

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
NOVEMBER 7, 2018**

# **BUFFALO SEWER AUTHORITY**

**November 7, 2018**

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

<b><u>ITEM NO.</u></b>	<b><u>CONTENTS</u></b>	<b><u>PAGE NO.</u></b>
	Roll Call	
1	Motion to Adopt the Minutes of September 26, 2018	56559
2	Informative: Temporary Investments	56560-61
3	Informative: Reallocation of Funds	56562
4	Informative: Increase in Buffalo Sewer Authority's Bond Authorization Limit	56563
5	Payment From Judgment and Claims	56564
6	Settlement to Repair Sewer Line	56565
7	Schedule of Board Meetings for Calendar Year 2019	56566
8	Travel Authorization – Strategic Energy Management Program	56567-68
9	Travel Authorization – San Diego, CA	56569
10	Travel Authorization – Albany, NY	56570
11	Travel Authorization – Utica, NY	56571
12	Authorization to Enter into a Contract for Professional Services for the Development of an Emergency Response Plan for the Bird Island Treatment Facility	56572
13	Change Order No. 1 – Contract No. 81500013	56573-74
14	Change Order No. 2 – Contract No. 81700006	56575
15	Authorization for Replacement Condensate Transfer Pumps	56576

16	Authorization for Publication of Industrial User Violators List	56577-78
17	Authorization for Continuation of the Rental of a Camel 1200 Eject Combination Sewer Cleaning Machine	56579
18	Authorization for Construction Phase Engineering Services as Part of the Allen Street Reconstruction Project	56580
19	Confirmation of Appointments	56581-84
20	Tuition Reimbursement	56585
21	Adjournment of Meeting	56586

**CALL OF THE ROLL**

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Gelea James</u>	<u>Director of Employee Relations</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>LaToya Cunningham</u>	<u>Special Assistant</u>
	<u>Tracy King</u>	<u>Press Information Officer</u>
	<u>Frank Rafferty</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Laura Surdej</u>	<u>Erie Co. Dept. of Sewerage</u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
Absent:	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u> </u>	<u> </u>

The meeting was called to order at 9:00 A.M. A quorum was present.

**ITEM NO. 1****Motion to Adopt the Minutes of the Meeting of September 26, 2018**

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MR. KENNEDY</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of November 7, 2018

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of September 30, 2018

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$2,197,528.05	Key	0.15%	Public NOW
17-Apr-18	15-Oct-18	181	\$6,022,537.27	Key Banc Capital	2.61%	\$79,115.55
15-May-18	16-Nov-18	185	\$1,495,283.75	Key Banc Capital	2.36%	\$18,191.67
28-Sep-18	21-Nov-18	54	\$1,980,115.05	Key Banc Capital	2.31%	\$6,884.95
15-May-18	12-Dec-18	211	\$1,492,781.25	Key Banc Capital	2.40%	\$21,100.00
04-May-18	22-Jan-19	263	\$7,937,875.52	Key Banc Capital	2.66%	\$155,462.22
04-May-18	28-Jan-19	269	\$5,949,776.76	Key Banc Capital	2.50%	\$112,083.33
09-July-18	31-Jan-19	206	\$5,923,030.02	Key Banc Capital	2.72%	\$117,866.67
23-Aug-18	20-Feb-19	181	\$2,232,565.91	Key Banc Capital	2.61%	\$29,591.24
08-Aug-18	05-Mar-19	209	\$2,403,326.86	JP Morgan Securities	2.47%	\$34,845.52
15-May-18	26-Mar-19	315	\$6,939,965.27	Key Banc Capital	2.70%	\$137,025.00
08-Aug-18	24-Apr-19	259	\$5,940,560.10	Key Banc Capital	2.70%	\$116,550.00
			<b>\$50,515,345.81</b>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
			\$99,549.57	Key	0.15%	Public NOW
07 Sep-18	10-Oct-18	33	\$902,316.74	Key Banc Capital	2.01%	\$1,663.78
			<b>\$1,001,866.31</b>			
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		<b>\$6,798,861.50</b>	Key	0.15%	Public NOW
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Money Market		<b>\$2,401.24</b>	Key	0.02%	Public Savings
<b>SURPLUS FUND</b>						
			\$195,692.71	Wilmington Fund	1.35%	
02-Jul-18	29-Mar-19	270	\$9,875,700.00	JP Morgan Securities	2.58%	\$193,500.00
			<b>\$10,071,392.71</b>			
<b>NET REVENUE FUND</b>						
			\$3.53	Wilmington Fund		
06-Aug-18	03-Oct-18	58	\$3,999,560.00	Key Banc Capital	2.04%	\$13,146.67
30-Aug-18	31-Oct-18	62	\$2,604,512.52	Key Banc Capital	2.06%	\$9,256.15
29-May-18	26-Nov-18	181	\$5,669,884.96	Key Banc Capital	2.47%	\$70,649.48
11-Jul-18	29-Mar-19	260	\$9,264,063.20	Key Banc Capital	2.72%	\$184,264.89
			<b>\$21,538,024.21</b>			

