

MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

JUNE 13, 2018

56416.....46454

BUFFALO SEWER AUTHORITY

June 13, 2018

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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Capital Asset Guide – Attachment A

Purchasing Guidelines – Attachment B

Fund Balance Policy – Attachment C

Investment Guidelines – Attachment D

CALL OF THE ROLL

Present: Herbert L. Bellamy, Jr.
Christopher Roosevelt
Eleanor Petrucci
Oluwole A. McFoy, P.E.
Thomas Smith
Gelea James
Julie Barrett O'Neill, Esq.
Catherine Knab, P.E.
Frank Rafferty
Paul Harris
Timothy Blake
Laura Surdej

Absent: John D. Kennedy, Sr.

Chairman
Assistant Vice Chairman
Secretary
General Manager
Secretary to the General Manager
Director of Human Resources
General Counsel
Principal Sanitary Engineer
Treatment Plant Superintendent
Supt. of Mechanical Maintenance
Sr. Instrument Technician
Erie County Dept. of Sewerage

Assistant Vice Chairman

The meeting was called to order at 9:17 AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of May 30, 2018

MOTION TO ADOPT
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of May 31, 2018

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$3,625,808.50	Key	0.15%	Public NOW
07-Feb-18	29-Jun-18	142	\$ 2,246,513.00	JP Morgan Securities	1.88%	\$ 16,685.00
05-Jan-18	05-Jul-18	181	\$ 9,991,509.33	M&T Securities	1.80%	\$ 90,590.00
08-Dec-17	08-Aug-18	243	\$ 8,464,549.00	JP Morgan Securities	1.82%	\$103,275.00
04-May-18	06-Sep-18	125	\$ 1,986,890.00	JP Morgan Securities	2.35%	\$ 16,319.44
04-May-18	28-Sep-18	147	\$ 1,983,800.00	JP Morgan Securities	2.35%	\$ 19,191.67
17-Apr-18	15-Oct-18	181	\$ 5,976,688.42	Key Banc Capital	2.61%	\$ 79,115.55
15-May-18	16-Nov-18	185	\$ 1,483,240.85	Key Banc Capital	2.36%	\$ 18,191.67
15-May-18	12-Dec-18	211	\$ 1,480,662.51	Key Banc Capital	2.40%	\$ 21,100.00
04-May-18	22-Jan-19	263	\$ 7,869,937.84	Key Banc Capital	2.66%	\$155,462.22
04-May-18	28-Jan-19	269	\$ 5,899,973.34	Key Banc Capital	2.50%	\$112,083.33
15-May-18	31-Jan-19	261	\$ 6,881,855.61	Key Banc Capital	2.70%	\$137,025.00
			<u>\$ 57,891,428.40</u>			
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		\$ 148,624.31	Key	0.15%	Public NOW
11-May-18	29-Jun-18	49	\$ 852,719.05	M&T Securities	1.85%	\$ 1,315.04
			<u>\$1,001,343.36</u>			
OPERATING FUND						
31-Jul-12	Super NOW		\$3,497,809.69	Key	0.15%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$4,298.63	Key	0.02%	Public Savings
SURPLUS FUND						
			\$ 65,810.55	Wilmington Fund		
08-Mar-18	29-Jun-18	113	\$ 9,985,700.00	JP Morgan Securities	2.09%	\$65,288.89
			<u>\$10,051,510.55</u>			
NET REVENUE FUND						
			\$ 1,181.10	Wilmington Fund		
29-May-18	29-Jun-18	31	\$1,499,852.14	M&T Securities	1.88%	\$ 2,431.57
29-May-18	26-Nov-18	181	\$5,624,316.07	Key Banc Capital	2.47%	\$ 70,649.48
			<u>\$7,125,349.31</u>			

DEBT RESERVE FUND**SERIES J**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
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Series K

02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
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Series L

12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
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Series M

27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
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Series N

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
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Board Meeting of June 13, 2018

