MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

September 20, 2017
# BUFFALO SEWER AUTHORITY

**September 20, 2017**

**REGULAR MEETING** 9:00 A.M.  1038 CITY HALL

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<td>Contract Extension - Electrical Power Supply</td>
<td>56110</td>
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<td>15</td>
<td>Authorization for Purchase of AUMA Actuators</td>
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<td>16</td>
<td>Authorization for Purchase of Restock Schwing Bioset Parts</td>
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<td>17</td>
<td>Authorization for Purchase of Muffin Monster Parts</td>
<td>56113</td>
</tr>
<tr>
<td></td>
<td>Description</td>
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</tr>
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<td>18</td>
<td>Authorization for Purchase of Restock Vaughan Pump Parts</td>
<td>56114</td>
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<td>Authorization for Purchase of Restock Moyno Pump Parts</td>
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<td>Report on Bids Received - Purchase of (40) New Electric Actuator Assemblies</td>
<td>56116-17</td>
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<td>Report on Bids Received - Purchase of Three (3) New &amp; Unused 2018 Ford F-150 XL Regular Cab Vehicles</td>
<td>56118</td>
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<td>56119</td>
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<td>Change Order No. 1 - Contract No. 81600026</td>
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<td>Authorization to Amend Board Resolution No. 20 of the Board Meeting of May 10, 2017 – Authorization to Provide Funding for Vacant Lot Program as Part of the City of Buffalo 2017 Demolition Program</td>
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<td>Authorization To Enter Into Engineering Services Agreement - Green Infrastructure Betterment As Part Of The City Of Buffalo Northland Avenue Streetscape Project</td>
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<td>Report on Bids Received - Purchase of New and Unused Residential Rain Barrels</td>
<td>56131-32</td>
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<td>30</td>
<td>Amendment to Schedule of Job Classification Plan</td>
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<td>Confirmation of Appointments</td>
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<td>33</td>
<td>Adjournment of Meeting</td>
<td>56137</td>
</tr>
</tbody>
</table>
CALL OF THE ROLL

Present:  Herbert L. Bellamy, Jr.  Chairman
          John D. Kennedy, Sr.  Vice Chairman
          Christopher Roosevelt  Assistant Vice Chairman
          Eleanor Petrucci  Secretary
          Oluwole A. McFoy, P.E.  General Manager
          Ronald Brown  Executive Secretary
          Thomas Smith  Secretary to the General Manager
          Gelea James  Director of Employee Relations
          Julie Barrett- O’Neill, Esq.  General Council
          Catherine Knab, P.E.  Principal Sanitary Engineer
          Rosaleen Nogle, P.E.  Assistant Principal Engineer
          Michael Letina  Treatment Plant Superintendent
          Roberta Gaiek, P.E.  Treatment Plant Administrator
          James Skrabacz  Principal Chief Stationary Engineer
          Timothy Blake  Sr. Instrument Technician
          Laura Surdej  Erie Co. Dept. of Sewerage

Absent:  none

The meeting was called to order at 9:10 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of July 26, 2017

MOTION TO   ADOPT

MADE BY   MS. PETRUCHI

2ND BY   MR. ROOSEVELT

AYES  4  NOES  0

Board Meeting of September 20, 2017
ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

MARKET VALUE

As of July 31, 2017

<table>
<thead>
<tr>
<th>ISSUE DATE</th>
<th>MATURITY DATE</th>
<th>TOTAL DAYS</th>
<th>AMOUNT</th>
<th>BANK</th>
<th>RATE</th>
<th>INTEREST AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>31-Jul-12</td>
<td>Money Market</td>
<td></td>
<td>$2,903,699.72</td>
<td>Key</td>
<td>0.15%</td>
<td>Municipal NOW</td>
</tr>
<tr>
<td>07-June-17</td>
<td>08-Aug-17</td>
<td>62</td>
<td>$2,999,179.98</td>
<td>Key Banc Capital</td>
<td>1.15%</td>
<td>$5,941.67</td>
</tr>
<tr>
<td>05-Jun-17</td>
<td>07-Sep-17</td>
<td>94</td>
<td>$2,002,396.85</td>
<td>Key Banc Capital</td>
<td>1.11%</td>
<td>$5,811.16</td>
</tr>
<tr>
<td>19-Jan-17</td>
<td>16-Oct-17</td>
<td>270</td>
<td>$9,577,120.01</td>
<td>M&amp;T Securities</td>
<td>1.35%</td>
<td>$97,230.37</td>
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<tr>
<td>15-Nov-16</td>
<td>13-Nov-17</td>
<td>363</td>
<td>$13,929,287.00</td>
<td>JP Morgan Securities</td>
<td>1.62%</td>
<td>$228,060.00</td>
</tr>
<tr>
<td>07-June-17</td>
<td>08-Dec-17</td>
<td>184</td>
<td>$9,951,611.10</td>
<td>Key Banc Capital</td>
<td>1.42%</td>
<td>$72,577.78</td>
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<tr>
<td>05-Jun-17</td>
<td>05-Jan-18</td>
<td>214</td>
<td>$9,926,710.00</td>
<td>JP Morgan Securities</td>
<td>1.34%</td>
<td>$79,655.56</td>
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<tr>
<td>10-Jul-17</td>
<td>27-Mar-18</td>
<td>260</td>
<td>$2,970,921.69</td>
<td>Key Banc Capital</td>
<td>1.75%</td>
<td>$37,916.67</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td><strong>$54,261,128.99</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LIABILITY AND CASUALTY RESERVE FUND</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>31-Jul-12</td>
<td>Money Market</td>
<td></td>
<td><strong>$1,097,629.28</strong></td>
<td>Key</td>
<td>0.15%</td>
<td>Municipal NOW</td>
</tr>
<tr>
<td>OPERATING FUND</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>31-Jul-12</td>
<td>Super NOW</td>
<td></td>
<td><strong>$3,651,694.50</strong></td>
<td>Key</td>
<td>0.15%</td>
<td>Municipal NOW</td>
</tr>
<tr>
<td>TRUST &amp; AGENCY FUND</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>31-Jul-12</td>
<td>Money Market</td>
<td></td>
<td><strong>$30,315.99</strong></td>
<td>Key</td>
<td>0.02%</td>
<td>Municipal NOW</td>
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<tr>
<td>SURPLUS FUND (185181898)</td>
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<td></td>
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<tr>
<td>30-Jun-17</td>
<td>02-Jan-18</td>
<td>186</td>
<td>$9,943,100.00</td>
<td>Key Banc Capital</td>
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<td></td>
<td></td>
<td></td>
<td><strong>$10,025,300.35</strong></td>
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<td></td>
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<tr>
<td>NET REVENUE FUND (185316114)</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20-Jun-17</td>
<td>18-Aug-17</td>
<td>59</td>
<td>$3,098,264.00</td>
<td>JP Morgan Securities</td>
<td>1.25%</td>
<td>$6,350.69</td>
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<td>30-Jun-17</td>
<td>05-Sep-17</td>
<td>67</td>
<td>$6,991,880.00</td>
<td>Key Banc Capital</td>
<td>1.40%</td>
<td>$18,238.89</td>
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<td>12-Jul-17</td>
<td>13-Oct-17</td>
<td>93</td>
<td>$8,478,665.00</td>
<td>Key Banc Capital</td>
<td>1.46%</td>
<td>$32,059.17</td>
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<tr>
<td>31-Jul-17</td>
<td>03-Oct-17</td>
<td>64</td>
<td>$3,193,056.00</td>
<td>Key Banc Capital</td>
<td>1.35%</td>
<td>$7,680.00</td>
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<td></td>
<td></td>
<td></td>
<td><strong>$21,761,865.00</strong></td>
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<td></td>
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<tr>
<td>Date</td>
<td>Maturity</td>
<td>Code</td>
<td>Amount</td>
<td>Type</td>
<td>Rate</td>
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<tr>
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</tr>
<tr>
<td>02-Jul-14</td>
<td>15-Nov-33</td>
<td>7076</td>
<td>$515,879.00</td>
<td>UST State/Local Govt</td>
<td>2.70%</td>
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<tr>
<td>02-Jul-14</td>
<td>15-Feb-33</td>
<td>6803</td>
<td>$361,415.00</td>
<td>UST State/Local Govt</td>
<td>2.70%</td>
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<td>12-Nov-15</td>
<td>01-Oct-35</td>
<td>7263</td>
<td>$689,547.00</td>
<td>UST State/Local Govt</td>
<td>2.44%</td>
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<td>27-Jun-14</td>
<td>01-May-44</td>
<td>10901</td>
<td>$595,613.00</td>
<td>US State/Local Govt</td>
<td>2.70%</td>
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<tr>
<td>15-Nov-12</td>
<td>15-Apr-32</td>
<td>7091</td>
<td>$2,167,157.00</td>
<td>UST State/Local Govt</td>
<td>2.42%</td>
<td></td>
</tr>
</tbody>
</table>
ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority’s operating budget.

