

MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
March 6, 2019

56633.....56680

BUFFALO SEWER AUTHORITY

March 6, 2019

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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CALL OF THE ROLL

Present:	<u>Herbert Bellamy, Jr.</u>	<u>Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Gelea Y. James</u>	<u>Director of Employee Relations</u>
	<u>LaToya Cunningham</u>	<u>Special Assistant</u>
	<u>Allison Lack</u>	<u>General Counsel</u>
	<u>Tracy King</u>	<u>Public Information Officer</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Frank Rafferty</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Paul Harris</u>	<u>Supt. of Mechanical Maintenance</u>
	<u></u>	<u></u>
	<u></u>	<u></u>
Absent:	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u></u>	<u></u>

The meeting was called to order at 9:50 A.M. A quorum was present.

ITEM NO. 1**Motion to Adopt the Minutes of the Meeting of January 9, 2019**

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS.PETRUCCI</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>NOES</u>

Board Meeting of March 6, 2019

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of January 31, 2019

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$2,081,114.82	Key	0.15%	Public NOW
23-Aug-18	20-Feb-19	181	\$2,251,893.13	Key Banc Capital	2.61%	\$29,591.24
20-Dec-18	22-Feb-19	64	\$2,507,194.43	M & T Securities	2.52%	\$11,249.28
08-Aug-18	05-Mar-19	209	\$2,418,318.75	JPMorgan Securities	2.47%	\$34,845.52
09-Jul-19	26-Mar-19	260	\$5,976,780.00	Key Banc Capital	2.72%	\$117,866.67
08-Aug-18	24-Apr-19	259	\$5,963,480.04	Key Banc Capital	2.70%	\$116,550.00
22-Jan-19	22-May-19	120	\$7,849,839.76	Key Banc Capital	2.71%	\$71,498.83
31-Jan-19	31-May-19	120	\$4,559,060.00	Key Banc Capital	2.56%	\$39,253.33
15-Oct-18	02-Jul-19	260	\$5,140,500.46	Key Banc Capital	2.90%	\$108,911.11
28-Jan-19	29-Jul-19	260	\$5,889,555.92	Key Banc Capital	2.74%	\$82,697.77
			\$44,637,737.31			
LIABILITY AND CASUALTY RESERVE FUND						
			\$107,351.39	Key	0.15%	Public NOW
14-Jan-19	12-Feb-19	35	\$900,360.29	M & T Securities	2.31%	\$1,676.61
			\$1,007,711.68			
OPERATING FUND						
31-Jul-12	Super NOW		\$4,076,372.86	Key	0.15%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$4,205.87	Key	0.02%	Public Savings
SURPLUS FUND						
			\$196,734.37	Wilmington Fund	1.77%	
02-Jul-18	29-Mar-19	270	\$9,806,500.00	JP Morgan Securities	2.58%	\$193,500.00
			\$10,003,234.37			
NET REVENUE FUND						
			\$0.00	Wilmington Fund		
27-Dec-18	19-Feb-19	54	\$587,522.00	Key Banc Capital	2.80%	\$2,478.00
27-Dec-18	27-Feb-19	62	\$1,410,012.13	Key Banc Capital	2.35%	\$32,002.50
11-Jul-18	28-Mar-19	260	\$9,195,735.11	Key Banc Capital	2.72%	\$184,264.89
03-Oct-18	01-Apr-19	180	\$7,399,875	Key Banc Capital	2.67%	\$100,681.25
29-Jan-19	29-Jul-19	181	\$5,917,343.34	Key Banc Capital	2.74%	\$82,656.66
			\$24,510,487.58			
DEBT RESERVE FUND						
				Series J		
02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%	
				Series K		

02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
Series L					
12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
Series M					
27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
Series N					
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
			\$0.01	DSF PRN & INT Wilmington Fund	

RECEIVE & FILE

Board Meeting of March 6, 2019

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Engineering Division

1/15/2019	00600104 ENG Travel Expense	-\$550.00	00650106 ENG Membership Dues	\$550.00
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Wastewater Treatment Plant

1/11/2019	00520106 Main Maintenance Contract	-\$710.00	00530105 Yard Janitorial	\$710.00
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General Financial Charges

1/3/2019	00800183 Fin Contingency	-\$500.00	00100104 Board Reg and Dues	\$500.00
1/15/2019	00800183 Fin Contingency	- \$72,146.82	00200107 Plan Office Equipment	\$72,146.82
1/16/2019	00800183 Fin Contingency	-\$858.73	00200107 Plan Office Equipment	\$858.73
1/22/2019	00800183 Fin Contingency	-\$2,600.00	00110104 Admin Travel Expenses	\$2,600.00
1/23/2019	00800183 Fin Contingency	-\$1,138.50	00200107 Plan Office Equipment	\$1,138.50
1/23/2019	00800183 Fin Contingency	- \$15,401.62	00200107 Admin Office Equipment	\$15,401.62

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Board Meeting of March 6, 2019

ITEM NO. 4

INFORMATIVE: REPORT ON THE CONDITION OF THE LIABILITY AND CASUALTY RESERVE FUND

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“The General Manager shall regularly and not less than semi-annually render to the Board a detailed report of the operation and condition of the Liability and Casualty Reserve Fund.”

Fund Balance as of June 30, 2018	\$1,003,642.64
Interest Earnings	\$8,086.71
Claims Paid	\$7,278.00
Transfer from Operating Fund	\$0.00
Fund Balance as of December 31, 2018	\$1,004,451.35

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“When the amount of the Liability and Casualty Reserve Fund reaches the sum of \$1,000,000.00, no further additions shall be made thereto until the Fund has been reduced below \$1,000,000.00”.

During the period of July 1, 2018 – December 31, 2018 the B.S.A. settled three (3) claims, resulting in a cash payment from the BSA for \$7,278.00. No claims were denied in this time period.

