

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
January 9, 2019**

# **BUFFALO SEWER AUTHORITY**

**January 9, 2019**

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

<b><u>ITEM NO.</u></b>	<b><u>CONTENTS</u></b>	<b><u>PAGE NO.</u></b>
	Roll Call	
1	Motion to Adopt the Minutes of December 5, 2018	56605
2	Informative: Temporary Investments	56606-07
3	Informative: Reallocation of Funds	56608
4	Informative: Report on Fiscal Year 2018-2019 Rates and Charges for Sewer Services	56609
5	Approval of the Comprehensive Annual Financial Report and the Annual Investment Report for the Fiscal Year Ended June 30, 2018	56610
6	Amendment to Board Resolution No. 7 of the December 5, 2018, Board Meeting – Travel Authorization – New York, NY	56611
7	Travel Authorization – Albuquerque, New Mexico	56612
8	Payment from Judgment and Claims	56613
9	Change Order No. 2 – Contract No. 81700010	56614-15
10	Change Order No. 3 – Contract No. 81700011	56616-17
11	Change Order No. 4 – Contract No. 81700012	56618-19
12	Report on Bids Received – Natural Gas Supply	56620
13	Report on Bids Received for Bird Island Treatment Facility Air Handling Unit Replacement Project	56621
14	Authorization to Purchase New Meraki Equipment for the Bird Island Treatment Facility Network Infrastructure	56622
15	Authorization for Purchase of Rubber Seats and Resin Epoxy for Effluent Valves for Bird Island Treatment Facility Aeration Tanks	56623-24

16	Authorization to Purchase a Vehicle Under the Onondaga County Contract #8996	56625
17	Report on Bids Received – Hertel at Deer Real Time Control Project	56626
18	Amendment to the Schedule of the Job Classification Plan	56627
19	Confirmation of Appointments	56628-29
20	Agreement Between Buffalo Sewer Authority and Communications Workers of America, AFL-CIO, Local 1186	56630
21	Tuition Reimbursement	56631
22	Adjournment of Meeting	56632

ATTACHMENT A: Report on Fiscal Year 2018-19 Rates and Charges for Sewer Services

ATTACHMENT B: The Comprehensive Annual Financial Report

ATTACHMENT C: The Annual Investment Report

**CALL OF THE ROLL**

Present: Herbert L. Bellamy, Jr.  
Christopher Roosevelt  
Eleanor Petrucci  
Oluwole A. McFoy, P.E.  
Ronald Brown  
Thomas Smith  
Gelea James  
LaToya Cunningham  
Allison Lack  
Tracy King  
Catherine Knab, P.E.  
Frank Rafferty  
Roberta Gaiek, P.E.  
Paul Harris  
Laura Surdej  
Van Mollenberg

Absent: John D. Kennedy, Sr.

Chairman  
Assistant Vice Chairman  
Secretary to the General Manager  
General Manager  
Executive Secretary  
Secretary to the General Manager  
Director of Employee Relations  
Special Assistant  
General Counsel  
Public Information Officer  
Principal Sanitary Engineer  
Treatment Plant Superintendent  
Treatment Plant Administrator  
Supt. of Mechanical Maintenance  
Erie County Dept. of Sewerage  
Mollenberg-Betz, Inc.  
Vice Chairman

The meeting was called to order at 9:25 A.M. A quorum was present.

