

MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

May 27, 2020

5715257184

BUFFALO SEWER AUTHORITY

May 27, 2020

REGULAR MEETING 9:00 A.M. VIA TELECONFERENCE
+ 1 929-229-5044 United States, New York City (Toll)
Conference ID: 576 871 20#

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CALL OF THE ROLL

Present: Herbert L. Bellamy, Jr.
Christopher Roosevelt
Eleanor Petrucci
Oluwole A. McFoy, P.E.
Ronald Brown
Thomas Smith
Gelea Y. James
Allison Lack
LaToya Cunningham
Tracy King
David Rossney
Roberta Gaiek, P.E.
Paul Harris
Brian Hargrave
Delano D. Dowell
Laura Surdej

Absent: none

Chairman
Assistant Vice Chairman
Secretary
General Manager
Executive Secretary
Secretary to the General Manager
Director of Employee Relations
General Counsel (BSA)
Special Assistant
Press Information Officer
Treatment Plant Superintendent
Treatment Plant Administrator
Superintendent of Mechanical Maintenance
Systems Administrator
Special Assistant to COB
Comptroller
Erie County Dept. of Sewerage

The meeting was called to order at 9:05 AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of May 6, 2020

MOTION TO ADOPT
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of April 30, 2020

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$362,336.76	Key	0.01%	Public NOW
01-Nov-19	Money Market		\$12,731,664.56	Bank on Buffalo	1.00%	
16-Dec-19	29-May-20	165	\$8,051,166.17	JP Morgan Securities	2.18%	\$80,652.73
20-Mar-20	16-Jun-20	88	\$7,833,237.81	Key Banc Capital	1.80%	\$34,478.40
28-Feb-20	29-Jun-20	122	\$5,860,361.65	Key Banc Capital	1.69%	\$33,578.70
02-Apr-20	02-Jul-20	91	\$4,077,072.67	Key Banc Capital	1.91%	\$19,693.64
27-Apr-20	27-Jul-20	91	\$1,986,299.15	Key Banc Capital	1.31%	\$6,583.04
30-Apr-20	03-Aug-20	95	\$2,227,646.10	Key Banc Capital	1.22%	\$7,179.36
			\$43,129,784.87			
LIABILITY AND CASUALTY RESERVE FUND						
31-Jul-12	Money Market		\$101,758.78	Key	0.01%	Public NOW
11-Dec-19	Money Market		\$915,188.36	Bank on Buffalo	1.00%	
			\$1,016,947.14			
OPERATING FUND						
31-Jul-12	Super NOW		\$3,849,926.55	Key	0.01%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Super NOW		\$5,745.65	Key	0.01%	Public NOW
SURPLUS FUND						
				Wilmington Fund		
			\$44,616.47	Money Market Fund	1.87%	
20-Mar-20	16-Jun-20	88	\$9,959,982.40	Key Banc Capital	1.80%	\$44,017.50
			\$21,008.74	Accrued Income		
			\$10,025,607.61			
NET REVENUE FUND						
				Wilmington Fund		
				Money Market Fund		
03-Feb-20	04-May-20	91	\$2,390,293.33	Key Banc Capital	1.60%	\$9,706.67
6-Feb-20	5-May-20	89	\$2,902,617.59	Key Banc Capital	1.68%	\$11,382.41
24-Mar-20	22-May-20	59	\$3,487,667.36	Key Banc Capital	2.15%	\$12,332.64
25-Feb-20	29-May-20	94	\$5,375,607.00	Key Banc Capital	1.73%	\$24,393.00
28-Apr-20	30-Jul-20	93	\$6,899,571.41	Key Banc Capital	1.31%	\$23,428.59
			\$46,083.33	Accrued Income		
			\$21,101,840.02			

DEBT RESERVE FUND**SERIES J**

02-Jul-14	15-Nov-33	7076	\$157,904.36	UST State/Local Govt	2.70%
			\$6,428.65	Accrued Income	
			\$164,333.01		

