

MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

OCTOBER 28, 2020

57321..... 57348

BUFFALO SEWER AUTHORITY

October 28, 2020

REGULAR MEETING 9:00 A.M. VIA TELECONFERENCE
+ 1 929-229-5044 United States, New York City (Toll)
Conference ID: 303 533 143#

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of September 30, 2020	57321
2	Informative: Temporary Investments	57322-23
3	Informative: Reallocation of Funds	57324
4	Claim Against Liability and Casualty Reserve Fund	57325
5	Payment from Judgment and Claims	57326
6	Authorization for Renewal Purchase of Microsoft Office 365	57327
7	Authorization for Publication of Industrial User Violators List	57328
8	Change Order No. 2 – Contract No. 82000015	57329-30
9	Certificate of Acceptance and Occupancy	57331
10	Change Order No. 1 – Contract No. 82000004	57332-33
11	Certificate of Acceptance and Occupancy – Contract No. 82000004	57334
12	Extension of the Contract for Energy Consulting Services	57335-36
13	Report on Bids Received – Raw Wastewater Pump and Motor #1 Rehabilitation	57337

14	Authorization to Enter into an Agreement with Greeley and Hansen Engineers for Consultant Engineering Services for Primary Treatment Renovation	57338
15	Authorization to Purchase Video Surveillance System Components for the Treatment Plant Security System	57339-40
16	Authorization to Purchase Vehicles Under the Onondaga Bid: ONGOV-106-1-2021	57341
17	Change Order No. 1 – Contract No. 81900014	57342-43
18	Report on Bids Received – Sewer Cleaning and Internal Television Inspection in Conjunction with City's Street Resurfacing Program	57344
19	Amendment to Schedule of Job Classification Plan	57345
20	Confirmation of Appointments	57346
21	Tuition Assistance	57347
22	Adjournment of Meeting	57348

CALL OF THE ROLL

Present: Herbert L. Bellamy, Jr.
Christopher Roosevelt
Eleanor Petrucci
Oluwole A. McFoy, P.E.
Thomas Smith
Ronald Brown
Gelea James
Allison Lack
LaToya Cunningham
David Rossney
Roberta Gaiek, P.E.
Paul Harris
Barbara Miller-Williams
Delano D. Dowell, Sr.
Laura Surdej

Absent: none

Chairman
Vice Chairman
Assistant Vice Chairman
General Manager
Secretary to the General Manager
Executive Secretary
Director of Employee Relations
General Counsel (BSA)
Special Assistant
Treatment Plant Superintendent
Treatment Plant Administrator
Supt. of Mechanical Maintenance
City of Buffalo Comptroller
Special Assistant to the Comptroller
Erie County Dept. of Sewerage

The meeting was called to order at 9:01 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of September 30, 2020

MOTION TO ADOPT
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of September 30, 2020

