

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
July 28, 2021**



# BUFFALO SEWER AUTHORITY

July 28, 2021

**REGULAR MEETING**                      **9:00 A.M.**                      **VIA TELECONFERENCE**  
**+ 1 917-933-2166 United States, New York City**  
**Phone Conference ID: 925 669 249#**

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**Attachments:**

Attachment A: Fund Balance Policy





## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of June 30, 2021

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$83,627.15	Key	0.01%	Public NOW
01-Nov-19	Money Market		\$6,343,800.85	Bank on Buffalo	0.15%	
20-May-21	2-Aug-21	74	\$3,499,424.44	Key Banc Capital	0.08%	\$575.55
20-May-21	01-Sep-21	105	\$2,499,422.22	Key Banc Capital	0.08%	\$577.78
14-Apr-21	5-Oct-21	174	\$4,101,687.04	M&T Securities	0.12%	\$2,379.74
26-May-21	22-Nov-21	200	\$9,991,111.11	Key Banc Capital	0.16%	\$8,888.89
26-May-21	1-Nov-21	180	\$12,999,243.25	Key Banc Capital	0.15%	\$9,756.75
1-Jun-21	1-Nov-21	92	\$1,199,643.00	Key Banc Capital	0.15%	\$357.00
			<u>\$40,717,959.06</u>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
31-Jul-12	Money Market		\$100,334.72	Key	0.01%	Public NOW
11-Dec-19	Money Market		\$916,928.61	Bank on Buffalo	0.10%	
			<u>\$1,017,263.33</u>			
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		<u>\$6,553,643.14</u>	Key	0.01%	Public NOW
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Super NOW		<u>\$5,905.15</u>	Key	0.01%	Public NOW
<b>SURPLUS FUND</b>						
15-June-20	13-Dec-21	181	\$634.57	Wilmington US Treasury		
			\$10,003,967.70	Key Banc Capital	0.10%	\$5,030.30
			\$447.58	Accrued Income		
			<u>\$10,005,049.85</u>			
<b>NET REVENUE FUND</b>						
			\$1,168.56	Wilmington US Treasury		
26-Feb-21	25-Aug-21	180	\$4,995,000.00	Key Banc Capital	0.20%	\$5,000.00
26-Apr-21	2-Aug-21	98	\$3,499,047.22	Key Banc Capital	0.10%	\$952.78
25-May-21	2-Sep-21	100	\$1,798,600.22	Key Banc Capital	0.08%	\$399.78
3-May-21	2-Nov-21	183	\$4,996,441.67	Key Banc Capital	0.14%	\$3,558.33
26-May-21	22-Nov-21	180	\$6,197,348.50	Key Banc Capital	0.15%	\$4,651.50
28-Jun-21	28-Dec-21	180	\$3,997,763.33	Key Banc Capital	0.11%	\$2,236.67
			\$6,376.00	Accrued Income		
			<u>\$25,491,745.50</u>			



**DEBT RESERVE FUND**

				<b>Series J</b>		
02-Jul-14	13-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%	
			\$1,778.94	Accrued Income		
			<b>\$517,657.94</b>			
				<b>Series K</b>		
02-Jul-14	15-Feb-33	5803	\$361,415.00	UST State/Local Govt	2.70%	
			\$3,666.07	Accrued Income		
			<b>\$365,081.07</b>			
				<b>Series L</b>		
12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%	
			\$4,183.25	Accrued Income		
			<b>\$693,730.25</b>			
				<b>Series M</b>		
27-Jun-14	01-May-44	10901	\$595,613.00	UST State/Local Govt	2.70%	
			\$2,665.69	Accrued Income		
			<b>\$598,278.69</b>			
				<b>Series N</b>		
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%	
			\$11,033.55	Accrued Income		
			<b>\$2,178,190.55</b>			
				<b>EFC 2021</b>		
			\$566.46	Wilmington Fund		
8-Apr-21	22-Jul-21	105	<b>\$316,907.54</b>	Key Banc Capital	0.10%	\$92.46
			<b>\$73.97</b>	Accrued Income		
			<b>\$317,547.97</b>			
				<b>DSF PRIN &amp;INT</b>		
			<b>\$0.01</b>	Wilmington Fund		

**RECEIVE & FILE**

Board Meeting of July 28, 2021

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Wastewater Treatment Plant***

6/30/2021	00380103 ICIN Gas	\$6,000.00	00230106 REFUSE Disposal Services	-\$6,000.00
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***Sewer Maintenance***

6/30/2021	00660105 SWRR Road and Highway	\$5,000.00	00650106 SWRM ED Lic & Training	-\$5,000.00
6/30/2021	00660105 SWRR Road and Highway	\$450.00	00650106 SWRC Other Contractual Service	-\$450.00
6/30/2021	00660105 SWRR ROAD AND HIGH MAIN	\$325.00	00650106 Service & Equipment Rentals	-\$325.00

***General Financial Charges***

6/30/2021	00800183 FIN Contingency	\$660.11	00110105 Admin Postage	-\$660.11
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**RECEIVE & FILE**

Board Meeting of July 28, 2021

ITEM NO.4

**INFORMATIVE: REPORT ON THE CONDITION OF THE LIABILITY AND CASUALTY RESERVE FUND**

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“The General Manager shall regularly and not less than semi-annually render to the Board a detailed report of the operation and condition of the Liability and Casualty Reserve Fund.”