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

5/11/2018	00230105 GRIT Equip. Maintenance	-\$1,300.00	00520106 Main Laundry & Towel	\$1,300.00
5/11/2018	00230105 GRIT Equip. Maintenance	-\$5,744.00	00400105 South Equip. Maintenance	\$5,744.00
5/11/2018	00230105 GRIT Equip. Maintenance	-\$26,359.00	00370105 Centrifuge Equip. Maintenance	\$26,359.00
5/11/2018	00220105 SCRE Equip. Maintenance	-\$47,621.00	00370105 Centrifuge Equip. Maintenance	\$47,621.00
5/14/2018	00230105 GRIT Equip. Maintenance	-\$7,284.00	00200107 PLAN Office Equip.	\$7,284.00
5/14/2018	00230105 GRIT Equip. Maintenance	-\$7,310.00	00200105 PLAN Clothing Safety	\$7,310.00
5/14/2018	00230105 GRIT Equip. Maintenance	-\$5,839.00	00200105 PLAN Clothing Safety	\$5,839.00
5/14/2018	00230105 GRIT Equip. Maintenance	-\$9,260.00	00200107 PLAN Office Equip.	\$9,260.00
5/14/2018	00280105 SWWP Equip. Maintenance	-\$94,000.00	00270105 Gas Equip. Maintenance	\$94,000.00
5/14/2018	00290105 AER Equip. Maintenance	-\$23,647.00	00270105 Gas Equip. Maintenance	\$23,647.00
5/14/2018	00230105 GRIT Equip. Maintenance	-\$475.00	00240105 PSED Equip. Maintenance	\$475.00
5/14/2018	00230105 GRIT Equip. Maintenance	-\$2,415.00	00520105 Main Equip. Maintenance	\$2,415.00
5/14/2018	00230105 GRIT Equip. Maintenance	-\$164.00	00520105 Main Equip. Maintenance	\$164.00
5/14/2018	00230105 GRIT Equip. Maintenance	-\$644.00	00520105 Main Equip. Maintenance	\$644.00
5/14/2018	00230105 GRIT Equip. Maintenance	-\$11,562.00	00300105 Blow Building Materials	\$11,562.00
5/17/2018	00320105 CHEM Equip. Maintenance	-\$650.00	00530105 YARD Equip. Maintenance	\$650.00
5/17/2018	00320105 CHEM Equip. Maintenance	-\$388.46	00520105 Main Equip. Maintenance	\$388.46
5/17/2018	00650105 SWRM Maintenance	-\$7,000.00	00670106 SWRC Repairs to Equip	\$7,000.00
5/17/2018	00690106 Auto Automotive	-\$4,000.00	00670106 SWRC Repairs to Equip	\$4,000.00
5/18/2018	00210105 RWWP Equip. Maintenance	-\$1,050.00	00530105 Yard Agricultural	\$1,050.00
5/18/2018	00260105 PRIM Equip. Maintenance	-\$3,000.00	00380106 INCIN Repairs to Equipment	\$3,000.00
5/18/2018	00220105 SCRE Equip. Maintenance	-\$9,000.00	00380106 INCIN Repairs to Equipment	\$9,000.00
5/18/2018	00220105 SCRE Equip. Maintenance	-\$3,000.00	00230105 GRIT Equipment	\$3,000.00
5/18/2018	00220105 SCRE Equip. Maintenance	-\$7,000.00	00380106 INCIN Repairs to Equipment	\$7,000.00

5/21/2018	00210105 RWWP Equip. Maintenance	-\$300.00	00520105 Main Equip. Maintenance	\$300.00
5/21/2018	00240106 PSED Repairs to Equip	-\$37,000.00	00230105 GRIT Equip. Maintenance	\$37,000.00
5/21/2018	00210105 RWWP Equip. Maintenance	-\$500.00	00290105 AER Equip. Maintenance	\$500.00
5/21/2018	00210105 RWWP Equip. Maintenance	-\$460.00	00320105 CHEM Building Materials	\$460.00
5/21/2018	00210105 RWWP Equip. Maintenance	-\$13,000.00	00200105 Plan Building Materials	\$13,000.00
5/21/2018	00210105 RWWP Equip. Maintenance	-\$3,460.00	00520105 MAIN Building Materials	\$3,460.00
5/21/2018	00210105 RWWP Equip. Maintenance	-\$2,500.00	00240105 PSED Equip. Maintenance	\$2,500.00
5/21/2018	00210105 RWWP Equip. Maintenance	-\$14,000.00	00240105 PSED Equip. Maintenance	\$14,000.00
5/21/2018	00240106 PSED Equip. Maintenance	-\$2,000.00	00200105 Plan Building Materials	\$2,000.00
5/21/2018	00360105 DEWA Equip. Maintenance	-\$15,000.00	00520106 MAIN Building Repairs	\$15,000.00
5/21/2018	00320105 CHEM Equip. Maintenance	-\$1,000.00	00520106 MAIN Building Repairs	\$1,000.00
5/22/2018	00240106 PSED Repairs to Equip.	-\$200.00	00520106 MAIN Repairs to Equip	\$200.00
5/22/2018	00240106 PSED Repairs to Equip.	-\$2,300.00	00240105 PSED Equip. Maintenance	\$2,300.00
5/22/2018	00240106 PSED Repairs to Equip.	-\$25,000.00	00380105 INCIN. Equip. Maintenance	\$25,000.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$4,483.00	00400105 SOUTH Equip. Maintenance	\$4,483.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$1,468.00	00290105 AER Equip. Maintenance	\$1,468.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$7,489.00	00520105 MAIN Equip. Maintenance	\$7,489.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$10,238.00	00380105 INCIN Building Materials	\$10,238.00
5/23/2018	00200106 Plan Building Material	-\$15,656.00	00520105 MAIN Equip. Maintenance	\$15,656.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$84.00	00530105 YARD Janitorial and Operating	\$84.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$1,685.00	00430105 BAB Equip. Maintenance	\$1,685.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$3,742.00	00290105 AER Equip. Maintenance	\$3,742.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$2,382.00	00290105 AER Equip. Maintenance	\$2,382.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$18,818.00	00290105 AER Equip. Maintenance	\$18,818.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$5,410.00	00410105 HAMB Equip. Maintenance	\$5,410.00
5/23/2018	00240106 PSED Repairs to Equip.	-\$1,022.00	00410105 PRIM Equip. Maintenance	\$1,022.00
5/25/2018	00200106 PLAN Building Repairs	-\$15.00	00240105 PSED Equip. Maintenance	\$15.00
5/25/2018	00240106 PSED Repairs to Equip.	-\$21,000.00	00230106 GRIT Building Repair	\$21,000.00
5/25/2018	00240106 PSED Repairs to Equip.	-\$3,610.00	00380106 INCIN Repairs to Equip.	\$3,610.00
5/25/2018	00520105 MAIN Gasoline and Lubricants	-\$12,000.00	00380105 INCIN Equip. Maintenance	\$12,000.00