Total Active Claims Pending as of December 31, 2018

Bodily Injury	11
Property Damage	20
Auto B.I. & P.D	0
Other Liability	<u>0</u>
Total	31

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Board Meeting of March 6, 2019

ITEM NO. 5

**PRELIMINARY OUTLINE OF OPERATING BUDGET FOR THE FISCAL YEAR
COMMENCING JULY 1, 2019**

A proposed Operating Budget, with full details, for the fiscal year beginning July 1, 2019, will be presented for formal consideration by your Honorable Body at the next scheduled meeting on April 3, 2019. This proposed budget will be in an amount not to exceed \$57,950,000 which is a \$2,200,000 (4%) increase from the current budget of \$55,750,000.

At this time, an outline of the proposed budget is submitted for your tentative approval. Once approved, we will proceed in the preparation of a formal budget document complete with comparison charts and exhibits. Attached to this outline are the following exhibits:

A Revenue Estimate and comparison for the years 2016-2017 to 2019-2020 Proposed;

A comparison of Appropriation by Division for the years 2016-2017 to 2019-2020 Proposed;

Capital Budget Projects for 2019-2020.

Sewer rents based on assessed valuation and Sewer Rents based on water usage will not be increased to fund this proposed budget.

The final rate for sewer rent will be dependent upon the final City assessed valuation.

WHEREAS: The preliminary budget presented herein reflects a balanced plan to fund the necessary operations of the Buffalo Sewer Authority for the fiscal year beginning July 1, 2019.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to proceed in preparing a detailed budget not to exceed \$57,950,000 to be submitted to this Body at the meeting of April 3, 2019.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 ND BY	MS. PETRUCCI
AYES	3 NOES 0

Board Meeting of March 6, 2019

BUFFALO SEWER AUTHORITY

**REVENUE ESTIMATE
2019-2020 PRELIMINARY BUDGET**

Revenue	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2019-2020 Budget
Assessment Sewer Rents	\$12,108,674	\$12,217,483	\$12,082,600	\$12,087,600
Water Use Sewer Rents	26,993,253	27,173,917	25,400,000	26,925,000
Outside City-Sewer Connection	15,708,267	13,832,219	13,250,000	11,550,000
Industrial Waste	1,944,290	3,030,640	1,822,000	3,120,000
Interest Income	1,829,294	2,287,444	2,249,000	3,020,000
Miscellaneous	1,668,217	1,486,448	946,400	1,247,400
Total Revenues	<u>\$60,251,995</u>	<u>\$60,028,151</u>	<u>\$55,750,000</u>	<u>\$57,950,000</u>

**BUFFALO SEWER AUTHORITY
APPROPRIATIONS BY DIVISION
2019-2020 PRELIMINARY BUDGET**

Division	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2019-2020 Budget
General Offices	\$1,420,367	\$1,457,672	\$1,544,826	\$1,943,476
Wastewater Treatment Facility	16,607,884	17,882,344	24,101,841	26,037,503
Industrial Waste	529,169	538,868	667,499	657,226
Engineering	874,016	1,030,200	1,424,989	1,545,076
Sewer Maintenance	3,103,108	3,907,253	5,512,390	4,736,856
Miscellaneous Financial Chgs	4,990,868	4,208,439	6,224,690	6,559,690
Fringe Benefits	9,128,640	9,325,229	11,139,619	11,363,791
Debt Service & Reserve	3,507,989	3,485,638	5,134,146	5,106,382
Total Appropriations	<u>\$40,162,041</u>	<u>\$41,835,643</u>	<u>\$55,750,000</u>	<u>\$57,950,000</u>

**CAPITAL PROJECTS
2019 - 2020 PRELIMINARY BUDGET**

<u>PROJECT TITLE:</u>	ESTIMATED COST
<u>TREATMENT PLANT:</u>	
PRIMARY/SECONDARY TREATMENT REHABILITATION	\$1,000,000
HARBOR GATES/INLET GATES (3) REHABILITATION	500,000
DIGESTER 6 REHABILITATION	2,500,000
MAIN FEEDERS ELECTRICAL UPGRADE/13.8KV	500,000
LOCKER ROOM/CONTROLROOM IMPROVEMENTS THROUGHOUT PLANT	700,000
REPLACE AHU'S 7-14	1,200,000
SWW CONTROLS/FACILITY CONTROLS/FIBER OPTIC/SR IO/RWW IO	700,000
SOLAR ENERGY	<u>2,000,000</u>
TREATMENT PLANT TOTAL	\$9,100,000
<u>COLLECTION SYSTEM:</u>	
NO-DIG SEWER REHABILITATIONS	\$1,000,000
MIDDLE MAIN ST. DESIGN & CONSTRUCTION	150,000
NIAGARA PHASE 4B CONSTRUCTION	1,700,000
BUDC GI PROJECT CONSTRUCTION	200,000
PRIVATE PROPERTY GI GRANT PROGRAM	500,000
MILL RACE RTC CONSTRUCTION	3,250,000
SMITH ST. AT EAGLE RTC CONSTRUCTION	2,500,000
BROADWAY AT OAK RTC CONSTRUCTION	2,500,000
BABCOCK PUMP STATION RTC CONSTRUCTION	500,000
NORTH RELIEF INTERCEPTOR	3,400,000
INTELLIGENT CONNECTION SENSOR SYSTEM	2,000,000
CSO 013 STORAGE PROJECT	500,000

56641

ISLAND ROADS/DRAINAGE/GI ETC PHASE 2 DESIGN &
CONSTRUCTION

150,000

COLLECTION SYSTEM TOTAL

\$18,350,000

GRAND TOTAL

\$27,450,000

ITEM NO. 6

**"PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES"
(ATTACHMENT A)"**

WHEREAS: The Buffalo Sewer Authority has hereto adopted a "Schedule of Sewer Rents and Other Charges" pursuant to Section 1180 of Title 8, Article 5 of Chapter 870 of the Laws of 1939 of the State of New York; and

WHEREAS: Such "Schedule of Sewer Rents and Other Charges" now requires adjustments to provide the required revenue to finance our Operating Fund Budget for the fiscal year July 1, 2019 to June 30, 2020.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority does hereby adopt the attached proposed amended "Schedule of Sewer Rents and Other Charges" (Attachment A).

