

MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

June 24, 2020

57185.....57228

BUFFALO SEWER AUTHORITY

June 24, 2020

REGULAR MEETING 9:00 A.M. VIA TELECONFERENCE
+ 1 929-229-5044 United States, New York City (Toll)
Conference ID: 332 932 725#

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Attachment A Capital Asset Guide

Attachment B Fund Balance Policy

Attachment C Investment Guidelines

Attachment D Credit Card Policy

Easement and Stormwater Facility Maintenance Agreement

CALL OF THE ROLL

Present: Herbert L. Bellamy, Jr.
Christopher Roosevelt
Eleanor Petrucci
Oluwole A. McFoy, P.E.
Ronald Brown
Thomas Smith
Gelea James
Allison Lack
LaToya Cunningham
Tracy King
David Rossney
Roberta Gaiek, P.E.
Paul Harris
Malcolm Ertha
Delano Dowell
Laura Surdej
Courtney Phelps

Absent: none

Chairman
Assistant Vice Chairman
Secretary
General Manager
Executive Secretary
Secretary to the General Manager
Director of Employee Relations
General Counsel (BSA)
Special Assistant
Press Information Officer
Treatment Plant Superintendent
Treatment Plant Administrator
Supt. of Mechanical Maintenance
Council Chief of Staff
Special Asst. to the Comptroller
Erie County Dept. of Sewerage
Rain for Rent

The meeting was called to order at 9:09 AM. A quorum was present.

ITEM NO. 1**Motion to Adopt the Minutes of the Meeting of May 27, 2020**

MOTION TO ADOPT
 MADE BY MS. PETRUCCI
 2ND BY MR. ROOSEVELT
 AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 2

DECLARATION OF JUNETEENTH AS A BUFFALO SEWER AUTHORITY HOLIDAY

- WHEREAS: President Abraham Lincoln's Emancipation Proclamation went into effect on January 1, 1863; and after two (2) years, it was necessary for sending a force led by Major General Gordon Granger, who issued an Order on June 19, 1865 to inform the people of Texas of the end of the Civil War and that enslaved Africans in the United States were emancipated; and
- WHEREAS: Juneteenth, a combination of the words June and nineteenth, commemorates the end of slavery in the United States and is celebrated throughout the country each year; and
- WHEREAS: On June 17, 2020, New York Governor Andrew Cuomo signed an executive order making Juneteenth a holiday for state employees and will propose legislation to make it an official state holiday in 2021; and
- WHEREAS: On June 19, 2020 Honorable Byron W. Brown, Mayor of the City of Buffalo, declared that Buffalo will commemorate the end of slavery on June 19th each year in order to focus on racial equality and acknowledge the history of slavery in the United States; and
- WHEREAS: The Board of the Buffalo Sewer Authority desires to establish Juneteenth as a holiday for the Buffalo Sewer Authority.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby establishes that beginning 2021, Juneteenth will be recognized on June 19th as an official Buffalo Sewer Authority holiday.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 24, 2020

ITEM NO. 3

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of May 31, 2020

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$364,104.20	Key	0.01%	Public NOW
01-Nov-19	Money Market		\$11,759,523.31	Bank on Buffalo	.85%	
20-Mar-20	16-Jun-20	88	\$7,835,569.02	Key Banc Capital	1.80%	\$34,478.40
28-Feb-20	29-Jun-20	122	\$5,862,444.60	Key Banc Capital	1.69%	\$33,578.70
2-Apr-20	2-Jul-20	91	\$4,078,576.23	Key Banc Capital	1.91%	\$19,693.64
27-Apr-20	27-Jul-20	91	\$1,987,511.27	Key Banc Capital	1.31%	\$6,583.04
30-Apr-20	3-Aug-20	95	\$2,229,386.75	Key Banc Capital	1.22%	\$7,179.36
29-May-20	28-Sep-20	122	\$7,987,142.67	Key Banc Capital	.20%	\$5,418.83
			\$42,104,258.05			
LIABILITY AND CASUALTY RESERVE FUND						
31-Jul-12	Money Market		\$102,526.66	Key	0.01%	Public NOW
11-Dec-19	Money Market		\$915,815.27	Bank on Buffalo	0.85%	
			\$1,018,341.93			
OPERATING FUND						
31-Jul-12	Super NOW		\$3,718,822.47	Key	0.01%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Super NOW		\$5,745.65	Key	0.01%	Public NOW
SURPLUS FUND						
				Wilmington US Treasury		
			\$44,616.81	Money Market Fund	0.01%	
20-Mar-20	16-Jun-20	88	\$9,959,982.40	Key Banc Capital	1.80%	\$44,017.50
			\$36,514.92	Accrued Income		
			\$10,041,114.13			
NET REVENUE FUND						
				Wilmington US Treasury		
			\$2,780.89	Money Market Fund		
22-May-20	22-Jun-20	31	\$999,913.89	Key Banc Capital	0.10%	\$86.11
22-May-20	30-Jun-20	39	\$1,099,880.83	Key Banc Capital	0.10%	\$119.17
28-Apr-20	30-Jul-20	93	\$6,899,571.41	Key Banc Capital	1.31%	\$23,428.59
05-May-20	10-Aug-20	97	\$2,901,845.53	Key Banc Capital	1.04%	\$8,154.47
06-May-20	10-Aug-20	96	\$2,389,355.09	Key Banc Capital	1.04%	\$6,644.91
29-May-20	28-Aug-20	91	\$5,372,826.11	J.P. Morgan Securities	0.16%	\$2,173.89
			\$12,766.10	Accrued Income		
			\$19,678,939.85			