**ITEM NO. 1****Motion to Adopt the Minutes of the Meeting of December 5, 2018**

MOTION TO ADOPT  
MADE BY MS. PETRUCCI  
2<sup>ND</sup> BY MR. ROOSEVELT  
AYES 3 NOES 0

Board Meeting of January 9, 2019

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of November 30, 2018

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$743,985.02	Key	0.15%	Public NOW
15-May-18	12-Dec-18	211	\$1,498,860.00	Key Banc Capital	2.40%	\$21,100.00
04-May-18	22-Jan-19	263	\$7,970,084.48	Key Banc Capital	2.66%	\$155,462.22
04-May-18	28-Jan-19	269	\$5,975,023.44	Key Banc Capital	2.50%	\$112,083.33
09-July-18	31-Jan-19	206	\$5,947,413.36	Key Banc Capital	2.72%	\$117,866.67
23-Aug-18	20-Feb-19	181	\$2,241,337.25	Key Banc Capital	2.61%	\$29,591.24
08-Aug-18	05-Mar-19	209	\$2,403,326.86	JP Morgan Securities	2.47%	\$34,845.52
15-May-18	26-Mar-19	315	\$6,969,378.92	Key Banc Capital	2.70%	\$137,025.00
08-Aug-18	24-Apr-19	259	\$5,933,058.42	Key Banc Capital	2.70%	\$116,550.00
15-Oct-18	02-Jul-19	260	\$5,108,503.14	Key Banc Capital	2.90%	\$108,911.11
			<u>\$44,790,970.89</u>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
			\$102,438.10	Key	0.15%	Public NOW
09-Nov-18	10-Dec-18	31	\$901,428.75	Key Banc Capital	2.23%	\$1,732.09
			<u>\$1,003,866.85</u>			
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		<u>\$5,363,427.26</u>	Key	0.15%	Public NOW
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Money Market		<u>\$5,242.46</u>	Key	0.02%	Public Savings
<b>SURPLUS FUND</b>						
			\$196,187.24	Wilmington Fund	1.62%	
02-Jul-18	29-Mar-19	270	\$9,806,500.00	JP Morgan Securities	2.58%	\$193,500.00
			<u>\$10,002,687.24</u>			
<b>NET REVENUE FUND</b>						
				Wilmington Fund		
26-Nov-18	27-Dec-18	31	\$1,596,541.78	Key Bank Capital	2.51%	\$3,458.22
31-Oct-18	29-Jan-19	90	\$5,067,997.50	Key Bank Capital	2.51%	\$32,002.50
11-Jul-18	29-Mar-19	260	\$9,195,735.11	Key Bank Capital	2.72%	\$184,264.89
03-Oct-18	01-Apr-19	180	\$7,399,875.00	Key Banc Capital	2.67%	\$100,681.25
			<u>\$23,260,149.39</u>			

**DEBT RESERVE FUND**

<b>SERIES J</b>				
02-Jul-14	15-Nov-33	7076	<b>\$515,879.00</b>	UST State/Local Govt 2.70%
<b>Series K</b>				
02-Jul-14	15-Feb-33	6803	<b>\$361,415.00</b>	UST State/Local Govt 2.70%
<b>Series L</b>				
12-Nov-15	01-Oct-35	7263	<b>\$689,547.00</b>	UST State/Local Govt 2.44%
<b>Series M</b>				
27-Jun-14	01-May-44	10901	<b>\$595,613.00</b>	US State/Local Govt 2.70%
<b>Series N</b>				
15-Nov-12	15-Apr-32	7091	<b>\$2,167,157.00</b>	UST State/Local Govt 2.42%

**RECEIVE & FILE**

Board Meeting of January 9, 2019

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Sewer Maintenance Division***

11/27/2018	00690107 Auto Cars and Other Vehicles	-\$65,000.00	00650106 Eng. Advertisement	\$65,000.00
------------	--	--------------	--------------------------------	-------------

***Wastewater Treatment Plant***

12/3/2018	00370105 Centrifuge Equipment Maintenance	-\$2,329.00	00400106 South Repairs to Equipment	\$2,329.00
12/3/2018	00370105 Centrifuge Equipment Maintenance	-\$2,506.00	00110104 Board Registration & Dues	\$2,506.00
12/4/2018	00200106 Plan Building Repairs	-\$7,850.00	00520106 Main Maintenance Contract	\$7,850.00
12/14/2018	00530106 Yard Repairs to Equipment	-\$1,000.00	00530105 Yard Equipment Maintenance	\$1,000.00
12/17/2018	00200106 Plant Engineering and Tech	-15,000.00	00650106 SWRM Laundry and Towel	15,000.00