Series K

02-Jul-14	15-Feb-33	5803	\$223,109.43	UST State/Local Govt	2.70%
			\$2,037.43	Accrued Income	
			\$225,146.86		

Series L

12-Nov-15	1-Oct-35	7263	\$615,754.94	UST State/Local Govt	2.44%
			\$1,379.09	Accrued Income	
			\$617,134.03		

Series M

27-Jun-14	1-May-44	10901	\$509,873.82	US State/Local Govt	2.70%
			\$8,040.78	Accrued Income	
			\$517,914.60		

Series N

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
			\$2,292.69	Accrued Income	
			\$2,169,449.69		

DSF PRIN & INT
Wilmington Fund

\$0.01

RECEIVE & FILE

Board Meeting of May 27, 2020

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

04/21/2020	00520106 MAIN Building Repairs	\$200.00	00530105 Yard Janitorial and Operating	-\$200.00
04/28/2020	00520106 MAIN Building Repairs	\$2,000.00	00520105 MAIN Equipment Maintenance	-\$2,000.00
04/28/2020	00520106 MAIN Building Repairs	\$3,000.00	00520105 MAIN Equipment Maintenance	-\$3,000.00
04/30/2020	00520106 MAIN Building Repairs	\$800.00	00340105 THIC Equipment Maintenance	-\$800.00
05/05/2020	00520106 MAIN Building Repairs	\$800.00	00270106 Gas Repairs to Equipment	-\$800.00
05/05/2020	00520106 MAIN Building Repairs	\$1,200.00	00340105 THIC Equipment Maintenance	-\$1,200.00
05/12/2020	00520106 MAIN Building Repairs	\$7,000.00	00520105 MAIN Equipment Maintenance	-\$7,000.00

Sewer Maintenance Division

04/30/2020	00650106 SWRM ED, Licenses & Training	\$5,000.00	00670105 SWRC Equipment Maintenance	-\$5,000.00
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General Financial Charges

05/05/2020	00800183 FIN Contingency	\$186,424.05	00200108 PLAN Insurance	-\$186,424.05
05/05/2020	00800183 FIN Contingency	\$1,500.00	00110105 Admin Office Supplies	-\$1,500.00

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Board Meeting of May 27, 2020

ITEM NO. 4

AUTHORIZATION TO PURCHASE CYBER INSURANCE

WHEREAS: The Buffalo Sewer Authority's (BSA) continuing efforts to provide Cybersecurity and expanding a work-from-home environment, BSA solicited particular cybersecurity insurance coverage; and

WHEREAS: Costs for coverage limits of three million dollars along with insurance assisted and supportive cyber solutions was considered within the scope of BSA's determination; and

WHEREAS: BSA's cybersecurity insurance is expected to reduce its financial risk and liability associated with a cyber-attack; provide additional breach response resources in the event of an attack; provide additional assessments and guidance on how to expand the cybersecurity framework and ensure regulatory compliance; and

WHEREAS: As a service, Lawley was solicited and provided the following quotes:

A.M. Best Rating	Carrier	Premium
A	Beazley Insurance Company, Inc.	\$16,460.00
A++	Chubb/Ace American Ins. Co.	\$19,351.00

; and

WHEREAS: As a service, USI was solicited and provided the following quotes:

A.M. Best Rating	Carrier	Premium
A	American International Group	\$15,965.00
A+	Berkley Insurance Company	\$17,731.00
A++	Travelers Insurance	\$19,338.00

; and

WHEREAS: Based on industry ratings and additional supportive services, the Executive Secretary, Systems Administrator and staff recommend accepting the proposal from Travelers Insurance for a cost not to exceed \$19,338.00 for the period July 1, 2020 – June 30, 2021.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the purchase of a Cyber Insurance Policy from Travelers Insurance for a cost not to exceed \$19,338.00 for the period July 1, 2020 – June 30, 2021. These costs shall be charged to account nos. 00200108-452000 and 00650108-452000 on a pro-rata-basis.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 5