DEBT RESERVE FUND

				SERIES J	
02-Jul-14	15-Nov-33	7076	\$150,939.99	UST State/Local Govt	2.70%
			\$643.45	Accrued Income	
			\$151,583.44		
				Series K	
02-Jul-14	15-Feb-33	5803	\$223,109.43	UST State/Local Govt	2.70%
			\$2,868.48	Accrued Income	
			\$225,977.91		
				Series L	
12-Nov-15	01-Oct-35	7263	\$615,754.94	UST State/Local Govt	2.44%
			\$2,804.16	Accrued Income	
			\$618,559.10		
				Series M	
27-Jun-14	01-May-44	10901	\$501,833.04	US State/Local Govt	2.70%
			\$1,354.70	Accrued Income	
			\$503,187.74		
				Series N	
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
			\$6,734.77	Accrued Income	
			\$2,173,891.77		
			\$0.01	DSF PRIN &INT	
				Wilmington Fund	

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Board Meeting of June 24, 2020

ITEM NO. 4

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

5/14/2020	00520106 MAIN Building Repairs	\$500.00	00520105 MAIN Equipment Maintenance	-\$500.00
5/14/2020	00520106 MAIN Building Repairs	\$1,800.00	00520105 MAIN Equipment Maintenance	-\$1,800.00
5/14/2020	00520106 MAIN Building Repairs	\$2,100.00	00360105 DEWA Equipment Maintenance	-\$2,100.00
5/19/2020	00520106 MAIN Building Repairs	\$4,000.00	00200105 PLAN Clothing Safety	-\$4,000.00
5/19/2020	00520106 MAIN Building Repairs	\$3,000.00	00220105 SCRE Equipment Maintenance	-\$3,000.00
5/19/2020	00520106 MAIN Building Repairs	\$350.00	00530105 Yard Janitorial and Operating	-\$350.00
5/21/2020	00520106 MAIN Building Repairs	\$500.00	00370105 Centrifuge Equipment Maintenance	-\$500.00
5/26/2020	00520106 MAIN Building Repairs	\$550.00	00550105 IWS Spill Hazard Supplies	-\$550.00
5/26/2020	00520106 MAIN Building Repairs	\$1,800.00	00520105 MAIN Equipment Maintenance	-\$1,800.00
5/28/2020	00200104 Plan Travel Expenses	\$970.00	00200104 Plan Registration Fees & Dues	-\$970.00
5/29/2020	00450106 KELF Building Repairs	\$2,250.00	00520105 PRIM Equipment Maintenance	-\$2,250.00
5/29/2020	00450106 KELF Building Repairs	\$800.00	00200105 PLAN Clothing Safety	-\$800.00
5/29/2020	00450106 KELF Building Repairs	\$83,000.00	00520105 MAIN Equipment Maintenance	-\$83,000.00
5/29/2020	00280106 SWWP Repairs to Equipment	\$20,000.00	00520105 MAIN Equipment Maintenance	-\$20,000.00
5/29/2020	00370106 Centrifuge Repairs to Equipment	\$110,000.00	00520106 MAIN Maintenance Contract	-\$110,000.00
5/29/2020	00520105 SWWP Equipment Maintenance	\$54,000.00	00520106 MAIN Maintenance Contract	-\$54,000.00
5/29/2020	00240106 PSED Repairs to Equipment	\$35,000.00	00520106 MAIN Maintenance Contract	-\$35,000.00
5/29/2020	00450106 KELF Building Repairs	\$12,000.00	00520106 MAIN Maintenance Contract	-\$12,000.00

Sewer Maintenance Division

6/01/2020	00650106 SWRM ED, Licenses & Training	\$3,000.00	00670105 SWRC Equipment Maintenance	-\$3,000.00
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Industrial Waste

6/01/2020	00200105 Plan Office Supplies	\$408.00	00550105 IWS Laboratory Supplies	\$408.00
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General Financial Charges

6/01/2020	00800183 FIN Contingency	\$764.60	00110104 Board Travel Expenses	\$764.60
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Board Meeting of June 24, 2020

ITEM NO. 5

INFORMATIVE: CONSTRUCTION IN PROGRESS TRANSITION

The Buffalo Sewer Authority's Capital Asset Guide, states that Construction in Progress reflects project construction costs for buildings and other structures, infrastructure additions, alterations, reconstruction, and installations that are incomplete.

In accordance with the Capital Asset Guide the Board of the Buffalo Sewer Authority shall approve the Certificate of Occupancy, or an informational item indicating that the project is complete.

The date the Certificate of Occupancy or informational item is approved by the Board shall be the date that a project is moved from Construction in Progress to Fixed Asset Infrastructure Inventory for accounting purposes.

As such the attached schedule represents the relative costs which are deemed complete to be assigned to a fixed asset category.

This item is presented to the Board for their information to be acknowledged and received and filed.

