

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
MARCH 7, 2018**

56274.....56309

BUFFALO SEWER AUTHORITY

March 7, 2018

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of February 14, 2018	56274
2	Informative: Temporary Investments	56275-76
3	Informative: Reallocation of Funds	56277
4	Preliminary Outline of Operating Budget for Fiscal Year Commencing July 1, 2018	56278-81
5	Travel Authorization – Cleveland, Ohio	56282
6	Contract Approval – Legal Services	56283
7	Change Order No. 1 - Contract No. 81600012	56284-85
8	Certificate of Acceptance and Occupancy - Contract No. 81600012	56286
9	Extension of the Contract for Security Guard Services	56287-88
10	Extension of the Contract for the Purchase of Sodium Hypochlorite	56289
11	Extension of the Contract for the Purchase of Boiler Feedwater Chemicals	56290
12	Extension of the Contract for Elevator Maintenance	56291
13	Extension of the Contract for Induced Draft (ID) Fan Inspection, Maintenance and Repair Services	56292
14	Extension of the Contract for the Gas Burner System Inspection, Preventive Maintenance and Repair Services	56293
15	Extension of the Contract for Removal and Disposal of Incinerator Ash	56294
16	Extension of the Contract for Removal and Disposal of Sewage Grit	56295

17	Extension of the Contract for Removal and Disposal of Construction Debris	56296
18	Authorization for Purchase of New Internet Switches Under NYS Contract Award # 22802	56297
19	Authorization for Purchase of Parts for Trash Rack in South Buffalo	56298
20	Authorization to Dispose of Various Obsolete Vehicles and Equipment	56299
21	Report on Bids Received - Sewer Cleaning and Internal Television Inspection in Conjunction with the City of Buffalo's Street Resurfacing Program	56300
22	Report on Bids Received – Corrective Action Sewer Cleaning, Internal Television Inspection and Repair	56301
23	Report on Bids Received - Miscellaneous System Wide Sewer Repairs	56302
24	Rescind Resolution No. 18 of the November 1, 2017, Board Meeting - Report on Bids Received - Bird Avenue Underflow SPP 13 Modifications	56303
25	Report on Bids Received - Bird Avenue Underflow SPP 13 Modifications	56304-05
26	Utility Work Agreement (HC-140) - New York State Department of Transportation PIN 5811.06	56306-07
27	Amendment to Schedule of Job Classification Plan	56308
28	Adjournment of Meeting	56309

CALL OF THE ROLL

Present: Herbert L. Bellamy, Jr.
Christopher Roosevelt
Eleanor Petrucci
Oluwole A. McFoy, P.E.
Thomas Smith
Ronald Brown
Gelea James
Julie Barrett-O'Neill, Esq.
Catherine Knab, P.E.
Michael Letina
Roberta Gaiek, P.E.
Paul Harris
Laura Surdej

Chairman
Assistant Vice Chairman
Secretary
General Manager
Secretary to the General Manager
Executive Secretary
Director of Human Resources
General Counsel
Principal Sanitary Engineer
Treatment Plant Superintendent
Treatment Plant Administrator
Superintendent of Mechanical
Maintenance
Erie County Department of
Sewerage

Absent: John D. Kennedy, Sr.

Vice Chairman

The meeting was called to order at 9:05 AM. A quorum was present.

ITEM NO. 1**Motion to Adopt the Minutes of the Meeting of February 14, 2018**

MOTION TO	<u>ADOPT</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 7, 2018

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of January 31, 2018

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$2,187,167.06	Key	0.15%	Public NOW
08-Aug-17	08-Feb-18	184	\$2,309,209.47	Key Banc Capital	1.51%	\$17,828.07
10-Jul-17	27-Mar-18	260	2,992,437.51	Key Banc Capital	1.75%	\$37,916.67
16-Oct-17	17-Apr-18	183	\$5,979,099.96	Key Banc Capital	1.62%	\$49,410.00
14-Nov-17	15-May-18	182	\$12,037,080.12	Key Banc Capital	1.75%	\$107,051.39
08-Dec-17	08-Aug-18	243	8,412,491.00	JP Morgan Securities	1.82%	\$103,275.00
05-Jan-18	05-Jul-18	181	9,925,957.74	M&T Securities	1.80%	\$90,590.00
			<u>\$43,843,442.86</u>			
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		\$152,756.93	Key	0.15%	Public NOW
11-Jan-18	12-Feb-18	32	\$849,563.67	Key Banc Capital	1.47%	\$1,110.67
			<u>\$1,002,320.60</u>			
OPERATING FUND						
31-Jul-12	Super NOW		<u>\$2,649,691.07</u>	Key	0.15%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Money Market		<u>\$3,625.25</u>	Key	0.02%	Public Savings
SURPLUS FUND						
			\$28,200.35	Wilmington Fund		
02-Jan-18	05-Mar-18	62	\$9,987,000.00	Key Banc Capital	1.68%	\$28,466.67
			<u>\$10,015,200.35</u>			
NET REVENUE FUND						
			\$2,138.29	Wilmington Fund		
27-Oct-17	28-Feb-18	124	\$3,096,714.00	Key Banc Capital	1.36%	\$14,521.78
06-Nov-17	07-Mar-18	121	\$5,971,747.60	JP Morgan Securities	1.47%	\$29,546.18
18-Dec-17	26-Apr-18	129	\$7,969,760.00	JP Morgan Securities	1.73%	\$49,306.07
12-Jan-18	26-Apr-18	104	\$1,992,440.00	Key Banc Capital	1.70%	\$9,822.22
29-Nov-17	29-May-18	181	\$7,050,579.60	Key Banc Capital	1.71%	\$60,956.27
			<u>\$26,083,379.49</u>			

