MINUTES OF THE ANNUAL MEETING
OF THE
BUFFALO SEWER AUTHORITY
JULY 1, 2020
BUFFALO SEWER AUTHORITY

July 1, 2020

ANNUAL MEETING 9:00 A.M. VIA TELECONFERENCE
+ 1 929-229-5044 United States, New York City (Toll)
Conference ID: 878 614 073#

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>CONTENTS</th>
<th>PAGE NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Roll Call</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Motion to Adopt the Minutes of June 24, 2020</td>
<td>57229</td>
</tr>
<tr>
<td>2</td>
<td>Election of Officers</td>
<td>57230</td>
</tr>
<tr>
<td>3</td>
<td>Election of Members to Audit Committee</td>
<td>57231</td>
</tr>
<tr>
<td>4</td>
<td>Election of Members to Governance Committee</td>
<td>57232</td>
</tr>
<tr>
<td>5</td>
<td>Waiver of Sewer-Related Interest and Penalty Charges During COVID-19 Pandemic</td>
<td>57233-34</td>
</tr>
<tr>
<td>6</td>
<td>Adjournment of Meeting</td>
<td>57235</td>
</tr>
</tbody>
</table>
CALL OF THE ROLL

Present: Herbert L. Bellamy, Jr.  Christopher Roosevelt  Eleanor Petrucci  Oluwole A. McFoy, P.E.  Ronald Brown  Gelea James  Allison Lack  LaToya Cunningham  Tracy King  David Rossney  Roberta Gaiek, P.E.  Delano Dowell  Laura Surdej

Absent: none

The meeting was called to order at 9:01 AM. A quorum was present.

ITEM NO. 1
Motion to Adopt the Minutes of the Meeting of June 24, 2020

MOTION TO  ADOPT
MADE BY  MS. PETRUCCI
2ND BY  MR. ROOSEVELT
AYES 3  NOES 0

Board Meeting of July 1, 2020
ITEM NO. 2

**ELECTION OF OFFICERS**

<table>
<thead>
<tr>
<th>Role</th>
<th>Motion Made</th>
<th>Approve By</th>
<th>2nd By</th>
<th>Ayes</th>
<th>Noes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairman</td>
<td>PMR. ROOSEVELT</td>
<td>MS. PETRUCCI</td>
<td></td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Vice Chairman</td>
<td>PMR. ROOSEVELT</td>
<td>MS. PETRUCCI</td>
<td></td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Assistant Vice Chairman</td>
<td>MR. ROOSEVELT</td>
<td>MS. PETRUCCI</td>
<td></td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Secretary</td>
<td>MR. ROOSEVELT</td>
<td>MS. PETRUCCI</td>
<td></td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Assistant Secretary</td>
<td>MR. ROOSEVELT</td>
<td>MS. PETRUCCI</td>
<td></td>
<td>3</td>
<td>0</td>
</tr>
</tbody>
</table>

Board Meeting of July 1, 2020
ITEM NO. 3

ELECTION OF MEMBERS TO AUDIT COMMITTEE

MOTION TO APPROVE

CHAIRPERSON
ELEANOR PETRUCCI

MADE BY MR. ROOSEVELT
2ND BY MS. PETRUCCI

AYES 3 NOES 0

MOTION TO APPROVE

MEMBER
CHRISTOPHER ROOSEVELT

MADE BY MR. ROOSEVELT
2ND BY MS. PETRUCCI

AYES 3 NOES 0

MOTION TO APPROVE

MEMBER
HERBERT L. BELLAMY, JR.

MADE BY MR. ROOSEVELT
2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of July 1, 2020
ITEM NO. 4

ELECTION OF MEMBERS TO GOVERNANCE COMMITTEE

MOTION TO APPROVE

MOTION TO APPROVE

MOTION TO APPROVE

CHAIRPERSON

CHRISTOPHER ROOSEVELT

MOTION MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

MEMBER

ELEANOR PETRUCCI

MOTION MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

MEMBER

HERBERT L. BELLAMY, JR.

MOTION MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of July 1, 2020
ITEM NO. 5

WAIVER OF SEWER-RELATED INTEREST AND PENALTY CHARGES DURING THE COVID-19 PANDEMIC

WHEREAS: On March 15, 2020, Mayor Byron W. Brown first declared a State of Emergency for the City of Buffalo in response to the COVID-19 Outbreak; and

WHEREAS: COVID-19 continues to be active throughout Erie County; and

WHEREAS: Adverse health and financial consequences related to COVID-19 have exacerbated economic challenges faced by a number of Buffalo and Erie County residents; and

WHEREAS: The Buffalo Sewer Authority is committed to the equitable provision of its essential services and to its role in protecting public health; and

WHEREAS: Section 1178 of the New York Public Authorities Law provides that the Buffalo Sewer Authority has the power to fix and collect rates, rentals, and other charges for rendering its services; and

WHEREAS: The Buffalo Sewer Authority's Final Schedule of Sewer Rents and Other Charges for 2019-2020 and for 2020-2021 both contain provisions for charging interest for sewer rents and charges that remain unpaid after their respective due dates.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority determines that the waiver of sewer-related interest charges and penalties that would have otherwise accrued during the period of March 15, 2020 - June 30, 2020 is made to further the public health, safety, and welfare of the City of Buffalo and the State of New York. The Authority is only waiving sewer-related interest and penalty charges with no waiver for unpaid sewer principal charges.

BE IT FURTHER RESOLVED: That the Board of the Buffalo Sewer Authority determines that the waiver of sewer-related interest charges and penalties that would otherwise accrue during the period of July 1, 2020 – September 30, 2020 may be made at the discretion of the General Manager in the interest of furthering the public health, safety, and welfare of the City of Buffalo and the State of New York. The Authority would only waive sewer-related interest and penalty charges, with no waiver for unpaid sewer principal charges.
BE IT FINALLY RESOLVED:

The Board of the Buffalo Sewer Authority does hereby authorize the General Manager of the Authority to undertake any and all actions that are necessary or appropriate to enable the Authority to waive sewer-related interest charges and penalty charges from the period March 15, 2020 - June 30, 2020, and at the discretion of the General Manager, from the period July 1, 2020 - September 30, 2020, to effectuate the objectives and purposes of this resolution.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of July 1, 2020
ITEM NO. 6

ADJOURNMENT OF MEETING

MOTION TO  __________ APPROVE
MADE BY  __________ MS. PETRucci
2ND BY  __________ MR. ROOSEVELT
AYES  __________ 3  NOES  __________ 0

Board Meeting of July 1, 2020