6/4/2018	00300103 BLOW Electric	-\$1,336.00	00200103 PLAN Telephone	\$1,336.00
6/4/2018	00390103 Hamburg, Drain Float Electric	-\$2,000.00	00410103 Hamburg Electric Light & Power	\$2,000.00

General Financial Charges

5/11/2018	00800183 Financial Contingency	-\$5,838.40	00200105 Admin Office Equipment	\$5,838.40
5/22/2018	00800183 Financial Contingency	-\$450.00	00110104 Admin Registration Fees	\$450.00
5/22/2018	00800183 Financial Contingency	-\$2,410.00	00110107 Admin Office Equip.	\$2,410.00
6/1/2018	00800183 Financial Contingency	-\$4,502.29	00820102 Education , Licenses & Training	\$4,502.29

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Board Meeting of June 13, 2018

ITEM NO. 4

AUTHORIZATION FOR BANKING TRANSACTIONS

WHEREAS: The Buffalo Sewer Authority currently maintains banking relationships with Key Bank, M&T Bank, JP Morgan Chase Bank, M&T Securities, JP Morgan Securities, and Key Banc Capital Markets; and

WHEREAS: Regulations require corporate resolutions to designate individuals to complete banking transactions.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager, Oluwole A. McFoy, P.E., to execute banking agreements. In addition to Mr. McFoy, the Board of the Buffalo Sewer Authority designates: Ronald Brown, Executive Secretary; Thomas J. Peltz, Supervising Accountant; Charles T. Riley, Supervising Accountant; Ronald N. Lunghino, Senior Accountant; and Carlos Costner, Senior Accountant as authorized persons in connection with all accounts hereafter maintained by the aforementioned banking institutions.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 5

**REVISION TO BUFFALO SEWER AUTHORITY POLICY – CAPITAL ASSETS
(ATTACHMENT A)**

WHEREAS: The Buffalo Sewer Authority has a Capital Asset Guide that establishes the basis for inventory, values of capital and infrastructure assets, and depreciation calculations; and

WHEREAS: The Capital Asset Guide shall be annually reviewed and approved by the Board.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the following “Capital Asset Guide” (Attachment A), which establishes the basis for inventory, values of capital and infrastructure, and depreciation calculations.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 6

**REVISION TO BUFFALO SEWER AUTHORITY POLICY – PURCHASING GUIDELINES
(ATTACHMENT B)**

WHEREAS: The Buffalo Sewer Authority purchases goods and services according to its enabling legislation and charter granted by the State of New York; and

WHEREAS: The Buffalo Sewer Authority has developed Purchasing Guidelines for the procurement of goods and services that will ensure compliance with all State and Local Laws governing public bidding; and

WHEREAS: The Purchasing Guidelines shall be annually reviewed and approved by the Board.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the revised “Purchasing Guidelines” (Attachment B), which establishes the basis for the procurement of goods and services by the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 7

REVISION TO BUFFALO SEWER AUTHORITY POLICY - FUND BALANCE
(ATTACHMENT C)

WHEREAS: The Buffalo Sewer Authority has developed a Fund Balance Policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance and use of resources for financial stabilization purposes. The Authority's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising sewer rents and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The Authority also seeks to maintain the highest possible credit ratings which are dependent, in part, on the Authority's maintenance of a healthy fund balance; and

WHEREAS: The guidelines shall be annually reviewed and approved by the Board of the Buffalo Sewer Authority.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the following "Fund Balance Policy" (Attachment C), which establishes the basis of maintaining a healthy reserve fund.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of June 13, 2018

