

MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
June 19, 2019

BUFFALO SEWER AUTHORITY

June 19, 2019

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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Attachment A – Capital Asset Guide

Attachment B – Purchasing Guidelines

Attachment C – Fund Balance Policy

Attachment D – Investment Guidelines

Attachment E – Credit Card Policy

CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Gelea James</u>	<u>Director of Employee Relations</u>
	<u>Allison Lack</u>	<u>General Counsel (BSA)</u>
	<u>LaToya Cunningham</u>	<u>Special Assistant</u>
	<u>Tracy King</u>	<u>Public Information Officer</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Frank Rafferty</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Paul Harris</u>	<u>Superintendent of Mechanical Maintenance</u>
	<u>Laura Surdej</u>	<u>Erie County Dept. of Sewerage</u>
	<u> </u>	<u> </u>
Absent:	<u>none</u>	<u> </u>

The meeting was called to order at 9:01 AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of May 22, 2019

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MR. KENNEDY</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of May 31, 2019

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$2,595,042.68	Key	0.15%	Public NOW
26-Mar-19	17-Jun-19	83	\$2,996,571.66	Key Banc Capital	2.53%	\$17,499.17
05-Mar-19	27-Jun-19	114	\$2,405,625.85	Key Banc Capital	2.46%	\$18,773.90
15-Oct-18	02-Jul-19	260	\$5,188,814.33	Key Banc Capital	2.90%	\$108,911.11
28-Jan-19	29-Jul-19	182	\$5,946,028.90	Key Banc Capital	2.74%	\$82,697.77
24-Apr-19	22-Aug-19	120	\$5,898,355.71	Key Banc Capital	2.50%	\$49,433.33
22-May-19	10-Sep-19	111	\$7,841,579.50	JPMorgan Securities	2.50%	\$60,895.83
29-Apr-19	25-Oct-19	179	\$2,230,460.63	Key Banc Capital	2.55%	\$28,566.16
31-May-19	27-Nov-19	180	\$4,564,854.85	Key Banc Capital	2.60%	\$60,073.00
			\$39,667,334.11			
LIABILITY AND CASUALTY RESERVE FUND						
			\$110,670.86	Key	0.15%	Public NOW
02-May-19	26-Jun-19	55	\$898,427.00	Key Banc Capital	2.36%	\$3,245.00
			\$1,009,097.86			
OPERATING FUND						
31-Jul-12	Super NOW		\$2,095,495.35	Key	0.15%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$6,633.19	Key	0.20%	Public Savings
SURPLUS FUND						
			\$900.17	Wilmington Fund	1.83%	
29-Mar-19	25-Jun-19	88	\$10,003,196.01	Key Banc Capital	2.56%	\$62,992.06
			\$45,813.82	Accrued Income		
			\$10,049,910.00			
NET REVENUE FUND						
			\$497.70	Wilmington Fund		
29-Mar-19	25-Jun-19	88	\$9,195,903.72	Key Banc Capital	2.56%	\$57,908.21
29-Jan-19	29-July-19	181	\$5,917,343.34	Key Banc Capital	2.74%	\$82,656.66
31-May-19	29-July-19	59	\$7,400,918.90	Key Banc Capital	2.47%	\$30,081.10
29-Apr-19	25-Oct-19	179	\$3,199,906.82	Key Banc Capital	2.55%	\$41,093.18
			\$106,417.33	Accrued Income		
			\$25,820,987.81			

DEBT RESERVE FUND

				Series J	
02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
			\$643.45	Accrued Income	
			\$516,522.45		
				Series K	
02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
			\$2,857.37	Accrued Income	
			\$364,272.37		
				Series L	
12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
			\$2,804.16	Accrued Income	
			\$692,351.16		
				Series M	
27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
			\$1,354.70	Accrued Income	
			\$596,967.70		
				Series N	
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
			\$6,734.77	Accrued Income	
			\$2,173,891.77		

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Board Meeting of June 19, 2019

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

5/8/2019	00280105 SWWP Equipment Maintenance	-\$1,100.00	00410105 HAMB Equipment Maintenance	\$1,100.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$550.00	00450105 KELF Equipment Maintenance	\$550.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$400.00	00460105 KELX Equipment Maintenance	\$400.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$6,000.00	00320105 CHEM Equipment Maintenance	\$6,000.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$7,500.00	00200107 Plan Office Equipment	\$7,500.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$2,500.00	00200107 AER Equipment Maintenance	\$2,500.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$5,000.00	00200107 Plan Office Equipment	\$5,000.00
5/15/2019	00280105 SWWP Equipment Maintenance	-\$450.00	00530105 Yard Janitorial and Operating	\$450.00
5/15/2019	00280105 SWWP Equipment Maintenance	-\$8,000.00	00200107 Plan Office Equipment	\$8,000.00
5/16/2019	00280105 SWWP Equipment Maintenance	-\$9,000.00	00290105 AER Repairs to Equipment	\$9,000.00
5/17/2019	00300103 Blow Electric Light & Power	-\$50,827.87	00380105 INCIN Equipment Maintenance	\$50,827.87
5/17/2019	00300103 Blow Electric Light & Power	-\$118,814.00	00380106 INCIN Repairs to Equipment	\$118,814.00
5/17/2019	00300103 Blow Electric Light & Power	-\$27,190.00	00380106 INCIN Maintenance Contract	\$27,190.00
5/20/2019	00280105 SWWP Equipment Maintenance	-\$800.00	00530105 Yard Janitorial and Operating	\$800.00
5/16/2019	00280105 SWWP Equipment Maintenance	-\$700.00	00290105 AER Equipment Maintenance	\$700.00

