# BUFFALO SEWER AUTHORITY

June 23, 2021

**REGULAR MEETING**

9:00 A.M.  VIA TELECONFERENCE

+ 1 917-933-2166 United States, New York City

Phone Conference ID: 462 412 576#

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>CONTENTS</th>
<th>PAGE NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Call of The Roll</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Motion to Adopt the Minutes of June 3, 2021</td>
<td>57766</td>
</tr>
<tr>
<td>3</td>
<td>Informative: Temporary Investments</td>
<td>57767-68</td>
</tr>
<tr>
<td>4</td>
<td>Informative: Reallocation of Funds</td>
<td>57769-70</td>
</tr>
<tr>
<td>5</td>
<td>Authorization for Banking Transactions</td>
<td>57771</td>
</tr>
<tr>
<td>6</td>
<td>Revision to Buffalo Sewer Authority Policies and Guidelines</td>
<td>57772</td>
</tr>
<tr>
<td>7</td>
<td>Authorization to Purchase Cyber Insurance</td>
<td>57773-74</td>
</tr>
<tr>
<td>8</td>
<td>Travel Authorization – Atlanta, Georgia</td>
<td>57775</td>
</tr>
<tr>
<td>9</td>
<td>Travel Authorization – St. Louis, MO</td>
<td>57776</td>
</tr>
<tr>
<td>10</td>
<td>Authorization for Change Order to Blanket Purchase Order No. 22100156</td>
<td>57777</td>
</tr>
<tr>
<td>11</td>
<td>Extension of The Contract for The In-Plant High Pressure Steam System Maintenance Services</td>
<td>57778</td>
</tr>
<tr>
<td>12</td>
<td>Janitorial Services Contract Renewal - NYS Preferred Source</td>
<td>57779-80</td>
</tr>
<tr>
<td>13</td>
<td>Authorization for Renewal of Annual Customer Support Plan</td>
<td>57780-81</td>
</tr>
<tr>
<td>14</td>
<td>Change Order No. 1 – Contract No. 82000012</td>
<td>57782-83</td>
</tr>
<tr>
<td>15</td>
<td>Certificate of Acceptance and Occupancy</td>
<td>57784</td>
</tr>
</tbody>
</table>
Authorization to Enter into an Agreement with AECOM USA, Inc., for Construction Administration and Construction Inspection Services for Secondary System Rehabilitation and Upgrades

Report on Bids Received – Secondary System Rehabilitation and Upgrade Project - Contract A - Piping

Report on Bids Received – Secondary System Rehabilitation and Upgrade Project - Contract B - Cleaning & Dewatering

Report on Bids Received – Secondary System Rehabilitation and Upgrade Project - Contract C - Sluice Gates

Report on Bids Received – Secondary System Rehabilitation and Upgrade Project - Contract D - Aeration System

Report on Bids Received – Secondary System Rehabilitation and Upgrade Project - Contract E - Electrical

Change Order No. 2 – Contract No 82000002

Change Order No. 1 – Purchase Order No. 22101011

Report on Bids Received – In-Plant Electrical Maintenance Services

Authorization to Purchase Commodities Utilizing City of Buffalo Contract Pricing for Fiscal Year 2021-2022

Authorization to Purchase Various Commodities Utilizing New York State Contract Pricing for Fiscal Year 2021-2022

Extension of the Contract for Utility Location Services

Authorization to Enter into an Agreement with Stantec Consulting Services, Inc., for Professional Engineering Services

Confirmation of Appointments

Tuition Reimbursement

Tuition Assistance

Adjournment of Meeting
Attachments:

Attachment A: Capital Asset Guide
Attachment B: Purchasing Guidelines
Attachment C: Investment Guidelines
Attachment D: Credit Card Policy
CALL OF THE ROLL

Present:  Herbert L. Bellamy, Jr.  
          Christopher Roosevelt  
          Eleanor Petrucci  
          Oluwole A. McFoy, P.E  
          Ronald Brown  
          Thomas Smith  
          Gelea James  
          LaToya Cunningham  
          Roberta Gaiek, P.E  
          Alexander Emmerson  
          Paul Harris  
          Delano Dowell  
          Laura Surdej  

Chairman  
Vice Chairman  
Secretary  
General Manager  
Executive Secretary  
Secretary to the General Manager  
Director of Employee Relations  
Special Assistant  
Treatment Plant Administrator  
Acting Treatment Plant Superintendent  
Superintendent of Mechanical Maintenance  
Deputy Comptroller (COB)  
Erie County Department of Sewerage  

Absent:  None  

The meeting was called to order at 9:09 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of June 3, 2021

MOTION TO ADOPT

MADE BY MR. ROOSEVELT

2ND BY MR. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of May 31, 2021

<table>
<thead>
<tr>
<th>ISSUE DATE</th>
<th>MATURITY DATE</th>
<th>TOTAL DAYS</th>
<th>AMOUNT</th>
<th>BANK</th>
<th>RATE</th>
<th>INTEREST AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>31-Jul-12</td>
<td>Money Market</td>
<td></td>
<td>$132,218.02</td>
<td>Key</td>
<td>0.01%</td>
<td>Public NOW</td>
</tr>
<tr>
<td>01-Nov-19</td>
<td>Money Market</td>
<td></td>
<td>$7,302,271.69</td>
<td>Bank on Buffalo</td>
<td>0.15%</td>
<td></td>
</tr>
<tr>
<td>18-Feb-21</td>
<td>1-Jun-21</td>
<td>103</td>
<td>$1,799,991.99</td>
<td>Key Banc Capital</td>
<td>0.12%</td>
<td>$618.00</td>
</tr>
<tr>
<td>20-May-21</td>
<td>2-Aug-21</td>
<td>74</td>
<td>$3,499,615.00</td>
<td>Key Banc Capital</td>
<td>0.08%</td>
<td>$575.55</td>
</tr>
<tr>
<td>20-May-21</td>
<td>01-Sep-21</td>
<td>105</td>
<td>$2,499,400.00</td>
<td>Key Banc Capital</td>
<td>0.08%</td>
<td>$577.78</td>
</tr>
<tr>
<td>14-Mar-21</td>
<td>5-Oct-21</td>
<td>174</td>
<td>$4,101,518.32</td>
<td>M&amp;T Securities</td>
<td>0.12%</td>
<td>$2,379.74</td>
</tr>
<tr>
<td>3-May-21</td>
<td>19-Nov-21</td>
<td>200</td>
<td>$9,993,680.50</td>
<td>Key Banc Capital</td>
<td>0.16%</td>
<td>$8,888.89</td>
</tr>
<tr>
<td>26-Apr-21</td>
<td>22-Nov-21</td>
<td>180</td>
<td>$13,000,638.07</td>
<td>Key Banc Capital</td>
<td>0.15%</td>
<td>$9,756.75</td>
</tr>
</tbody>
</table>