ITEM NO. 8

**REVISION TO BUFFALO SEWER AUTHORITY POLICY – INVESTMENT GUIDELINES
(ATTACHMENT D)**

WHEREAS: In Accordance with Title 7, Section 2925 of the Public Authorities Law, every public authority and every public benefit corporation, whether or not such corporation is otherwise governed by this chapter, shall by resolution adopt comprehensive investment guidelines which detail the corporation's operative policy and instructions to officers and staff regarding the investing, monitoring and reporting of funds of the corporation; and

WHEREAS: The guidelines shall be annually reviewed and approved by the corporation.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the following "Investment Guidelines" (Attachment D), that reflect the updated Bond Resolution adopted May 3, 1993.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 9

TRAVEL AUTHORIZATION - PITTSBURGH, PA

- WHEREAS: The Buffalo Sewer Authority utilizes an instrumentation and control system that was installed in 1999 at the Bird Island Facility to monitor its daily operations; and
- WHEREAS: On December 7, 2011, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into a Professional Services contract with Emerson Process Management to provide and install a new Distributed Control System (DCS) at the Bird Island Facility; and
- WHEREAS: This project is near completion, and it is necessary that Buffalo Sewer Authority employees continue with Ovation Training and Factory Acceptance Tests (FATs) as needed in Pittsburgh, PA; and
- WHEREAS: Training classes are offered at various times throughout the year and specific training classes will be attended as per personnel expertise and separate FATs will be performed as needed. The cost for the training classes and the cost for travel expenses will be a not to exceed amount of \$30,000.00; and
- WHEREAS: The Treatment Plant Administrator recommends that specified Buffalo Sewer Authority staff travel to Pittsburgh, PA, for the necessary training and FATs.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes Buffalo Sewer Authority staff to attend specific Distributed Control System training classes and Factory Acceptance Tests at the Emerson Process Management Training Center. Account no. 00200104-458010 will be utilized for a not to exceed amount of \$5,000.00 for travel expenses and account no. 00200104-458012 for a not to exceed amount of \$25,000.00 for training fees during the 2018-2019 fiscal year at a total amount not to exceed \$30,000.00.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 13, 2018

ITEM NO. 10

TRAVEL AUTHORIZATION - BOSTON, MASSACHUSETTS

- WHEREAS: The Buffalo Sewer Authority is continuing strategic efforts, focused on effective utility management approach endorsed by the US Environmental Protection Agency, Water Environment Federation (WEF), American Water Works Association (AWWA) and National Association of Clean Water Agencies (NACWA); and
- WHEREAS: The NACWA Utility Leadership Conference will be held in Boston, Massachusetts from July 23, 2018 – July 26, 2018, covering latest approaches, practices, peer-to-peer developments, case studies and research in various areas of utility leadership; and
- WHEREAS: The Chairman of the Board and General Manager are leading the efforts in exploration of best industry performance practices; and
- WHEREAS: The General Manager recommends attendance at the NACWA Utility Leadership Conference.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board and General Manager to travel to Boston, Massachusetts from July 23 – 26, 2018, to attend the NACWA Utility Leadership Conference at a total cost not to exceed \$6,000.00. Account nos. 00110104-458010, 00110104-458012, 00100104-458010 and 00100104-458012 will be utilized for this travel.

MOTION TO APPROVEMADE BY MR. ROOSEVELT2ND BY MS. PETRUCCIAYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 11

CONTRACT APPROVAL - AUDIT AND ACCOUNTING SERVICES

- WHEREAS: The use of independent Certified Public Accountants is necessary in order that the Buffalo Sewer Authority submits financial statements in accordance with generally accepted auditing standards, prepares a Comprehensive Annual Financial Report for submission to the New York State Comptroller and develops accurate cost allocation schedules of operation at the Bird Island Facility; and
- WHEREAS: Drescher & Malecki LLP, Certified Public Accountants, has proposed to extend their service contract with the Buffalo Sewer Authority for accounting and auditing services for a one-year period, beginning July 1, 2018, for a fee not to exceed \$45,500.00, and to prepare a cost allocation schedule for a fee not to exceed \$5,000.00. The cost for these services remains the same as last fiscal year's contract; and
- WHEREAS: The Audit Committee of the Board of Directors of the Buffalo Sewer Authority recommends renewing this contract for the fiscal year beginning July 1, 2018.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Audit Committee to enter into an agreement with Drescher & Malecki LLP, Certified Public Accountants, to perform the required auditing of the Buffalo Sewer Authority's affairs for a cost not to exceed \$45,500.00, and to develop the cost allocation schedule for a cost not to exceed \$5,000.00, for the period July 1, 2018 through June 30, 2019. Account no. 00110106-432001 will be charged for the financial audit. Account no. 00550106-432001 will be charged for the cost allocation schedule.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 ND BY	MS. PETRUCCI
AYES	3
NOES	0