Fund Balance as of June 30, 2020	\$1,019,399.48
Interest Earnings	\$2,332.07
Claims Paid	\$34,468.22
Transfer from Operating Fund	\$30,000.00
Fund Balance as of June 30, 2021	<u>\$1,017,263.33</u>

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“When the amount of the Liability and Casualty Reserve Fund reaches the sum of \$1,000,000.00, no further additions shall be made thereto until the Fund has been reduced below \$1,000,000.00”.

Because the balance of the Liability and Casualty Reserve Fund was below \$1,000,000.00, a transfer in the amount of \$30,000.00 was made from the Operating Fund on November 19, 2020.

During the period of July 1, 2020 – June 30, 2021 the B.S.A. settled six (6) claims, resulting in a cash payment from the Buffalo Sewer Authority for \$34,468.22. One claim was denied in this time period.

**Total Active Claims Pending as of June 30, 2021**

Bodily Injury	14
Property Damage	12
Auto B.I. & P.D	1
Other Liability	<u>0</u>
Total	27

**RECEIVE & FILE**

Board Meeting of July 28, 2021

ITEM NO. 5

**PAYMENT FROM JUDGEMENT AND CLAIMS**

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority’s current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following services were received during a prior fiscal year and charged to the 2021-2022 budget account no. 00800108-480214:

<b>VENDOR</b>	<b>INVOICE</b>	<b>AMOUNT</b>
National Grid	Acct.#-20416-64002	\$380.00

; and

WHEREAS: The Executive Secretary and staff recommend the above payments from the Judgment and Claims account.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above payments from the Judgment and Claims account.

MOTION TO                     APPROVE                      
 MADE BY                     MR. ROOSEVELT                      
 2<sup>ND</sup> BY                     MRS. PETRUCCI                      
 AYES           3           NOES           0          

Board Meeting of July 28, 2021.

## ITEM NO. 6

**ACCEPTANCE OF GRANT FUNDS AND DISTRIBUTION TO FOREST LAWN CEMETERY**

WHEREAS: On July 27, 2016, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute a contract with Mark Cerrone, Inc. for Shoreline Buffer and Wetland Restoration in Scajaquada Creek and Forest Lawn; and

WHEREAS: On December 16, 2016, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into an agreement with Forest Lawn, to pay a betterment of \$796,155.00 to the Buffalo Sewer Authority to support the execution of bid alternatives through a contract with Mark Cerrone, Inc.; and

WHEREAS: On December 8, 2017, the agreement with Forest Lawn was amended to include additional wetland and green infrastructure improvements adjacent to Scajaquada Creek within Forest Lawn, and increasing Forest Lawn's betterment contribution from \$796,155.00 to the Buffalo Sewer Authority to \$1,666,909.89; and

WHEREAS: Forest Lawn has fully satisfied the \$1,666,909.89 contribution due to the Buffalo Sewer Authority; and

WHEREAS: In partnership, the Buffalo Sewer Authority and Forest Lawn applied for two (2) \$300,000.00 grants from the Dormitory Authority of New York State (DASNY) that would be used to supplement resources on behalf of Forest Lawn to cover expenses for betterments outside of the Buffalo Sewer Authority water quality project; and

WHEREAS: The Buffalo Sewer Authority received reimbursement for the initial \$300,000.00 grant from DASNY (grant number 11715), and the Board approved distribution of these grant funds to Forest Lawn on July 29, 2020; and

WHEREAS: The Buffalo Sewer Authority is in the process of requesting reimbursement for the second \$300,000.00 grant from DASNY (grant number 12752).

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby directs the General Manager to accept the Dormitory Authority of the State of New York, State and Municipal Facilities Program number 12752 grant funding in the amount of \$300,000.00, and approves the distribution of these grant funds to Forest Lawn Cemetery consistent with funding protocols and processes; and

BE IT FURTHER  
RESOLVED:

That the Board of the Buffalo Sewer Authority hereby ratifies and approves all of the actions and steps heretofore taken by the Board and General Manager to facilitate all of the initiatives, objectives and arrangements described above; and

BE IT FINALLY  
RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to take all such actions, enter into such agreements and execute such documents and make such arrangements and payments as are deemed necessary by the Board to fully effectuate all of the foregoing.