***General Financial Charges***

12/7/2018	00800183 Fin Contingency	-\$2,329.00	00100104 Board Travel Expenses	\$2,329.00
12/10/2018	008001083 Fin Contingency	-\$2,800.00	00110104 Admin Travel Expenses	\$2,800.00
12/4/2018	00200106 Plan Building Repairs	-\$7,850.00	00520106 Main Maintenance Contract	\$7,850.00

**RECEIVE & FILE**

Board Meeting of January 9, 2019

## ITEM NO. 4

**INFORMATIVE: REPORT ON FISCAL YEAR 2018-2019 RATES AND CHARGES FOR SEWER SERVICES**

Periodically a report on the rates and charges for sewer service is prepared for the Buffalo Sewer Authority. This report presents findings regarding the revenue requirements of the sewer system and the adequacy of the budgeted sewer rates and charges.

The Report on Fiscal Year 2018-2019 Rates and Charges for Sewer Services (Attachment A) has been made available to your Honorable Body.

This report has been reviewed by the Audit Committee for the Buffalo Sewer Authority Board and is presented to the Board for their information to be acknowledged and received and filed.

**RECEIVE & FILE**

Board Meeting of January 9, 2019



## ITEM NO. 5

**APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT AND THE ANNUAL INVESTMENT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

WHEREAS: New York State Public Authorities Law requires the Comprehensive Annual Financial Report and the Annual Investment Report of the Buffalo Sewer Authority to be approved by the Board; and

WHEREAS: The Comprehensive Annual Financial Report (Attachment B) and the Annual Investment Report (Attachment C) of the Buffalo Sewer Authority have been made available to your Honorable Body.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves and adopts the Comprehensive Annual Financial Report and the Annual Investment Report for the fiscal year ended June 30, 2018.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 9, 2019

## ITEM NO. 6

**AMENDMENT TO BOARD RESOLUTION NO. 7 OF THE DECEMBER 5, 2018, BOARD MEETING - TRAVEL AUTHORIZATION - NEW YORK, NY**

WHEREAS: On December 5, 2018, the Board of the Buffalo Sewer Authority authorized the Chairman of the Board, General Manager, Treatment Plant Superintendent, Treatment Plant Administrator, Assistant Principal Engineer, Senior Instrument Technician, Shift Superintendents, and Wastewater Operator II to travel to New York City from February 2-6, 2019, to attend the 91<sup>st</sup> Annual Meeting of the New York Water Environment Association, Inc., at a total cost not to exceed \$24,000.00; and

WHEREAS: The General Manager recommends that the Public Information Officer also attend the Annual Meeting of the New York Water Environment Association, Inc., and that the total cost be increased by \$1,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That Resolution No. 7 of the Board Meeting of December 18, 2018, hereby be amended to read as follows:

“That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board, General Manager, Treatment Plant Superintendent, Treatment Plant Administrator, Assistant Principal Engineer, Senior Instrument Technician, **Public Information Officer**, Shift Superintendents, and Wastewater Operator II to travel to New York City from February 2-6, 2019, to attend the 91<sup>st</sup> Annual Meeting of the New York Water Environment Association, Inc., at a total cost not to exceed **\$25,000.00**. Account nos. 00110104-458010, 00110104-458012, 00100104-458010, 00100104-458012, 00200104-458010, 00200104-458012, 00600104-458010, 00650104-458010 and 00650104-458012 will be utilized for this travel.

MOTION TO	APPROVE		
MADE BY	MS. PETRUCCI		
2 <sup>ND</sup> BY	MR. ROOSEVELT		
AYES	3	NOES	0

Board Meeting of January 9, 2019

## ITEM NO. 7

**TRAVEL AUTHORIZATION - ALBUQUERQUE, NEW MEXICO**

- WHEREAS: The Buffalo Sewer Authority is continuing strategic efforts, focused on effective utility management approach endorsed by the US Environmental Protection Agency, Water Environment Federation (WEF), American Water Works Association (AWWA) and National Association of Clean Water Agencies (NACWA); and
- WHEREAS: The NACWA Winter Conference and Board Meeting will be held in Albuquerque, New Mexico from February 5, 2019 – February 8, 2019, covering latest approaches, practices, peer-to-peer developments, case studies and research in various areas of utility leadership; and
- WHEREAS: The General Manager serves on the NACWA Board representing Environmental Protection Agency Region 2 and is leading the efforts in exploration of best industry performance practices; and
- WHEREAS: The General Manager recommends attendance at the NACWA Winter Conference and Board Meeting.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Albuquerque, New Mexico from February 6-9, 2019, to attend the NACWA Winter Conference and Board Meeting at a total cost not to exceed \$2,000.00. Account nos. 00110104-458010 and 00110104-458012 will be utilized for this travel.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of January 9, 2019