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 7

AUTHORIZATION TO PUBLISH NOTICE OF PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES"

WHEREAS: The Buffalo Sewer Authority requires an amendment to the "Schedule of Sewer Rents and Other Charges."

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes and directs that the proposed amended "Schedule of Sewer Rents and Other Charges" be published as a notice once a week for three (3) successive weeks, in *The City Record*, and the *Buffalo News* on Monday, March 11, March 18, and March 25, 2019. This notice shall state that the proposed amended "Schedule of Sewer Rents and Other Charges" will remain open for inspection in the office of the Authority for thirty (30) days from the date of said notice, and that objections thereto may be filed during said period with said Authority by any person conceiving himself or herself aggrieved thereby, and that the Authority shall hear and examine such complaints and may modify the proposed Schedule and shall adopt the final amended "Schedule of Sewer Rents and Other Charges" within sixty (60) days of such notice.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 8

TRAVEL AUTHORIZATION - WASHINGTON, D.C.

WHEREAS: The National Association of Clean Water Agencies (NACWA) is holding its Board of Directors meeting in conjunction with Water Week Policy Fly-In in Washington, D.C. from April 1 – April 4, 2019; and

WHEREAS: The General Manager serves on the Board of Directors for NACWA and needs to remain active on the latest regulatory issues and utility best practices innovations; and

WHEREAS: The General Manager recommends attendance to the Water Week Policy Fly-In and Board of Directors Meeting.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Washington, D.C from April 1-4, 2019, to attend the NACWA Board Meeting and Water Week Fly-In at a total cost not to exceed \$2,000.00. Account nos. 00110104-458010 and 00110104-458012 will be utilized for this travel.

MOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 9

**AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION,
MAINTENANCE, LABORATORY AND OFFICE EQUIPMENT FOR FISCAL YEAR 2018-
2019**

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: The Board of the Buffalo Sewer Authority approves and designates a list of original equipment manufacturers as Sole Sources; and

WHEREAS: An amendment to the Sole Source Listing is requested to add the following manufacturer:

VENDOR	PRODUCT/SERVICE
PCS Pump and Process, Inc.	Pentair Fairbanks Nijhuis Brand (AKA Fairbanks Morse) Municipal products (pump and replacement parts)

; and

WHEREAS: PCS Pump and Process, Inc. is the sole authorized distributor of Pentair Fairbanks Nijhuis Brand (AKA Fairbanks Morse) Municipal products (pump and replacement parts) in New York State; and

WHEREAS: The Superintendent of Mechanical Maintenance, Purchasing Department and staff have reviewed all supporting documentation and recommend this amendment to the Sole Source Listing.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above amendment to the Sole Source Listing.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 10

AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR THE DEVELOPMENT OF AN ENGINEERING FEASIBILITY REPORT FOR ANAEROBIC DIGESTER WASTE STREAM ADDITION AND CO-DIGESTION FACILITY IMPROVEMENTS

- WHEREAS: On December 6, 2018, the Buffalo Sewer Authority (BSA) issued a request for qualifications (RFQ) for professional consultation services for the Development of an Engineering Feasibility Report for Anaerobic Digester Waste Stream Addition and Co-Digestion Facility Improvements for the Buffalo Sewer Authority; and
- WHEREAS: A Consultant Selection Committee, consisting of the General Manager, Treatment Plant Administrator, Director of Recycling for the City of Buffalo and other staff reviewed the proposals; and
- WHEREAS: AECOM had the most comprehensive and detailed experience and plan for moving forward with this project; and
- WHEREAS: Based upon the review process and past experience with the BSA, the Consultant Selection Committee recommends retaining AECOM for professional consultation services outlined in the RFQ; and
- WHEREAS: AECOM has submitted a cost proposal to perform the Feasibility Report at a cost not to exceed \$193,357.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with AECOM at a cost not to exceed \$193,357.00 for professional consultation services as defined in the proposal dated January 15, 2019. The cost of this contract will be funded from account no. 02000430-432004.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 ND BY	MS. PETRUCCI
AYES	3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 11

AUTHORIZATION TO PURCHASE CAMERAS AND SOFTWARE FOR THE SECURITY SYSTEM UTILIZING NEW YORK STATE CONTRACT PT63104

WHEREAS: The Buffalo Sewer Authority is in need of new security cameras and updated software for the access control system at the Bird Island Treatment Facility; and

WHEREAS: Upon request, Johnson Controls Fire Protection submitted a quote utilizing NYS contract PT63104, in the amount of \$ 52,240.71 for the purchase of the axis cameras and the access control software; and

WHEREAS: Board approval is required on purchases made over \$20,000.00; and

WHEREAS: The Superintendent of Mechanical Maintenance, the Systems Administrator, and staff have reviewed and recommend this purchase.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the axis cameras and access control software from Johnson Controls Fire Protection in the amount of \$52,240.71. This purchase will be charged to account no. 00200107-474300

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of March 6, 2019

ITEM NO. 12

REPORT ON BIDS RECEIVED - RESTOCK MOYNO PARTS FOR THICKENERS

WHEREAS: Bids were solicited and received for various Moyno Pump parts needed for the thickeners. Bids are as follows:

VENDOR	BID
Midway Industrial Supply, Inc.	\$ 8,147.50
Corrosion Products & Equipment, Inc.	\$ 8,773.60
NOV Process and Control Technologies	\$12,581.81

; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the bids and recommend this purchase be awarded to Midway Industrial Supply, Inc., at a cost of \$8,147.50; and