Board Meeting of June 13, 2018

ITEM NO. 12

EXTENSION OF CONTRACT FOR ENERGY CONSULTING SERVICES

- WHEREAS: United Energy is a professional consulting organization specializing in energy commodities procurement geared to minimize financial risk and maximize savings; and
- WHEREAS: On March 19, 2014, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute an agreement with United Energy for energy consulting services for the period July 1, 2014 through June 30, 2015, with an option to renew for four (4) one-year periods through June 30, 2019; and
- WHEREAS: The Board of the Buffalo Sewer Authority authorized the General Manager to renew the contract with United Energy for energy consulting services for the past three (3) consecutive years through June 30, 2018, with one final option to renew the contract for one additional annual period for July 1, 2018 through June 30, 2019; and
- WHEREAS: The proposal submitted for Professional Services of Energy Procurement is for \$36,000.00 annually, plus a cost of 20% of savings realized (for a cumulative total equal to or less than \$150,000.00) and a cost of 25% of savings realized (for a cumulative total greater than \$150,000) due to repositioning of natural gas purchases; and
- WHEREAS: United Energy has submitted a proposal for renewal of their contract wherein all terms and conditions of the current agreement apply; and
- WHEREAS: The General Manager and his committee recommend authorization to accept and execute a contract with United Energy for the period of July 1, 2018 through June 30, 2019, at a base fee of \$36,000.00, plus the percentage indicated for cumulative savings realized due to repositioning natural gas purchases.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with United Energy to provide energy consulting services for the period of July 1, 2018 through June 30, 2019, at a base fee of \$36,000.00, plus the percentage indicated above for cumulative savings realized due to repositioning natural gas purchases. Expenses for this contract will be charged to account no. 00380106-432004.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 13, 2018

ITEM NO. 13

CHANGE ORDER NO. 1 – CONTRACT NO. 81700019

CONTRACTOR:	ORIGINAL CONTRACT COST	\$731,220.00
O'Connell Electric, Inc.	PREVIOUS CHANGE ORDER	n/a
P.O Box 8000, Department 342	THIS CHANGE ORDER (DEDUCT)	<u>(\$34,641.47)</u>
Buffalo, New York 14267	ADJUSTED CONTRACT COST	\$696,578.53

PROJECT: Indoor, Aeration and Outlying Station Lighting

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Unused Contingency Allowance

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Unused Contingency Allowance

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$34,641.47)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$34,641.47)

The total DECREASE to the contract as a result of this Change Order is \$34,641.47

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81700019 as written in the above Agenda Item, decreasing the contract cost in the amount of \$34,641.47 making the adjusted contract cost \$696,578.53.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 13, 2018

ITEM NO. 14

CONTRACT NO. 81700019

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Indoor, Aeration and Outlying Station Lighting

BID: \$731,220.00

CONTRACTOR: O'Connell Electric, Inc.
P.O. Box 8000, Department 342.
Buffalo, NY 14267

WHEREAS: The Treatment Plant Administrator of the Buffalo Sewer Authority and consulting engineer have certified that the Contractor completed the work in accordance with the plans and specifications on March 6, 2018; and

WHEREAS: The Board of the Buffalo Sewer Authority approved Change Order No.1 on June 13, 2018, in the amount of (\$34,641.47), thereby bringing the final adjusted contract amount to \$696,578.53.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of March 6, 2018;
- c. The maintenance period commence on March 6, 2018;
- d. Final payment be made to the Contractor in the amount of \$34,828.93, making the final cost of the contract \$696,578.53.

MOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 15

CHANGE ORDER NO. 1 – CONTRACT NO. 81800002

CONTRACTOR:	ORIGINAL CONTRACT COST	\$247,000.00
Galbo Construction, Inc.	PREVIOUS CHANGE ORDER	n/a
364 Nagel	THIS CHANGE ORDER (DEDUCT)	<u>(\$18,630.00)</u>
Cheektowaga, New York 14225	ADJUSTED CONTRACT COST	\$228,370.00

PROJECT: Locker Room, Facilities and Lab Renovations

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Unused Contingency Allowance

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Unused Contingency Allowance

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$18,630.00)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$18,630.00)

The total DECREASE to the contract as a result of this Change Order is \$18,630.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81800002 as written in the above Agenda Item, decreasing the contract cost in the amount of \$18,630.00 making the adjusted contract cost \$228,370.00.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 13, 2018

ITEM NO. 16

CONTRACT NO. 81800002

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Locker Room, Facilities and Lab Renovations

BID: \$247,000.00

CONTRACTOR: Galbo Construction, Inc.
364 Nagel.
Cheektowaga, NY 14225

WHEREAS: The Treatment Plant Administrator of the Buffalo Sewer Authority and consulting engineer have certified that the Contractor completed the work in accordance with the plans and specifications on June 1, 2018.

WHEREAS: The Board of the Buffalo Sewer Authority approved Change Order No. 1 on June 13, 2018 in the amount of (\$18,630.00), thereby bringing the final adjusted contract amount to \$228,370.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of June 1, 2018;
- c. The maintenance period commence on June 1, 2018;
- d. Final payment be made to the Contractor in the amount of \$11,418.50, making the final cost of the contract \$228,370.00.