## ITEM NO. 8

**PAYMENT FROM JUDGMENT AND CLAIMS**

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority's current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following commodities and/or services were received during a prior fiscal year and will be charged to the 2018-2019 budget account no. 00800108-480214:

VENDOR	AMOUNT
Schrier Martin Process Equipment	\$ 125.00
Robert Hart	\$ 350.00

; and

WHEREAS: The Executive Secretary recommends the above payments from the Judgment and Claims account.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above payments from the Judgment and Claims account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 9, 2019

## ITEM NO. 9

**CHANGE ORDER NO. 2 – CONTRACT NO. 81700010**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$ 253,152.53
Mollenberg-Betz, Inc.	PREVIOUS CHANGE ORDER	\$ 200,000.00
300 Scott Street	THIS CHANGE ORDER	<u>\$ 478,240.49</u>
Buffalo, New York 14204	ADJUSTED CONTRACT COST	\$ 931,393.02

PROJECT: In-Plant Steam Services

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Additional steam work and repairs required during the term of the contract

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Plant repair work was needed to satisfy treatment plant operability, availability and safety concerns.

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$478,240.49

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$478,240.49

The total INCREASE to the contract as a result of this Change Order is \$478,240.49

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract supplements remains unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81700010 as written in the above Agenda Item, increasing the contract cost in the amount of \$478,240.49, making the adjusted contract cost \$931,393.02.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 9, 2019

## ITEM NO. 10

**CHANGE ORDER NO. 3 – CONTRACT NO. 81700011**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$ 926,082.67
Mollenberg-Betz, Inc.	PREVIOUS CHANGE ORDERS	\$1,337,494.70
300 Scott Street	THIS CHANGE ORDER	\$ 56,579.55
Buffalo, New York 14204	ADJUSTED CONTRACT COST	\$2,320,156.92

PROJECT: In-Plant Mechanical Services

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Additional mechanical work and repairs required during the term of the contract

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Further plant repair work was needed to satisfy treatment plant operability, availability and safety concerns.

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$56,579.55

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$56,579.55

The total INCREASE to the contract as a result of this Change Order is \$56,579.55

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract remains unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 3 to Contract No. 81700011 as written in the above Agenda Item, increasing the contract cost in the amount of \$56,579.55, making the adjusted contract cost \$2,320,156.92.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of January 9, 2019



## ITEM NO. 11

**CHANGE ORDER NO. 4 – CONTRACT NO. 81700012**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$ 717,024.26
O'Connell Electric	PREVIOUS CHANGE ORDER	\$ 971,537.26
830 Phillips Road	THIS CHANGE ORDER	<u>\$ 510,785.16</u>
Victor, New York 14564	ADJUSTED CONTRACT COST	\$2,199,346.68

PROJECT: In-Plant Electrical Maintenance Services

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Additional electrical modification upgrades, preventative maintenance and repairs to existing equipment

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Further plant repair work was needed to satisfy treatment plant operability, availability and safety concerns.