**DEBT RESERVE FUND**

				<b>SERIES J</b>	
02-Jul-14	15-Nov-33	7076	<b>\$515,879.00</b>	UST State/Local Govt	2.70%
				<b>Series K</b>	
02-Jul-14	15-Feb-33	6803	<b>\$361,415.00</b>	UST State/Local Govt	2.70%
				<b>Series L</b>	
12-Nov-15	01-Oct-35	7263	<b>\$689,547.00</b>	UST State/Local Govt	2.44%
				<b>Series M</b>	
27-Jun-14	01-May-44	10901	<b>\$595,613.00</b>	US State/Local Govt	2.70%
				<b>Series N</b>	
15-Nov-12	15-Apr-32	7091	<b>\$2,167,157.00</b>	UST State/Local Govt	2.42%

**RECEIVE & FILE**

Board Meeting of November 7, 2018

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Wastewater Treatment Plant***

09/20/2018	00520105 MAIN Equipment Maint.	-\$90.00	00520107 MAIN Office Equip	\$90.00
09/26/2018	00520105 MAIN Equipment Maint.	-\$630.00	00520107 MAIN Office Equip	\$630.00
09/28/2018	00300103 BLOW Electric Light & Power	-\$10,000.00	00200103 PLAN Telephone	\$10,000.00
10/05/2018	00520105 MAIN Equipment Maint	-\$2,850.00	00530105 Equipment	\$2,850.00

***General Financial Charges***

09/20/2018	00800183 Financial Contingency	-\$5,400.00	00110107 Admin Office Equipment	\$5,400.00
10/11/2018	00800183 Financial Contingency	-\$13,640.00	00110106 Admin Membership Dues	\$13,640.00
10/23/2018	00800183 Financial Contingency	-\$270.00	00110106 Admin Membership Dues	\$270.00

**RECEIVE & FILE**

Board Meeting of November 7, 2018

## ITEM NO. 4

**INFORMATIVE: INCREASE IN BUFFALO SEWER AUTHORITY'S BOND  
AUTHORIZATION LIMIT**

N.Y. Public Authorities Law §1187 provides that the Buffalo Sewer Authority has the power and is authorized to issue negotiable bonds for its corporate purposes.

On August 24, 2018 N.Y. Public Authorities Law §1187 was amended to authorize the Buffalo Sewer Authority to issue bonds in a not to exceed aggregate sum of TWO HUNDRED FIFTY MILLION DOLLARS from its current authorization of one hundred twenty-five million dollars.

