

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY**

**April 1, 2020**

# **BUFFALO SEWER AUTHORITY**

**April 1, 2020**

**REGULAR MEETING**                      **9:00 A.M.**                      **VIA CONFERENCE CALL**  
**+1 929-229-5044 United States, New York City (Toll)**  
**Conference ID# 333 765 208#**

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**CALL OF THE ROLL**

Present: Herbert L. Bellamy, Jr.  
Christopher Roosevelt  
Eleanor Petrucci  
Oluwole A. McFoy, P.E.  
Ronald Brown  
Thomas Smith  
Gelea James  
Allison Lack, Esq.  
Catherine Knab, P.E.  
David Rossney  
Roberta Gaiek, P.E.  
Paul Harris  
Brian Hargrave  
Barbara Miller-Williams  
\_\_\_\_\_  
\_\_\_\_\_

Absent: none  
\_\_\_\_\_

Chairman  
Assistant Vice Chairman  
Secretary  
General Manager  
Executive Secretary  
Secretary to the General Manager  
Director of Human Relations  
General Counsel (BSA)  
Principal Sanitary Engineer  
Treatment Plant Superintendent  
Treatment Plant Administrator  
Supt. of Mechanical Maintenance  
Systems Administrator  
City of Buffalo Comptroller  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The meeting was called to order at 9:00 AM. A quorum was present.

**ITEM NO. 1****Motion to Adopt the Minutes of the Meeting of March 4, 2020**

MOTION TO ADOPT  
MADE BY MR. ROOSEVELT  
2<sup>ND</sup> BY MS. PETRUCCI  
AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of March 24, 2020

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$61,368.29	Key	0.15%	Public NOW
01-Nov-19	Money Market		\$13,845,645.85	Bank on Buffalo	1.00%	
02-Oct-19	2-Apr-20	183	\$4,098,308.75	Key Banc Capital	1.95%	\$40,641.25
01-Nov-19	27-Apr-20	178	\$1,996,883.84	Key Banc Capital	1.86%	\$18,393.34
10-Oct-19	30-Apr-20	188	\$2,241,192.86	Key Banc Capital	1.83%	\$21,454.72
20-Mar-20	16-Jun-20	88	\$7,806,014.21	Key Banc Capital	1.80%	\$35,010.13
16-Dec-19	29-May-20	165	\$8,050,488.12	JP Morgan Securities	2.18%	\$80,652.73
28-Feb-20	29-Jun-20	122	\$5,839,145.74	Key Banc Capital	1.69%	\$33,578.70
			<b>\$43,939,047.66</b>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
31-Jul-12	Money Market		\$100,802.90	Key	0.15%	Public NOW
11-Dec-19	Money Market		\$914,279.86	Bank on Buffalo	1.00%	
			<b>\$1,015,082.76</b>			
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		<b>\$5,648,751.49</b>	Key	0.15%	Public NOW
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Super NOW		<b>\$5,745.60</b>	Key	0.20%	Public NOW
<b>SURPLUS FUND</b>						
			\$0.00	Wilmington Fund		
			\$44,615.94	Money Market Fund	1.87%	
20-Mar-20	16-Jun-20	88	\$9,962,683.48	Key Banc Capital	1.80%	\$44,017.50
			<b>\$10,007,299.42</b>			
<b>NET REVENUE FUND</b>						
			\$0.00	Wilmington Fund		
29-Jan-20-	28-Apr-20	90	\$6,914,046.51	Key Banc Capital	1.62%	\$28,054.35
3-Feb-20	24-May-20	91	\$2,394,720.00	Key Banc Capital	1.60%	\$9,706.67
6-Feb-20	5-May-20	89	\$2,907,443.50	Key Banc Capital	1.68%	\$11,382.41
24-Mar-20	22-May-20	59	\$3,489,115.00	Key Bank Capital	2.15%	\$12,332.64
25-Feb-20	29-May-20	94	\$5,382,558.00	Key Bank Capital	1.73%	\$24,393.00
			<b>\$21,087,883.01</b>			