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$510,785.16

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$510,785.16

The total INCREASE to the contract as a result of this Change Order is \$510,785.16

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract supplements remains unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 4 to Contract No. 81700012 as written in the above Agenda Item, increasing the contract cost in the amount of \$510,785.16, making the adjusted contract cost \$2,199,346.68.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MS. PETRUCCI</u>	
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>	
AYES	<u>3</u>	NOES <u>0</u>

Board Meeting of January 9, 2019

## ITEM NO. 12

**REPORT ON BIDS RECEIVED - NATURAL GAS SUPPLY**

WHEREAS: Bids were solicited by United Energy, the Buffalo Sewer Authority's third party energy consultant, for natural gas supply to the Bird Island Treatment Facility and outlying stations for various terms beginning on January 1, 2019. The following bids were received and opened at the Treatment Plant facility on December 11, 2018:

Bidder	Location	6-Month Basis Contract Cost *	One-Year Basis Contract Cost *	Two-Year Basis Contract Cost *
Energy Mark, LLC	Treatment Plant	\$0.050/Dth	(\$0.030)/Dth	(\$0.090)/Dth
	Outlying Stations	\$0.450/Dth	\$0.370/Dth	\$0.310/Dth
New Wave Energy	Treatment Plant	\$0.2342/Dth	\$0.05441/Dth	(\$0.0241)/Dth
	Outlying Stations	\$0.3999/Dth	\$0.5621/Dth	\$0.4994/Dth

\* plus the monthly closing price on the NYMEX  
; and

WHEREAS: Upon review of the bids received United Energy recommends that the Buffalo Sewer Authority enter into an agreement with Energy Mark, LLC, for a one-year period, January 1, 2019 through December 31, 2019; and

WHEREAS: The General Manager, Treatment Plant Superintendent, and Treatment Plant Administrator concur with United Energy and recommend awarding a one-year contract to Energy Mark, LLC, for natural gas supply for the Treatment Facility and outlying stations.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into a contract with Energy Mark, LLC, for natural gas supply for the Bird Island Wastewater Treatment Plant and outlying stations for a one-year period, January 1, 2019 through December 31, 2019, at a cost of (\$0.030)/Dth for the Treatment Plant and a cost of \$0.370/Dth for the outlying stations, plus the monthly closing price on the New York Mercantile Exchange (NYMEX). The purchase of this commodity will be charged to various Treatment Plant accounts.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 <sup>ND</sup> BY	MS. PETRUCCI
AYES	3 NOES 0

Board Meeting of January 9, 2019

## ITEM NO. 13

**REPORT ON BIDS RECEIVED FOR BIRD ISLAND TREATMENT FACILITY AIR HANDLING UNIT REPLACEMENT PROJECT**

WHEREAS: Formal bids were advertised and solicited for the Air Handling Unit Replacement Project at the Bird Island Treatment Facility. The following bids were received and opened on December 19, 2018:

J.W. Danforth, Inc.	\$1,102,000.00
MLP, Corp	\$1,117,000.00
Quackenbush, Inc.	\$1,118,000.00
Mollenberg, Betz, Inc	\$1,121,000.00

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority Treatment Plant Administrator and the consulting engineer, Wendel Companies, have reviewed the bids and recommend awarding the contract to the lowest bidder, J.W. Danforth, Inc., at a cost not to exceed \$1,102,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with J.W. Danforth, Inc., at a cost not to exceed \$1,102,000.00 for the Air Handling Unit Replacement Project. Expenses for this contract will be charged to account no 02000450-490740.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 9, 2019

## ITEM NO. 14

**AUTHORIZATION TO PURCHASE NEW MERAKI EQUIPMENT FOR THE BIRD ISLAND TREATMENT FACILITY NETWORK INFRASTRUCTURE**

WHEREAS: The Buffalo Sewer Authority is installing a new network infrastructure at the Bird Island Treatment Facility as the old infrastructure is obsolete; and

WHEREAS: Formal bids were requested for the purchase of equipment for the new infrastructure. The following bids were received and opened on December 11, 2018:

Presidio Network Solutions Group, LLC	\$119,081.42
CS Business Systems, Inc.	\$126,997.00
GovConnection, Inc. dba Connection Public Sector	\$153,176.27

; and

WHEREAS: Upon review, Presidio Network Solutions Group, LLC further reduced their bid to \$117,570.82;

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and Systems Administrator reviewed the formal bids received and recommend this purchase be awarded to the lowest bidder, Presidio Network Solutions Group, LLC, for a total cost not to exceed \$117,570.82; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the new Meraki equipment for the Bird Island Treatment Facility network infrastructure from Presidio Network Solutions Group, LLC at a total cost not to exceed \$117,570.82. Account no. 00200107-474300 will be utilized for this purchase.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of January 9, 2019