RECEIVE AND FILE

Board Meeting of June 24, 2020

Buffalo Sewer Authority
Analysis of Construction in Progress
Completed Projects as of 6/1/2020

The following projects are deemed complete, and should be added to fixed assets.

Contract or Account Number	Description	Amount	Sewer System	Treatment Plant
02000205- 452000	SCADA Upgrades Ins. Surety Bond	21,600.00		21,600.00
84600007	Erie Canal Harbor Project	3,089,792.78	3,089,792.78	
84800008	Incinerator Refractory Rehab	1,083,532.36		1,083,532.36
84800009	Incinerator Refractory Rehab	220,901.19		220,901.19
81300002	GIS Implement Eng & Tech Svc	132,500.00	132,500.00	
84900010	GIS Implement Eng & Tech Svc	41,150.00	41,150.00	
84900012	GIS Implement Eng & Tech Svc	69,300.00	69,300.00	
84900006	CSO 2008 PH II Study Eng & Tech	4,932,933.48	4,932,933.48	
85100006	CSO 2008 PH II Study Eng & Tech	127,739.87	127,739.87	
85000022	CSO 2008 PH II Study Other Serv	180,471.35	180,471.35	
85100004	Sludge Mixing Tank Eng Serv	335,000.00		335,000.00
85000015	Sludge Mixing Tank Eng Serv	39,500.00		39,500.00
02000296- 432004	Sludge Mixing Tank Eng Serv	173,025.20		173,025.20
84900014	Prim Bypass Hydraulics Eng & Tech	229,749.49		229,749.49
85000006	Swan Trunk Sys Imp Eng & Tech	1,420,750.00	1,420,750.00	
81500021	Swan Trunk Imp Eng & Tech	394,750.00	394,750.00	
02000306- 431001	Hambrg Float Ctrl Fac Finl Con	10,000.00	10,000.00	
02000306- 432003	Hambrg Float Ctrl Legal Sv	11,421.72	11,421.72	
85000020	Scajaq Crk Swr Seprtn Eng & Tech	517,069.98	517,069.98	
85100035	CSO 026 Grn Inf Eng & Tech Svcs	810,785.54	810,785.54	
81600005	CSO 026 Grn Inf Eng & Tech Svcs	528,213.62	528,213.62	
81500019	RTC Scaj Dis Bird Hagen Eng Tech	323,750.00	323,750.00	

Contract or Account Number	Description	Amount	Sewer System	Treatment Plant
81300009	RTC Scaj Dis Bird Hagen Eng Tech	750,850.00	750,850.00	
81300021	Plant Services '13 Reconstruction	2,312,290.56		2,312,290.56
81300022	Plant Services '13 Reconstruction	814,113.84		814,113.84
81300024	Plant Services '13 Reconstruction	998,915.68		998,915.68
81300029	Hamburg Storage Eng & Tech	427,255.76	427,255.76	
81600006	Hamburg Storage Eng & Tech	302,343.84	302,343.84	
81300001	Ash Handl Syst Eng & Tech Sv	44,982.00		44,982.00
81400005	Ash Handl Syst Eng & Tech Sv	326,851.03		326,851.03
81400006	Medical Park High St Eng & Tech	10,600.00	10,600.00	
81400009	SPP163 Sewer Reg Fillmore Eng	72,900.00	72,900.00	
81400010	Kenmore Ave Recon Stdy Eng Tech	42,530.18	42,530.18	
81400011	GI Betterment Genesee	86,800.00	86,800.00	
81500009	Term Eng GPI Eng & Tech	210,454.74	54,985.79	155,468.95
81500007	Term Eng Watts Eng & Tech	153,296.26	94,731.40	58,564.86
81500008	Term Eng Erdman Eng & Tech	180,760.00	180,760.00	
81500016	MH Furnace Equip & Controls	933,300.00		933,300.00
81500017	Centrifuge Dewatering System	313,325.00		313,325.00
81500014	Incin #1 Refract Rehab Recon	288,475.00		288,475.00
81500024	South Park Stormwater Outfall	10,000.00	10,000.00	
81600004	Plant Elec Reconstruction	2,603,910.80		2,603,910.80
81600003	Plant Mech Reconstruction	3,334,490.05		3,334,490.05
81600002	Plant Steam Reconstruction	1,177,143.93		1,177,143.93
02000395- 474100	Rain Barrels Equipment Co	366,683.49	366,683.49	
Total to remove from CIP G/L #08000000-165000		30,456,208.74	14,991,068.80	15,465,139.94

Add to Fixed Assets:

Sewer System G/L #08000000-166070

14,991,068.8

Treatment Plant Improvements G/L #08000000-162010

15,465,139.94

ITEM NO. 6

CONSTRUCTION FUND AMENDMENT

WHEREAS: The Buffalo Sewer Authority desires to fund the Five Year Capital Plan in order to continue its program of improving the sewer system; and

WHEREAS: There is \$13,275,656 available from the 2018-2019 Fund Balance designated for Capital Projects; and

WHEREAS: The General Manager recommends approval of these transfers.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the transfer of funds from the Fund Balance Designated for Capital Projects to the Construction Fund Budget Amendment for 2019-2020 for the funding of the listed projects as designated by the Amendment.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

**BUFFALO SEWER AUTHORITY
CONSTRUCTION FUND BUDGET AMENDMENT #1
2019-2020 FISCAL YEAR**

This Amendment to the Construction Fund utilizes funds from prior years to provide improvements to the infrastructure of the Buffalo Sewer Authority as designated by the Five Year Capital Plan.