**DEBT RESERVE FUND****SERIES J**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
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**Series K**

02-Jul-14	15-Feb-33	5803	\$361,415.00	UST State/Local Govt	2.70%
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**Series L**

12-Nov-15	1-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
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**Series M**

27-Jun-14	1-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
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**Series N**

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
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**DSF PRIN & INT**  
Wilmington Fund

\$0.01

**RECEIVE & FILE**

Board Meeting of April 1, 2020

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Wastewater Treatment Plant***

2/27/2020	00370105 Centrifuge Equipment Maintenance	\$40,000.00	00290105 AER Equipment Maintenance	-\$40,000.00
2/28/2020	00370105 Centrifuge Equipment Maintenance	\$7,700.00	00360105 DEWA Equipment Maintenance	-\$7,700.00
3/6/2020	00520106 MAIN Building Repairs	\$31,000.00	00340105 PSED Equipment Maintenance	-\$31,000.00
3/9/2020	00370105 Centrifuge Equipment Maintenance	\$5,000.00	00420105 AMHE Equipment Maintenance	-\$5,000.00
3/9/2020	00370105 Centrifuge Equipment Maintenance	\$3,500.00	00290105 AER Equipment Maintenance	-\$3,500.00
3/13/2020	00200105 PLAN Miscellaneous	\$850.00	00550105 IWS Lab Supplies	-\$850.00
3/13/2020	00200107 PLAN Office Equipment	\$300.00	00340105 IWS Office Equipment	-\$300.00

***Sewer Maintenance Division***

03/4/2020	00660107 SWRR Operating Equipment	\$1,200.00	00520105 SWRC Equipment Maintenance	-\$1,200.00
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**RECEIVE & FILE**

Board Meeting of April 1, 2020

## ITEM NO. 4

**CONSIDERATION OF THE OPERATING FUND BUDGET FOR FISCAL YEAR 2020-2021**

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority does hereby adopt the attached Operating Fund Budget and Five-Year Capital Plan for the fiscal year commencing July 1, 2020.

MOTION TO APPROVEMADE BY MS. PETRUCCI2<sup>ND</sup> BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 5

**PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES"**  
**(ATTACHMENT A)**

WHEREAS: The Buffalo Sewer Authority has hereto adopted a "Schedule of Sewer Rents and Other Charges" pursuant to Section 1180 of Title 8, Article 5 of Chapter 870 of the Laws of 1939 of the State of New York; and

WHEREAS: Such "Schedule of Sewer Rents and Other Charges" now requires adjustments to provide the required revenue to finance our Operating Fund Budget for the fiscal year July 1, 2020 to June 30, 2021.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority does hereby adopt the attached proposed amended "Schedule of Sewer Rents and Other Charges" (Attachment A).

MOTION TO APPROVEMADE BY MS. PETRUCCI2<sup>ND</sup> BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 6

**AUTHORIZATION TO PUBLISH NOTICE OF PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES"**

WHEREAS:

The Buffalo Sewer Authority requires an amendment to the "Schedule of Sewer Rents and Other Charges."

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes and directs that the proposed amended "Schedule of Sewer Rents and Other Charges" be published as a notice once a week for three (3) successive weeks, in *The City Record* and the *Buffalo News* on Friday, April 3, April 10, and April 17, 2020. This notice shall state that the proposed amended "Schedule of Sewer Rents and Other Charges" will remain open for inspection in the office of the Authority for thirty (30) days from the date of said notice, and that objections thereto may be filed during said period with said Authority by any person conceiving himself or herself aggrieved thereby, and that the Authority shall hear and examine such complaints and may modify the proposed Schedule and shall adopt the final amended "Schedule of Sewer Rents and Other Charges" within sixty (60) days of such notice.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 1, 2020