|$42,329,333.59 |

| LIABILITY AND CASUALTY RESERVE FUND |
| 31-Jul-12  | Money Market  |            | $100,333.89  | Key                 | 0.01%| Public NOW      |
| 11-Dec-19  | Money Market  |            | $916,699.51  | Bank on Buffalo     | 0.15%|                 |

|$1,017,033.40 |

| OPERATING FUND |
| 31-Jul-12  | Super NOW     |            | $2,906,481.71| Key                 | 0.01%| Public NOW      |

| TRUST & AGENCY FUND |
| 31-Jul-12  | Super NOW     |            | $5,847.54    | Key                 | 0.01%| Public NOW      |

| SURPLUS FUND |
| 14-Dec-20  | 14-Jun-21     | 182        | $10,004,367.41| Key Banc Capital    | 0.21%| $10,632.59   |
|            |               |            | $9,873.12    | Accrued Income      |      |               |

|$10,014,475.39 |

| NET REVENUE FUND |
| 26-Feb-21  | 25-Aug-21     | 180        | $4,995,000.00| Key Banc Capital    | 0.20%| $5,000.00     |
| 26-Apr-21  | 2-Aug-21      | 98         | $3,499,047.22| Key Banc Capital    | 0.10%| $952.78       |
| 25-May-21  | 2-Sep-21      | 100        | $1,798,600.22| Key Banc Capital    | 0.08%| $399.78       |
| 3-May-21   | 2-Nov-21      | 183        | $4,996,441.67| Key Banc Capital    | 0.14%| $3,558.33     |
| 26-May-21  | 22-Nov-21     | 180        | $6,197,348.50| Key Banc Capital    | 0.15%| $4,551.50     |

|$3,735.81 |

|$21,491,341.98 |
### DEBT RESERVE FUND

<table>
<thead>
<tr>
<th>Date</th>
<th>Maturity</th>
<th>Series</th>
<th>Date</th>
<th>Maturity</th>
<th>Series</th>
<th>Amount</th>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-Jul-14</td>
<td>13-Nov-33</td>
<td>7076</td>
<td>02-Jul-14</td>
<td>15-Feb-33</td>
<td>5803</td>
<td>$515,879.00</td>
<td>UST State/Local Govt Accrued Income</td>
<td>2.70%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$643.45</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$516,522.45</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02-Jul-14</td>
<td>15-Feb-33</td>
<td>5803</td>
<td>02-Jul-14</td>
<td>15-Feb-33</td>
<td>5803</td>
<td>$361,415.00</td>
<td>UST State/Local Govt Accrued Income</td>
<td>2.70%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,857.37</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$364,272.37</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12-Nov-15</td>
<td>01-Oct-35</td>
<td>7263</td>
<td>12-Nov-15</td>
<td>01-Oct-35</td>
<td>7263</td>
<td>$689,547.00</td>
<td>UST State/Local Govt Accrued Income</td>
<td>2.44%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2804.16</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$692,351.16</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>27-Jun-14</td>
<td>01-May-44</td>
<td>10901</td>
<td>15-Nov-12</td>
<td>15-Apr-32</td>
<td>7091</td>
<td>$2,167,157.00</td>
<td>UST State/Local Govt Accrued Income</td>
<td>2.42%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$6,734.77</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,173,891.77</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-Apr-21</td>
<td>22-Jul-21</td>
<td>105</td>
<td></td>
<td></td>
<td></td>
<td>$316,907.54</td>
<td>Key Banc Capital Accrued Income</td>
<td>0.10%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$47.55</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$317,521.55</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**EFC 2021**

<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$566.46</td>
<td>Wilmington Fund</td>
<td></td>
<td>$92.46</td>
</tr>
<tr>
<td>$316,907.54</td>
<td>Key Banc Capital Accrued Income</td>
<td>0.10%</td>
<td></td>
</tr>
</tbody>
</table>

**DSF PRIN & INT**

<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0.01</td>
<td>Wilmington Fund</td>
</tr>
</tbody>
</table>

**RECEIVE & FILE**

Board Meeting of June 23, 2021
ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority’s operating budget.

### Wastewater Treatment Plant

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/13/2021</td>
<td>00520107</td>
<td>MAIN Equipment Maintenance</td>
<td>$850.00</td>
<td>00200105</td>
<td>Plant Clothing Safety</td>
<td>-$850.00</td>
</tr>
<tr>
<td>5/13/2021</td>
<td>00520107</td>
<td>LAB Office Equipment</td>
<td>$13,000.00</td>
<td>00510105</td>
<td>LAB Laboratory Supplies</td>
<td>-$13,000.00</td>
</tr>
<tr>
<td>5/19/2021</td>
<td>00520105</td>
<td>MAIN Gasoline and Lubricants</td>
<td>$12,850.00</td>
<td>00290105</td>
<td>AER Equipment Maintenance</td>
<td>-$12,850.00</td>
</tr>
<tr>
<td>5/24/2021</td>
<td>00200106</td>
<td>PLAN Eng. and Tech</td>
<td>$47,678.00</td>
<td>00380106</td>
<td>INCIN Eng. And Tech</td>
<td>-$47,678.00</td>
</tr>
<tr>
<td>5/25/2021</td>
<td>00200106</td>
<td>PLAN Eng. and Tech</td>
<td>$905.00</td>
<td>00550106</td>
<td>IWS ENG and Tech</td>
<td>-$905.00</td>
</tr>
<tr>
<td>06/3/2021</td>
<td>00210105</td>
<td>RWWP Equipment Maintenance</td>
<td>$400.00</td>
<td>00220105</td>
<td>SCRE Equipment Maintenance</td>
<td>-$400.00</td>
</tr>
<tr>
<td>6/3/2021</td>
<td>00520105</td>
<td>MAIN Equipment Maintenance</td>
<td>$300.00</td>
<td>00530107</td>
<td>YARD Operating Equipment</td>
<td>-$300.00</td>
</tr>
<tr>
<td>6/3/2021</td>
<td>00200106</td>
<td>PLAN Eng. and Tech</td>
<td>$70.00</td>
<td>00550106</td>
<td>IWS Eng. and Tech</td>
<td>-$70.00</td>
</tr>
<tr>
<td>6/4/2021</td>
<td>00200106</td>
<td>PLAN Eng. and Tech</td>
<td>$6,200.00</td>
<td>00380106</td>
<td>INCIN Eng. and Tech</td>
<td>-$6,200.00</td>
</tr>
<tr>
<td>6/7/2021</td>
<td>00230105</td>
<td>GRIT Equipment Maintenance</td>
<td>$13,000.00</td>
<td>00520105</td>
<td>Main Gasoline and Lubricants</td>
<td>-$13,300.00</td>
</tr>
<tr>
<td>6/7/2021</td>
<td>00210105</td>
<td>RWWP Equipment Maintenance</td>
<td>$250.00</td>
<td>00530105</td>
<td>Equipment</td>
<td>-$250.00</td>
</tr>
<tr>
<td>6/7/2021</td>
<td>00210105</td>
<td>RWWP Equipment Maintenance</td>
<td>$325.00</td>
<td>00210105</td>
<td>SECO Equipment Maintenance</td>
<td>-$325.00</td>
</tr>
</tbody>
</table>