## ITEM NO. 15

**AUTHORIZATION FOR PURCHASE OF RUBBER SEATS AND RESIN EPOXY FOR  
EFFLUENT VALVES FOR BIRD ISLAND TREATMENT FACILITY AERATION TANKS**

- WHEREAS: The Buffalo Sewer Authority secondary system has been in operation since the early 1980s and is now in need of rehabilitation of the 42-inch effluent wastewater valves. Henry Pratt Company is the original equipment manufacturer, and/or Siewert, their authorized local service representative of the effluent valves installed at the Bird Island Treatment Facility; and
- WHEREAS: The Treatment Plant Administrator previously purchased equipment needed for the reseating of effluent valves located on three (3) aeration tanks on the B-side for a cost of \$18,772.00; and
- WHEREAS: The Bird Island Treatment Facility is now in need of rehabilitation of effluent valves located in five (5) additional aeration tanks; and
- WHEREAS: Upon request, Siewert Equipment, the authorized local representative, submitted a quote in the amount of \$22,770.00 for the equipment for reseating of the additional effluent valves; and
- WHEREAS: The Treatment Plant Administrator and staff reviewed the quote received and recommend this purchase; and
- WHEREAS: Monies payable to date to Siewert Equipment for the 42-inch effluent valves in fiscal year 2018-2019 is \$18,772.00. This purchase will bring the total monies payable for purchase to Siewert Equipment for the effluent valves to \$41,542.00; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the equipment for the rehabilitation of the 42-inch effluent valves for the five (5) additional aeration tanks at the Bird Island Treatment Facility from Siewert Equipment, at a total cost of \$22,770.00. This purchase will be charged to account no. 02000433-480000. The Board further authorizes total monies payable to Siewert Equipment, of \$41,542.00 for fiscal year 2018-2019.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of January 9, 2019

## ITEM NO. 16

**AUTHORIZATION TO PURCHASE A VEHICLE UNDER THE ONANDAGA COUNTY  
CONTRACT #8996**

WHEREAS:

The Principal Sanitary Engineer and staff request approval to purchase the following vehicle, with additional options, available under Onondaga County Contract to add to the existing fleet:

County Contract	Vendor	Vehicle	Cost
Award No. 8996	Tracey Road Equipment	One (1) 2019 Freightliner 114SD Tandem Axle Truck equipped with a Camel Maxxx 1200 Ejector/12yd Combination Sewer Cleaner w/ Options	\$89,022.09
		OBD Emissions Escalator	\$300.00
		Towing Extended Warranty (1yr)	\$200.00
		Delivery Charge:	\$160.00
		Cyncon Equipment	<u>\$297,817.87</u>
		Total Vehicle Cost:	\$387,499.96

; and

WHEREAS:

The Principal Sanitary Engineer and staff recommend the purchase of the above vehicle at the total cost of \$387,499.96.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the above vehicle and additional options indicated from Tracey Road Equipment, at a total cost of \$387,499.96. This purchase will be charged to account no. 00690107-474200.

MOTION TO APPROVEMADE BY MS. PETRUCCI2<sup>ND</sup> BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of January 9, 2019



## ITEM NO. 17

**REPORT ON BIDS RECEIVED - HERTEL AT DEER REAL TIME CONTROL PROJECT**

WHEREAS: Formal bids were advertised and solicited for the Hertel at Deer Real Time Control Project. The following bids were received and publically opened by the Buffalo Sewer Authority on Thursday, December 13, 2018 at 11:00 AM:

<b><u>Contractor</u></b>	<b><u>Bid</u></b>
Pinto Construction Services, Inc.	\$3,065,778.00
Nova Site Company LLC	\$3,317,000.00
Mark Cerrone, Inc.	\$3,852,750.00
CATCO	\$4,045,250.00
Kandey Company Inc.	\$4,169,915.00

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority's Engineering consultant, Wendel, reviewed the packages and recommends awarding this contract to the low bidder, Pinto Construction Services, Inc.; and