5/20/2019	00280105 SWWP Equipment Maintenance	-\$6,250.00	00520105 Main Equipment Maintenance	\$6,250.00
5/21/2019	00300103 Blow Electric Light & Power	-\$200.00	00420103 AMHE Gas	\$200.00
5/21/2019	00300103 Blow Electric Light & Power	-\$1,000.00	00390103 Hamburg Drain Float Nat Gas	\$1,000.00
5/21/2019	00300103 Blow Electric Light & Power	-\$1,950.00	00410103 Hamb Electric Light & Power	\$1,950.00
5/21/2019	00300103 Blow Electric Light & Power	-\$200,410.00	00360103 DEWA Water	\$200,410.00
5/21/2019	00300103 Blow Electric Light & Power	-\$3,000.00	00400103 SOUTH WATER	\$3,000.00
5/24/2019	00280105 SWWP Equipment Maintenance	-\$1,200.00	00520105 Main Equipment Maintenance	\$1,200.00
5/24/2019	00280105 SWWP Equipment Maintenance	-\$5,600.00	00320105 CHEM Equipment Maintenance	5,600.00
5/28/2019	00280105 SWWP Equipment Maintenance	-\$350.00	00520105 Main Equipment Maintenance	\$350.00
5/28/2019	00280105 SWWP Equipment Maintenance	-\$400.00	00520105 Main Building Materials	\$400.00
5/29/2019	00360105 DEWA Chemicals and Gases	-\$13,399.00	00380105 INCIN Equipment Maintenance	\$13,399.00
5/29/2019	00200106 PLAN Eng and Tech	-\$8,439.00	00200107 PLAN Office Equipment	\$8,439.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$950.00	00530105 Yard Janitorial and Operating	\$950.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$150.00	00520105 Main Equipment Maintenance	\$150.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$350.00	00250105 SECO Equipment Maintenance	\$350.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$1,000.00	00340105 THIC Equipment Maintenance	\$1,000.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$4,300.00	00520105 Main Equipment Maintenance	\$4,300.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$3,560.00	00530105 Yard Equipment Maintenance	\$3,560.00
6/3/2019	00280105 SWWP Equipment Maintenance	-\$3,200.00	00400105 South Equipment Maintenance	\$3,200.00
6/4/2019	00280105 SWWP Equipment Maintenance	-\$5,000.00	00200105 Plan Clothing Safety	\$5,000.00

6/4/2019	00300105 BLOW Equipment Maintenance	-\$4,000.00	00200105 Plan Clothing Safety	\$4,000.00
6/4/2019	00300105 BLOW Equipment Maintenance	-\$870.00	00520105 Plan Clothing Safety	\$870.00
6/4/2019	00300105 BLOW Equipment Maintenance	-\$1,000.00	00520105 Main Equipment Maintenance	\$1,000.00
6/5/2019	00300105 BLOW Equipment Maintenance	-\$1,150.00	00400105 South Equipment Maintenance	\$1,150.00
6/5/2019	00300105 BLOW Equipment Maintenance	-\$2,500.00	00520105 Main Equipment Maintenance	\$2,500.00
6/5/2019	00300105 BLOW Equipment Maintenance	-\$1,100.00	00200105 Plan Equipment Maintenance	\$1,100.00
6/6/2019	00300105 BLOW Equipment Maintenance	-\$15,000.00	00520105 Main Equipment Maintenance	\$15,000.00
6/6/2019	00300105 BLOW Equipment Maintenance	-\$250.00	00530105 Yard Janitorial and Operating	\$250.00
6/7/2019	00200106 PLAN Engineering and Tech	-\$1,481.00	00200105 PLAN Office Supplies	\$1,481.00
6/7/2019	00300103 Blow Electric Light & Power	-\$10,035.45	00380105 INCIN Equipment Maintenance	\$10,035.45
6/7/2019	00300103 BLOW Electric Light & Power	-\$150.00	00420103 AMHE Gas	\$150.00
6/7/2019	00300103 BLOW Electric Light & Power	-\$1,100.00	00390103 Hamburg Drain Float Nat Gas	\$1,100.00

Sewer Maintenance Division

5/9/2019	00690105 Auto Automotive Repairs	-\$100.00	00660105 SWRR Small Tools	\$100.00
5/15/2019	00690105 Auto Cars and Other Vehicle	-\$1,700.00	00660105 SWRR Operating Equipment	\$1,700.00
5/15/2019	00690105 Auto Gasoline and Lubricants	-\$7,600.00	00660105 SWRR Operating Equipment	\$7,600.00
5/21/2019	00650107 SWRM Office Equipment	-\$350.00	00660105 SWRM Office Supplies	\$350.00
5/23/2019	00650107 SWRM Office Equipment	-\$1,000.00	00650107 SWRR Small Tools	\$1,000.00
5/23/2019	00650107 SWRM Office Equipment	-\$600.00	00660105 SWRM Laundry and Towel	\$600.00
5/24/2019	00650107 SWRM Office Equipment	-\$1,200.00	00660105 SWRM Small Tools	\$1,200.00
5/30/2019	00650107 SWRM Office Equipment	-\$300.00	00670105 SWRC Clothing-Safety	\$300.00
6/5/2019	00660105 SWRR Equipment Maintenance	-\$1,821.00	00650106 SWRM Other Contractual	\$1,821.00

6/5/2019	00660105 SWRC Chemicals and Gases	-\$1,520.00	00650106 SWRM Telephone	\$1,520.00
6/5/2019	00650106 SWRM Repairs to Equipment	-\$7,000.00	00690106 Auto Automotive Repairs	\$7,000.00
6/5/2019	00650107 SWRM Office Equipment	-\$2,600.00	00690106 Auto Automotive Repairs	\$2,600.00
6/5/2019	00690106 SWRC Refuse Disposal Services	-\$5,000.00	00690106 Auto Automotive Repairs	\$5,000.00
6/6/2019	00690106 Auto Service and Equip Rent	-\$505.00	00660106 SWRR Service and Equip Rent	\$505.00
6/6/2019	00660106 SWRC Refuse Disposal Services	-\$2,500.00	00660105 SWRR Small Tools	\$2,500.00
6/6/2019	00660106 SWRR Refuse Disposal Services	-\$1,200.00	00670105 SWRC Small Tools	\$1,200.00

Engineering Division

5/15/2019	00600106 ENG Engineering and Tech	-\$255.00	00600105 ENG Office Supplies	\$255.00
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General Financial Charges