MOTION TO APPROVEMADE BY MR ROOSEVELT2ND BY MS. PETRUCCIAYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 17

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 21800146

- WHEREAS: On July 1, 2015, the Board of the Buffalo Sewer Authority awarded a contract to Modern Disposal Services, Inc., for the removal and disposal of incinerator ash at the Bird Island Facility for a one-year period, July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods, at a cost of \$50.93/ton, with an annual quantity cost not to exceed \$356,510.00; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and
- WHEREAS: On March 1, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and.
- WHEREAS: Due to the rehabilitation of the existing ash system the ash being sent to land fill is heavier, and therefore, additional funds are needed; and
- WHEREAS: It is now necessary to increase the Blanket Purchase Order No. 21800146 in the amount of \$100,000.00 from \$356,510.00 to \$456,510.00 through June 30, 2018; and
- WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff recommend this increase at a total cost not to exceed \$456,510.00
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order in the amount of \$100,000.00, increasing Blanket Purchase Order No. 21800146 with Modern Disposal Services, Inc., for the removal and disposal of incinerator ash from \$356,510.00 to \$456,510.00 through June 30, 2018. Funds for this change order will be charged to account no. 00380106-442100.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 13, 2018

ITEM NO. 18

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 21800160

- WHEREAS: On April 3, 2013, the Board of the Buffalo Sewer Authority awarded a contract to IsleChem, LLC, for analytical services for the period July 1, 2013 to June 30, 2014, with an option to renew for four (4) one-year periods, at an estimated cost not to exceed \$44,009.25; and
- WHEREAS: On March 19, 2014, the Board authorized the extension of this contract for the period July 1, 2014 to June 30, 2015; and
- WHEREAS: On March 4, 2015, the Board authorized the extension of this contract for the period July 1, 2015 to June 30, 2016; and
- WHEREAS: On August 1, 2015, Alpha Analytical, Inc., entered into a contract agreement to purchase IsleChem, LLC; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and
- WHEREAS: On March 1, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: Due to an increase in food industry testing and also wet toxicity testing additional funds are necessary; and
- WHEREAS: It is now necessary to increase Blanket Purchase Order No. 21800160 in the amount of \$13,000.00 from \$44,009.25 to \$57,009.25 through June 30, 2018; and
- WHEREAS: The Treatment Plant Superintendent, Industrial Waste Administrator, Laboratory Director and staff recommend this increase at a total cost not to exceed \$57,009.25.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order in the amount of \$13,000.00, increasing Blanket Purchase Order No. 21800160 with Alpha Analytical, Inc., from \$44,009.25 to \$57,009.25 through June 30, 2018. Funds for this change order will be charged to account no. 00550106-432004.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 19

**AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO.
21800424**

- WHEREAS: On May 8, 2013, the Board of the Buffalo Sewer Authority awarded a contract to Allied Waste Niagara Falls Landfill, LLC, for the removal and disposal of sewage screenings at the Bird Island Facility for a one-year period, July 1, 2013 to June 30, 2014, with an option to renew for four (4) one-year periods, at a \$46.47/ton, with annual quantity costs not to exceed \$25,558.50; and
- WHEREAS: On March 19, 2014, the Board authorized the extension of this contract for the period July 1, 2014 to June 30, 2015; and
- WHEREAS: On March 4, 2015, the Board authorized the extension of this contract for the period July 1, 2015 to June 30, 2016; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and
- WHEREAS: On March 1, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: Due to increase in service, it is now necessary to increase Blanket Purchase Order No. 21800424 in the amount of \$17,000.00 from \$25,558.50 to \$42,558.50 through June 30, 2018; and
- WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff recommend this increase at a total cost not to exceed \$42,558.50.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order in the amount of \$17,000.00, increasing Blanket Order No. 21800424 with Allied Waste Niagara Falls Landfill, LLC, for the removal and disposal of sewage screenings at the Bird Island Facility from \$25,558.50 to \$42,558.50 through June 30, 2018. Funds for this change order will be charged to account no. 00230106-442100.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 13, 2018

ITEM NO. 20

CHANGE ORDER NO. 2 - CONTRACT NO. 80700011

CONTRACTOR:	ORIGINAL CONTRACT COST	\$926,082.64
Mollenberg-Betz, Inc.	PREVIOUS CHANGE ORDER	\$800,000.00
300 Scott Street	THIS CHANGE ORDER	<u>\$537,494.70</u>
Buffalo, NY 14204	ADJUSTED CONTRACT COST	\$2,263,577.37

PROJECT: In-Plant Mechanical Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Additional mechanical work and repairs required during the term of the contract

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Significant piping and gas methane sphere repair work in addition to further plant repair work needed to satisfy treatment plant operability, availability and safety concerns.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$537,494.70

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$537,494.70

The total INCREASE to the contract as a result of this Change Order is \$537,494.70