## ITEM NO. 7

**CONTRACT APPROVAL - PROPERTY AND CRIME INSURANCE**

- WHEREAS: The Buffalo Sewer Authority currently receives property insurance coverage through Affiliated FM Insurance Company, and crime insurance coverage through Zurich/Fidelity & Deposit Company of Maryland; and
- WHEREAS: Affiliated FM Insurance Company has proposed a renewal extension to the Buffalo Sewer Authority for property insurance coverage for the period April 15, 2020 through April 15, 2021, at a cost of \$228,160.04, which represents an increase of \$47,389.03 due to industry increases of 10-25% for large property accounts; and
- WHEREAS: Zurich/Fidelity & Deposit Company of Maryland has proposed a renewal extension to the Buffalo Sewer Authority for crime insurance coverage for the period April 15, 2020 through April 15, 2021, at a cost not to exceed \$3,574.00, which represents an increase of \$359.00 due an increase in the carrier's rates; and
- WHEREAS: The Executive Secretary of the Buffalo Sewer Authority has carefully reviewed the policies and recommends acceptance of these proposals.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves property insurance coverage through Affiliated FM Insurance Company at a cost not to exceed \$228,160.04, and crime insurance coverage through Zurich/Fidelity & Deposit Company of Maryland at a cost not to exceed \$3,574.00, effective April 15, 2020, for a one-year period. These costs shall be charged to account nos. 00200108-452000 and 00650108-452000 on a pro rata basis.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 <sup>ND</sup> BY	MS. PETRUCCI
AYES	3
NOES	0

Board Meeting of April 1, 2020



## ITEM NO. 8

**AUTHORIZATION FOR EMERGENCY PURCHASES OF CRITICAL SUPPLIES,  
EQUIPMENT AND SERVICES**

- WHEREAS: The Honorable Governor Andrew M. Cuomo issued a State of Emergency declaration for the state of New York on March 7, 2020 in response to the COVID-19 (novel coronavirus) pandemic. The Executive order shall be in effect for New York State until September 7, 2020. Additionally, The Honorable Mayor Byron W. Brown announced a State of Emergency declaration for the City of Buffalo effective March 15, 2020 in response to the COVID-19 outbreak; and
- WHEREAS: The Buffalo Sewer Authority (BSA) is actively monitoring the COVID-19 situation and, with guidance from the Centers for Disease Control, State & Local Government, is taking all necessary and proactive steps to ensure the health and safety of BSA staff and any third-party on-site support personnel; and
- WHEREAS: The availability of critical supplies, services and equipment has either already been or may potentially be disrupted due to Federal, State, Local or vendor/contractor restrictions that have been imposed in response to the COVID-19 pandemic. Disruption of key supplies, equipment and services creates a significant risk to overall treatment plant availability and the health and safety of Buffalo Sewer Authority personnel due to the potential disruption of supply chains and services. This leaves the Buffalo Sewer Authority highly exposed to the possible inability to safely and effectively treat water, satisfy permit requirements and maintain overall system operation; and
- WHEREAS: Given the potential disruption of supply chains and services, the General Manager, Treatment Plant Superintendent, Treatment Plant Administrator, Superintendent of Mechanical Maintenance and staff request the Authority to allocate a total cost not to exceed \$400,000.00 for all purchases, as needed under the State of Emergency, without being subjected to either the required informal or formal bid process. This temporary provision is requested through the remainder of the 2019-2020 fiscal year; and
- WHEREAS: The General Manager, Treatment Plant Superintendent, Treatment Plant Administrator, Superintendent of Mechanical Maintenance and staff have classified this as a matter of exigent circumstances.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to waive the required informal or formal bid process for any critical supply, equipment or service that is impacted due to the COVID-19 pandemic, at total cost not to exceed \$400,000.00.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 9

**AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY AND OFFICE EQUIPMENT**

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: The Board of the Buffalo Sewer Authority approves and designates a list of original equipment manufacturers as Sole Sources; and