AUTHORIZATION FOR CONTRACT EXTENSION - ELECTRICAL POWER SUPPLY

- WHEREAS: Informal bids were solicited and opened on December 10, 2014, by the Buffalo Sewer Authority and United Energy, the Authority's energy consultant, for electrical power supply to the Treatment Plant and outlying stations commencing on July 1, 2015; and
- WHEREAS: Upon review of the bids received United Energy recommended that the Buffalo Sewer Authority enter into an agreement with GDF Suez Energy Resources, NA, Inc. (now known as ENGIE Resources), for a three-year period, from July 1, 2015 through June 30, 2018 for electrical power for the Treatment Plant and outlying stations at a unit rate of \$0.05009/kWh; and
- WHEREAS: Due to the volatile market for this commodity and recent market conditions, United Energy solicited a one year price reduction and one year contract extension with ENGIE Resources at a reduced unit rate of \$0.04550/kWh for the period April 1, 2017 through June 30, 2019; and
- WHEREAS: Due to the volatile market for this commodity and recent market conditions, United Energy solicited a 15 month price reduction and two year contract extension with ENGIE Resources at a reduced unit rate of \$0.03998/kWh for the period of April 1, 2018 through June 30, 2021; and
- WHEREAS: United Energy now recommends extending the existing contract proposed by ENGIE Resources at a reduced unit rate of \$0.03757/kWh for the period of June 1, 2020 through June 30, 2023; and
- WHEREAS: A savings for the Buffalo Sewer Authority of an estimated \$2,124,120.67 over the course of the contract is anticipated; and
- WHEREAS: The General Manager and committee concur with United Energy and recommend extending this contract with ENGIE Resources to June 30, 2023 at a lower unit rate cost of \$0.03757/kWh; and
- WHEREAS: As prices can only held for a few days, the Board was polled on May 7-8, 2020, and verbally authorized the extension of this contract; and
- WHEREAS: It is now necessary to formally ratify this contract extension.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby formally authorizes the General Manager to enter into a three (3) year contract extension with ENGIE Resources for electrical power supply for the Bird Island Treatment Facility and outlying stations through June 30, 2023, at a reduced cost of \$0.03757/kWh. The purchase of this commodity will be charged to various Treatment Plant accounts.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 6

CHANGE ORDER NO. 1 – CONTRACT NO. 82000015

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,168,300.00
Hohl Industrial, Inc.	PREVIOUS CHANGE ORDER	N/A
770 Riverview Blvd.	THIS CHANGE ORDER	<u>\$584,637.00</u>
Tonawanda, New York 14150	ADJUSTED CONTRACT COST	\$1,752,937.00

PROJECT: Settled Wastewater Pump and Motor #2 Rehabilitation

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Complete rewind of rotor and stator for Settled Wastewater Motor Nos. 1 and 2.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 On March 4, 2020, the Board of the Buffalo Sewer Authority approved the award and approval for the Settled Wastewater (SWW) Pump and Motor #2 Rehabilitation Contract to Hohl Industrial, Inc., in the amount of \$1,168,300.00. The original contract included an allowance to account for the potential rewinding of SWW Motor #2 in the amount of \$375,000.00.

Based upon an on-site visual evaluation of SWW Motors 1 and 2 as well as further testing of SWW Motors by an outside expert, it has been determined by the Superintendent of Mechanical Maintenance, Treatment Plant Administrator and Treatment Plant Superintendent that SWW #1 and SWW #2 are inoperable and both are in need of a complete motor rewind. With the inability to operate these devices our pumping capacity is reduced by 40% thereby subjecting BSA to a potential for regulatory violations.