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous Contract Supplements remains unchanged.
2. Any additional work to performed under this contract supplement was carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

WHEREAS: The Treatment Plant Administrator, the Superintendent of Mechanical Maintenance, the Treatment Plant Superintendent and staff recommend this change order, up to a maximum amount of \$537,494.70.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81700011 as written in the above Agenda Item, increasing the contract cost in the amount of \$537,494.70, making the adjusted contract cost \$2,263,577.37.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 13, 2018

ITEM NO. 21

CHANGE ORDER NO. 3 - CONTRACT NO. 81700012

CONTRACTOR:	ORIGINAL CONTRACT COST	\$717,024.26
O'Connell Electric	PREVIOUS CHANGE ORDER	\$750,000.00
830 Phillips Road	THIS CHANGE ORDER	<u>\$221,537.26</u>
Victor, New York 14564	ADJUSTED CONTRACT COST	\$1,688,561.52

PROJECT: In-Plant Electrical Maintenance Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Additional electrical modification upgrades, preventative maintenance and repairs to existing equipment

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Significant utility distribution preventative maintenance work and shutdown coordination required upgrade, repair or maintain existing plant electrical 13.8kV, 4160V and 480V distribution system in order to satisfy treatment plant operability, availability and safety concerns, including upgrade of City Hall office internet communication systems to support network virtualization.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$221,537.26

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$221,537.26

The total INCREASE to the contract as a result of this Change Order is \$221,537.26

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements remains unchanged.
2. Any additional work to performed under this contract supplement was or shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

WHEREAS:

The Treatment Plant Administrator, the Superintendent of Mechanical Maintenance, the Treatment Plant Superintendent and staff recommend this change order, up to a maximum amount of \$221,537.26.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 3 to Contract No. 81700012 as written in the above Agenda Item, increasing the contract cost in the amount of \$221,537.26, making the adjusted contract cost \$1,688,561.52.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MS. PETRUCCI</u>	
2 ND BY	<u>MR. ROOSEVELT</u>	
AYES	<u>3</u>	NOES <u>0</u>

Board Meeting of June 13, 2018

ITEM NO. 22

REPORT ON BIDS RECEIVED FOR OIL SYSTEM PIPE REMOVAL PROJECT

WHEREAS: Formal bids were advertised and solicited for the Oil System Pipe Removal project at the Bird Island Facility. The following bids were received and opened on May 30, 2018:

Contractor	Bid
K & E Fabricating, Inc.	\$188,700.00
Quackenbush, Inc.	\$212,540.00
Mollenberg Betz, Inc.	\$269,855.00

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority Treatment Plant Administrator has reviewed the bids and recommends awarding the contract to the lowest bidder, K&E Fabricating Inc., at a cost not to exceed \$188,700.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with K&E Fabricating, Inc., at a cost not to exceed \$188,700.00. Expenses for this contract will be charged to account no 02000437-490740.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 23

AUTHORIZATION FOR CHANGE ORDER FOR PURCHASE ORDER 21800977 FOR RENTAL OF A CAMEL 1200 EJECT COMBINATION SEWER CLEANING MACHINE

WHEREAS: The Buffalo Sewer Authority's Sewer Maintenance Division was in need of a rental Combination Sewer Cleaning Machine due to an out of service combination machine in need of major repairs; and

WHEREAS: Informal bids were solicited and received by the Buffalo Sewer Authority Purchasing Department on March 28, 2018, for the rental of a combination sewer cleaning machine and awarded to Cyncon Equipment for a two (2) month period at a cost of \$25,990.00; and

WHEREAS: It has become necessary to extend the rental period for an additional month at \$12,995.00, bringing the total cost for the rental to \$38,985.00; and

WHEREAS: Service orders that exceed \$35,000.00 require Board approval.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes a change order in the amount of \$12,995.00 to Purchase Order Number 21800977 to rent the Camel 1200 Eject Combination Sewer Cleaning Machine for June 2018 for a total cost not to exceed \$38,985.00. Expenses for this change order will be charged to account no. 00650106-444202.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 ND BY	MS. PETRUCCI
AYES	3
NOES	0

Board Meeting of June 13, 2018

ITEM NO. 24

AUTHORIZATION TO PURCHASE VARIOUS COMMODITIES UTILIZING NEW YORK STATE CONTRACT PRICING FOR FISCAL YEAR 2018-2019

WHEREAS: Board approval is required on purchases made over \$20,000.00; and

WHEREAS: The Sewer Maintenance Division purchases the following commodities available through New York State Contract pricing:

Product	NYS Contract	Current Vendor	Amount	Account No.
Gasoline	PC66694 Group: 05600	NOCO Energy Corp. Award: 22782 (through 12/18/18)	\$105,000.00	00520105-462600 (\$40,000.00) 00690105-462600 (\$65,000.00)
Diesel Fuel	PC66701 Group: 05602	Goetz Energy Award: 22781 (through 8/30/18)	\$85,000.00	00520105-462600 (\$25,000.00) 00690105-462600 (\$60,000.00)
Automotive Tires	PC67298 Group: 30600	Goodyear Tire & Rubber Company Award: PGB-23011 (through 3/31/19)	\$25,000.00	00690105-465001