WHEREAS: An amendment to the Sole Source Listing is requested to add to the following manufacturer:

ComputerSearch Time and Parking Systems	Amano McGann, Inc. sells parking access and revenue control systems.
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; and

WHEREAS: ComputerSearch Time and Parking Systems is the sole authorized reseller of Amano McGann, Inc. Parking Access and Revenue Control Systems within Buffalo, Rochester, Corning and Ithaca Metro Areas; and

WHEREAS: The Treatment Plant Superintendent, Safety Officer and Purchasing Department have reviewed all supporting documentation and recommend this amendment to the Sole Source Listing.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above amendment to the Sole Source Listing.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 10

**AUTHORIZATION TO ENTER INTO THREE (3) YEAR PROFESSIONAL ENGINEERING SERVICES TERM AGREEMENTS**

- WHEREAS: There is a need to retain the services of six (6) engineering firms on an as needed and as directed basis for capital improvement projects; and
- WHEREAS: A total of fourteen (14) engineering firms responded to a request for qualifications; and
- WHEREAS: A consultant selection committee appointed by the General Manager reviewed and ranked the proposals received; and
- WHEREAS: Based upon the proposal review, the consultant selection committee recommends retaining the following firms for three (3) year Engineering Services Term Agreements:

1. Arcadis CE, Inc. (Arcadis)
2. CHA Consulting, Inc. (CHA)
3. Erdman Anthony and Associates, Inc. (Erdman Anthony)
4. GHD Consulting Services, Inc. (GHD)
5. Greeley and Hansen, LLC (Greeley and Hansen);
6. Jacobs Engineering New York, Inc. (Jacobs); and

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute agreements with Arcadis, CHA, Erdman Anthony, GHD, Greeley and Hansen, and Jacobs. The cost of these contracts will be funded equally at not to exceed amount of \$250,000 from account nos. 02000508-432004, 02000509-432004, 02000510-432004, 02000511-432004, 02000512-432004, 02000513-432004 subsequently assigned in an aggregate amount not to exceed \$1,500,000.00

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 11

**EXTENSION OF THE CONTRACT FOR THE PURCHASE OF BOILER FEEDWATER  
CHEMICALS**

WHEREAS: On May 11, 2016, the Board of the Buffalo Sewer Authority awarded a contract to ClarityChem, Inc., for the purchase of boiler feedwater chemicals and service at the Bird Island Treatment Facility for a one-year period, July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods, at a total cost not to exceed \$20,873.20; and

WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: On March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and

WHEREAS: On March 6, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: ClarityChem, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$20,873.20.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with ClarityChem, Inc., for the purchase of boiler feedwater chemicals for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$20,873.20. Expenses for this contract will be charged to account no. 00380105-467044.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of April 1, 2020

## ITEM NO. 12

**EXTENSION OF THE CONTRACT FOR THE GAS BURNER SYSTEM INSPECTION, PREVENTIVE MAINTENANCE AND REPAIR SERVICES**

WHEREAS: On May 25, 2016, the Board of the Buffalo Sewer Authority awarded a contract to Mollenberg-Betz, Inc., for gas burner system inspection, preventive maintenance and repair services at the Bird Island Treatment Facility for a one-year period, July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods, at a total cost not to exceed \$37,810.00; and

WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: On March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and

WHEREAS: On March 6, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: Mollenberg-Betz, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Mollenberg-Betz, Inc., for gas burner system inspection, preventive maintenance and repair services for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$37,810.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 13

**EXTENSION OF THE CONTRACT FOR PURCHASE OF SODIUM HYPOCHLORITE**

WHEREAS: On April 10, 2019, the Board of the Buffalo Sewer Authority awarded a contract to Bison Laboratories, Inc., to purchase sodium hypochlorite for use at the Bird Island Treatment Facility for the period July 1, 2019 to June 30, 2020 with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$651,200.00; and

WHEREAS: Bison Laboratories, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$651,200.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Bison Laboratories, Inc., for the purchase of sodium hypochlorite for the period July 1, 2020 to June 30, 2021, at a cost not to exceed \$651,200.00. Expenses for this contract will be charged to account no. 00330105-467044.