The funds will be added to the various appropriation accounts as listed below:

REVENUES & RESOURCES

FUND BALANCE DESIGNATED FOR CAPITAL PROJECTS FOR 2018-2019	\$13,275,656
TOTAL REVENUE & RESOURCES	<u>\$13,275,656</u>

APPROPRIATIONS

TREATMENT FACILITY:

Grit System Upgrade	\$2,000,000
Facility Controls/Fiber Optic/SR IO/RWW IO(Ovation Upgrade)	750,000
Harbor Gates/Inlet Gates (3) Rehabilitation	1,250,000
Structural Rehabilitation of Facilities	1,500,000
Rww/Sww Pump and Motor Rehabilitation/Discharge Valve	525,656

COLLECTION SYSTEM:

Sewer Cleaning, Inspection, and Analysis - Preventative	\$ 1,500,000
Sewer Cleaning, Inspection, and Analysis - Corrective	2,750,000
Sewer Repair and Replacement	3,000,000

TOTAL APPROPRIATIONS	<u>\$13,275,656</u>
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ITEM NO. 7

PAYMENT FROM JUDGMENT AND CLAIMS

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority's current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following commodity and/or service was received during a prior fiscal year and will be charged to the 2019-2020 budget account no. 00800108-480214:

VENDOR	AMOUNT
O'Connell Electric	\$ 1,072.08

; and

WHEREAS: The Executive Secretary recommends the above payment from the Judgments and Claims account.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above payment from the Judgment and Claims account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 8

REVISION TO BUFFALO SEWER AUTHORITY POLICIES AND GUIDELINES

WHEREAS: The Buffalo Sewer Authority has developed the following policies and guidelines:

Capital Asset Guide (Attachment A)
Fund Balance Policy (Attachement B)
Investment Guidelines (Attachment C)
Credit Card Policy (Attachment D)
; and

WHEREAS: These policies and guidelines shall be annually reviewed and approved by the Board.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the policies and guidelines listed above.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 9

CONTRACT APPROVAL - SELF-INSURED WORKERS' COMPENSATION PROGRAM

WHEREAS: The use of a professional claims management company is necessary for the successful continuation of the Buffalo Sewer Authority's self-insured Workers' Compensation Program; and

WHEREAS: The Buffalo Sewer Authority has received a proposal from OMNI Underwriting Managers LLC, d/b/a FutureComp, for a Workers' Compensation Administrative Agreement for a three-year period beginning July 1, 2020, and ending June 30, 2023, and

WHEREAS: The fees for these services are as follows:

7/1/2020 – 6/30/2021	\$31,296.00 Annually
7/1/2021 – 6/30/2022	\$31,925.00 Annually
7/1/2022 – 6/30/2023	\$32,725.00 Annually
; and	

WHEREAS: The Director of Employee Relations recommends accepting this proposal from July 1, 2020 through June 30, 2023.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into an agreement with OMNI Underwriting Managers LLC, d/b/a FutureComp to administer the self-insured Workers' Compensation Program for the period July 1, 2020 through June 30, 2021 in an amount not to exceed \$31,296.00; July 1, 2021 through June 30, 2022 in an amount not to exceed \$31,925.00; July 1, 2022 through June 30, 2023 in an amount of \$32,725.00. Expenses for this agreement will be charged to account nos. 00110108-452000, 00200108-452000, and 00650108-452000 on a pro-rata basis.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of June 24, 2020

ITEM NO. 10

EXTENSION OF THE CONTRACT FOR ENERGY CONSULTING SERVICES

- WHEREAS: United Energy is a professional consulting organization specializing in energy commodities procurement geared to minimize financial risk and maximize savings; and
- WHEREAS: On July 31, 2019, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute an agreement with United Energy for energy consulting services for the period July 1, 2019 through June 30, 2020, with an option to renew for four (4) one-year periods through June 30, 2024; and
- WHEREAS: United Energy Management has agreed to the extension of their contract for a period not to exceed six (6) months under the current terms, conditions, and pricing indicated in the contract document for the period July 1, 2020 through December 31, 2020; and
- WHEREAS: The proposal submitted for Professional Services of Energy Procurement is for \$24,000.00 annually, plus a cost of 15% of savings realized (for a cumulative total equal to or less than \$150,000.00) and a cost of 22% of savings realized (for a cumulative total greater than \$150,000.00); and
- WHEREAS: United Energy has submitted a proposal for renewal of their contract wherein all terms and conditions of the current agreement apply; and
- WHEREAS: The General Manager and his committee recommend authorization to accept and execute a contract with United Energy for the period of July 1, 2020 through December 31, 2020, at an annual base fee of \$24,000.00, (\$12,000.00 for the semi-annual period) plus the percentage indicated for cumulative savings realized.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to extend the contract with United Energy Management for Energy Consulting Services for six (6) months through December 31, 2020 under the current terms, conditions, and pricing indicated in the contract document until the new award for these services is prepared. Expenses for this extension will be charged to account no. 00380106-432004.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 11