**RECEIVE & FILE**

Board Meeting of November 7, 2018



## ITEM NO. 5

**PAYMENT FROM JUDGMENT AND CLAIMS**

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority's current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following commodities and/or services were received during a prior fiscal year and will be charged to the 2018-2019 budget account no. 00800108-480214:

VENDOR	AMOUNT
GEA Mechanical Equipment US Inc.	\$ 3,460.47

; and

WHEREAS: The Executive Secretary recommends the above payment from the Judgment and Claims account.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above payment from the Judgment and Claims account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of November 7, 2018

## ITEM NO. 6

**SETTLEMENT TO REPAIR SEWER LINE**

WHEREAS: Morgan Services, Inc., located at 325 Louisiana St., is a significant industrial user of Buffalo Sewer Authority facilities, discharging wastewater containing pollutants to the sewerage system of the Authority; and

WHEREAS: There were findings of blocked sewer lines deemed to be caused by rags, clothing, grease and lint at Louisiana St. and Mackinaw St. on October 18, 2016, and October 4, 2017, that impacted the Ohio St. drain; and

WHEREAS: The Authority negotiated a settlement with Morgan Services, Inc., in the amount of three thousand five hundred dollars (\$3,500.00) to cover the associated costs for the remediation of the blockage concerns and replacement of a section of sewer main.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the negotiated settlement with Morgan Services, Inc., for a total amount of three thousand five hundred dollars (\$3,500.00) as full settlement in this matter.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of November 7, 2018

## ITEM NO. 7

**SCHEDULE OF BOARD MEETINGS FOR CALENDAR YEAR 2019**

WHEREAS: It is suggested that the new schedule for the calendar year 2019 be approved as follows:

**2019**

January 9	July 1 (ANNUAL MEETING) and 31
February 13	September 25
March 6	October 9
April 3	November 6
May 8 and 22	December 11
June 19	

All meetings are scheduled for Wednesdays at 9:00 AM at 1038 City Hall except the Annual Meeting scheduled for Monday, July 1, 2019, at 9:00 AM.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above Schedule of Board Meetings for the calendar year 2019.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 <sup>ND</sup> BY	<u>MR. KENNEDY</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of November 7, 2018

## ITEM NO. 8

**TRAVEL AUTHORIZATION - STRATEGIC ENERGY MANAGEMENT PROGRAM**

- WHEREAS: On May 24, 2018, The Buffalo Sewer Authority joined NYSERDA's Strategic Energy Management (SEM) Pilot Program. SEM is an active year-long program to help New York's wastewater industry reduce its energy consumption and associated cost through everyday operational changes; and
- WHEREAS: Participating in the SEM Pilot Program will enhance the Authority's ability to monitor, report and track performance of these no and low cost changes and generate an energy flow model for future use; and
- WHEREAS: The SEM is hosting several workshops that allow for information sharing between all participating wastewater treatment plants; and
- WHEREAS: The Buffalo Sewer Authority hosted the first event on July 24, 2018, with 60 members in attendance; and
- WHEREAS: The Onondaga County Treatment Facility hosted the second event, a workshop titled "Saving Energy without Spending Money" in Syracuse, New York, from August 22-23, 2018; and
- WHEREAS: The SEM is hosting several additional workshops that allow for information sharing between all participating wastewater treatment plants from Western New York from August 8, 2018 to April 4, 2019 at several facilities; and
- WHEREAS: Best practices for energy reduction and system efficiency are of special interest to the future goals of the Buffalo Sewer Authority; and
- WHEREAS: The General Manager requests authorization for the Treatment Plant Administrator, Treatment Plant Superintendent, Shift Supervisor(s), Senior Instrument Technician and other rotating staff member(s) to be part of this travel team; and
- WHEREAS: The Board previously authorized \$1,200 for the travel to Syracuse, NY; and
- WHEREAS: The General Manager would now like to request an increase of an additional \$5,000.00 to a total of \$6,200.00 for the travel allowance to accommodate travel through April 2019.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to increase travel costs from \$1,200.00 to \$6,200.00. Costs associated with this travel will be charged to account number 00200104-458010.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of November 7, 2018