DEBT RESERVE FUND**SERIES J**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
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Series K

02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
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Series L

12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
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Series M

27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
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Series N

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
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RECEIVE & FILE

Board Meeting of March 7, 2018

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

1/31/2018	00390105 HAMBURG Drain Float Bldg	-\$5,000.00	00520105 MAIN Building Materials	\$5,000.00
2/05/2018	00380105 INCIN Equipment Maintenance	-\$7,000.00	00520105 MAIN Building Materials	\$7,000.00
2/06/2018	00380105 INCIN Equipment Maintenance	-\$1,000.00	00520107 MAIN Office Equipment	\$1,000.00
2/08/2018	00380105 INCIN Equipment Maintenance	-\$3,000.00	00520107 MAIN Office Equipment	\$3,000.00
2/12/2018	00380105 INCIN Equipment Maintenance	-\$8,000.00	00370105 Centrifuge Equipment Maintenance	\$8,000.00
2/12/2018	00280105 SWWP Equipment Maintenance	-\$42,000.00	00290105 AER Equipment Maintenance	\$42,000.00
2/12/2018	00380106 INCIN Maintenance Contract	-\$850.00	00520105 MAIN Equipment Maintenance	\$850.00
2/12/2018	00380105 INCIN Equipment Maintenance	-\$25,000.00	00200106 PLAN Equipment Maintenance	\$25,000.00
2/14/2018	00280105 SWWP Equipment Maintenance	-\$6,400.00	00520105 MAIN Equipment Maintenance	\$6,400.00

Sewer Maintenance Division

2/15/2018	00660105 SWRR Road and Highway Maintenance	-\$2,000.00	00690105 Auto Automotive Repairs	\$2,000.00
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RECEIVE & FILE

Board Meeting of March 7, 2018

ITEM NO. 4

**PRELIMINARY OUTLINE OF OPERATING BUDGET FOR THE FISCAL YEAR
COMMENCING JULY 1, 2018**

A proposed Operating Budget, with full details, for the fiscal year beginning July 1, 2018, will be presented for formal consideration by your Honorable Body at the next scheduled meeting on April 4, 2018. This proposed budget will be in an amount not to exceed \$55,750,000 which is an \$800,000 (1.46%) increase from the current budget of \$54,950,000.

At this time, an outline of the proposed budget is submitted for your tentative approval. Once approved, we will proceed in the preparation of a formal budget document complete with comparison charts and exhibits. Attached to this outline are the following exhibits:

A Revenue Estimate and comparison for the years 2015-16 to 2018-19 Proposed;

A comparison of Appropriation by Division for the years 2015-16 to 2018-19 Proposed;

Capital Budget Projects for 2018-2019.

Sewer rents based on assessed valuation will not be increased to fund this proposed budget. The final rate for sewer rent will be dependent upon the final City assessed valuation. Sewer rents based upon water usage will not be increased. The estimate of sewer rents based on water use and the final budget appropriation estimates will be detailed at the scheduled meeting of April 4, 2018.

WHEREAS: The preliminary budget presented herein reflects a balanced plan to fund the necessary operations of the Buffalo Sewer Authority for the fiscal year beginning July 1, 2018.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to proceed in preparing a detailed budget not to exceed \$55,750,000 to be submitted to this Body at the meeting of April 4, 2018.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 7, 2018

**BUFFALO SEWER AUTHORITY
REVENUE ESTIMATE
2017-2018 PRELIMINARY BUDGET**

<u>Revenue</u>	<u>2015-2016 Actual</u>	<u>2016-2017 Actual</u>	<u>2017-2018 Budget</u>	<u>2018-2019 Budget</u>
Assessment Sewer Rents	\$12,247,660	\$12,108,674	\$12,082,600	\$12,082,600
Water Use Sewer Rents	27,177,999	26,993,253	26,100,000	25,400,000
Outside City-Sewer Connection	11,049,188	15,708,267	12,000,000	13,250,000
Industrial Waste	2,425,996	1,944,290	2,021,000	1,822,000
Interest Income	1,499,243	1,829,294	1,765,000	2,249,000
Miscellaneous	1,347,984	1,668,217	981,400	946,400
Total Revenues	<u>\$55,748,070</u>	<u>\$60,251,995</u>	<u>\$54,950,000</u>	<u>\$55,750,000</u>

