MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
DECEMBER 5, 2018
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>CONTENTS</th>
<th>PAGE NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Roll Call</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Motion to Adopt the Minutes of November 7, 2018</td>
<td>56587</td>
</tr>
<tr>
<td>2</td>
<td>Informative: Temporary Investments</td>
<td>56588-89</td>
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<tr>
<td>3</td>
<td>Informative: Reallocation of Funds</td>
<td>56590</td>
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<td>Authorization to Amend Board Resolution No. 3 of the Board Meeting of</td>
<td>56591</td>
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<td></td>
<td>October 4, 2017 – Fund Balance Designation</td>
<td></td>
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<tr>
<td>5</td>
<td>Authorization to Amend Board Resolution No. 9 of the Board Meeting of</td>
<td>56592</td>
</tr>
<tr>
<td></td>
<td>November 7, 2018 – Travel Authorization – San Diego, CA</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Travel Authorization – Atlanta, Georgia</td>
<td>56593</td>
</tr>
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<td>7</td>
<td>Travel Authorization – New York, New York</td>
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<td>Travel Authorization – Pittsburgh, PA</td>
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<td>Authorization for Change Order to Purchase Order No. 21900425 – Purchase</td>
<td>56596</td>
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<td>of Microsoft Office 365</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Change Order No. 1 – Contract No. 81900005</td>
<td>56597</td>
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<tr>
<td>11</td>
<td>Certificate of Acceptance and Occupancy – Contract No. 81900005</td>
<td>56598</td>
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<td>12</td>
<td>Change Order No. 1 – Contract No. 81800007</td>
<td>56599</td>
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<td>13</td>
<td>Change Order No. 1 – Contract No. 81800018</td>
<td>56600-01</td>
</tr>
<tr>
<td>14</td>
<td>Confirmation of Appointments</td>
<td>56602-03</td>
</tr>
<tr>
<td>15</td>
<td>Adjournment of Meeting</td>
<td>56604</td>
</tr>
</tbody>
</table>
CALL OF THE ROLL

Present:  Herbert L. Bellamy, Jr.
          Christopher Roosevelt
          Eleanor Petrucci
          Oluwole McFoy, P.E.
          Ronald Brown
          Thomas Smith
          Gelea James
          Catherine Knab, P.E.
          Frank Rafferty
          Roberta Gaiek, P.E.
          Paul Harris
          LaToya Cunningham
          Tracy King
          Laura Surdej

Absent:  John D. Kennedy, Sr.

Chairman
Assistant Vice Chairman
Secretary
General Manager
Executive Secretary
Secretary to the General Manager
Director of Employee Relations
Principal Sanitary Engineer
Treatment Plant Superintendent
Treatment Plant Administrator
Superintendent of Mechanical Maintenance
Special Assistant
Press Information Officer
Erie County Dept. of Sewerage
Vice Chairman

The meeting was called to order at 9:08 AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of November 7, 2018

MOTION TO  ADOPT
MADE BY       MS. PETRUCCI
2ND BY        MR. ROOSEVELT
AYES 3        NOES 0

Board Meeting of December 5, 2018
ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