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$344,680.53	Key	0.01%	Public NOW
01-Nov-19	Money Market		\$14,031,676.67	Bank on Buffalo	0.45%	
27-Jul-20	02-Nov-20	98	\$1,981,800.14	Key Banc Capital	0.15%	\$809.32
02-Jul-20	20-Nov-20	141	\$6,498,710.79	Key Banc Capital	0.25%	\$6,364.58
03-Aug-20	01-Dec-20	120	\$2,222,463.99	Key Banc Capital	0.15%	\$1,111.50
28-Sep-20	29-Mar-21	183	\$8,000,190.10	Key Banc Capital	0.38%	\$15,386.18
30-Sep-20	30-Mar-21	182	\$5,831,542.53	Key Banc Capital	0.31%	\$9,099.17
			\$38,911,064.75			
LIABILITY AND CASUALTY RESERVE FUND						
31-Jul-12	Money Market		\$104,451.94	Key	0.01%	Public NOW
11-Dec-19	Money Market		\$916,159.06	Bank on Buffalo	0.45%	
			\$1,020,611.00			
OPERATING FUND						
31-Jul-12	Super NOW		\$3,897,741.97	Key	0.01%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Super NOW		\$7,082.21	Key	0.01%	Public NOW
SURPLUS FUND						
			\$90,865.12	Wilmington US Treasury		
14-Sept-20	14-Dec-20	91	\$9,913,734.66	Key Banc Capital	0.21%	\$5,265.34
			\$983.97	Accrued Income		
			\$10,005,583.75			
NET REVENUE FUND						
22-Jul-20	22-Oct-20	98	\$2,399,956.90	M&T Securities	0.17%	\$1,043.10
30-Jul-20	28-Oct-20	90	\$7,994,600.00	Key Banc Capital	0.27%	\$5,400.00
10-Aug-20	28-Oct-20	79	\$1,901,582.62	Key Banc Capital	0.10%	\$417.38
28-Aug-20	28-Oct-20	61	\$1,499,822.08	Key Banc Capital	0.07%	\$177.92
05-Aug-20	03-Nov-20	90	\$3,997,800.00	Key Banc Capital	0.22%	\$2,200.00
10-Aug-20	03-Nov-20	85	\$999,480.56	Key Bank Capital	0.22%	\$519.44
10-Aug-20	30-Nov-20	112	\$4,700,073.69	Key Bank Capital	0.20%	\$2,926.31
28-Aug-20	30-Dec-20	124	\$5,371,963.85	Key Bank Capital	0.11%	\$2,036.15
22-Sep-20	08-Dec-20	77	\$3,498,652.50	Key Bank Capital	0.18%	\$1,347.50
30-Sep-20	30-Mar-21	182	\$5,999,634.31	Key Bank Capital	0.31%	\$9,365.69
			\$8,796.19	Accrued Income		
			\$38,372,362.70			

DEBT RESERVE FUND**SERIES J**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
			\$5,261.12	Accrued Income	
			\$521,140.12		

Series K

02-Jul-14	15-Feb-33	5803	\$361,415.00	UST State/Local Govt	2.70%
			\$1,246.29	Accrued Income	
			\$362,661.29		

Series L

12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
			\$8,412.47	Accrued Income	
			\$697,959.47		

Series M

27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
			\$6,686.08	Accrued Income	
			\$602,299.08		

Series N

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
			\$24,216.50	Accrued Income	
			\$2,191,373.50		

DSF PRIN &INT
Wilmington Fund

\$0.01

RECEIVE & FILE

Board Meeting of October 28, 2020

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfer has been made to cover unforeseen shortages. This transfer does not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

9/29/2020	00370105 Centrifuge Equipment Maintenance	\$2,500.00	00520105 MAIN Office Supplies	-\$2,500.00
-----------	---	------------	----------------------------------	-------------

RECEIVE & FILE

Board Meeting of October 28, 2020

ITEM NO. 4

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Rebecca Conti-Cole of 78 Coolidge Road, Buffalo, N.Y. 14220 filed a Claim with the City of Buffalo for damage to her property on June 2, 2020; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$232.66 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Rebecca Conti-Cole of 78 Coolidge Road, Buffalo, N.Y. 14220 in the final settlement amount of \$232.66 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 5

PAYMENT FROM JUDGMENT AND CLAIMS

WHEREAS: Board Approval is required for charges made against the Buffalo Sewer Authority's current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following services and/or materials were received during a prior fiscal year and charged to the 2020-2021 budget account no. 00800108-480214:

VENDOR	INVOICE	AMOUNT
CPE	14673	\$ 2,312.50
Barclay Damon	5076870	\$ 2,088.00
Barclay Damon	5079707	\$ 4,350.00
Core Environmental Consultants	0520-01BSA	\$49,535.00

; and

WHEREAS: The Executive Secretary and staff recommend the above payment from the Judgment and Claims account.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above payment from the Judgment and Claims account.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 6

