

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY**

**March 4, 2020**

**57065.....57100**

WISCONSIN HERBACEOUS PLANTS

1911

WISCONSIN HERBACEOUS PLANTS

1911

# **BUFFALO SEWER AUTHORITY**

**March 4, 2020**

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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**CALL OF THE ROLL**

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Gelea Y. James</u>	<u>Director of Employee Relations</u>
	<u>Allison Lack</u>	<u>General Counsel (BSA)</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Paul Harris</u>	<u>Supt. of Mechanical Maintenance</u>
	<u>LaToya Cunningham</u>	<u>Special Assistant</u>
	<u>Tracy King</u>	<u>Press Information Officer</u>
	<u>David Rossney</u>	<u>Shift Superintendent</u>
	<u>Laura Surdej</u>	<u>Erie Co. Dept. of Sewerage</u>
Absent:	<u>none</u>	

The meeting was called to order at 9:00 AM. A quorum was present.

**ITEM NO. 1****Motion to Adopt the Minutes of the Meeting of February 12, 2020**

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of March 4, 2020

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of February 29, 2020

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$46,271.85	Key	0.15%	Public NOW
01-Nov-19	Money Market		\$14,026,614.03	Bank on Buffalo	1.75%	
10-Sept-19	20-Mar-20	192	\$7,921,257.18	Key Banc Capital	2.21%	\$93,468.27
02-Oct-19	02-Apr-20	183	\$4,092,681.50	Key Banc Capital	1.95%	\$40,641.25
01-Nov-19	27-Apr-20	178	\$1,994,460.58	Key Banc Capital	1.86%	\$18,393.34
25-Oct-19	30-Apr-20	188	\$2,238,465.79	Key Banc Capital	1.83%	\$21,454.72
16-Dec-19	29-May-20	165	\$8,031,284.83	JP Morgan Securities	2.18%	\$80,652.73
28-Feb-20	29-Jun-20	122	\$5,834,984.65	Key Banc Capital	1.69%	\$33,578.70
			<b>\$44,186,020.41</b>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
31-Jul-12	Money Market		\$100,376.84	Key	0.15%	Public NOW
11-Dec-19	Money Market		\$913,949.81	Bank on Buffalo	1.75%	
			<b>\$1,014,326.65</b>			
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		<b>\$5,550,565.83</b>	Key	0.15%	Public NOW
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Money Market		<b>\$5,746.51</b>	Key	0.20%	Public Savings
<b>SURPLUS FUND</b>						
			\$1,349.74	Wilmington Fund	1.87%	
25-Jun-19	20-Mar-20	269	\$10,003,247.45	Key Banc Capital	2.53%	\$192,752.55
			\$179,139.21	Accrued Income		
			<b>\$10,183,736.40</b>			
<b>NET REVENUE FUND</b>						
			\$0.00	Wilmington Fund		
25-Oct-19	24-Mar-20	151	\$5,599,241.73	JP Morgan Securities	2.10%	\$49,758.27
29-Jan-20	28-Apr-20	90	\$6,898,945.65	Key Banc Capital	1.62%	\$28,054.35
03-Feb-20	04-May-20	91	\$2,390,293.33	Key Banc Capital	1.60%	\$9,706.67
06-Feb-20	05-May-20	89	\$2,902,617.59	Key Bank Capital	1.58%	\$11,382.41
25-Feb-20	29-May-20	94	\$5,375,607.00	Key Bank Capital	1.73%	\$24,393.00
			\$59,482.56	Accrued Income		
			<b>\$23,226,187.86</b>			



**DEBT RESERVE FUND****SERIES J**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
			\$4,094.44	Accrued Income	
			<u>\$519,973.44</u>		

**Series K**

02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
			\$402.12	Accrued Income	
			<u>\$361,817.12</u>		

**Series L**

12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
			\$6,987.41	Accrued Income	
			<u>\$696,534.41</u>		

**Series M**

27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
			\$5,345.79	Accrued Income	
			<u>\$600,958.79</u>		

**Series N**

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
			\$19,774.42	Accrued Income	
			<u>\$2,186,931.42</u>		

**DSF PRIN & INT**  
Wilmington Fund

\$0.01

**RECEIVE & FILE**

Board Meeting of March 4, 2020

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Wastewater Treatment Plant***