MARKET VALUE

As of October 31, 2018

<table>
<thead>
<tr>
<th>ISSUE DATE</th>
<th>MATURITY DATE</th>
<th>TOTAL DAYS</th>
<th>AMOUNT</th>
<th>BANK</th>
<th>RATE</th>
<th>INTEREST AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>31-Jul-12</td>
<td>Money Market</td>
<td></td>
<td>$853,819.60</td>
<td>Key</td>
<td>0.15%</td>
<td>Public NOW</td>
</tr>
<tr>
<td>15-May-18</td>
<td>16-Nov-18</td>
<td>185</td>
<td>$1,498,520.01</td>
<td>Key Banc Capital</td>
<td>2.36%</td>
<td>$18,191.67</td>
</tr>
<tr>
<td>28-Sep-18</td>
<td>21-Nov-18</td>
<td>54</td>
<td>$1,984,426.84</td>
<td>Key Banc Capital</td>
<td>2.31%</td>
<td>$6,884.95</td>
</tr>
<tr>
<td>15-May-18</td>
<td>12-Dec-18</td>
<td>211</td>
<td>$1,495,765.02</td>
<td>Key Banc Capital</td>
<td>2.40%</td>
<td>$21,100.00</td>
</tr>
<tr>
<td>04-May-18</td>
<td>22-Jan-19</td>
<td>263</td>
<td>$7,953,520.08</td>
<td>Key Banc Capital</td>
<td>2.66%</td>
<td>$155,462.22</td>
</tr>
<tr>
<td>04-May-18</td>
<td>28-Jan-19</td>
<td>269</td>
<td>$5,962,620.00</td>
<td>Key Banc Capital</td>
<td>2.50%</td>
<td>$112,083.33</td>
</tr>
<tr>
<td>09-July-18</td>
<td>31-Jan-19</td>
<td>206</td>
<td>$5,934,786.72</td>
<td>Key Banc Capital</td>
<td>2.72%</td>
<td>$117,866.67</td>
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<tr>
<td>23-Aug-18</td>
<td>20-Feb-19</td>
<td>181</td>
<td>$2,236,689.40</td>
<td>Key Banc Capital</td>
<td>2.61%</td>
<td>$29,591.24</td>
</tr>
<tr>
<td>08-Aug-18</td>
<td>05-Mar-19</td>
<td>209</td>
<td>$2,395,154.48</td>
<td>JP Morgan Securities</td>
<td>2.47%</td>
<td>$34,845.52</td>
</tr>
<tr>
<td>15-May-18</td>
<td>26-Mar-19</td>
<td>315</td>
<td>$6,953,310.07</td>
<td>Key Banc Capital</td>
<td>2.70%</td>
<td>$137,025.00</td>
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<tr>
<td>08-Aug-18</td>
<td>24-Apr-19</td>
<td>259</td>
<td>$5,918,916.66</td>
<td>Key Banc Capital</td>
<td>2.70%</td>
<td>$116,550.00</td>
</tr>
<tr>
<td>15-Oct-18</td>
<td>02-Jul-19</td>
<td>260</td>
<td>$5,099,553.42</td>
<td>Key Banc Capital</td>
<td>2.90%</td>
<td>$108,911.11</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$48,287,082.30</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

LIABILITY AND CASUALTY RESERVE FUND

|          |               |   |              | Key         | 0.15% | Public NOW      |
| 10-Oct-18 | 09-Nov-18     | 30 | $901,499.39  | Key Banc Capital | 2.17% | $1,631.12       |
|           |               |   |              |             |       |                 |
| $1,002,192.83|            |   |              |             |       |                 |

OPERATING FUND

|          |               |   |              | Key         | 0.15% | Public NOW      |
| 31-Jul-12 | Super NOW     |   | $2,501,370.38| Key         | 0.15% | Public NOW      |
|           |               |   |              |             |       |                 |

TRUST & AGENCY FUND

|          |               |   |              | Key         | 0.02% | Public Savings |
| 31-Jul-12 | Money Market  |   | $6,067.04    | Key         | 0.02% | Public Savings |
|           |               |   |              |             |       |                 |

SURPLUS FUND

|          |               |   |              | Wilmington Fund | 1.35% | $193,500.00     |
| 02-Jul-18 | 29-Mar-19     | 270 | $9,806,500.00| Wilmington Fund | 1.35% | $193,500.00     |
|           |               |   |              | JP Morgan Securities | 2.58% | $193,500.00     |
| $10,002,423.16|          |   |              |             |       |                 |