### Sewer Maintenance

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/25/2021</td>
<td>00700131</td>
<td>Annual Salary</td>
<td>$200,000.00</td>
<td>00700106</td>
<td>Eng. &amp; Technical Services</td>
<td>-$200,000.00</td>
</tr>
<tr>
<td>5/26/2021</td>
<td>00650103</td>
<td>SWRM Gas</td>
<td>$300.00</td>
<td>00670105</td>
<td>SWRC Small Tools</td>
<td>-$300.00</td>
</tr>
<tr>
<td>6/4/2021</td>
<td>00670105</td>
<td>SWRC Equipment Maintenance</td>
<td>$3,000.00</td>
<td>00660107</td>
<td>SWRR Operating Equipment</td>
<td>-$3,000.00</td>
</tr>
<tr>
<td>6/4/2021</td>
<td>00650107</td>
<td>SWRM Office Equipment</td>
<td>$1,000.00</td>
<td>00690107</td>
<td>AUTO Operating Equipment</td>
<td>-$1,000.00</td>
</tr>
<tr>
<td>Date</td>
<td>Code</td>
<td>Description</td>
<td>Amount</td>
<td>Code</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>------------</td>
<td>---------------</td>
<td>------------------------------</td>
<td>---------</td>
<td>---------------</td>
<td>------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>6/4/2021</td>
<td>00650106</td>
<td>SWRM Maintenance Contract</td>
<td>$145.00</td>
<td>00650105</td>
<td>SWRM Office Supplies</td>
<td>-$145.00</td>
</tr>
<tr>
<td>6/7/2021</td>
<td>00660105</td>
<td>SWRR Road and Highway</td>
<td>$24,000.00</td>
<td>00670106</td>
<td>SWRC Repairs to Equipment</td>
<td>-$24,000.00</td>
</tr>
</tbody>
</table>

**Engineering Division**

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/28/2021</td>
<td>00600105</td>
<td>ENG Office Supplies</td>
<td>$500.00</td>
<td>00110105</td>
<td>ADMIN Office Supplies</td>
<td>$506.00</td>
</tr>
<tr>
<td>5/26/2021</td>
<td>00650103</td>
<td>SWRM Gas</td>
<td>$300.00</td>
<td>00670105</td>
<td>SWRC Small Tools</td>
<td>-$300.00</td>
</tr>
</tbody>
</table>

**General Financial Charges**

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/27/2021</td>
<td>00800183</td>
<td>FIN Contingency</td>
<td>$350.00</td>
<td>00700105</td>
<td>MISC Supplies</td>
<td>-$350.00</td>
</tr>
<tr>
<td>5/27/2021</td>
<td>00800183</td>
<td>FIN Contingency</td>
<td>$3000.00</td>
<td>00700105</td>
<td>MISC Supplies</td>
<td>-$3000.00</td>
</tr>
<tr>
<td>6/1/2021</td>
<td>00800183</td>
<td>FIN Contingency</td>
<td>$50,000.00</td>
<td>00550106</td>
<td>IWS Legal Services</td>
<td>-$50,000.00</td>
</tr>
<tr>
<td>6/3/2021</td>
<td>00800183</td>
<td>FIN Contingency</td>
<td>$50.00</td>
<td>00700105</td>
<td>MISC Supplies</td>
<td>-$50.00</td>
</tr>
</tbody>
</table>

**RECEIVE & FILE**

Board Meeting of June 23, 2021
ITEM NO. 4

AUTHORIZATION FOR BANKING TRANSACTIONS

WHEREAS: The Buffalo Sewer Authority currently maintains banking relationships with Key Bank, M&T Bank, JP Morgan Chase Bank, M&T Securities, JP Morgan Securities, Bank on Buffalo, and Key Banc Capital Markets; and

WHEREAS: Regulations require corporate resolutions to designate individuals to complete banking transactions.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager, Oluwole A. McFoy, P.E., to execute banking agreements. In addition to Mr. McFoy, the Board of the Buffalo Sewer Authority designates: Ronald Brown, Executive Secretary; Thomas J. Peltz, Supervising Accountant; Charles Riley, Supervising Accountant; Carlos Costner, Associate Accountant; and, Jeffrey DiPalma, Senior Accountant as authorized persons in connection with all accounts hereafter maintained by the aforementioned banking institutions.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 5

REVISION TO BUFFALO SEWER AUTHORITY POLICIES AND GUIDELINES

WHEREAS: The Buffalo Sewer Authority has developed the following policies and guidelines:
Capital Asset Guide (Attachment A)
Purchasing Guidelines (Attachment B)
Investment Guidelines (Attachment C)
Credit Card Policy (Attachment D); and

WHEREAS: These policies and guidelines shall be annually reviewed and approved by the Board.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the policies and guidelines listed above.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 6

AUTHORIZATION TO PURCHASE CYBER INSURANCE

WHEREAS: As cybercrimes have impacted many sectors, and costs for applicable coverage continues to rise, the Buffalo Sewer Authority, through its third-party vendor, USI received renewal quotes for the upcoming fiscal year; and