1/28/2020	00370105 Centrifuge Equipment Maintenance	\$400.00	00320105 CHEM Equipment Maintenance	-\$400.00
1/28/2020	00370105 Centrifuge Equipment Maintenance	\$5,000.00	00520105 MAIN Equipment Maintenance	-\$5,000.00
1/28/2020	00370105 Centrifuge Equipment Maintenance	\$8,000.00	00300105 BLOW Gasoline for Machinery	-\$8,000.00
1/28/2020	00370105 Centrifuge Equipment Maintenance	\$20,000.00	00300105 BLOW Equipment Maintenance	-\$20,000.00
1/31/2020	00370105 Centrifuge Equipment Maintenance	\$15,000.00	00520105 MAIN Equipment Maintenance	-\$15,000.00
2/10/2020	00520106 MAIN Building Repairs	\$44,100.00	00290105 AER Equipment Maintenance	-\$44,100.00
2/18/2020	00370105 Centrifuge Equipment Maintenance	\$600.00	00340105 THIC Equipment Maintenance	-\$600.00
2/20/2020	00370105 Centrifuge Equipment Maintenance	\$1,500.00	00410105 HAMB Equipment Maintenance	-\$1,500.00

**RECEIVE & FILE**

Board Meeting of March 4, 2020

## ITEM NO. 4

**PRELIMINARY OUTLINE OF OPERATING BUDGET FOR THE FISCAL YEAR  
COMMENCING JULY 1, 2020**

A proposed Operating Budget, with full details, for the fiscal year beginning July 1, 2020, will be presented for formal consideration by your Honorable Body at the next scheduled meeting on April 2, 2020. This proposed budget will be in an amount not to exceed \$59,750,000 which is an \$1,800,000 increase from the current budget of \$57,950,000.

At this time, an outline of the proposed budget is submitted for your tentative approval. Once approved, we will proceed in the preparation of a formal budget document complete with comparison charts and exhibits. Attached to this outline are the following exhibits:

A Revenue Estimate and comparison for the years 2017-2018 to 2020-2021 Proposed;

A comparison of Appropriation by Division for the years 2017-2018 to 2020-2021 Proposed;

Capital Budget Projects for 2020-2021.

Sewer rents based on assessed valuation will not be increased to fund this proposed budget. The final rate for sewer rent will be dependent upon the final City assessed valuation. Sewer rents based upon water usage will not be increased. The estimate of sewer rents based on water use and the final budget appropriation estimates will be detailed at the scheduled meeting of April 2, 2020.

WHEREAS: The preliminary budget presented herein reflects a balanced plan to fund the necessary operations of the Buffalo Sewer Authority for the fiscal year beginning July 1, 2020.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to proceed in preparing a detailed budget not to exceed \$59,750,000 to be submitted to this Body at the meeting of April 2, 2020.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of March 4, 2020



**BUFFALO SEWER AUTHORITY  
REVENUE ESTIMATE  
2020-2021 PRELIMINARY BUDGET**

<b>Revenue</b>	<b>2017-2018 Actual</b>	<b>2018-2019 Actual</b>	<b>2019-2020 Budget</b>	<b>2020-2021 Budget</b>
Assessment Sewer Rents	\$12,217,483	\$12,178,851	\$12,087,600	\$12,092,600
Water Use Sewer Rents	27,173,917	27,081,589	26,925,000	27,000,000
Outside City-Sewer Connection	13,832,219	10,367,269	11,550,000	12,500,000
Industrial Waste	3,030,640	3,699,578	3,120,000	3,781,000
Interest Income	2,287,444	3,314,327	3,020,000	3,015,000
Miscellaneous	1,486,448	1,259,938	1,247,400	1,361,400
<b>Total Revenues</b>	<b><u>\$60,028,151</u></b>	<b><u>\$57,901,552</u></b>	<b><u>\$57,950,000</u></b>	<b><u>\$59,750,000</u></b>

**BUFFALO SEWER AUTHORITY  
APPROPRIATIONS BY DIVISION  
2020-2021 PRELIMINARY BUDGET**

<b>Division</b>	<b>2017-2018 Actual</b>	<b>2018-2019 Actual</b>	<b>2019-2020 Budget</b>	<b>2020-2021 Budget</b>
General Offices	\$1,457,672	\$1,729,238	\$1,943,476	\$2,146,022
Wastewater Treatment Facility	17,882,344	18,743,263	26,037,503	25,568,735
Industrial Waste	538,868	543,915	657,226	786,509
Engineering	1,030,200	1,014,803	1,545,076	1,709,094
Sewer Maintenance	3,907,253	3,787,045	4,736,856	6,680,596
Miscellaneous Financial Chgs	4,208,439	4,089,897	6,559,690	6,409,690
Fringe Benefits	9,325,229	9,318,973	11,363,791	10,805,685
Debt Service & Reserve	3,485,638	3,464,476	5,106,382	5,643,669
<b>Total Appropriations</b>	<b><u>\$41,835,643</u></b>	<b><u>\$42,691,610</u></b>	<b><u>\$57,950,000</u></b>	<b><u>\$59,750,000</u></b>