**BUFFALO SEWER AUTHORITY
APPROPRIATIONS BY DIVISION
2018-2019 PRELIMINARY BUDGET**

<u>Division</u>	<u>2015-2016 Actual</u>	<u>2016-2017 Actual</u>	<u>2017-2018 Budget</u>	<u>2018-2019 Budget</u>
General Offices	\$1,246,161	\$1,420,367	\$1,885,371	\$1,544,826
Wastewater Treatment Facility	16,698,109	16,607,884	22,470,534	24,101,841
Industrial Waste	426,198	529,169	600,490	667,499
Engineering	1,145,216	874,016	1,480,162	1,424,989
Sewer Maintenance	3,124,741	3,103,108	4,874,955	5,512,390
Miscellaneous Financial Chgs	4,138,690	4,990,868	6,849,690	6,224,690
Fringe Benefits	8,564,882	9,128,640	10,940,315	11,139,619
Debt Service & Reserve	4,244,553	3,507,989	5,848,483	5,134,146
Total Appropriations	<u>\$39,588,550</u>	<u>\$40,162,041</u>	<u>\$54,950,000</u>	<u>\$55,750,000</u>

**BUFFALO SEWER AUTHORITY
CAPITAL PROJECTS
2018 - 2019 PRELIMINARY BUDGET**

<u>PROJECT TITLE:</u>	ESTIMATED COST
<u>TREATMENT PLANT:</u>	
PRIMARY/SECONDARY TREATMENT REHABILITATION	\$2,500,000
HARBOR GATES/INLET GATES (3) REHABILITATION	1,750,000
DIGESTER CLEANING	350,000
LOCKER ROOM/CONTROL ROOM IMPROVEMENTS THROUGHOUT PLANT	1,000,000
TERM PLANT CONTRACTS (IN-PLANT SERVICE)	1,500,000
REPLACE AHU'S	1,000,000
TURBO COMPRESSOR OF PLANT AIR SYSTEM	750,000
SWW PUMP AND MOTOR REHABILITATION	750,000
THICKENER REHABILITATION, PUMPS, CONTROLS AND TOP/BOTTOM COLLECTORS/RETENTION TANKS/RECIRC SYSTEM PUMPS	300,000
SWW CONTROLS/FACILITY CONTROLS/FIBER OPTIC/SR IO/RWW IO	300,000
SOLAR ENERGY	<u>2,000,000</u>
TREATMENT PLANT TOTAL	\$12,200,000
<u>COLLECTION SYSTEM:</u>	
SEWER CLEANING AND TV INSPECTION – PREVENTATIVE	\$1,500,000
SEWER CLEANING AND TV INSPECTION - CORRECTIVE	3,000,000
SEWER REPAIR & REPLACEMENT	3,250,000
GI SYSTEM WIDE	1,500,000
NIAGARA PHASE 4	3,400,000
NORTH DISTRICT RTC	2,054,000
SCAJAQUADA DISTRICT RTC	2,441,000
SOUTH CENTRAL DISTRICT RTC	1,895,000
NORTH RELIEF INTERCEPTOR	5,400,000
CSO 013	500,000
ALLEN ST. SEWER REPLACEMENT – DELAWARE TO WADSWORTH	875,000
<u>PROJECT TITLE:</u>	ESTIMATED COST
EAST FERRY/SOUTH PARK GRIT REMOVAL	1,500,000

56281

WINDSOR/SENECA/CENTRAL/CHELSEA/WEST DEVAVAN	2,250,000
BELL/DOAT/GENESEE	550,000
BIRD ISLAND ROAD PROJECT	2,000,000
COLLECTION SYSTEM TOTAL	\$32,115,000
<u>GRAND TOTAL</u>	<u>\$44,315,000</u>

ITEM NO. 5

TRAVEL AUTHORIZATION - CLEVELAND, OHIO

- WHEREAS: Best practices for effective and equitable water utility management are of special interest to the Buffalo Sewer Authority in support of the Authority's Combined Sewer Overflow Long Term Control Plan; and
- WHEREAS: The US Water Alliance has invited the City of Buffalo, as represented by the Buffalo Sewer Authority, Buffalo Water Board, Community Foundation of Greater Buffalo, Buffalo Niagara Waterkeeper, People United for Sustainable Housing, and WNY Environmental Alliance to participate in a two-year water utility equity peer learning exchange that will include similar teams from Atlanta, GA; Camden, NJ; Cleveland, OH; Louisville, KY; and Milwaukee, WI; and
- WHEREAS: To facilitate peer learning, the US Water Alliance Water Equity Task Force will host three (3) meetings of the delegates from the six (6) cities, with the first meeting scheduled for Cleveland, Ohio from March 27-29, 2018; and
- WHEREAS: The Alliance has invited the Authority's General Manager and General Counsel to participate in these meetings as part of the peer learning project; and
- WHEREAS: The General Manager recommends that he and the General Counsel attend the Cleveland meeting.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes BSA General Manager and General Counsel to travel to Cleveland, Ohio from March 27 through March 29, 2018 to participate in the US Water Alliance Water and Equity Task Force meeting at a cost not to exceed \$1,500.00. Expenses for this travel shall be charged to accounts 00110104-458010 and 00600104-458010.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 7, 2018