WHEREAS: Based on its efforts, the Authority had 15 respondents, 8 of whom declined to provide a quote, 5 respondents who were not considered due to proposed reduction in coverage limits, leaving three respondents as follows:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Rating*</td>
<td>A++Rating XV</td>
<td>A++Rating XV</td>
<td>A Rating IX</td>
<td>A++Rating XV</td>
</tr>
<tr>
<td>Cyber Liability</td>
<td>$19,338.00</td>
<td>$28,684.00</td>
<td>$18,184.00</td>
<td>$19,483.00</td>
</tr>
<tr>
<td>Taxes and Fees for Non Admitted</td>
<td></td>
<td></td>
<td></td>
<td>$929.51</td>
</tr>
<tr>
<td>Total Cost</td>
<td>$19,338.00</td>
<td>$28,684.00</td>
<td>$18,184.00</td>
<td>$20,412.51</td>
</tr>
</tbody>
</table>

*Rating Description

<table>
<thead>
<tr>
<th>Travelers</th>
<th>BSE Ins.</th>
<th>Tokio Marine/HCC Insurance Company</th>
</tr>
</thead>
</table>

Financial Size Category (In $ Thousands)

<table>
<thead>
<tr>
<th>Class IX BCBS Insurance</th>
<th>$250,000 to $500,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class XV Travelers</td>
<td>$2,000,000 to or greater</td>
</tr>
<tr>
<td>Class XV Tokio Marine/HCC Insurance Company</td>
<td>$2,000,000 to or greater</td>
</tr>
</tbody>
</table>

WHEREAS: Travelers is our existing cyber insurance provider whose premium increased by 48% over the prior year to $28,684.00; and
WHEREAS: BSC Insurance Company and Tokio Marine/HCC Insurance Company (a non-admitted company) quoted $18,184.00 and $20,412.51 respectively; and

WHEREAS: After due diligence the Authority and its agent discussed limits, deductibles and over all company ratings and have determined Tokio Marine/HCC Insurance Company is the best qualified cyber insurance carrier based on the following:

- The Tokio Marine program offers an additional limit of $1,000,000 for defense costs. Travelers’ defense cost is included in the $3,000,000 policy limit.
- Tokio Marine’s coverage for Reputational Harm is covered for the full $3m limit. Travelers’ sub-limits this coverage to $100,000.
- PCI (credit card) fines are covered up to $3m, while Travelers’ offers no coverage for this.
- System failure as a trigger for the Business Interruption coverage has been removed from the Travelers’ program, but is included in the $3m limit with Tokio Marine.
- Further, USI disclosed that it has exclusive rights with Tokio Marine/HCC Insurance Company to manage all cyber-related claims and the company is expected to be admitted in to New York State listing of companies next year.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the purchase of a Cyber Insurance Policy from Tokio Marine/HCC Insurance Company for a cost not to exceed $20,412.51 for the period July 1, 2021 – June 30, 2022. These costs shall be charged to account nos. 00200108-452000 and 00650108-452000 on a pro-rata-basis.

MOTION TO APPROVE
MADE BY MRS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 7

TRAVEL AUTHORIZATION - ATLANTA, GEORGIA

WHEREAS: The Buffalo Sewer Authority seeks to embark on a strategic effort, focused on effective utility management approach endorsed by the US Environmental Protection Agency, Water Environment Federation (WEF) and American Water Works Association (AWWA); and

WHEREAS: The WEF/AWWA Utility Management Conference will be held in Atlanta, Georgia from August 3 - 6, 2021, covering latest approaches, practices, case studies and research in various areas of utility management; and

WHEREAS: The Chairman of the Board and General Manager are leading the efforts in exploration of best industry performance practices; and

WHEREAS: The General Manager recommends attendance at the WEF/AWWA Utility Management Conference.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board and General Manager to travel to Atlanta, Georgia from August 2 - 7, 2021, to attend the WEF/AWWA Utility Management Conference at a total cost not to exceed $6,000.00. Account nos. 00110104-458010, 00110104-458012, 00100104-458010, and 00100104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 8

TRAVEL AUTHORIZATION - ST. LOUIS, MO

WHEREAS: The 2021 American Public Works Association (APWA) Public Works Expo (PWX) is being held in St. Louis, MO from August 29 – September 1, 2021; and

WHEREAS: The Junior Sanitary Engineer is a director of the APWA New York Chapter Western Branch, part of the APWA Emerging Leaders Academy Class of 2021, and will be presenting at the conference; and

WHEREAS: The General Manager recommends that the Junior Sanitary Engineer attend the 2021 APWA PWX.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Junior Sanitary Engineer to travel to St. Louis, MO from August 28 - September 1, 2021, to attend the 2021 APWA PWX at a total cost not to exceed $1,900.00. Account nos. 00600104-458010 and 00600104-458012 will be utilized for this travel.

MOTION TO __________ APPROVE

MADE BY __________ MRS. PETRUCCI

2ND BY __________ MR. ROOSEVELT

AYES __________ 3 NOES __________ 0

Board Meeting of June 23, 2021
ITEM NO. 9

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 22100156

WHEREAS: On May 8, 2019, the Board of the Buffalo Sewer Authority awarded a contract to Geiter Done of WNY, Inc., to provide the removal and disposal of sewage screenings for the period beginning July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods, at an annual cost not to exceed $47,800.00; and

WHEREAS: On March 4, 2020, the Board authorized the extension of this contract for the period July 1, 2020 to June 30, 2021; and

WHEREAS: Due to the existing heavier loads, additional funds are needed; and

WHEREAS: It is now necessary to increase the Blanket Purchase Order No. 22100156 in the amount of $6,000.00 from $47,800.00 to $53,800.00 through June 30, 2021; and

WHEREAS: The Acting Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff recommend this increase at a total cost not to exceed $53,800.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order in the amount of $6,000.00, increasing Blanket Purchase Order No. 22100156 with Geiter Done of WNY, Inc., for the removal and disposal of sewage screenings from $47,800.00 to $53,800.00 through June 30, 2021. Funds for this change order will be charged to account nos. 00230106-442100 and 00660106-442100.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 10

EXTENSION OF THE CONTRACT FOR THE IN-PLANT HIGH PRESSURE STEAM SYSTEM MAINTENANCE SERVICES

WHEREAS: On July 31, 2019, the Board of the Buffalo Sewer Authority awarded a contract to Quackenbush, Inc., for In-Plant High Pressure Steam System Maintenance Services at a total cost not to exceed $204,999.00 for the fiscal year 2019-2020; and

WHEREAS: On September 30, 2020, the Board authorized the extension of this contract for the period July 1, 2020 through June 30, 2021; and

WHEREAS: Quackenbush Company, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2021-2022; and

WHEREAS: The Principal Chief Stationary Engineer recommends this extension at a total cost not to exceed $300,000.00