MOTION TO APPROVEMADE BY MR. ROOSEVELT2<sup>ND</sup> BY MS. PETRUCCIAYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 14

**EXTENSION OF THE CONTRACT FOR PURCHASE OF FERROUS CHLORIDE**

WHEREAS: On April 4, 2018, the Board of the Buffalo Sewer Authority awarded a contract to Kemira Water Solutions, Inc., to purchase ferrous chloride for use at the Bird Island Treatment Facility at a total cost not to exceed \$183,040.00 for the fiscal year 2018-2019; and

WHEREAS: On March 6, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: Kemira Water Solutions, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$183,040.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Kemira Water Solutions, Inc., to purchase ferrous chloride for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$183,040.00. Expenses for this contract will be charged to account no. 00360105-467004.

MOTION TO \_\_\_\_\_ APPROVE \_\_\_\_\_

MADE BY \_\_\_\_\_ MR. ROOSEVELT \_\_\_\_\_

2<sup>ND</sup> BY \_\_\_\_\_ MS. PETRUCCI \_\_\_\_\_

AYES \_\_\_\_\_ 3 \_\_\_\_\_ NOES \_\_\_\_\_ 0 \_\_\_\_\_

Board Meeting of April 1, 2020



## ITEM NO. 15

**EXTENSION OF THE CONTRACT FOR INDUCED DRAFT (ID) FAN INSPECTION, PREVENTIVE MAINTENANCE & REPAIR SERVICES**

WHEREAS: On April 10, 2019, the Board of the Buffalo Sewer Authority awarded a contract to Hohl Industrial Services, Inc., to provide Induced Draft (ID) Fan, Inspection, Preventive Maintenance & Repair Services at the Bird Island Treatment Facility for the period July 1, 2019 to June 30, 2020 with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$80,060.00; and

WHEREAS: Hohl Industrial Services, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$80,060.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Hohl Industrial Services, Inc., to provide Induced Draft (ID) Fan, Inspection, Preventive Maintenance & Repair Services for the period July 1, 2020 to June 30, 2021, at a cost not to exceed \$80,060.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO. APPROVEMADE BY MR. ROOSEVELT2<sup>ND</sup> BY MS. PETRUCCIAYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 16

**EXTENSION OF THE CONTRACT FOR REMOVAL AND DISPOSAL OF CONSTRUCTION DEBRIS**

- WHEREAS: On March 2, 2016, the Board of the Buffalo Sewer Authority awarded a contract to Waste Management of New York, LLC, for the removal and disposal of miscellaneous construction debris at the Bird Island Treatment Facility for one-year period, July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods, at a unit cost of \$58.00/ton up to a maximum amount of \$116,000.00; and
- WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and
- WHEREAS: On March 7, 2018 the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and
- WHEREAS: On March 6, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and
- WHEREAS: Waste Management of New York, LLC, has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and
- WHEREAS: The Superintendent of Mechanical Maintenance, Principal Sanitary Engineer and staff recommend this extension at a total cost not to exceed \$116,000.00.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Waste Management of New York, LLC, for the removal & disposal of construction debris for the period July 1, 2020 to June 30, 2021, at a unit cost of \$58.00/ton up to maximum amount of \$116,000.00. Expenses for this contract will be charged to account no. 00690106-442100.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 <sup>ND</sup> BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of April 1, 2020

## ITEM NO. 17

**EXTENSION OF THE CONTRACT FOR ELEVATOR MAINTENANCE**

WHEREAS: On April 6, 2016, the Board of the Buffalo Sewer Authority awarded a contract to D.C.B. Elevator Co., Inc., for elevator maintenance at the Bird Island Treatment Facility for a one-year period, July 1, 2016 to June 30, 2017 with an option to renew for four (4) one-year periods, at a total cost not to exceed \$138,800.00; and