; and

WHEREAS: The Principal Sanitary Engineer and staff recommend the utilization of New York State Contract pricing for these purchases.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize New York State Contract pricing to purchase the above commodities for the fiscal year 2018-2019 at a cost not to exceed the amounts listed and further authorizes any subsequent extensions of the above New York State Contract awards for new awards for the commodities listed for the fiscal year through June 30, 2019.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 25

**AUTHORIZATION TO PURCHASE COMMODITIES UTILIZING CITY OF BUFFALO
CONTRACT PRICING FOR FISCAL YEAR 2018-2019**

WHEREAS: Board approval is required on purchases made over \$20,000.00; and

WHEREAS: The Sewer Maintenance Department purchases the following commodities available through the City of Buffalo Contract:

Product	Vendor	City of Buffalo Contract	Amount	Account No.
Stone & Slag	New Enterprise Stone & Lime Co. DBA: Buffalo Crushed Stone	Formal #7551 (through 6/30/19)	\$60,000.00	00660105-466269
Ready Mix Concrete	New Enterprise Stone & Lime Co. Inc. DBA: Buffalo Redi-Mix A Division of New Enterprise Stone and Lime Co. Inc.)	Formal #7749 (through 6/30/19)	\$70,000.00	00660105-466269

; and

WHEREAS: The Principal Sanitary Engineer and staff recommend the utilization of City of Buffalo Contract pricing for these purchases.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize City of Buffalo Contract pricing to purchase the above commodities for fiscal year 2018-2019 at a cost not to exceed the amounts listed and further authorizes any subsequent extensions or changes to City of Buffalo contracts for the fiscal year through June 30, 2019.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 26

AUTHORIZATION FOR BETTERMENT AS PART OF THE NIAGARA STREET GATEWAY PROJECT PHASE 3

- WHEREAS: At the Common Council meeting on May 1, 2018, agenda item 18-845, the City of Buffalo Department of Public Works, Parks and Streets awarded a contract to Concrete Applied Technologies (CATCO) as the responsible low bidder for infrastructure improvements as part of the Niagara Street Gateway Project Phase 3; and
- WHEREAS: CATCO submitted a base bid in the amount of \$10,710,465.10; and
- WHEREAS: The portion of the base bid that is attributed to the Buffalo Sewer Authority for green infrastructure improvements and sewer repairs is in the amount of \$2,117,293.19; and
- WHEREAS: The Buffalo Sewer Authority has allocated money in their construction fund for this betterment; and
- WHEREAS: The Principal Sanitary Engineer and staff recommend awarding this contract to CATCO at a cost not to exceed \$2,117,293.19.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the awarding of the contract for the Niagara Street Gateway Project Phase 3 to CATCO for a not to exceed amount of \$2,117,293.19. The cost of this contract will be funded from account no. 02000483-490740.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. PETRUCCI</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of June 13, 2018

ITEM NO. 27

**AUTHORIZATION FOR GREEN INFRASTRUCTURE BETTERMENT AS PART OF
THE CITY OF BUFFALO MIDDLE MAIN STREET STREETScape PROJECT**

WHEREAS: In compliance with the requirements of its Long Term Control Plan (LTCP), the Buffalo Sewer Authority ("the Authority") will be developing green infrastructure stormwater retention systems throughout the City of Buffalo; and

WHEREAS: The City of Buffalo Department of Public Works, Parks and Streets has entered into an agreement with DiDonato Associates pursuant to Agenda Item 18-980 of the City of Buffalo Common Council Proceedings of May 29, 2018, to provide engineering services for design and inspection for the Middle Main Street Streetscape Project extending from Goodell Street to Humboldt Parkway; and

WHEREAS: Upon request, DiDonato Associates has submitted a professional services proposal for the preliminary design of the Green Infrastructure Betterment as Part of the Middle Main Street Streetscape Project; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed this proposal and agree with the City of Buffalo in retaining DiDonato Associates to perform the green infrastructure preliminary design services for this project as outlined in DiDonato's proposal for an amount not to exceed \$133,752.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the City of Buffalo's agreement with DiDonato Associates to perform design services for the Green Infrastructure Betterment Project as Part of the City's Middle Main Street Streetscape Project in an amount not to exceed \$133,752.00. Account no. 02000484-432004 will be utilized for these services.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of June 13, 2018

ITEM NO. 28

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Rosaleen B. Nogle	Indiana University	SPEAV550 Program Planning, Design and Implementation	90%	\$3,268.88

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$3,268.88. This Reimbursement will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 13, 2018

ITEM NO. 29

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of June 13, 2018

