MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY

January 8, 2020
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>CONTENTS</th>
<th>PAGE NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Motion to Adopt the Minutes of December 5, 2019</td>
<td>56997</td>
</tr>
<tr>
<td>2</td>
<td>Temporary Investments</td>
<td>56998-99</td>
</tr>
<tr>
<td>3</td>
<td>Informative: Reallocation of Funds</td>
<td>57000</td>
</tr>
<tr>
<td>4</td>
<td>Approval of the Comprehensive Annual Financial Report and the Annual Investment Report for the Fiscal Year Ended June 30, 2019</td>
<td>57001</td>
</tr>
<tr>
<td>5</td>
<td>Informative: Report on Fiscal Year 2019-20 Rates and Charges for Sewer Services</td>
<td>57002</td>
</tr>
<tr>
<td>6</td>
<td>Claim Against Liability and Casualty Reserve Fund</td>
<td>57003</td>
</tr>
<tr>
<td>7</td>
<td>Claim Against Liability and Casualty Reserve Fund</td>
<td>57004</td>
</tr>
<tr>
<td>8</td>
<td>Travel Authorization – Anaheim, California</td>
<td>57005</td>
</tr>
<tr>
<td>9</td>
<td>Travel Authorization – Jersey City, New Jersey</td>
<td>57006</td>
</tr>
<tr>
<td>10</td>
<td>Change Order No. 1 – Contract No. 81800012</td>
<td>57007-08</td>
</tr>
<tr>
<td>11</td>
<td>Change Order No. 1 – Contract No. 81800014</td>
<td>57009-10</td>
</tr>
<tr>
<td>12</td>
<td>Change Order No. 2 – Contract No. 81900007</td>
<td>57011-12</td>
</tr>
<tr>
<td>13</td>
<td>Certificate of Acceptance and Occupancy – Contract No. 81900007</td>
<td>57013</td>
</tr>
<tr>
<td>14</td>
<td>Change Order No. 1 – Contract No. 82000005</td>
<td>57014-15</td>
</tr>
<tr>
<td>15</td>
<td>Certificate of Acceptance and Occupancy – Contract No. 82000005</td>
<td>57016</td>
</tr>
<tr>
<td></td>
<td>Authorization to Amend Board Resolution No. 17 of the Board Meeting of July 31, 2019 Change Order No. 1 – Contract No. 81600021</td>
<td>57017</td>
</tr>
<tr>
<td>16</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>17</td>
<td>Authorization to Fund Green Infrastructure at 612 Northland Avenue</td>
<td>57018</td>
</tr>
<tr>
<td>18</td>
<td>Report on Bids Received – For Moyno Pump Parts for Thickners</td>
<td>57019</td>
</tr>
<tr>
<td>19</td>
<td>Authorization for Purchase of Vaughan Chopper Pump Parts for Primary Control</td>
<td>57020</td>
</tr>
<tr>
<td>20</td>
<td>Authorization for Purchase of Infilco Degremont Inc. Climber Screen Parts for the Screen Room</td>
<td>57021</td>
</tr>
<tr>
<td>21</td>
<td>Amendment to Schedule of Job Classification Plan</td>
<td>57022</td>
</tr>
<tr>
<td>22</td>
<td>Upgrade C.S.E.A. Position</td>
<td>57023</td>
</tr>
<tr>
<td>23</td>
<td>Confirmation of Appointments</td>
<td>57024-25</td>
</tr>
<tr>
<td>24</td>
<td>Tuition Assistance</td>
<td>57026</td>
</tr>
<tr>
<td>25</td>
<td>Tuition Assistance</td>
<td>57027</td>
</tr>
<tr>
<td>26</td>
<td>Tuition Reimbursement</td>
<td>57028</td>
</tr>
<tr>
<td>27</td>
<td>Adjournment</td>
<td>57029</td>
</tr>
</tbody>
</table>
CALL OF THE ROLL

Present:  Herbert Bellamy Jr.  Christopher Roosevelt  Eleanor Petrucci  Oluwole A. McFoy, P.E.  Ron Brown  Thomas Smith  Gelea James  Allison Lack  Frank Rafferty  Paul Harris  Catherine Knab  Roberta Gaiek  LaToya Cunningham  Tracy King  Laura Surdej

Absent:  John D. Kennedy Sr.