MOTION TO	APPROVE		
MADE BY	MR. ROOSEVELT		
2 <sup>ND</sup> BY	MRS. PETRUCCI		
AYES	3	NOES	0

Board Meeting of July 28, 2021

ITEM NO. 7

**REVISION TO BUFFALO SEWER AUTHORITY FUND BALANCE POLICY**

WHEREAS: The Buffalo Sewer Authority has a developed the following Policy and guidelines:  
Fund Balance Policy (Attachment A); and

WHEREAS: The Fund Balance Policy shall be annually reviewed and approved by the Board.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the policies and guidelines listed above.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. Petrucci

AYES 3 NOES 0

Board Meeting of July 28, 2021





## ITEM NO. 9

**CONTRACT APPROVAL - AUDIT AND ACCOUNTING SERVICES**

WHEREAS: The use of independent Certified Public Accountants is necessary in order that the Buffalo Sewer Authority submits financial statements in accordance with generally accepted auditing standards, prepares a Comprehensive Annual Financial Report for submission to the New York State Comptroller and develops accurate cost allocation schedules of operation at the Bird Island Treatment Facility; and

WHEREAS: Drescher & Malecki LLP, Certified Public Accountants, has proposed to extend their service contract with the Buffalo Sewer Authority for accounting and auditing services for a one-year period, beginning July 1, 2021, for a fee not to exceed \$45,500.00, and to prepare a cost allocation schedule for a fee not to exceed \$5,000.00. The cost for these services remains the same as last fiscal year's contract; and

WHEREAS: The Audit Committee of the Board of Directors of the Buffalo Sewer Authority recommends renewing this contract for the fiscal year beginning July 1, 2021.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Audit Committee to enter into an agreement with Drescher & Malecki LLP, Certified Public Accountants, to perform the required auditing of the Buffalo Sewer Authority's affairs for a cost not to exceed \$45,500.00, and to develop the cost allocation schedule for a cost not to exceed \$5,000.00, for the period July 1, 2021 through June 30, 2022. Account no. 00110106-432001 will be charged for the financial audit. Account no. 00550106-432001 will be charged for the cost allocation schedule.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MRS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of July 28, 2021



## ITEM NO. 11

**BUFFALO SEWER AUTHORITY RESOLUTION REGARDING AMERICAN RESCUE PLAN FINANCIAL ASSISTANCE AND CUSTOMER ASSISTANCE WITH CONTINUATION OF SERVICES DURING COVID-19 PANDEMIC, WAIVER OF CERTAIN SEWER CHARGES, INTEREST AND FEES**

- WHEREAS: On March 15, 2020, Byron W. Brown, Mayor of the City of Buffalo declared a State of Emergency for the entire City of Buffalo in coordination with Andrew M. Cuomo, Governor of the State of New York's declaration of a State of Emergency for the entire State of New York effective March 7, 2020, in response to the COVID-19 Pandemic; and
- WHEREAS: The Buffalo Sewer Authority ("Buffalo Sewer"), by prior Board resolutions established and extended moratoria on terminations and disconnections of services for residential customers during the COVID-19 Pandemic, determined to restore sewer services and grant waivers of interest, late fees, penalties and certain service charges for residential customers adversely affected by changes in financial circumstances due to the COVID-19 Pandemic through to June 30, 2021; and
- WHEREAS: On July 2, 2021, Byron W. Brown, Mayor of the City of Buffalo declared, effective as of July 1, 2021, a continuation and expansion of the Water and Sewer Amnesty Program, including, among other things, financial relief and assistance for eligible low income residential customers with unpaid water charges, interest charges, late fees, penalties and financial assistance through the American Rescue Plan; and
- WHEREAS: The State Public Service Law sections 32 and 89-1, applicable to Buffalo Sewer, requires, among other things, that no residential customers, non-residential customers whose account services residential premises and certain eligible small business customers will have service terminated or disconnected for non-payment of an overdue charge, occurring from May 21, 2021 and for a period of one hundred eighty (180) days after, either the State COVID-19 State of Emergency is lifted or expires, or December 31, 2021, whichever date is earlier; and
- WHEREAS: Andrew M. Cuomo, Governor of the State of New York, by Executive Order Number 210 declared that the State COVID-19 State of Emergency ended effective June 25, 2021; and
- WHEREAS: Buffalo Sewer, in collaboration with the Buffalo Water Board and City of Buffalo, finds that adverse health and financial consequences related to the COVID-19 Pandemic continue to exacerbate economic challenges faced by many persons served by Buffalo Sewer; and

WHEREAS: Buffalo Sewer, in collaboration with the Buffalo Water Board and City of Buffalo, is committed to developing and implementing equitable solutions to address the needs of the people of the City of Buffalo and the equitable provision of its essential services and to its role in protecting public health; and

WHEREAS: Buffalo Sewer, in collaboration with the Buffalo Water Board and City of Buffalo, as part of such implementation, in addition to complying with the requirements of the State Public Service Law sections 32 and 89-1, will apply financial resources made available by the City of Buffalo through the American Rescue Plan and will provide protection against disconnection, will restore service and grant financial assistance to low income customers eligible under the American Rescue Plan's Emergency Rental Assistance Program and the Homeowner Assistance Fund, respectively, who are in arrears for unpaid charges, interest, late fees, penalties and other service charges as provided in this Resolution.