### Wastewater Treatment Plant

<table>
<thead>
<tr>
<th>Date</th>
<th>Item Number</th>
<th>Description</th>
<th>Amount</th>
<th>Item Number</th>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>7/10/17</td>
<td>00520105</td>
<td>Main Equip Maintenance</td>
<td>-$204.79</td>
<td>00440105</td>
<td>Kels Equip Maintenance</td>
<td>$204.79</td>
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<tr>
<td>7/21/17</td>
<td>00440105</td>
<td>Kels Equip Maintenance</td>
<td>-$229.00</td>
<td>00450105</td>
<td>Kelf Equip Maintenance</td>
<td>$229.00</td>
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<tr>
<td>7/25/17</td>
<td>00270106</td>
<td>Gas Repairs to Equip</td>
<td>-$969.50</td>
<td>00230106</td>
<td>Refuse Disposal Service</td>
<td>$969.50</td>
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<tr>
<td>7/24/17</td>
<td>00520105</td>
<td>Main Equip Maintenance</td>
<td>-$14,268.00</td>
<td>00440105</td>
<td>Kels Equip Maintenance</td>
<td>$14,268.00</td>
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<tr>
<td>7/27/17</td>
<td>00380107</td>
<td>INCIN Machinery &amp; Equip</td>
<td>-$10,000.00</td>
<td>00600107</td>
<td>ENG Operating Equip</td>
<td>$10,000.00</td>
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<tr>
<td>8/3/17</td>
<td>00520105</td>
<td>Main Equip Maintenance</td>
<td>-$15,000.00</td>
<td>00240106</td>
<td>PSED Repairs to Equip</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>8/7/17</td>
<td>00360105</td>
<td>DEWA Equip Maintenance</td>
<td>-$141,220.00</td>
<td>00360107</td>
<td>DEWA Machinery &amp; Equip</td>
<td>$141,220.00</td>
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<tr>
<td>8/14/17</td>
<td>00270105</td>
<td>GAS Equip Maintenance</td>
<td>-$31,000.00</td>
<td>00250105</td>
<td>SECO Equip Maintenance</td>
<td>$31,000.00</td>
</tr>
<tr>
<td>8/16/17</td>
<td>00520105</td>
<td>MAIN Building Materials</td>
<td>-$900.00</td>
<td>00500105</td>
<td>WALD Building Materials</td>
<td>$900.00</td>
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<tr>
<td>8/23/17</td>
<td>00290106</td>
<td>AER Repairs to Equipment</td>
<td>-$8,000.00</td>
<td>00240106</td>
<td>PSED Repairs to Equip</td>
<td>$8,000.00</td>
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<tr>
<td>8/31/17</td>
<td>00520105</td>
<td>MAIN Building Materials</td>
<td>-$345.00</td>
<td>00230105</td>
<td>Grit Building Materials</td>
<td>$345.00</td>
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### Sewer Maintenance

<table>
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<tr>
<th>Date</th>
<th>Item Number</th>
<th>Description</th>
<th>Amount</th>
<th>Item Number</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/24/17</td>
<td>00690107</td>
<td>Auto Cars and Other Vehicle</td>
<td>-$15,000.00</td>
<td>00670107</td>
<td>SWRC Operating Equipment</td>
<td>$15,000.00</td>
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<tr>
<td>8/30/17</td>
<td>00650107</td>
<td>SWRM Special Structures</td>
<td>-$15,000.00</td>
<td>00690107</td>
<td>Auto Operating Equipment</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>9/6/17</td>
<td>00650107</td>
<td>SWRM Special Structures</td>
<td>-$12,995.00</td>
<td>00690106</td>
<td>Auto Service &amp; Equip Rent</td>
<td>$12,995.00</td>
</tr>
</tbody>
</table>

**RECEIVE & FILE**

Board Meeting of September 20, 2017
ITEM NO. 4

INFORMATIVE: REPORT ON THE CONDITION OF THE LIABILITY AND CASUALTY RESERVE FUND

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“The General Manager shall regularly and not less than semi-annually render to the Board a detailed report of the operation and condition of the Liability and Casualty Reserve Fund.”

