

MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
February 18, 2021

57441.....57468

BUFFALO SEWER AUTHORITY

February 18, 2021

REGULAR MEETING **9:00 A.M.** **VIA TELECONFERENCE**
+ 1 929-229-5044 United States, New York City
Phone Conference ID: 438 226 780#

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CALL OF THE ROLL

Present: Herbert L. Bellamy, Jr.
Christopher Roosevelt
Eleanor Petrucci
Oluwole A. McFoy, P.E.
Ronald Brown
Thomas Smith
Gelea James
Allison Lack
LaToya Cunningham
Paul Harris
Alexander Emmerson
Sydney Collins
Barbara Miller Williams
Delano Dowell
Laura Surdej

Absent: none

Chairman
Vice Chairman
Assistant Vice Chairman
General Manager
Executive Secretary
Secretary to the General Manager
Director of Employee Relations
General Counsel (BSA)
Special Assistant
Superintendent of Mechanical Maintenance
Acting Treatment Plant Superintendent
Community Engagement VISTA
COB Comptroller
Special Assistant to the Comptroller
Erie Co. Dept of Sewerage

The meeting was called to order at 9:04 AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of January 13, 2021

MOTION TO	ADOPT		
MADE BY	MS. PETRUCCI		
2 ND BY	MR. ROOSEVELT		
AYES	3	NOES	0

Board Meeting of February 18, 2021

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of January 31, 2021

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$184,432.37	Key	0.01%	Public NOW
01-Nov-19	Money Market		\$9,089,473.91	Bank on Buffalo	0.15%	
28-Sept-20	29-Mar-21	183	\$8,007,424.87	Key Banc Capital	0.38%	\$15,386.18
30-Sep-20	30-Mar-21	182	\$5,836,832.40	Key Banc Capital	0.31%	\$9,099.17
03-Nov-20	03-May-21	181	\$10,116,036.30	Key Banc Capital	0.41%	\$20,861.26
20-Nov-20	20-May-21	181	\$6,397,040.00	Key Banc Capital	0.35%	\$11,262.22
01-Dec-20	18-Feb-21	79	\$2,099,871.65	Key Banc Capital	0.12%	\$553.00
13-Jan-21	14-Apr-21	90	\$4,398,900.00	M&T Securities	0.12%	\$1,334.67
			<u>\$46,130,011.50</u>			
LIABILITY AND CASUALTY RESERVE FUND						
31-Jul-12	Money Market		\$100,956.98	Key	0.01%	Public NOW
11-Dec-19	Money Market		\$916,376.41	Bank on Buffalo	0.15%	
			<u>\$1,017,333.39</u>			
OPERATING FUND						
31-Jul-12	Super NOW		\$4,336,454.72	Key	0.01%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Super NOW		\$7,320.58	Key	0.01%	Public NOW
SURPLUS FUND						
			\$234.86	Wilmington US Treasury		
14-Dec-20	14-Jun-21	182	\$10,004,367.41	Key Bank Capital	0.21%	\$10,632.59
			\$2,862.62	Accrued Income		
			<u>\$10,007,464.89</u>			
NET REVENUE FUND						
			\$0.00	Wilmington US Treasury		
30-Sep-20	30-Mar-21	182	\$5,999,634.31	Key Banc Capital	0.31%	\$9,365.69
03-Nov-20	03-May-21	181	\$4,996,678.63	Key Banc Capital	0.41%	\$10,321.37
30-Nov-20	26-Apr-21	147	\$2,798,285.00	Key Banc Capital	0.15%	\$1,715.00
08-Dec-20	26-May-21	169	\$1,998,497.78	Key Banc Capital	0.16%	\$1,502.22
30-Dec-20	26-Feb-21	58	\$3,599,420.00	Key Banc Capital	0.10%	\$580.00
27-Jan-21	25-May-21	118	\$1,799,351.00	Key Banc Capital	0.11%	\$649.00
			\$13,129.83	Accrued Income		
			<u>\$21,204,996.55</u>			