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Quackenbush Company, Inc., for In-Plant High Pressure Steam System Maintenance Services for the period July 1, 2021 through June 30, 2022, at a total cost not to exceed $300,000.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO APPROVE

MADE BY MRS. PETRUCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021.
ITEM NO. 11

JANITORIAL SERVICES CONTRACT RENEWAL - NYS PREFERRED SOURCE

WHEREAS: New York State Industries for the Disabled (NYSID) is a not-for-profit corporation appointed by the New York State Department of Education to secure and administer contracts on behalf of community rehabilitation agencies. NYSID is a New York State preferred source under Section 162 of the State Finance law. This preferred source status authorizes state and local governments to utilize and purchase NYSID products and services without competitive bidding; and

WHEREAS: On June 24, 2020, the Board of the Buffalo Sewer Authority authorized the General Manager to renew the contract with the preferred source vendor, NYSID, through its member agency, Heritage Centers, also known as Allentown Industries, to perform janitorial services at the Buffalo Sewer Authority facilities for the period July 1, 2020 to June 30, 2021 at a total cost not to exceed $84,003.61; and

WHEREAS: On October 14, 2020, the prevailing wage increased the cost to $84,906.39; and

WHEREAS: The NYS Department of Labor’s prevailing wage and supplemental benefit rate will increase on July 1, 2021 from $84,906.39 to $100,262.13 resulting in total contract increase of $15,355.74; and

WHEREAS: New York State Industries of the Disabled (NYSID) has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2021-2022; and

WHEREAS: The Acting Treatment Plant Superintendent and staff recommend this extension at the total cost not to exceed $100,262.13.
NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General
Manager to renew the contract with New York State Industries for the Disabled
(NYSID) as a preferred source, through its member Heritage Centers, also
known as Allentown Industries, to perform janitorial services at the Buffalo
Sewer Authority facilities for the period July 1, 2021 to June 30, 2022, at a
total cost not to exceed $100,262.13. Expenses for this contract will be
charged to account nos. 00110106-434000, 00200106-434000 and 00650106-
434000.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 12

AUTHORIZATION FOR RENEWAL OF ANNUAL CUSTOMER SUPPORT PLAN

WHEREAS: The Buffalo Sewer Authority utilizes International Business Machines Maximo Maintenance System software for asset management, work order tracking, purchasing and inventory control program; and

WHEREAS: An annual customer support plan is beneficial in order to keep current, receive the latest releases of this program and receive unlimited off-site support; and

WHEREAS: The Treatment Plant Superintendent, Systems Administrator and staff recommend renewal of the annual customer support plan with International Business Machines Corporation for the period July 1, 2021 through June 30, 2022 for a cost of $103,564.00; and

WHEREAS: Board approval is required on services over $35,000.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the annual customer support plan with International Business Machines Corporation for a one-year period, July 1, 2021 through June 30, 2022, at a cost not to exceed $103,564.00. Account no. 00200106-443420 will be charged for this service.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 13

CHANGE ORDER NO. 1 – CONTRACT NO. 82000012

CONTRACTOR:    Quackenbush Company, Inc.
                 495 Kennedy Road
                 Buffalo, New York 14227

ORIGINAL CONTRACT COST   $873,000.00
PREVIOUS CHANGE ORDER   N/A
THIS CHANGE ORDER (Deduct)   ($19,220.40)
ADJUSTED CONTRACT COST   $853,779.60

PROJECT: Bird Island WWTP Boiler Deaerator System Improvements

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Unused Contingency Allowance.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 The original contract called for a contingency allowance of $80,000.00 of which $19,220.40 went unused.

COST OF CHANGE OR EXTRA WORK:

Item #1 ($19,220.40)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK ($19,220.40)

The total DECREASE to the contract as a result of this Change Order is $19,220.40

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date June 23, 2021.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor’s Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).

5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 82000012 as written in the above Agenda Item, decreasing the contract cost in the amount of $19,220.40, making the adjusted contract cost $853,779.60.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 14
CONTRACTNO. 82000012

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Bird Island WWTP Boiler Deaerator System Improvements

BID: $873,000.00

CONTRACTOR: Quackenbush Company, Inc.
495 Kennedy Road
Buffalo, NY 14227

WHEREAS: The Consulting Engineer, Arcadis, Inc has certified that the contractor completed the work in accordance with the plans and specification on June 23, 2021. The Treatment Plant Administrator and staff concur; and

WHEREAS: On June, 23 2021 the Board of the Buffalo Sewer Authority approved a deduction change order in the amount of $19,220.40; thereby making the adjusted contract value $853,779.60.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby finds and determines that:

a. The work to be performed under the terms of the Contract has been complete and is accepted;

b. The date of entrance and occupancy be fixed as of June 23, 2021;

c. The maintenance period commences on June 23, 2021;

d. The final cost of the Contract is $853,779.60.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 15

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH AECOM USA, INC., FOR CONSTRUCTION ADMINISTRATION AND CONSTRUCTION INSPECTION SERVICES FOR SECONDARY SYSTEM REHABILITATION AND UPGRADES

WHEREAS: The Buffalo Sewer Authority (BSA) issued a request for proposals (RFP) on October 2, 2020, for construction administration and construction inspection services to develop plans and specifications to assist the Buffalo Sewer Authority with a Rehabilitation and Upgrade for the Secondary System Facility; and

WHEREAS: The RFP was issued to multiple firms including AECOM USA, Inc., Aecadis, GHD, Ramboll, Stantec, and Wendel Companies; and

WHEREAS: AECOM USA, Inc., Arcadis, Ramboll, and Wendel Companies, responded to the RFP by the specified deadline of 10:00 AM November 19, 2020; and

WHEREAS: A consultant selection committee lead by the Treatment Plant Administrator reviewed and ranked the proposals received; and

WHEREAS: Based upon the proposal review and interviews, the consultant selection committee recommended retaining AECOM USA, Inc., for the professional services outlined in the RFP at an agreed upon cost not to exceed $3,509,328.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with AECOM USA, Inc., to complete the professional services or the Secondary System Rehabilitation and Upgrades, at a cost not to exceed $3,509,328.00. The cost of this contract will be funded from account no. 02000530-432004.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MRS. PETRUCCI
AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 16