ITEM NO. 6

CONTRACT APPROVAL - LEGAL SERVICES

WHEREAS: The Buffalo Sewer Authority has many complex labor relations matters that require the skill of specialized labor relations attorneys; and

WHEREAS: The law firm Phillips Lytle LLP has extensive experience in these areas; and

WHEREAS: Upon request, Phillips Lytle LLP has submitted a proposal to represent the Buffalo Sewer Authority in connection with 2018 Contract Negotiations relating to Civil Service Employees Association, Local 1000 AFSME, AFL-CIO and Communications Workers of America, AFL-CIO; and

WHEREAS: The Director of Employee Relations recommends approval to retain Phillips Lytle LLP for 2018 Contract Negotiations in an amount not to exceed \$50,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to retain Phillips Lytle LLP to provide legal services to the Buffalo Sewer Authority in connection with 2018 Contract Negotiations relating to Civil Service Employees Association, Local 1000 AFSME, AFL-CIO and Communications Workers of America, AFL-CIO in an amount not to exceed \$50,000.00. Account no. 00110106-432003 shall be utilized for these services.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 7, 2018

ITEM NO. 7

CHANGE ORDER NO. 1 – CONTRACT NO. 81600012

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,097,000.00
Quackenbush Company, Inc.	PREVIOUS CHANGE ORDER	n/a
495 Kennedy Road	THIS CHANGE ORDER (DEDUCT)	<u>(\$26,904.24)</u>
Buffalo, New York 14227	ADJUSTED CONTRACT COST	\$1,070,095.76

PROJECT: Dissolved Air Floatation Separator Top & Bottom Skimmer Replacement

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Unused Contingency Allowance

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Unused Contingency Allowance

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$26,904.24)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$26,904.24)

The total DECREASE to the contract as a result of this Change Order is \$26,904.24

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81600012 as written in the above Agenda Item, decreasing the contract cost in the amount of \$26,904.24 making the adjusted contract cost \$1,070,095.76.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 7, 2018

ITEM NO. 8

CONTRACT NO. 81600012

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Dissolved Air Floatation Separator Top & Bottom Skimmer Replacement

BID: \$1,097,000.00

CONTRACTOR: Quackenbush Company, Inc.
495 Kennedy Road.
Buffalo, New York 14227

WHEREAS: The Treatment Plant Administrator of the Buffalo Sewer Authority and consulting engineer have certified that the Contractor completed the work in accordance with the plans and specifications on March 6, 2018; and

WHEREAS: The Board of the Buffalo Sewer Authority approved Change Order No. 1 on March 7, 2018, in the amount of (\$26,904.24), thereby bringing the final adjusted contract amount to \$1,070,095.76.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of March 6, 2018;
- c. The maintenance period commence on March 6, 2018;
- d. Final payment be made to the Contractor in the amount of \$53,584.79, making the final cost of the contract \$1,070,095.76.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 7, 2018

ITEM NO. 9

EXTENSION OF THE CONTRACT FOR SECURITY GUARD SERVICES

- WHEREAS: On April 1, 2015, the Board of the Buffalo Sewer Authority awarded a contract to Securitas Security Services USA, Inc., for security guard services at the Bird Island Facility at a total cost not to exceed \$302,345.28 for the period July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods; and
- WHEREAS: The NYS Department of Labor's prevailing hourly wage rate on July 1, 2015, increased by a total of \$0.34 resulting in the allowable billable rate increasing from \$17.21/hr. to \$17.55/hr. for this service; and
- WHEREAS: On October 7, 2015, the Board authorized an increase from \$302,345.28 to a total not to exceed \$308,318.40 for fiscal year 2015-2016; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for one (1) additional year under the same terms and conditions at a cost not to exceed \$307,476.00. This decrease amount was due to the previous year being a leap year which resulted in one (1) less day; and
- WHEREAS: The NYS Department of Labor's prevailing hourly wage rate on July 1, 2016, decreased by a total of \$0.14 resulting in the allowable billable rate decreasing from \$17.55/hr. to \$17.41/hr for a total cost of \$305,865.60 for this service; and
- WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: The NYS Department of Labor's prevailing hourly wage rate on July 1, 2017, increased by a total of \$0.09/hr. resulting in the billable rate increasing from \$17.41/hr to \$17.50/hr. for a total cost of \$307,442.40 for this service; and
- WHEREAS: Securitas Security Services USA, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2018-2019; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$307,442.40.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Securitas Security Services USA, Inc., for security guard services at the Bird Island Facility for the period July 1, 2018 to June 30, 2019, at a cost not to exceed \$307,442.40. Expenses for this contract will be charged to account no. 00200106-434000.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 7, 2018