5/16/2019	00800183 FIN Contingency	-\$919.13	00110105 ADMIN Office Supplies	\$919.13
6/5/2019	00800183 FIN Contingency	-\$781.00	00110106 ADMIN Non-Professional	\$781.00
6/5/2019	00800183 FIN Contingency	-\$2,500.00	00670105 SWRC Clothing -Safety	\$2,500.00
6/6/2019	00800183 FIN Contingency	-\$300.00	00110105 ADMIN Office Supplies	\$300.00
6/6/2019	00800183 FIN Contingency	-\$500.00	00110105 ADMIN Office Supplies	\$500.00
6/7/2019	00800183 FIN Contingency	-\$103.66	00110106 ADMIN Service and Equipment	\$103.66

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Board Meeting of June 19, 2019

ITEM NO. 4

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: John Craig of 101 Bakos Blvd., Apt. 101, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to his property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$400.00 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to John Craig of 101 Bakos Blvd., Apt. 101, Buffalo, N.Y. 14211 in the final settlement amount of \$400.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	4
NOES	0

Board Meeting of June 19, 2019

ITEM NO. 5

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Michael Brannon of 101 Bakos Blvd., Apt. 103, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to his property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$300.00 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Michael Brannon of 101 Bakos Blvd., Apt. 103, Buffalo, N.Y. 14211 in the final settlement amount of \$300.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO _____ APPROVE _____

MADE BY _____ MR. KENNEDY _____

2ND BY _____ MR. ROOSEVELT _____

AYES _____ 4 _____ NOES _____ 0 _____

Board Meeting of June 19, 2019

ITEM NO. 6

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Sharon Storm of 101 Bakos Blvd., Apt. 107, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to her property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$100.00 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Sharon Storm of 101 Bakos Blvd., Apt. 107, Buffalo, N.Y. 14211 in the final settlement amount of \$100.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 7

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Rosemary Davis of 101 Bakos Blvd., Apt. 121, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to her property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$250.00 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Rosemary Davis of 101 Bakos Blvd., Apt. 121, Buffalo, N.Y. 14211 in the final settlement amount of \$250.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 8

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Craig McBride of 101 Bakos Blvd., Apt. 125, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to his property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$1,250.00 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Craig McBride of 101 Bakos Blvd., Apt. 125, Buffalo, N.Y. 14211 in the final settlement amount of \$1,250.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 9

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Rufus Turner of 101 Bakos Blvd., Apt. 144, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to his property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$100.00 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Rufus Turner of 101 Bakos Blvd., Apt. 144, Buffalo, N.Y. 14211 in the final settlement amount of \$100.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MR. KENNEDY</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 10

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Pedro Cordero of 101 Bakos Blvd., Apt. 146, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to his property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$150.00 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Pedro Cordero of 101 Bakos Blvd., Apt. 146, Buffalo, N.Y. 14211 in the final settlement amount of \$150.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 11

REVISION TO BUFFALO SEWER AUTHORITY POLICIES AND GUIDELINES

WHEREAS: The Buffalo Sewer Authority has developed the following policies and guidelines:

Capital Asset Guide (Attachment A)
Purchasing Guidelines (Attachment B)
Fund Balance Policy (Attachment C)
Investment Guidelines (Attachment D)
Credit Card Policy (Attachment E); and

WHEREAS: These policies and guidelines shall be annually reviewed and approved by the Board.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the policies and guidelines listed above.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 12

CONTRACT APPROVAL - AUDIT AND ACCOUNTING SERVICES

- WHEREAS: The use of independent Certified Public Accountants is necessary in order that the Buffalo Sewer Authority submits financial statements in accordance with generally accepted auditing standards, prepares a Comprehensive Annual Financial Report for submission to the New York State Comptroller and develops accurate cost allocation schedules of operation at the Bird Island Treatment Facility; and
- WHEREAS: Drescher & Malecki LLP, Certified Public Accountants, has proposed to extend their service contract with the Buffalo Sewer Authority for accounting and auditing services for a one-year period, beginning July 1, 2019, for a fee not to exceed \$45,500.00, and to prepare a cost allocation schedule for a fee not to exceed \$5,000.00. The cost for these services remains the same as last fiscal year's contract; and
- WHEREAS: The Audit Committee of the Board of Directors of the Buffalo Sewer Authority recommends renewing this contract for the fiscal year beginning July 1, 2019.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Audit Committee to enter into an agreement with Drescher & Malecki LLP, Certified Public Accountants, to perform the required auditing of the Buffalo Sewer Authority's affairs for a cost not to exceed \$45,500.00, and to develop the cost allocation schedule for a cost not to exceed \$5,000.00, for the period July 1, 2019 through June 30, 2020. Account no. 00110106-432001 will be charged for the financial audit. Account no. 00550106-432001 will be charged for the cost allocation schedule.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 13

TRAVEL AUTHORIZATION – SARATOGA SPRINGS, NEW YORK

WHEREAS: The New York State Public Employer Labor Relations Association is holding its annual conference from July 17-19, 2019, in Saratoga Springs, New York; and

WHEREAS: The Buffalo Sewer Authority must remain current with Human Resource compliance as well as labor relations, employment, compensation and benefits law; and

WHEREAS: The General Manager recommends the Director of Employee Relations attend this conference.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Director of Employee Relations to travel to Saratoga Springs, New York to attend the New York State Public Employer Labor Relations Association Conference from July 17-19, 2019. The cost associated with this travel shall not exceed \$1,500.00. Account nos. 00120104-458010 and 00120104-458012 shall be utilized for this travel.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 14

TRAVEL AUTHORIZATION - TROY, MICHIGAN

WHEREAS: Best practices for effective and equitable water utility management are of special interest to the Buffalo Sewer Authority in support of the Authority's Combined Sewer Overflow Long Term Control Plan; and

WHEREAS: The US Water Alliance has invited the City of Buffalo, as represented by the Buffalo Sewer Authority to participate in Equity in Climate Resilience: Urban Flooding Bootcamp; and

