

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
June 19, 2019**

# BUFFALO SEWER AUTHORITY

June 19, 2019

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of May 31, 2019

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$2,595,042.68	Key	0.15%	Public NOW
26-Mar-19	17-Jun-19	83	\$2,996,571.66	Key Banc Capital	2.53%	\$17,499.17
05-Mar-19	27-Jun-19	114	\$2,405,625.85	Key Banc Capital	2.46%	\$18,773.90
15-Oct-18	02-Jul-19	260	\$5,188,814.33	Key Banc Capital	2.90%	\$108,911.11
28-Jan-19	29-Jul-19	182	\$5,946,028.90	Key Banc Capital	2.74%	\$82,697.77
24-Apr-19	22-Aug-19	120	\$5,898,355.71	Key Banc Capital	2.50%	\$49,433.33
22-May-19	10-Sep-19	111	\$7,841,579.50	JPMorgan Securities	2.50%	\$60,895.83
29-Apr-19	25-Oct-19	179	\$2,230,460.63	Key Banc Capital	2.55%	\$28,566.16
31-May-19	27-Nov-19	180	\$4,564,854.85	Key Banc Capital	2.60%	\$60,073.00
			<b>\$39,667,334.11</b>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
			\$110,670.86	Key	0.15%	Public NOW
02-May-19	26-Jun-19	55	\$898,427.00	Key Banc Capital	2.36%	\$3,245.00
			<b>\$1,009,097.86</b>			
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		<b>\$2,095,495.35</b>	Key	0.15%	Public NOW
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Money Market		<b>\$6,633.19</b>	Key	0.20%	Public Savings
<b>SURPLUS FUND</b>						
			\$900.17	Wilmington Fund	1.83%	
29-Mar-19	25-Jun-19	88	\$10,003,196.01	Key Banc Capital	2.56%	\$62,992.06
			\$45,813.82	Accrued Income		
			<b>\$10,049,910.00</b>			
<b>NET REVENUE FUND</b>						
			\$497.70	Wilmington Fund		
29-Mar-19	25-Jun-19	88	\$9,195,903.72	Key Banc Capital	2.56%	\$57,908.21
29-Jan-19	29-July-19	181	\$5,917,343.34	Key Banc Capital	2.74%	\$82,656.66
31-May-19	29-July-19	59	\$7,400,918.90	Key Banc Capital	2.47%	\$30,081.10
29-Apr-19	25-Oct-19	179	\$3,199,906.82	Key Banc Capital	2.55%	\$41,093.18
			\$106,417.33	Accrued Income		
			<b>\$25,820,987.81</b>			

**DEBT RESERVE FUND**

				<b>Series J</b>	
02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
			\$643.45	Accrued Income	
			<u>\$516,522.45</u>		
				<b>Series K</b>	
02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
			\$2,857.37	Accrued Income	
			<u>\$364,272.37</u>		
				<b>Series L</b>	
12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
			\$2,804.16	Accrued Income	
			<u>\$692,351.16</u>		
				<b>Series M</b>	
27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
			\$1,354.70	Accrued Income	
			<u>\$596,967.70</u>		
				<b>Series N</b>	
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
			\$6,734.77	Accrued Income	
			<u>\$2,173,891.77</u>		

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Board Meeting of June 19, 2019

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Wastewater Treatment Plant***

5/8/2019	00280105 SWWP Equipment Maintenance	-\$1,100.00	00410105 HAMB Equipment Maintenance	\$1,100.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$550.00	00450105 KELF Equipment Maintenance	\$550.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$400.00	00460105 KELX Equipment Maintenance	\$400.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$6,000.00	00320105 CHEM Equipment Maintenance	\$6,000.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$7,500.00	00200107 Plan Office Equipment	\$7,500.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$2,500.00	00200107 AER Equipment Maintenance	\$2,500.00
5/8/2019	00280105 SWWP Equipment Maintenance	-\$5,000.00	00200107 Plan Office Equipment	\$5,000.00
5/15/2019	00280105 SWWP Equipment Maintenance	-\$450.00	00530105 Yard Janitorial and Operating	\$450.00
5/15/2019	00280105 SWWP Equipment Maintenance	-\$8,000.00	00200107 Plan Office Equipment	\$8,000.00
5/16/2019	00280105 SWWP Equipment Maintenance	-\$9,000.00	00290105 AER Repairs to Equipment	\$9,000.00
5/17/2019	00300103 Blow Electric Light & Power	-\$50,827.87	00380105 INCIN Equipment Maintenance	\$50,827.87
5/17/2019	00300103 Blow Electric Light & Power	-\$118,814.00	00380106 INCIN Repairs to Equipment	\$118,814.00
5/17/2019	00300103 Blow Electric Light & Power	-\$27,190.00	00380106 INCIN Maintenance Contract	\$27,190.00
5/20/2019	00280105 SWWP Equipment Maintenance	-\$800.00	00530105 Yard Janitorial and Operating	\$800.00
5/16/2019	00280105 SWWP Equipment Maintenance	-\$700.00	00290105 AER Equipment Maintenance	\$700.00

