

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
MAY 30, 2018**

# BUFFALO SEWER AUTHORITY

May 30, 2018

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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**CALL OF THE ROLL**

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Gelea James</u>	<u>Director of Employee Relations</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Frank Rafferty</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Paul Harris</u>	<u>Superintendent of Mechanical Maintenance</u>
	<u>Laura Surdej</u>	<u>Erie County Dept. of Sewerage</u>
	<u> </u>	<u> </u>
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	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
Absent:	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u> </u>	<u> </u>

The meeting was called to order at 9:05 AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of May 9, 2018

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> <u>NOES</u> <u>0</u>

Board Meeting of May 30, 2018

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of April 30, 2018

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$20,940,020.48	Key	0.15%	Public NOW
14-Nov-17	15-May-18	182	\$12,091,429.21	Key Banc Capital	1.75%	\$107,051.39
07-Feb-18	29-Jun-18	142	\$ 2,242,163.00	JP Morgan Securities	1.88%	\$ 16,685.00
05-Jan-18	05-Jul-18	181	\$ 9,974,764.80	M&T Securities	1.80%	\$ 90,590.00
08-Dec-17	08-Aug-18	243	\$ 8,442,224.00	JP Morgan Securities	1.82%	\$103,275.00
17-Apr-18	15-Oct-18	181	\$ 5,962,037.95	Key Banc Capital	2.61%	\$ 79,115.55
			<u>\$59,652,639.44</u>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
31-July-12	Money Market		\$148,324.45	Key	0.15%	Public NOW
11-Apr-18	11-May-18	30	\$852,556.92	M&T Securities	1.85%	\$1,315.04
			<u>\$1,000,881.37</u>			
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		\$3,165,088.74	Key	0.15%	Public NOW
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Money Market		\$3,675.64	Key	0.02%	Public Savings
<b>SURPLUS FUND</b>						
			\$ 65,755.56	Wilmington Fund		
08-Mar-18	29-Jun-18	113	\$ 9,967,900.00	JP Morgan Securities	2.09%	\$65,288.89
			<u>\$10,033,655.56</u>			
<b>NET REVENUE FUND</b>						
			\$ 90,043.05	Wilmington Fund		
29-Nov-17	29-May-18	181	\$7,080,003.10	Key Banc Capital	1.71%	\$60,956.27
			<u>\$7,170,046.15</u>			

**DEBT RESERVE FUND**

<b>SERIES J</b>					
02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
<b>Series K</b>					
02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
<b>Series L</b>					
12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
<b>Series M</b>					
27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
<b>Series N</b>					
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%

**RECEIVE & FILE**

Board Meeting of May 30, 2018

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Wastewater Treatment Plant***

05/01/2018	00340105 THIC Equip. Maintenance	-\$475.00	00240105 PSED Equip. Maintenance	\$475.00
05/01/2018	00230105 GRIT Equip. Maintenance	-\$2,188.00	00380106 INCI Maintenance Contract	\$2,188.00
05/04/2018	00200105 PLAN Equip. Maintenance	-\$584.00	00510105 LAB Equipment Maintenance	\$584.00
05/08/2018	00230105 GRIT Equip. Maintenance	-\$1,382.57	00520107 Admin Office Equipment	\$1,382.57
05/08/2018	00230105 GRIT Equip. Maintenance	-\$1,382.57	00600105 ENG Office Supplies	\$1,382.57
05/08/2018	00230105 GRIT Equip. Maintenance	-\$24,000.00	00270105 GAS Equip. Maintenance	\$24,000.00
05/08/2018	00230105 GRIT Equip. Maintenance	-\$1,500.00	00820102 Education, Licenses & Training	\$1,500.00
04/24/2018	00360105 DEWA Chemicals and Gases	-\$120,000.00	00330105 FINA Chemicals and Gases	\$120,000.00

***Sewer Maintenance***

04/27/2018	00650106 SWRR Printing and Binding	-\$100.00	00650104 SWRM Registration Fees and Dues	\$100.00
05/03/2018	00650105 SWRR Road and Highway Main	-\$28,000.00	00660106 SWRR Refuse Disposal Services	\$28,000.00
05/09/2018	00690107 AUTO Operating Equipment	-\$200.00	00690105 Auto Small Tools	\$200.00