Chairman  Assistant Vice Chairman  Secretary  General Manager  Executive Secretary  Secretary to General Manager  Director of Employee Relations  General Counsel (BSA)  Treatment Plant Superintendent  Superintendent of Mechanical Maintenance  Principal Sanitary Engineer  Treatment Plant Administrator  Special Assistant  Press Information Officer  Erie County Dept. of Sewage  Vice Chairman

The meeting was called to order at 9:30 A.M.  A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of December 5, 2019

MOTION TO ADOPT

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2019
ITEM NO. 2

BUFFALO SEWER AUTHORITY

TEMPORARY INVESTMENTS

MARKET VALUE

As of 12/31/19

<table>
<thead>
<tr>
<th>ISSUE DATE</th>
<th>MATURITY DATE</th>
<th>TOTAL DAYS</th>
<th>AMOUNT</th>
<th>BANK</th>
<th>RATE</th>
<th>INTEREST AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>31-Jul-12</td>
<td>Money Market</td>
<td></td>
<td>$2,383,062.82</td>
<td>Key</td>
<td>0.15%</td>
<td>Public NOW</td>
</tr>
<tr>
<td>01-Nov-19</td>
<td>Money Market</td>
<td></td>
<td>$4,846,196.46</td>
<td>Bank On Buffalo</td>
<td>1.80%</td>
<td>Money Market</td>
</tr>
<tr>
<td>29-Jul-19</td>
<td>29-Jan-20</td>
<td>184</td>
<td>$5,949,226.12</td>
<td>Key Banc Capital</td>
<td>2.31%</td>
<td>$70,332.31</td>
</tr>
<tr>
<td>02-Aug-19</td>
<td>03-Feb-20</td>
<td>185</td>
<td>$5,092,197.00</td>
<td>Key Banc Capital</td>
<td>2.32%</td>
<td>$60,803.32</td>
</tr>
<tr>
<td>22-Aug-19</td>
<td>28-Feb-20</td>
<td>190</td>
<td>$5,883,755.41</td>
<td>Key Banc Capital</td>
<td>2.25%</td>
<td>$70,062.50</td>
</tr>
<tr>
<td>10-Sep-19</td>
<td>20-Mar-20</td>
<td>192</td>
<td>$7,900,394.69</td>
<td>Key Banc Capital</td>
<td>2.21%</td>
<td>$93,468.27</td>
</tr>
<tr>
<td>02-Oct-19</td>
<td>02-Apr-20</td>
<td>183</td>
<td>$4,081,358.65</td>
<td>Key Banc Capital</td>
<td>1.95%</td>
<td>$70,062.50</td>
</tr>
<tr>
<td>01-Nov-19</td>
<td>27-Apr-20</td>
<td>178</td>
<td>$1,988,462.24</td>
<td>Key Banc Capital</td>
<td>1.83%</td>
<td>$21,454.72</td>
</tr>
<tr>
<td>25-Oct-19</td>
<td>30-Apr-20</td>
<td>188</td>
<td>$2,231,493.20</td>
<td>Key Banc Capital</td>
<td>1.86%</td>
<td>$18,393.34</td>
</tr>
<tr>
<td>16-Dec-19</td>
<td>29-May-20</td>
<td>165</td>
<td>$7,994,824.98</td>
<td>JPMorgan Securities</td>
<td>2.18%</td>
<td>$80,652.73</td>
</tr>
</tbody>
</table>

$48,350,971.57

LIABILITY AND CASUALTY RESERVE FUND

<table>
<thead>
<tr>
<th>ISSUE DATE</th>
<th>MATURITY DATE</th>
<th>TOTAL DAYS</th>
<th>AMOUNT</th>
<th>BANK</th>
<th>RATE</th>
<th>INTEREST AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>04-Nov-19</td>
<td>11-Dec-19</td>
<td>37</td>
<td>$912,666.16</td>
<td>Key</td>
<td>0.15%</td>
<td>Public NOW</td>
</tr>
</tbody>
</table>

$1,013,862.31

OPERATING FUND

<table>
<thead>
<tr>
<th>ISSUE DATE</th>
<th>MATURITY DATE</th>
<th>TOTAL DAYS</th>
<th>AMOUNT</th>
<th>BANK</th>
<th>RATE</th>
<th>INTEREST AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>31-Jul-12</td>
<td>Super NOW</td>
<td></td>
<td>$3,175,905.22</td>
<td>Key</td>
<td>0.15%</td>
<td>Public NOW</td>
</tr>
</tbody>
</table>

TRUST & AGENCY FUND

<table>
<thead>
<tr>
<th>ISSUE DATE</th>
<th>MATURITY DATE</th>
<th>TOTAL DAYS</th>
<th>AMOUNT</th>
<th>BANK</th>
<th>RATE</th>
<th>INTEREST AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>31-Jul-12</td>
<td>Money Market</td>
<td></td>
<td>$5,746.58</td>
<td>Key</td>
<td>0.20%</td>
<td>Public Savings</td>
</tr>
</tbody>
</table>

SURPLUS FUND

<table>
<thead>
<tr>
<th>ISSUE DATE</th>
<th>MATURITY DATE</th>
<th>TOTAL DAYS</th>
<th>AMOUNT</th>
<th>BANK</th>
<th>RATE</th>
<th>INTEREST AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>25-Jun-19</td>
<td>20-Mar-20</td>
<td>269</td>
<td>$10,003,247.45</td>
<td>Key Banc Capital</td>
<td>2.53%</td>
<td>$192,752.55</td>
</tr>
</tbody>
</table>