NOW THEREFORE  
BE IT RESOLVED:

1. Effective as of July 1, 2021, Buffalo Sewer, in collaboration with the Buffalo Water Board and City of Buffalo, shall use financial assistance funding provided from the American Rescue Plan and City of Buffalo to pay sewer service charges and any interest, late fees, penalties, connection charges or fees otherwise imposed on accounts, that are either two quarters or \$300.00 in arrears for low income residential service customers, who qualify for eligibility under the American Rescue Plan's Emergency Rental Assistance Program and the Homeowner Assistance Fund, respectively. Buffalo Sewer, in collaboration with the Buffalo Water Board and City of Buffalo, may require customers to submit an application, records or other information demonstrating eligibility as a low-income customer and shall identify, communicate and conduct affirmative outreach to contact eligible low-income residential customers and assist, as necessary or appropriate, to obtain an application or other information demonstrating eligibility as a low-income customer. The benefits provided in this Resolution section number one shall be in addition to the benefits described in this Resolution, and shall continue in effect for the duration of the funding available by the American Rescue Plan and City of Buffalo.
2. No residential customer, non-residential customers whose account services residential premises and certain eligible small business customers will have sewer services terminated or disconnected for non-payment of an overdue charge, pursuant to State Public Service Law sections 32 and 89-1, occurring between May 11, 2021, and one hundred eighty (180) days from the day when the COVID-19 State of Emergency is lifted or expires or December 31, 2021, whichever date is earlier, and which now is scheduled to expire on December 21, 2021 by virtue of the Governor's State Executive Order Number 210.
3. Any residential customers, non-residential customers whose account services residential premises and certain eligible small business customers, who: (a) certify that they have experienced "a change in financial circumstances due to the COVID-19 state of emergency since March 7, 2020," and (b) enter into or restructure a Deferred Payment Agreement ("DPA") with Buffalo Sewer and/or the Buffalo Water Board, through to December 21, 2021 will not be obligated to pay interest, late fees, penalties, connection charges or fees as part of the DPA. This provision does not apply to and excludes any charges for sewer use or principal charges based on the provision or

consumption of water, and also excludes any other fees or charges otherwise required by the Buffalo Sewer Authority Schedule of Sewer Rents and Other Charges set forth in 21 N.Y.C.R.R. Part 10075 *et seq.*

4. Eligible small business customers as used herein consist of a small business with twenty-five or fewer employees that is not (a) a publicly held company, or a subsidiary thereof, (b) seasonal, short-term, or temporary customer, (c) high energy customer as defined by the State Public Service Commission, or (d) a customer that the Buffalo Water Board and/or Buffalo Sewer can demonstrate has resources to pay outstanding water charges, interest and fees, provided that the Buffalo Water and/or Buffalo Sewer notifies the small business customer of its reasons and of the customer's right to contest this determination through the Public Service Commission's complaint procedures.
5. If the eligible customer certifies that, due to a change in financial circumstances for the period commencing after March 7, 2020, and/or existing during the term of this Resolution, the customer is unable to pay outstanding water and/or sewer charges, Buffalo Sewer, in collaboration with the Buffalo Water Board and City of Buffalo will extend protections to eligible customers during the additional 180-day period in accordance with the rules, regulations, and guidance issued by the New York State Department of Public Service, which is currently scheduled to expire on December 21, 2021 in accordance with the Governor's State Executive Order Number 210.
6. Buffalo Sewer, in collaboration with the Buffalo Water Board and City of Buffalo, will make reasonable efforts to identify, communicate and conduct affirmative outreach to contact customers who are in arrears in payment of their service charges. When a residential customer, non-residential customers whose account services residential premises or small business owner has filed a self-certification of change in financial circumstances, Buffalo Sewer, in collaboration with the Buffalo Water Board, will record the certification in its records and will offer to negotiate a DPA or restructure an existing DPA with the residential customer, non-residential customers whose account services residential premises or eligible small business owner, after the completion of a financial disclosure statement and delivery of any requested supporting documentation.
7. Qualifying customers may enter into or renegotiate a DPA without the requirement of a down payment, with reasonable installment payments and will not be subject to payment of late fees, penalties, and interest for arrearages incurred during the time the customer is a party to a DPA.
8. When a qualifying customer has a DPA, Buffalo Sewer will not terminate or discontinue sewer services, nor enforce any lien for unpaid arrears, regardless of any payment default or restructure of the DPA, until December 21, 2021, or the expiration of the applicable period of this Resolution. Except for eligible low income residential customers described in Resolution section number one, the moratorium on terminations and availability of DPA's is a grace period to assist eligible customers to pay their bills and obtain financial assistance, and any unpaid balance of sewer charges, late fees, penalties, and interest or other charges or arrears otherwise imposed by Buffalo Sewer Authority Schedule of Rents and Other Charges set forth in 21 N.Y.C.R.R Part 10075 *et seq.* which will be due after December 21, 2021.
9. Any dispute about whether a small business customer is eligible for the statutory protections mandated by Public Service Law sections 32 and 89-1 may be resolved through the Public Service

Commission's consumer complaint process. Buffalo Sewer, working in collaboration with the Buffalo Water Board, shall have the burden to demonstrate that the small business is not eligible for the moratorium protections and has the resources to pay its outstanding water charges.