WHEREAS: The Principal Sanitary Engineer has reviewed the consultant's recommendation and concurs with the recommendation provided by Wendel to award the contract to the low bidder, Pinto Construction Services, Inc.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Pinto Construction Services, Inc. for the Hertel at Deer Real Time Control Project at a cost not to exceed \$3,065,778.00. Expenses for this contract shall be charged to account no. 02000487-490740.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

## ITEM NO. 18

**AMENDMENT TO THE SCHEDULE OF THE JOB CLASSIFICATION PLAN**

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the addition of the following position to the Job Classification Plan:

One (1) Asst. Computer Systems Engineer Coordinator 00200121 411001

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 <sup>ND</sup> BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of January 9, 2019

ITEM NO. 19

**CONFIRMATION OF APPOINTMENTS**

LABORER I (SEASONAL)  
SEWAGE TREATMENT PLANT  
\$110.00 PER DAY  
EFFECTIVE: NOVEMBER 26, 2018

DONDRELL VANCE  
81 DUNLOP  
BUFFALO, NY

---

LABORER I (SEASONAL)  
SEWAGE TREATMENT PLANT  
\$110.00 PER DAY  
EFFECTIVE: NOVEMBER 26, 2018

JOHN SBRIGLIA  
56 MANCHESTER PLACE  
BUFFALO, NY

---

LABORER I (SEASONAL)  
SEWAGE TREATMENT PLANT  
\$110.00 PER DAY  
EFFECTIVE: NOVEMBER 26, 2018

AIDAN GOULD  
3 WILLINK AVENUE  
BUFFALO, NY

---

LABORER I (SEASONAL)  
SEWAGE TREATMENT PLANT  
\$110.00 PER DAY  
EFFECTIVE: NOVEMBER 26, 2018

JALEEL HARRIS  
56 DEERFIELD AVENUE  
BUFFALO, NY

---

LABORER I (SEASONAL)  
SEWAGE TREATMENT PLANT  
\$110.00 PER DAY  
EFFECTIVE: NOVEMBER 26, 2018

ZACHARY ISCH  
317 WOODSIDE  
BUFFALO, NY

---

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 9, 2019

## ITEM NO. 20

**AGREEMENT BETWEEN BUFFALO SEWER AUTHORITY AND COMMUNICATIONS  
WORKERS OF AMERICA, AFL-CIO, LOCAL 1186**

WHEREAS: Negotiations have concluded and an Agreement has been reached for a four (4) year contract retroactive to July 1, 2018, and ending June 30, 2022; and

WHEREAS: Changes from the expired contract include the following increases in wages:

Effective 7/1/2018 – 2%

Effective 7/1/2019 – 2%

Effective 7/1/2020 – 2%

Effective 7/1/2021 – 2%

WHEREAS: Other changes are detailed in a Tentative Agreement, including those related to One-time Employee Bonus, Break in Service, Safety Shoes, Health and Welfare, Dental Insurance, Use of Personal Sick Leave, Maternity/Paternity Leave, Personal Leave, Workers' Compensation, Settlement of Disputes, Sick Bank Rules and Regulations, and Drug Testing Policy.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute, on behalf of the Buffalo Sewer Authority, this Agreement with the Communication Workers of America, ALF-CIO, Local 1186, for the four (4) year period ending June 30, 2022.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting January 9, 2019

## ITEM NO. 21

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursements:

<b><u>EMPLOYEE</u></b>	<b><u>SCHOOL</u></b>	<b><u>COURSE</u></b>	<b><u>TUITION%</u></b>	<b><u>REIMBURSEMENT TOTAL</u></b>
Rosaleen B. Nogle	Indiana University	SPEA 550 Topics in Public Affairs Environmental Policy	90%	\$2,449.48
Patrick D. Lauerman	Empire State College	College Algebra	100%	\$1,426.15

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$ 3,875.63. These reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 9, 2018

## ITEM NO. 22

**ADJOURNMENT OF MEETING**MOTION TO APPROVEMADE BY MS. PETRUCCI2<sup>ND</sup> BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of January 9, 2019