**BUFFALO SEWER AUTHORITY  
CAPITAL PROJECTS  
2020 - 2021 PRELIMINARY BUDGET**

<b><u>PROJECT TITLE:</u></b>	<b>ESTIMATED COST</b>
<b><u>TREATMENT PLANT:</u></b>	
PRIMARY/SECONDARY TREATMENT REHABILITATION	\$34,000,000
GRIT SYSTEM UPGRADE	2,000,000
FACILITY CONTROLS/FIBER OPTIC/SR IO/RWW IO(OVATION UPGRADE)	750,000
GATE 15 THROUGH 20 REHABILITATION	1,500,000
HARBOR GATES/INLET GATES (3) REHABILITATION	1,250,000
POWER SYSTEM SURVEY AND IMPLEMENTATION	5,000,000
STRUCTURAL REHABILITATION OF FACILITIES	<u>1,500,000</u>
<b>TREATMENT PLANT TOTAL</b>	<b>\$46,000,000</b>
<b><u>COLLECTION SYSTEM:</u></b>	
SEWER CLEANING, INSPECTION, AND ANALYSIS - PREVENTATIVE	\$1,500,000
SEWER CLEANING, INSPECTION, AND ANALYSIS - CORRECTIVE	3,000,000
SEWER REPAIR & REPLACEMENT	3,250,000
PRIVATE PROPERTY GI GRANT PROGRAM (LTCP)	1,800,000
GI PROJECTS (LTCP)	2,700,000
NORTH DISTRICT RTC (LTCP)	246,000
SOUTH CENTRAL DISTRICT RTC (LTCP)	121,000
CSO 013 STORAGE PROJECT	15,000,000
<b>COLLECTION SYSTEM TOTAL</b>	<b>\$27,617,000</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$73,617,000</u></b>

## ITEM NO. 5

**PAYMENT FROM JUDGMENT AND CLAIMS**

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority's current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following commodities and/or services were received during a prior fiscal year and will be charged to the 2019-2020 budget account no. 00800108-480214:

VENDOR	AMOUNT
The Buffalo News Inc.	\$3,188.56

; and

WHEREAS: The Executive Secretary recommends the above payment from the Judgment and Claims account.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above payment from the Judgment and Claims account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of March 4, 2020

## ITEM NO. 6

**TRAVEL AUTHORIZATION - WASHINGTON, D.C.**

WHEREAS: The National Association of Clean Water Agencies (NACWA) is holding its Board of Directors Meeting in conjunction with Water Week Policy Fly-In in Washington, D.C. from April 27 – April 29, 2020; and

WHEREAS: The General Manager serves on the Board of Directors for NACWA and needs to remain active on the latest regulatory issues and utility best practices innovations; and

WHEREAS: The General Manager recommends attendance to the Water Week Policy Fly-In and Board of Directors Meeting.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Washington, D.C from April 26 – April 29, 2020, to attend the NACWA Board Meeting and Water Week Fly-In at a total cost not to exceed \$1,900.00. Account nos. 00110104-458010 and 00110104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 4, 2020

## ITEM NO. 7

**TRAVEL AUTHORIZATION - NOVI, MICHIGAN**

- WHEREAS: The Michigan Department of Environment, Great Lakes, and Energy (EGLE) is holding its 2020 Great Lakes Water Infrastructure Conference in Novi, Michigan from April 28 – April 30, 2020; and
- WHEREAS: The 2020 Great Lakes Water Infrastructure Conference will identify the water infrastructure challenges faced by the Great Lakes region and discuss solutions to those challenges; and
- WHEREAS: The General Manager has been asked to present the Authority's water affordability, funding and financing to other agencies and utilities with similar initiatives and goals; and
- WHEREAS: The General Manager recommends attendance to the Great Lakes Water Infrastructure Conference.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Novi, Michigan from April 29 – April 30, 2020, to attend the Great Lakes Infrastructure Conference at a total cost not to exceed \$800.00. Account nos. 00110104-458010 and 00110104-458012 will be utilized for this travel.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 <sup>ND</sup> BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of March 4, 2020