WHEREAS: On April 5, 2017, the Board authorized the extension of this contract for the period July 1, 2017 to June 30, 2018; and

WHEREAS: One March 7, 2018, the Board authorized the extension of this contract for the period July 1, 2018 to June 30, 2019; and

WHEREAS: On March 6, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: D.C.B. Elevator Co., Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2020-2021; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$138,800.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with D.C.B. Elevator Co., Inc., for elevator maintenance for the period July 1, 2020 to June 30, 2021, at a total cost not to exceed \$138,800.00. Expenses for this contract will be charged to account nos. 00380106-443421, 00520103-443421 and 00650106-443421.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 18

**REPORT ON BIDS RECEIVED - RESTOCK MOYNO PARTS FOR THE CENTRIFUGE  
POLY FEED PUMPS IN THE SLUDGE DEWATERING BUILDING**

WHEREAS: Bids were solicited and received for Moyno Parts for the Centrifuge Poly Feed Pumps located in the Sludge Dewatering Building. Bids are as follows:

Vendor	Bid
Corrosion Products and Equipment, Inc.	\$7,610.57
NOV Process & Flow Technologies, US Inc.	\$10,814.59
Shrier-Martin	No Bid (The NOV Process & Flow Tech. quote came back C/O Shrier-Martin)

; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed and recommend this purchase of Moyno pump parts for the Centrifuge Poly Feed Pumps be awarded to Corrosion Products and Equipment, Inc., at a cost of \$7,610.57 for replacement and preventative maintenance of the Moyno pump parts; and

WHEREAS: Monies payable to date for the purchase of Moyno pump parts in the (12) month aggregate period are \$ 93,674.92. This purchase will bring the total monies payable for Moyno pump parts for purchases to \$101,285.49 and;

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the Moyno pump parts for the Centrifuge Poly Feed Pumps from Corrosion Products and Equipment, Inc., at a total cost of \$7,610.57. This purchase will be charged to account no. 00360105-466107. The Board further authorizes total monies payable for Moyno pump parts of \$101,285.49 for the current aggregate year.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 19

**AUTHORIZATION FOR PURCHASE OF EVOQUA WATER TECHNOLOGIES LLC PARTS FOR THE FINAL CLARIFIER SLUDGE WITHDRAWAL EQUIPMENT FOR THE AERATION BUILDING**

- WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Evoqua Water Technologies LLC the original equipment manufacturer, as a sole source vendor for replacement parts, supplies and services for Evoqua Water Technologies LLC brand parts installed in the Final Clarifier Sludge Withdrawal Equipment located in the Aeration Building located at the Bird Island Treatment Facility; and
- WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for Evoqua Water Technologies LLC brand replacement parts for the Preventative Maintenance of the Treatment Plant Final Clarifier Aeration System; and
- WHEREAS: Upon request, Evoqua Water Technologies LLC submitted a quote in the amount of \$53,400.00 for the needed Evoqua Water Technologies LLC brand replacement parts; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and
- WHEREAS: Monies payable to date to Evoqua Water Technologies LLC in the twelve (12) month aggregate period are \$7,591.00. This purchase will bring the total monies payable for purchases to \$60,991.00; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.
- NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Evoqua Water Technologies LLC parts from Evoqua Water Technologies LLC at a total cost of \$53,400.00. This purchase will be charged to account no. 00290105-466107. The Board further authorizes total monies payable to Evoqua Water Technologies LLC of \$60,991.00 for the current aggregate year.