REPORT ON BIDS RECEIVED – SECONDARY SYSTEM REHABILITATION AND UPGRADE PROJECT - CONTRACT A - PIPING

WHEREAS: Formal bids were advertised and solicited for the Secondary System Rehabilitation and Upgrade Project - Contract A - Piping at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on May 26, 2021:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>J.W. Danforth, Co.</td>
<td>$16,430,069.00</td>
</tr>
<tr>
<td>American Contracting Environmental Services</td>
<td>$16,442,000.00</td>
</tr>
<tr>
<td>Quackenbush, Co.</td>
<td>$20,277,700.00</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The bids were received, and the contract will be awarded on the basis of unit bid and lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority’s Consulting Engineer, AECOM, has reviewed the bid packages and recommend awarding the contract to the lowest bidder, J.W. Danforth, Co., at a total cost not to exceed $16,430,069.00; and

WHEREAS: The Treatment Plant Administrator and staff have reviewed and concur with the recommendation provided by AECOM to award Contract A – Piping to the lowest responsible bidder J.W. Danforth, Co.
NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with J.W. Danforth, Co., for Bird Island Treatment Facility Secondary System Rehabilitation and Upgrade Project – Contract A Piping at a cost not to exceed $16,430,069.00. Expenses for this contract will be charged to account no. 02000531-490740.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 17

REPORT ON BIDS RECEIVED – SECONDARY SYSTEM REHABILITATION AND UPGRADE PROJECT - CONTRACT B – CLEANING & DEWATERING

WHEREAS: Formal bids were advertised and solicited for the Secondary System Rehabilitation and Upgrade Project - Contract B - Cleaning at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on May 26, 2021:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>J.A. Brundage the Drain Doctor, Inc.</td>
<td>$10,220,036.38</td>
</tr>
<tr>
<td>American Contracting &amp; Environmental Services</td>
<td>$12,876,000.00</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The bids were received, and the contract will be awarded on the basis of unit bid and lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority’s Consulting Engineer, AECOM, has reviewed the bid packages and recommend awarding the contract to the lowest bidder, J.A. Brundage the Drain Doctor, Inc., at a total cost not to exceed $10,220,036.38; and

WHEREAS: The Treatment Plant Administrator and staff have reviewed and concur with the recommendation provided by AECOM to award Contract B – Cleaning & Dewatering to the lowest responsible bidder, J.A. Brundage the Drain Doctor, Inc.
NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with J.A. Brundage The Drain Doctor, Inc., for Bird Island Treatment Facility Secondary System Rehabilitation and Upgrade Project – Contract B - Cleaning & Dewatering at a cost not to exceed $10,220,036.38. Expenses for this contract will be charged to account no. 02000532-490740.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 18

REPORT ON BIDS RECEIVED – SECONDARY SYSTEM REHABILITATION AND UPGRADE PROJECT – CONTRACT C-SLUICE GATES

WHEREAS: Formal bids were advertised and solicited for the Secondary System Rehabilitation and Upgrade Project - Contract C-Sluice Gates at the Dird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on May 26, 2021:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Contracting Environmental Services</td>
<td>$6,744,000.00</td>
</tr>
<tr>
<td>J.W. Danforth, Co.</td>
<td>$9,314,000.00</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The bids were received, and the contract will be awarded on the basis of unit bid and lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority’s Consulting Engineer, AECOM, has reviewed the bid packages and recommend awarding the contract to the lowest-responsible bidder, American Contracting Environmental Services, at a cost not to exceed $6,744,000.00; and

WHEREAS: The Treatment Plant Administrator and staff have reviewed and concur with the recommendation provided by AECOM to award Contract C – Sluice Gates to American Contracting Environmental Services.
NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with American Contracting Environmental Services., for Bird Island Treatment Facility Secondary System Rehabilitation and Upgrade Project – Contract- C - Sluice Gates in an amount not to exceed $6,744,000.00 Expenses for this contract will be charged to account no. 02000533-490740.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 19

REPORT ON BIDS RECEIVED – SECONDARY SYSTEM REHABILITATION AND UPGRADE PROJECT - CONTRACT D - AERATION SYSTEM

WHEREAS: Formal bids were advertised and solicited for the Secondary System Rehabilitation and Upgrade Project - Contract D - Aeration System at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on May 26, 2021:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>STC Construction, Inc.</td>
<td>$7,300,500.00</td>
</tr>
<tr>
<td>Mollenberg-Betz Co.</td>
<td>$7,470,000.00</td>
</tr>
<tr>
<td>Villager Construction</td>
<td>$8,464,000.00</td>
</tr>
<tr>
<td>American Contracting</td>
<td>$10,777,000.00</td>
</tr>
<tr>
<td>Environmental Services</td>
<td></td>
</tr>
<tr>
<td>D.V.Brown Co.</td>
<td>$10,920,000.00</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The bids were received, and the contract will be awarded on the basis of unit bid and lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority’s Consulting Engineer, AECOM, has reviewed the bid packages and recommends awarding the contract to the lowest responsible bidder, STC Construction, Inc, at a cost not to exceed $7,300,500.00; and

WHEREAS: The Treatment Plant Administrator and staff have reviewed and concur with the recommendation provided by AECOM to award Contract D – Aeration System to STC Construction, Inc.
NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with STC Construction, Inc., for Bird Island Treatment Facility Secondary System Rehabilitation and Upgrade Project – Contract - D Aeration System in an amount not to exceed $7,300,500.00. Expenses for this contract will be charged to account no. 02000534-490740.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 20

REPORT ON BIDS RECEIVED – SECONDARY SYSTEM REHABILITATION AND UPGRADE PROJECT - CONTRACT E - ELECTRICAL

WHEREAS: Formal bids were advertised and solicited for the Secondary System Rehabilitation and Upgrade Project - Contract E-Electrical at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on May 26, 2021:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frey Electric Construction Co., Inc.</td>
<td>$1,230,000.00</td>
</tr>
<tr>
<td>CIR Electric</td>
<td>$1,401,658.00</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The bids were received, and the contract will be awarded on the basis of unit bid and lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority’s Consulting Engineer, AECOM, has reviewed the bid packages and recommend awarding the contract to the lowest responsible bidder, Frey Electric Construction Co., Inc., at a cost not to exceed $1,230,000.00; and

WHEREAS: The Treatment Plant Administrator and staff have reviewed and concur with the recommendation provided by AECOM to award Contract E – Electrical to Frey Electric Construction Co., Inc.
NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Frey Electric Construction Co., Inc. for Bird Island Treatment Facility Secondary System Rehabilitation and Upgrade Project-- Contract – E Electrical in an amount not to exceed $1,230,000.00 Expenses for this contract will be charged to account no. 02000535-490740.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 21

CHANGE ORDER NO. 2 – CONTRACT NO 82000002

CONTRACTOR: Quackenbush Company Inc.  
495 Kennedy Road  
Buffalo, New York 14227  

ORIGINAL CONTRACT COST $455,777.00  
PREVIOUS CHANGE ORDERS $346,961.00  
THIS CHANGE ORDER $195,000.00  
ADJUSTED CONTRACT COST $997,738.00

WORK: In-Plant Mechanical Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 $195,000.00 – Additional planned mechanical work and repairs projected through balance of 2020-2021 contract term.