ITEM NO. 10

EXTENSION OF THE CONTRACT FOR THE PURCHASE OF SODIUM HYPOCHLORITE

WHEREAS: On April 2, 2014, the Board of the Buffalo Sewer Authority awarded a contract to Bison Laboratories, Inc., for the purchase of sodium hypochlorite for the Bird Island Facility at a cost of \$0.545/per gallon for a one-year period, July 1, 2014 to June 30, 2015, with an option to renew for four (4) one-year periods at total cost not to exceed \$545,000.00; and

WHEREAS: On March 4, 2015, the Board authorized the extension of this contract for the period July 1, 2015 to June 30, 2016; and

WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and

WHEREAS: On March 1, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: Bison Laboratories, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2018-2019; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$545,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Bison Laboratories, Inc., for the purchase of sodium hypochlorite at a cost of \$0.545/per gallon for use at the Bird Island Facility for the period July 1, 2018 to June 30, 2019, at a cost not to exceed \$545,000.00. Expenses for this contract will be charged to account no. 00330105-467044.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 7, 2018

ITEM NO. 11

EXTENSION OF THE CONTRACT FOR THE PURCHASE OF BOILER FEEDWATER CHEMICALS

WHEREAS: On May 11, 2016, the Board of the Buffalo Sewer Authority awarded a contract to ClarityChem, Inc., for the purchase of boiler feedwater chemicals and service at the Bird Island Facility for a one-year period, July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods, at a total cost not to exceed \$20,873.20; and

WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: ClarityChem, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2018-2019; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$20,873.20.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with ClarityChem, Inc., for the purchase of boiler feedwater chemicals for the period July 1, 2018 to June 30, 2019, at a total cost not to exceed \$20,873.20. Expenses for this contract will be charged to account no. 00380105-467044.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 7, 2018

ITEM NO. 12

EXTENSION OF THE CONTRACT FOR ELEVATOR MAINTENANCE

WHEREAS: On April 6, 2016, the Board of the Buffalo Sewer Authority awarded a contract to D.C.B. Elevator Co., Inc., for elevator maintenance at the Bird Island Facility for a one-year period, July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods, at a total cost not to exceed \$138,800.00; and

WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: D.C.B. Elevator Co., Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2018-2019; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$138,800.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with D.C.B. Elevator Co., Inc., for elevator maintenance for the period July 1, 2018 to June 30, 2019, at a total cost not to exceed \$138,800.00. Expenses for this contract will be charged to account nos. 00380106-443421, 00520103-443421 and 00650106-443421.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of March 7, 2018

ITEM NO. 13

EXTENSION OF THE CONTRACT FOR INDUCED DRAFT (ID) FAN INSPECTION, MAINTENANCE AND REPAIR SERVICES

- WHEREAS: On May 7, 2014, the Board of the Buffalo Sewer Authority awarded a contract to Mollenberg Betz Contracting, LLC dba Custom Sheet Metal Contracting, LLC for induced draft (ID) fan inspection, preventive maintenance and repair services for the Bird Island Facility for a one year period, July 1, 2014 to June 30, 2015, with an option to renew for four (4) one-year periods, at an estimated cost not to exceed \$54,440.00; and
- WHEREAS: On March 4, 2015, the Board authorized the extension of this contract for the period July 1, 2015 to June 30, 2016; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and
- WHEREAS: On March 1, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: Mollenberg Betz Contracting, LLC dba Custom Sheet Metal Contracting, LLC has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2018-2019; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$54,440.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Mollenberg Betz Contracting, LLC dba Custom Sheet Metal Contracting, LLC for induced draft (ID) fan inspection, maintenance and repair services for the period July 1, 2018 to June 30, 2019, at a total cost not to exceed \$54,440.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 7, 2018

ITEM NO. 14

EXTENSION OF THE CONTRACT FOR THE GAS BURNER SYSTEM INSPECTION, PREVENTIVE MAINTENANCE AND REPAIR SERVICES

WHEREAS: On May 25, 2016, the Board of the Buffalo Sewer Authority awarded a contract to Mollenberg-Betz, Inc., for gas burner system inspection, preventive maintenance and repair services at the Bird Island Facility for a one-year period, July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods, at a total cost not to exceed \$37,810.00; and

WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: Mollenberg-Betz, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2018-2019; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$37,810.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Mollenberg-Betz, Inc., for gas burner system inspection, preventive maintenance and repair services for the period July 1, 2018 to June 30, 2019, at a total cost not to exceed \$37,810.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of March 7, 2018

