and solicited for the Bird Avenue Underflow SPP 13 Modifications Project. The following bids were received and publicly opened by the Buffalo Sewer Authority on Tuesday, October 10, 2017 at 11:00 AM:

<u>Contractor</u>	<u>Bid</u>
Concrete Applied Technologies (CATCO)	\$1,494,800.00
Mark Cerrone, Inc.	\$1,703,900.00
Kandey Company, Inc.	\$1,729,120.00
Zoladz Construction Co., Inc.	\$2,157,295.73

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices as these bids do not reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority's Engineering consultant, GHD, reviewed the packages and recommends awarding this contract to the low bidder, Concrete Applied Technologies (CATCO); and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed the consultant's recommendation and concur with the recommendation provided by GHD to award the contract to the low bidder, CATCO.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with CATCO for the Bird Underflow SPP 13 Modifications Project at a cost not to exceed \$1,494,800.00. Expenses for this contract shall be charged to account no. 02000463-490740.

MOTION TO _____ APPROVE _____

MADE BY _____ MS. PETRUCCI _____

2ND BY _____ MR. KENNEDY _____

AYES _____ 4 _____ NOES _____ 0 _____

Board Meeting of November 1, 2017

ITEM NO. 19

REPORT ON BIDS RECEIVED - PURCHASE OF ONE (1) NEW & UNUSED 2018 FORD F-150 XL SUPERCAB VEHICLE

WHEREAS: Mini-bids were advertised and solicited for the purchase of one (1) new and unused 2018 Ford F-150 XL SuperCab vehicle to be utilized for the Engineering Department; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on October 10, 2017:

Mini-Bid#	Contractor	Contract #	Model Year	Make	Model	Total # of Vehicles	Total NYS Contract Price for Mini-Bid
17090240	Van Bortel Ford, Inc.	PC66688	2018	Ford	F-150 SuperCab XL	1	\$27,787.16
17090240	Basil Ford of Niagara Falls, Inc.	PC67407	2018	Ford	F-150 XL SuperCab 4x4	1	\$28,444.74
17090240	Webster Ford, Inc. DBA Henderson Ford	PC66744	2018	Ford	F-150 SuperCab	1	\$28,557.83
17090240	Delacy Ford, Inc.	PC66774	2018	Ford	F-150 SuperCab	1	\$28,944.81
17090240	Genesee Valley Ford LLC	PC67357	2018	Ford	F-150 SuperCab 145" WB	1	\$30,464.03

; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the bids received and recommend awarding the purchase to Van Bortel Ford, Inc., the lowest bidder, at a total cost not to exceed \$27,787.16.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Van Bortel Ford, Inc., for the purchase of one (1) new and unused 2018 Ford F-150 XL SuperCab vehicle for a total cost not to exceed \$27,787.16. Expenses for this contract will be charged to account no. 00600107-474200.

MOTION TO _____ APPROVE _____
 MADE BY _____ MS. PETRUCCI _____
 2ND BY _____ MR. ROOSEVELT _____
 AYES _____ 4 _____ NOES _____ 0 _____

ITEM NO. 20

CONFIRMATION OF APPOINTMENTS

LABORER I (TEMPORARY)
SEWAGE TREATMENT PLANT
\$18.46 PER HOUR
EFFECTIVE: OCTOBER 10, 2017

KEEGAN HANLEY
87 TURNER
BUFFALO, NY

LABORER I (TEMPORARY)
SEWAGE TREATMENT PLANT
\$18.46 PER HOUR
EFFECTIVE: OCTOBER 10, 2017

SCOTT CARROLL
308 COMMONWEALTH
BUFFALO, NY

WASTEWATER TREATMENT PLANT OPERATOR II (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$21.90 PER HOUR
EFFECTIVE: OCTOBER 9, 2017

ROSCOE HILL
147 BRUNSWICK BLVD.
BUFFALO, NY

WASTEWATER TREATMENT PLANT OPERATOR II (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$21.90 PER HOUR
EFFECTIVE: OCTOBER 9, 2017

JACEN TOTARO
642 KENMORE AVENUE
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manger since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of November 1, 2017

ITEM NO. 21

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of November 1, 2017