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Balance as of June 30, 2016</td>
<td>$1,077,114.63</td>
</tr>
<tr>
<td>Interest Earnings</td>
<td>$1,374.82</td>
</tr>
<tr>
<td>Claims Paid</td>
<td>$881,000.00</td>
</tr>
<tr>
<td>Transfer from Operating Fund</td>
<td>$900,000.00</td>
</tr>
<tr>
<td>Fund Balance as of June 30, 2017</td>
<td>$1,097,489.45</td>
</tr>
</tbody>
</table>

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“When the amount of the Liability and Casualty Reserve Fund reaches the sum of $1,000,000.00, no further additions shall be made thereto until the Fund has been reduced below $1,000,000.00”.

Because the balance of the Liability and Casualty Reserve Fund was below $1,000,000.00, a transfer in the amount of $900,000.00 was made from the Operating Fund on March 22, 2017.

During the period of July 1, 2016 – June 30, 2017 the B.S.A. settled eight (8) claims. Five (5) claims were denied and three (3) claims were negotiated resulting in cash payments from the BSA totaling $881,000.00.

**Total Active Claims Pending**

- Bodily Injury: 0
- Property Damage: 5
- Auto B.I. & P.D: 0
- Other Liability: 0
- Total: 5

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Board Meeting of September 20, 2017
ITEM NO. 5

FUND BALANCE DESIGNATION

WHEREAS: The Buffalo Sewer Authority has adopted a Fund Balance Policy in an effort to ensure financial security through the maintenance of a reserve fund; and

WHEREAS: In accordance with this policy, each year the Buffalo Sewer Authority must designate the purpose of the fund balance; and

WHEREAS: The General Manager recommends the following designation of the fund balance for the fiscal year ending June 30, 2017.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the following designation of the fund balance for the fiscal year ending June 30, 2017:

Fund Balances:
Non-Spendable $ 130,324
Committed
  Encumbrances $ 3,300,743
  Loss Contingencies $ 5,000,000
  Capital Projects $ 18,888,901
Unassigned $ 10,000,000
Total Fund Balances $ 37,319,968

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of September 20, 2017
CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: The Buffalo Sewer Authority is in receipt of a claim from Russell A. Wansart following a motor vehicle accident that occurred on April 13, 2011, at the intersection of Niagara Street and Robert Rich Way, Buffalo, New York; and

WHEREAS: The City of Buffalo Department of Law worked with the plaintiff’s attorney and negotiated a settlement agreement in the amount of $110,000.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Russell A. Wansart c/o David Rusin, Esq., at William Mattar, PC, in the amount of $110,000.00 as full settlement. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MS. PETRUCCI
AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 7

PAYMENT FROM JUDGMENT AND CLAIMS

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority’s current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following services were received during a prior fiscal year and charged to the 2017-2018 budget account no. 00800108-480214:

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Modern Disposal Services</td>
<td>$7,765.30</td>
</tr>
<tr>
<td>(incinerator ash)</td>
<td></td>
</tr>
</tbody>
</table>

; and

WHEREAS: The General Manager and staff recommend the above payment from the Judgment and Claims account.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above payment from the Judgment and Claims account.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 8

PAYMENT FROM JUDGMENT AND CLAIMS

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority’s current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following services were received during a prior fiscal year and charged to the 2017-2018 budget account no. 00800108-480214:

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allied Waste Niagara Falls Landfill</td>
<td>$3,422.05</td>
</tr>
<tr>
<td>(disposal of sewage screenings)</td>
<td></td>
</tr>
<tr>
<td>; and</td>
<td></td>
</tr>
</tbody>
</table>

WHEREAS: The General Manager and staff recommend the above payment from the Judgment and Claims account.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above payment from the Judgment and Claims account.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 9

TRAVEL AUTHORIZATION - ALBANY, NEW YORK

WHEREAS: The Buffalo Sewer Authority and City of Buffalo Energy Pool are served by Niagara Mohawk Corporation, d.b.a. National Grid, and National Grid has filed its petition for increase in electric distribution rates with the New York State Public Service Commission as Rate Case # 17-E-0238; and

WHEREAS: General Counsel has filed as a party to the rate case on behalf of the City of Buffalo; and been monitoring the rate case to understand the impacts of proposed rate increases and regulations on both the Buffalo Sewer Authority and City of Buffalo Energy Pool; and

WHEREAS: National Grid has scheduled a meeting of the parties to the rate case on Tuesday, September 19, 2017 in Albany, New York to begin settlement negotiations regarding the case; and

WHEREAS: The General Manager requests authorization for the General Counsel (BSA) to attend these settlement negotiations on behalf of the Authority and City to keep fully informed as to those proceedings; and

WHEREAS: Due to the short notice of the impending settlement negotiations, the Board was polled on September 18, 2017, and verbally authorized this travel; and

WHEREAS: It is now necessary to formally ratify that authorization.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes General Counsel (BSA) to travel to Albany, New York on Monday, September 18, 2017 through Tuesday, September 19, 2017 to attend the National Grid Rate Case negotiations at a maximum cost of $500.00. Expenses for this travel will be charged to account no. 00600104-458010.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 10

TRAVEL AUTHORIZATION - SAN DIEGO, CALIFORNIA

WHEREAS: The Urban Sustainability Directors Network (USDN) is a practitioner network that supports communities seeking to implement energy efficiency, green stormwater infrastructure, climate resilience and other sustainability programs by accelerating implementation through peer learning, innovation, partnerships and advocacy; and

WHEREAS: The USDN is hosting its annual meeting and conference from October 21-26, 2017, in San Diego, California; and