## ITEM NO. 9

**TRAVEL AUTHORIZATION - SAN DIEGO, CA**

WHEREAS: The National Association of Clean Water Agencies (NACWA) is holding its National Clean Water Law Seminar in San Diego, CA from November 14 – 16, 2018; and

WHEREAS: The Authority, as a publicly owned treatment works, needs to remain current on legal developments affecting enforcement developments, emerging contaminants, combined sewer overflows, and stormwater management regulatory concerns; and

WHEREAS: The Chairman recommends attendance at the NACWA National Clean Water Law Seminar.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board to travel to San Diego, CA from November 13-17, 2018, to attend the National Association of Clean Water Agencies National Clean Water Law Seminar at a total cost not to exceed \$2,500.00. Account nos. 00100104-458010 and 00100104-458012 will be utilized for this travel.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 <sup>ND</sup> BY	<u>MR. KENNEDY</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of November 7, 2018

## ITEM NO. 10

**TRAVEL AUTHORIZATION - ALBANY, NY**

WHEREAS: The New York Water Environment Association (NYWEA) is holding its Fall Board meeting in conjunction with New York State American Water Works Association (NYSAWWA) and the joint NYSAWWA/NYWEA Asset Management Specialty Conference being held in Albany, NY from November 14 – 15, 2018; and

WHEREAS: The General Manager serves on the Board of Directors for NYWEA and needs to remain active on the latest regulatory issues and utility best practices innovations; and

WHEREAS: The General Manager recommends attendance to the Fall Board meeting and the joint NYSAWWA/NYWEA Asset Management Specialty Conference.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Albany, NY from November 13-15, 2018, to attend the Fall Board Meeting and the NYSAWWA/NYWEA Asset Management Specialty Conference at a total cost not to exceed \$700.00. Account nos. 00110104-458010 and 00110104-458012 will be utilized for this travel.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. KENNEDY</u>		
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of November 7, 2018

## ITEM NO. 11

**TRAVEL AUTHORIZATION - UTICA, NY**

WHEREAS: The 2019 American Public Works Association (APWA) New York State Chapter Annual Conference is being held in Utica, NY from March 20 – 23, 2019; and

WHEREAS: The Principal Sanitary Engineer is an active member of the Western branch of the New York State Chapter of APWA and needs to remain current on state-of-the-art practices and the latest regulatory issues; and

WHEREAS: The General Manager recommends that the Principal Sanitary Engineer attend the 2019 Annual State Conference.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Principal Sanitary Engineer to travel to Utica, NY from March 20-23, 2019, to attend the 2019 American Public Works Association New York State Chapter Annual Conference at a total cost not to exceed \$800.00. Account nos. 00600104-458010 and 00600104-458012 will be utilized for this travel.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 <sup>ND</sup> BY	<u>MR. KENNEDY</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of November 7, 2018



## ITEM NO. 12

**AUTHORIZATION TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES FOR  
THE DEVELOPMENT OF AN EMERGENCY RESPONSE PLAN FOR THE BIRD ISLAND  
TREATMENT FACILITY**

- WHEREAS: The Buffalo Sewer Authority operates the second largest wastewater treatment facility in New York State. The General Manager and staff have identified the need for the development of an emergency response plan (ERP) that can be used for standardizing response and recovery protocol if and when unforeseen, catastrophic events or incidents occur; and
- WHEREAS: An Emergency Response Plan Selection Committee from the Authority has done extensive investigation with other wastewater facilities to research the needs and actions of an ERP; and
- WHEREAS: The Authority conducted a Formal Request for Proposal process and solicited packages from numerous professional services providers that would be able to develop an ERP for the Buffalo Sewer Authority; and
- WHEREAS: The Consultant Selection Committee obtained and reviewed proposals from two (2) professional providers and also conducted follow up interviews with these firms; and
- WHEREAS: Based upon proposal review and interviews with these two firms, the Consultant Selection Committee recommends retaining Ernst & Young for the development of the ERP for the Buffalo Sewer Authority.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Ernst & Young to provide an Emergency Response Plan for the Buffalo Sewer Authority per the scope of Professional Services submitted at a total cost not to exceed \$350,000.00. These services will be charged to account no. 00200106-434000.

