

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY**

May 8, 2019

56722.....56747

BUFFALO SEWER AUTHORITY

May 8, 2019

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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Attachment A – Final Schedule of Sewer Rents and Other Charges for 2019-2020

CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Gelea James</u>	<u>Director of Employee Relations</u>
	<u>Latoya Cunningham</u>	<u>Special Assistant</u>
	<u>Allison Lack</u>	<u>General Counsel</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Frank Rafferty</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Paul Harris</u>	<u>Superintendent of Mechanical Maintenance</u>
	<u>Laura Surdej</u>	<u>Erie County Department of Sewerage</u>
Absent:	<u>none</u>	

The meeting was called to order at 9:02 AM. A quorum was present.

ITEM NO. 1**Motion to Adopt the Minutes of the Meeting of April 10, 2019**

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MR. KENNEDY</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of May 8, 2019

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of March 31, 2019

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$2,502,340.01	Key	0.15%	Public NOW
08-Aug-18	24-Apr-19	259	\$5,989,080.00	Key Banc Capital	2.70%	\$116,550.00
20-Feb-19	29-Apr-19	68	\$2,230,150.04	Key Banc Capital	2.46%	\$10,385.30
22-Feb-19	29-Apr-19	66	\$1,995,660.01	Key Banc Capital	2.46%	\$9,020.00
22-Jan-19	22-May-19	120	\$7,884,606.40	Key Banc Capital	2.71%	\$71,498.83
31-Jan-19	31-May-19	120	\$4,579,392.00	Key Banc Capital	2.56%	\$39,253.33
26-Mar-19	17-Jun-19	83	\$2,982,933.33	Key Banc Capital	2.53%	\$17,499.17
05-Mar-19	27-Jun-19	114	\$2,394,576.00	Key Banc Capital	2.46%	\$18,773.90
15-Oct-18	02-Jul-19	260	\$5,164,871.19	Key Banc Capital	2.90%	\$108,911.11
28-Jan-19	29-Jul-19	182	\$5,918,207.03	Key Banc Capital	2.74%	\$82,697.77
			<u>\$41,641,816.01</u>			
LIABILITY AND CASUALTY RESERVE FUND						
			\$113,155.70	Key	0.15%	Public NOW
11-Mar-19	02-May-19	52	\$897,858.01	Key Banc Capital	2.46%	\$3,198.00
			<u>\$1,011,013.71</u>			
OPERATING FUND						
31-Jul-12	Super NOW		\$4,285,596.31	Key	0.15%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$5,211.61	Key	0.02%	Public Savings
SURPLUS FUND						
			\$620.76	Wilmington Fund	1.77%	
29-Mar-19	25-Jun-19	88	\$10,003,196.01	Key Banc Capital	2.56%	\$62,992.06
			<u>\$2,425.36</u>	Accrued Income		
			<u>\$10,006,242.13</u>			
NET REVENUE FUND						
			\$0.33	Wilmington Fund		
03-Oct-18	01-Apr-19	180	\$7,399,875.00	Key Banc Capital	2.67%	\$100,681.25
19-Feb-19	29-Apr-19	69	\$1,791,478.50	Key Banc Capital	2.47%	\$8,521.50
20-Feb-19	29-Apr-19	68	\$1,409,420.32	Key Banc Capital	2.46%	\$6,579.68
29-Mar-19	25-Jun-19	88	\$9,195,903.68	Key Banc Capital	2.56%	\$57,908.21
29-Jan-19	29-Jul-19	181	\$5,917,343.34	Key Banc Capital	2.74%	\$82,656.66
			<u>\$139,823.21</u>	Accrued Income		
			<u>\$25,853,844.38</u>			

DEBT RESERVE FUND

				Series J	
02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
			\$5,271.37	Accrued Income	
			<u>\$521,150.37</u>		
				Series K	
02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
			\$1,213.04	Accrued Income	
			<u>\$362,628.04</u>		
				Series L	
12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
			\$8,412.47	Accrued Income	
			<u>\$697,959.47</u>		
				Series M	
27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
			\$6,708.05	Accrued Income	
			<u>\$602,321.05</u>		
				Series N	
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
			\$24,205.48	Accrued Income	
			<u>\$2,191,362.48</u>		
			\$0.01	DSF PRN & INT	