DEBT RESERVE FUND

				Series J	
02-Jul-14	13-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
			\$3,001.22	Accrued Income	
			<u>\$518,880.22</u>		
				Series K	
02-Jul-14	15-Feb-33	5803	\$361,415.00	UST State/Local Govt	2.70%
			\$4,507.87	Accrued Income	
			<u>\$365,922.87</u>		
				Series L	
12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
			\$5,685.35	Accrued Income	
			<u>\$695,232.35</u>		
				Series M	
27-Jun-14	01-May-44	10901	\$595,613.00	UST State/Local Govt	2.70%
			\$4,087.02	Accrued Income	
			<u>\$599,700.02</u>		
				Series N	
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
			15,704.74	Accrued Income	
			<u>\$2,182,861.74</u>		
				EFC 2021	
28-Jan-21			\$317,474.00	Total Cash Balance	
			\$0.01	DSF PRIN & INT	
				Wilmington Fund	

RECEIVE & FILE

Board Meeting of February 18, 2021

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

1/7/2021	00380103 GRIT Repairs	\$98,100.00	00380106 INCI Repairs to Equipment	-\$98,100.00
2/3/2021	00300105- BLOW Equipment Maintenance	\$30,000.00	00350105 FILT Equipment Maintenance	-\$30,000.00

Sewer Maintenance

01/15/2021	00660107 SWRR Operating Equipment	\$20,000.00	00690107 Auto Cars and Other Vehicle	-\$20,000.00
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Industrial Waste

01/05/2021	00550106 IWS ENG and Tech	\$2,800.00	00550105 IWS LAB Supplies	-\$2,800.00
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General Financial Charges

01/15/2021	00800183 FIN Contingency	\$270.00	00110106 ADMIN Auditing Services	-\$270.00
01/21/2021	00800183 FIN Contingency	\$865.00	00110106 ADMIN Non-Professional	-\$865.00
01/28/2021	00800183 FIN Contingency	\$165.00	00600106 ENG Advertising	-\$165.00

RECEIVE & FILE

Board Meeting of February 18, 2021

ITEM NO. 4

**AUTHORIZATION FOR A CHANGE ORDER TO AGREEMENT WITH AECOM USA, INC.,
FOR ENGINEERING DESIGN AND BID SERVICES FOR SECONDARY SYSTEM
REHABILITATION AND UPGRADES**

WHEREAS: AECOM USA, Inc. (AECOM) was the professional engineering firm selected by the Buffalo Sewer Authority (BSA) for engineering design and bid services to develop plans and specifications to assist the Buffalo Sewer Authority with a Rehabilitation and Upgrade for the Secondary System Facility; and

WHEREAS: At the request of the Authority, AECOM was tasked with reevaluating the design package to more closely align budget and construction capabilities; and

WHEREAS: AECOM submitted a request for a change order to complete this work at an additional not-to-exceed cost of \$115,000.00 with an expected award for a series of design packages by June 2021; and

WHEREAS: This scope of work has been reviewed and recommended by the Treatment Plant Administrator and staff.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute a Change Order for a not-to-exceed cost of \$115,000.00 for a final Contract cost of \$785,137.00. The cost of this contract will be funded from account no. 02000528-432004.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 5

AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY AND OFFICE EQUIPMENT

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: The Board of the Buffalo Sewer Authority approves and designates a list of original equipment manufacturers as Sole Sources; and

WHEREAS: An amendment to the Sole Source Listing is requested to add the following manufacturers:

InterPro Solutions	EZMaxMobile developer; software, maintenance, service, licenses and mapping.
Super Products LLC	Parts and service for a Camel 1200 Eject Combination Sewer Cleaning Machine
STETCO, Inc.	Parts and service for a STETCO, Inc. Catch Basin Cleaning Unit

; and

WHEREAS: The Systems Administrator, Director of Sewer Maintenance and Purchasing Department have reviewed all supporting documentation and recommend this amendment to the Sole Source Listing.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above amendment to the Sole Source Listing.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 6

AUTHORIZATION TO PURCHASE EXMAXMOBILE LICENSES, SUPPORT AND MAINTENANCE

- WHEREAS: The Buffalo Sewer Authority utilizes the Maximo Maintenance System software for asset management, work order tracking, purchasing and inventory control program; and
- WHEREAS: The Buffalo Sewer Authority Sewer Maintenance Division and Computer Systems Administrator researched products compatible with Maximo for a mobile solution to use for work order tracking for repairs and services performed throughout the City of Buffalo; and
- WHEREAS: The Systems Administrator and staff recommend the purchase of EZMAXMOBILE licenses, mapping service license and annual support and maintenance services from InterPro Solutions for a cost of \$58,200.00; and
- WHEREAS: InterPro Solutions is the sole and exclusive developer, owner and distributor of EZMAXMOBILE software and owns exclusive rights to the software; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the EZMAXMOBILE licenses, mapping service license and annual support and maintenance services from InterPro Solutions at a cost not to exceed \$58,200.00. Account no. 00200107-474300 will be charged for this purchase.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of February 18, 2021