10. Buffalo Sewer, working in collaboration with the Buffalo Water Board, will not require any eligible residential, non-residential customers whose account services residential premises or small business customer to apply for or to receive assistance from the Home Energy Assistance Program (HEAP), COVID Emergency Rental Assistance Program (ERAP), Emergency Broadband Benefit Program (EBB) or any other federal or state assistance program as a condition precedent for eligibility for protection from termination or disconnection. Buffalo Sewer, however, will encourage eligible customers to apply for such assistance.
11. Buffalo Sewer, in collaboration with the Buffalo Water Board, will provide each sewer customer with overdue charges with a notice or fact sheet of customer rights with each invoice and post it on its website.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MRS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of July 28,2021

STATE OF NEW YORK    )  
                                           ) SS.:  
 COUNTY OF ERIE         )

I, the undersigned Secretary of the Buffalo Sewer Authority (the "Authority"), DO HEREBY CERTIFY that I have compared the annexed extract of the minutes of the meeting of the Authority Board, including the resolution contained herein, held the 28<sup>th</sup> day of July, 2021, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Authority Board and of such resolution set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of said Authority Board had due notice of said meeting, (B) said meeting was duly held, (C) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and public notice of the time and place of said meeting was duly given in accordance with such Article 7, (D) there was a quorum of the members of the Authority Board present throughout said meeting, and (E) the said resolution was offered by MR. ROOSEVELT, and seconded by MRS. PETRUCCI, and was adopted by unanimous vote of the Buffalo Sewer Authority Board.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of July, 2021.

---

Eleanor Petrucci, Secretary  
 Buffalo Sewer Authority

## ITEM NO. 12

**TRAVEL AUTHORIZATION - CHICAGO, IL**

WHEREAS: The Water Environment Federation's Annual Technical Exhibition and Conference (WEFTEC) will be held October 16 – October 20, 2021, in Chicago, IL; and

WHEREAS: The Buffalo Sewer Authority staff annually participates in this international event to keep abreast of the latest technologies, innovations and research in the wastewater field through peer-to-peer interactions; and

WHEREAS: The General Manager recommends attendance at the Water Environment Federation's Annual Technical Exhibition and Conference (WEFTEC) for Chairman of the Board, General Manager, Superintendent of Mechanical Maintenance, Treatment Plant Superintendent, Treatment Plant Administrator, Senior Instrument, Technician, Principal Sanitary Engineer and Shift Superintendent.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes travel from October 15 – October 21, 2021, for the Chairman of the Board, General Manager, Superintendent of Mechanical Maintenance, Treatment Plant Superintendent, Treatment Plant Administrator, Senior Instrument Technician, Principal Sanitary Engineer and Shift Superintendent, to attend the Water Environment Federation's Annual Technical Exhibition and Conference (WEFTEC) in Chicago, IL, at a total cost not to exceed \$19,500.00. Funds are available in account nos., 00100104-458010, 00100104-458012, 00110104-458010, 00110104-458012, 00200104-458010 and 00200104-458012.

MOTION TO APPROVE

MADE BY MRS. Petrucci

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of July 28, 2021





ITEM NO.14

**TRAVEL AUTHORIZATION - CLYMER, NY**

WHEREAS: Vibration Institute is offering an Introduction to Machinery Vibrations (IMV) in Clymer, NY from September 29, 2021 through October 2021; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have determined a need for Senior Instrument Technician and Instrument Technician to attend the course and take the certification exam.

WHEREAS: The training will further support the Buffalo Sewer Authority’s development of a comprehensive predictive maintenance program that will include the ability to monitor, record and analyze vibration characteristics of rotating equipment throughout the facility, allowing the Authority to predict machinery component failure before it occurs, translating to significant cost savings.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Senior Instrument Technician and Instrument Technician to travel to Clymer, N.Y. from September 27, 2021 through October 2, 2021, to attend the Introduction to Machinery Vibrations (IMV) and take the certification exam, at a total cost not to exceed \$6,150.00 and will be charged to account nos. 00520106-421026 and 00200104-458010.

MOTION TO APPROVE  
 MADE BY MRS. Petrucci  
 2<sup>ND</sup> BY MR. ROOSEVELT  
 AYES 3 NOES 0

Board Meeting of July 28, 2021

ITEM NO. 15

**EXTENSION OF THE CONTRACT FOR SECURITY GUARD SERVICES**

WHEREAS: On May 27, 2020, the Board of the Buffalo Sewer Authority awarded a contract to Don’s Security Services, for security services at the Bird Island Treatment Facility at a total cost not to exceed \$382,812.00 for the period July 1, 2020 to June 30, 2021 with an option to renew for four (4) one-year periods; and

WHEREAS: On July 1, 2020, the NYS Department of Labor’s prevailing wage rate increased by \$1.73/hr. and .07% for supplemental benefits, resulting in the billable rate increasing from \$21.85/hr. to \$23.65/hr.; and

WHEREAS: On September 30, 2020, the Board authorized a change order in the amount of \$31,536.00 to the blanket purchase order in order to increase the previously authorized amount from \$382,812.00 to a total not to exceed \$414,348.00 for fiscal year 2020-2021; and

WHEREAS: On March 10, 2021 the Board authorized the extension of this contract for the period July 1, 2021 to June 30, 2022; and