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 22000274

- WHEREAS: On July 1, 2015, the Board of the Buffalo Sewer Authority awarded a contract to Modern Disposal Services, Inc., for the removal and disposal of incinerator ash at the Bird Island Treatment Facility for a one-year period, July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods, at a cost of \$50.93/ton, with an annual quantity cost not to exceed \$356,510.00; and
- WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and
- WHEREAS: On March 1, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: On March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and
- WHEREAS: On March 6, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and
- WHEREAS: Due to the rehabilitation of the existing ash system, the ash being sent to landfill is heavier, and therefore, additional funds are needed; and
- WHEREAS: It is now necessary to increase the Blanket Purchase Order No. 22000274 in the amount of \$126,000.00 from \$356,510.00 to \$482,510.00 through June 30, 2020; and
- WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff recommend this increase at a total cost not to exceed \$482,510.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order in the amount of \$126,000.00, increasing Blanket Purchase Order No. 22000274 with Modern Disposal Services, Inc., for the removal and disposal of incinerator ash from \$356,510.00 to \$482,510.00 through June 30, 2020. Funds for this change order will be charged to account no. 00380106-442100.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 12

EXTENSION OF THE CONTRACT FOR REMOVAL AND DISPOSAL OF TRASH

WHEREAS: On April 4, 2018, the Board of the Buffalo Sewer Authority awarded a contract to Geiter Done of WNY, Inc., for the removal and disposal of trash at the Bird Island Treatment Facility for a one-year period July 1, 2018 to June 30, 2019, with an option to renew for four (4) one-year periods, at a total cost of \$74.11/ton, with annual quantity costs not to exceed \$14,822.00; and

WHEREAS: On September 25, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: Geiter Done of WNY, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$14,822.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manger to renew the contract with Geiter Done of WNY, Inc., for the removal and disposal of trash for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$14,822.00. Expenses for this contract will be charged to account no. 00380106-442100.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 13

JANITORIAL SERVICES CONTRACT RENEWAL - NYS PREFERRED SOURCE

- WHEREAS: New York State Industries for the Disabled (NYSID) is a not-for-profit corporation appointed by the New York State Department of Education to secure and administer contracts on behalf of community rehabilitation agencies. NYSID is a New York State preferred source under Section 162 of the State Finance law. This preferred source status authorizes state and local governments to utilize and purchase NYSID products and services without competitive bidding; and
- WHEREAS: On May 10, 2017, the Board of the Buffalo Sewer Authority authorized the General Manager to renew the contract with the preferred source vendor, NYSID, through its member agency, Heritage Centers, also known by Allentown Industries, to perform janitorial services at the Buffalo Sewer Authority facilities for a one-year period from July 1, 2017 to June 30, 2018, at a total cost not to exceed \$66,924.44; and
- WHEREAS: The NYS Department of Labor's prevailing wage and supplemental benefit rate increased on July 1, 2017, from \$13.15 to \$15.88 per hour, resulting in a total contract increase of \$11,082; and
- WHEREAS: On September 20, 2017, the Board of the Buffalo Sewer Authority authorized the General Manager to increase the previously authorized amount from \$66,924.44 to a total not to exceed \$78,006.86 for fiscal year 2017-2018; and
- WHEREAS: On May 9, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and
- WHEREAS: On August 8, 2018, the prevailing wage increased the cost to \$84,003.61; and
- WHEREAS: On June 19, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and
- WHEREAS: New York State Industries of the Disabled (NYSID) has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and
- WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$84,003.61.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with New York State Industries for the Disabled (NYSID) as a preferred source, through its member Heritage Centers, also known by Allentown Industries, to perform janitorial services at the Buffalo Sewer Authority facilities for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$84,003.61. Expenses for this contract will be charged to account nos. 00110106-434000, 00200106-434000 and 00650106-434000.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 14

AUTHORIZATION FOR PURCHASE OF RESTOCK RABBLE TEETH PARTS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated BSP Thermal Systems, Inc., the original equipment manufacturer, and/or their authorized local service representative, as a sole source for replacement parts, supplies and services for BSP Thermal Systems, brand parts installed at the Bird Island Treatment Facility; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for BSP Thermal Systems, Inc., brand restock rabble teeth parts; and

WHEREAS: Upon request, the local representative, Industrial Furnace Company, submitted a quote in the amount of \$25,363.00 for the needed restock rabble teeth parts; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the quotes received and recommend this purchase; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed restock BSP Thermal Systems brand parts from Industrial Furnace Company, in the amount of \$25,363.00. This purchase will be charged to account no. 00380105-466107.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 15

CHANGE ORDER NO. 2 – CONTRACT NO. 81800020

CONTRACTOR:	ORIGINAL CONTRACT COST	\$144,738.00
Mollenberg Betz, Inc.	PREVIOUS CHANGE ORDER	\$194,921.00
300 Scott Street.	THIS CHANGE ORDER (DEDUCT)	<u>(\$103,124.33)</u>
Buffalo, New York 14204	ADJUSTED CONTRACT COST	\$236,534.67

PROJECT: Installation of an Ultra-fine Bubble Aeration System

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Unused Allowance

Item #2 Deleted Contract Requirements

REASON FOR CHANGE OR EXTRA WORK:

Item #1 The original contract included an allowance for unforeseen conditions related to the project in the amount of \$50,000.00 of which \$31,772.33 went unused.