$10,140,740.87

NET REVENUE FUND

<table>
<thead>
<tr>
<th>ISSUE DATE</th>
<th>MATURITY DATE</th>
<th>TOTAL DAYS</th>
<th>AMOUNT</th>
<th>BANK</th>
<th>RATE</th>
<th>INTEREST AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>26-Jul-19</td>
<td>29-Jan-20</td>
<td>187</td>
<td>$6,899,209.82</td>
<td>Key Banc Capital</td>
<td>2.31%</td>
<td>$83,790.18</td>
</tr>
<tr>
<td>26-Nov-19</td>
<td>03-Feb-20</td>
<td>69</td>
<td>$2,390,294.00</td>
<td>Key Banc Capital</td>
<td>2.11%</td>
<td>$9,706.00</td>
</tr>
<tr>
<td>11-Dec-19</td>
<td>05-Feb-20</td>
<td>56</td>
<td>$406,984.53</td>
<td>Key Banc Capital</td>
<td>1.60%</td>
<td>$1,015.47</td>
</tr>
<tr>
<td>31-Dec-19</td>
<td>05-Feb-20</td>
<td>36</td>
<td>$2,495,850.00</td>
<td>Key Banc Capital</td>
<td>1.66%</td>
<td>$4,150.00</td>
</tr>
<tr>
<td>30-Sep-19</td>
<td>25-Feb-20</td>
<td>148</td>
<td>$5,946,966.67</td>
<td>Key Banc Capital</td>
<td>2.15%</td>
<td>$53,033.33</td>
</tr>
<tr>
<td>25-Oct-19</td>
<td>24-Mar-20</td>
<td>151</td>
<td>$5,599,241.73</td>
<td>Key Banc Capital</td>
<td>2.10%</td>
<td>$49,758.27</td>
</tr>
</tbody>
</table>

$132,537.64

$23,871,084.39
<table>
<thead>
<tr>
<th>Date</th>
<th>Maturity</th>
<th>Amount</th>
<th>Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-Jul-14</td>
<td>15-Nov-33</td>
<td>$515,879.00</td>
<td>UST State/Local Govt</td>
<td>2.70%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Accrued Income</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$1,798.49</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$517,677.49</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Series K</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02-Jul-14</td>
<td>15-Feb-33</td>
<td>$361,415.00</td>
<td>UST State/Local Govt</td>
<td>2.70%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Accrued Income</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$3,685.84</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$365,100.84</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Series L</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12-Nov-15</td>
<td>01-Oct-35</td>
<td>$689,547.00</td>
<td>UST State/Local Govt</td>
<td>2.44%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Accrued Income</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$4,229.22</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$693,776.22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Series M</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>27-Jun-14</td>
<td>01-May-44</td>
<td>$595,613.00</td>
<td>US State/Local Govt</td>
<td>2.70%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Accrued Income</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$2,694.99</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$598,307.99</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Series N</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15-Nov-12</td>
<td>15-Apr-32</td>
<td>$2,167,157.0</td>
<td>UST State/Local Govt</td>
<td>2.42%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Accrued Income</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$11,176.85</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$2,178,333.85</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DSF PRIN & INT**

$0.01

**RECEIVE & FILE**

Board Meeting of January 8, 2020
ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority’s operating budget.

**Wastewater Treatment Plant**

<table>
<thead>
<tr>
<th>Date</th>
<th>Item No.</th>
<th>Description</th>
<th>Amount</th>
<th>Item No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/25/2019</td>
<td>00370105</td>
<td>Centrifuge Equipment Maintenance</td>
<td>$100.00</td>
<td>00330105</td>
<td>FINA Equipment Maintenance</td>
<td>-$100.00</td>
</tr>
<tr>
<td>11/26/2019</td>
<td>00300103</td>
<td>Blow Electric Light &amp; Right Maintenance</td>
<td>$45,000.00</td>
<td>00360103</td>
<td>DEWA Water</td>
<td>-$45,000.00</td>
</tr>
<tr>
<td>12/05/2019</td>
<td>00370105</td>
<td>Centrifuge Equipment Maintenance</td>
<td>$32,000.00</td>
<td>00340105</td>
<td>THIC Equipment Maintenance</td>
<td>-$32,000.00</td>
</tr>
<tr>
<td>12/05/2019</td>
<td>00370105</td>
<td>Centrifuge Equipment Maintenance</td>
<td>$1,500.00</td>
<td>00520105</td>
<td>MAIN Equipment Maintenance</td>
<td>-$1,500.00</td>
</tr>
<tr>
<td>12/19/2019</td>
<td>00370105</td>
<td>Centrifuge Equipment Maintenance</td>
<td>$10,000.00</td>
<td>00520105</td>
<td>MAIN Equipment Maintenance</td>
<td>-$10,000.00</td>
</tr>
</tbody>
</table>