BSA will receive a \$92,000.00 discount by including two (2) motors to be rewound simultaneously. Waiting for a separate contract for rewind of SWW Motor #1 will result in the loss of this discount and will also subject BSA to increased cost of materials and labor rates.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$584,637.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$584,637.00

The total INCREASE to the contract as a result of this Change Order is \$584,637.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 60 calendar days, making the final completion date November 3, 2020.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 82000015 as written in the above Agenda Item, increasing the contract cost in the amount of \$584,637.00, making the adjusted contract cost \$1,752,937.00.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of May 27, 2020

ITEM NO. 7

REPORT ON BIDS RECEIVED - FORMAL BID OPENING FOR SECURITY GUARD SERVICES

WHEREAS: Formal bids were advertised and solicited for Security Guard Services for a one-year period, July 1, 2020 to June 30, 2021, with an option to renew for four (4) one-year periods; and

WHEREAS: The following bids were received and opened by the Purchasing Department on February 25, 2020:

VENDOR	COST PER HOUR	TOTAL ANNUAL COST (Cost/Hr. Multiplied by 17,520)
Don's Security Services	\$21.85	\$382,812.00
Securitas Security Services	BID REJECTED	\$0.00
Amherst Security Professionals	NO QUOTE	\$0.00
US Security Associates / Allied Universal	NO QUOTE	\$0.00
I.R. Mueller Security	NO QUOTE	\$0.00
G4S Security	LATE BID	\$0.00

; and

WHEREAS: The Purchasing Department rejected two (2) bids that were submitted. The bid from Securitas Security Services was rejected because they wanted to alter the specification in the contract. The Buffalo Sewer Authority's legal representative reviewed the proposed changes and deemed them unacceptable. The second rejected bid was from G4S Security because they submitted a late bid; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Safety Officer and staff reviewed the bids received and recommend this service be awarded to Don's Security Services, at a total cost of \$21.85 per hour for a total amount not to exceed \$382,812.00, for the period July 1, 2020 to June

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Don's Security Services, for Security Guard Services at a total cost not to exceed \$382,812.00 for the period July 1, 2020 to June 30, 2021, with an option to renew for four (4) one-year periods. Expenses for this contract will be charged to account no. 00200106-434000.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 8

REPORT OF BIDS RECEIVED - REMOVAL & DISPOSAL OF INCINERATOR ASH

WHEREAS: Formal bids were advertised and solicited for Removal & Disposal of Incinerator Ash at the Bird Island Treatment Facility. Bids were received and opened by the Purchase Department on March 10, 2020, as follows:

VENDOR	Price per ton based on estimated 7,000 tons	Wait charges (per 15 minutes)	No load fee (charge per incident)	Total annual Cost based on estimated quantity
Geiter Done of WNY, Inc.	\$53.89	\$30.00	\$60.00	\$377,230.00
Modern Disposal Services, Inc.	\$59.95	\$35.00	\$175.00	\$419,650.00
Allied Waste Services of Niagara Falls, LLC.	NO BID	NO BID	NO BID	NO BID
Waste Management	NO RESPONSE	NO RESPONSE	NO RESPONSE	NO RESPONSE

; and

WHEREAS: The Principal Chief Stationary Engineer and staff reviewed the quotes received and recommend the contract be awarded to the low bidder, Geiter Done of WNY, Inc., at a total cost not to exceed \$377,230.00; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract for Removal and Disposal of Incinerator Ash with Geiter Done of WNY, Inc., in the amount of \$377,230.00. This purchase will be charged to account no. 00380106-442100.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 9

AUTHORIZATION FOR PURCHASE OF RETROFIT PARTS FOR AUXILIARY BOILERS

WHEREAS: On July 19, 2019, the Board of the Buffalo Sewer Authority designated Mollenberg Betz, Inc., the original equipment manufacturer, and/or their authorized local service representative, as sole source for replacement parts, supplies and services for Autoflame brand parts installed at the Bird Island Treatment Facility; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for Autoflame brand parts for Auxiliary Boiler Nos. 1, 2 and 3; and