NET REVENUE FUND

|          |               |   |              | Key Bank Capital | 2.47% | $70,649.48      |
| 29-May-18 | 26-Nov-18    | 181 | $5,618,350.52| Key Bank Capital | 2.47% | $70,649.48      |
| 31-Oct-18 | 29-Jan-19    | 90  | $5,067,997.50| Key Bank Capital | 2.51% | $32,002.50      |
| 11-Jul-18 | 29-Mar-19    | 260 | $9,195,735.11| Key Bank Capital | 2.72% | $184,264.89     |
| 03-Oct-18 | 01-Apr-19    | 180 | $7,399,875.00| Key Banc Capital | 2.67% | $100,681.25     |
| $27,281,958.13|          |   |              |             |       |                 |
### DEBT RESERVE FUND

<table>
<thead>
<tr>
<th>Date</th>
<th>Series</th>
<th>Serial</th>
<th>Amount</th>
<th>Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-Jul-14</td>
<td>J</td>
<td>7076</td>
<td>$515,879.00</td>
<td>UST State/Local Govt</td>
<td>2.70%</td>
</tr>
<tr>
<td>02-Jul-14</td>
<td>K</td>
<td>6803</td>
<td>$361,415.00</td>
<td>UST State/Local Govt</td>
<td>2.70%</td>
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<tr>
<td>12-Nov-15</td>
<td>L</td>
<td>7263</td>
<td>$689,547.00</td>
<td>UST State/Local Govt</td>
<td>2.44%</td>
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<tr>
<td>27-Jun-14</td>
<td>M</td>
<td>10901</td>
<td>$595,613.00</td>
<td>US State/Local Govt</td>
<td>2.70%</td>
</tr>
<tr>
<td>15-Nov-12</td>
<td>N</td>
<td>7091</td>
<td>$2,167,157.00</td>
<td>UST State/Local Govt</td>
<td>2.42%</td>
</tr>
</tbody>
</table>

**RECEIVE & FILE**

Board Meeting of December 5, 2018
ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority’s operating budget.

**Engineering Division**

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/15/2018</td>
<td>00600104</td>
<td>Eng Registration Fees &amp; Dues</td>
<td>-$165.00</td>
<td>00110106</td>
<td>Eng Advertisement</td>
<td>$165.00</td>
</tr>
</tbody>
</table>

**General Financial Charges**

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/25/2018</td>
<td>00800183</td>
<td>Financial Contingency</td>
<td>-$3,799.00</td>
<td>00110106</td>
<td>Admin Membership Dues</td>
<td>$3,799.00</td>
</tr>
<tr>
<td>11/16/2018</td>
<td>00800183</td>
<td>Financial Contingency</td>
<td>-$370.00</td>
<td>00110104</td>
<td>Board Registration &amp; Dues</td>
<td>$370.00</td>
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<tr>
<td>11/19/2018</td>
<td>00800183</td>
<td>Financial Contingency</td>
<td>-$3,898.57</td>
<td>00110107</td>
<td>Admin Office Equipment</td>
<td>$3,898.57</td>
</tr>
</tbody>
</table>

**RECEIVE & FILE**

Board Meeting of December 5, 2018
ITEM NO. 4

AUTHORIZATION TO AMEND BOARD RESOLUTION NO. 3 OF THE BOARD MEETING OF OCTOBER 4, 2017 - FUND BALANCE DESIGNATION

WHEREAS: On October 4, 2017, the Board of the Buffalo Sewer Authority approved an amendment to Board Resolution No. 5 of the Board Meeting of September 20, 2017 – Fund Balance Designation; and

WHEREAS: It is now necessary to amend the verbiage in the second paragraph in the amended item to read as follows:

"Due to an audit related oversight, the dollar amounts for the Encumbrances and Capital Projects were incorrect."