**Engineering Division**

<table>
<thead>
<tr>
<th>Date</th>
<th>Item No.</th>
<th>Description</th>
<th>Amount</th>
<th>Item No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/12/2019</td>
<td>00600106</td>
<td>ENG Engineering and Tech</td>
<td>$30,210.00</td>
<td>00650106</td>
<td>SWRM Engineering and Tech</td>
<td>-$30,210.00</td>
</tr>
</tbody>
</table>

**Sewer Maintenance Division**

<table>
<thead>
<tr>
<th>Date</th>
<th>Item No.</th>
<th>Description</th>
<th>Amount</th>
<th>Item No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/12/2019</td>
<td>0066107</td>
<td>SWRR Operating Equipment</td>
<td>$6,000.00</td>
<td>00670107</td>
<td>SWRC Operating Equipment</td>
<td>-$6,000.00</td>
</tr>
</tbody>
</table>

**RECEIVE & FILE**

Board Meeting of January 8, 2020
ITEM NO. 4

APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT AND THE ANNUAL INVESTMENT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2019

WHEREAS: New York State Public Authorities Law requires the Comprehensive Annual Financial Report and the Annual Investment Report of the Buffalo Sewer Authority to be approved by the Board; and

WHEREAS: The Comprehensive Annual Financial Report (Attachment A) and the Annual Investment Report (Attachment B) of the Buffalo Sewer Authority have been made available to your Honorable Body; and

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves and adopts the Comprehensive Annual Financial Report and the Annual Investment Report for the fiscal year ended June 30, 2019.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MS. PETRUCCI
AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 5

INFORMATIVE: REPORT ON FISCAL YEAR 2019-20 RATES AND CHARGES FOR SEWER SERVICES

Periodically a report on the rates and charges for sewer service is prepared for the Buffalo Sewer Authority. This report presents findings regarding the revenue requirements of the sewer system and the adequacy of the budgeted sewer rates and charges.

The Report on Fiscal Year 2019-20 Rates and Charges for Sewer Services has been made available to your Honorable Body.

This report has been reviewed by the Audit Committee for the Buffalo Sewer Authority Board and is presented to the Board for their information to be acknowledged, received and filed.

RECEIVE AND FILE

Board Meeting of January 8, 2020
CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Sean Irwin of 80 Linden Ave., Buffalo, N.Y. 14214 filed a Claim with the City of Buffalo for damage to his property on April 16, 2018; and

WHEREAS: The City of Buffalo Law Department, General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of $600.00 as the full and complete settlement of this matter.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Sean Irwin, of 80 Linden Ave., Buffalo, N.Y. 14214 in the final settlement amount of $600.00 as the full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 7

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS:  Anthony Mustachia of 297 St. Lawrence Ave., Buffalo, N.Y. 14216 filed a Claim with the City of Buffalo for damage to his property on October 13, 2017; and

WHEREAS:  The City of Buffalo Law Department, General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of $2,500.00 as the full and complete settlement of this matter.

NOW THEREFORE BE IT RESOLVED:  That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Anthony Mustachia, of 297 St. Lawrence Ave., Buffalo, N.Y. 14216 in the final settlement amount of $2,500.00 as the full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES NOES

Board Meeting of January 8, 2020
TRAVEL AUTHORIZATION - ANAHEIM, CALIFORNIA

WHEREAS: The Buffalo Sewer Authority seeks to embark on a strategic effort, focused on effective utility management approach endorsed by the US Environmental Protection Agency, Water Environment Federation (WEF) and American Water Works Association (AWWA); and

WHEREAS: The WEF/AWWA Utility Management Conference will be held in Anaheim, California from February 25–28, 2020, covering latest approaches, practices, case studies and research in various areas of utility management; and

WHEREAS: The Chairman of the Board and General Manager are leading the efforts in exploration of best industry performance practices; and

WHEREAS: The General Manager recommends attendance at the WEF/AWWA Utility Management Conference.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board and General Manager to travel to Anaheim, California from February 24–29, 2020, to attend the WEF/AWWA Utility Management Conference at a total cost not to exceed $6,000.00. Account nos. 00110104-458010, 00110104-458012, 00100104-458010, and 00100104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 9

TRAVEL AUTHORIZATION - JERSEY CITY, NEW JERSEY

WHEREAS: The Buffalo Sewer Authority continues an effective utility management approach as endorsed by US Environmental Protection Agency, Water Environment Federation (WEF) and American Water Works Association (AWWA); and

WHEREAS: The Water Environment Federation Member Association Exchange (WEFMAX) will hold an annual program meeting in Jersey City, New Jersey from March 25–27, 2020 where participants will exchange ideas and best practices; and

WHEREAS: The General Manager is a member of the WEF House of Delegates and needs to remain active on member association and utility best practices innovations; and

WHEREAS: The General Manager recommends attendance to the WEFMAX Conference.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Jersey City, New Jersey from March 24–28, 2020, to attend the WEFMAX Meeting at a total cost not to exceed $1,500.00. Account nos. 00110104-458010 and 00110104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 10