ITEM NO. 7

AUTHORIZATION FOR PURCHASE OF MUFFIN MONSTER BAND SCREEN PARTS FOR FINAL EFFLUENT

- WHEREAS: J.W.C. Environmental LLC is the original equipment manufacturer for the Muffin Monster Grinders located at the Bird Island Treatment Facility Final Effluent Building; and
- WHEREAS: The Superintendent of Mechanical Maintenance has determined a need to purchase J.W.C. Environmental LLC muffin monster band screen replacement parts for the preventative maintenance and availability of this process equipment; and
- WHEREAS: Upon request, GP Jager, Inc., the authorized local representative, submitted a quote in the amount of \$107,214.80 for the needed muffin monster band screen parts; and
- WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the quote and recommend this purchase; and
- WHEREAS: To date, there are no monies payable to GP Jager, Inc., the authorized local representative of J.W.C. Environmental LLC in this current aggregate year. This purchase will bring the total monies payable for purchases to \$107,214.80; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed muffin monster band screen parts from GP Jager, Inc., the authorized local representative, at a total cost of \$107,214.80. This purchase will be charged to account no. 00330105-466107.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of February 18, 2021

ITEM NO. 8

REPORT ON BIDS RECEIVED - PURCHASE OF PIPE AND FITTING SUPPLIES FOR THE IN-PLANT MECHANICAL AND IN-PLANT STEAM MAINTENANCE CONTRACTS

WHEREAS: Formal bids were advertised and solicited for the purchase of various small to large bore pipe diameters and fitting supplies needed for the In-Plant Mechanical and In-Plant Steam Maintenance contracts; and

WHEREAS: The following bids were received and opened by the Purchasing Department on October 20, 2020:

VENDOR	BID
Erb Co., Inc.	\$77,550.46
Schaefer Plumbing	No Response

; and

WHEREAS: The Superintendent of Mechanical Maintenance, Acting Treatment Plant Superintendent and staff have reviewed and recommend this purchase be awarded to Erb Co., Inc. at a cost of \$77,550.46, and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the pipe/fittings and supplies from Erb Co., Inc., at a total cost of \$77,550.46. This purchase will be charged to account number 00520105-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 9

REPORT ON BIDS RECEIVED - MOYNO PUMP PARTS FOR THICKENERS

WHEREAS: Bids were solicited and received for various Moyno Pump parts needed for the repair and preventative maintenance of the thickeners. Bids are as follows:

VENDOR	BID
Corrosion Products & Equipment, Inc.	\$ 40,553.35
Nov Process	\$ 77,007.21
Grainger	\$ 148,930.92
Fastenal	\$ 165,799.80

; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed and recommend this purchase be awarded to Corrosion Products & Equipment, Inc., at a cost of \$40,553.35; and

WHEREAS: Monies payable to date for the purchase of Moyno Pump parts in the 12-month aggregate period are \$12,367.53. This purchase will bring the total monies payable for Moyno Pump parts for purchases to \$52,920.88. and;

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the Moyno Pump parts for the thickeners from Corrosion Products & Equipment, Inc., at a total cost of \$40,553.35. This purchase will be charged to account no. 00340105-466107.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 10

REPORT ON BIDS RECEIVED - PHASE II PURCHASE OF NEW AND UNUSED MAINTENANCE SHOP EQUIPMENT

WHEREAS: The Buffalo Sewer Authority Maintenance Department metal shop is being upgraded to provide expanded in-house capabilities; and

WHEREAS: Significant cost and schedule reductions are expected due to procurement of in-house machine shop equipment, enabling high quality precision repairs to be made at a much lower cost in lieu of sending parts to an outside repair facility; and

WHEREAS: Formal bids were advertised and solicited for the Phase II purchase of new and unused maintenance shop equipment; and

WHEREAS: The following bids were received and opened by the Purchasing Department on January 6, 2021:

Table 1A	Variable Speed Bandsaw	8' x 4' Precision Welding Table	172-Piece Fixturing Kit	Siphon-Feed Abrasive Blast Cabinet	4800 CNC Plasma System
	PHILIPPS BROTHERS SUPPLY				
Mfg.:	JET	BUILDPRO	BUILDPRO	ECONOLINE	TORCHMATE
Model:	16" VBS-1610	TMRC 59446	TMK 550		
Price	\$6,640.00	\$5,160.00	\$4,620.00	\$2,850.00	\$45,995.00
Installation Cost	\$0.00	\$300.00	\$0.00	\$0.00	\$1,000.00
Commissioning & Start-up	\$300.00	\$200.00	\$0.00	\$150.00	\$1,000.00
Training Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00
Total	\$6,940.00	\$5,660.00	\$4,620.00	\$3,000.00	\$55,495.00
Table 1B	JACKSON WELDING & GAS PRODUCTS				
Mfg.:	JET	BUILDPRO	BUIDPRO		TORCHMATE
Model:	16" VBS-1610	TMRC 59446			PROCUT 80
Price	\$5,775.00	\$4,555.00	\$3,075.00	NO BID	\$34,900.00
Installation Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Commissioning & Start-up	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Training Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
Total	\$5,775.00	\$4,555.00	\$3,075.00	\$0.00	\$40,900.00

Table 2A	RS-750DS Parts Washer	Industrial Bench Grinder	Industrial Grinder w/Multi-Tool Accessory	Metal Dust Collector System	1-3/4 Ratchet Leverage Arbor Side Mount
PHILIPPS BROTHERS SUPPLY					
Mfg.:	RANGER	JET	JET	JET	DAKE
Model:		IBG-10	IBGM-8	JDCS-505	
				2 @ \$989.00 EA	
Price	\$10,650.00	\$575.00	\$719.00	\$1,978.00	\$1,300.00
Installation Cost	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
Commissioning & Start-up	\$500.00	\$0.00	\$0.00	\$100.00	\$0.00
Training Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$11,450.00	\$575.00	\$719.00	\$2,078.00	\$1,300.00
Table 2B	JACKSON WELDING & GAS PRODUCTS				
Mfg.:		JET	JET	JET	
Model:		IBG-10	IBGB-248*	JDCS-505	
				2 @ \$915.00 EA	
Price	NO BID	\$540.00	\$455.00	\$1,830.00	NO BID
Installation Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Commissioning & Start-up	\$0.00	\$0.00	\$0.00	\$349.00	\$0.00
Training Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$540.00	*Alternative Unaccepted	\$2,179.00	\$0.00

Table 3	
VENDOR	Total Cost
PHILIPPS BROTHERS SUPPLY	\$18,547.00
JACKSON WELDING & GAS PRODUCTS	\$54,845.00
	\$73,392.00

Overall Cost

; and

WHEREAS:

The Superintendent of Mechanical Maintenance and staff have reviewed the quote received and recommend this purchase be awarded to Phillips Bros. Supply at a cost of \$18,547.00 and Jackson Welding & Gas Products at a cost of \$54,845.00 for total cost not to exceed \$73,392.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Phillips Bros. Supply to purchase new and unused maintenance shop equipment, at a total cost not to exceed \$18,547.00 and Jackson Welding & Gas Products at a cost of \$54,845.00 for an overall total cost not to exceed of \$73,392.00. Expenses for this contract will be charged to account no. 00520106-443200.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 11

AUTHORIZATION TO PURCHASE A 2021 DOOSAN AIR COMPRESSOR UNDER NEW YORK STATE CONTRACT

WHEREAS: The Director of Sewer Maintenance and Assistant Superintendent of Sewer Maintenance request approval to purchase the following Doosan Air Compressor available under New York State Contract for sewer construction:

Awarded Contract	Vendor	Equipment	Cost
NYS PC69204	Liftech Equipment Companies	2021 Doosan Tier 4 Engine Model No. P185WDO-T4F Air Compressor with Double Hose Reel with OSHA Valve, HD Axle, 5,200lbs w/Elec Brakes, Park Brake & six (6) Lug tires, etc. (As per specifications)	\$25,495.31

; and

WHEREAS: Purchases over \$20,000.00 require Board approval; and

WHEREAS: The Director of Sewer Maintenance and Assistant Superintendent of Sewer Maintenance recommend the purchase of the above air compressor at a total estimated cost of \$25,495.31.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to purchase the above air compressor from Liftech Equipment Companies at a total estimated cost of \$25,495.31. This purchase will be charged to account no. 00660107-474100.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 12