AUTHORIZATION FOR RENEWAL PURCHASE OF MICROSOFT OFFICE 365

WHEREAS: The Buffalo Sewer Authority is renewing its Office 365 software subscription and are upgrading from G3 to G5 which will allow the use of the business intelligence module within office 365; and

WHEREAS: Upon request Dell submitted a quote utilizing NYS contract PM20820, in the amount of \$59,987.40 for the necessary software; and

WHEREAS: Board approval is required on purchases made over \$20,000.00; and

WHEREAS: The Systems Administrator, The Superintendent of Mechanical Maintenance and the IT staff recommend this purchase.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the Microsoft Office 365 from Dell in the amount of \$59,987.40. This purchase will be charged to account no. 00200107-474300.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 7

AUTHORIZATION FOR PUBLICATION OF INDUSTRIAL USER VIOLATORS LIST**WHEREAS:**

In conformance with the Environmental Protection Agency's General Pretreatment Regulations, 40 CFR Section 403.8(f)(2)(viii), the Buffalo Sewer Authority (BSA) publishes at least annually, in the largest daily newspaper in the City of Buffalo, a list of the users which, during the previous twelve (12) months, met with one (1) or more of the following criteria:

- User was in significant non-compliance with applicable pretreatment standards and requirements
 - User received fines
 - User had violations that were unique or warrant special attention
- ; and

WHEREAS:

In accordance with this regulation, the following violator met the above criteria for the BSA's Industrial Pretreatment Program reporting year of May 1, 2019-April 30, 2020:

Aurubis Buffalo, Inc.
P.O. Box 981
70 Sayre Street
Buffalo, NY 14207

**NOW THEREFORE
BE IT RESOLVED:**

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to publish the aforementioned violator in The Buffalo News.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of October 28, 2020

ITEM NO. 8

CHANGE ORDER NO. 2 – CONTRACT NO. 82000015

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,168,300.00
Hohl Industrial, Inc.	PREVIOUS CHANGE ORDER	\$584,637.00
770 Riverview Blvd.	THIS CHANGE ORDER	<u>(\$90,226.20)</u>
Tonawanda, New York 14150	ADJUSTED CONTRACT COST	\$1,662,710.80

PROJECT: Settled Wastewater Pump and Motor #2 Rehabilitation

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Unused Allowance.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 After all project requirements were met there was an unused allowance balance of \$90,226.20.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$90,226.20)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$90,226.20)

The total DECREASE to the contract as a result of this Change Order is \$90,226.20

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date October 28, 2020.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 82000015 as written in the above Agenda Item, decreasing the contract cost in the amount of \$90,226.20, making the adjusted contract cost \$1,662,710.80.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 9

CONTRACT NO. 82000015

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Settled Wastewater Pump and Motor #2 Rehabilitation

BID: \$1,168,300.00

CONTRACTOR: Hohl Industrial, Inc.
770 Riverview Blvd.
Tonawanda, NY 14150

WHEREAS: The Treatment Plant Administrator and staff have certified that the contractor completed the work in accordance with the plans and specifications on October 28, 2020.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of October 28, 2020;
- c. The maintenance period commences on October 28, 2020;
- d. Change Order No. 1 was approved by the Board of the Buffalo Sewer Authority on May 27, 2020 in the amount of \$584,637.00 making the adjusted contract amount \$1,752,937.00
- e. Change Order No. 2 was approved by the Board of the Buffalo Sewer Authority on October 28, 2020 in the amount of (\$90,226.20) making the adjusted contract amount \$1,662,710.80;
- f. Final payment be made to the Contractor in the amount of \$91,257.09, making the final cost of the contract \$1,662,710.80.