***General Financial Charges***

05/01/2018	00800183 Financial Contingency	-\$814.28	00110107 Admin Office Equipment	\$814.28
05/01/2018	00800183 Financial Contingency	-\$124.84	00110105 Admin Office Supplies	\$124.84
05/07/2018	00800183 Financial Contingency	-\$133,525.00	00200108 PLAN Insurance	\$133,525.00
05/07/2018	00800183 Financial Contingency	-\$2,881.00	00650108 SWRM Insurance	\$2,881.00
05/07/2018	00800183 Financial Contingency	-\$406.83	00110106 Admin Repairs to Office Equip	\$406.83

**RECEIVE & FILE**

Board Meeting of May 30, 2018

## ITEM NO. 4

**TRAVEL AUTHORIZATION - BURLINGTON, VERMONT**

WHEREAS: The Urban Sustainability Directors Network is hosting government representatives at its USDN Equity in Energy Transformation and Innovation National Coalition Meeting, on June 4-5, 2018 in Burlington, VT; and

WHEREAS: It is useful for the Buffalo Sewer Authority and City of Buffalo to remain current on energy policies and initiatives in order to ensure additional funding for critical efficiency projects; and

WHEREAS: The General Manager requests authorization for the General Counsel (BSA) to represent the Authority and attend this meeting.

NOW THEREFORE  
BE IT RESOLVED:

The Board of the Buffalo of Buffalo Sewer Authority hereby authorizes the General Counsel (BSA) to travel on June 4-5, 2018 to Burlington, VT, to attend the USDN Equity in Energy Transformation and Innovation National Coalition Meeting, with travel expenses paid for by the meeting organizers.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of May 30, 2018

## ITEM NO. 5

**TRAVEL AUTHORIZATION - MINNEAPOLIS, MINNESOTA**

WHEREAS: Best practices for effective and equitable water utility management are of special interest to the Buffalo Sewer Authority in support of the Authority's Combined Sewer Overflow Long Term Control Plan; and

WHEREAS: The US Water Alliance has invited the City of Buffalo, as represented by the Buffalo Sewer Authority, Buffalo Water Board, Community Foundation of Greater Buffalo, Buffalo Niagara Waterkeeper, People United for Sustainable Housing, and WNY Environmental Alliance to participate in a two-year water utility equity peer learning exchange that will include similar teams from Atlanta, GA; Camden, NJ; Cleveland, OH; Louisville, KY; and Milwaukee, WI; and

WHEREAS: To facilitate peer learning, the US Water Alliance Water Equity Task Force will be meeting on July 9, 2018 in conjunction with the One Water Summit scheduled in Minneapolis, Minnesota from July 10 - 12, 2018; and

WHEREAS: As part of the delegation, the US Water Alliance has invited the Authority's General Manager to participate in the peer exchange and panel discussions during the One Water Summit to share priorities for future action.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager and to travel to Minneapolis, Minnesota from July 9 - 12, 2018, to participate in the US Water Alliance Water and Equity Task Force meeting at a cost not to exceed \$1,500.00. Expenses for this travel shall be charged to accounts 00110104-458010 and 00110104-458012.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of May 30, 2018



## ITEM NO. 6

**AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY AND OFFICE EQUIPMENT FOR FISCAL YEAR 2017-2018**

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: The Board of the Buffalo Sewer Authority approves and designates a list of original equipment manufacturers as Sole Sources; and

WHEREAS: An amendment to the Sole Source Listing is requested to add the following manufacturer:

VENDOR	PRODUCT/SERVICE
ComputerSearch Time & Parking Systems	parking access and revenue control systems

; and

WHEREAS: ComputerSearch Time & Parking Systems is the sole authorized reseller of Amano McGann, Inc., Parking Access and Revenue Control Systems with Buffalo, Rochester, Corning & Ithaca Metro areas; and

WHEREAS: The Superintendent of Mechanical Maintenance, Purchasing Department and staff have reviewed all supporting documentation and recommend this amendment to the Sole Source Listing.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above amendment to the Sole Source Listing.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 30, 2018

## ITEM NO. 7

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH UNIFIRST CORPORATION  
FOR UNIFORMS AND/OR UNIFORM SERVICES**

WHEREAS: After a national competitive bid, the National Joint Powers Alliance awarded a contract to UniFirst Corporation for uniforms and/or uniform services; and

WHEREAS: The Buffalo Sewer Authority is a member of the National Joint Powers Alliance; and

WHEREAS: In compliance with the New York State Office of General Services, the Buffalo Sewer Authority proposes to utilize the National Joint Powers Alliance contract awarded to UniFirst Corporation for uniforms, coveralls, and lab coats for the 2018-2019 fiscal year at a cost not to exceed \$49,550.28.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into a contract with UniFirst Corporation for uniforms and/or uniform services for the fiscal year 2018-2019 at a cost not to exceed \$49,550.28. Expenses for this contract will be charged to account nos. 00200106-442330, 00520106-442330 and 00650106-442330.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MR. ROOSEVELT</u>	
2 <sup>ND</sup> BY	<u>MS. PETRUCCI</u>	
AYES	<u>3</u>	NOES <u>0</u>