WHEREAS: To facilitate peer learning, the US Water Alliance in conjunction with Kresge Foundation, will host the two-day event that will dive into intersections of climate, water and equitable resilience practices where participants will learn the latest on urban flooding science, and incorporating social and economic equity into resilience plans and implementation activities; and

WHEREAS: The Alliance has invited the Authority's General Manager to participate in these sessions as part of the peer learning project; and

WHEREAS: The General Manager recommends that he attend the meeting.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Troy, Michigan from July 23 through July 26, 2019 to participate in the US Water Alliance Water Climate Resilience Bootcamp at a cost not to exceed \$300.00. Hotel and airline costs will be covered by US Water Alliance. Additional expenses for this travel shall be charged to account 00100104-458010.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 15

TRAVEL AUTHORIZATION - ALBANY, NEW YORK

WHEREAS: The New York State Society for Human Resource Management is holding its annual conference from September 22-24, 2019, in Albany, NY; and

WHEREAS: The Buffalo Sewer Authority wishes to remain current with Human Resource compliance as well as employment, compensation and benefits law; and

WHEREAS: The General Manager recommends that the Director of Employee Relations and Worker's Compensation Analyst attend this conference.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Director of Employee Relations and Worker's Compensation Analyst to travel to Albany, NY to attend the 2019 New York State Society for Human Resource Management Conference from September 21-24, 2019. Costs associated with this travel shall not exceed \$3,000.00. Account nos. 00120104-458010 and 00120104-458012 shall be utilized for this travel.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 16

JANITORIAL SERVICES CONTRACT RENEWAL - NYS PREFERRED SOURCE

- WHEREAS: New York State Industries for the Disabled (NYSID) is a not-for-profit corporation appointed by the New York State Department of Education to secure and administer contracts on behalf of community rehabilitation agencies. NYSID is a New York State preferred source under Section 162 of the State Finance Law. This preferred source status authorizes state and local governments to utilize and purchase NYSID products and services without competitive bidding; and
- WHEREAS: On May 10, 2017, the Board of the Buffalo Sewer Authority authorized the General Manager to renew the contract with the preferred source vendor, NYSID, through its member agency, Heritage Centers, also known by Allentown Industries, to perform janitorial services at the Buffalo Sewer Authority facilities for a one-year period from July 1, 2017 to June 30, 2018, at a total cost not to exceed \$66,924.44; and
- WHEREAS: The NYS Department of Labor's prevailing wage and supplemental benefit rate increased on July 1, 2017, from \$13.15 to \$15.88 per hour, resulting in total contract increase of \$11,082.42; and
- WHEREAS: On September 20, 2017, the Board of the Buffalo Sewer Authority authorized the General Manager to increase the previously authorized amount from \$66,924.44 to a total not to exceed \$78,006.86 for fiscal year 2017-2018; and
- WHEREAS: On May 9, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and
- WHEREAS: On August 8, 2018, the prevailing wage increased the cost to \$84,003.61; and
- WHEREAS: New York State Industries for the Disabled (NYSID) has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2019-2020; and
- WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$84,003.61.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with New York State Industries for the Disabled (NYSID) as a preferred source, through its member Heritage Centers, also known by Allentown Industries, to perform janitorial services at the Buffalo Sewer Authority facilities for the period July 1, 2019 to June 30, 2020, at a total cost not to exceed \$84,003.61. Expenses for this contract will be charged to account nos. 00110106-434000, 00200106-434000 and 00650106-434000.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 17

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 21900184

- WHEREAS: On April 4, 2018, the Board of the Buffalo Sewer Authority awarded a contract to Allied Waste Services, for the removal and disposal of sewage screenings at the Bird Island Treatment Facility for the period July 1, 2018 to June 30, 2019 at a total cost of \$39,920.00; and
- WHEREAS: Due to an increase in waste stream sources and increase of average amount of Treatment Plant influent additional funds are necessary; and
- WHEREAS: It is now necessary to increase Blanket Purchase Order No. 21900184 in the amount of \$20,000.00 from \$39,920.00 to \$59,920.00 through June 30, 2019; and
- WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator and staff recommend this increase at a total cost not to exceed \$59,920.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order in the amount of \$20,000.00, increasing Blanket Purchase Order No. 21900184 with Allied Waste Services, from \$39,920.00 to \$59,920.00 through June 30, 2019. Funds for this change order will be charged to account no. 00230106-442100.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 18

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 21900216

- WHEREAS: On July 1, 2015, the Board of the Buffalo Sewer Authority awarded a contract to Modern Disposal Services, Inc., for the removal and disposal of incinerator ash at the Bird Island Treatment Facility for a one-year period July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods, at a cost of \$50.93/ton, with annual quantity costs not to exceed \$356,510.00; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and
- WHEREAS: On March 1, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: On March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and
- WHEREAS: Due to the rehabilitation of the ash system for dust control, the ash being sent to land fill is heavier due to moisture content, and therefore, additional funds are needed; and
- WHEREAS: It is now necessary to increase the Blanket Purchase Order No. 21900216 in the amount of \$50,400.00 from \$356,510.00 to \$406,910.00 through June 30, 2019; and
- WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff recommend this increase at a total cost not to exceed \$406,910.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order in the amount of \$50,400.00, increasing Blanket Purchase Order No. 21900216 with Modern Disposal Services, Inc., for the removal and disposal of incinerator ash from \$356,510.00 to \$406,910.00 through June 30, 2019. Funds for this change order will be charged to account no. 00380106-442100.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 19

CHANGE ORDER NO. 1 – CONTRACT NO. 81800013

CONTRACTOR:	ORIGINAL CONTRACT COST	\$250,000.00
CHA	PREVIOUS CHANGE ORDER	n/a
2200 Main Place Tower	THIS CHANGE ORDER	<u>\$121,323.19</u>
Buffalo, New York 14202	ADJUSTED CONTRACT COST	\$371,323.19

PROJECT: Three (3) Year Term Agreement

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Change order request to cover construction inspection and construction administration work for the Bird Island Roads Improvements Project.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 CHA has developed plans and specifications for the Bird Island Roads Improvement Project. In light of the successful completion of these plans and specifications and award of the construction contract, Buffalo Sewer has identified CHA as being the most qualified entity to proceed with construction inspection and construction administration for this work.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$121,323.19

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$121,323.19

The total INCREASE to the contract as a result of this Change Order is \$121,323.19

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the Original contract or as modified by previous Contract Supplements remains unchanged. Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the preceding Description of Changes involved with the Supplemental Contract Drawings designated none and under the provisions of the Original Contract, including compliance with applicable Equipment specifications, General Specifications and Project Specifications for the same type of work.
2. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract, particularly those pertaining to performance and operation of equipment.