## ITEM NO. 8

**TRAVEL AUTHORIZATION - SAN ANTONIO, TEXAS**

- WHEREAS: The River Network is holding its annual River Rally in San Antonio, Texas from May 15 – May 18, 2020; and
- WHEREAS: The River Rally provides an inspiring and energy-infused touchpoint for nonprofit groups from across the U.S. and beyond, as well as for government and foundation representatives, industry innovators, philanthropists, academics, students and community leaders; and
- WHEREAS: The General Manager has been asked to present with a community based organization on connecting institutions and advocates and lessons from the water equity taskforce; and
- WHEREAS: The General Manager recommends attendance to the River Rally.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to San Antonio, Texas from May 14 – May 19, 2020, to attend the River Rally at a total cost not to exceed \$2,500.00. Account nos. 00110104-458010 and 00110104-458012 will be utilized for this travel.

MOTION TO APPROVEMADE BY MS. PETRUCCI2<sup>ND</sup> BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of March 4, 2020

## ITEM NO. 9

**TRAVEL AUTHORIZATION - PITTSBURGH, PA**

- WHEREAS: The Buffalo Sewer Authority has installed an Emerson Ovation Distributed Control System used for operations and control of the treatment plant process. The project was completed in June of 2019; and
- WHEREAS: Emerson has assembled a User Group Board of Directors which provides input and assistance in areas such as training, system development and technology, cybersecurity, industry trends and documentation review as well as other functions relevant to the Ovation System; and
- WHEREAS: The Buffalo Sewer Authority Senior Instrument Technician serves on the Ovation Users Group Board of Directors and holds a seat on its Wastewater Committee; and
- WHEREAS: The General Manager and the Treatment Plant Administrator recommend that the Senior Instrument Technician attend the Ovation User Group Spring 2020 Board Meeting.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Buffalo Sewer Authority Senior Instrument Technician to travel to Pittsburgh, PA from April 15 through April 17, 2020 to attend the Emerson Ovation Users Group Spring Board Meeting at a cost not to exceed \$750.00. Expenses for this travel shall be charged to account no. 00200104-458010.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 <sup>ND</sup> BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 4, 2020

## ITEM NO. 10

**AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION,  
MAINTENANCE, LABORATORY AND OFFICE EQUIPMENT**

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: The Board of the Buffalo Sewer Authority approves and designates a list of original equipment manufacturers as Sole Sources; and

WHEREAS: An amendment to the Sole Source Listing is requested to add the following manufacturer:

Cardiac Life	Cardiac Science, sells (automated external defibrillators) AED batteries and AED electrode pads
--------------	---

; and

WHEREAS: Cardiac Life is the area representative for Cardiac Science to offer automated external defibrillators (AED), batteries and electrode pads; and

WHEREAS: The Treatment Plant Superintendent, Safety Officer and Purchasing Department have reviewed all supporting documentation and recommend this amendment to the Sole Source Listing.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above amendment to the Sole Source Listing.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 4, 2020



## ITEM NO. 11

**ADDITION OF DESIGNATED SOLE SOURCE VENDOR**

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: The Buffalo Sewer Authority has a need to classify the following as an additional vendor as a Sole Source and has supporting documentation for this designation:

<b>VENDOR</b>	<b>PRODUCT/SERVICE</b>
Emerson Process Management	Ovation Distributed Control System Services and Goods

; and

WHEREAS: The Treatment Plant Administrator and the Senior Instrument Technician have reviewed all documentation and recommend the addition of Emerson Process Management as a Sole Source for the specifically listed commodities, technology, and/or services only.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority declares Emerson Process Management as a Sole Source for the specifically listed commodities, technology, and/or services only.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 4, 2020



## ITEM NO. 12

**CHANGE ORDER TO BLANKET PURCHASE ORDER NUMBER 22000109 - MOLLENBERG BETZ, INC.**

- WHEREAS: On March 6, 2019, the Board of the Buffalo Sewer Authority authorized the General Manager to renew the contract with Mollenberg Betz, Inc., for quarterly total preventative maintenance procedures for the gas burner system and allowance for corrective and emergency repairs on the gas burner system at the Bird Island Treatment Facility for a total cost not to exceed \$38,329.00 for the period July 1, 2019 to June 30, 2020; and
- WHEREAS: Blanket Purchase Order No. 22000109 was established for these services; and
- WHEREAS: Due to additional CM and emergency repairs to the Auxiliary Boilers Combustion Systems, it is necessary to increase the maximum amount allowed for these services by \$25,000.00 for fiscal year 2019-2020.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes a change order in the amount of \$25,000.00 to Blanket Purchase Order No. 22000109, increasing the total amount to \$63,329.00 through June 30, 2020. Expenses for this contract shall be charged to account no. 00380106-443421.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 <sup>ND</sup> BY	MS. PETRUCCI
AYES	3
NOES	0