WHEREAS: Sustainability best practices for energy efficiency, renewable energy development, solid waste management including food waste to energy, climate resilience, and green infrastructure are of special interest to the Buffalo Sewer Authority in support of the Authority’s long term operation and performance; and

WHEREAS: The General Manager requests authorization for the General Counsel (BSA) to attend this conference from October 21-26, 2017, to represent the Authority.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Counsel (BSA) to travel to San Diego, California from October 21 through October 26, 2017 to attend the Urban Sustainability Directors Network Annual Meeting with travel and accommodation to be provided by the conference sponsors.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 11

CONTRACT APPROVAL - SELF-INSURED WORKERS' COMPENSATION PROGRAM

WHEREAS: The use of a professional claims management company is necessary for the successful continuation of the Buffalo Sewer Authority’s self-insured Workers’ Compensation Program; and

WHEREAS: The Buffalo Sewer Authority issued a Request for Proposals (RFP) for Workers’ Compensation professional claims management; and

WHEREAS: A committee consisting of the General Manager, Director of Employee Relations and Executive Secretary reviewed the proposals received from Key Insurance Benefits and Services, FCS Administrators, Inc., NCAComp, Inc., and Pomco; and

WHEREAS: The Committee recommends awarding a contract to Key Insurance Benefits and Services in a not to exceed amount of $29,500.00 for the period 07/01/2017 – 06/30/2018; and

WHEREAS: The Authority will have the option to renew the contract for the period July 1, 2018 to June 30, 2019, in a not to exceed amount of $30,385.00, and for the period July 1, 2019 to June 30, 2020, in a not to exceed amount $31,296.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into an agreement with Key Insurance Benefits and Services for Workers’ Compensation administration for a one-year period, beginning July 1, 2017, with an option to renew for two one-year periods. Costs for this fiscal year shall not exceed $29,500.00 and will be charged to account nos. 00110108-452000, 00200108-452000 and 00650108-452000 on a pro-rata basis.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 12

AUTHORIZATION FOR CHANGE ORDER TO PURCHASE ORDER NO. 21800145 FOR SECURITY GUARD SERVICES

WHEREAS: On April 5, 2017, the Board of the Buffalo Sewer Authority authorized the General Manager to renew the contract with Securitas Security Services USA, Inc., for security guard services at the Bird Island Wastewater Treatment Plant at a total cost not exceed $305,865.60 for the period July 1, 2017 to June 30, 2018; and

WHEREAS: The NYS Department of Labor’s prevailing wage rate on July 1, 2017, increased by a total of $0.09/hr. resulting in the billable rate increasing from $17.41/hr. to $17.50/hr. for this service; and

WHEREAS: The total amount of this contract for fiscal year 2017-2018 should be revised from $305,865.60 to a total not to exceed $307,442.40 for the period July 1, 2017 to June 30, 2018, necessitating a change order to Purchase Order No. 21800145; and

WHEREAS: The Treatment Plant Superintendent and staff recommend the above change order.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to increase the previously authorized amount from $305,865.60 to a total not to exceed $307,442.40 for fiscal year 2017-2018 for security guard services with Securitas Security Services. Expenses for this contract will be charged to account no. 00200106-434000.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of September 20, 2017
AUTHORIZATION FOR CHANGE ORDER TO PURCHASE ORDER NO. 21800149 FOR JANITORIAL SERVICES

WHEREAS: On May 10, 2017, the Board of the Buffalo Sewer Authority authorized the General Manager to renew the contract with the Preferred Source Vendor, NYSID, through its member agency, Heritage Centers, also known by Allentown Industries, to perform janitorial services for the Buffalo Sewer Authority for a one-year period from July 1, 2017 to June 30, 2018, at a total cost not to exceed $66,924.44; and

WHEREAS: The NYS Department of Labor’s prevailing wage and supplemental benefit rate increased on July 1, 2017 from $13.15 to $15.88 per hour, resulting in a total contract increase of $11,082.42; and

WHEREAS: The total amount of this contract for fiscal year 2017-2018 should be revised from $66,924.44 to a total not to exceed $78,006.86 for the period July 1, 2017 to June 30, 2018, necessitating a change order to Purchase Order No. 21800149; and

WHEREAS: The Treatment Plant Superintendent and staff recommend the above change order.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to increase the previously authorized amount from $66,924.44 to a total not to exceed $78,006.86 for fiscal year 2017-2018 for janitorial services with Heritage Centers also known by Allentown Industries. Expenses for this contract will be charged to account nos. 00110106-434000, 00200106-434000 and 00650106-434000.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 14

CONTRACT EXTENSION - ELECTRICAL POWER SUPPLY

WHEREAS: Informal bids were solicited and opened on December 10, 2014, by the Buffalo Sewer Authority and United Energy, the Authority’s energy consultant, for electrical power supply to the Treatment Plant and outlying stations commencing on July 1, 2015; and

WHEREAS: Upon review of the bids received, United Energy recommended, with Authority concurrence, that the Buffalo Sewer Authority enter into an agreement with GDF Suez Energy Resources, NA, Inc. (now known as ENGIE Resources), for a three-year period from July 1, 2015 through June 30, 2018 for electrical power for the Treatment Plant and outlying stations at a unit rate of $0.05009/kWh; and

WHEREAS: Due to the volatile market for this commodity and recent market conditions, United Energy solicited a one year contract extension with ENGIE resources; and

WHEREAS: United Energy recommends extending the existing contract proposed by ENGIE Resources at a reduced unit rate of $0.04550 for the period of April 1, 2017 through June 30, 2019; and

WHEREAS: The General Manager and committee concur with United Energy and recommend extending this contract with ENGIE Resources to June 30, 2019 at a lower unit rate cost of $0.04550/kWh.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into a one year contract extension with ENGIE Resources for electrical power supply for the Bird Island Wastewater Treatment Plant and outlying stations through June 30, 2019, at a reduced cost of $0.04550/kWh. The purchase of this commodity will be charged to various Treatment Plant accounts.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 15

AUTHORIZATION FOR PURCHASE OF AUMA ACTUATORS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated AUMA Actuators, the original equipment manufacturer, and/or their authorized local service representative, as a sole source for replacement parts, supplies and services for Auma control products (valve positioners) installed at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for AUMA actuators; and