RECEIVE & FILE

Board Meeting of May 8, 2019

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

3/26/2019	00520106 Main Maintenance Contract	-\$305.00	00210105 RWWP Equipment Maintenance	\$305.00
4/3/2019	00520106 Main Maintenance Contract	-\$12,000.00	00530107 Yard Operating Equipment	\$12,000.00
4/3/2019	00520106 Main Maintenance Contract	-\$1,600.00	00530105 Yard Equipment Maintenance	\$1,600.00
4/3/2019	00300103 Blow Electric Light & Power	-\$500.00	00680103 Electricity	\$500.00
4/3/2019	00370106 Centrifuge Repairs to Equipment	-\$12,000.00	00370105 Centrifuge Equipment Maintenance	\$12,000.00
4/3/2019	00240105 PSED Equipment Maintenance	-\$3,300.00	00210105 RWWP Equipment Maintenance	\$3,300.00
4/3/2019	00240105 PSED Equipment Maintenance	-\$6,400.00	00200105 Plant Equipment Maintenance	\$6,400.00
4/3/2019	00240105 PSED Equipment Maintenance	-\$5,300.00	00250105 Plant Equipment Maintenance	\$5,300.00
4/5/2019	00240105 PSED Equipment Maintenance	-\$10,000.00	00200107 Plan Office Equipment	\$10,000.00
4/5/2019	00300103 Blow Electric Light & Power	-\$20,000.00	00200104 Plan Travel Expenses	\$20,000.00
4/8/2019	00270105 Gas Equipment Maintenance	-\$1,100.00	00250105 Plant Equipment Maintenance	\$1,100.00
4/8/2019	00270105 Gas Equipment Maintenance	-\$1,000.00	00520105 Main Building Materials	\$1,000.00
4/8/2019	00270105 Gas Equipment Maintenance	-\$600.00	00530105 Yard Janitorial and Operating	\$600.00
4/10/2019	00270105 Gas Equipment Maintenance	-\$1,600.00	00520105 Main Small Tools	\$1,600.00
4/12/2019	00270105 Gas Equipment Maintenance	-\$700.00	00510105 Lab Equipment Maintenance	\$700.00
4/12/2019	00270105 Gas Equipment Maintenance	-\$2,500.00	00520106 Main Laundry & Towel Service	\$2,500.00
4/12/2019	00200105 Plan Clothing Safety	-\$2,900.00	00380105 INCIN Equipment Maintenance	\$2,900.00
4/15/2019	00270105 Gas Equipment Maintenance	-\$7,000.00	00530105 Yard Janitorial and Operating	\$7,000.00
4/23/2019	00370106 Centrifuge Repairs to Equipment	-\$16,000.00	00370105 Centrifuge Equipment Maintenance	\$16,000.00
4/24/2019	00270105 Gas Equipment Maintenance	-\$2,500.00	00200107 Plan Office Equipment	\$2,500.00

Sewer Maintenance Division

4/11/2019	00650103 SWRM Gas	-\$6,000.00	00660105 SWRR Road and Highway Maintenance	\$6,000.00
4/11/2019	00650103 SWRM Electric Light & Power	-\$11,000.00	00660105 SWRR Road and Highway Maintenance	\$11,000.00
4/11/2019	00690107 Auto Cars and Other Vehicle	-\$23,000.00	00660105 SWRR Road and Highway Maintenance	\$23,000.00
4/11/2019	00690105 Auto Gasoline and Lubricants	-\$15,000.00	00660105 SWRR Road and Highway Maintenance	\$15,000.00
4/18/2019	00650106 SWRM Repairs to Equipment	-\$1,000.00	00690106 Auto Automotive Repairs	\$1,000.00

Engineering Division

4/16/2019	00600106 ENG Engineering and Tech	-\$11,500.00	00600103 Engineering Telephone	\$11,500.00
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General Financial Charges

4/9/2019	00800183 Fin Contingency	-\$1,500.00	00110107 Admin Office Equipment	\$1,500.00
4/10/2019	00800183 Fin Contingency	-\$619.59	00110103 Admin Telephone	\$619.59

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Board Meeting of May 8, 2019

ITEM NO. 4

**INFORMATIVE: PUBLIC NOTICE - MS4 ANNUAL REPORT (MARCH 2018 - MARCH 2019)
AND STORMWATER MANAGEMENT PLAN (SWMP)**

New York State's Municipal Separate Storm Sewer System (MS4) SPDES Permit, Section 2e: Public Involvement/Participation requires that the Buffalo Sewer Authority present the Draft Annual Report and the Stormwater Management Program (SWMP) Plan at a meeting that is open to the public, where the public attendees are able to ask questions about and make comments on the report(s).