Board Meeting of March 4, 2020

## ITEM NO. 13

**EXTENSION OF THE CONTRACT FOR REMOVAL & DISPOSAL OF AERATION SYSTEM GRIT**

- WHEREAS: On May 8, 2019, the Board of the Buffalo Sewer Authority awarded a contract to Geiter Done of WNY, Inc., to provide the removal and disposal of aeration system grit for the period beginning July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$29,875.00; and
- WHEREAS: Geiter Done of WNY, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and
- WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$29,875.00.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Geiter Done of WNY, Inc., for removal and disposal of aeration system grit for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$29,875.00. Expenses for this contract will be charged to account no. 00380106-442100.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 4, 2020

## ITEM NO. 14

**EXTENSION OF THE CONTRACT FOR REMOVAL & DISPOSAL OF SEWAGE SCREENINGS**

- WHEREAS: On May 8, 2019, the Board of the Buffalo Sewer Authority awarded a contract to Geiter Done of WNY, Inc., to provide the removal and disposal of sewage screenings for the period beginning July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$47,800.00; and
- WHEREAS: Geiter Done of WNY, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and
- WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$47,800.00.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Geiter Done of WNY, Inc., for removal and disposal of sewage screenings for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$47,800.00. Expenses for this contract will be charged to account nos. 00230106-442100 and 00660106-442100.

MOTION TO APPROVEMADE BY MS. PETRUCCI2<sup>ND</sup> BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of March 4, 2020



## ITEM NO. 15

**EXTENSION OF THE CONTRACT FOR ANALYTICAL SERVICES**

WHEREAS: On February 14, 2018, the Board of the Buffalo Sewer Authority awarded a contract to Alpha Analytical, Inc., to provide analytical services at the Bird Island Treatment Facility at a total cost not to exceed \$71,632.00 for the period July 1, 2018 to June 30, 2019, with an option to renew for four (4) one-year periods; and

WHEREAS: On March 6, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: Alpha Analytical, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and

WHEREAS: The Treatment Plant Superintendent, Industrial Waste Administrator, Laboratory Director and staff recommend this extension at a total cost not to exceed \$71,632.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Alpha Analytical, Inc., to provide analytical services for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$71,632.00. Expenses for this contract will be charged to account no. 00550106-432004.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of March 4, 2020

## ITEM NO. 16

**EXTENSION OF THE CONTRACT FOR EMISSIONS TESTING**

WHEREAS: On March 1, 2017, the Board of the Buffalo Sewer Authority awarded a contract to Gammie Air Monitoring, LLC for professional services outlined for the emissions testing of multi-hearth incinerators and auxiliary boilers at the Bird Island Treatment Facility at a cost not to exceed \$215,275.00 through June 30, 2019; and

WHEREAS: On April 10, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: Gammie Air Monitoring, LLC, has agreed to extend this contract for one (1) additional year under the same terms and condition for fiscal year 2020-2021; and

WHEREAS: The Treatment Plant Administrator and staff recommend this extension at a total cost not to exceed \$215,275.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Gammie Air Monitoring, LLC for professional services outlined for the emissions testing of multi-hearth incinerators and auxiliary boilers at the Bird Island Treatment Facility for the period July 1, 2020 to June 30, 2021, at a cost not to exceed \$215,275.00. Expenses for this contract will be charged to account no. 00380106-432004.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 <sup>ND</sup> BY	MR. ROOSEVELT
AYES	3
NOES	0

Board Meeting of March 4, 2020

## ITEM NO. 17

**EXTENSION OF THE CONTRACT FOR OVERHEAD DOOR PREVENTIVE MAINTENANCE & REPAIR SERVICES**

- WHEREAS: On April 4, 2018, the Board of the Buffalo Sewer Authority awarded a contract to Legacy Overhead and Entry Door Co., LLC for overhead door preventive maintenance and repair services at a total cost not to exceed \$45,960.00 for the fiscal year 2018-2019; and
- WHEREAS: On April 10, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and
- WHEREAS: Legacy Overhead and Entry Door Co., LLC has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and
- WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$45,960.00.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Legacy Overhead and Entry Door Co., LLC for overhead door preventive maintenance and repair services for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$45,960.00. Expenses for this contract will be charged to account nos. 00520106-443421 and 00650106-443421.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 4, 2020