WHEREAS: Monies payable to date for the purchase of Moyno Pump parts in the 12 month aggregate period are \$ 91,895.83. This purchase will bring the total monies payable for Moyno Pump parts for purchases to \$100,043.33; and;

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the Moyno Pump parts for the thickeners from Midway Industrial Supply, Inc., at a total cost of \$8,147.50. This purchase will be charged to account no. 00240105-466107.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 13

REPORT ON BIDS RECEIVED - RESTOCK MOYNO PARTS FOR THICKENERS

WHEREAS: Bids were solicited and received for various Moyno Pump parts needed for the thickeners. Bids are as follows:

VENDOR	BID
Corrosion Products & Equipment, Inc.	\$51,067.85
NOV Process and Control Technologies	\$85,054.09

; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed and recommend this purchase be awarded to Corrosion Products & Equipment, Inc., at a cost of \$51,067.85; and

WHEREAS: Monies payable to date for the purchase of Moyno Pump parts in the 12 month aggregate period are \$40,827.98. This purchase will bring the total monies payable for Moyno Pump parts for purchases to \$91,895.83; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the Moyno Pump parts for the thickeners from Corrosion Products & Equipment, Inc., at a total cost of \$51,067.85. This purchase will be charged to account no. 00240105-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 14

REPORT ON BIDS RECEIVED - PURCHASE OF THREE (3) NEW AND UNUSED 2019 FORD RANGER XL SUPERCAB VEHICLES

WHEREAS: Mini-bids were advertised and solicited for the purchase of three (3) new and unused 2019 Ford Ranger XL SuperCabs to be used for the Bird Island Treatment Facility; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on February 5, 2019:

Mini-Bid #	Contractor	Contract #	Model Year	Make	Model	Total # of Vehicles	Total NYS Contract Price for Mini-Bid
19010179	Van Bortel Ford, Inc.	PC66688	2019	Ford	Ranger XL Super Cab	3	\$ 68,279.28
19010179	NYE Automotive Group	PC67318	2019	Ford	Ranger SuperCab XL	3	\$ 69,063.36
19010179	Delacy Ford	PC66774	2019	Ford	Ranger XL 4x2	3	\$ 70,173.00
19010179	Beyer Ford LLC	PC66676	2019	Ford	Ranger	3	\$ 76,824.00
19010179	Genesee Valley Ford, LLC	PC67357	2019	Ford	Ranger XL Super Cab	3	\$ 77,442.00

; and

WHEREAS: The Superintendent of Mechanical Maintenance, Head Motor Equipment Mechanic, and staff have reviewed the bids received and recommend awarding the purchase to Van Bortel Ford, Inc., the lowest bidder, at a total cost not to exceed \$68,279.28.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Van Bortel Ford, Inc., for the purchase of three (3) new and unused 2019 Ford Ranger XL SuperCabs at a cost not to exceed \$68,279.28. Expenses for this contract will be charged to account no. 00520107-474200.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 15

REPORT ON BIDS RECEIVED - PURCHASE OF ONE (1) NEW & UNUSED FORD ECOSPORT S VEHICLE

WHEREAS: Mini-bids were advertised and solicited for the purchase of one (1) new and unused 2019 Ford EcoSport S vehicle to be used for the Bird Island Treatment Facility; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on February 5, 2019:

Mini-Bids #	Contractor	Contract #	Model Year	Make	Model and Trim Level	Total # of Vehicles	Total NYS Contract Price for Mini-Bid
19010186	C Basil Ford	PC67708	2019	FORD	EcoSport S	1	\$20,473.21
19010186	Van Bortel Ford, Inc.	PC66688	2019	FORD	EcoSport S	1	\$20,608.17
19010186	Delacy Ford	PC66774	2019	FORD	EcoSport S 4WD	1	\$20,643.35
19010186	Genesee Valley Ford LLC	PC67357	2019	FORD	EcoSport S	1	\$20,771.00
19010186	NYE Automotive Group	PC67318	2019	FORD	EcoSport S	1	\$20,799.56
19010186	Beyer Ford LLC	PC66676	2019	FORD	EcoSport	1	\$21,299.41

; and

WHEREAS: The Treatment Plant Superintendent, Head Motor Equipment Mechanic, and staff reviewed the bids received and recommend awarding the purchase to C Basil Ford, the lowest bidder, at a total cost not to exceed \$20,473.21.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with C Basil Ford, for the purchase of one (1) new and unused 2019 Ford EcoSport S vehicle at a total cost not to exceed \$20,473.21. Expenses for this contract will be charged to account no. 00550107-474200.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 16

**EXTENSION OF THE CONTRACT FOR THE GAS BURNER SYSTEM INSPECTION,
PREVENTIVE MAINTENANCE AND REPAIR SERVICES**

WHEREAS: ON May 25, 2016, the Board of the Buffalo Sewer Authority awarded a contract to Mollenberg-Betz, Inc., for gas burner system inspection, preventive maintenance and repair services at the Bird Island Facility for a one-year period, July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods, at a total cost not to exceed \$37,810.00; and

WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: On March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and

WHEREAS: Mollenberg-Betz, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2019-2020; and

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Mollenberg-Betz, Inc., for gas burner system inspection, preventive maintenance and repair services for the period July 1, 2019 to June 30, 2020, at a total cost not to exceed \$37,810.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO _____ APPROVE _____

MADE BY _____ MS. PETRUCCI _____

2ND BY _____ MR. ROOSEVELT _____

AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of March 6, 2019

ITEM NO. 17

EXTENSION OF THE CONTRACT FOR REMOVAL AND DISPOSAL OF CONSTRUCTION DEBRIS

WHEREAS: On March 2, 2016, the Board of the Buffalo Sewer Authority awarded a contract to Waste Management of New York, LLC, for the removal and disposal of miscellaneous construction debris at the Bird Island Facility for a one-year period, July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods, at an unit cost of \$58.00/ton up to a maximum amount of \$116,000.00; and

WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: On March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and