The Buffalo Sewer Authority (BSA) will have the MS4 Annual Report and the SWMP at their City Hall Office, Room 1038, Buffalo, New York, from 9:00 a.m. to 12:00 p.m. on Thursday, May 16, 2019.

The MS4 Annual Report for March 10, 2018 – March 9, 2019 will be completed and submitted to the NYS Department of Environmental Conservation (NYSDEC) after the public review and comment period. The MS4 Annual report and the SWMP will also be available on the BSA's website: www.buffalosewer.org/about/transparency.

This item is presented to the Board for their information to be acknowledged and received and filed.

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Board Meeting of May 9, 2018

ITEM NO. 5

ADOPTION OF AMENDED "FINAL SCHEDULE OF SEWER RENTS AND OTHER CHARGES FOR 2019-2020"

- WHEREAS: The Buffalo Sewer Authority, in the meeting of March 6, 2019, adopted a proposed "Schedule of Sewer Rents and Other Charges for 2019-2020" and authorized the publication of this notice, commencing March 11, 2019, once a week for three (3) consecutive weeks, in the City Record and Buffalo News; and
- WHEREAS: The thirty-day period for inspection of the Schedule, and the filing of, has now expired; and
- WHEREAS: No protests were filed; and
- WHEREAS: It is now in order to adopt the "Final Schedule of Sewer Rents and Other Charges for 2019-2020"; and
- WHEREAS: The proposed "Schedule of Sewer Rents and Other Charges for 2019-2020" includes no increases to sewer rents based on the assessed value of property. The levy of sewer rents based on assessed value remains unchanged from the previous year at \$12,050,000; and
- WHEREAS: The proposed "Schedule of Sewer Rents and Other Charges for 2019-2020" also includes no increases to sewer rents based on the use of water. Metered accounts will continue to be charged \$11.09 per thousand cubic feet of water used, and there will be no increases to the charges on flat rate accounts.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the "Final Schedule of Sewer Rents and Other Charges for 2019-2020".

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 6

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Peter Kyaw of 68 Briggs Avenue, Buffalo, N.Y. 14207, filed a Claim with the City of Buffalo for damage to his property on August 18, 2018; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$1,600.00 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Peter Kyaw, of 68 Briggs Avenue, Buffalo, N.Y. 14207 in the final settlement amount of \$1,600.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 7

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Crystal Michalski of 150 North Ogden Street, Buffalo, N.Y. 14206, filed a Claim with the City of Buffalo for damage to her property on October 23, 2018; and

WHEREAS: The City of Buffalo Law Department, General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$1,273.46 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Crystal Michalski, of 150 North Ogden Street, Buffalo, N.Y. 14206 in the final settlement amount of \$1,273.46 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. KENNEDY</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of May 8, 2019

ITEM NO. 8

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: On January 29, 2019, Geraldine Rankin of 40 Sherman Street, Buffalo, N.Y. 14206, filed a Claim with the City of Buffalo for damage to her property on December 2, 2018; and

WHEREAS: The City of Buffalo Law Department, General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$2,193.88 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Geraldine Rankin, of 40 Sherman Street, Buffalo, N.Y. 14206 in the final settlement amount of \$2,193.88 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 9

TRAVEL AUTHORIZATION - ALEXANDRIA, VA

- WHEREAS: The Water Environment Federation is holding it's 2019 Water Leadership Institute Face to Face Training at the Alexandria Renew Enterprises Facility in Alexandria, VA, from June 18 - 20, 2019; and
- WHEREAS: The Water Leadership Institute program is aimed at educating, training and providing opportunities that enable developing and emerging leaders to engage in management training and leadership development through a blended learning approach that includes the examination of complex challenges facing the water and wastewater industries; and
- WHEREAS: A Wastewater Operator II, Daniel O'Sullivan, has been accepted into the 2019 Water Leadership Institute Program and is required to attend this training as part of this year's program; and
- WHEREAS: The General Manager recommends attendance by the Wastewater Operator II to the Face to Face Training.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Wastewater Operator II to travel to Alexandria, VA from June 17 - 20, 2019, to attend the Water Environment Federation 2019 Water Leadership Institute Face to Face Training at a total cost not to exceed \$2,000.00. Funds are available in account nos. 00200104-458010 and 00200104-458012.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MS. PETRUCCI</u>	
2 ND BY	<u>MR. ROOSEVELT</u>	
AYES	<u>4</u>	NOES <u>0</u>