3. The Contractor expressly agrees that he will place under coverage of his performance and Payment Bonds and Contractor's Insurance all work covered by this Contract Supplement. The Contractor will furnish to the Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Contract Supplements that exceeds the Original Contract Price by twenty percent (20%).
4. The costs established under this Contract Supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81800013 as written in the above Agenda Item, increasing the contract cost in the amount of \$121,323.19, making the adjusted contract cost \$371,323.19.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 20

CHANGE ORDER NO. 3 – CONTRACT NO. 81300020

CONTRACTOR:	ORIGINAL CONTRACT COST	\$2,543,506.00
Emerson Process Management, Inc.	PREVIOUS CHANGE ORDERS	\$626,959.40
200 Beta Drive	THIS CHANGE ORDER (DEDUCT)	<u>(\$91,005.00)</u>
Pittsburgh, PA 15238	ADJUSTED CONTRACT COST	\$3,079,460.40

PROJECT: Plant Instrumentation & Control System Upgrade

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Unused Maximo Integration

Item #2 Unused Training Sessions

REASON FOR CHANGE OR EXTRA WORK:

Item #1 BSA is not able to adopt Maximo Integration at this time.

Item# 2 BSA did not utilize all training sessions included in the original contract.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$53,628.00)

Item #2 (\$37,377.00)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: (\$91,005.00)

The Total DECREASE to the Contract as a result of this Change Order is \$91,005.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 3 to Contract No. 81300020 as written in the above Agenda Item, decreasing the contract cost in the amount of \$91,005.00 making the adjusted contract cost \$3,079,460.40.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 21

CONTRACT NO. 81300020

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Plant Instrumentation & Control System Upgrade

BID: \$2,543,506.00

CONTRACTOR: Emerson Process Management, Inc.
200 Beta Drive
Pittsburgh, PA 15238

WHEREAS: The Treatment Plant Administrator and staff have certified that the Contractor completed the work in accordance with the plans and specifications on June 19, 2019; and

WHEREAS In Item No. 6, at the January 6, 2016, Board Meeting the contract value was increased by \$384,418.40. Therefore, the adjusted contract cost was \$2,927,924.40; and

WHEREAS In Item No. 13, at the December 7, 2016, Board Meeting the contract value was increased by \$242,541.00. Therefore, the adjusted contract cost was \$3,170,465.40; and

WHEREAS In Item No. 19, on June 19, 2019, the contract value was decreased by \$91,005.00. Therefore, the adjusted contract cost is \$3,079,460.40.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of June 19, 2019;
- c. The maintenance period commences on June 19, 2019;
- d. The final cost of the Contract is \$3,079,460.40.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 22

CHANGE ORDER NO. 1 – CONTRACT NO. 81800005

CONTRACTOR:	ORIGINAL CONTRACT COST	\$2,596,420.00
Quackenbush Co., Inc.	PREVIOUS CHANGE ORDERS	n/a
495 Kennedy Road	THIS CHANGE ORDER (DEDUCT)	<u>(\$19,225.65)</u>
Buffalo, NY 14227	ADJUSTED CONTRACT COST	\$2,577,194.35

PROJECT: Digester #5 Rehabilitation

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Unused Allowance Items

REASON FOR CHANGE OR EXTRA WORK:

Item #1 The original allowance value was \$150,000.00 of which \$19,225.65 went unused.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$19,225.65)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: (\$19,225.65)

The Total DECREASE to the Contract as a result of this Change Order is \$19,225.65

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81800005 as written in the above Agenda Item, decreasing the contract cost in the amount of \$19,225.65 making the adjusted contract cost \$2,577,194.35.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. KENNEDY</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 23

CONTRACT NO. 81800005

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Digester #5 Rehabilitation

BID: \$2,596,420.00

CONTRACTOR: Quackenbush Co., Inc.
495 Kennedy Road
Buffalo, NY 14227

WHEREAS: The Treatment Plant Administrator, the consulting engineer, (AECOM), and BSA staff have certified that the contractor substantially completed the work in accordance with the plans and specification on March 6, 2019, and was fully complete on June 19, 2019; and

WHEREAS In Item No. 21, at the June 19, 2019, Board Meeting the contract value was decreased by \$19,225.65. Therefore, the adjusted contract cost is \$2,577,194.35.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of June 19, 2019;
- c. The maintenance period commences on March 6, 2019;
- d. The final cost of the Contract is \$2,577,194.35.

MOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 24

AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY AND OFFICE EQUIPMENT

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: The Board of the Buffalo Sewer Authority approves and designates a list of original equipment manufacturers as Sole Sources; and

WHEREAS: An amendment to the Sole Source Listing is requested to add the following manufacturer:

Corr Distributors	Tomcat floor care equipment, support customers with factory trained service technicians and OEM parts
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; and

WHEREAS: Corr Distributors is the exclusive full stocking certified distributor for Tomcat Floor Care Equipment for Western NY; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and Purchasing Department have reviewed all supporting documentation and recommend this amendment to the Sole Source Listing.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above amendment to the Sole Source Listing.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 25

AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY AND OFFICE EQUIPMENT

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: The Board of the Buffalo Sewer Authority approves and designates a list of original equipment manufacturers as Sole Sources; and

WHEREAS: An amendment to the Sole Source Listing is requested to add the following manufacturer:

Mollenberg-Betz	Trojan Energy Systems, sell, support and service the Autoflame "state of the art" combustion control system and components in Western New York. Offer annual basic training on all systems and components.
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; and

WHEREAS: Mollenberg-Betz is the sole provider for Trojan Energy Systems, Inc., to offer annual basic training on all systems and components. This contractual agreement requires them to have factory trained technicians on staff at all times, maintain a minimum complete systems inventory with emergency service parts and have their technicians trained annually; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and Purchasing Department have reviewed all supporting documentation and recommend this amendment to the Sole Source Listing.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above amendment to the Sole Source Listing.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 26

REPORT ON BIDS RECEIVED - PURCHASE OF POLYMER DEWATERING AID FOR WASTEWATER SLUDGE THICKENING & CONDITIONING

WHEREAS: Formal bids were advertised and solicited for the purchase of Polymer Dewatering Aid for Wastewater Sludge Thickening & Conditioning for the period July 1, 2019 to June 30, 2020 with an option to renew for four (4) one-year periods. The following bids were received and opened by the Purchase Department on April 23, 2019:

		Polydyne, Inc.	Marubeni Specialty Chemicals	Solenis	Stepan	M.W. Watermark	Kemira Water Solutions
	Wastewater Dewatering						
	Product offer	Clarifloc NE-1741	No Response	No response	No response	No response	No response
	Polymer price per pound delivered	\$1.120					
A	Annual cost (based 800,000 lbs. annual quantity)	\$896,000.00					
	Wastewater Sludge Thickening						
	Product offer	Clarifloc C-331W					
	Polymer price per pound delivered	\$0.1210					
B	Annual cost (based 2,000,000 lbs. annual quantity)	\$242,000.00					
	Total Annual Cost (A + B)	\$1,138,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend the purchases be awarded to the only bidder, Polydyne, Inc., at a total cost not to exceed \$1,138,000.00; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Polydyne, Inc., for the purchase of Polymer Dewatering Aid for Wastewater Sludge Thickening & Conditioning for the period beginning July 1, 2019 to June 30, 2020 with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$1,138,000.00. Expenses for this contract will be charged to account nos. 00340106-467044 and 00360105-467044.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 27

**AUTHORIZATION TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES FOR
AIR QUALITY TESTING AND ASSESSMENT FOR THE BIRD ISLAND TREATMENT
FACILITY**

- WHEREAS: The Buffalo Sewer Authority operates the second largest wastewater treatment facility in New York State. The General Manager and staff have identified the need for comprehensive air testing and assessment study to establish a baseline of conditions in and around the facility; and
- WHEREAS: An Air Quality Testing Committee has done research on air quality testing standard and methods; and
- WHEREAS: The Authority conducted a Formal Request for Proposal process and solicited packages from numerous professional services providers that would be able to develop and execute a comprehensive testing plan and assessment for the Buffalo Sewer Authority; and
- WHEREAS: The Consultant Selection Committee obtained and reviewed proposals from two (2) professional providers and interviewed one (1) of these firms; and
- WHEREAS: Based upon proposal review and interview, the Consultant Selection Committee recommends retaining Core Environmental Consultants to perform the Air Quality Testing and Assessment.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Core Environmental Consultants to provide Air Quality Testing and Assessment for the Buffalo Sewer Authority per the scope of professional services submitted at a total cost not to exceed \$156,240.00. These services will be charged to account no. 00200106-432004.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. KENNEDY</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

ITEM NO. 28

AUTHORIZATION FOR PURCHASE OF SAND BLAST AND COAT TUBE SHEETS FOR TWO (2) ABSORPTION CHILLERS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Johnson Controls, the original equipment manufacturer, and/or their authorized local service representative, as a sole source for replacement parts, supplies and services for Johnson Controls products including York brand chillers installed at the Bird Island Treatment Facility; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for purchase of two (2) absorption chillers; and

WHEREAS: Upon request, Johnson Controls submitted a quote in the amount of \$94,070.00 for sand blast and coat tube sheets for two (2) absorption chillers; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend this purchase; and

WHEREAS: Board approval is required on purchase over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the sand blast and coat tube sheets for two (2) absorption chillers from Johnson Controls in the amount of \$94,070.00. This purchase will be charged to account no. 00380106-443301.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. KENNEDY
AYES	4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 29

AUTHORIZATON FOR PURCHASE OF FLAME ARRESTORS AND GASKETS FOR INCINERATORS

- WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Varec, the original equipment manufacturer, and/or their authorized local service representative, as a sole source for replacement parts, supplies and services for Varec brand parts installed at the Bird Island Treatment Facility; and
- WHEREAS: The Principal Chief Stationary Engineer has determined a need for Varec brand parts; and
- WHEREAS: Upon request, the local representative, Siewert Equipment Company, submitted a quote in the amount of \$11,873.00 for the needed Varec flame arrestors & gaskets parts; and
- WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the quotes received and recommend this purchase; and
- WHEREAS: Monies payable to date for Varec brand parts and supplies in fiscal year 2018-2019 are \$9,528.00. This purchase will bring the total monies payable for purchase to \$21,401.00; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Varec flame arrestors and gaskets for incinerators from Siewert Equipment Company in the amount of \$11,873.00. This purchase will be charged to account nos. 00380100-466107 and 00380105-466107.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. KENNEDY</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 30

CHANGE ORDER NO. 1 – CONTRACT NO. 81900001

CONTRACTOR:	ORIGINAL CONTRACT COST	\$600,000.00
Mollenberg-Betz, Inc.	PREVIOUS CHANGE ORDER	n/a
300 Scott Street	THIS CHANGE ORDER	<u>\$160,000.00</u>
Buffalo, New York 14204	ADJUSTED CONTRACT COST	\$760,000.00

PROJECT: In-Plant Mechanical Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 Change order request to cover anticipated work through the end of the fiscal year 2018-2019 based on additional costs incurred for In-Plant Steam Contract transitional support work.
- Item #2 Change order request to cover anticipated work through the end of the fiscal year 2018-2019 based on additional costs to cover the rental recoup of a portable centrifugal trash pump.