WHEREAS: Upon request, the local representative, Mollenberg Betz, Inc., submitted a quote in the amount of \$62,684.00 for the needed Autoflame retrofit auxiliary boiler parts; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend this purchase; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Autoflame retrofit parts for Auxiliary Boiler Nos. 1, 2, and 3 from Mollenberg Betz, Inc., in the amount of \$62,684.00. This purchase will be charged to account no. 00380100-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 10

CHANGE ORDER NO. 1 – CONTRACT NO. 82000002

CONTRACTOR:	ORIGINAL CONTRACT COST	\$455,777.00
Quackenbush Company, Inc.	PREVIOUS CHANGE ORDERS	N/A
495 Kennedy Road	THIS CHANGE ORDER	<u>\$346,961.00</u>
Buffalo, New York 14227	ADJUSTED CONTRACT COST	\$802,738.00

PROJECT In-Plant Mechanical Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 \$144,223.00 – Balance of originally approved 2019-2020 In-Plant Mechanical budget.
- Item #2 \$202,738.00 – Additional planned mechanical work and repairs projected through balance of 2019-2020 contract term.

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 Balance of originally approved 2019-2020 In-Plant Mechanical budget for the amount of \$600,000.00. Total budget amount was inadvertently left out of board item for In-Plant Mechanical Contract No. 82000002 board item.
- Item #2 Further plant repair work needed to satisfy Treatment Plant operability, availability and safety concerns for the remaining 2019-2020 fiscal year.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$144,223.00

Item #2 \$202,738.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$346,961.00

The total INCREASE to the contract as a result of this Change Order is \$346,961.00

CONTRACT SUPPLEMENT CONDITIONS:

- The contract completion date established in the original contract or as modified by previous contract remains unchanged.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 82000002 as written in the above Agenda Item, increasing the contract cost in the amount of \$346,961.00, making the adjusted contract cost \$802,738.00.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of May 27, 2020

ITEM NO. 11

**AUTHORIZATION TO PURCHASE VIDEO SURVEILLANCE SYSTEM COMPONENTS
FOR THE TREATMENT PLANT SECURITY SYSTEM**

- WHEREAS: The Buffalo Sewer Authority is in need of an overall revamp of the surveillance system for the Bird Island Treatment Facility in order to more effectively deter theft and enhance overall security; and
- WHEREAS: Initial revamp of the security surveillance system will start with the Maintenance Building in order to secure existing assets and protect planned machine shop tools and equipment investments; and
- WHEREAS: Upon request, Washington Computer Services submitted a quote utilizing NYS Contract PT68883 for the purchase of cameras in the amount of \$36,131.25; and
- WHEREAS: The Superintendent of Mechanical Maintenance, the Systems Administrator, and staff have reviewed the quote and recommend this purchase.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the cameras from Washington Computer Services in the amount of \$36,131.25. This purchase will be charged to account no. 00520106-443200.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 12

AUTHORIZATION FOR PURCHASE OF ABB FLOWMETERS FOR RAW WASTEWATER OPERATION

- WHEREAS: ABB Inc., is the original equipment manufacturer for the Raw Wastewater (RWW) Flowmeters located at the Bird Island Treatment Facility; and
- WHEREAS: The Superintendent of Mechanical Maintenance has determined a need to replace two (2) Flowmeters that were submerged in water due to flooding and are now rendering inaccurate and unreliable readings; and
- WHEREAS: The existing flowmeters are roughly forty (40) years old and parts can no longer be purchased to make the necessary repairs; and
- WHEREAS: Upon request, RL Stone, the authorized local representative of ABB, Inc., submitted a quote in the amount of \$77,636.44 for the needed ABB Flowmeters; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and
- WHEREAS: Monies payable to date to RL Stone, the authorized local representative of ABB Inc., in the current aggregate year are \$22,605.05. This purchase will bring the total monies payable for purchases to \$100,241.49; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed ABB Flowmeters from RL Stone, the authorized local representative, at a total cost of \$77,636.44. This purchase will be charged to account no. 00210105-466107. The Board further authorizes total monies payable to RL Stone, for the purchase of ABB Flowmeters of \$100,241.49 for the current aggregate year.

MOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 13

AUTHORIZATION FOR PURCHASE OF EIM ACTUATORS FOR THE GRIT SYSTEM

WHEREAS: EIM Controls, Inc., is the original equipment manufacturer for the EIM Actuators located at the Bird Island Treatment Facility; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need to replace and restock the EIM Actuators needed for the operation and preventative maintenance of the Grit System Influent and Effluent Gates; and

WHEREAS: Upon request, Nibisco Automation, the authorized local representative, submitted a quote in the amount of \$23,812.00 for the needed EIM Actuators; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and

WHEREAS: There are no monies payable to date to Nibisco Automation, the authorized local representative of EIM Controls, Inc., in this current aggregate year. This purchase will bring the total monies payable for purchases to \$23,812.00; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed EIM Actuators from Nibisco Automation, the authorized local representative, at a total cost of \$23,812.00. This purchase will be charged to account no. 00230105-466107. The Board further authorizes total monies payable to Nibisco Automation for the purchase of EIM Actuators of \$23,812.00 for the current aggregate year.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 14

REPORT ON BIDS RECEIVED - RESTOCK PARTS FOR THE CONVEYORS IN THE SCREEN ROOM

WHEREAS: Bids were solicited and received for various conveyor parts needed for the Screen Room. Bids are as follows:

VENDOR	BID
BDI	\$29,087.66
Pooley, Inc.	\$12,326.00 (partial bid)
Armor Sales	No bid
Applied Industrial	No bid

; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the bids and recommend this purchase be awarded to BDI at a cost of \$29,087.66; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the conveyor parts for the Screen Room from BDI at a total cost of \$29,087.66. This purchase will be charged to account no. 00220105-466107

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 15

REPORT ON BIDS RECEIVED - PURCHASE OF NEW AND UNUSED HEAVY-DUTY MACHINE SHOP EQUIPMENT

- WHEREAS: The Buffalo Sewer Authority Maintenance Department metal shop is being upgraded to provide expanded in-house capabilities; and
- WHEREAS: Significant cost and schedule reductions are expected due to procurement of in-house machine shop equipment, enabling high quality precision repairs to be made at a much lower cost in lieu of sending parts to an outside repair facility; and
- WHEREAS: Formal bids were advertised and solicited for the purchase of new and unused heavy-duty machine shop equipment; and
- WHEREAS: The following bids were received and opened by the Purchasing Department on May 18, 2020:

Vendors	Variable Speed Milling Machine	55-Ton Hydraulic Ironworker	150-Ton Hydraulic Press	Metal Lathe	Total Overall Price
Phillips Bros. Supply					
Mfg:	KNUTH	EDWARDS	DAKE	JET	
Model:	VHF 3.2	IW55-3P460	972016-4	GH-26120ZH	
Price:	\$38,509.00	\$15,579.00	\$37,150.00	\$39,000.00	
Installation Cost:	100.00 PER MAN HOUR	100.00 PER MAN HOUR	100.00 PER MAN HOUR	100.00 PER MAN HOUR	
Commissioning & Start-up:	\$800.00	\$600.00	\$600.00	\$800.00	
Training Cost:	\$4,000.00	\$2,000.00	\$4,000.00	\$2,000.00	
Total:	\$43,309.00	\$18,179.00	\$41,750.00	\$41,800.00	\$145,038.00
USA Blue Book	No response				No response
MSC Direct	No response				No response
Dake	No response				No response
Knuth Machine Tools	No response				No response
Summit Machine Tools LLC	No response				No response
R & R Industrial	No response				No response
Applied Industrial	No response				No response
American Machine Tools	No response				No response

Northern Tool	No response	No response
AAI Power-Flo	No response	No response
Edwards Manufacturing	No response	No response

; and

WHEREAS:

The Superintendent of Mechanical Maintenance and staff have reviewed the quote received and recommend this purchase be awarded to Phillips Bros. Supply at a cost of \$145,038.00 plus a \$6,400.00 installation fee for a total cost not to exceed \$151,438.00. Phillips Bros. Supply quoted a cost of \$100.00 per man hour to install each piece of equipment, and it is anticipated to take eight (8) days to complete the installation of all machine shop equipment.