ITEM NO. 15

EXTENSION OF THE CONTRACT FOR REMOVAL AND DISPOSAL OF INCINERATOR ASH

- WHEREAS: On July 1, 2015, the Board of the Buffalo Sewer Authority awarded a contract to Modern Disposal Services, Inc., for the removal and disposal of incinerator ash at the Bird Island Facility for a one-year period July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods, at a cost of \$50.93/ton, with annual quantity costs not to exceed \$356,510.00; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and
- WHEREAS: On March 1, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: Modern Disposal Services, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2018-2019; and
- WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$356,510.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Modern Disposal Services, Inc., for the removal and disposal of incinerator ash for the period July 1, 2018 to June 30, 2019, at a total cost not to exceed \$356,510.00. Expenses for this contract will be charged to account no. 00380106-442100.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3 NOES 0

Board Meeting of March 7, 2018

ITEM NO. 16

EXTENSION OF THE CONTRACT FOR REMOVAL AND DISPOSAL OF SEWAGE GRIT

- WHEREAS: On July 1, 2015, the Board of the Buffalo Sewer Authority awarded a contract to Modern Disposal Services, Inc., for the removal and disposal of sewage grit at the Bird Island Facility for a one-year period, July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods, at an estimated \$68.94/ton annual quantities cost not to exceed \$20,682.00; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and
- WHEREAS: On March 1, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: Modern Disposal Services, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2018-2019; and
- WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$20,682.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Modern Disposal Services, Inc., for the removal and disposal of sewage grit for the period July 1, 2018 to June 30, 2019, at a total cost not to exceed \$20,682.00. Expenses for this contract will be charged to account no. 00230106-442100.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of March 7, 2018

ITEM NO. 17

EXTENSION OF THE CONTRACT FOR REMOVAL AND DISPOSAL OF CONSTRUCTION DEBRIS

- WHEREAS: On March 2, 2016, the Board of the Buffalo Sewer Authority awarded a contract to Waste Management of New York, LLC, for the removal and disposal of miscellaneous construction debris at the Bird Island Facility for a one-year period, July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods, at an unit cost of \$58.00/ton up to a maximum amount of \$116,000.00; and
- WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: Waste Management of New York, LLC, has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2018-2019; and
- WHEREAS: The Superintendent of Mechanical Maintenance, Principal Sanitary Engineer and staff recommend this extension at a total cost not to exceed \$116,000.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Waste Management of New York, LLC, for the removal & disposal of construction debris for the period July 1, 2018 to June 30, 2019, at a cost of \$58.00/ton up to maximum amount of \$116,000.00. Expenses for this contract will be charged to account no. 00690106-442100.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	3	NOES _____ 0

Board Meeting of March 7, 2018

ITEM NO. 18

**AUTHORIZATION FOR PURCHASE OF NEW INTERNET SWITCHES UNDER NYS
CONTRACT AWARD # 22802**

WHEREAS: A new internet circuit has been installed in the Buffalo Sewer Authority City Hall offices; and

WHEREAS: In order to utilize this internet circuit, it is necessary to purchase hardware, including routers, switches and access points; and

WHEREAS: Upon request Presidio Holdings submitted a quote utilizing NYS Contract Award #22802, in the amount of \$53,956.41 for the necessary hardware; and

WHEREAS: Board approval is required on purchases made over \$20,000.00; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend the this purchase; and

WHEREAS: In order to expedite utilization and prevent internet service interruption the Board was polled on February 22, 2018, and verbally authorized this purchase for the hardware under NYS Contract Award #22802; and

WHEREAS: It is now necessary to formally ratify this authorization.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby formally authorizes the General Manager to purchase the hardware including the routers, switches and access points from Presidio Holdings utilizing NYS Contract Award # 22802 for the new internet circuit installed in the Buffalo Sewer Authority's City Hall offices at a cost not to exceed \$53,956.41. This purchase will be charged to account no. 00200107-474300.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. ROOSEVELT	_____
2 ND BY	_____	MS. PETRUCCI	_____
AYES	_____	3	NOES _____ 0

Board Meeting of March 7, 2018

ITEM NO. 19

AUTHORIZATION FOR PURCHASE OF PARTS FOR TRASH RACK IN SOUTH BUFFALO

- WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated WSG and Solutions Inc., the original equipment manufacturer, and/or their authorized local service representative, as a sole source for replacement parts, supplies and services for WSG and Solutions brand parts including grit collectors and bar screen equipment installed at the Bird Island Facility; and
- WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for parts for the trash rack in South Buffalo; and
- WHEREAS: Upon request WSG and Solutions Inc., submitted a quote in the amount of \$31,513.00 for the needed parts for the trash rack; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff reviewed the quote received and recommend this purchase; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed parts for the trash rack in South Buffalo from WSG and Solutions Inc., in the amount of \$31,513.00. This purchase will be charged to account no. 00400105-466107.