WHEREAS: On July 1, 2021, the NYS Department of Labor’s prevailing wage rate increased by \$0.96/hr. and .09% decreased for supplemental benefits, resulting in the billable rate increasing from \$23.65/hr. to \$24.52/hr.; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$429,590.40.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Don’s Security Service for the security guard services for the period July 1,2021 to June 30, 2022, at a total cost not to exceed \$429,590.40. Expenses for this contract will be charged to account no. 00200106-434000.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of July 28, 2021

## ITEM NO. 16

**CHANGE ORDER NO. 2 – CONTRACT NO 82000009 FISCAL YEAR 2020-2021**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$204,999.00
Quackenbush Company, Inc.	PREVIOUS CHANGE ORDER	243,508.00
495 Kennedy Road	THIS CHANGE ORDER	<u>\$252,766.25</u>
Buffalo, New York 14227	ADJUSTED CONTRACT COST	\$701,273.25

PROJECT: In Plant High Pressure Steam System Maintenance Service

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**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 \$252,766.25

Extensive additional mechanical work and repairs.

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Repair work needed to satisfy Treatment Facility operability, equipment availability, and identified safety concerns, inclusive of:

- Repair Grunfoss primary heating hot water pumps.
- Installation of Admin temporary AC unit.
- Install protected water pump #2.
- Replace steam traps and related condensate piping in basement of Old Control.
- Install new coil and condensing unit for AHUJ1, Admin. Bldg.
- Ash system repairs.
- Replace piping. Valves and condensate traps on Glycol Loop of 2<sup>nd</sup> floor Mega.
- Rebuild 3 spare protected water pumps.
- Steam and condensate repair in basement of Compressor bldg.
- Back up Compressor piping for Aux Boilers.
- Repair and install temporary heat in Blower Bldg. and Mega.
- Install HHW circulating pumps on A-side and B-side Aeration.
- Re-pipe and replace Final Effluent HHW and CW circulating pumps and piping.



## ITEM NO. 17

**CHANGE ORDER NO. 1 – CONTRACT NO . 82000019 FOR PROFESSIONAL  
ENGINEERING SERVICES**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$250,000.00
Arcadis, Inc.	PREVIOUS CHANGE ORDER	\$ .00
50 Fountain Plaza, Suite 600	THIS CHANGE ORDER (INCREASE)	<u>\$100,000.00</u>
Buffalo, New York 14202	ADJUSTED CONTRACT COST	\$350,000.00

PROJECT: Arcadis Engineering Term Agreement

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**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Additional Engineering Task orders

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Arcadis has the expertise necessary to assist Buffalo Sewer Authority in design and bid services for the upcoming Waste Heat Recovery Boiler Rehabilitation Project

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$100,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$100,000.00

The total INCREASE to the contract as a result of this Change Order is \$100,000.00

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor’s Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
  
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 82000019 as written in the above Agenda Item, increasing the contract cost in the amount of \$100,000.00, making the adjusted contract cost \$350,000.00. These funds shall be drawn from account number 02000508-432004.

MOTION TO                     APPROVE                      
 MADE BY                     MRS. Petrucci                      
 2<sup>ND</sup> BY                     MR. ROOSEVELT                      
 AYES           3           NOES           0          

Board Meeting of July 28, 2021

## ITEM NO. 18

**CHANGE ORDER NO. 1 – CONTRACT NO. 82000029**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$851,800.00
The State Group Industrial, Inc.	PREVIOUS CHANGE ORDER	\$ .00
100 Stradtman Street.	THIS CHANGE ORDER	<u>\$1,140.76</u>
Buffalo, New York 14206	ADJUSTED CONTRACT COST	\$852,940.76

PROJECT: Raw Wastewater Pump and Motor #1 Rehabilitation

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Extra Time for The State Group and IPS

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Unforeseen Issues with Authority equipment resulted in State Group and IPS additional effort in order to complete final testing on Raw Wastewater Pump and Motor #1.

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$1,140.76

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$1,140.76

The total INCREASE to the contract as a result of this Change Order is \$1,140.76

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.



- 4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor’s Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
- 5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 82000029 as written in the above Agenda Item, increasing the contract cost in the amount of \$1,140.76, making the adjusted contract cost \$852,940.76.

MOTION TO                   APPROVE                    
 MADE BY                   MRS. PETRUCCI                    
 2<sup>ND</sup> BY                   MR. ROOSEVELT                    
 AYES           3           NOES           0          

Board Meeting of July 28, 2021

ITEM NO. 19

CONTRACT NO. 82000029

**CERTIFICATE OF ACCEPTANCE AND OCCUPANCY**

PROJECT: Raw Wastewater Pump and Motor #1 Rehabilitation

CONTRACTOR: The State Group Industrial, Inc.  
100 Stradtman Street  
Buffalo, NY 14206

WHEREAS: The Buffalo Sewer Authority Treatment Plant Administrator and Staff have certified that the Contractor completed the work in accordance with the plans and specifications on 7/28/2021.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of 07/28/2021;
- c. The maintenance period commences on 7/28/2021;
- d. The Board approved Change Order No. 1 on July 28, 2021, resulting in a net increase of \$1,140.76, thereby making the adjusted contract cost \$852,940.76;