REASON FOR CHANGE OR EXTRA WORK:

Item#1 Further plant repair work needed to satisfy treatment plant operability, availability and safety concerns for the remaining 2020-2021 fiscal year.

COST OF CHANGE OR EXTRA WORK:

Item #1 $195,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK $195,000.00

The total INCREASE to the contract as a result of this Change Order is $195,000.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract remains unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).

5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 82000002 as written in the above Agenda Item, increasing the contract cost in the amount of $195,000.00, making the adjusted contract cost $997,738.00.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRucci

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 22

CHANGE ORDER NO. 1 – PURCHASE ORDER NO. 22101011

CONTRACTOR: Power Corp PHL
990 Spring Garden St.
Suite 601
Philadelphia, PA 19123

ORIGINAL CONTRACT COST $200,000.00
PREVIOUS CHANGE ORDERS N/A
THIS CHANGE ORDER $20,000.00
ADJUSTED TOTAL CONTRACT COST $220,000.00

PROJECT: Development of 3rd Party GI Stewardship Service Program

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 National Green Infrastructure Certification Program (NGICP) scope moved from ESA responsibility to Power Corp PHL.

REASON FOR CHANGE OR EXTRA WORK:

Item #1
As Power Corp PHL staff will be directly involved in training of GI Stewardship Service Program members and coordinating daily GI maintenance work and activities with ESA staff, it is advantageous to include NGICP training by Power Corp PHL staff as this will provide enhanced integration of program members and BSA staff.

COST OF CHANGE OR EXTRA WORK:

Item #1 $20,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK $20,000.00

The total INCREASE to the contract as a result of this Change Order is $20,000.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements remains unchanged.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original
contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Purchase Order No. 22101011 as written in the above Agenda Item, increasing the contract cost in the amount of $20,000.00, making the adjusted contract cost $220,000.00.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCHI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 23

REPORT ON BIDS RECEIVED – IN-PLANT ELECTRICAL MAINTENANCE SERVICES

WHEREAS: Formal bids were solicited and received for In-Plant Electrical Services for a one-year period, July 1, 2021 to June 30, 2022, with an option to renew for four (4) one-year periods; and

WHEREAS: The following bids were received and opened by the Purchase Department on June 15, 2021:

<table>
<thead>
<tr>
<th></th>
<th>O'Connell Electric Company</th>
<th>CIR Electrical Construction Corp.</th>
<th>Ferguson Electric Services</th>
<th>Frey Electric</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor Costs</td>
<td>$443,889.70</td>
<td>No Quote</td>
<td>No Quote</td>
<td>No Response</td>
</tr>
<tr>
<td>Equip. Rental Costs</td>
<td>$10,486.31</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parts/Materials</td>
<td>$44,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub-Contractor Mark Up</td>
<td>10%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grand Total</td>
<td>$498,376.01</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the bids received and recommend this service be awarded to the lowest bidder, O'Connell Electric Company, based on their total quote of $498,376.01; and

WHEREAS: The overall 2021-2022 fiscal year In-Plant Electrical Services budget has been approved in the amount of $600,000.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with O'Connell Electric company, to provide In-Plant Electrical Maintenance Services for the period July 1, 2021 to June 30, 2022, with an option to renew for four (4) one-year periods, at an annual cost not to exceed $600,000.00. Expenses for this contract will be charged to account no. 00520106-443421.

MOTION TO TABLE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 24

AUTHORIZATION TO PURCHASE COMMODITIES UTILIZING CITY OF BUFFALO CONTRACT PRICING FOR FISCAL YEAR 2021-2022

WHEREAS: Board approval is required on purchases made over $20,000.00; and

WHEREAS: The Sewer Maintenance Department purchases the following commodities available through City of Buffalo Contract:

<table>
<thead>
<tr>
<th>Product</th>
<th>Vendor</th>
<th>City of Buffalo Contract</th>
<th>Amount</th>
<th>Account No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stone &amp; Slag</td>
<td>New Enterprise Stone &amp; Lime Co. DBA: Buffalo Crushed Stone</td>
<td>Informal #500 (through 6/30/21)</td>
<td>$60,000.00</td>
<td>00660105-466269</td>
</tr>
<tr>
<td>Ready Mix Concrete</td>
<td>New Enterprise Stone &amp; Lime Co. Inc. DBA: Buffalo Redi-Mix A Division of New Enterprise Stone and Lime Co. Inc.</td>
<td>Formal #7782 (through 6/30/21)</td>
<td>$70,000.00</td>
<td>00660105-466269</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The Director of Sewer Maintenance and staff recommend the utilization of City of Buffalo Contract pricing for these purchases.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize City of Buffalo Contract pricing to purchase the above commodities for fiscal year 2021-2022 at a cost not to exceed the amounts listed and further authorizes any subsequent extension or changes to City of Buffalo contracts for the fiscal year through June 30, 2022.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 25

AUTHORIZATION TO PURCHASE VARIOUS COMMODITIES UTILIZING NEW YORK STATE CONTRACT PRICING FOR FISCAL YEAR 2021-2022

WHEREAS: Board approval is required on purchases made over $20,000.00; and

WHEREAS: The Sewer Maintenance Division purchases the following commodities available through New York State Contract pricing:

<table>
<thead>
<tr>
<th>Product</th>
<th>NYS Contract</th>
<th>Current Vendor</th>
<th>Amount</th>
<th>Account No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gasoline</td>
<td>PC68459</td>
<td>NOCO Energy Corp. Award: 23092</td>
<td>$105,000.00</td>
<td>00520105-462600 ($40,000.00)</td>
</tr>
<tr>
<td></td>
<td>Group:</td>
<td>(through 12/16/21)</td>
<td></td>
<td>00690105-462600 ($65,000.00)</td>
</tr>
<tr>
<td></td>
<td>05600</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diesel Fuel</td>
<td>PC68209</td>
<td>Goetz Energy Award: 23094</td>
<td>$85,000.00</td>
<td>00520105-462600 ($25,000.00)</td>
</tr>
<tr>
<td></td>
<td>Group:</td>
<td>(through 8/26/21)</td>
<td></td>
<td>00690105-462600 ($60,000.00)</td>
</tr>
<tr>
<td></td>
<td>05602</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Automotive</td>
<td>PC68490</td>
<td>Goodyear Tire &amp; Rubber Company</td>
<td>$25,000.00</td>
<td>00690105-465001</td>
</tr>
<tr>
<td>Tires</td>
<td>Group:</td>
<td>Award: PGB-23149</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>30600</td>
<td>(through 3/31/24)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