MOTION TO	APPROVE
MADE BY	MR. KENNEDY
2 <sup>ND</sup> BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of November 7, 2018

## ITEM NO. 13

**CHANGE ORDER NO. 1 – CONTRACT NO. 81500013**

CONSULTANT:	ORIGINAL CONTRACT COST	\$710,000.00
ARCADIS of New York, Inc.	PREVIOUS CHANGE ORDER	N/A
50 Fountain Plaza, Suite 600	THIS CHANGE ORDER	<u>\$17,290.00</u>
Buffalo, NY 14202	ADJUSTED CONTRACT COST	\$727,290.00

PROJECT: Combined Heat and Power Project

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**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Demolition of Blower No. 1 and relocation of new Bird Island Low-Pressure Air Blowers from Blower No. 2 to Blower No. 1

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 The BSA requested to revise the bid documents to also include the demolition of Blower No. 1 and relocation of the new Bird Island Low-Pressure Air Blowers to Blower No. 1 location.

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$17,290.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$17,290.00

The total INCREASE to the contract as a result of this Change Order is \$17,290.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81500013 as written in the above Agenda Item, increasing the contract cost in the amount of \$17,290.00, making the adjusted contract cost \$727,290.00.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MR. KENNEDY

AYES 3 NOES 0

Board Meeting of November 7, 2018

## ITEM NO. 14

**CHANGE ORDER NO. 2 – CONTRACT NO. 81700006**

CONSULTANT:	ORIGINAL CONTRACT COST	\$ 86,379.00
AECOM	PREVIOUS CHANGE ORDER	\$124,166.00
257 West Genesee St., Suite 400	THIS CHANGE ORDER	<u>\$ 75,112.00</u>
Buffalo, NY 14202	ADJUSTED CONTRACT COST	\$285,657.00

PROJECT: Digester 5 Rehabilitation

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Engineering Services for inspection and administration needed to complete project.

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 The consultant will perform construction administration and engineering services needed to complete the course of the construction project.

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$75,112.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$75,112.00

The total INCREASE to the contract as a result of this Change Order is \$75,112.00

**NOW THEREFORE****BE IT RESOLVED:**

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81700006 as written in the above Agenda Item, increasing the contract cost in the amount of \$75,112.00, making the adjusted contract cost a not to exceed amount of \$285,657.00.

MOTION TO APPROVEMADE BY MR. KENNEDY2<sup>ND</sup> BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of November 7, 2018

## ITEM NO. 15

**AUTHORIZATION FOR REPLACEMENT CONDENSATE TRANSFER PUMPS**

- WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Goulds/ITT IP Division, the original equipment manufacturer, and/or their authorized local service representative, as sole source for replacement parts, supplies and services for Goulds brand pumps installed at the Bird Island Treatment Facility; and
- WHEREAS: The Principal Chief Stationary Engineer has determined a need for replacement Goulds pumps. A quote was requested and received from Fluid Kinetics Incorporated, the authorized local representative, in the amount of \$49,590.00; and
- WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend the replacement Goulds pumps; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the replacement Goulds pumps for a total of \$49,590.00. This purchase will be charged to account no. 00380105-466107.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 <sup>ND</sup> BY	<u>MR. KENNEDY</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of November 7, 2018

## ITEM NO. 16

**AUTHORIZATION FOR PUBLICATION OF INDUSTRIAL USER VIOLATORS LIST**

WHEREAS: In conformance with the Environmental Protection Agency's General Pretreatment Regulations, 40 CFR Section 403.8(f)(2)(vii), the Buffalo Sewer Authority (BSA) publishes at least annually, in the largest daily newspaper in the City of Buffalo, a list of the users which, during the previous twelve (12) months, met with one (1) or more of the following criteria:

- User was in significant non-compliance with applicable pretreatment standards and requirements
- User received fines
- User had violations that were unique or warrant special attention ; and

WHEREAS: In accordance with this regulation, the following violators met the above criteria for the BSA's Industrial Pretreatment Program reporting year of May 1, 2017-April 30, 2018

Morgan Services, Inc.  
325 Louisiana Street  
Buffalo, NY 14204

Buffalo General-Kaleida Health  
100 High Street  
Buffalo, NY 14203

Clarus Linen  
60 Grider Street  
Buffalo, NY 14215

Leica Remediation Site  
203 Eggert Road  
Cheektowaga, NY 14215

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to publish the aforementioned violators in The Buffalo News.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of November 7, 2018

## ITEM NO. 17

**AUTHORIZATION FOR CONTINUATION OF THE RENTAL OF A CAMEL 1200 EJECT COMBINATION SEWER CLEANING MACHINE**

- WHEREAS: The Buffalo Sewer Authority's Sewer Maintenance Division was in need of a rental Combination Sewer Cleaning Machine due to an out of service combination machine in need of major repairs; and
- WHEREAS: Informal bids were solicited and received by the Buffalo Sewer Authority Purchasing Department on March 28, 2018, for the rental of a combination sewer cleaning machine and awarded to Cyncon Equipment for a two (2) month period at a cost of \$25,990.00; and
- WHEREAS: An extension was needed for an additional month in the previous fiscal year which was approved by the Board of the Buffalo Sewer Authority on June 13, 2018; and
- WHEREAS: It was necessary to continue the rental of the combination sewer cleaning machine for an additional five (5) months in the current fiscal year for an additional cost of \$ 64,975.00; and
- WHEREAS: Service orders that exceed \$35,000.00 require Board approval.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes five (5) months of rental charges for the Camel 1200 Eject Combination Sewer Cleaning Machine for July, August, September, October, and November 2018 for a total cost not to exceed \$64,975.00. Expenses for these charges will be charged to account no. 00650106-444202.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MR. ROOSEVELT</u>	
2 <sup>ND</sup> BY	<u>MR. KENNEDY</u>	
AYES	<u>3</u>	NOES <u>0</u>

Board Meeting of November 7, 2018



## ITEM NO. 18

**AUTHORIZATION FOR CONSTRUCTION PHASE ENGINEERING SERVICES AS PART OF THE ALLEN STREET RECONSTRUCTION PROJECT**

WHEREAS: The City of Buffalo Department of Public Works, Parks, and Streets (DPW) has entered into an agreement with Bergmann Associates to perform construction administration and inspection services for the Allen Street Reconstruction Project; and

WHEREAS: Bergmann Associates submitted a proposal for construction phase services in the amount of \$1,281,815.12; and

WHEREAS: The portion of the total that is attributed to the Buffalo Sewer Authority for oversight of the work on the sewer system is in the amount of \$83,000.00; and

WHEREAS: The Principal Sanitary Engineer has reviewed the proposal and recommends that the DPW retain Bergmann Associates for these services.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves retaining Bergmann Associates for construction phase services for the Allen St. Reconstruction Project for a not to exceed amount of \$83,000.00. The cost of this contract will be funded from account no. 02000486-490740.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. KENNEDY</u>		
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of November 7, 2018

## ITEM NO. 19

**CONFIRMATION OF APPOINTMENTS**

SEWER CONSTRUCTION WORKER (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$21.61 PER HOUR  
EFFECTIVE: JULY 23, 2018

ANDREW STRUG  
16 CAMBRIA  
BUFFALO, NY

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MAINTENANCE ASSISTANT (SEWER CLEANING) (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$20.79 PER HOUR  
EFFECTIVE: JULY 23, 2018

ANDRE BROWN  
27 ROEBLING AVENUE  
BUFFALO, NY

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ASSISTANT PRINCIPAL ENGINEER (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$98,182 PER ANNUM  
EFFECTIVE: JULY 30, 2018