CHANGE ORDER NO. 1 – CONTRACT NO. 81800012

CONTRACTOR: Arcadis
Arcadis
50 Fountain Plaza, Suite 600
Buffalo, New York 14202

ORIGINAL CONTRACT COST $250,000.00
PREVIOUS CHANGE ORDER n/a
THIS CHANGE ORDER $120,000.00
ADJUSTED CONTRACT COST $370,000.00

PROJECT: Three (3) Year Term Agreement

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Change order request to cover specification and plan development for the Gate 17 Project, and construction administration and inspection services for the Boiler Deaerator Systems Improvement Project as well as various other engineering services.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Arcadis will perform emergency engineering services for the Gate 17 Project. Arcadis will provide construction administration and inspection services for the Boiler Deaerator System Improvement Project. Based on qualifications and Arcadis’ familiarity with the projects mentioned above, the Buffalo Sewer Authority has identified Arcadis as being the most qualified entity to proceed with engineering services.

COST OF CHANGE OR EXTRA WORK:

Item #1 $120,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK $120,000.00

The total INCREASE to the contract as a result of this Change Order is $120,000.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the Original contract or as modified by previous Contract Supplements remains unchanged. Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the preceding Description of Changes involved with the Supplemental Contract Drawings designated none and under the provisions of the Original Contract, including compliance with applicable Equipment specifications, General Specifications and Project Specifications for the same type of work.

2. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract, particularly those pertaining to performance and operation of equipment.
3. The Contractor expressly agrees that he will place under coverage of his performance and Payment Bonds and Contractor’s Insurance all work covered by this Contract Supplement. The Contractor will furnish to the Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Contract Supplements that exceeds the Original Contract Price by twenty percent (20%).

4. The costs established under this Contract Supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81800012 as written in the above Agenda Item, increasing the contract cost in the amount of $120,000.00, making the adjusted contract cost $370,000.00.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 11

CHANGE ORDER NO. 1 – CONTRACT NO. 81800014

<table>
<thead>
<tr>
<th>CONTRACTOR:</th>
<th>ORIGINAL CONTRACT COST</th>
<th>$500,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wendel Companies</td>
<td>PREVIOUS CHANGE ORDER</td>
<td>n/a</td>
</tr>
<tr>
<td>375 Essjay Road Suite 200</td>
<td>THIS CHANGE ORDER</td>
<td>$175,000.00</td>
</tr>
<tr>
<td>Williamsville, New York 14221</td>
<td>ADJUSTED CONTRACT COST</td>
<td>$675,000.00</td>
</tr>
</tbody>
</table>

PROJECT: Three (3) Year Term Agreement

DESCRIPTION OF CHANGE OR EXTRA WORK:

| Item #1 | Change order request to cover ongoing construction administration and inspection services for the Air Handling Unit Project, and engineering services for the gunite repair of the cobblestone sewer at Albany Street and Niagara Street, as well as various other engineering services. |

REASON FOR CHANGE OR EXTRA WORK:

| Item #1 | Wendel Companies is performing additional administration and inspection services on the Air Handling Unit Project. BSA expected to provide engineering services for gunite repair of the cobblestone sewer at Albany Street and Niagara Street. |

COST OF CHANGE FOR EXTRA WORK:

| Item #1 | $175,000.00 |

THE TOTAL COST OF THE CHANGE OR EXTRA WORK $175,000.00

The total INCREASE to the contract as a result of this Change Order is $175,000.00

CONTRACT SUPPLEMENT CONDITIONS:

5. The contract completion date established in the Original contract or as modified by previous Contract Supplements remains unchanged. Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the preceding Description of Changes involved with the Supplemental Contract Drawings designated none and under the provisions of the Original Contract, including compliance with applicable Equipment specifications, General Specifications and Project Specifications for the same type of work.

6. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract, particularly those pertaining to performance and operation of equipment.
7. The Contractor expressly agrees that he will place under coverage of his performance and Payment Bonds and Contractor’s Insurance all work covered by this Contract Supplement. The Contractor will furnish to the Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Contract Supplements that exceeds the Original Contract Price by twenty percent (20%).

8. The costs established under this Contract Supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81800014 as written in the above Agenda Item, increasing the contract cost in the amount of $175,000.00, making the adjusted contract cost $675,000.00.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 12

CHANGE ORDER NO. 2 – CONTRACT NO. 81900007

CONTRACTOR: Quackenbush Company, Inc.
495 Kennedy Road
Buffalo, New York 14227

ORIGINAL CONTRACT COST $92,936.43
PREVIOUS CHANGE ORDERS $322,863.57
THIS CHANGE ORDER(DEDUCT) ($80,699.50)
ADJUSTED CONTRACT COST $335,100.50

PROJECT: In-Plant Steam System Repair Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Deduction change order for unused contract funds.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 On July 31, 2019 the Buffalo Sewer Authority board approved a change order extension from July 1, 2019 to August 31, 2019 in the amount of $115,800.00 for Quackenbush to complete necessary work on the Valves Actuators and Flowmeters project. In addition to that project, Quackenbush worked on the temporary cooling system for the Administration Building. The work did not require as much as originally anticipated.