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of July 28, 2021





## ITEM NO. 22

**AUTHORIZATION FOR ORIGINAL EQUIPMENT MANUFACTURER PURCHASES OVER \$20,000.00 AND SERVICES OVER \$35,000.00 FOR FISCAL YEAR 2021-2022**

WHEREAS: The Buffalo Sewer Authority designated various original equipment manufacturers, and/or their local representatives, as sole sources for the purchase of various commodities, technology, and/or services for the fiscal year 2021-2022; and

WHEREAS: Based upon historical usage and the fiscal budget plan for this fiscal year of 2021-2022, the Superintendent of Mechanical Maintenance has determined that purchases for the following sole source designated vendors for various commodities, technologies and/or services shall not exceed those listed below for the fiscal year 2021-2022:

<b>Original Equipment Manufacturer</b>	<b>Estimated Purchases/Services</b>
ABB Inc., Instrumentation Department	\$50,000.00
Auma Actuators	\$100,000.00
Blackmer, Division of Dover Energy Inc.	\$110,000.00
Comairco	\$40,000.00
Diamond Power	\$40,000.00
EIM Controls	\$100,000.00
Evoqua Water Technologies	\$90,000.00
GEA Mechanical Equipment US Inc. -GEA Westfalia Separator Division	\$225,000.00
Gorman-Rupp Company	\$60,000.00
Goulds/ITT IP Division	\$30,000.00
Henry Pratt	\$50,000.00
Infilco	\$50,000.00
Ingersoll-Rand	\$130,000.00
JWC Environmental, LLC	\$120,000.00
Limitorque (Division of Flowserve)	\$60,000.00
Royal Purple	\$25,000.00
Schwing Bioset	\$80,000.00
Smith & Loveless, Inc.	\$60,000.00
Val-Matic Valve	\$30,000.00
Val-Matic Valve (Scum Ejector Parts)	\$ 70,000.00
Vaughan Co., Inc.	\$120,000.00
W.S.G. & Solutions	\$75,000.00
Xylem Water Solutions (ITT Flygt Pumps)	\$140,000.00
Xylem Water Solutions (Allis Chalmers Pumps)	\$40,000.00
YSI Incorporated	\$30,000.00

; and

WHEREAS: The Superintendent of Mechanical Maintenance, Treatment Plant Superintendent, and staff recommend approval for the estimated amounts listed for the various original equipment manufacturers for purchases/services anticipated for fiscal year 2021-2022; and

WHEREAS: Board approval is required on purchases made over \$20,000.00 and services over \$35,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase original equipment commodities, as needed, and services from the original equipment manufacturers, or their designated local representatives, at a total cost not to exceed the listed amounts for fiscal year 2021-2022 and to charge the appropriate department accounts.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of July 28, 2020

## ITEM NO. 23

**CHANGE ORDER NO. 2 – CONTRACT NO. 81700004**

CONSULTANT:	ORIGINAL CONTRACT COST	\$160,000.00
Wendel	PREVIOUS CHANGE ORDER	\$8,000.00
375 Essjay Road, Suite 200	THIS CHANGE ORDER	<u>\$2,968.82</u>
Williamsville, NY 14221	ADJUSTED CONTRACT COST	\$170,968.82

PROJECT: Geographic Information System (GIS) and Global Positioning System (GPS) Services

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**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Final adjustment.

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Adjusting contract amount for actual quantities used. Wendel continued hosting Rain Check and CSO Notification apps through May 2021, past the expected completion date of December 2020.

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$2,968.82

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$2,968.82

The total INCREASE to the contract as a result of this Change Order is \$2,968.82

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Consultant from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

- 4. The Consultant expressly agrees that he will place under coverage of his performance and payment bonds and Contractor’s Insurance all work covered by this contract supplement. The Consultant will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
  
- 5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Consultant that may be affected in any manner by the work described herein.

NOW THEREFORE  
 BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81700004 as written in the above Agenda Item, increasing the contract cost in the amount of \$2,968.82, making the adjusted contract cost \$170,968.82.

MOTION TO                     APPROVE                      
 MADE BY                     MR. ROOSEVELT                      
 2<sup>ND</sup> BY                     MRS. Petrucci                      
 AYES           3           NOES           0          

Board Meeting of July 28, 2021



ITEM NO. 24

CONTRACT NO. N/A

**CERTIFICATE OF ACCEPTANCE AND OCCUPANCY**

WORK: Colvin Estates Phase III Project

BID: N/A

CONTRACTOR: On Track Construction Inc.