WHEREAS: Upon request RM Headlee Company Incorporated, the authorized local representative, submitted a quote in the amount of $17,770.00 for the AUMA actuators; and

WHEREAS: Monies payable to date to RM Headlee Company Incorporated in the fiscal year 2017-2018 are $43,082.00. This purchase will bring the total monies payable for purchase to $60,852.00; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend this purchase; and

WHEREAS: Board approval is required on purchases over $20,000.00.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the AUMA Actuators from RM Headlee Company Incorporated at a total cost of $17,770.00, and further authorizes total monies payable to RM Headlee Company Incorporated of $60,852.00 for fiscal year 2017-2018. This purchase will be charged to account no. 00290105-466107.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of September 20, 2017
AUTHORIZATION FOR PURCHASE OF RESTOCK SCHWING BIOSET PARTS

WHEREAS:  On July 29, 2015, the Board of the Buffalo Sewer Authority designated Schwing Bioset, Inc., the original equipment manufacturer and/or their local authorized representative, as a sole source for equipment, replacement parts, supplies and service for the Sludge Cake Receiving System at the Bird Island Wastewater Treatment Plant; and

WHEREAS:  The Principal Chief Stationary Engineer has determined a need for restock parts.  A quote was requested and received from Schwing Bioset, Inc., in the amount of $22,489.20; and

WHEREAS:  The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend this purchase; and

WHEREAS:  Board approval is required on purchases over $20,000.00.

NOW THEREFORE BE IT RESOLVED:  That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary restock parts from Schwing Bioset, Inc., in the amount of $22,489.20.  This purchase will be charged to account no. 00380105-466107.

MOTION TO APPROVE

MADE BY  MS. PETRUCCI

2ND BY  MR. ROOSEVELT

AYES  4,  NOES  0

Board Meeting of September 20, 2017
AUTHORIZATION FOR PURCHASE OF MUFFIN MONSTER GRINDER PARTS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated JWC Environmental, LLC, the original equipment manufacturer, and/or their authorized local service representative, as a sole source for replacement parts, supplies and services for Muffin Monster brand grinder products installed at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for the Muffin Monster’s grinders to be rebuilt; and

WHEREAS: Upon request JWC Environmental, LLC, submitted a quote in the amount of $46,325.00 which includes the freight charges for the grinders to be delivered to the Treatment Plant; and

WHEREAS: Monies payable to date to JWC Environmental, LLC, in fiscal year 2017-2018 are $64,557.75. This purchase will bring the total monies payable for purchases to $110,882.75; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend this purchase; and

WHEREAS: Board approval is required on purchases over $20,000.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to schedule the service needed to rebuild the Muffin Monster grinders from JWC Environmental, LLC at a total cost of $46,325.00, and further authorizes total monies payable to JWC Environmental, LLC, of $110,882.75 for fiscal year 2017-2018. This purchase will be charged to account no. 00240106-443301.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 18

AUTHORIZATION FOR PURCHASE OF RESTOCK VAUGHAN PUMP PARTS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Vaughan Company, Inc., the original equipment manufacturer, and/or their authorized local service representative, as a sole source for replacement parts, supplies and services for Vaughan Chopper Pumps installed at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for Vaughan restock parts for pumps; and

WHEREAS: Upon request GP Jager and Associates, Inc., the authorized local representative, submitted a quote in the amount of $30,925.78 for the restock pump parts; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend this purchase; and

WHEREAS: Board approval is required on purchases over $20,000.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed restock Vaughan pump parts from GP Jager and Associates, Inc., at a total cost of $30,925.78. This purchase will be charged to account no. 00250105-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 20, 2017
AUTHORIZATION FOR PURCHASE OF RESTOCK MOYNO PUMP PARTS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Moyno, Inc., the original equipment manufacturer, and/or their local representative as a sole source for the purchase of Moyno brand pumps and parts for the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for Moyno restock parts; and

WHEREAS: Upon request, quotes were submitted for restock pump parts and to achieve the lowest costs, the Purchase Department has determined the need to split the resulting order between two (2) local authorized representatives. Corrosion Products will be awarded $25,543.75 and NOV Process and Flow Technology will be awarded $7,313.24, for a combined total of $32,856.99.

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quotes received and recommend this purchase; and

WHEREAS: Board approval is required on purchases over $20,000.00.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed restock Moyno parts from Corrosion Products and NOV Process and Flow Technologies c/o Shrier Martin, at a total cost of $32,856.99. This purchase will be charged to account no. 00340105-466107.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 20

REPORT ON BIDS RECEIVED-PURCHASE OF (40) NEW ELECTRIC ACTUATOR ASSEMBLIES

WHEREAS: Formal Bids were advertised and solicited for the purchase of (40) new & unused electric actuator assemblies consisting of a Bettis Actuator and Marvin Ball Valve or equals for the Bird Island Wastewater Treatment Plant; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on July 5, 2017:

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>QUANTITY</th>
<th>ITEM DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>EXTENDED PRICE</th>
<th>TOTAL EXTENDED PRICE ACTUATOR + BALL VALVE</th>
<th>ASSEMBLY UNIT PRICE</th>
<th>ASSEMBLY EXTENDED PRICE</th>
<th>TOTAL ASSEMBLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIBSCO Automation</td>
<td>40</td>
<td>Actuator: MFG: Bettis Model: #EM510F-05-C7-02-003</td>
<td>$1,269.00</td>
<td>$50,760.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>40</td>
<td>Ball Valve MFG: Marwin Model: #DM990F—200-S6/AA NN</td>
<td>$315.00</td>
<td>$12,600.00</td>
<td>$202.00 $8,080.00</td>
<td></td>
<td></td>
<td>$71,440.00</td>
</tr>
<tr>
<td>RITEC Enterprises</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FCX Performance/R L Stone</td>
<td>40</td>
<td>Actuator: MFG: At Controls Model: #XEB1-XX</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>40</td>
<td>Ball Valve MFG: At Controls Model: #22TX-200</td>
<td>$1,076.71</td>
<td>$43,068.40</td>
<td>$43,068.40* $0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$43,068.40**</td>
</tr>
<tr>
<td>R.M. Headlee</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Quoted price is inclusive of the actuator, ball valve and assembly
** Mathematical error-Original quote was $43,068.49. Difference is $0.09

; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the bids received and recommend an award to the lowest responsible bidder, FCX Performance, at a total cost not to exceed $43,068.40.
NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with FCX Performance for the purchase of (40) electric actuator assemblies for the Bird Island Wastewater Treatment Plant at a total cost not to exceed $43,068.40. Expenses for this contract will be charged to account no. 00230105-466107.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of September 20, 2017
REPORT ON BIDS RECEIVED - PURCHASE OF THREE (3) NEW & UNUSED 2018 FORD F-150 XL REGULAR CAB VEHICLES

WHEREAS: Mini-bids were advertised and solicited for the purchase of three (3) new and unused 2018 Ford F-150 XL regular cab vehicles to be used at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on August 25, 2017:

<table>
<thead>
<tr>
<th>Mini-Bids #</th>
<th>Contractor</th>
<th>Contract #</th>
<th>Model Year</th>
<th>Make</th>
<th>Model</th>
<th>Total # of Vehicles</th>
<th>Total NYS Contract Price for Mini-Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>17080173</td>
<td>Van Bortel Ford, Inc.</td>
<td>PC66688</td>
<td>2018</td>
<td>Ford</td>
<td>F-150 R/C XL</td>
<td>3</td>
<td>$61,273.12</td>
</tr>
<tr>
<td>17080173</td>
<td>Basil Ford of Niagara Falls, Inc.</td>
<td>PC67407</td>
<td>2018</td>
<td>Ford</td>
<td>F-150 4x2 regular cab</td>
<td>3</td>
<td>$61,273.44</td>
</tr>
<tr>
<td>17080173</td>
<td>NYE Automotive Group</td>
<td>PC67318</td>
<td>2018</td>
<td>Ford</td>
<td>F-150</td>
<td>3</td>
<td>$61,316.91</td>
</tr>
<tr>
<td>17080173</td>
<td>Genesee Valley Ford LLC</td>
<td>PC67357</td>
<td>2018</td>
<td>Ford</td>
<td>F-150 XL regular cab 141”WB</td>
<td>3</td>
<td>$61,369.05</td>
</tr>
<tr>
<td>17080173</td>
<td>Beyer Ford LLC</td>
<td>PC66676</td>
<td>2018</td>
<td>Ford</td>
<td>F150</td>
<td>3</td>
<td>$61,784.88</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The Treatment Plant Superintendent, Head Motor Equipment Mechanic and staff reviewed the bids received and recommend awarding the purchase to Van Bortel Ford, the lowest bidder, at a total cost not to exceed $61,273.12.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Van Bortel Ford, Inc., for the purchase of three (3) new and unused 2018 Ford F-150 XL regular cab vehicles at a total cost not to exceed $61,273.12. Expenses for this contract will be charged to account no. 00520107-474200.

MOTION TO ___ APPROVE ___

MADE BY ___ MR. ROOSEVELT ___

2ND BY ___ MS. PETRUCCI ___

AYES ___ 4 ___ NOES ___ 0 ___

Board Meeting of September 20, 2017
ITEM NO. 22

REPORT ON BIDS RECEIVED - HEATING, VENTILATION, AND AIR CONDITIONING-
PRESSURE REDUCING VALVES (HVAC-PRV) AND PARTS FOR BOILERS

WHEREAS: Bids were solicited and received for HVAC-PRV and parts for boilers as
follows:

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>BID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mollenberg-Betz</td>
<td>$36,336.10</td>
</tr>
<tr>
<td>ACT Associates</td>
<td>$36,550.00</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and
staff reviewed the quotes received and recommend this purchase be awarded
to the low bidder, Mollenberg-Betz, at a total cost not to exceed $36,336.10; and

WHEREAS: Board approval is required on purchases over $20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General
Manager to purchase the needed HVAC-PRV’s parts for boilers from Mollenberg-Betz at a total cost of $36,336.10. This purchase will be charged
to account no. 00380105-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 23

CHANGE ORDER NO. 1 – CONTRACT NO. 81600026

CONTRACTOR: JA Brundage/ The Drain Doctor
1400 College Avenue
Niagara Falls, NY 14305

ORIGINAL CONTRACT COST $1,350,500.00
PREVIOUS CHANGE ORDER N/A
THIS CHANGE ORDER $350,000.00
ADJUSTED CONTRACT COST $1,700,500.00

PROJECT: Sewer Cleaning and Internal Television Inspection

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Increase in contract due to unanticipated additional work in the amount of $350,000.00.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Unanticipated quantities of grit were found in the East Ferry Trunk which may cause issues with the Authority’s hydraulic model metering program and grease and debris were found in the Hamburg drain combined sewer pipe requiring extensive cleaning.

COST OF CHANGE OR EXTRA WORK:

Item #1 $350,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK $350,000.00

The total INCREASE to the contract as a result of this Change Order is $350,000.00
NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Sewer Cleaning and Internal Television Inspection in the amount of $350,000.00, making the adjusted contract cost $1,700,500.00. Expenses for this Contract will be funded from account no. 0200415-490740.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 24

AUTHORIZATION TO PURCHASE HYDRAULIC BUCKET MACHINES AND EQUIPMENT UNDER NATIONAL JOINT POWERS ALLIANCE (NJPA) AWARDED CONTRACT

WHEREAS: The Assistant Principal Engineer and Assistant Superintendent of Sewer Maintenance request approval to purchase the following Bucket Machines and Equipment available under the NJPA Contract for sewer cleaning:

<table>
<thead>
<tr>
<th>Awarded Contract</th>
<th>Vendor</th>
<th>Equipment</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>NJPA Contract No. 022014-SCA</td>
<td>Cyncon Equipment Inc.</td>
<td><strong>Hydraulic Bucket Machines Series II Pull In Bucket Machine:</strong> Drum/Ramp: 1500’ Capacity Main Cable Drum w/Clutch. Ramp &amp; Roller Capacity – 36” Bucket. Kubota Diesel Engine with Trailer and Accessories: <strong>With Various Standard Options:</strong> Upgrade to Kubota 35hp Engine, ½” cable, Two-speed drum control, Bucket Arm &amp; chain, LED Rotating Beacon, upgrade to four adjustable hydraulic legs, manhole roller, platform, various size buckets, porcupines, and others as listed on quote totaling:</td>
<td>$33,271.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Estimated Subtotal</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>*3% discount</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Estimated Freight:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Estimated Total:</td>
</tr>
<tr>
<td>NJPA Contract No. 022014-SCA</td>
<td>Cyncon Equipment Inc.</td>
<td><strong>Hydraulic Bucket Machines Series II Truck Loader Bucket Machine</strong> Drum/Ramp: 1500’ Capacity Main Cable Drum w/Clutch. Ramp &amp; Roller Capacity – 36” Bucket. Kubota Diesel Engine with Trailer and Accessories: <strong>With Various Standard Options:</strong> Upgrade to Kubota 35hp Engine, ½” cable, Two-speed drum control, LED Rotating Beacon, upgrade to four adjustable hydraulic legs, manhole roller, platform, 2 days of training at customer location and others as listed on quote:</td>
<td>$40,136.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Estimated Subtotal</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>*3% discount</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Estimated Freight:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Estimated Total:</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The Assistant Principal Engineer and Assistant Sewer Maintenance Superintendent recommend the purchase of the above Bucket Machines and equipment at a total estimated cost of $127,142.89.
NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to purchase the above Bucket Machines and equipment indicated from Cyncon Equipment Inc. at a total estimated cost of $127,142.89. This purchase will be charged to account no. 00670107-474100.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES  4  NOES  0

Board Meeting of September 20, 2017
ITEM NO. 25

AUTHORIZATION TO AMEND BOARD RESOLUTION NO. 20 OF THE BOARD MEETING OF MAY 10, 2017 - AUTHORIZATION TO PROVIDE FUNDING FOR VACANT LOT PROGRAM AS PART OF THE CITY OF BUFFALO 2017 DEMOLITION PROGRAM

WHEREAS: On May 10, 2017, the Board of the Buffalo Sewer Authority authorized the General Manager to provide $499,464.00 in funding to the City of Buffalo Department of Permits and Inspections for the competitively bid demolition of hazardous structures on City owned property in support of the Authority’s;

and

WHEREAS: In order to maximize the City’s ability to leverage state grant funding, the City has requested that in lieu of the previous list of sites, the BSA funding grant to the City be allocated to the funding of the following competitively bid demolitions which will collectively provide 2.24 acres of on-site stormwater retention at a total cost of $495,455.00:

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>NO.</th>
<th>SITES</th>
<th>BID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geiter Done of WNY, Inc.</td>
<td>2</td>
<td>83 Oberlin, 81 St. Louis</td>
<td>$25,900.00</td>
</tr>
<tr>
<td>Hanna Demolition, Inc.</td>
<td>4</td>
<td>153 Brinkman, 183 Goodyear, 23 Howlett, 365 Sherman</td>
<td>$68,250.00</td>
</tr>
<tr>
<td>Metro Contracting</td>
<td>1</td>
<td>413 Sherman</td>
<td>$271,840.00</td>
</tr>
<tr>
<td>Niagara Environmental &amp; Wreck</td>
<td>2</td>
<td>29 Glenwood, 178 Miami</td>
<td>$42,465.00</td>
</tr>
<tr>
<td>Total Wrecking</td>
<td>1</td>
<td>198 Emslie</td>
<td>$87,000.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>10</td>
<td></td>
<td>$495,455.00</td>
</tr>
</tbody>
</table>
NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority amends Board Resolution No. 20 of the May 10, 2017, Board Meeting to read as follows:

“That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to provide $495,455.00 in funding to the City of Buffalo Department of Permits and Inspections for above listed competitively bid demolition of hazardous structures on these City owned properties in support of the Buffalo Sewer Authority’s Green Infrastructure efforts. Account no. 02000442-432004 will be utilized for these services.”

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 26

CHANGE ORDER NO. 1 – CONTRACT NO. 81600015

CONTRACTOR: Buffalo Neighborhood Stabilization Corporation
PREVIOUS CHANGE ORDER n/a
THIS CHANGE ORDER (DEDUCT) ($569,091.50)
ADJUSTED CONTRACT COST $1,430,721.50

PROJECT: Post Demolition Green Infrastructure Study

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 The total adjusted contract cost has is DECREASED by $569,091.50 due to less achievable acreage and project efficiencies, making the final contact price $1,430,721.50.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Consultant manager, Buffalo Neighborhood Stabilization Corporation, completed the field study of the feasibility of installing 221 shallow bioretention facilities (19.02 acres) on post demolition vacant lots in conformity with the contract documents. The number and acreage of completed sites was slightly lower than the maximum lots scoped in the original contract (230 lots and a maximum of 23 acres total.) In addition, the overall cost of the project was lower than originally expected due to cost savings achieved through consultant project efficiencies.

COST OF CHANGE OR EXTRA WORK:

Item #1 ($569,091.50)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK ($569,091.50)

The total DECREASE to the contract as a result of this Change Order is $569,091.50
NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81600015 as written in the above Agenda Item, decreasing the contract cost in the amount of $569,091.50, making the adjusted contract cost $1,430,721.50.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 27

合同号: 81600015

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

工作: Post Demolition Green Infrastructure Study

成本: $1,999,813.00

顾问: Buffalo Neighborhood Stabilization Corporation
271 Grant Street
Buffalo, New York 14213

whereas: 该市卫生工程师已签署协议，确认承包商在2017年8月25日完成了工作。

now therefore be it resolved: 该市委员会认定:

a. 工作已按照合同的条款和条件完成并已被接受;

b. 进入和占用日期定为2017年8月25日;

c. 最终付款应支付给承包商，金额为$71,536.08，减少$569,091.50，使得合同的最终成本为$1,430,721.50。

motion to approve

made by MR. ROOSEVELT

2nd by MR. KENNEDY

ayes 4 noes 0

Board Meeting of September 20, 2017
ITEM NO. 28

AUTHORIZATION TO ENTER INTO ENGINEERING SERVICES AGREEMENT - GREEN INFRASTRUCTURE BETTERMENT AS PART OF THE CITY OF BUFFALO NORTHLAND AVENUE STREETSCAPE PROJECT