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 The In-Plant Steam contract was awarded to Quackenbush in July 2019, at which time Mollenberg-Betz was in the process of completing ongoing jobs. Additionally, the Steam contract was not fully signed and initiated until August 27, 2019. Given that Steam work was still required and that Quackenbush was newly implementing the Steam contract, it was agreed to gradually transition the Steam contract work from Mollenberg-Betz to Quackenbush to ensure reliable operability and maintainability of boiler, HVAC and incinerator systems. In order to achieve this objective, transitional jobs completed by Mollenberg-Betz were billed against the Mechanical Maintenance Contract. The amount of steam work billed against the contract was approximately \$124,332.00.
- Item #2 A Godwin trash pump had been historically rented through Mechanical Maintenance Contract. Due to high overall yearly costs of continual rentals it was decided to request a rental recoup agreement where the trash pump was acquired for the Buffalo Sewer Authority to purchase. Thus through the rental recoup, the purchase price was a much lower cost than purchasing a new unit. The purchase cost was \$ 35,668.00.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$124,332.00

Item #2 \$35,668.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$160,000.00

The total INCREASE to the contract as a result of this Change Order is \$160,000.00

CONTRACT SUPPLEMENT CONDITIONS:

1. THE contract completion date established in the Original contract or as modified by previous Contract Supplements remains unchanged. Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the preceding Description of Changes involved with the Supplemental Contract Drawings designated none and under the provisions of the Original Contract, including compliance with applicable Equipment specifications, General Specifications and Project Specifications for the same type of work.
2. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract, particularly those pertaining to performance and operation of equipment.
3. The Contractor expressly agrees that he will place under coverage of his performance and Payment Bonds and Contractor's Insurance all work covered by this Contract Supplement. The Contractor will furnish to the Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Contract Supplements that exceeds the Original Contract Price by twenty percent (20%).
4. The costs established under this Contract Supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81900001 as written in the above Agenda Item, increasing the contract cost in the amount of \$160,000.00, making the adjusted contract cost \$760,000.00.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. KENNEDY</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 31

EXTENSION OF THE CONTRACT FOR THE IN-PLANT ELECTRICAL MAINTENANCE SERVICES

WHEREAS: On May 30, 2018, the Board of the Buffalo Sewer Authority awarded a contract to O'Connell Electric Company, Inc., for In-Plant Electrical Maintenance Services at a total cost not to exceed \$600,000.00 for the fiscal year 2018-2019; and

WHEREAS: O'Connell Electric Company, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2019-2020; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$600,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with O'Connell Electric Company, Inc., for In-Plant Electrical Services for the period July 1, 2019 through June 30, 2020, at a total cost not to exceed \$600,000.00. Expenses for this contract will be charged to account no. 00520106-443421.

MOTION TO _____ APPROVE _____
MADE BY _____ MS. PETRUCCI _____
2ND BY _____ MR. ROOSEVELT _____
AYES _____ 4 _____ NOES _____ 0 _____

Board Meeting of June 19, 2019

ITEM NO. 32

REPORT ON BIDS RECEIVED – IN-PLANT MECHANICAL MAINTENANCE SERVICES

WHEREAS: Formal bids were solicited and received for In-Plant Mechanical Services for a one-year period, July 1, 2019 to June 30, 2020, with an option to renew for two (2) one-year periods; and

WHEREAS: The following bids were received and opened by the Purchase Department on June 14, 2019:

	Mollenberg-Betz	Quackenbush	JW Danforth	Hohl Ind.	DV Brown
Labor Costs	No bid	\$366,401.00	No bid	No bid	No bid
Equip. Rental Costs		\$ 1,576.00			
Parts/Materials		\$ 45,000.00			
Sub-Contractor Mark Up		\$ 42,800.00			
Grand Total		\$455,777.00			

; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the bids received and recommend this service be awarded to the lowest bidder, Quackenbush, at a total cost not to exceed \$455,777.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Quackenbush, to provide In-Plant Mechanical Maintenance Services for the period July 1, 2019 to June 30, 2020, with an option to renew for two (2) one-year periods, at an annual cost not to exceed \$455,777.00. Expenses for this contract will be charged to account no. 00520106-443421.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 33

AUTHORIZATION FOR ORIGINAL EQUIPMENT MANUFACTURER PURCHASES OVER \$20,000.00 AND SERVICES OVER \$35,000.00 FOR FISCAL YEAR 2019-2020

WHEREAS: The Buffalo Sewer Authority designated various original equipment manufacturers, and/or their local representatives, as sole sources for the purchase of various commodities, technology and/or services for the fiscal year 2019-2020; and

WHEREAS: Based upon historical usage and the fiscal budget plan for this fiscal year, the Superintendent of Mechanical Maintenance has determined the following vendors to be the sole source vendors for the purchase of various commodities, technologies and/or services and those purchases shall not exceed those listed below for the fiscal year 2019-2020:

Original Equipment Manufacturer	Estimated Purchases/Services
ABB Inc., Instrumentation Department	\$50,000.00
Auma Actuators	\$90,000.00
Blackmer, Division of Dover Energy Inc.	\$80,000.00
Comairco	\$80,000.00
Evoqua Water Technologies	\$40,000.00
GEA Mechanical Equipment US Inc. -GEA Westfalia Separator Division	\$150,000.00
Gorman-Rupp Company	\$40,000.00
Goulds/ITT IP Division	\$50,000.00
Ingersoll-Rand	\$40,000.00
JWC Environmental, LLC	\$70,000.00
Limitorque (Division of Flowserve)	\$60,000.00
Schwing BioSet	\$80,000.00
Smith & Loveless, Inc.	\$40,000.00
Val-Matic Valve	\$50,000.00
Vaughan Co., Inc.	\$75,000.00
W.S.G. & Solutions	\$40,000.00
Xylem Water Solutions	\$140,000.00
YSI Incorporated	\$30,000.00

; and

WHEREAS: The Superintendent of Mechanical Maintenance, Treatment Plant Superintendent, and staff recommend approval for the estimated amounts listed for the various original equipment manufacturers for purchases/services anticipated for fiscal year 2019-2020; and