WHEREAS: Waste Management of New York, LLC has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2019-2020; and

WHEREAS: The Superintendent of Mechanical Maintenance, Principal Sanitary Engineer and staff recommend this extension at a total cost not to exceed \$116,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Waste Management of New York, LLC, for the removal & disposal of construction debris for the period July 1, 2019 to June 30, 2020, at a cost of \$58.00/ton up to maximum amount of \$116,000.00. Expenses for this contract will be charged to account no. 00690106-442100.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 18

EXTENSION OF THE CONTRACT FOR PURCHASE OF FERROUS CHLORIDE

WHEREAS: On April 4, 2018, the Board of the Buffalo Sewer Authority awarded a contract to Kemira Water Solutions, Inc., to purchase ferrous chloride for use at the Bird Island Facility at a total cost not to exceed \$183,040.00 for the fiscal year 2018-2019; and

WHEREAS: Kemira Water Solutions has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2019-2020; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$183,040.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Kemira Water Solutions, Inc., to purchase ferrous chloride for the period July 1, 2019 to June 30, 2020, at a total cost not to exceed \$183,040.00. Expenses for this contract will be charged to account no. 00360105-467004.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 19

EXTENSION OF THE CONTRACT FOR SECURITY GUARD SERVICES

- WHEREAS: On April 1, 2015, the Board of the Buffalo Sewer Authority awarded a contract to Securitas Security Services USA, Inc., for security guard services at the Bird Island Facility at a total cost not to exceed \$302,345.28 for the period July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods; and
- WHEREAS: The NYS Department of Labor's prevailing hourly wage rate on July 1, 2015, increase by a total of \$0.34 resulting in the allowable billable rate increasing from \$17.21/hr. to \$17.55/hr. for this service; and
- WHEREAS: On October 7, 2015, the Board authorized an increase from \$302,345.28 to a total not to exceed \$308,318.40 for fiscal year 2015-2016; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for one (1) additional year under the same terms and conditions at a cost not to exceed \$307,476.00. This decrease amount was due to the previous year being a leap year which resulted in one (1) less day; and
- WHEREAS: The NYS Department of Labor's prevailing hourly wage rate on July 1, 2016, decreased by a total of \$0.14 resulting in the allowable billable rate decreasing from \$17.55/hr. to \$17.41/hr. for a total cost of \$305,865.60 for this service; and
- WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: The NYS Department of Labor's prevailing hourly wage rate on July 1, 2017, increased by a total of \$0.09/hr. resulting in the billable rate increasing from \$17.41/hr. to \$17.50/hr. for a total cost of \$307,442.40 for this service; and
- WHEREAS: On March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019.
- WHEREAS: Securitas Security Services USA, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2019-2020; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$307,442.40.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Securitas Security Services USA, Inc., for security guard services at the Bird Island Facility for the period July 1, 2019 to June 30, 2020, at a cost not to exceed \$307,442.40. Expenses for this contract will be charged to account no. 00200106-434000.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	3	NOES _____ 0

Board Meeting of March 6, 2019

ITEM NO. 20

EXTENSION OF THE CONTRACT FOR ELEVATOR MAINTENANCE

WHEREAS: On April 6, 2016, the Board of the Buffalo Sewer Authority awarded a contract to D.C.B. Elevator Co., Inc, for elevator maintenance at the Bird Island Facility for a one-year period, July 1, 2016 to June 30, 2017 with an option to renew for four (4) one-year periods, at a total cost not to exceed \$138,800.00; and

WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: On March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and

WHEREAS: D.C.B. Elevator Co., Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2019-2020; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$138,800.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with D.C.B. Elevator Co., Inc., for elevator maintenance for the period July 1, 2019 to June 30, 2020, at a total cost not to exceed \$138,800.00. Expenses for this contract will be charged to account nos. 00380106-443421, 00520103-443421 and 00650106-443421.

MOTION TO APPROVEMADE BY MR. ROOSEVELT2ND BY MS. PETRUCCIAYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 21

EXTENSION OF THE CONTRACT FOR ANALYTICAL SERVICES

WHEREAS: On February 14, 2018, the Board of the Buffalo Sewer Authority awarded a contract to Alpha Analytical, Inc., to provide analytical services at the Bird Island Facility at a total cost not to exceed \$71,632.00 for the period July 1, 2018 to June 30, 2019, with an option to renew for four (4) one-year periods; and

WHEREAS: Alpha Analytical, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2019-2020; and

WHEREAS: The Treatment Plant Superintendent, Industrial Waste Administrator, Laboratory Director and staff recommend this extension at a total cost not to exceed \$71,632.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Alpha Analytical, Inc., to provide analytical services for the period July 1, 2019 to June 30, 2020, at a total cost not to exceed \$71,632.00. Expenses for this contract will be charged to account no. 00550106-432004.

MOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 22

EXTENSION OF THE CONTRACT FOR REMOVAL AND DISPOSAL OF INCINERATOR ASH

- WHEREAS: On July 1, 2015, the Board of the Buffalo Sewer Authority awarded a contract to Modern Disposal Services, Inc., for the removal and disposal of incinerator ash at the Bird Island Facility for a one-year period July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods, at a cost of \$50.93/ton, with annual quantity cost not to exceed \$356,510.00; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and
- WHEREAS: On March 1, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: On March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and
- WHEREAS: Modern Disposal Services, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2019-2020; and
- WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$356,510.00.