Board Meeting of May 8, 2019

ITEM NO. 10

REPORT ON BIDS RECEIVED - REMOVAL & DISPOSAL OF SEWAGE GRIT

WHEREAS: Formal bids were advertised and solicited for the Removal and Disposal of Sewage Grit for a one-year period, July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods; and

WHEREAS: The following bids were received and opened by the Purchase Department on March 26, 2019:

VENDOR	Price per ton based on estimated 300 tons	Total annual cost based on estimated quantity
Republic Services/Allied Waste	NO BID	NO BID
Modern Disposal	\$71.43	\$21,429.00
Geiter Done	NO BID	NO BID

; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend this service be awarded to the only bidder, Modern Disposal Services, at a total cost not to exceed \$21,429.90.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Modern Disposal Services, to provide the removal and disposal of sewer grit for the period beginning July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$21,429.00. Expenses for this contract will be charged to account no. 00230106-442100.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 11

REPORT ON BIDS RECEIVED - REMOVAL & DISPOSAL OF SEWAGE SCREENINGS

WHEREAS: Formal bids were solicited and received for the Removal and Disposal of Sewage Screenings for a one-year period, July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods; and

WHEREAS: The following bids were received and opened by the Purchase Department on March 26, 2019:

VENDOR	Price per ton (approx. 800 tons)	Wait charge (per 15 min.)	No load fee	Total annual cost (based on estimated qty.)
<u>Geiter Done of WNY, Inc.</u> Disposal Site: Waste Management Chaffee Landfill	\$59.75	\$40.00	\$100.00	\$47,800.00
<u>Republic Services/ Allied Waste</u> Disposal Site: Allied Waste Nia. Falls Landfill	\$59.90	\$24.00	\$100.00	\$47,920.00
<u>Modern Disposal</u> Disposal Site: Modern Landfill	\$68.99	\$30.00	\$190.00	\$55,192.00

; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the bids received and recommend this service be awarded to the lowest bidder, Geiter Done, of WNY, Inc., at a total cost not to exceed \$47,800.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Geiter Done of WNY, Inc., to provide the removal and disposal of sewage screenings for the period beginning July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$47,800.00. Expenses for this contract will be charged to account nos. 00230106-442100 and 00660106-442100.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 12

REPORT ON BIDS RECEIVED - REMOVAL & DISPOSAL OF AERATION SYSTEM GRIT

WHEREAS: Formal bids were advertised and solicited for the Removal and Disposal of Aeration System Grit for a one-year period, July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods; and

WHEREAS: The following bids were received and opened by the Purchase Department on March 26, 2019:

VENDOR	Price per ton (approximately 500 tons)	Wait charge (per 15 min.)	No load fee	Total annual cost (based on estimated qty.)
<u>Geiter Done of WNY, Inc.</u> Disposal Site: Waste Management Chaffee Landfill	\$59.75	\$30.00	\$125.00	\$29,875.00
<u>Modern Disposal</u> Disposal Site: Modern Landfill	\$67.81	\$30.00	\$190.00	\$33,905.00
<u>Republic Services/ Allied Waste</u> Disposal Site: Allied Waste Nia. Falls Landfill	\$59.90	\$24.00	\$100.00	\$29,950.00

; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the bids received and recommend this service be awarded to the lowest bidder, Geiter Done, of WNY, Inc., at a total cost not to exceed \$29,875.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Geiter Done of WNY, Inc., to provide the removal and disposal of aeration system grit for the period beginning July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$29,875.00. Expenses for this contract will be charged to account no. 00380106-442100.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 13

CHANGE ORDER TO PURCHASE ORDER NUMBER 21900593 - GEA MECHANICAL EQUIPMENT

- WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated GEA Mechanical Equipment US, Inc., the original equipment manufacturer, as a sole source vendor for replacement parts, supplies and services for GEA Westfalia brand parts installed at the Bird Island Treatment Facility; and
- WHEREAS: On February 14, 2018, the Board of the Buffalo Sewer Authority approved expenditures in the amount of \$277,618.78 payable to GEA Mechanical US, Inc., for purchases and services required for the overhaul/repair of Centrifuge Nos. 1, 2 and 3; and
- WHEREAS: A purchase order was created to perform major service on three (3) decanters located at the Bird Island Treatment Facility based on an estimated quote of \$30,500.00; and
- WHEREAS: The invoice has been received and the total amount due for work performed is \$35,747.33; and
- WHEREAS: A change order is needed in the amount of \$5,247.33; and
- WHEREAS: Monies payable to GEA Mechanical Equipment US, Inc., in the current aggregate year for services are \$36,880.00. This change order will bring the total monies payable for services to \$42,127.33; and
- WHEREAS: Board Approval is required on services over \$35,000.00.