WHEREAS:

Board approval is required on purchases made over \$20,000.00 and services over \$35,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase original equipment commodities, as needed, and services from the original equipment manufacturers, or their designated local representatives, at a total cost not to exceed the listed amounts for fiscal year 2019-2020 and to charge the appropriate department accounts.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 34

CHANGE ORDER NO. 2 – CONTRACT NO. 81800016

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,238,000.00
STC Construction Inc.	PREVIOUS CHANGE ORDER	\$0
PO Box 459	THIS CHANGE ORDER (DEDUCT)	<u>(\$34,779.00)</u>
Springville, NY 14141	ADJUSTED CONTRACT COST	\$1,203,221.00

WORK: Hazelwood RTC In-Line Storage Structure

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Final adjustment to the contract amount.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Adjusting contract amount for actual quantities installed.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$34,779.00)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: (\$34,779.00)

The Total DECREASE to the Contract as a result of this Change Order is \$34,779.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).

5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81800016 as written in the above Agenda Item, decreasing the contract cost in the amount of \$34,779.00 making the adjusted contract cost \$1,203,221.00.

MOTION TO	APPROVE		
MADE BY	MS. PETRUCCI		
2 ND BY	MR. ROOSEVELT		
AYES	4	NOES	0

Board Meeting of June 19, 2019

ITEM NO. 35

CONTRACT NO. 81800016

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Hazelwood RTC In-Line Storage Structure

BID: \$1,238,000.00

CONTRACTOR: STC Construction Inc.
PO Box 459
Springville, NY 14141

WHEREAS: The Principal Sanitary Engineer and staff have certified that the Contractor completed the work in accordance with the plans and specifications on June 19, 2019; and

WHEREAS In Item No. 32, at the June 19, 2019 Board Meeting, the contract value was decreased by \$37,779.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of June 19, 2019;
- c. The maintenance period commence on June 19, 2019;
- d. The final cost of the Contract is \$1,203,221.00.

MOTION TO APPROVEMADE BY MR. KENNEDY2ND BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 36

**AUTHORIZATION TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICES
AGREEMENT FOR THE BABCOCK PUMP STATION REAL TIME CONTROL PROJECT**

- WHEREAS: The Buffalo Sewer Authority (BSA) has negotiated with the United States Environmental Protection Agency and the New York State Department of Environmental Conservation to address sewer system improvements to comply with the Federal Clean Water Act through the Combined Sewer Overflow Long-Term Control Plan (LTCP) which was approved by the agencies on March 18, 2014; and
- WHEREAS: As part of the approved LTCP, the BSA committed to the installation of up to sixteen (16) Real Time Control (RTC) projects; and
- WHEREAS: The Board of the Buffalo Sewer Authority has prequalified five (5) engineering firms to allow for the submission of proposals for future real time control projects in Item No. 21 of the July 26, 2017 Board Meeting; and
- WHEREAS: Upon request, one of the five (5) prequalified firms, GHD, has submitted a letter proposal to complete applicable tasks for the preliminary design, detailed design and bid phase services for the Babcock Pump Station Real Time Control Project in the amount of \$147,600.00; and
- WHEREAS: The Principal Sanitary Engineer finds the proposal acceptable and recommends retaining GHD for professional engineering services associated with the Babcock Pump Station Real Time Control Project.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with GHD, at a cost not-to-exceed \$147,600.00 to complete the professional engineering services defined in the letter proposal with a revision date of May 30, 2019. The cost of this contract will be funded from account no. 02000492-432004.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of June 19, 2019

ITEM NO. 37

REPORT ON BIDS RECEIVED - GENESEE STREET STORM SEWER IMPROVEMENTS PROJECT

WHEREAS: Formal bids were advertised and solicited for the Genesee Street Storm Sewer Improvements Project. The following bids were received and publically opened by the Buffalo Sewer Authority on Tuesday, June 4, 2019 at 11:00 AM:

Contractor	Base Bid
Destro & Brothers Concrete Company, Inc.	\$ 309,000.00
Millherst Construction, Inc.	\$ 320,300.00
4 th Generation Construction, Inc.	\$ 347,600.00
Mark Cerrone, Inc.	\$ 429,295.00
Pinto Construction Services, Inc.	\$ 499,875.00

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority's Engineering consultant, GHD, reviewed the packages and recommends awarding this contract to the low bidder, Destro & Brothers Concrete Company, Inc., for the base bid; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed the consultant's recommendation and concur with the recommendation provided by GHD to award the contract to the low bidder, Destro & Brothers Concrete Company, Inc.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Destro & Brothers Concrete Company, Inc., for the Genesee Street Storm Sewer Improvements Project at a cost not to exceed \$309,000.00. Expenses for this contract shall be charged to account no. 02000493-490740.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 38

UPGRADE EXEMPT POSITION

WHEREAS: The Board of the Buffalo Sewer Authority is restructuring its Exempt Administrative Managerial staff; and

WHEREAS: The Board of the Buffalo Sewer Authority has reviewed and approved the duties and responsibilities of its Exempt Administrative Managerial staff; and

WHEREAS: The Board desires to upgrade the position of Intergovernmental Coordinator (Exempt) in job group VIA (M40) to \$70,000.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above upgrade.

MOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 39

CONFIRMATION OF APPOINTMENT

SENIOR 1ST CLASS STATIONARY ENGINEER (PERMANENT)
SEWAGE TREATMENT PLANT
\$27.47 PER HOUR
EFFECTIVE: JUNE 3, 2019

JOSHUA OSHRIAK
52 LAYER AVENUE
BUFFALO, NY

WHEREAS: The preceding appointment was made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointment is hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 40

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Patrick D. Lauerman	Empire State College	Chemistry I with Lab	100%	\$1,972.15
Daniel P. O'Sullivan	Erie Community College	Princ. of Mechanics	100%	\$977.82
Daniel P. O'Sullivan	Erie Community College	College Math II	100%	\$926.50

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$3,876.47. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 41

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of June 19, 2019