

MINUTES OF THE ANNUAL MEETING
OF THE
BUFFALO SEWER AUTHORITY
July 1, 2019

56819.....56824

BUFFALO SEWER AUTHORITY

July 1, 2019

ANNUAL MEETING

9:00 A.M.

TREATMENT FACILITY

ITEM NO.

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CALL OF THE ROLL

Present:	Herbert L. Bellamy, Jr.
	John D. Kennedy, Sr.
	Christopher Roosevelt
	Oluwole A. McFoy, P.E.
	Ronald Brown
	Thomas Smith
	Gelea James
	Catherine Knab, P.E.
	Roberta Gaiek, P.E.
	Paul Harris
Absent:	Eleanor Petrucci

Chairman
Vice Chairman
Assistant Vice Chairman
General Manager
Executive Secretary
Secretary to the General Manager
Director of Employee Relations
Principal Sanitary Engineer
Treatment Plant Administrator
Superintendent of Mechanical Maintenance

The meeting was called to order at 9:00 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of June 19, 2019

MOTION TO	ADOPT		
MADE BY	MR. ROOSEVELT		
2 ND BY	MR. KENNEDY		
AYES	3	NOES	0

Board Meeting of July 1, 2019

ITEM NO. 2

ELECTION OF OFFICERS

	MOTION TO	<u>APPROVE</u>
CHAIRMAN	MADE BY	<u>MR. ROOSEVELT</u>
HERBERT L. BELLAMY, JR.	2 ND BY	<u>MR. KENNEDY</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
VICE CHAIRMAN	MADE BY	<u>MR. ROOSEVELT</u>
JOHN D. KENNEDY, SR.	2 ND BY	<u>MR. KENNEDY</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
ASSISTANT VICE CHAIRMAN	MADE BY	<u>MR. ROOSEVELT</u>
CHRISTOPHER ROOSEVELT	2 ND BY	<u>MR. KENNEDY</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
SECRETARY	MADE BY	<u>MR. ROOSEVELT</u>
ELEANOR PETRUCCI	2 ND BY	<u>MR. KENNEDY</u>
	AYES <u>3</u>	NOES <u>0</u>

Board Meeting of July 1, 2019

ITEM NO. 3

ELECTION OF MEMBERS TO AUDIT COMMITTEE

	MOTION TO	<u>APPROVE</u>
CHAIRPERSON	MADE BY	<u>MR. ROOSEVELT</u>
JOHN D. KENNEDY, SR.	2 ND BY	<u>MR. KENNEDY</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. ROOSEVELT</u>
ELEANOR PETRUCCI	2 ND BY	<u>MR. KENNEDY</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. ROOSEVELT</u>
CHRISTOPHER ROOSEVELT	2 ND BY	<u>MR. KENNEDY</u>
	AYES <u>3</u>	NOES <u>0</u>

Board Meeting of July 1, 2019

ITEM NO. 4

ELECTION OF MEMBERS TO GOVERNANCE COMMITTEE

	MOTION TO	<u>APPROVE</u>
CHAIRPERSON	MADE BY	<u>MR. KENNEDY</u>
CHRISTOPHER ROOSEVELT	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. KENNEDY</u>
ELEANOR PETRUCCI	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. KENNEDY</u>
JOHN D. KENNEDY, SR.	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>3</u>	NOES <u>0</u>

Board Meeting of July 1, 2019

ITEM NO. 5

TRAVEL AUTHORIZATION - PITTSBURGH, PENNSYLVANIA

WHEREAS: The Buffalo Sewer Authority has installed an Emerson Ovation Distributed Control System used for operations and control of the treatment plant process. The project was completed in June of 2019; and

WHEREAS: Emerson conducts an annual "User Group" conference in Pittsburgh, Pennsylvania. This conference teaches best practices for operations, troubleshooting techniques, discusses new innovations and conducts training sessions. The conference gives users the opportunity to discuss specific system issues with Emerson experts as well as peers from other organizations from around the country; and

WHEREAS: The General Manager, The Treatment Plant Superintendent and the Treatment Plant Administrator recommend that the Senior Instrument Technician and Shift Superintendent attend the conference.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes BSA Senior Instrument Technician and Shift Superintendent to travel to Pittsburgh, Pennsylvania from July 28 through August 1, 2019 to participate in the Emerson Ovation User Group Conference at a cost not to exceed \$4,000.00. Expenses for this travel shall be charged to account 00200104-458012.

MOTION TO _____ APPROVE _____

MADE BY _____ MR. KENNEDY _____

2ND BY _____ MR. ROOSEVELT _____

AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of July 1, 2019

ITEM NO. 6

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MR. ROOSEVELT2ND BY MR. KENNEDYAYES 3 NOES 0

Board Meeting of July 1, 2019