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above amended verbiage to the second paragraph of Board Resolution No. 3 of the Board Meeting of October 4, 2017 – Fund Balance Designation.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of December 5, 2018
ITEM NO. 5

AUTHORIZATION TO AMEND BOARD RESOLUTION NO. 9 OF THE BOARD MEETING OF NOVEMBER 7, 2018 – TRAVEL AUTHORIZATION – SAN DIEGO, CA

WHEREAS: At the November 7, 2018 Meeting, the Board of the Buffalo Sewer Authority authorized the Chairman of the Board to travel to San Diego, CA from November 13-17, 2018, to attend the National Association of Clean Water Agencies National Clean Water Law Seminar at a total cost not to exceed $2,500.00; and

WHEREAS: Expenses for this trip, including seminar registration, lodging, meals and transportation costs totaled $3,661.16; and

WHEREAS: It is now necessary to amend the resolution authorizing this travel.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes Board Resolution No. 9 of the Board Meeting of November 7, 2018 – Travel Authorization – San Diego, CA be amended as follows:

“That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board to travel to San Diego, CA from November 13-17, 2018, to attend the National Association of Clean Water Agencies National Clean Water Law Seminar at a total cost not to exceed $3,661.16. Account nos. 00100104-458010 and 00100104-458012 will be utilized for this travel.”

MOTION TO ______ APPROVE

MADE BY ______ MR. ROOSEVELT

2ND BY ______ MS. PETRUCCI

AYES ______ NOES ______

Board Meeting of December 5, 2018
ITEM NO. 6

TRAVEL AUTHORIZATION - ATLANTA, GEORGIA

WHEREAS: Best practices for effective and equitable water utility management are of special interest to the Buffalo Sewer Authority in support of the Authority’s Combined Sewer Overflow Long Term Control Plan; and

WHEREAS: The US Water Alliance has invited the City of Buffalo, as represented by the Buffalo Sewer Authority, Buffalo Water Board, Community Foundation of Greater Buffalo, Groundworks Buffalo, People United for Sustainable Housing, and WNY Environmental Alliance to participate in a two-year water utility equity peer learning exchange that will include similar teams from Atlanta, GA; Camden, NJ; Cleveland, OH; Louisville, KY; and Milwaukee, WI; and

WHEREAS: To facilitate peer learning, the US Water Alliance Water Equity Task Force Buffalo Learning Team will be meeting in Atlanta, Georgia from November 28 - 30, 2018; and

WHEREAS: As part of the Buffalo Learning Team, the Authority’s General Manager and Special Assistant (BSA) will participate in the peer exchange and panel discussions during the meeting to share priorities for future action; and

WHEREAS: Due to time constraints, the Board of the Buffalo Sewer Authority was polled on November 27, 2018, and verbally authorized this travel; and

WHEREAS: It is now necessary to formally ratify this authorization.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby formally authorizes the General Manager and Special Assistant (BSA) to travel to Atlanta, Georgia from November 28 – December 1, 2018, to participate in the US Water Alliance Water and Equity Task Force meeting at a cost not to exceed $3,500.00. Expenses for this travel shall be charged to accounts 00110104-458010 and 00110104-458012.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of December 5, 2018
ITEM NO. 7

TRAVEL AUTHORIZATION - NEW YORK, NEW YORK

WHEREAS: The Buffalo Sewer Authority must be up-to-date on current environmental regulations in order to maintain compliance; and

WHEREAS: The 91st Annual Meeting of the New York Water Environment Association, Inc. (NYWEA) will be held in New York from February 3, 2019 – February 6, 2019, covering an overview of environmental requirements and aging infrastructures; and

WHEREAS: The Chairman of the Board, General Manager, Treatment Plant Superintendent, Treatment Plant Administrator, Assistant Principal Engineer, Senior Instrument Technician, Shift Superintendents, and Wastewater Operator II need to remain current with regulations affecting their respective areas of expertise; and

WHEREAS: The General Manager recommends attendance at the 91st Annual Meeting of NYWEA.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board, General Manager, Treatment Plant Superintendent, Treatment Plant Administrator, Assistant Principal Engineer, Senior Instrument Technician, Shift Superintendents, and Wastewater Operator II to travel to New York City from February 2 – 6, 2019, to attend the 91st Annual Meeting of the New York Water Environment Association, Inc., at a total cost not to exceed $24,000.00. Account nos. 00110104-458010, 00110104-458012, 00100104-458010, 00100104-458012, 00200104-458010, 00200104-458012, 00600104-458010, 00600104-458012, 00650104-458010 and 00650104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 5, 2018
ITEM NO. 8