COST OF CHANGE OR EXTRA WORK:

Item #1 ($80,699.50)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK ($80,699.50)
The total DECREASE to the contract as a result of this Change Order is ($80,699.50)

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the Original contract or as modified by previous Contract Supplements remains unchanged. Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the preceding Description of Changes involved with the Supplemental Contract Drawings designated none and under the provisions of the Original Contract, including compliance with applicable Equipment specifications, General Specifications and Project Specifications for the same type of work.

2. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract, particularly those pertaining to performance and operation of equipment.
3. The Contractor expressly agrees that he will place under coverage of his performance and Payment Bonds and Contractor’s Insurance all work covered by this Contract Supplement. The Contractor will furnish to the Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Contract Supplements that exceeds the Original Contract Price by twenty percent (20%).

4. The costs established under this Contract Supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81900007 as written in the above Agenda Item, decreasing the contract cost in the amount of ($80,699.50), making the adjusted contract cost $335,100.50

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of January 8, 2020
CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: In-Plant Steam Services

BID: $92,936.43

CONTRACTOR: Quackenbush Company, Inc.
495 Kennedy Drive
Buffalo, NY 14227

WHEREAS: The Treatment Plant Superintendent and staff have certified that the Contractor completed the work in accordance with the plans and specifications on August 31, 2019; and

WHEREAS In Item No. 11 at the May 30, 2018, Board Meeting the Board approved awarding the contract to the lowest bidder, Quackenbush Company, Inc., at a yearly cost not to exceed $300,000.00. and

WHEREAS In Item No. 19, at the July 31, 2019, Board Meeting the contract value was increased by $115,800.00. Therefore, the adjusted contract cost was $415,800.00; and

WHEREAS In Item No. 12, on January 8, 2020, the contract value was decreased by ($80,699.50). Therefore, the adjusted contract cost is $335,100.50.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby finds and determines that:

a. The work to be performed under the terms of the Contract has been complete and is accepted;

b. The date of entrance and occupancy be fixed as of August 31, 2019;

c. The final cost of the Contract is $335,100.50.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 14

CHANGE ORDER NO. 1 – CONTRACT NO. 8200005

CONTRACTOR: National Vacuum Corp.
408 47th Street
Niagara Falls, NY 14304

ORIGINAL CONTRACT COST $144,270.00
PREVIOUS CHANGE ORDERS $0.00
THIS CHANGE ORDER (DEDUCT) ($8,534.72)
ADJUSTED CONTRACT COST $135,735.28

PROJECT: North Mix Tank and Digester #6 Cleaning

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Unused Allowance

REASON FOR CHANGE OR EXTRA WORK:

Item #1 There original contract included an allowance item for additional cleaning and disposal in the amount of $50,000.00 of which only $41,465.28 was used.

COST OF CHANGE OR EXTRA WORK:

Item #1 ($8,534.72)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: ($8,534.72)

The Total DECREASE to the Contract as a result of this Change Order is ($8,534.72)

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment 
bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will 
furnish to the Owner evidence of increased coverage of his performance and payment bonds for the 
accrued value of all contract supplements that exceeds the original contract price by twenty percent 
(20%).

5. The costs established under this contract supplement are acknowledged as including any and all 
costs associated with the work described herein and including any and all costs associated with any 
and all work performed or to be performed by the Contractor that may be affected in any manner by 
the work described herein.

NOW THEREFORE 
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order 
No. 1 to Contract No. 82000005 as written in the above Agenda Item, 
decreasing the contract cost in the amount of ($8,534.72) making the adjusted 
contract cost $135,735.28.

MOTION TO APPROVE 
MADE BY MS. PETRUCCI 
2ND BY MR. ROOSEVELT 
AYES 3 NOES 0 

Board Meeting of January 8, 2020
ITEM NO. 15
CONTRACT NO. 82000005

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: North Mix Tank and Digester #6 Cleaning

BID: $144,270.00

CONTRACTOR: National Vacuum Corp.
408 47th Street
Niagara Falls, NY 14304

WHEREAS: The Treatment Plant Administrator and staff have certified that the Contractor completed the work in accordance with the plans and specifications on January 8, 2020; and

WHEREAS On January 8th, 2020 the board of the Buffalo Sewer Authority approved a deduction change order in the amount of ($8,534.72) Therefore, the final adjusted contract cost is $135,735.28.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby finds and determines that:

d. The work to be performed under the terms of the Contract has been complete and is accepted;

e. The date of entrance and occupancy be fixed as of January 8, 2020;

f. The maintenance period commences on June 19, 2019;