Board Meeting of May 30, 2018

## ITEM NO. 8

**AUTHORIZATION FOR RESTOCK - GORMAN RUPP PUMP PARTS**

- WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Gorman Rupp Company, the original equipment manufacturer, and/or their authorized local representative, as a sole source for the purchase of Gorman Rupp brand pumps installed at the Bird Island Facility; and
- WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for additional restock of Gorman Rupp brand parts. A quote was requested and received from Siewert Equipment, the authorized local representative, in the amount of \$23,199.84; and
- WHEREAS: Monies payable to date to Siewert Equipment, in fiscal year 2017-2018 are \$3,380.50. This purchase will bring the total monies payable for purchase to \$26,580.34; and
- WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff reviewed the quote received and recommend restock of these additional Gorman Rupp brand parts; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed restock Gorman Rupp brand pump parts for a total cost of \$23,199.84. This purchase will be charged to account no. 00340105-466107. The Board further authorizes total monies payable to Siewert Equipment in the amount of \$26,580.34 for fiscal year 2017-2018.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of May 30, 2018

## ITEM NO. 9

**REPORT ON BIDS RECEIVED - IN-PLANT MECHANICAL MAINTENANCE SERVICES**

WHEREAS: Formal bids were advertised and solicited for the In-Plant Mechanical Maintenance Services at the Bird Island Facility and outlying stations. The following bids were received and opened by the Buffalo Sewer Authority on May 9, 2018; and

CONTRACTOR	BID
Mollenberg-Betz Co., Inc.	\$332,615.50
Quackenbush Company, Inc.	\$336,071.36
D.V. Brown, Inc.	\$400,026.36
J.W. Danforth, Inc.	\$708,860.00

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of unit prices applied to a historical hours indicator. The bids reflect a representative amount and the contract will be awarded on a not-to-exceed value; and

WHEREAS: The Treatment Plant Administrator, Superintendent of Mechanical Maintenance and staff reviewed the bids and recommend awarding the contract to the lowest bidder, Mollenberg-Betz Co., Inc., at a yearly cost not to exceed \$600,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Mollenberg-Betz Co., Inc., for in-plant mechanical maintenance services to be performed at the Bird Island Facility and the outlying pump stations for a period of one (1) year beginning July 1, 2018, with an option to renew for two (2) additional one-year periods if agreeable to both parties, at a cost not to exceed \$600,000.00. Expenses for this contract will be charged to account no. 02000480-490740.

MOTION TO APPROVE  
MADE BY MR. ROOSEVELT  
2<sup>ND</sup> BY MS. PETRUCCI  
AYES 3 NOES 0

Board Meeting of May 30, 2018

## ITEM NO. 10

**REPORT ON BIDS RECEIVED - IN-PLANT ELECTRICAL MAINTENANCE SERVICES**

WHEREAS: Formal bids were advertised and solicited for In-Plant Electrical Maintenance Services at the Bird Island Facility and outlying stations. The following bids were received and opened by the Buffalo Sewer Authority on May 9, 2018:

CONTRACTOR	BID
O'Connell Electric	\$352,074.91
CIR Electric	\$354,091.00
Ferguson Electric	\$396,872.00
IPL Electric	\$406,663.50

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of unit prices applied to a historical hours indicator. The bids reflect a representative amount and the contract bids will be awarded on a not-to-exceed value; and

WHEREAS: The Treatment Plant Administrator, Superintendent of Mechanical Maintenance and staff reviewed the bids and recommend awarding the contract to the lowest bidder, O'Connell Electric, at a yearly cost not to exceed \$600,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with O'Connell Electric for electrical maintenance services to be performed at the Bird Island Facility and the outlying pump stations for a period of one (1) year beginning July 1, 2018, with an option to renew for two (2) additional one-year periods if agreeable to both parties, at a cost not to exceed \$600,000.00. Expenses for this contract will be charged to account no. 02000479-490740.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of May 30, 2018

## ITEM NO. 11

**REPORT ON BIDS RECEIVED - IN-PLANT STEAM MAINTENANCE SERVICES**

WHEREAS: Formal bids were advertised and solicited for In-Plant Steam Maintenance Services at the Bird Island Facility and outlying stations. The following bids were received and opened by the Buffalo Sewer Authority on May 9, 2018:

CONTRACTOR	BID
Quackenbush Company, Inc.	\$ 92,936.43
Mollenberg-Betz Co., Inc.	\$ 93,226.37
D.V. Brown, Inc.	\$110,446.02
J.W. Danforth, Inc.	\$112,904.00

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of unit prices applied to a historical hours indicator. The bids reflect a representative amount and the contract bids will be awarded on a not-to-exceed value; and

WHEREAS: The Treatment Plant Administrator, Superintendent of Mechanical Maintenance and staff reviewed the bids and recommend awarding the contract to the lowest bidder, Quackenbush Company, Inc., at a yearly cost not to exceed \$300,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Quackenbush Company, Inc., for in-plant steam services to be performed at the Bird Island Facility and the outlying pump stations for a period of one (1) year beginning July 1, 2018, with an option to renew for two (2) additional one-year periods if agreeable to both parties, at a cost not to exceed \$300,000.00. Expenses for this contract will be charged to account no. 02000481-490740.

MOTION TO APPROVE  
 MADE BY MR. ROOSEVELT  
 2<sup>ND</sup> BY MS. PETRUCCI  
 AYES 3 NOES 0

Board Meeting of May 30, 2018

## ITEM NO. 12

**AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 21800109 FOR DISPOSAL OF CONSTRUCTION DEBRIS**

WHEREAS: On April 5, 2017, the Board of the Buffalo Sewer Authority renewed a contract with Waste Management of NY LLC, for the removal and disposal of miscellaneous construction debris at a unit cost of \$58.00 per ton, up to a maximum amount of \$116,000.00 for the period July 1, 2017 through June 30, 2018; and

WHEREAS: Blanket Purchase Order No. 21800109 was established for these services; and

WHEREAS: Due to an unexpected increase in emergency repair jobs, it is necessary to increase the maximum amount allowed for these services by \$55,000.00, making the total cost not to exceed \$171,000.00 for fiscal year 2017-2018.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes a change order in the amount of \$55,000.00 to Blanket Purchase Order No. 21800109 for the removal and disposal of miscellaneous construction debris provided by Waste Management of NY LLC, for a total cost not to exceed \$171,000.00, through June 30, 2018. Expenses for this contract will be charged to account no. 00690106-442100.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of May 30, 2018

## ITEM NO. 13

**CHANGE ORDER NO. 1 – CONTRACT NO. 81800001**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$559,560.00
Scott Lawn Yard, Inc.	PREVIOUS CHANGE ORDER	N/A
5552 Townline Road	THIS CHANGE ORDER	<u>\$106,201.00</u>
Sanborn, NY 14132	ADJUSTED CONTRACT COST	\$665,761.00

PROJECT: Northland Avenue Rehabilitation and Streetscape

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**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Replacement of combined sewer lines on Chelsea Place within the work area of the Northland Avenue project

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Internal inspection of the sewer lines along Chelsea Place revealed that the lines are in need of replacement. Scott Lawn Yard will replace the portion of the sewer lines within the Northland Avenue project boundary.

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$106,201.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$106,201.00

The total INCREASE to the contract as a result of this Change Order is \$106,201.00

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.



4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81800001 as written in the above Agenda Item, increasing the contract cost in the amount of \$106,201.00, making the adjusted contract cost \$665,761.00.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MS. PETRUCCI</u>	
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>	
AYES	<u>3</u>	NOES <u>0</u>

Board Meeting of May 30, 2018

## ITEM NO. 14

**CONFIRMATION OF APPOINTMENT**

TREATMENT PLANT SUPERINTENDENT  
 SEWAGE TREATMENT PLANT  
 \$109,695 PER ANNUM  
 EFFECTIVE: MAY 14, 2018

FRANK RAFFERTY  
 706 COLUMBUS PARKWAY  
 BUFFALO, NY

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WHEREAS: The preceding appointment was made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE

BE IT RESOLVED: That the preceding appointment is hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. KENNEDY</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of May 30, 2018

## ITEM NO. 15

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Rosaleen B. Nogle	Indiana University	SPEAF560 Public Finance & Budgeting	90%	\$3,265.38
Patrick D. Lauerma	SUNY Empire State	Biology 2	100%	\$1,556.65

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$ 4,822.03. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE  
MADE BY MS. PETRUCCI  
2<sup>ND</sup> BY MR. ROOSEVELT  
AYES 3 NOES 0

Board Meeting of May 30, 2018

ITEM NO. 16

**ADJOURNMENT OF MEETING**

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 30, 2018