Item #2 The original contract included requirements to remove and replace butterfly valves associated with aeration tanks 3B and 4B. The BSA decided not to change these valves at this time. This results in a deduction in the amount of \$71,352.00.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$31,772.33)

Item #2 (\$71,352.00)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$103,124.33)

The total DECREASE to the contract as a result of this Change Order is \$103,124.33

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81800020 as written in the above Agenda Item, decreasing the contract cost in the amount of \$103,124.33, making the adjusted contract cost \$236,534.67.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 16

CONTRACT NO. 81800020

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Ultra-Fine Bubble Aeration System Installation

CONTRACTOR: Mollenberg Betz, Inc.
300 Scott Street
Buffalo, NY 14204

WHEREAS: The Buffalo Sewer Authority Treatment Plant Administrator and the Consulting Engineer, Wendel Companies, have certified that the Contractor completed the work in accordance with the plans and specifications on 6/24/2020.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of 06/24/2020;
- c. The maintenance period commences on 6/24/2020;
- d. The Board approved Change Order No. 1 on July 18, 2018, resulting in a net increase of \$194,921.00, thereby making the adjusted contract cost \$339,659.00;
- e. The Board approved a deduction Change Order No. 2 on June 24, 2020, resulting in a net decrease of \$103,124.33, thereby making the adjusted Contract cost \$236,534.67;
- f. Final payment be made to the Contractor in the amount of \$11,826.73, making the final cost of the Contract \$236,534.67.

MOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 17

CHANGE ORDER TO PURCHASE ORDER NO. 22000992 - HOHL INDUSTRIAL SERVICES

WHEREAS: On May 27, 2020, the Board of the Buffalo Sewer Authority authorized the General Manager to enter and execute a contract with Hohl Industrial for Raw Wastewater Pump #1 Motor/Exciter Repair, at a total cost not to exceed \$76,600.00; and

WHEREAS: Purchase Order Number 22000992 was established for these services; and

WHEREAS: Due to additional corrective maintenance and repairs required for the exciter components, it is necessary to increase the purchase order in the amount of \$15,406.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes a change order in the amount of \$15,406.00 to Purchase Order No. 22000992, increasing the total amount to \$92,006.00. Expenses for this change order shall be charged to account no. 00520106-443200.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 18

AUTHORIZATION FOR ORIGINAL EQUIPMENT MANUFACTURER PURCHASES OVER \$20,000.00 AND SERVICES OVER \$35,000.00 FOR FISCAL YEAR 2020-2021

WHEREAS: The Buffalo Sewer Authority designated various original equipment manufacturers, and/or their local representatives, as sole sources for the purchase of various commodities, technology, and/or services for the fiscal year 2020-2021; and

WHEREAS: Based upon historical usage and the fiscal budget plan for this fiscal year, the Superintendent of Mechanical Maintenance has determined the following vendors to be the sole source vendors for the purchase of various commodities, technologies and/or services and those purchases shall not exceed the amounts listed below for the fiscal year 2020-2021:

Original Equipment Manufacturer	Estimated Purchases/Services
ABB Inc., Instrumentation Department	\$100,000.00
Auma Actuators	\$90,000.00
Blackmer, Division of Dover Energy Inc.	\$110,000.00
Comairco	\$80,000.00
Diamond Power	\$40,000.00
EIM Controls	\$30,000.00
Evoqua Water Technologies	\$100,000.00
GEA Mechanical Equipment US Inc. -GEA Westfalia Separator Division	\$225,000.00
Gorman-Rupp Company	\$60,000.00
Goulds/ITT IP Division	\$60,000.00
Henry Pratt	\$150,000.00
Infilco	\$50,000.00
Ingersoll-Rand	\$40,000.00
JWC Environmental, LLC	\$100,000.00
Limitorque (Division of Flowserve)	\$60,000.00
Royal Purple	\$25,000.00
Schwing Bioset	\$80,000.00
Smith & Loveless, Inc.	\$150,000.00
Val-Matic Valve	\$50,000.00
Val-Matic Valve (Scum Ejector Parts)	\$110,000.00
Vaughan Co., Inc.	\$120,000.00
W.S.G. & Solutions	\$75,000.00
Xylem Water Solutions (ITT Flygt Pumps)	\$140,000.00
Xylem Water Solutions (Allis Chalmers Pumps)	\$40,000.00
YSI Incorporated	\$30,000.00

; and

WHEREAS: The Superintendent of Mechanical Maintenance, Treatment Plant Superintendent and staff recommend approval for the estimated amounts listed for the various original equipment manufacturers for purchases/services anticipated for fiscal year 2020-2021; and

WHEREAS: Board approval is required on purchases made over \$20,000.00 and services over \$35,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase original equipment commodities, as needed, and services from the original equipment manufacturers, or their designated local representatives, at a total cost not to exceed the listed amounts for fiscal year 2020-2021 and to charge the appropriate department accounts.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 19

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 22000044 FOR DISPOSAL OF CONSTRUCTION DEBRIS