WHEREAS: The Principal Sanitary Engineer of the Buffalo Sewer Authority has certified that the Contractor completed the work in accordance with the plans and specifications on January 14, 2021.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of January 14, 2021;
- c. The maintenance period commences on January 14, 2021;
- d. No payment will be made from Authority funds as this is a privately installed sewer extension.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of July 28, 2021

ITEM NO.25

**AUTHORIZATION FOR BETTERMENT AS PART OF THE ALLEN STREET  
(PHASE II) RECONSTRUCTION PROJECT**

WHEREAS: At the Common Council meeting on July 27, 2021, agenda item 21-1089, the City of Buffalo Department of Public Works, Parks, and Streets awarded a contract to Destro & Brothers Concrete Co., Inc. as the responsible low bidder for infrastructure improvements as part of the Allen St. Phase II Reconstruction Project (from Delaware to Wadsworth); and

WHEREAS: Destro & Brothers Concrete Co., Inc. submitted a base bid in the amount of \$5,895,942.80; and

WHEREAS: The portion of the base bid that is attributed to the Buffalo Sewer Authority for sewer betterment is in the amount of \$601,600.00; and

WHEREAS: The Buffalo Sewer Authority has allocated money in their construction fund for this betterment; and

WHEREAS: The Principal Sanitary Engineer and staff recommend awarding this contract to Destro & Brothers Concrete Co., Inc. at a cost not to exceed \$601,600.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the awarding of the contract for the Allen St. Phase II Reconstruction Project to Destro & Brothers Concrete Co., Inc for a not to exceed amount of \$601,600.00. The cost of this contract will be funded from account no. 02000538-490740.

MOTION TO \_\_\_\_\_ APPROVE \_\_\_\_\_

MADE BY \_\_\_\_\_ MR. ROOSEVELT \_\_\_\_\_

2<sup>ND</sup> BY \_\_\_\_\_ MRS. PETRUCCI \_\_\_\_\_

AYES \_\_\_\_\_ 3 \_\_\_\_\_ NOES \_\_\_\_\_ 0 \_\_\_\_\_

Board Meeting of July 28, 2021

## ITEM NO. 26

**CONFIRMATION OF APPOINTMENTS**

LABORER I (SEASONAL)  
SEWAGE TREATMENT PLANT  
\$114 PER DAY  
EFFECTIVE: JUNE 28, 2021

STEPHEN DOCTOR  
770 HANSEN AVE  
BUFFALO, NY

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TREATMENT PLANT SUPERINTENDENT (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$118,737 PER ANNUM  
EFFECTIVE: JUNE 25, 2021

ALEXANDER EMMERSON  
108 NORTH DRIVE  
BUFFALO, NY

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PRINCIPAL SANITARY ENGINEER (TEMPORARY)  
SEWAGE TREATMENT PLANT  
\$118,737 PER ANNUM  
EFFECTIVE: JUNE 25, 2021

ROSALEEN NOGLE  
100 BAYNES ST.  
BUFFALO, NY

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TYPIST (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$45,340 PER ANNUM  
EFFECTIVE: JUNE 28, 2021

LATASHA LAMONT  
679 RICHMOND AVE  
BUFFALO, NY

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LABORER II (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$20.59 PER HOUR  
EFFECTIVE: JULY 12, 2021

KAMERON BROWN  
55 SUSSEX ST.  
BUFFALO, NY

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LABORER I (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$19.98 PER HOUR  
EFFECTIVE: JULY 12, 2021

KIRVIN GUADALUPE COLON  
377 MASSACHUSETTS AVE  
BUFFALO, NY

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WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE  
MADE BY MRS. PETRUCCI  
2<sup>ND</sup> BY MR. ROOSEVELT.  
AYES 3 NOES 0

Board Meeting of July 28, 2021

ITEM NO. 27

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN ("SEASONAL" LABORERS AND CLERKS)**

WHEREAS:                    There is a need modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED:        That the Board of the Buffalo Sewer Authority hereby amends the pay of "Seasonal" Laborers and Clerks from the current daily rate of pay of \$14.25 per hour to \$17.50 per hour to reflect the Living Wage, effective July 1, 2021.

MOTION TO                                      APPROVE                  

MADE BY                                        MRS. PETRUCCI                  

2<sup>ND</sup> BY                                           MR. ROOSEVELT                  

AYES                                    3                  NOES                                0          

Board Meeting of July 28, 2021

ITEM NO. 28

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan

NOW THEREFORE  
BE IT RESOLVED:            That the Board of the Buffalo Sewer Authority approves the addition of the following position to Job Classification Plan:

- |                           |                 |
|---------------------------|-----------------|
| Two (2) GIS Specialist I  | 00600161 411001 |
| One (1) GIS Specialist II | 00600161 411001 |
| Two (2) Millwright Helper | 00520171 411001 |

MOTION TO                                      APPROVE                  

MADE BY                                        MRS. PETRUCCI                  

2<sup>ND</sup> BY                                          MR. ROOSEVELT                  

AYES                                   3           NOES                              0          

Board Meeting of July 28, 2021

## ITEM NO. 29

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Perry Pope	Buffalo State College	Network Theory	90%	\$1,271.00
Conor Flannery	Buffalo State College	Intro to Probability & Statistics	100%	\$1,010.00
Conor Flannery	Buffalo State College	Materials Management	100%	\$910.00
Daniel O'Sullivan	Erie Community College	Intro to Differential Equation	90%	\$846.59
Daniel O'Sullivan	Erie Community College	Construction Mgmt. Internship	90%	\$569.70

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$4,607.29. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE  
MADE BY MRS. PETRUCCI  
2<sup>ND</sup> BY MR. ROOSEVELT  
AYES 3 NOES 0

Board Meeting of July 28, 2021

ITEM NO. 30

**ADJOURNMENT OF MEETING**

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of July 28, 2021