MOTION TO APPROVEMADE BY MR. ROOSEVELT2ND BY MS. PETRUCCIAYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 10

CHANGE ORDER NO. 1 – CONTRACT NO. 82000004

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,699,413.00
Louis Del Prince & Sons	PREVIOUS CHANGE ORDER	N/A
580 Cayuga Road	THIS CHANGE ORDER	<u>(\$188,576.10)</u>
Cheektowaga, NY 14225	ADJUSTED CONTRACT COST	\$1,510,836.90

PROJECT: BSA Island Roadway Improvements Project

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Final adjustment to the contract amount.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Adjusting contract amount for actual quantities used.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$188,576.10)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: (\$188,576.10)

The Total DECREASE to the Contract as a result of this Change Order is \$188,576.10

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 82000004 as written in the above Agenda Item, decreasing the contract cost in the amount of \$188,576.10 making the adjusted contract cost \$1,510,836.90.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 11

CONTRACT NO. 82000004

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: BSA Island Roadway Improvements Project

BID: \$1,699,413.00

CONTRACTOR: Louis Del Prince & Sons
580 Cayuga Road
Cheektowaga, NY 14225

WHEREAS: The General Manager and staff have certified that the Contractor completed the work in accordance with the plans and specifications on October 1, 2020; and

WHEREAS In Item No. 10, on October 28, 2020 the contract value was decreased by \$188,576.10

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of October 1, 2020;
- c. The maintenance period commences on October 1, 2020;
- d. The final cost of the Contract is \$1,510,836.90.

MOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 12

EXTENSION OF THE CONTRACT FOR ENERGY CONSULTING SERVICES

- WHEREAS: United Energy is a professional consulting organization specializing in energy commodities procurement geared to minimize financial risk and maximize savings; and
- WHEREAS: On July 31, 2019, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute an agreement with United Energy for energy consulting services for the period July 1, 2019 through June 30, 2020, with an option to renew for four (4) one-year periods through June 30, 2024; and
- WHEREAS: On June 24, 2020, the Board of the Buffalo Sewer Authority authorized an extension of six (6) months under the current terms, conditions, and pricing indicated in the contract document for the period July 1, 2020 through December 31, 2020; and
- WHEREAS: United Energy Management has agreed to the extension of their contract for a period not to exceed six (6) months under the current terms, conditions, and pricing indicated in the contract document for the period January 1, 2021 through June 30, 2021; and
- WHEREAS: The proposal submitted for Professional Services of Energy Procurement is for \$24,000.00 annually, plus a cost of 15% of savings realized (for a cumulative total equal to or less than \$150,000.00) and a cost of 22% of savings realized (for a cumulative total greater than \$150,000.00); and
- WHEREAS: The Treatment Plant Administrator recommends extension of the contract with United Energy for the period of January 1, 2021 through June 30, 2021, at an annual base fee of \$24,000.00, (\$12,000.00 for the semi-annual period) plus the percentage indicated for cumulative savings realized.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to extend the contract with United Energy Management for Energy Consulting Services for six (6) months through June 30, 2021 under the current terms, conditions, and pricing indicated in the contract document until the new award for these services is prepared. Expenses for this extension will be charged to account nos. 00380106-432004 and 00380103-441001.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 13

**REPORT ON BIDS RECEIVED - RAW WASTEWATER PUMP AND MOTOR #1
REHABILITATION**

WHEREAS: Formal bids were advertised and solicited for The Raw Wastewater Pump and Motor #1 Rehabilitation Project. The following bids were received and opened by the Buffalo Sewer Authority on Thursday, October 6, 2020 at 11:00 AM:

Contractor	Base Bid
The State Group	\$851,800.00
Hohl Industrial, Inc.	\$945,900.00
J.W. Danforth	\$1,385,000.00

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do reflect the true amount of the contract; and

WHEREAS: The Treatment Plant Administrator and staff reviewed the packages and recommends awarding this contract to the low bidder, The State Group.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with The State Group for The Raw Wastewater Pump and Motor #1 Rehabilitation Project at a cost not to exceed \$851,800.00. Expenses for this contract shall be charged to account no. 02000519-490740.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MS. PETRUCCI
AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 14