TRAVEL AUTHORIZATION - PITTSBURGH, PA

WHEREAS: The 2019 World Environmental & Water Resources Institute (EWRI) of the American Society of Civil Engineers (ASCE) Congress is being held in Pittsburgh, PA from May 19-23, 2019; and

WHEREAS: The Assistant Principal Engineer is an active member of the Buffalo Section of ASCE and needs to remain current on state-of-the-art practices and the latest regulatory issues; and

WHEREAS: The Assistant Principal Engineer has been invited to present at the Congress regarding the History of Buffalo’s Sewers and Implications for Maintenance and Operation; and

WHEREAS: The General Manager recommends that the Assistant Principal Engineer attend the 2019 EWRI.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Assistant Principal Engineer to travel to Pittsburgh, PA from May 19-23, 2019, to attend the 2019 World Environmental & Water Resources Institute (EWRI) of the American Society of Civil Engineers (ASCE) Congress at a total cost not to exceed $1,000.00. Account nos. 00600104-458010 and 00600104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of December 5, 2018
ITEM NO. 9

AUTHORIZATION FOR A CHANGE ORDER TO PURCHASE ORDER NO. 21900425 - PURCHASE OF MICROSOFT OFFICE 365

WHEREAS: At the September 26, 2018 Meeting, the Board of the Buffalo Sewer Authority approved the purchase of Microsoft Office 365 from Dell in the amount of $32,115.60; and

WHEREAS: NYS Contract PM20820 pricing was utilized in the original quote from Dell. The order was not able to be processed before this quote's expiration date of September 30, 2018; and

WHEREAS: Purchase Order No. 21900425 was created for the purchase of Microsoft Office 365 from Dell in the amount of $32,115.60; and

WHEREAS: Due to a NYS Contract price increase of $2,158.20 beginning October 1, 2018, it is now necessary to increase the amount of this purchase order to $34,273.80.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves a change order to increase Purchase Order No. 21900425 in the amount of $2,158.20 for the purchase of Microsoft Office 365. The total cost of this purchase shall not exceed $34,273.80 and will be charged to account no. 00200107-474300.

MOTION TO APPROVE

MADE BY MS. PETRucci

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 5, 2018
ITEM NO. 10

CHANGE ORDER NO. 1 – CONTRACT NO. 81900005

CONTRACTOR: K&E Fabricating, Inc.
40 Stanley Street
Buffalo, NY 14206

PROJECT: Oil System Pipe Removal

ORIGINAL CONTRACT COST $188,700.00
PREVIOUS CHANGE ORDER N/A
THIS CHANGE ORDER (DEDUCT) ($3,440.00)
ADJUSTED CONTRACT COST $185,260.00

DESCRIPTION OF CHANGE OR EXTRA WORK:
Item #1 Unused Allowance

REASON FOR CHANGE OR EXTRA WORK:
Item #1 The contractor did not use the entire contingency allowance during the project.

COST OF CHANGE OR EXTRA WORK:
Item #1 ($3,440.00)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: ($3,440.00)
The total DECREASE to the contract as a result of this Change Order is $3,440.00

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81900005 as written in the above Agenda Item, decreasing the contract cost in the amount of $3,440.00, making the adjusted contract cost $185,260.00.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MS. PETRUCCI
AYES 3 NOES 0

Board Meeting of December 5, 2018
ITEM NO. 11
CONTRACT NO. 81900005

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Oil System Pipe Removal

BID: $188,700.00

CONTRACTOR: K&E Fabricating, Inc.
40 Stanley Street.
Buffalo, NY 14206

WHEREAS: The Treatment Plant Administrator of the Buffalo Sewer Authority and staff have certified that the Contractor completed the work in accordance with the plans and specifications on December 5, 2018; and