5/20/2019	00280105 SWWP Equipment Maintenance	-\$6,250.00	00520105 Main Equipment Maintenance	\$6,250.00
5/21/2019	00300103 Blow Electric Light & Power	-\$200.00	00420103 AMHE Gas	\$200.00
5/21/2019	00300103 Blow Electric Light & Power	-\$1,000.00	00390103 Hamburg Drain Float Nat Gas	\$1,000.00
5/21/2019	00300103 Blow Electric Light & Power	-\$1,950.00	00410103 Hamb Electric Light & Power	\$1,950.00
5/21/2019	00300103 Blow Electric Light & Power	-\$200,410.00	00360103 DEWA Water	\$200,410.00
5/21/2019	00300103 Blow Electric Light & Power	-\$3,000.00	00400103 SOUTH WATER	\$3,000.00
5/24/2019	00280105 SWWP Equipment Maintenance	-\$1,200.00	00520105 Main Equipment Maintenance	\$1,200.00
5/24/2019	00280105 SWWP Equipment Maintenance	-\$5,600.00	00320105 CHEM Equipment Maintenance	5,600.00
5/28/2019	00280105 SWWP Equipment Maintenance	-\$350.00	00520105 Main Equipment Maintenance	\$350.00
5/28/2019	00280105 SWWP Equipment Maintenance	-\$400.00	00520105 Main Building Materials	\$400.00
5/29/2019	00360105 DEWA Chemicals and Gases	-\$13,399.00	00380105 INCIN Equipment Maintenance	\$13,399.00
5/29/2019	00200106 PLAN Eng and Tech	-\$8,439.00	00200107 PLAN Office Equipment	\$8,439.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$950.00	00530105 Yard Janitorial and Operating	\$950.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$150.00	00520105 Main Equipment Maintenance	\$150.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$350.00	00250105 SECO Equipment Maintenance	\$350.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$1,000.00	00340105 THIC Equipment Maintenance	\$1,000.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$4,300.00	00520105 Main Equipment Maintenance	\$4,300.00
5/30/2019	00280105 SWWP Equipment Maintenance	-\$3,560.00	00530105 Yard Equipment Maintenance	\$3,560.00
6/3/2019	00280105 SWWP Equipment Maintenance	-\$3,200.00	00400105 South Equipment Maintenance	\$3,200.00
6/4/2019	00280105 SWWP Equipment Maintenance	-\$5,000.00	00200105 Plan Clothing Safety	\$5,000.00

6/4/2019	00300105 BLOW Equipment Maintenance	-\$4,000.00	00200105 Plan Clothing Safety	\$4,000.00
6/4/2019	00300105 BLOW Equipment Maintenance	-\$870.00	00520105 Plan Clothing Safety	\$870.00
6/4/2019	00300105 BLOW Equipment Maintenance	-\$1,000.00	00520105 Main Equipment Maintenance	\$1,000.00
6/5/2019	00300105 BLOW Equipment Maintenance	-\$1,150.00	00400105 South Equipment Maintenance	\$1,150.00
6/5/2019	00300105 BLOW Equipment Maintenance	-\$2,500.00	00520105 Main Equipment Maintenance	\$2,500.00
6/5/2019	00300105 BLOW Equipment Maintenance	-\$1,100.00	00200105 Plan Equipment Maintenance	\$1,100.00
6/6/2019	00300105 BLOW Equipment Maintenance	-\$15,000.00	00520105 Main Equipment Maintenance	\$15,000.00
6/6/2019	00300105 BLOW Equipment Maintenance	-\$250.00	00530105 Yard Janitorial and Operating	\$250.00
6/7/2019	00200106 PLAN Engineering and Tech	-\$1,481.00	00200105 PLAN Office Supplies	\$1,481.00
6/7/2019	00300103 Blow Electric Light & Power	-\$10,035.45	00380105 INCIN Equipment Maintenance	\$10,035.45
6/7/2019	00300103 BLOW Electric Light & Power	-\$150.00	00420103 AMHE Gas	\$150.00
6/7/2019	00300103 BLOW Electric Light & Power	-\$1,100.00	00390103 Hamburg Drain Float Nat Gas	\$1,100.00