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH GREELEY AND HANSEN ENGINEERS FOR CONSULTANT ENGINEERING SERVICES FOR PRIMARY TREATMENT RENOVATION

- WHEREAS: The Buffalo Sewer Authority (BSA) issued a request for proposals (RFP) on May 20, 2020, for professional consulting services to develop plans and specifications to assist the Buffalo Sewer Authority with Primary Treatment Renovation in accordance with the Authority's Combined Sewer Overflow Long Term Control Plan (LTCP); and
- WHEREAS: The RFP was issued to multiple firms including AECOM USA, Inc., Greeley and Hansen Engineers, Arcadis, Jacobs and GHD; and
- WHEREAS: AECOM USA, Inc., Greeley and Hansen, Jacobs, and a joint team of GHD and Arcadis, responded to the RFP by the specified deadline of 10:00 AM August 21, 2020; and
- WHEREAS: A consultant selection committee appointed by the Treatment Plant Administrator reviewed and ranked the proposals received; and
- WHEREAS: Based upon the proposal review and follow-up discussions, the consultant selection committee recommends retaining Greeley and Hansen Engineers, for the professional services outlined in the RFP at an agreed upon cost not to exceed \$1,700,000.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with Greeley and Hansen Engineers., at a cost not to exceed \$1,700,000.00 to complete the professional services defined in the proposal dated August 21, 2020 and the Price Proposal dated October 15, 2020. The cost of this contract will be funded from account no. 02000433-432004.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of October 28, 2020

ITEM NO. 15

**AUTHORIZATION TO PURCHASE VIDEO SURVEILLANCE SYSTEM
COMPONENTS FOR THE TREATMENT FACILITY SECURITY SYSTEM**

- WHEREAS: The Buffalo Sewer Authority is in need of an overall revamp of the surveillance system for the Bird Island Treatment Facility in order to more effectively deter theft and enhance overall security; and
- WHEREAS: On May 6, 2020, the Board of the Buffalo Sewer Authority authorized the purchase of cameras in the amount of \$ 36,131.25 from Washington Computer Services under the NYS Contract PT68883. This was for the initial revamp of the security surveillance system in the maintenance building in order to secure existing assets and protect planned machine shop tools and equipment investments; and
- WHEREAS: The second phase of the security surveillance system will monitor the administration building, sewer maintenance building, and the mega structure to enhance overall treatment facility security and better secure the existing assets; and
- WHEREAS: Upon request, Washington Computer Services submitted a quote utilizing NYS Contract PT68883, in the amount of \$44,846.25 for the purchase of these cameras; and
- WHEREAS: The Superintendent of Mechanical Maintenance, the Systems Administrator, the Treatment Plant Superintendent, the Treatment Plant Administrator, the Director of Sewer Maintenance and staff have reviewed and recommend this purchase; and
- WHEREAS: Monies payable to date for the purchase of surveillance cameras in the (12) month aggregate period are \$36,131.25. This purchase will bring the total monies payable for surveillance cameras to \$80,977.50; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the surveillance cameras from Washington Computer Services in the amount of \$44,846.25. This purchase will be charged to account no. 00520106-443200. The Board further authorizes total monies payable for surveillance cameras of \$ 80,977.50, for the current aggregate year.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 16

AUTHORIZATION TO PURCHASE VEHICLES UNDER THE ONONDAGA
BID: ONGOV-106-19 2021

WHEREAS: The Director of Sewer Maintenance and Head Motor Equipment Mechanic request approval to purchase the following vehicles, with additional options, available under Onondaga County Contract to add to the existing fleet:

County Contract	Vendor	Vehicle	Cost
Bid No. ONGOV-106-19 2021	Van Bortel Ford	One (1) 2021 Ford F-450 XL Super Crew 4x4 168 WB 60 CA with various options as outlined in Quote 31213	\$ 66,469.72
		One (1) 2021 Ford F-450 XL Crew Cab 4x4 203 WB 84 CA with various options as outlined in Quote 31214	\$71,972.01
		One (1) 2021 Ford F-550 XL Crew Cab 4x4 203 WB 84 CA with various options as outlined in Quote 31248	\$72,938.17
		Total Cost:	\$211,379.90

; and

WHEREAS: The Director of Sewer Maintenance and Head Motor Equipment Mechanic recommend the purchase of the above vehicles at the total cost of \$211,379.90.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority authorizes the General Manager to purchase the above vehicles and additional options indicated from Van Bortel Ford, at a total cost of \$211,379.90. This purchase will be charged to account no. 00690107-474200.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 17

CHANGE ORDER NO. 1 – CONTRACT NO. 81900014

CONSULTANT:	ORIGINAL CONTRACT COST	\$188,527.00
Arcadis	PREVIOUS CHANGE ORDER	N/A
50 Fountain Plaza, Suite 600	THIS CHANGE ORDER	<u>\$82,710.00</u>
Buffalo, NY 14202	ADJUSTED CONTRACT COST	\$271,237.00

PROJECT: Smith at Eagle Inline Storage Real Time Control Project

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Funding Application

Item #2 Construction Administration

REASON FOR CHANGE OR EXTRA WORK:

Item #1 The consultant provided additional services related to the preparation and submittal of the funding application and supporting materials to meet NYS Environmental Facilities Corporation (EFC) requirements.

Item #2 The consultant will perform construction administration and engineering services during the course of the construction project.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$9,870.00

Item #2 \$72,840.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$82,710.00

The total INCREASE to the contract as a result of this Change Order is \$82,710.00

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81900014 as written in the above Agenda Item, increasing the contract cost in the amount of \$82,710.00, making the adjusted contract cost \$271,237.00.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 18

REPORT ON BIDS RECEIVED - SEWER CLEANING AND INTERNAL TELEVISION INSPECTION IN CONJUNCTION WITH CITY'S STREET RESURFACING PROGRAM

WHEREAS: Formal bids were advertised and solicited for Sewer Cleaning and Internal Television Inspection in Conjunction with City's Street Resurfacing Program. The following bids were received and opened by the Buffalo Sewer Authority on Thursday, October 1, 2020 at 11:30 AM:

Contractor	Base Bid
National Water Main Cleaning Co.	\$743,500.00
Kandy Company, Inc.	\$1,032,750.00
J.A. Brundage the Drain Doctor, Inc.	\$1,166,250.00
National Vacuum Environmental Services Corp.	\$1,992,362.50

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: The Junior Sanitary Engineer and staff reviewed the packages and recommend awarding this contract to the low bidder, National Water Main Cleaning Co.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with National Water Main Cleaning Co. for Sewer Cleaning and Internal Television Inspection in Conjunction with City's Street Resurfacing Program at a cost not to exceed \$743,500.00. Expenses for this contract shall be charged to account no. 02000520-490740.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 19

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

Supervisor of Fixed Assets Inventory	00200121	411001
Typist	00120111	411001
Associate Accountant	00110121	411001

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 20

CONFIRMATION OF APPOINTMENTS

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$19.59 PER HOUR
EFFECTIVE: OCTOBER 19, 2020

XAVIER JEMISON
196 LINWOOD AVE APT #3
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$19.59 PER HOUR
EFFECTIVE: OCTOBER 19, 2020

NICHOLAS JULIEN
253 ST. LAWRENCE AVE
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO	APPROVE
MADE BY	MS. PETRUCCI
2 ND BY	MR. ROOSEVELT
AYES	3 0

Board Meeting of October 28, 2020

ITEM NO. 21

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION</u>
Conor P. Flannery	Buffalo State College	Industrial Engineering	\$10,035.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of October 28, 2020

ITEM NO. 22

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of October 28, 2020