**NOW THEREFORE
BE IT RESOLVED:**

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Phillips Bros. Supply to purchase new and unused heavy-duty machine shop equipment, at a total cost not to exceed \$151,438.00. Expenses for this contract will be charged to account no. 00520106-443200.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 16

REPORT ON BIDS RECEIVED - FORMAL BID OPENING FOR RAW WASTEWATER PUMP #1 MOTOR/EXCITER REPAIR

WHEREAS: Formal bids were advertised and solicited for Raw Wastewater Pump #1 Exciter/Motor Repair; and

WHEREAS: The following bids were received and opened by the Purchasing Department on May 15, 2020:

Vendor Name	Hohl Industrial	AAI Power -Flo	Hannon Electric
A. Cost for Removal, Inspection, Rehabilitation, Reinstallation and Alignment of All Assemblies and Components that Necessitate a Complete Repair of the Motor/Exciter:	\$62,800.00	INCOMPLETE	NO BID
B. Parts / Materials, Rentals and Subcontracting as Required, and Not Provided by the Authority, for Repairs as Defined by Repair Services Detailed in Bid Document:	\$8,800.00	INCOMPLETE	NO BID
C. Contract Allowance for Unforeseen Repairs or Materials Required for Completion of Contract (As Described in Section VIII, Contract Allowance (A):	\$5,000.00	INCOMPLETE	NO BID
GRAND TOTAL BID	\$76,600.00	INCOMPLETE	NO BID

; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff reviewed the bids received and recommend this service be awarded to Hohl Industrial, at a total cost not to exceed \$76,600.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter and execute a contract with Hohl Industrial, for Raw Wastewater Pump #1 Motor/Excitor Repair, at a total cost not to exceed \$76,600.00. Expenses for this contract will be charged to account no. 00520106-443200.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 17

CHANGE ORDER NO. 1 – CONTRACT NO. 81900008

CONTRACTOR:	ORIGINAL CONTRACT COST	\$2,031,250.00
Nichols, Long & Moore Construction	PREVIOUS CHANGE ORDER	N/A
770 Riverview Blvd.	THIS CHANGE ORDER (DEDUCT)	<u>(\$135,328.00)</u>
Tonawanda, NY 14150	ADJUSTED CONTRACT COST	\$1,895,922.00

PROJECT: North Bailey Real Time Control Project

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Final adjustment to the contract amount.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Adjusting contract amount for actual quantities installed.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$135,328.00)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: (\$135,328.00)

The Total DECREASE to the Contract as a result of this Change Order is \$135,328.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).

5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81900008 as written in the above Agenda Item, decreasing the contract cost in the amount of \$135,328.00 making the adjusted contract cost \$1,895,922.00.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 18

CONTRACT NO. 81900008

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: North Bailey Real Time Control Project

BID: \$2,031,250.00

CONTRACTOR: Nichols, Long & Moore Construction
770 Riverview Blvd.
Tonawanda, NY 14150

WHEREAS: The Principal Sanitary Engineer and staff have certified that the Contractor completed the work in accordance with the plans and specification on May 1, 2020; and

WHEREAS In Item No. 17, at the Board Meeting of May 27, 2020, the contract value was decreased by \$135,328.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of May 1, 2020;
- c. The maintenance period commence on May 1, 2020;
- d. The final cost of the Contract is \$1,895,922.00.

MOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 19

**AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH EMNET, LLC FOR WET
WEATHER OPERATIONAL OPTIMIZATION AND REAL TIME CONTROL
COORDINATION SYSTEM IMPLEMENTATION**

- WHEREAS: On Tuesday, April 7, 2020, the Buffalo Sewer Authority (BSA) issued a request for proposals (RFP) for an up to a three (3) year term agreement with optional three (3) one (1) year renewals thereafter for Wet Weather Operational Optimization and Real Time Control Coordination System Implementation; and
- WHEREAS: The RFP was issued to four (4) consulting firms; and
- WHEREAS: EmNet, LLC responded to the RFP by the specified deadline of 3:00 PM EST, Friday, May 1, 2020; and
- WHEREAS: A Consultant Selection Committee, consisting of the Junior Sanitary Engineer, Assistant Principal Engineer, Director of Sewer Maintenance, Senior Instrument Technician and Shift Supervisor reviewed and scored the proposal; and
- WHEREAS: Based upon the proposal review, the Consultant Selection Committee recommends retaining EmNet, LLC for a three (3) year Professional Services Term Agreement.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with EmNet, LLC at a cost not-to-exceed \$4,293,633.00 to complete the professional services defined in the proposal dated May 14, 2020. The cost of this contract will be funded from account no. 02000514-432004.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 ND BY	MS. PETRUCCI
AYES	3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 20

**AUTHORIZATION FOR CONFIDENTIAL AND MANAGERIAL EMPLOYEES TO SUSPEND
COMPENSATION INCREASE FOR THE PERIOD JULY 1, 2020 – JULY 1, 2021**

WHEREAS: At the December 5, 2019, Board Meeting, the Board of the Buffalo Sewer Authority authorized an agreement between the Buffalo Sewer Authority and Civil Service Employees Association, AFSCME and BSA Unit Local No. 815 for a four (4) year contract retroactive to July 1, 2018 and ending June 30, 2022; and

WHEREAS: As part of this agreement, wages were increased as follows:

Effective 7/1/18 – 2%
 Effective 7/1/19 – 2%
 Effective 7/1/20 – 2%
 Effective 7/1/21 – 2%
 ; and

WHEREAS: The increase in wages also applies to those Buffalo Sewer Authority positions designated Confidential and Managerial; and

WHEREAS: Due to the COVID pandemic and its impact on the economy, the Buffalo Sewer Authority employees designated as Confidential or Managerial will voluntarily suspend the scheduled 2% raise in wages effective July 1, 2020 until July1, 2021.

NOW THEREFORE
 BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the employees designated Confidential or Managerial to suspend the scheduled 2% increase in compensation effective July 1, 2020 until July 1, 2021.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 21

**AUTHORIZATION FOR EXEMPT EMPLOYEES TO SUSPEND COMPENSATION
INCREASE FOR THE PERIOD JULY 1, 2020 – JULY 1, 2021**

WHEREAS: At the December 5, 2019, Board Meeting, the Board of the Buffalo Sewer Authority authorized an agreement between the Buffalo Sewer Authority and Civil Service Employees Association, AFSCME and BSA Unit Local No. 815 for a four (4) year contract retroactive to July 1, 2018 and ending June 30, 2022; and

WHEREAS: As part of this agreement, wages were increased as follows:

Effective 7/1/18 – 2%
Effective 7/1/19 – 2%
Effective 7/1/20 – 2%
Effective 7/1/21 – 2%
; and

WHEREAS: The increase in wages also applies to those Buffalo Sewer Authority positions designated Exempt; and

WHEREAS: Due to the COVID pandemic and its impact on the economy, the Buffalo Sewer Authority employees designated as Exempt will voluntarily suspend the scheduled 2% increase in wages effective July 1, 2020 until July 1, 2021.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the employees designated Exempt to suspend the scheduled 2% increase in compensation effective July 1, 2020 until July 1, 2021.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MS. PETRUCCI
AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 22

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

One (1) Jr. Sanitary Engineer 00600161 411001

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 27, 2019

ITEM NO. 23

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the deletion
of the following position to the Job Classification Plan:

One (1) Principal Clerk 00120121 411001

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 27, 2020

ITEM NO. 24

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of May 27, 2020