## ITEM NO. 18

**EXTENSION OF THE CONTRACT FOR PURCHASE OF POLYMER DEWATERING AID FOR WASTEWATER SLUDGE THICKENING & CONDITIONING**

- WHEREAS: On June 19, 2019, the Board of the Buffalo Sewer Authority awarded a contract to Polydyne, Inc., for the purchase of polymer dewatering aid for wastewater sludge thickening & conditioning for the period beginning July 1, 2019 to June 30, 2020 with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$1,138,000.00; and
- WHEREAS: Polydyne, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and
- WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$1,138,000.00.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Polydyne, Inc., for the purchase of polymer dewatering aid for wastewater sludge thickening & conditioning for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$1,138,000.00. Expenses for this contract will be charged to account nos. 00340106-467044 and 00360105-467044.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 4, 2020

## ITEM NO. 19

**EXTENSION OF THE CONTRACT FOR UNIFORMS/COVERALLS**

WHEREAS: On May 30, 2018, the Board of the Buffalo Sewer Authority awarded a contract to UniFirst Corporation for uniforms and /or uniform services at the Bird Island Treatment Facility for fiscal year 2018-2019 at the total cost not to exceed \$49,550.28; and

WHEREAS: On April 10, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: UniFirst Corporation has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$49,550.28.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with UniFirst Corporation for uniforms and/or uniform services for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$49,550.28. Expenses for this contract will be charged to account nos. 00200106-442330, 00520106-442330 and 00650106-442330.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of March 4, 2020



## ITEM NO. 20

**REPORT ON BIDS RECEIVED - PURCHASE OF ONE (1) NEW AND UNUSED DAIKIN 40-TON CONDENSING UNIT OR EQUIVALENT**

WHEREAS: Formal bids were advertised and solicited for purchase of One (1) New and Unused Daikin 40-Ton Condensing Unit or Equivalent at the Bird Island Treatment Facility as follows:

	<b>Modular Comfort Systems</b>	<b>Quackenbush Co.</b>	<b>Johnson Controls</b>	<b>Mollenberg-Betz, Inc.</b>	<b>Trane</b>
<b>Make</b>	<b>Daikin</b>	<b>No Bid</b>	<b>No Response</b>	<b>No Response</b>	<b>No response</b>
<b>Model</b>	<b>RCS</b>				
<b>Size</b>	<b>40-Ton</b>				
<b>Cost</b>	<b>\$31,900.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

; and

WHEREAS: The Principal Chief Stationary Engineer and staff reviewed the quotes received and recommend the purchase be awarded to low bidder, Modular Comfort Systems, at a total cost not to exceed \$31,900.00; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract for the purchase of one (1) new and unused Daikin 40-ton Condensing Unit or Equivalent with Modular Comfort Systems, in the amount of \$31,900.00. This purchase will be charged to account no. 00380107-474080.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 4, 2020

## ITEM NO. 21

**REPORT ON BIDS RECEIVED – SETTLED WASTEWATER NO. 2 PUMP AND MOTOR REHABILITATION**

WHEREAS: Formal bids were advertised and solicited for the Settled Wastewater No. 2 Pump and Motor Rehabilitation Project at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on February 20, 2020:

<b><u>Bidder</u></b>	<b><u>Total Bid</u></b>
Hohl Industrial, Inc.	\$1,168,300.00
Quackenbush Company, Inc.	\$1,216,300.00
The State Group	\$1,274,000.00
J.W. Danforth, Inc.	\$1,498,000.00

; and

WHEREAS: The bids were received, and the contract will be awarded on the basis of lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority's Treatment Plant Administrator and staff have reviewed the bids and recommend awarding the contract to the lowest bidder, Hohl Industrial, Inc., at a cost not to exceed \$1,168,300.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Hohl Industrial, Inc., in an amount not to exceed \$1,168,300.00. Expenses for this contract will be charged to account no. 02000455-490740.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 <sup>ND</sup> BY	MS. PETRUCCI
AYES	3 NOES 0

Board Meeting of March 4, 2020

## ITEM NO. 22

**REPORT ON BIDS RECEIVED - DIRECT ENERGY MANAGEMENT AND PNEUMATIC CONTROL SYSTEMS REPAIRS (PHASE 3)**

WHEREAS: Formal bids were advertised and solicited for Direct Energy Management and Pneumatic Control Systems Repairs (Phase 3) at the Bird Island Treatment Facility as follows:

			<b>Mollenberg-Betz, Inc.</b>	<b>Johnson Controls</b>	<b>Siemens</b>
<b>A.</b>	<b>(1) HOURLY RATE FOR SERVICES</b>		\$105.00	No RESPONSE	No RESPONSE
	<b>(2) estimated service hours</b>	500			
	<b>Total labor charges (1x2)</b>		\$52,500.00		
	<b>Craft:</b>		Temperature Controls Tech		
<b>B.</b>	<b>MISC. CHARGES</b>		\$0.00		
<b>C.</b>	<b>MARK-UP</b>				
	<b>Percent mark-up over cost:</b>		9%		
	<b>OR</b>				
	<b>DISCOUNT</b>				
	<b>Percent discount for needed parts:</b>		0%		
<b>D.</b>	<b>GRAND TOTAL (A + B)</b>		<b>\$52,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

; and

WHEREAS: The Principal Chief Stationary Engineer and staff reviewed the quotes received and recommend the purchase be awarded to low bidder, Mollenberg-Betz, Inc., at a total cost not to exceed \$52,500.00; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract for Direct Energy Management and Pneumatic Control Systems Repairs (phase 3) with Mollenberg-Betz, Inc., in the amount of \$52,500.00. This purchase will be charged to account no. 00380106-443301.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 4, 2020



## ITEM NO. 23

**CHANGE ORDER NO. 1 - CONTRACT NO. 82000008**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$2,663,531.00
O'Connell Electric	PREVIOUS CHANGE ORDER	N/A
830 Phillips Road	THIS CHANGE ORDER	\$0.00
Victor, New York 14564	ADJUSTED CONTRACT COST	\$2,663,531.00

CONTRACT: Bird Island Transformer Replacements

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**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Protection relay scope changed and integrated into transformer project via In-Plant Electrical Contract No. 81900004.

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Modified the Transformer Project relay protection scope to integrate previous In-Plant Electrical contract enhancement/upgrade plans to provide improved operational and maintenance benefits, such as tying in real time power monitoring through the treatment plant SCADA. Specifically, integrating a Schweitzer relay protection approach into the current project provides optimal benefits in lieu of completing both objectives separately.

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$0.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$0.00

No added cost to the Transformer Replacement Contract

The total INCREASE to the contract as a result of this Change Order is \$0.00

**SCHEDULE IMPACT DUE TO EXTRA WORK:**

Item #1 This Change Order requires an extension of the contract schedule. Final Duration to be based on the following:

1. Completion and start-up of Bank #1 Transformer to be 90-days after final electrical design approval by National Grid.
2. Completion and start-up of Bank #2 Transformer to be 120-days after completion and start-up of Bank #1 Transformer.

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements must be changed as noted above under "Schedule Impact Due to Extra Work".
2. Any additional work performed under this contract supplement was or shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

WHEREAS: The Superintendent of Mechanical Maintenance, the Treatment Plant Administrator, the Treatment Plant Superintendent and staff recommend this change order, up to a maximum amount of \$0.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 82000008 as written in the above Agenda Item, increasing the contract cost in the amount of \$0.00, making the adjusted contract cost \$2,663,531.00.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of March 4, 2020



## ITEM NO. 24

**AUTHORIZATION FOR PURCHASE OF HENRY PRATT PARTS FOR THE PRATT ACTUATORS AND VALVES**

- WHEREAS: Henry Pratt Company is the original equipment manufacturer for the Henry Pratt valves and manual chain actuators located at the Bird Island Treatment Facility; and
- WHEREAS: The Superintendent of Mechanical Maintenance has determined a need to replace and restock the Henry Pratt parts needed for the manual chain actuators located in the tunnels between Settled Waste and Aeration Buildings and the Henry Pratt parts needed for the valves located in the Gas Compressor Building for repair and preventative maintenance; and
- WHEREAS: Upon request, Siewert Equipment, the authorized local representative, submitted a quote in the amount of \$14,204.00 for the needed Henry Pratt parts for the actuators and valves; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and
- WHEREAS: Monies payable to date to Siewert Equipment, the authorized local representative of Henry Pratt Company, in the current aggregate year are \$126,914.00. This purchase will bring the total monies payable for purchases to \$141,118.00; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Henry Pratt plug valves from Siewert Equipment, the authorized local representative, at a total cost of \$14,204.00. This purchase will be charged to account nos. 00280105-466107 and 00270105-466107. The Board further authorizes total monies payable to Siewert Equipment, for the purchase of Henry Pratt valves, of \$141,148.00 for the current aggregate year.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 4, 2020