REPORTS ON BIDS RECEIVED - PURCHASE OF VARIOUS NEW AND UNUSED STEEL PRODUCTS

WHEREAS:

Formal bids were advertised and solicited for the purchase of the following various new and unused steel products:

- 1.) (50) Receiver Bottom Section w/slide
 - 2.) (20) Receiver Top Section 20inch
 - 3.) (20) Receiver Top Section 18inch
 - 4.) (20) Receiver Top Section 16inch
 - 5.) (50) Curb Box 23inch x 8inch; 6inch Reveal
 - 6.) (50) 2ft x 2ft Steel Frame
 - 7.) (20) Receiver Top Section 6inch
 - 8.) (40) Curb Box 4inch
 - 9.) (40) Curb Box 5inch
 - 10.) (80) Curb Box 6inch
 - 11.) (30) Curb Box 7inch
 - 12.) (50) Catch Basin Hood 15inch
 - 13.) (20) Receiver Top Section 24inch
 - 14.) (30) Curb Box 8inch
 - 15.) (20) Receiver Top Section 12inch
 - 16.) (20) Catch Basin Inlet Plate – Single
 - 17.) (10) Geisel Gate: Steel Frame for suspended type damper
- ; and

WHEREAS:

The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on January 26, 2021:

Vendor	Total Cost:
Melius Welding	\$131,200.00
EJ USA	\$ 93,393.70* Did not bid item #'s: 1 & 17
Neenah Foundry	NO BID

; and

WHEREAS:

The Director of Sewer Maintenance and staff reviewed the quotes received for each item needed and recommend the following awards to the low bidder for each item:

Vendor	Items to award:	Cost:
Melius Welding	#s:1, 2, 3,4,6,8,9,10,11,13,14,15,16 & 17	\$114,300.00
EJ USA	#s: 5,7 & 12	\$ 16,535.20

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the above listed various new and unused steel products from the low bidders for the items listed: Melius Welding for item nos. 1,2,3,4,6,8,9,10,11,13,14,15,16 & 17 and EJ USA for item nos. 5,7 & 12 at a total cost of \$130,835.20. These purchases will be charged to account no. 00660105-466269.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 13

REPORTS ON BIDS RECEIVED - PURCHASE OF VARIOUS GRAY CAST IRON CASTINGS

WHEREAS: Formal bids were advertised and solicited for the purchase of the following various gray cast iron castings:

- 1.) (100) Standard Manhole Frames and Covers (Sets)
 - 2.) (100) Dark 12inch x 18 1/8inch Cast Iron Receiver Grate
 - 3.) (40) Dark 13inch x 18 1/8inch Cast Iron Receiver Grate
 - 4.) (20) Dark 18 1/8inch x 18 1/8inch Cast Iron Receiver Grate
 - 5.) (50) McConnell 11 1/2inch x 23inch Cast Iron Grate
 - 6.) (20) McConnell 23inch x 23inch Cast Iron Grate
- ; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on January 26, 2021:

Vendor	Total Cost:
EJ USA	\$ 39,500.00 * Bid Item No. 1 ONLY
Neenah Foundry	\$ 57,560.00
Pittsburgh Foundry	NO BID

; and

WHEREAS: The Director of Sewer Maintenance and Assistant Superintendent of Sewer Maintenance and staff reviewed the quotes received for each item needed and recommend awarding the entire purchase to the lowest eligible bidder, Neenah Foundry at a cost not to exceed \$57,560.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the above listed various gray cast iron castings from the lowest eligible bidder, Neenah Foundry, at a total cost of \$57,560.00. This purchase will be charged to account no. 00660105-466269.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 14