; and

WHEREAS: The Director of Sewer Maintenance and staff recommend the utilization of New York State Contract pricing for these purchases.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize New York State Contract pricing to purchase the above commodities for the fiscal year 2021-2022 at a cost not to exceed the amounts listed and further authorizes any subsequent extensions of the above New York State Contract awards for new awards for the commodities listed for the fiscal year through June 30, 2022.

MOTION TO _______ APPROVE _______

MADE BY _______ MRS. PETRUCCI _______

2ND BY _______ MR. ROOSEVELT _______

AYES _______ 3 NOES _______ 0

Board Meeting of June 23, 2021
ITEM NO. 26

EXTENSION OF THE CONTRACT FOR UTILITY LOCATION SERVICES

WHEREAS: On September 30, 2020, the Board of the Buffalo Sewer Authority awarded a contract to On the Mark, LLC (OTM) for utility location services for the period from November 1, 2020 through June 30, 2021 at the total cost not to exceed $68,772.00 with up to four (4) one-year renewals beginning July 1, 2021; and

WHEREAS: On April 7, 2021, the Board authorized a change order due to larger than expected number of tickets and linear feet of markings for the amount of $50,000.00 to cover the costs through the end of the period on June 30, 2021; and

WHEREAS: OTM has agreed to extend this contract for one (1) year under the same terms and conditions for fiscal year 2021-2022; and

WHEREAS: Based on the ticket count and linear footage from the previous year (June 1, 2020 – May 30, 2021), the Assistant Sanitary Engineer and General Manager recommend this extension at a total cost not to exceed $236,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with OTM for utility location services at a cost not-to-exceed $236,000.00 for the period July 1, 2021 through June 30, 2022. Account no. 00600106-432004 will be utilized for these services.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES  3  NOES  0

Board Meeting of June 23, 2021
ITEM NO.27

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH STANTEC CONSULTING SERVICES, INC., FOR PROFESSIONAL ENGINEERING SERVICES

WHEREAS: The Buffalo Sewer Authority issued a request for qualifications (RFQ) for the purposes of prequalifying various firms for delivery of green infrastructure capital improvement projects and approved these entities on September 30, 2020; and

WHEREAS: Stantec Consulting Services, Inc., as a prequalified firm, submitted a proposal for delivery of professional engineering services in support of Green Infrastructure capital projects; and

WHEREAS: Stantec Consulting Services, Inc., brings a wealth of experience in delivering programmatic large scale Green Infrastructure capital projects, and assessments, while managing risks and providing necessary engineering support; and

WHEREAS: Based upon the review of the General Manager and staff, it is recommended to proceed with the proposal and scope of work for professional services at an agreed upon cost not to exceed $682,320.00.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with Stantec Consulting Services, Inc. to provide professional engineering services at a cost not to exceed 682,320.00. The cost of this contract will be funded from account no.02000536-432004.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO.28

CONFIRMATION OF APPOINTMENTS

WASTEWATER TREATMENT PLANT OPERATOR I (PROVISIONAL)
SEWAGE TREATMENT PLANT
$20.19 PER HOUR
EFFECTIVE: JUNE 14, 2021

DOMINIC GIAMBRA
33 INWOOD PL. APT. 2
BUFFALO, NY

WASTEWATER TREATMENT PLANT OPERATOR I (PROVISIONAL)
SEWAGE TREATMENT PLANT
$20.19 PER HOUR
EFFECTIVE: JUNE 14, 2021

STEPHEN O'CONNELL
20 CRESTWOOD AVE. UPPER
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
$19.59 PER HOUR
EFFECTIVE: JUNE 14, 2021

JASON KUSMIERSKI
797 AMHERST ST.
BUFFALO, NY

LABORER I (SEASONAL)
SEWAGE TREATMENT PLANT
$114 PER DAY
EFFECTIVE: JUNE 14, 2021

MICAH LAMARTI
200 CABLE ST.
BUFFALO, NY
LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
$19.59 PER HOUR
EFFECTIVE: JUNE 14, 2021

TIMOTHY WHITE
490 BROADWAY ST. APT. #348.
BUFFALO, NY

SENIOR ACCOUNTANT (PROVISIONAL)
CITY HALL - ADMINISTRATION
$54,798 PER ANNUM
EFFECTIVE: JUNE 28, 2021

JEFFREY DIPALMA
177 COMMONWEALTH AVE..
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 29

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<table>
<thead>
<tr>
<th>EMPLOYEE</th>
<th>SCHOOL</th>
<th>COURSE</th>
<th>TUITION%</th>
<th>REIMBURSEMENT TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taylor A. Brown</td>
<td>University at Buffalo</td>
<td>Environmental Health</td>
<td>90%</td>
<td>$1,576.41</td>
</tr>
<tr>
<td>Taylor A. Brown</td>
<td>University at Buffalo</td>
<td>Intro to Epidemiology</td>
<td>90%</td>
<td>$1,535.68</td>
</tr>
<tr>
<td>Perry Pope</td>
<td>Buffalo State College</td>
<td>Operations Management</td>
<td>75%</td>
<td>$1,209.75</td>
</tr>
</tbody>
</table>

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling $4,321.84. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of June 23, 2021
ITEM NO. 30

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Assistance:

<table>
<thead>
<tr>
<th>EMPLOYEE</th>
<th>SCHOOL</th>
<th>COURSE</th>
<th>TUITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Latasha Lamont</td>
<td>Erie Community College</td>
<td>Business Administration</td>
<td>$1,140.00</td>
</tr>
</tbody>
</table>

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Assistance.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of June 23, 2021.
ITEM NO. 31

ADJOURNMENT OF MEETING

MOTION TO _______ APPROVE _______

MADE BY _______ MRS. PETRucci _______

2ND BY _______ MR. ROOSEVELT _______

AYES _______ 3 _______ NOES _______ 0 _______

Board Meeting of June 23, 2021