**NOW THEREFORE
BE IT RESOLVED:**

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Modern Disposal Services, Inc., for the removal and disposal of incinerator ash for the period July 1, 2019 to June 30, 2020, at a total cost not to exceed \$356,510.00. Expenses for this contract will be charged to account no. 00380106-442100.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 23

**EXTENSION OF THE CONTRACT FOR THE PURCHASE OF BOILER FEEDWATER
CHEMICALS**

WHEREAS: On May 11, 2016, the Board of the Buffalo Sewer Authority awarded a contract to ClarityChem, Inc., for the purchase of boiler feedwater chemicals and service at the Bird Island Facility for a one-year period, July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods, at a total cost not to exceed \$20,873.20; and

WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: On March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and

WHEREAS: ClarityChem, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2019-2020; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$20,873.20.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with ClarityChem, Inc., for the purchase of boiler feedwater chemicals for the period July 1, 2019 to June 30, 2020, at a total cost not to exceed \$20,873.20. Expenses for this contract will be charged to account no. 00380105-467044.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of March 6, 2019

ITEM NO. 24

CHANGE ORDER NO. 3 – CONTRACT NO. 81800019

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,729,120.00
Kandey Co., Inc.	PREVIOUS CHANGE ORDER	\$197,852.00
19 Ransier Drive	THIS CHANGE ORDER (DEDUCT)	<u>(\$110,050.58)</u>
West Seneca, NY 14224	ADJUSTED CONTRACT COST	\$1,816,921.42

PROJECT: Bird Avenue Underflow SPP 13 Modifications Project

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Final adjustment to the contract amount.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Adjusting contract amount for actual quantities installed.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$110,050.58)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: (\$110,050.58)

The Total DECREASE to the Contract as a result of this Change Order is \$110,050.58

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).

5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 3 to Contract No. 81800019 as written in the above Agenda Item, decreasing the contract cost in the amount of \$110,050.58 making the adjusted contract cost \$1,816,921.42.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 6, 2019

ITEM NO. 25

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY - CONTRACT NO. 81800019

PROJECT: Bird Avenue Underflow SPP 13 Modifications Project

BID: \$1,729,120.00

CONTRACTOR: Kandey Co., Inc.
19 Ransier Drive
West Seneca, NY 14224

WHEREAS: The Principal Sanitary Engineer and staff have certified that the Contractor completed the work in accordance with the plans and specification on December 11, 2018; and

WHEREAS In Item No. 32, on September 26, 2018 the contract value was increased by \$197,852.00.

WHEREAS In Item No. 24, on March 6, 2019 the contract value was decreased by \$110,050.58.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of December 11, 2018;
- c. The maintenance period commence on December 11, 2018;
- d. The final cost of the Contract is \$1,816,921.42.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 26

CHANGE ORDER NO. 2 – CONTRACT NO. 81600027

CONTRACTOR:	ORIGINAL CONTRACT COST	\$2,313,475.00
Mark Cerrone, Inc.	PREVIOUS CHANGE ORDER	\$311,478.00
2368 Maryland Avenue	THIS CHANGE ORDER (DEDUCT)	<u>(\$67,936.02)</u>
Niagara Falls, NY 14305	ADJUSTED CONTRACT COST	\$2,557,016.98

PROJECT: Miscellaneous Systems Wide Sewer Repairs

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Final adjustment to the contract amount.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Adjusting contract amount for actual quantities installed.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$67,936.02)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: (\$67,936.02)

The Total DECREASE to the Contract as a result of this Change Order is \$67,936.02

CONTRACT SUPPLEMENT CONDITIONS:

The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

1. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
2. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).

3. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.
4. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
5. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
6. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81600027 as written in the above Agenda Item, decreasing the contract cost in the amount of \$67,936.02 making the adjusted contract cost \$2,557,016.98.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 27

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY-81600027

PROJECT: Miscellaneous Systems Wide Sewer Repairs

BID: \$2,313,475.00

CONTRACTOR: Mark Cerrone, Inc.
2368 Maryland Avenue
Niagara Falls, NY 14305

WHEREAS: The Principal Sanitary Engineer and staff have certified that the Contractor completed the work in accordance with the plans and specification on December 2, 2018; and

WHEREAS In Item No. 13, on December 6, 2017 the contract value was increased by \$311,478.00.

WHEREAS In Item No. 26, on March 6, 2019 the contract value was decreased by \$67,936.02.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of December 2, 2018;
- c. The maintenance period commence on December 2, 2018;
- d. The final cost of the Contract is \$2,557,016.98.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 28

CHANGE ORDER NO. 2 – CONTRACT NO. 81800011

CONSULTANT:	ORIGINAL CONTRACT COST	\$185,000.00
Wendel	PREVIOUS CHANGE ORDER	\$69,500.00
375 Essjay Road	THIS CHANGE ORDER	<u>\$274,000.00</u>
Williamsville, NY 14221	ADJUSTED CONTRACT COST	\$528,500.00

PROJECT: Hertel South Inline Storage Real Time Control Project

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 Construction Administration
- Item #2 Onsite/Startup Construction Services
- Item #3 Community Involvement
- Item #4 Post Construction Services

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 The consultant will perform construction administration and engineering services during the course of the construction project.
- Item #2 The consultant will provide construction observation oversight and start-up services upon completion of construction.
- Item #3 The consultant will manage community outreach during construction.
- Item #4 The consultant will install and maintain flow meters through the two-year post construction monitoring period.

COST OF CHANGE OR EXTRA WORK:

Item #1	\$112,000.00	
Item #2	\$62,500.00	
Item #3	\$3,000.00	
Item #4	\$96,500.00	
THE TOTAL COST OF THE CHANGE OR EXTRA WORK:		\$274,000.00
The total INCREASE to the contract as a result of this Change Order is		\$274,000.00

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81800011 as written in the above Agenda Item, increasing the contract cost in the amount of \$274,000.00, making the adjusted contract cost \$528,500.00.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 29