WHEREAS: The Board of the Buffalo Sewer Authority approved Change Order No. 1 on December 5, 2018 in the amount of ($3,440.00), thereby bringing the final adjusted contract amount to $185,260.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby finds and determines that:

a. The work to be performed under the terms of the Contract has been complete and is accepted;
b. The date of entrance and occupancy be fixed as of December 5, 2018;
c. The maintenance period commence on December 5, 2018;
d. Final payment be made to the Contractor in the amount of $9,263.00, making the final cost of the contract $185,260.00.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 5, 2018
ITEM NO. 12

CHANGE ORDER NO. 1 – CONTRACT NO. 81800007

CONTRACTOR: JM Davidson Engineering, D.P.C.
525 Wheatfield Street, Suite 20
North Tonawanda, NY 14120

ORIGINAL CONTRACT COST $50,000.00
PREVIOUS CHANGE ORDER N/A
THIS CHANGE ORDER $50,000.00
ADJUSTED CONTRACT COST $100,000.00

PROJECT: Development of Standard Operating Procedures for Sewer Maintenance Division

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Monthly SOP Committee Meetings and Job Descriptions and Core Competency Gap Analysis

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Additional work is related to additional phases of work. The original contract was specifically designed to limit the initial phase to allow for review of work and internal decision making as to continuing with development of SOPs.

COST OF CHANGE OR EXTRA WORK:

Item #1 $50,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: $50,000.00

The Total INCREASE to the contract as a result of this Change Order is $50,000.00

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81800007 as written in the above Agenda Item, increasing the contract cost in the amount of $50,000.00, making the adjusted contract cost $100,000.00.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 5, 2018
ITEM NO. 13

CHANGE ORDER NO. 1 – CONTRACT NO. 81800018

CONSULTANT: On the Mark Utility Locating Services, LLC
1280 Scottsville Rd, Suite 60
Rochester, NY 14624

ORIGINAL CONTRACT COST $160,000.00
PREVIOUS CHANGE ORDER N/A
THIS CHANGE ORDER $145,000.00
ADJUSTED CONTRACT COST $305,000.00

PROJECT: Utility Location Professional Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Additional monies to fund the contract through the end of the fiscal year.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 The consultant will continue to perform utility locating services.

COST OF CHANGE OR EXTRA WORK:

Item #1 $145,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: $145,000.00

The total INCREASE to the contract as a result of this Change Order is $145,000.00

WHEREAS: Due to time constraints the Board of the Buffalo Sewer Authority was polled on November 26, 2018, and verbally authorized this change order; and

WHEREAS: It is now necessary to formally ratify this authorization.
NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby formally approves Change Order No. 1 to Contract No. 81800018 as written in the above Agenda Item, increasing the contract cost in the amount of $145,000.00, making the adjusted contract cost $305,000.00.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 5, 2018
CONFIRMATION OF APPOINTMENTS

MAINTENANCE ASSISTANT (SEWER CLEANING) PERMANENT SEWAGE TREATMENT PLANT
$21.39 PER HOUR
EFFECTIVE: NOVEMBER 14, 2018

MENELIK Z. BROWN JR.
319 MAY STREET
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
$18.46 PER HOUR
EFFECTIVE: NOVEMBER 19, 2018

JUSTIN HAMMER-O'BANION
60 MULBERRY STREET
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
$18.46 PER HOUR
EFFECTIVE: NOVEMBER 19, 2018

JOHNPAUL MARINACCIO
550 NORTH LEGION DRIVE
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
$18.46 PER HOUR
EFFECTIVE: NOVEMBER 19, 2018

BRANDON MAES
11 TRAYMORE STREET (UPPER)
BUFFALO, NY
WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of December 5, 2018
ITEM NO. 15

ADJOURNMENT OF MEETING

MOTION TO ______ APPROVE ______
MADE BY ______ MS. PETRUCCI ______
2ND BY ______ MR. ROOSEVELT ______
AYES ______ 3 ______ NOES ______ 0 ______

Board Meeting of December 5, 2018