ROSALEEN NOGLE  
100 BAYNES STREET  
BUFFALO, NY

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FIELD TECHNICIAN (WPC) (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$45,934 PER ANNUM  
EFFECTIVE: AUGUST 10, 2018

MATTHEW SUPPA  
35 TACOMA  
BUFFALO, NY

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MAINTENANCE ASSISTANT (SEWER CLEANING) (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$20.20 PER HOUR  
EFFECTIVE: SEPTEMBER 10, 2018

EDWIN R. GETER  
174 BLAINE AVENUE  
BUFFALO, NY

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MAINTENANCE ASSISTANT (SEWER CLEANING) (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$19.58 PER HOUR  
EFFECTIVE: SEPTEMBER 10, 2018

RICKY L. VIRGIL II  
295 WALNUT ST. LOWER #1  
BUFFALO, NY

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MAINTENANCE ASSISTANT (SEWER CLEANING) (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$20.79 PER HOUR  
EFFECTIVE: SEPTEMBER 10, 2018

ANTHONY FORTINI  
25 HOLLYWOOD (RIGHT)  
BUFFALO, NY

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LABORER I (SEASONAL)  
SEWAGE TREATMENT PLANT  
\$110.00 PER DAY  
EFFECTIVE: SEPTEMBER 17, 2018

COREY ALEXANDER  
74 HAMLIN ROAD  
BUFFALO, NY

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WORKER'S COMPENSATION ANALYST (PROVISIONAL)  
ADMINISTRATION  
\$47,091 PER ANNUM  
EFFECTIVE: OCTOBER 9, 2018

LOUIS A. FELICIANO III  
68 ASHLAND AVENUE-APT. 1  
BUFFALO, NY

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LABORER I (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$18.46 PER HOUR  
EFFECTIVE: OCTOBER 15, 2018

MICHAEL TOWNS  
34 VIOLA PARK (LOWER FRONT)  
BUFFALO, NY

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JUNIOR ACCOUNTANT (PROVISIONAL)  
ADMINISTRATION  
\$47,091 PER ANNUM  
EFFECTIVE: OCTOBER 15, 2018

ROBERT NICHOLSON  
230 WEST DELAVAN AVE.  
BUFFALO, NEW YORK

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CLERK (PERMANENT)  
ADMINISTRATION  
\$37,860 PER ANNUM  
EFFECTIVE: OCTOBER 15, 2018

MICHELE KEMPER  
2 ESPERAR STREET  
BUFFALO, NY 14201

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SENIOR 1<sup>ST</sup> CLASS STATIONARY ENGINEER (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$24.13 PER HOUR  
EFFECTIVE: OCTOBER 17, 2018

MARK BYRNE  
62 ALTRURIA STREET  
BUFFALO, NEW YORK

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LABORER I (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$18.46 PER HOUR  
EFFECTIVE: OCTOBER 22, 2018

VENUS M. CARR  
59 PIERCE COURT  
BUFFALO, NEW YORK

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ACCOUNT CLERK-TYPIST (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$45,069 PER ANNUM  
EFFECTIVE: OCTOBER 22, 2018

TIFFANY FERGUSON  
23 HOFFMAN PLACE  
BUFFALO, NEW YORK

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WHEREAS: The preceding appointments were made by the General Manger since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MR. KENNEDY

AYES 3 NOES 0

Board Meeting of November 7, 2018

## ITEM NO. 20

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Daniel O'Sullivan	SUNY Morrisville	Grade 4 Management	100%	\$450.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$450.00. This Reimbursement will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of November 7, 2018

## ITEM NO. 21

**ADJOURNMENT OF MEETING**MOTION TO APPROVEMADE BY MR. ROOSEVELT2<sup>ND</sup> BY MR. KENNEDYAYES 4 NOES 0

Board Meeting of November 7, 2018