AUTHORIZATION TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR THE MILL RACE REAL TIME CONTROL PROJECT

- WHEREAS: The Buffalo Sewer Authority (BSA) has negotiated with the United States Environmental Protection Agency, the United States Department of Justice, and the New York State Department of Environmental Conservation to address sewer system improvements to comply with the Federal Clean Water Act through the Combined Sewer Overflow Long-Term Control Plan (LTCP) which was approved by the agencies on March 18, 2014; and
- WHEREAS: As part of the approved LTCP, the BSA committed to the installation of up to sixteen (16) Real Time Control (RTC) projects; and
- WHEREAS: The Board of the Buffalo Sewer Authority has prequalified five (5) engineering firms to allow for the submission of proposals for future real time control projects in Item No. 21 of the July 26, 2017 Board Meeting; and
- WHEREAS: Upon request, one of the five (5) prequalified firms, GHD, has submitted a letter proposal to complete applicable tasks for the preliminary design, detailed design and bid phase services for the Mill Race Real Time Control Project in the amount of \$289,700.00; and
- WHEREAS: The Principal Sanitary Engineer finds the proposal acceptable and recommends retaining GHD for the professional engineering services associated with the Mill Race Real Time Control Project.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with GHD, at a cost not-to-exceed \$289,700.00 to complete the professional engineering services defined in the letter proposal with a revision date of January 29, 2019. The cost of this contract will be funded from account no. 02000489-432004.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of March 6, 2019

ITEM NO. 30

AUTHORIZATION TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR THE SMITH STREET AT EAGLE STREET REAL TIME CONTROL IN-LINE STORAGE PROJECT

- WHEREAS: The Buffalo Sewer Authority (BSA) has negotiated with the United States Environmental Protection Agency, the United States Department of Justice, and the New York State Department of Environmental Conservation to address sewer system improvements to comply with the Federal Clean Water Act through the Combined Sewer Overflow Long-Term Control Plan (LTCP) which was approved by the agencies on March 18, 2014; and
- WHEREAS: As part of the approved LTCP, the BSA committed to the installation of up to sixteen (16) Real Time Control (RTC) projects; and
- WHEREAS: The Board of the Buffalo Sewer Authority has prequalified five (5) engineering firms to allow for the submission of proposals for future Real Time Control projects in Item No. 21 of the July 26, 2017 Board Meeting; and
- WHEREAS: Upon request, one of the five (5) prequalified firms, Arcadis, has submitted a letter proposal to complete applicable tasks for the preliminary design, planning and permitting, and design phase services for the Smith St. at Eagle St. RTC Project in the amount of \$188,527.00; and
- WHEREAS: The Principal Sanitary Engineer finds the proposal acceptable and recommends retaining Arcadis for the professional engineering services associated with the Smith at Eagle RTC Project.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with Arcadis, at a cost not-to-exceed \$188,527.00.00 to complete the professional engineering services defined in the letter proposal dated January 21, 2019. The cost of this contract will be funded from account no. 02000488-432004.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 31

AUTHORIZATION TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR THE BROADWAY AT OAK REAL TIME CONTROL PROJECT

- WHEREAS: The Buffalo Sewer Authority (BSA) has negotiated with the United States Environmental Protection Agency, the United States Department of Justice, and the New York State Department of Environmental Conservation to address sewer system improvements to comply with the Federal Clean Water Act through the Combined Sewer Overflow Long-Term Control Plan (LTCP) which was approved by the agencies on March 18, 2014; and
- WHEREAS: As part of the approved LTCP, the BSA committed to the installation of up to sixteen (16) Real Time Control (RTC) projects; and
- WHEREAS: The Board of the Buffalo Sewer Authority has prequalified five (5) engineering firms to allow for the submission of proposals for future real time control projects in Item No. 21 of the July 26, 2017 Board Meeting; and
- WHEREAS: Upon request, one of the five (5) prequalified firms, CHA, has submitted a letter proposal to complete applicable tasks for the preliminary design, planning and permitting, and design phase services for the Broadway at Oak Real Time Control Project in the amount of \$154,400.00; and
- WHEREAS: The Principal Sanitary Engineer finds the proposal acceptable and recommends retaining CHA for the professional engineering services associated with the Broadway at Oak Real Time Control Project.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with CHA, at a cost not-to-exceed \$154,400.00 to complete the professional engineering services defined in the letter proposal with a revision date of January 23, 2019. The cost of this contract will be funded from account no. 02000490-432004.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 32

REPORT ON BIDS RECEIVED - PURCHASE OF ONE (1) NEW & UNUSED 2019 FORD F-150 XL SUPERCAB VEHICLE

WHEREAS: Mini-bids were advertised and solicited for the purchase of one (1) new and unused 2019 Ford F-150 XL SuperCab vehicle to be utilized for the Engineering Department; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on February 5, 2019:

Mini-Bid#	Contractor	Contract #	Model Year	Make	Model	Total # of Vehicles	Total NYS Contract Price for Mini-Bid
19010180	Van Bortel Ford, Inc.	PC66688	2019	Ford	F-150 XL SuperCab	1	\$27,647.28
19010180	Delacy Ford, Inc.	PC66774	2019	Ford	F-150 XL SuperCab	1	\$27,797.28
19010180	Genesee Valley Ford LLC	PC67357	2019	Ford	F-150 XL SuperCab	1	\$27,800.00
19010180	NYE Automotive Group	PC67318	2019	Ford	F-150 SuperCab	1	\$27,885.12
19010180	Beyer Ford LLC	PC66676	2019	Ford	F-150	1	\$28,741.66

; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the bids received and recommend awarding the purchase to Van Bortel Ford, Inc., the lowest bidder, at a total cost not to exceed \$27,647.28.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Van Bortel Ford, Inc., for the purchase of one (1) new and unused 2019 Ford F-150 XL SuperCab vehicle for a total cost not to exceed \$27,647.28. Expenses for this contract will be charged to account no. 00600107-474200.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 33