### ***Sewer Maintenance Division***

5/9/2019	00690105 Auto Automotive Repairs	-\$100.00	00660105 SWRR Small Tools	\$100.00
5/15/2019	00690105 Auto Cars and Other Vehicle	-\$1,700.00	00660105 SWRR Operating Equipment	\$1,700.00
5/15/2019	00690105 Auto Gasoline and Lubricants	-\$7,600.00	00660105 SWRR Operating Equipment	\$7,600.00
5/21/2019	00650107 SWRM Office Equipment	-\$350.00	00660105 SWRM Office Supplies	\$350.00
5/23/2019	00650107 SWRM Office Equipment	-\$1,000.00	00650107 SWRR Small Tools	\$1,000.00
5/23/2019	00650107 SWRM Office Equipment	-\$600.00	00660105 SWRM Laundry and Towel	\$600.00
5/24/2019	00650107 SWRM Office Equipment	-\$1,200.00	00660105 SWRM Small Tools	\$1,200.00
5/30/2019	00650107 SWRM Office Equipment	-\$300.00	00670105 SWRC Clothing-Safety	\$300.00
6/5/2019	00660105 SWRR Equipment Maintenance	-\$1,821.00	00650106 SWRM Other Contractual	\$1,821.00

6/5/2019	00660105 SWRC Chemicals and Gases	-\$1,520.00	00650106 SWRM Telephone	\$1,520.00
6/5/2019	00650106 SWRM Repairs to Equipment	-\$7,000.00	00690106 Auto Automotive Repairs	\$7,000.00
6/5/2019	00650107 SWRM Office Equipment	-\$2,600.00	00690106 Auto Automotive Repairs	\$2,600.00
6/5/2019	00690106 SWRC Refuse Disposal Services	-\$5,000.00	00690106 Auto Automotive Repairs	\$5,000.00
6/6/2019	00690106 Auto Service and Equip Rent	-\$505.00	00660106 SWRR Service and Equip Rent	\$505.00
6/6/2019	00660106 SWRC Refuse Disposal Services	-\$2,500.00	00660105 SWRR Small Tools	\$2,500.00
6/6/2019	00660106 SWRR Refuse Disposal Services	-\$1,200.00	00670105 SWRC Small Tools	\$1,200.00

***Engineering Division***

5/15/2019	00600106 ENG Engineering and Tech	-\$255.00	00600105 ENG Office Supplies	\$255.00
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***General Financial Charges***

5/16/2019	00800183 FIN Contingency	-\$919.13	00110105 ADMIN Office Supplies	\$919.13
6/5/2019	00800183 FIN Contingency	-\$781.00	00110106 ADMIN Non-Professional	\$781.00
6/5/2019	00800183 FIN Contingency	-\$2,500.00	00670105 SWRC Clothing -Safety	\$2,500.00
6/6/2019	00800183 FIN Contingency	-\$300.00	00110105 ADMIN Office Supplies	\$300.00
6/6/2019	00800183 FIN Contingency	-\$500.00	00110105 ADMIN Office Supplies	\$500.00
6/7/2019	00800183 FIN Contingency	-\$103.66	00110106 ADMIN Service and Equipment	\$103.66

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Board Meeting of June 19, 2019

ITEM NO. 4

**CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND**

WHEREAS: John Craig of 101 Bakos Blvd., Apt. 101, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to his property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$400.00 in full and complete settlement of this matter.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to John Craig of 101 Bakos Blvd., Apt. 101, Buffalo, N.Y. 14211 in the final settlement amount of \$400.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MS. PETRUCCI</u>	
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>	
AYES	<u>4</u>	NOES <u>0</u>

Board Meeting of June 19, 2019

## ITEM NO. 5

**CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND**

WHEREAS: Michael Brannon of 101 Bakos Blvd., Apt. 103, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to his property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$300.00 in full and complete settlement of this matter.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Michael Brannon of 101 Bakos Blvd., Apt. 103, Buffalo, N.Y. 14211 in the final settlement amount of \$300.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

## ITEM NO. 6

**CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND**

WHEREAS: Sharon Storm of 101 Bakos Blvd., Apt. 107, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to her property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$100.00 in full and complete settlement of this matter.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Sharon Storm of 101 Bakos Blvd., Apt. 107, Buffalo, N.Y. 14211 in the final settlement amount of \$100.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 19, 2019

ITEM NO. 7

**CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND**

WHEREAS: Rosemary Davis of 101 Bakos Blvd., Apt. 121, Buffalo, N.Y. 14211 filed a Claim with the City of Buffalo for damage to her property on March 22, 2019; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$250.00 in full and complete settlement of this matter.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Rosemary Davis of 101 Bakos Blvd., Apt. 121, Buffalo, N.Y. 14211 in the final settlement amount of \$250.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of June 19, 2019