WHEREAS: On March 6, 2019, the Board of the Buffalo Sewer Authority renewed a contract with Waste Management of NY LLC, for the removal and disposal of miscellaneous construction debris at a unit cost of \$58.00 per ton, up to a maximum amount of \$116,000.00 for the period July 1, 2019 through June 30, 2020; and

WHEREAS: Blanket Purchase Order No. 22000044 was established for these services; and

WHEREAS: Due to an increase in emergency repair jobs, it is necessary to increase the maximum amount allowed for these services by \$20,000.00, making the total cost not to exceed \$136,000.00 for fiscal year 2019-2020.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes a change order in the amount of \$20,000.00 to Blanket Purchase Order No. 22000044 for the removal and disposal of miscellaneous construction debris provided by Waste Management of NY LLC, for a total cost not to exceed \$136,000.00, through June 30, 2020. Expenses for this contract will be charged to account no. 00690106-442100.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 20

**AUTHORIZATION TO PURCHASE COMMODITIES UTILIZING CITY OF BUFFALO
CONTRACT PRICING FOR FISCAL YEAR 2020 - 2021**

WHEREAS: Board approval is required on purchases made over \$20,000.00; and

WHEREAS: The Sewer Maintenance Department purchases the following commodities available through City of Buffalo Contract pricing:

Product	Vendor	City of Buffalo Contract	Amount	Account No.
Stone & Slag	New Enterprise Stone & Lime Co. DBA: Buffalo Crushed Stone	Informal #500 (through 6/30/20)	\$60,000.00	00660105-466269
Ready Mix Concrete	New Enterprise Stone & Lime Co., Inc. DBA: Buffalo Redi-Mix A Division of New Enterprise Stone and Lime Co. Inc.)	Formal #7782 (through 6/30/20)	\$70,000.00	00660105-466269

; and

WHEREAS: The Director of Sewer Maintenance and staff recommend the utilization of City of Buffalo Contract pricing for these purchases.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize City of Buffalo Contract pricing to purchase the above commodities for fiscal year 2020-2021 at a cost not to exceed the amounts listed and further authorizes any subsequent extension or changes to City of Buffalo contracts for the fiscal year through June 30, 2021.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 21

AUTHORIZATION TO PURCHASE VARIOUS COMMODITIES UTILIZING NEW YORK STATE CONTRACT PRICING FOR FISCAL YEAR 2020 - 2021

WHEREAS: Board approval is required on purchases made over \$20,000.00; and

WHEREAS: The Sewer Maintenance Division purchases the following commodities available through New York State Contract pricing:

Product	NYS Contract	Current Vendor	Amount	Account No.
Gasoline	PC68459 Group: 05600	NOCO Energy Corp. Award: 23092 (through 12/17/20)	\$105,000.00	00520105-462600 (\$40,000.00) 00690105-462600 (\$65,000.00)
Diesel Fuel	PC68209 Group: 05602	Goetz Energy Award: 23094 (through 8/27/20)	\$85,000.00	00520105-462600 (\$25,000.00) 00690105-462600 (\$60,000.00)
Automotive Tires	PC68490 Group: 30600	Goodyear Tire & Rubber Company Award: PGB-23149 (through 3/31/24)	\$25,000.00	00690105-465001

; and

WHEREAS: The Director of Sewer Maintenance and staff recommend the utilization of New York State Contract pricing for these purchases.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize New York State Contract pricing to purchase the above commodities for the fiscal year 2020 - 2021 at a cost not to exceed the amounts listed and further authorizes any subsequent extensions of the above New York State Contract awards for new awards for the commodities listed for the fiscal year through June 30, 2021.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 22

**AMEND BOARD RESOLUTION NO. 40 FROM SEPTEMBER 25, 2019 BOARD MEETING –
AUTHORIZATION FOR BETTERMENT AS PART OF THE NIAGARA STREET GATEWAY
PROJECT PHASE 4A**

WHEREAS: At the September 25, 2019 Board Meeting, the Board of the Buffalo Sewer Authority authorized awarding CATCO the Niagara Street Gateway Project Phase 4A in an amount not to exceed \$780,949.50; and

WHEREAS: This contract was authorized to be funded from account no. 02000491-490740; and

WHEREAS: Account no. 02000496-490740 should have been assigned to fund this project.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby amends Board Resolution No. 40 from the September 25, 2019 Board Meeting – Authorization for Betterment as Part of the Niagara Street Gateway Project Phase 4A to read as follows:

“That the Board of the Buffalo Sewer Authority hereby approves awarding the Niagara Street Gateway Project Phase 4A to CATCO for a not to exceed amount of \$780,949.50. **The cost of this contract shall be funded form account no. 02000496-490740.**”

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 23

AUTHORIZATION TO ENTER INTO AN EASEMENT AND STORMWATER FACILITY MAINTENANCE AGREEMENT FOR COLVIN ESTATES

WHEREAS: The Marrano/Marc-Equity Corporation desires to develop further a portion of land in North Buffalo for the Colvin Estates Subdivision; and

WHEREAS: The City of Buffalo Green Code requires that certain Stormwater Facilities be installed on said land as a condition to granting development approvals; and

WHEREAS: The Marrano/Marc-Equity Corporation has agreed to grant the Buffalo Sewer Authority, in the name of the City, a permanent easement in exchange for the Buffalo Sewer Authority's agreement to permanently assume certain maintenance obligations for the Stormwater Facilities on the easement premises; and

WHEREAS: The Marrano/Marc-Equity Corporation has proposed an Easement and Stormwater Facility Maintenance Agreement by and among the Marrano/Marc-Equity Corporation, the Buffalo Sewer Authority and the City of Buffalo, hereinafter referred to as the "Easement Agreement," a draft copy of said Easement Agreement is attached for reference.