AUTHORIZATION FOR CONTINUATION OF THE RENTAL OF A CAMEL 1200 EJECT COMBINATION SEWER CLEANING MACHINE

- WHEREAS: The Buffalo Sewer Authority's Sewer Maintenance Division was in need of a rental Combination Sewer Cleaning Machine due to an out of service combination machine in need of major repairs; and
- WHEREAS: Informal bids were solicited and received in the Buffalo Sewer Authority's Purchasing Department on March 28, 2018, for the rental of a combination sewer cleaning machine and awarded to Cyncon Equipment for a two (2) month period at a cost of \$25,990.00; and
- WHEREAS: An extension was needed for an additional month in the previous fiscal year which was approved by the Board of the Buffalo Sewer Authority on June 13, 2018; and
- WHEREAS: It was necessary to continue the rental of the combination sewer cleaning machine for an additional five (5) months in the current fiscal year for an additional cost of \$64,975.00 which was approved by the Board of the Buffalo Sewer Authority on November 7, 2018; and
- WHEREAS: It is now necessary to continue the rental of the combination sewer cleaning machine for an estimated additional four (4) months while awaiting the delivery of a unit that is being purchased to replace an obsolete sewer combination machine for an additional estimated cost of \$51,980.00; and
- WHEREAS: Service orders that exceed \$35,000.00 require Board approval.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes four (4) months of rental charges for the Camel 1200 Eject Combination Sewer Cleaning Machine for December 2018, January, February and March 2019 for a total cost not to exceed \$51,980.00. Expenses for these charges will be charged to account no. 00650106-444202.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 6, 2019

ITEM NO. 34

REPORT ON BIDS RECEIVED - FIBER OPTICS AND CAT 6A CABLING INSTALLATION

WHEREAS: Bids were solicited and received for the installation of Fiber Optics and Cat 6a cabling at the Treatment Plant. Bids are as follows:

VENDOR	BID
O'Connell Electric Company, Inc.	\$ 227,206.60
Ultimate Cabling Services	\$ 320,000.00

; and

WHEREAS: The Superintendent of Mechanical Maintenance, the System Administrator, and staff have reviewed and recommended this service be awarded to O'Connell Electric Company, Inc. at a cost of \$227, 206.60

WHEREAS: Board approval is required on services made over \$35,000.00

NOW THEREFORE
BE IT RESOLVED: That the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the installation of the Fiber Optics and Cat 6a cabling from O'Connell Electric Company, Inc. at a total cost of \$ 227,206.60. This service will be charged to account no. 00200107-474300.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 35

CONFIRMATION OF APPOINTMENTS

LABORER II (PERMANENT)
SEWAGE TREATMENT PLANT
\$20.05 PER HOUR
EFFECTIVE: JANUARY 22, 2019

DAVID JONES JR.
97 MAYER STREET
BUFFALO, NY

SENIOR 1ST CLASS STATIONARY ENGINEER (PERMANENT)
SEWAGE TREATMENT PLANT
\$25.06 PER HOUR
EFFECTIVE: JANUARY 4, 2019

TYLER M. SMITH
169 DUNDEE STREET
BUFFALO, NY

GENERAL COUNSEL (BSA) EXEMPT
ADMINISTRATION-CITY HALL
\$99,584 PER ANNUM
EFFECTIVE: JANUARY 2, 2019

ALLISON A. LACK
173 PURITAN ROAD
TONAWANDA, NY

WHEREAS: The preceding appointments were made by the General Manger since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 6, 2019

ITEM NO. 36

REQUEST FOR LEAVE OF ABSENCE

WHEREAS: The Buffalo Sewer Authority has received a request from Timothy Haynes, a permanent Senior First Class Stationary Engineer, for a six (6) month unpaid personal leave of absence to commence January 28, 2019 and extend to July 28, 2019. Mr. Haynes has accepted a position as a Chief Engineer Custodian with the City of Buffalo Public Schools; and

WHEREAS: The General Manager has reviewed this request and recommends approval of Mr. Haynes request for a six (6) month personal unpaid leave of absence.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Timothy Haynes a personal unpaid leave of absence beginning January 28, 2019 and extending to July 28, 2019.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of March 6, 2019

ITEM NO. 37

REQUEST FOR LEAVE OF ABSENCE

WHEREAS: The Buffalo Sewer Authority has received a request from Steven Rybak, a permanent Senior First Class Stationary Engineer, for a six (6) month unpaid personal leave of absence. Mr. Rybak has accepted a position as a Chief Engineer Custodian with the City of Buffalo Public Schools to commence January 21, 2019 and extending to July 21, 2019.

WHEREAS: The General Manager has reviewed this request and recommends approval of Mr. Rybak's request for a six (6) month personal unpaid leave of absence.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Steven Rybak a personal unpaid leave of absence beginning January 21, 2019 and extending to July 21, 2019.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 6, 2019

ITEM NO. 38

REQUEST FOR EXTENSION OF LEAVE OF ABSENCE

WHEREAS: The Buffalo Sewer Authority received a request from Daniel Krug, a permanent Laborer II, who was granted a six (6) month unpaid personal leave of absence for the period August 6, 2018 through February 6, 2019, to pursue an employment opportunity as a City of Buffalo Police Officer; and

WHEREAS: On February 6, 2019, Daniel Krug requested an extension for an additional twelve (12) months personal leave of absence without pay to complete the probationary period; and

WHEREAS: Mr. Krug has notably provided supporting documentation for the required Probationary Period of eighteen (18) Months; and

WHEREAS: The General Manager has reviewed this request and recommends approval.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Daniel Krug an additional twelve (12) months extension personal leave of absence without pay beginning February 6, 2019 and extending until February 6, 2020.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 6, 2019

ITEM NO. 39

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Latasha Lamont	St. Bonaventure University	MSL 605 Leadership & Values	100%	\$2,384.00
Latasha Lamont	St. Bonaventure University	MSL 610 Leadership & Diversity	100%	\$2,283.69
Daniel O'Sullivan	Erie Community College	Technical Math	100%	\$1,228.40
Perry Pope	Buffalo State College	HIS 115 Western Civilization	100%	\$2,051.40
Perry Pope	Buffalo State College	BUS 327 Advertising Concepts	100%	\$2,051.40

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$9,998.89. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 6, 2019

ITEM NO. 40

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of March 6, 2019