**NOW THEREFORE
BE IT RESOLVED:**

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve the change order in the amount of \$5,427.33 to Purchase Order Number 21900593 made payable to GEA Mechanical Equipment US, Inc. This service will be charged to account no. 00370106-443301. The Board further authorizes total monies payable to GEA Mechanical Equipment US, Inc., of \$42,127.33 for services in the current aggregate year.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. KENNEDY</u>
2 ND BY	<u>MS. PETRUCCI</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of May 8, 2019

ITEM NO. 14

AUTHORIZATION FOR PURCHASE OF AUMA ACTUATOR PARTS FOR THE DIVERSION CHANNEL GATE

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Auma Actuator, the original equipment manufacturer, as a sole source vendor for replacement parts, supplies and services for Auma Actuator brand parts installed at the Bird Island Treatment Facility; and

WHEREAS: The Superintendent of Mechanical Maintenance, Treatment Plant Administrator and the Treatment Plant Superintendent have determined a need to replace the Auma Actuator brand replacement parts in the Diversion Channel Gate to improve reliability and overall plant availability; and

WHEREAS: Upon request, RM Headlee, the authorized local representative, submitted a quote in the amount of \$26,136.00 for the needed Auma Actuators; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and

WHEREAS: Monies payable to date for Auma Actuator parts in the current aggregate year are \$95,598.00. This purchase will bring the total monies payable for purchases to \$121,734.00; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Auma Actuator replacement parts from RM Headlee, the authorized local representative, at a total cost of \$26,136.00. This purchase will be charged to account no. 00290105-466107. The Board further authorizes total monies payable for Auma Actuator replacement parts of \$121,734.00 for the current aggregate year.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 15

AUTHORIZATION FOR PURCHASE OF DISCHARGE CHECK VALVES FOR THE SCUM EJECTORS

- WHEREAS: On February 14, 2018, the Board of the Buffalo Sewer Authority designated Yoemans Chicago, the original equipment manufacturer, as a sole source vendor for replacement parts, supplies and services for the Yeomans Chicago scum ejector parts and valves installed at the Bird Island Treatment Facility; and
- WHEREAS: The Superintendent of Mechanical Maintenance has determined a need to replace the discharge check valves to repair the scum ejectors and to restock parts; and
- WHEREAS: Upon request, Siewert Equipment, the authorized local representative, submitted a quote in the amount of \$65,712.00 for the needed discharge check valves; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Yoemans Chicago discharge check valves from Siewert Equipment, the authorized local representative, at a total cost of \$65,712.00. This purchase will be charged to account no. 00290105-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 16

AUTHORIZATION FOR PURCHASE OF HENRY PRATT PLUG VALVES FOR THE THICKENERS

- WHEREAS: Henry Pratt Company is the original equipment manufacturer for the Henry Pratt plug valves installed at the thickeners at the Bird Island Treatment Facility; and
- WHEREAS: The Superintendent of Mechanical Maintenance has determined a need to replace and restock the Henry Pratt plug valves for repair and preventative maintenance; and
- WHEREAS: Upon request, Seiwert Equipment, the authorized local representative, submitted a quote in the amount of \$11,788.00 for the needed plug valves; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and
- WHEREAS: Monies payable to date to Siewert Equipment, the authorized local representative of Henry Pratt Company, in the current aggregate year are \$136,042.00. This purchase will bring the total monies payable for purchases to \$147,830 .00; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Henry Pratt plug valves from Siewert Equipment, the authorized local representative, at a total cost of \$11,788.00. This purchase will be charged to account no. 00340105-466107. The Board further authorizes total monies payable to Siewert Equipment, for the purchase of Henry Pratt valves, of \$147,830.00 for the current aggregate year.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MR. KENNEDY</u>	
2 ND BY	<u>MR. ROOSEVELT</u>	
AYES	<u>4</u>	NOES <u>0</u>

