MINUTES OF THE ANNUAL MEETING
OF THE
BUFFALO SEWER AUTHORITY
JULY 2, 2018
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CALL OF THE ROLL

Present:  Herbert L. Bellamy, Jr.  
          John D. Kennedy, Sr.  
          Christopher Roosevelt  
          Eleanor Petrucci  
          Oluwole McFoy, P.E.  
          Ronald Brown  
          Thomas Smith  
          Catherine Knab, P.E.  
          Frank Rafferty  
          Roberta Gaiek, P.E.  
          Paul Harris

Chairman
Vice Chairman
Assistant Vice Chairman
Secretary
General Manager
Executive Secretary
Secretary to the General Manager
Principal Sanitary Engineer
Treatment Plant Superintendent
Treatment Plant Administrator
Superintendent of Mechanical Maintenance

Absent:  none

The meeting was called to order at 9:00 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of June 13, 2018

MOTION TO  ADOPT

MADE BY  MR. ROOSEVELT

2ND BY  MS. PETRUCCI

AYES  4  NOES  0

Board Meeting of July 2, 2018
ITEM NO. 2

ELECTION OF OFFICERS

CHAIRMAN

MOTION TO  ______________________ APPROVE  
MADE BY  ______________________ MR. KENNEDY  
2ND BY  ______________________ MS. PETRUCCI  
AYES 4  NOES 0

VICE CHAIRMAN

MOTION TO  ______________________ APPROVE  
MADE BY  ______________________ MR. KENNEDY  
2ND BY  ______________________ MS. PETRUCCI  
AYES 4  NOES 0

ASSISTANT VICE CHAIRMAN

MOTION TO  ______________________ APPROVE  
MADE BY  ______________________ MR. KENNEDY  
2ND BY  ______________________ MS. PETRUCCI  
AYES 4  NOES 0

SECRETARY

MOTION TO  ______________________ APPROVE  
MADE BY  ______________________ MR. KENNEDY  
2ND BY  ______________________ MS. PETRUCCI  
AYES 4  NOES 0

Board Meeting of July 2, 2018
ITEM NO. 3

ELECTION OF MEMBERS TO AUDIT COMMITTEE

MOTION TO APPROVE
CHAIRPERSON
MADE BY MS. PETRUCCI
JOHN D. KENNEDY, SR.
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

MOTION TO APPROVE
MEMBER
MADE BY MS. PETRUCCI
ELEANOR PETRUCCI
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

MOTION TO APPROVE
MEMBER
MADE BY MS. PETRUCCI
CHRISTOPHER ROOSEVELT
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of July 2, 2018
ITEM NO. 4

ELECTION OF MEMBERS TO GOVERNANCE COMMITTEE

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<td>MADE BY</td>
<td>MR. KENNEDY</td>
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<td>2ND BY</td>
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<td>ELEANOR PETRUCCI</td>
<td>2ND BY</td>
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<td>2ND BY</td>
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Board Meeting of July 2, 2018
ITEM NO. 5

AMEND C.S.E.A. SALARY SCHEDULE (EXEMPT) VIIIA M38

WHEREAS: The Board of the Buffalo Sewer Authority is restructuring its Exempt Administrative Managerial staff; and

WHEREAS: The Board of the Buffalo Sewer Authority has reviewed and approved the duties and responsibilities of its Exempt Administrative Managerial staff; and

WHEREAS: The Board desires to amend C.S.E.A. Salary Schedule (Exempt) VIIIA M38 from $53,153 to $57,893.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above amendment.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of July 2, 2018
ITEM NO. 6

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

One (1) Press Information Officer 0110111 411001

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of July 2, 2018
ITEM NO. 7

ADJOURNMENT OF MEETING

MOTION TO _______ APPROVE _______
MADE BY _______ MS. PETRUCCI _______
2ND BY _______ MR. KENNEDY _______
AYES _______ 4 ______ NOES _______ 0 _______

Board Meeting of July 2, 2018