MOTION TO	APPROVE
MADE BY	MR. ROOSEVELT
2 <sup>ND</sup> BY	MS. PETRUCCI
AYES	3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 20

**REPORT ON BIDS RECEIVED - SMITH ST. AT EAGLE ST. REAL TIME CONTROL PROJECT**

WHEREAS: Formal bids were advertised and solicited for the Smith St. at Eagle St. Real Time Control Project. The following bids were received and publically opened by the Buffalo Sewer Authority on Wednesday, March 18, 2020 at 11:00 AM:

<b><u>Contractor</u></b>	<b><u>Base Bid Plus Alternative Item 1</u></b>
Nova Site Company, LLC	\$ 2,262,000.00
Pinto Construction Services, Inc.	\$ 2,726,296.00
Mark Cerrone, Inc.	\$ 2,875,375.00

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority's Engineering consultant, Arcadis, reviewed the packages and recommends awarding the base bid plus alternative bid item 1 contract to the low bidder, Nova Site Company, LLC; and

WHEREAS: The Principal Sanitary Engineer has reviewed the consultant's recommendation and concurs with the recommendation provided by Arcadis to award the contract to the low bidder, Nova Site Company, LLC;

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Nova Site Company, LLC; for the Smith St. at Eagle St. Real Time Control Project at a cost not to exceed \$2,262,000.00. Expenses for this contract shall be charged to account no. 02000507-490740.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 21

**AUTHORIZATION TO PURCHASE A NEW AND UNUSED STORAGE TENT UNDER THE SOURCEWELL CONTRACT**

WHEREAS: The Sewer Maintenance Division has a need for additional storage space to house additional equipment and vehicles that have been acquired for the repair and maintenance of the sewers; and

WHEREAS: The Principal Sanitary Engineer and Director of Sewer Maintenance request approval to purchase the following storage tent with doors under the Sourcewell Contract:

Awarded Contract	Vendor	Equipment	Cost
091319-CS	ClearSpan	38x15x100 Storage MSTR with insulation door w/knob and all ground anchor assembly and miscellaneous parts as per: Quote No. 970746	\$23,929.90

; and

WHEREAS: Purchases over \$20,000.00 require Board Approval; and

WHEREAS: The Principal Sanitary Engineer and Director of Sewer Maintenance recommend the purchase of the above storage tent.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority authorizes the General Manager to purchase the above storage tent from ClearSpan at a total estimated cost of \$23,929.90. This purchase will be charged to account no. 00650107-473020.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 22

**REPORTS ON BIDS RECEIVED - PURCHASE OF VARIOUS NEW AND UNUSED STEEL PRODUCTS**

WHEREAS: Formal bids were advertised and solicited for the purchase of the following various new and unused steel products:

- 1.) (20) Curb Box: 23" x 9"; 7" Reveal
  - 2.) (125) McConnell Curb Box: 23" x 8"; 6" Reveal
  - 3.) (20) Curb Box: 23" x 10"; 8" Reveal
  - 4.) (100) 2' x 2' Steel Frame
  - 5.) (30) Receiver Top Section – 6"
  - 6.) (20) Dark Curb Box – 4"
  - 7.) (20) Dark Curb Box – 6"
  - 8.) (70) Catch Basin Hood – 12"
- ; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on March 3, 2020:

Vendor	Total Cost:
Melius Welding	\$59,725.00
EJ, USA	\$89,023.05 * Did not bid item #'s: 5, 6 & 7
Neenah Foundry	NO RESPONSE

; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the quotes received for each item needed and recommend awarding the entire purchase to the lowest eligible bidder, Melius Welding at a cost not to exceed \$59,725.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the above listed various new and unused steel products from the lowest eligible bidder, Melius Welding, at a total cost of \$59,725.00. This purchase will be charged to account no. 00660105-466269.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 1, 2020



## ITEM NO. 23

**REPORTS ON BIDS RECEIVED - PURCHASE OF VARIOUS GRAY CAST IRON CASTINGS**

WHEREAS: Formal bids were advertised and solicited for the purchase of the following various gray cast iron castings:

- 1.) (125) Standard Manhole Frames and Covers (Sets)
- 2.) (100) McConnell 11 1/2" x 23" Cast Iron Grate
- 3.) (60) McConnell 23" x 23" Cast Iron Grate

; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on March 3, 2020:

Vendor	Total Cost:
EJ USA, Inc.	\$ 43,626.25 * Did not bid items 2&3
Neenah Foundry	\$ 73,535.00

; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the quotes received for each item needed and recommend the following awards to the low bidder for each item:

Vendor	Items to award	Cost
EJ USA, Inc.	#: 1	\$43,626.25
Neenah Foundry	#s: 2 & 3	\$21,660.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the above listed various gray cast iron castings from the low bidders for the items listed: EJ USA, Inc. for item no. 1 and Neenah Foundry for item nos. 2 & 3 at a total cost of \$65,286.25. These purchases will be charged to account no. 00660105-466269.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 24

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to Job Classification Plan:

One (1) Personnel Clerk	00120121 411001
One (1) Human Resource Generalist	00120121 411001
One (1) Personnel Specialist I	00120121 411001
One (1) Personnel Specialist II	00120121 411001

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 25

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                   There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:       That the Board of the Buffalo Sewer Authority approves the deletion  
of the following position to the Job Classification Plan:

One (1) Senior Administrative Asst.                   00120121                   411001

MOTION TO                   APPROVE

MADE BY                   MS. PETRUCCI

2<sup>ND</sup> BY                   MR. ROOSEVELT

AYES                   3                   NOES                   0

Board Meeting of April 1, 2020

## ITEM NO. 26

**CONFIRMATION OF APPOINTMENTS**

LABOR SUPERVISOR I (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$62,884 PER ANNUM  
EFFECTIVE: FEBRUARY 24, 2020

THOMAS LOTEMPIO  
27 PARAMOUNT PARKWAY  
BUFFALO, NEW YORK

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LABORER I (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$19.21 PER HOUR  
EFFECTIVE: FEBRUARY 24, 2020

MICHAEL BARRETT  
321 MCKINLEY PARKWAY  
BUFFALO, NY

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LABORER I (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$19.21 PER HOUR  
EFFECTIVE: FEBRUARY 24, 2020

BRENDA DAZA  
509 PLYMOUTH  
BUFFALO, NY

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MILLWRIGHT (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$28.02 PER HOUR  
EFFECTIVE: MARCH 16, 2020

ROGER STATES  
369 COLVIN AVENUE  
BUFFALO, NY

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MILLWRIGHT HELPER (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$23.90 PER HOUR  
EFFECTIVE: MARCH 16, 2020

JARRED J. BARKER  
435 STARIN AVENUE  
BUFFALO, NY

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SR. 1<sup>ST</sup> CLASS STATIONARY ENGINEER (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$27.04 PER HOUR  
EFFECTIVE: MARCH 16, 2020

DAVID JONES JR.  
97 MAYER STREET  
BUFFALO, NY

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SYSTEMS ADMINISTRATOR (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$85,647 PER ANNUM  
EFFECTIVE: FEBRUARY 28, 2020

BRIAN HARGRAVE  
44 MAPLERIGDE AVENUE  
BUFFALO, NY

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TREATMENT PLANT SUPERINTENDENT (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$114,126 PER ANNUM  
EFFECTIVE: MARCH 16, 2020

DAVID ROSSNEY  
103 ALDER PLACE  
BUFFALO, NEW YORK

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WASTE WATER TREATMENT PLANT OPERATOR II (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$25.13 PER HOUR  
EFFECTIVE: FEBRUARY 24, 2020

ASHLEY ROSSNEY  
33 GARNER AVENUE  
BUFFALO, NEW YORK

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WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE

BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 1, 2020

## ITEM NO. 27

**ADJOURNMENT OF MEETING**MOTION TO APPROVEMADE BY MR. ROOSEVELT2<sup>ND</sup> BY MS. PETRUCCIAYES 3 NOES 0

Board Meeting of April 1, 2020