MOTION TO	APPROVE		
MADE BY	MS. PETRUCCI		
2 ND BY	MR. ROOSEVELT		
AYES	3	NOES	0

Board Meeting of March 7, 2018

ITEM NO. 20

AUTHORIZATION TO DISPOSE OF VARIOUS OBSOLETE VEHICLES AND EQUIPMENT

WHEREAS: The Buffalo Sewer Authority's current inventory of fixed assets contains equipment and vehicles that are obsolete; and

WHEREAS: The Principal Sanitary Engineer, Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and Head Motor Equipment Mechanic recommend disposing of the following vehicles and equipment:

BSA#	Description	VIN#
Vehicles		
260-S	2007 Chevy 4500 – (TV Truck)	1GBE4V1G97F401075
269-D	2007 Ford F150	1FTRF12297NA83807
271-D	2007 Ford F150	1FTRF12207NA83808
273-D	2007 Ford F150	1FTRF12227NA83809
274-D	2007 Ford F150	1FTRF12277NA83806
276-D	2007 Ford E250 Van	1FTNE24W77DB45802
Equipment		
	2004 TARCO Highlander 14 Ft. Spreader Model#HL-HY2-14	Serial No. AS-01-A-P.8520-A04

; and

WHEREAS: The Authority will first hold an auction utilizing Erie County Bid No. 216159-002 awarded to Cash Realty and Auctions; and

WHEREAS: Any vehicle and/or equipment remaining after the auction will then be scrapped utilizing the City of Buffalo Informal Price Agreement; and

WHEREAS: The results of the auction and scrapping of the vehicles and equipment will be presented to the Board for their information.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to dispose of the above listed vehicles and equipment by auction with the remaining unsold items disposed of under the City of Buffalo's scrap contract.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 7, 2018

ITEM NO. 21

REPORT ON BIDS RECEIVED - SEWER CLEANING AND INTERNAL TELEVISION INSPECTION IN CONJUNCTION WITH CITY OF BUFFALO STREET RESURFACING PROGRAM

WHEREAS: Formal bids were advertised and solicited for Sewer Cleaning and Internal Television Inspection in conjunction with City of Buffalo Street Resurfacing Program. The following bids were received and opened by the Buffalo Sewer Authority on Thursday, February 8, 2018, at 11:00 AM:

<u>Contractor</u>	<u>Bid</u>
National Water Main Cleaning Co.	\$ 735,500.00
J.A. Brundage the Drain Doctor, Inc.	\$1,038,750.00
Kandey Co., Inc.	\$1,297,500.00
National Vacuum Environmental Services Corp.	\$1,456,900.00
Ledgecreek Development, Inc.	\$2,279,250.00

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the proposals and recommend awarding this contract to the apparent low bidder, National Water Main Cleaning Co.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with National Water Main Cleaning Co., for Sewer Cleaning and Internal Television Inspection in Conjunction with City of Buffalo Streets Department's Street Resurfacing Program at a cost not to exceed \$735,500.00. Expenses for this contract shall be charged to account no. 02000475-490740.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of March 7, 2018

ITEM NO. 22

REPORT ON BIDS RECEIVED - CORRECTIVE ACTION SEWER CLEANING, INTERNAL TELEVISION INSPECTION AND REPAIR

WHEREAS: Formal bids were advertised and solicited for Corrective Action Sewer Cleaning, Internal Television Inspection and Repair. The following bids were received and opened by the Buffalo Sewer Authority on Thursday, February 8, 2016, at 11:15 AM:

<u>Contractor</u>	<u>Bid</u>
J A Brundage/ The Drain Doctor	\$1,901,100.00
Mark Cerrone, Inc.	\$2,110,593.00
Kandey Co., Inc.	\$3,303,640.00

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the proposals and recommend awarding this contract to the apparent low bidder, J A Brundage/ The Drain Doctor.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with J A Brundage/ The Drain Doctor, for Corrective Action Sewer Cleaning, Internal Television Inspection and Repair at a cost not to exceed \$1,901,100.00. Expenses for this contract shall be charged to account no. 02000476-490740.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MS. PETRUCCI
AYES 3 NOES 0

Board Meeting of March 7, 2018

ITEM NO. 23

REPORT ON BIDS RECEIVED - MISCELLANEOUS SYSTEM WIDE SEWER REPAIRS

WHEREAS: Formal bids were advertised and solicited for Miscellaneous System Wide Sewer Repairs. The following bids were received and opened by the Buffalo Sewer Authority on Thursday, February 8, 2018, at 11:30 AM:

<u>Contractor</u>	<u>Bid</u>
Destro & Brothers Concrete Co, Inc.	\$2,964,850.00
Nova Site Company, LLC	\$4,094,376.00
Mark Cerrone, Inc.	\$4,194,447.50
Kandey Co., Inc.	\$5,592,750.00
Accadia Site Contracting, Inc.	\$8,417,000.00

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the proposals and recommend awarding this contract to the apparent low bidder, Destro & Brothers Concrete Co, Inc.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Destro & Brothers Concrete Co, Inc., for Miscellaneous System Wide Sewer Repairs at a cost not to exceed \$2,964,850.00. Expenses for this contract shall be charged to account no. 02000474-490740.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 7, 2018