NOW, THEREFORE,

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute the Easement Agreement as approved to form by the City of Buffalo Corporation Counsel Office, with such modifications and or changes to the terms and conditions of such Easement Agreement, and any other agreements, easements, occupancy permits, permits, documents or instruments in furtherance of the objectives of or as contemplated by the Easement Agreement, as the General Manager determines to be in the best interests of the Buffalo Sewer Authority, with the advice of legal counsel, professional engineers and such other consultants as the General Manager deems appropriate, consistent with the substance and intent of this resolution.

BE IT FURTHER
RESOLVED:

That the General Manager and any other representative or agent of the Buffalo Sewer Authority is hereby authorized to take any other action necessary or appropriate to implement this resolution.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 24

REPORT ON BIDS RECEIVED - BABCOCK PUMP STATION REAL TIME CONTROL PROJECT

WHEREAS: Formal bids were advertised and solicited for the Babcock Pump Station Real Time Control project. The following bids were received and publically opened by the Buffalo Sewer Authority on Friday, June 5, 2020 at 11:00 AM:

<u>Contractor</u>	<u>Bid</u>
Pinto Construction Services, Inc.	\$1,439,500.00
Kandey Company, Inc.	\$1,474,474.00
STC Construction, Inc.	\$1,479,100.00
Hohl Industrial Services, Inc.	\$1,488,250.00
Mark Cerrone, Inc.	\$1,596,775.00

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority's Engineering consultant, GHD, reviewed the packages and recommends awarding this contract to the low bidder, Pinto Construction Services, Inc.; and

WHEREAS: The General Manager has reviewed the consultant's recommendation and concurs with the recommendation provided by GHD to award the contract to the low bidder, Pinto Construction Services, Inc.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Pinto Construction Services, Inc., for the Babcock Real Time Control project at a cost not to exceed \$1,439,500.00. Expenses for this contract shall be charged to account no. 02000500-470740.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 25

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to Job Classification Plan:

Six (6) Laborer I 00530161 411001

One (1) Laborer I 00670161 411001

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 26

CONFIRMATION OF APPOINTMENTS

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$19.21 PER HOUR
EFFECTIVE: JUNE 15, 2020

MICHAEL PETTIGREW
40 WARWICK AVE.
BUFFALO, NY

SHIFT SUPERVISOR (PERMANENT)
SEWAGE TREATMENT PLANT
\$82,725 PER ANNUM
EFFECTIVE: JUNE 1, 2020

AMEER LUCAS
385 HUNTINGTON
BUFFALO, NY

SHIFT SUPERVISOR (PERMANENT)
SEWAGE TREATMENT PLANT
\$82,725 PER ANNUM
EFFECTIVE: JUNE 1, 2020

DANIEL O'SULLIVAN
34 DENSMORE ST.
BUFFALO, NY

SUPERVISOR OF GROUNDS I (PERMANENT)
SEWAGE TREATMENT PLANT
\$72,742 PER ANNUM
EFFECTIVE: JUNE 1, 2020

SHAWN ESFORD
16 SHENANDOAH RD.
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 0

Board Meeting of June 24, 2020

ITEM NO. 27

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION</u>
Zachary Q. Isch ; and	Erie Community College	Business Administration	\$2,073.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 28

TUITION REIMBURSEMENT

WHEREAS:

In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Taylor A. Brown	University at Buffalo	Study of Health Behavior	90%	\$1,519.83

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$1,519.83. This Reimbursement will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 29

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Daniel P. O'Sullivan	Erie Community College	Principles of Structural Design	100%	\$615.00
Daniel P. O'Sullivan	Erie Community College	Pre-Calculus	100%	\$885.24
Daniel P. O'Sullivan	Erie Community College	Fees	n/a	\$150.00

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$1,650.24. This Reimbursement will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 30

TUITION REIMBURSEMENT

WHEREAS:

In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
William R. Conroy	SUNY Erie Community College	MT-003-IN1 (Pre-Algebra Review)	90%	\$632.25
William R. Conroy	SUNY Erie Community College	Fees	n/a	\$150.00

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$782.25. This Reimbursement will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 31

TUITION REIMBURSEMENT

WHEREAS:

In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Zachary Q. Isch	Erie Community College	Accounting Princ II	100%	\$717.50
Zachary Q. Isch	Erie Community College	Comp Appl in Business	100%	\$717.50
Zachary Q. Isch	Erie Community College	Fees	n/a	\$150.00

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$1,585.00. This Reimbursement will be charged to account no. 00820102-421026.

MOTION TO APPROVE
 MADE BY MS. PETRUCCI
 2ND BY MR. ROOSEVELT
 AYES 3 NOES 0

Board Meeting of June 24, 2020

ITEM NO. 32

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of June 24, 2020