## ITEM NO. 25

**AUTHORIZATION FOR PURCHASE OF SCUM EJECTOR PARTS FOR THE YOEMANS CHICAGO SCUM EJECTORS**

- WHEREAS: On February 14, 2018, the Board of the Buffalo Sewer Authority designated Yeomans Chicago, the original equipment manufacturer, as a sole source vendor for replacement parts, supplies and services for the Yeomans Chicago Scum Ejector parts and valves installed at the Bird Island Treatment Facility; and
- WHEREAS: The Superintendent of Mechanical Maintenance has determined a need to purchase Yeomans Chicago Scum Ejector parts to replace worn out parts and to repair broken parts to keep the Yeomans Chicago Scum Ejectors in operation; and
- WHEREAS: Upon Request, Siewert Equipment, the authorized local representative, submitted a quote in the amount of \$44,016.00 for the needed scum ejector parts; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and
- WHEREAS: Monies payable to date to Siewert Equipment, the authorized local representative of Yeomans Chicago, in the current aggregate year are \$65,712.00. This purchase will bring the total monies payable for purchases to \$109,728.00; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Yoemans Chicago Scum Ejector parts from Siewert Equipment, the authorized local representative, at a total cost of \$44,016.00. This purchase will be charged to account no. 00290105-466107. The Board further authorizes total monies payable to Siewert Equipment, for the purchase of Yoemnans Chicago Scum Ejector parts, of \$109,728.00 for the current aggregate year.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 4, 2020

## ITEM NO. 26

**AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH BERGMANN ASSOCIATES, ARCHITECTS, ENGINEERS, LANDSCAPE ARCHITECTS & SURVEYORS, D.P.C. FOR GIS ENVIRONMENT IMPLEMENTATION AND GIS & GPS SERVICES**

- WHEREAS: The Buffalo Sewer Authority (BSA) issued a request for proposals (RFP) for up to a three (3) year term agreement and optional three (3), one (1) year renewals thereafter for Geographic Information System (GIS) environment implementation and maintenance and Global Positioning System (GPS) surveying services on December 16, 2019; and
- WHEREAS: The RFP was issued to 26 consulting firms; and
- WHEREAS: Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. (Bergmann); Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC (Wendel); and LaBella Associates, D.P.C. (LaBella) responded to the RFP by the specified deadline of 3:00 pm, Friday, January 17, 2020; and
- WHEREAS: A Consultant Selection Committee, consisting of the Principal Sanitary Engineer, Junior Sanitary Engineer and System Administrator, reviewed and ranked the proposals received; and
- WHEREAS: Based upon the proposal review, the Consultant Selection Committee recommends retaining Bergmann for a three (3) year Professional Services Term Agreement.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with Bergmann, at a cost not-to-exceed \$317,504.00 to complete the professional services defined in the proposal dated January 17, 2020. The cost of this contract will be funded from account no.02000506-432004

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 <sup>ND</sup> BY	MS. PETRUCCI
AYES	3 NOES 0

Board Meeting of March 4, 2020

## ITEM NO. 27

**CONFIRMATION OF APPOINTMENTS**

ASSISTANT COMPUTER PROGRAMMER (TEMPORARY)  
SEWAGE TREATMENT PLANT  
\$53,724 PER ANNUM  
EFFECTIVE: FEBRUARY 3, 2020

MICHAEL BROWN  
28 MINNETONKA ROAD  
BUFFALO, NY

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LABORER I (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$19.21 PER HOUR  
EFFECTIVE: FEBRUARY 3, 2020

TERRICE LIAS  
96 BEVERLY ROAD  
BUFFALO, NY

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DRAFTING TECHNICIAN (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$51,613 PER ANNUM  
EFFECTIVE: FEBRUARY 10, 2020

RONALD CHRISTOPHER II  
54 ARDMORE PLACE  
BUFFALO, NY

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LABORER I (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$19.21 PER HOUR  
EFFECTIVE: FEBRUARY 18, 2020

CURTISS MOSS  
170 COIT STREET  
BUFFALO, NY

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WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 4, 2020

## ITEM NO. 28

**ADJOURNMENT OF MEETING**MOTION TO APPROVEMADE BY MR. ROOSEVELT2<sup>ND</sup> BY MS. PETRUCCIAYES 3 NOES 0

Board Meeting of March 4, 2020