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of January 8, 2020
AUTHORIZATION TO AMEND BOARD RESOLUTION NO. 17 OF THE BOARD MEETING OF JULY 31, 2019 – CHANGE ORDER NO. 1 – CONTRACT NO. 81600021

WHEREAS: At the July 31, 2019 Meeting, the Board of the Buffalo Sewer Authority authorized change order 1 for the Research Foundation for the State University of New York’s contract for Professional Services to Support Long Term Control Plan Efforts; and

WHEREAS: The contract number stated in that item was 81600021; and

WHEREAS: The correct contract number is actually 81700017; and

WHEREAS: It is now necessary to amend the resolution authorizing the change order.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes Board Resolution No. 17 of the Board Meeting of July 31, 2019 – Change Order No. 1 – Contract No. 81600021 be amended to read as follows:

“CHANGE ORDER NO. 1 – CONTRACT NO. 81700017”; and

“That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81700017 as written in the above Agenda Item, increasing the contract cost in the amount of $103,019.34, making the adjusted contract cost $1,145,575.34.”

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
AUTHORIZATION TO INSTALL GREEN INFRASTRUCTURE AT 612 NORTHLAND AVENUE, BUFFALO, NY IN CONJUNCTION WITH BUFFALO URBAN DEVELOPMENT CORPORATION (BUDC)

WHEREAS: In compliance with the requirements of its Long Term Control Plan (LTCP), the Buffalo Sewer Authority will be implementing green infrastructure stormwater retention systems throughout the City of Buffalo; and

WHEREAS: The Buffalo Sewer Authority seeks to fund the design and construction of green infrastructure retrofits on private property as part of its LTCP implementation; and

WHEREAS: In Partnership with Buffalo Urban Development Corporation (BUDC) as owner of 612 Northland Avenue, Buffalo, NY and affiliate NorDel I Inc. LLC (NorDel I); and

WHEREAS: Buffalo Urban Development Corporation (BUDC) seeks to retrofit their property at 612 Northland Avenue, Buffalo, NY with green infrastructure in partnership with Buffalo Sewer Authority; and

WHEREAS: The Principal Sanitary Engineer, Landscape Architect and engineering staff have reviewed the design and determined that it is satisfactory; and

WHEREAS: A suitable reimbursement of $22,684.00 for the cost of green infrastructure design and construction at 612 Northland Avenue, Buffalo, NY.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the General Manager to enter into an agreement with NorDel I to fund the design and construction of green infrastructure at 612 Northland Avenue in an amount not to exceed $22,684.00. Account no. 02000503-432004 will be utilized for these services.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 18

REPORT ON BIDS RECEIVED - FOR MOYNO PUMP PARTS FOR THICKENERS

WHEREAS: Bids were solicited and received for various Moyno Pump parts needed for the repair and preventative maintenance of the thickeners. Bids are as follows:

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>BID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corrosion Products &amp; Equipment</td>
<td>No Bid</td>
</tr>
<tr>
<td>Inc.</td>
<td></td>
</tr>
<tr>
<td>Midway</td>
<td>No Bid</td>
</tr>
<tr>
<td>Shrier Martin Process</td>
<td>$31,080.00</td>
</tr>
</tbody>
</table>

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed and recommend this purchase be awarded to Shrier Martin Process at a cost of $31,080.00; and

WHEREAS: Monies payable to date for the purchase of Moyno Pump parts in the twelve (12) month aggregate period are $57,837.96. This purchase will bring the total monies payable for Moyno Pump parts for purchases to $88,917.96; and

WHEREAS: Board approval is required on purchases over $20,000.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the Moyno Pump parts for the thickeners from Shrier Martin Process at a total cost of $31,080.00. This purchase will be charged to account no. 00340105-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 19

AUTHORIZATION FOR PURCHASE OF VAUGHAN CHOPPER PUMP PARTS FOR PRIMARY CONTROL

WHEREAS: Vaughan Co. Inc., is the original equipment manufacturer for the Vaughan Chopper Pumps located at the Bird Island Treatment Facility; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need to purchase Vaughan Chopper Pump parts to replace worn out parts and to repair broken parts to keep the Vaughan Chopper Pumps in operation; and

WHEREAS: Upon request, GP Jager, the authorized local representative, submitted a quote in the amount of $11,975.80 for the needed chopper pump parts; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and

WHEREAS: Monies payable to date to GP Jager, the authorized local representative of Vaughan Co. Inc., in the current aggregate year are $109,633.50. This purchase will bring the total monies payable for purchases to $121,609.30; and

WHEREAS: Board approval is required on purchases over $20,000.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Vaughan Chopper Pump Parts from GP Jager, the authorized local representative, at a total cost of $11,975.80. This purchase will be charged to account no. 00260105-466107. The Board further authorizes total monies payable to GP Jager, for the purchase of Vaughan Chopper Pump Parts, of $121,609.30 for the current aggregate year.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 20