WHEREAS: In compliance with the requirements of its Long Term Control Plan (LTCP), the Buffalo Sewer Authority (“the Authority”) will be developing green infrastructure stormwater retention systems throughout the City of Buffalo; and

WHEREAS: The City of Buffalo Department of Public Works, Parks and Streets has entered into an agreement with Clark Patterson Lee (CPL) pursuant to Resolution No. 2527 of the City of Buffalo Common Council Proceedings of December 22, 2015, to prepare plans and specifications and advertise for sealed bids for the Northland Avenue Streetscape Project extending from Grider Street to Fillmore Avenue; and

WHEREAS: Upon request, CPL has submitted a professional services proposal to the City of Buffalo to perform Construction Administration, Management, and Inspection Services for the Northland Avenue Streetscape Project in the amount of $624,714.00; and

WHEREAS: The Authority’s share of the professional services is in the amount of $74,900.00; and

WHEREAS: The City of Buffalo and CPL have requested that the Authority enter into an agreement with the City of Buffalo to reimburse the City for CPL’s construction services related to the Green Infrastructure Betterment component of this project; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed this proposal and recommend approval of the professional services work at a total cost not to exceed $74,900.00.
NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into an agreement with the City of Buffalo for CPL to perform construction related professional services for the Green Infrastructure Betterment Project as Part of the City’s Northland Avenue Streetscape Project in an amount not to exceed $74,900.00. Account no. 02000445-432004 will be utilized for these services.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 29

REPORT ON BIDS RECEIVED - PURCHASE OF NEW AND UNUSED RESIDENTIAL RAIN BARRELS

WHEREAS: Formal bids were advertised and solicited for the Purchase of 140 New and Unused Residential Rain Barrels; and

WHEREAS: The following bid was received and opened by the Buffalo Sewer Authority Purchase Department on Tuesday, July 25, 2017:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Extended Price</th>
<th>Delivery</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rain Grid, Inc.</td>
<td>140</td>
<td>$280.44</td>
<td>$39,261.60</td>
<td>$1,050.00</td>
<td>$40,311.60</td>
</tr>
<tr>
<td>Snow Fighting Equipment and Consultants of Buffalo, Inc.</td>
<td>140</td>
<td></td>
<td></td>
<td></td>
<td>NO BID</td>
</tr>
<tr>
<td>The Great American Rain Barrel Company</td>
<td>140</td>
<td></td>
<td></td>
<td></td>
<td>NO RESPONSE</td>
</tr>
<tr>
<td>Good Ideas, Inc.</td>
<td>140</td>
<td></td>
<td></td>
<td></td>
<td>NO RESPONSE</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The Principal Sanitary Engineer, General Counsel (BSA) and staff have reviewed the bid received and recommend an award to the lowest responsible bidder, Rain Grid, Inc., for the purchase of 140 rain barrels in an amount not to exceed $40,311.60; and

WHEREAS: Due to the short installation season, it was necessary to expedite this order; and

WHEREAS: The Board was polled on July 31, 2017, and verbally authorized this purchase; and

WHEREAS: It is now necessary to formally ratify this authorization.
NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby formally authorizes the General Manager to enter into and execute a contract with Rain Grid, Inc., for the purchase of 140 new and unused rain barrels for a total cost not to exceed $40,311.60. This purchase will be charged to account no. 00600107-474100.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 30

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

One (1) Systems Administrator 00200111 411001

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of September 20, 2017
CONFIRMATION OF APPOINTMENTS

LABORER I (SEASONAL)
SEWAGE TREATMENT PLANT
$110.00 PER DAY
EFFECTIVE: JULY 24, 2017

ARENZO THOMAS
457 STOCKBRIDGE AVENUE
BUFFALO, NY

WASTEWATER TREATMENT PLANT OPERATOR II (PROVISIONAL)
SEWAGE TREATMENT PLANT
$21.90 PER HOUR
EFFECTIVE: AUGUST 21, 2017

JUSTIN LEWIS
718 EGGERT ROAD
BUFFALO, NY

WASTEWATER TREATMENT PLANT OPERATOR II (PROVISIONAL)
SEWAGE TREATMENT PLANT
$21.90 PER HOUR
EFFECTIVE: AUGUST 28, 2017

PATRICK LAUERMAN
162 DEPEW AVENUE
BUFFALO, NY

MOTOR EQUIPMENT MECHANIC (PROVISIONAL)
SEWAGE TREATMENT PLANT
$25.35 PER HOUR
EFFECTIVE: AUGUST 28, 2017

CARL JONES JR.
28 A CAMELOT COURT
BUFFALO, NY
HEAD MOTOR EQUIPMENT MECHANIC (PERMANENT)
SEWAGE TREATMENT PLANT
$29.71 PER HOUR
EFFECTIVE: AUGUST 28, 2017

ROBERT PACE
37 CHURCH STREET
DELEVAN, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 32

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<table>
<thead>
<tr>
<th>EMPLOYEE</th>
<th>SCHOOL</th>
<th>COURSE</th>
<th>TUITION%</th>
<th>REIMBURSEMENT TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrick D. Lauerman</td>
<td>SUNY Empire State College</td>
<td>Educational Planning</td>
<td>100%</td>
<td>$1,308.40</td>
</tr>
<tr>
<td>Perry Pope</td>
<td>Buffalo State College</td>
<td>Foundations of Leadership</td>
<td>100%</td>
<td>$810.00</td>
</tr>
<tr>
<td>Perry Pope</td>
<td>Buffalo State College</td>
<td>Business Communications</td>
<td>100%</td>
<td>$810.00</td>
</tr>
<tr>
<td>Perry L. Pope</td>
<td>Buffalo State College</td>
<td>Income Taxation</td>
<td>100%</td>
<td>$810.00</td>
</tr>
<tr>
<td>Perry L. Pope</td>
<td>Buffalo State College</td>
<td>Fees</td>
<td>n/a</td>
<td>$150.00</td>
</tr>
<tr>
<td>Rosaleen B. Nogle</td>
<td>Indiana University</td>
<td>Public Human Resources Management</td>
<td>90%</td>
<td>$3,146.80</td>
</tr>
</tbody>
</table>

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling $7,035.20. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of September 20, 2017
ITEM NO. 33

ADJOURNMENT OF MEETING

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of September 20, 2017