Board Meeting of May 8, 2019

ITEM NO. 17

AUTHORIZATION FOR PURCHASE OF GEA WESTFALIA VFD FOR THE CENTRIFUGE

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated GEA Mechanical Equipment US, Inc., the original equipment manufacturer, as a sole source vendor for replacement parts, supplies and services for GEA Westfalia brand parts installed at the Bird Island Treatment Facility; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need to restock a GEA Westfalia brand variable frequency drive (VFD) for preventative maintenance; and

WHEREAS: Upon request, GEA Mechanical Equipment US, Inc., submitted a quote in the amount of \$18,451.20 for the needed part; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and

WHEREAS: Monies payable to date to GEA Mechanical Equipment US, Inc., in the current aggregate year are \$286,213.86. This purchase will bring the total monies payable for purchases to \$304,665.06; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed GEA Westfalia replacement parts from GEA Mechanical Equipment US, Inc., at a total cost of \$18,451.20. This purchase will be charged to account no. 00370105-466107. The Board further authorizes total monies payable to GEA Mechanical Equipment US, Inc., of \$304,665.06 for the current aggregate year.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 ND BY	MS. PETRUCCI
AYES	4
NOES	0

Board Meeting of May 8, 2019

ITEM NO. 18

AUTHORIZATION FOR CHANGE ORDER TO BLANKET ORDER NO. 21900127 FOR DISPOSAL OF CONSTRUCTION DEBRIS

WHEREAS: On March 7, 2018, the Board of the Buffalo Sewer Authority renewed a contract with Waste Management of NY LLC, for the removal and disposal of miscellaneous construction debris at a unit cost of \$58.00 per ton, up to a maximum amount of \$116,000.00 for the period July 1, 2018 through June 30, 2019; and

WHEREAS: Blanket Order No. 21900127 was established for these services; and

WHEREAS: Due to an increase in emergency repair jobs, it is necessary to increase the maximum amount allowed for these services by \$55,000.00, making the total cost not to exceed \$171,000.00 for fiscal year 2018-2019.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes a change order in the amount of \$55,000.00 to Blanket Order No. 21900127 for the removal and disposal of miscellaneous construction debris provided by Waste Management of NY LLC, for a total cost not to exceed \$171,000.00, through June 30, 2019. Expenses for this contract will be charged to account no. 00690106-442100.

MOTION TO	APPROVE
MADE BY	MR. KENNEDY
2 ND BY	MR. ROOSEVELT
AYES	4
NOES	0

Board Meeting of May 8, 2019

ITEM NO. 19

AUTHORIZATION TO PURCHASE A 2019 DOOSAN AIR COMPRESSOR UNDER NEW YORK STATE CONTRACT

WHEREAS: The Assistant Principal Engineer and Assistant Superintendent of Sewer Maintenance request approval to purchase the following Doosan Air Compressor available under New York State Contract for sewer construction:

Awarded Contract	Vendor	Equipment	Cost
NYS PC67141	Liftech Equipment Companies	2019 Doosan Tier 4 Engine Model No. P185WDO-T4F Double Hose Reel with OSHA Valve HD Axle, 5,200lbs w/Elec Brakes Park Brake & 6 Lug tires, etc. (As per specifications)	\$24,291.00

; and

WHEREAS: Purchases over \$20,000.00 require Board approval; and

WHEREAS: The Assistant Principal Engineer and Assistant Sewer Maintenance Superintendent recommend the purchase of the above Air Compressor at a total estimated cost of \$24,291.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority authorizes the General Manager to purchase the above Air Compressor from Liftech Equipment Companies at a total estimated cost of \$24,291.00. This purchase will be charged to account no. 00660107-474100.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 20

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

Two (2) Field Technicians 00550161 411001

One (1) Drafting Technician 00200121 411001

One (1) Senior Stock Clerk 00520131 411001

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 21

CONFIRMATION OF APPOINTMENTS

JUNIOR SANITARY ENGINEER (PROVISIONAL)
CITY HALL-ENGINEERING DEPARTMENT
\$50,407 PER ANNUM
EFFECTIVE: APRIL 8, 2019

TAYLOR A. BROWN
116 SHOSHONE STREET
BUFFALO, NY

ASSISTANT SANITARY CHEMIST (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$56,647 PER ANNUM
EFFECTIVE: APRIL 15, 2019

RAECHEL MILLER
540 ST. LAWRENCE AVENUE
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of May 8, 2019

ITEM NO. 22

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. KENNEDYAYES 4 NOES 0

Board Meeting of May 8, 2019