AUTHORIZATION TO PURCHASE AUXILIARY LIGHT WITH BACK UP CAMERA FOR THE ENVIROSIGHT CAMERA SYSTEM

- WHEREAS: On February 11, 2015, the Board of the Buffalo Sewer Authority designated Envirosight Rovver, the original equipment manufacturer, and/or their local representative, as a sole source for equipment repairs and supplies for the Envirosight Rovver televising equipment needed for sewer televising and maintenance; and
- WHEREAS: The Buffalo Sewer Authority Purchasing Department verified and updated the Sole Source information on January 2, 2021; and
- WHEREAS: The Director of Sewer Maintenance and the Assistant Superintendent of Sewer Maintenance have determined there is a need for RX Auxiliary Lights with Back Up Camera for the Envirosight Rovver Televising system. A quote was requested and received from Joe Johnson Equipment LLC, the authorized local representative, in the amount of \$3,700.00 for the equipment; and
- WHEREAS: Monies payable to date to Joe Johnson Equipment LLC, for the 12-month aggregate period are \$25,298.21. This purchase will bring the total monies payable for purchases to \$28,998.21; and
- WHEREAS: The Director of Sewer Maintenance, Assistant Superintendent of Sewer Maintenance and staff reviewed the quote received and recommend the purchase of these parts and further recommend authorization for total monies payable to Joe Johnson Equipment, LLC for the 12-month aggregate period not to exceed \$28,998.21; and
- WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed RX Auxiliary Lights with Back Up Camera from Joe Johnson Equipment, LLC, at a total cost of \$3,700.00. Account no. 00670105-466107 will be charged for this purchase. The Board further authorizes total monies payable to Joe Johnson LLC, for 12-month aggregate period not to exceed \$28,998.21.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 15

CHANGE ORDER NO. 2 – CONTRACT NO. 81900002

CONTRACTOR:	ORIGINAL CONTRACT COST	\$735,500.00
National Water Main Cleaning Co.	PREVIOUS CHANGE ORDER	\$367,000.00
1806 Newark Turnpike	THIS CHANGE ORDER (DEDUCT)	<u>(\$43,658.64)</u>
Kearny, NY 07032	ADJUSTED CONTRACT COST	\$1,058,841.36

PROJECT: Sewer Cleaning and Internal Televising Inspection in Conjunction with City of
Buffalo Street Resurfacing Program

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Final adjustment to the contract amount.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Adjusting contract amount for actual quantities used.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$43,658.64)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: (\$43,658.64)

The Total DECREASE to the Contract as a result of this Change Order is \$43,658.64

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81900002 as written in the above Agenda Item, DECREASING the contract cost in the amount of \$43,658.64 making the adjusted contract cost \$1,058,841.36.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of February 18, 2021

ITEM NO. 16

CONTRACT NO. 81900002

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Sewer Cleaning and Internal Televising Inspection in Conjunction with City of Buffalo Street Resurfacing Program

BID: \$735,500.00

CONTRACTOR: National Water Main Cleaning Co.
1806 Newark Turnpike
Kearny, NY 07032

WHEREAS: The Junior Sanitary Engineer and staff have certified that the Contractor completed the work in accordance with the plans and specifications on January 14, 2021; and

WHEREAS In Item No. 15, on February 18, 2021 the contract value was decreased by \$43,658.64.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of January 14, 2021;
- c. The maintenance period commence on January 14, 2021;
- d. The final cost of the Contract is \$1,058,841,36.00.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 17

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to Job Classification Plan:

One (1) Typist	00110121 411001
One (1) Typist	00650121 411001

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 18

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority approves the deletion of the following positions to the Job Classification Plan:

One (1) Clerk 00650121 411001

One (1) Clerk 00110121 411001

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 19

CONFIRMATION OF APPOINTMENTS

SENIOR ACCOUNT CLERK TYPIST (PERMANENT)
SEWAGE TREATMENT PLANT
\$52,645 PER ANNUM
EFFECTIVE: JANUARY 14, 2021

MORGAN MAYNARD
13 MCCARTHY AVE.
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$19.59 PER HOUR
EFFECTIVE: FEBRUARY 8, 2021

KENYA WILLIAMS
20 LINDEN PK.
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$20.64 PER HOUR
EFFECTIVE: FEBRUARY 8, 2021

JOHNPAUL MARINACCIO
550 NORTH LEGION DR.
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED:

That the preceding appointments are hereby confirmed by the Board of the
Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 20

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Conor Flannery	Buffalo State College	Total Quality Management (1434)	100%	\$925.27
Conor Flannery	Buffalo State College	Technical Drawing (220)	100%	\$957.05
Conor Flannery	Buffalo State College	Fees	100%	\$150.00
Zachary Isch	Erie Community College	Business Communication	100%	\$633.00
Zachary Isch	Erie Community College	Introduction to Business	100%	\$633.00
Zachary Isch	Erie Community College	Business Methods	100%	\$633.00

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$3,931.32. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
NOES MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of February 18, 2021

ITEM NO. 21

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of February 18, 2021