ITEM NO. 24

**RESCIND RESOLUTION NO. 18 OF THE NOVEMBER 1, 2017, BOARD MEETING -
REPORT ON BIDS RECEIVED - BIRD AVENUE UNDERFLOW SPP 13 MODIFICATIONS**

- WHEREAS: On November 1, 2017, the Board of the Buffalo Sewer Authority authorized the execution of a contract with Concrete Applied Technologies (CATCO) for the Bird Avenue Underflow SPP 13 Modifications Project; and
- WHEREAS: A letter dated February 14, 2018, was received from CATCO in which CATCO provided notice that they were withdrawing their bid; and
- WHEREAS: The Buffalo Sewer Authority's Engineering consultant, GHD, reviewed the letter and recommends that the Buffalo Sewer Authority accept CATCO's bid withdrawal, including relief from bid security liability; and
- WHEREAS: The Principal Sanitary Engineer and staff have reviewed the consultant's recommendation and concur with the recommendation provided by GHD.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby rescinds the authorization passed on November 1, 2017, to enter into a contract with CATCO for the Bird Avenue Underflow SPP 13 Modifications Project.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 7, 2018

ITEM NO. 25

REPORT ON BIDS RECEIVED - BIRD AVENUE UNDERFLOW SPP 13 MODIFICATIONS

WHEREAS: Formal bids were advertised and solicited for the Bird Avenue Underflow SPP 13 Modifications Project. The following bids were received and publically opened by the Buffalo Sewer Authority on Tuesday, October 10, 2017, at 11:00 AM:

<u>Contractor</u>	<u>Bid</u>
Concrete Applied Technologies (CATCO)	\$1,494,800.00
Mark Cerrone, Inc.	\$1,703,900.00
Kandey Company, Inc.	\$1,729,120.00
Zoladz Construction Co., Inc.	\$2,157,295.73

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: CATCO has rescinded their bid prior to execution of a contract; and

WHEREAS: The Buffalo Sewer Authority's Engineering consultant, GHD, requested extensions of the original proposals received from the next two (2) apparent low bidders, Mark Cerrone, Inc., and Kandey Company, Inc.; and

WHEREAS: Upon review of the aforementioned extensions, GHD has found the extension provided by Mark Cerrone, Inc., to be non-responsive as it is conditional upon a variance from the original bid solicitation and has therefore recommended Kandey Company as the next lowest responsible bidder in the total amount of \$1,729,120.00; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed the consultant's recommendation and concur with the recommendation provided by GHD to award the contract to Kandey Company, Inc.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Kandey Company, Inc., for the Bird Underflow SPP 13 Modifications Project at a cost not to exceed \$1,729,120.00. Expenses for this contract shall be charged to account no. 02000463-490740.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____ 3 _____	NOES	_____ 0 _____

Board Meeting of March 7, 2018

ITEM NO. 26

UTILITY WORK AGREEMENT (HC-140) - NEW YORK STATE DEPARTMENT OF TRANSPORTATION - PIN 5811.06

- WHEREAS: The New York State Department of Transportation (NYSDOT) desires to perform work under PIN 5811.06, Route 954L (Broadway) from Oak Street to Fillmore Ave; and
- WHEREAS: The NYSDOT will include as part of the improvement of the above mentioned project the adjustment of manhole cover elevations as shown on the contract plans relating to the project; and
- WHEREAS: It is a recommendation of the NYSDOT that a Utility Work Agreement be executed by a duly authorized agent of the affected utility to allow the State of New York to perform said work within the Buffalo Sewer Authority; and
- WHEREAS: This work will be done at no cost to the Buffalo Sewer Authority.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute, on behalf of the Buffalo Sewer Authority, a Utility Work Agreement granting the State of New York authority to perform the adjustments for the Buffalo Sewer Authority under PIN 5811.06, Route 954L (Broadway) from Oak Street to Fillmore Ave. and agreeing to maintain facilities adjusted via State-let contract.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 7, 2018

CERTIFICATE

I, Eleanor C. Petrucci, Secretary of the Buffalo Sewer Authority in the County of Erie, State of New York, HEREBY CERTIFY that the foregoing attached extract from the Minutes of a meeting of the Board of Directors of said Authority, duly called and held on March 7, 2018, and at which a quorum was present and acting throughout and the resolution contained therein is a true and complete copy of the resolution thereupon adopted on March 7, 2018, and recorded in the Minutes of said Authority and that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Authority and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract, and that said resolution has not been amended or repealed but is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Authority this 7th day of March, 2018.

(SEAL)

Eleanor Petrucci
Secretary, Buffalo Sewer Authority Board

ITEM NO. 27

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

Two (2) Laborer I	00670161 411001
Two (2) Laborer I	00530161 411001
One (1) Laborer I	00660171 411001
One (1) Typist	00120121 411001
One (1) Wastewater Treatment Plant Operator I	00280161 411001

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 7, 2018

ITEM NO. 28

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MR. ROOSEVELT2ND BY MS. PETRUCCIAYES 3 NOES 0

Board Meeting of March 7, 2018