AUTHORIZATION FOR PURCHASE OF INFILCO DEGREMONT INC. CLIMBER SCREEN PARTS FOR THE SCREEN ROOM

WHEREAS: Infilco Degremont Inc., is the original equipment manufacturer for the Infilco Climber Screens and Helico Presses located at the Bird Island Treatment Facility Screen Room; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need to purchase Infilco Degremont Inc. climber screen parts to replace worn out parts and to repair broken parts to keep the Climber Screens in operation; and

WHEREAS: Upon request, GP Jager, the authorized local representative, submitted a quote in the amount of $31,244.06 for the needed climber screen parts; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and

WHEREAS: Board approval is required on purchases over $20,000.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Climber Screen Parts from GP Jager, the authorized local representative, at a total cost of $31,244.06. This purchase will be charged to account no. 00220105-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

One (1) Labor Supervisor I 00530131 411001

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 22

UPGRADE C.S.E.A. POSITION

WHEREAS: The Board of the Buffalo Sewer Authority with the C.S.E.A. Union have restructured the Labor Supervisor I Position; and

WHEREAS: The Board of the Buffalo Sewer Authority with the C.S.E.A. Union have reviewed and approved the duties and responsibilities of its Labor Supervisor I position; and

WHEREAS: The Board with the C.S.E.A. Union desires to upgrade the position of Labor Supervisor I in Job Group IX (M07) to X (M09).

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above upgrade.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
CONFIRMATION OF APPOINTMENTS

LABORER I (SEASONAL)
SEWAGE TREATMENT PLANT
$110.00 PER DAY
EFFECTIVE: DECEMBER 2, 2019

BRANDON DONOHUE
173 COLUMBUS AVENUE
BUFFALO, NY

LABORER I (SEASONAL)
SEWAGE TREATMENT PLANT
$110.00 PER DAY
EFFECTIVE: DECEMBER 2, 2019

LUCAS FRANCE
26 COPELAND PLACE
BUFFALO, NY

LABORER I (SEASONAL)
SEWAGE TREATMENT PLANT
$110.00 PER DAY
EFFECTIVE: DECEMBER 2, 2019

DAVON D. ALEXANDER
117 LOMBARD STREET
BUFFALO, NY

LABORER I (SEASONAL)
SEWAGE TREATMENT PLANT
$110.00 PER DAY
EFFECTIVE: DECEMBER 2, 2019

NICHOLAS A. JULIEN
253 ST. LAWRENCE AVENUE
BUFFALO, NEW YORK
LABORER I (SEASONAL)
SEWAGE TREATMENT PLANT
$110.00 PER DAY
EFFECTIVE: DECEMBER 2, 2019

ELIJAH PURDUE
291 OLYMPIC AVENUE
BUFFALO, NEW YORK

MAINTENANCE ASSISTANT (SEWER CLEANING) (PROVISIONAL)
SEWAGE TREATMENT PLANT
$21.01 PER HOUR
EFFECTIVE: DECEMBER 9, 2019

DWAIN LAWS
427 CORNWALL AVENUE
BUFFALO, NY

MAINTENANCE ASSISTANT (SEWER CLEANING) (PROVISIONAL)
SEWAGE TREATMENT PLANT
$21.01 PER HOUR
EFFECTIVE: DECEMBER 9, 2019

FREDDIE L. WALKER
62 CARL STREET
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of January 8, 2020
TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance.

<table>
<thead>
<tr>
<th>EMPLOYEE</th>
<th>SCHOOL</th>
<th>COURSE</th>
<th>TUITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Perry L. Pope</td>
<td>Buffalo State College</td>
<td>Engineering Concepts</td>
<td>$16,500.00</td>
</tr>
</tbody>
</table>

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 25

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance.

<table>
<thead>
<tr>
<th>EMPLOYEE</th>
<th>SCHOOL</th>
<th>COURSE</th>
<th>TUITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>William R. Conroy</td>
<td>SUNY Erie Community College</td>
<td>General Studies Bio/Math</td>
<td>$1,845.00</td>
</tr>
</tbody>
</table>

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of January 8, 2020
TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<table>
<thead>
<tr>
<th>EMPLOYEE</th>
<th>SCHOOL</th>
<th>COURSE</th>
<th>TUITION%</th>
<th>REIMBURSEMENT TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daniel O'Sullivan</td>
<td>Erie Community College</td>
<td>Technical Physics I</td>
<td>100%</td>
<td>$739.58</td>
</tr>
<tr>
<td>Daniel O'Sullivan</td>
<td>Erie Community College</td>
<td>Lab for Technical Physics I</td>
<td>100%</td>
<td>$257.57</td>
</tr>
<tr>
<td>Daniel O'Sullivan</td>
<td>Erie Community College</td>
<td>Computer Aided Drafting</td>
<td>100%</td>
<td>$736.72</td>
</tr>
</tbody>
</table>

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling $1,733.87. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 8, 2020
ITEM NO. 27

ADJOURNMENT OF MEETING

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of January 8, 2020