

MINUTES OF THE ANNUAL MEETING

OF THE

BUFFALO SEWER AUTHORITY

July 1, 2021

BUFFALO SEWER AUTHORITY

July 1, 2021

ANNUAL MEETING 9:00 A.M. VIA TELECONFERENCE
+ 1 917-933-2166 United States, New York City (Toll)
Conference ID: 393 231 847#

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of June 23, 2021	57810
2	Election of Officers	57811
3	Election of Members to Audit Committee	57812
4	Election of Members to Governance Committee	57813
5	Report on Bids Received – In-Plant Electrical Maintenance Services	57814-15
6	Adjournment of Meeting	57816

CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole A. McFoy, P.E</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Gelea James</u>	<u>Director of Employee Relations</u>
	<u>LaToya Cunningham</u>	<u>Special Assistant</u>
	<u>Rosaleen Nogle, P.E</u>	<u>Assistant Principal Engineer</u>
	<u>Roberta Gaiek, P.E</u>	<u>Treatment Plant Administrator</u>
	<u>Alexander Emmerson</u>	<u>Acting Treatment Plant</u>
	<u>Paul Harris</u>	<u>Superintendent</u>
	<u>Delano Dowell</u>	<u>Superintendent of Mechanical</u>
		<u>Maintenance</u>
		<u>Deputy Comptroller (COB)</u>
Absent:	<u>None</u>	

The meeting was called to order at 9:03 A.M. quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of June 23, 2021

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. PETRUCCI</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

ITEM NO. 2

ELECTION OF OFFICERS

	MOTION TO	<u>APPROVE</u>
CHAIRMAN	MADE BY	<u>MS. PETRUCCI</u>
HERBERT L. BELLAMY, JR.	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
VICE CHAIRMAN	MADE BY	<u>MS. PETRUCCI</u>
CHRISTOPHER ROOSEVELT	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u> </u>
ASSISTANT VICE CHAIRMAN	MADE BY	<u> </u>
VACANT	2 ND BY	<u> </u>
	AYES <u> </u>	NOES <u> </u>
	MOTION TO	<u>APPROVE</u>
SECRETARY	MADE BY	<u>MR. ROOSEVELT</u>
ELEANOR PETRUCCI	2 ND BY	<u>MS. PETRUCCI</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u> </u>
ASSISTANT SECRETARY	MADE BY	<u> </u>
VACANT	2 ND BY	<u> </u>
	AYES <u> </u>	NOES <u> </u>

ITEM NO. 3

ELECTION OF MEMBERS TO AUDIT COMMITTEE

	MOTION TO	<u>APPROVE</u>
CHAIRPERSON	MADE BY	<u>MR. ROOSEVELT</u>
ELEANOR PETRUCCI	2 ND BY	<u>MS. PETRUCCI</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MS. PETRUCCI</u>
CHRISTOPHER ROOSEVELT	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. ROOSEVELT</u>
HERBERT L. BELLAMY, JR.	2 ND BY	<u>MS. PETRUCCI</u>
	AYES <u>3</u>	NOES <u>0</u>

Board Meeting of July 1, 2021

ITEM NO. 4

ELECTION OF MEMBERS TO GOVERNANCE COMMITTEE

	MOTION TO	<u>APPROVE</u>
CHAIRPERSON	MADE BY	<u>MS. PETRUCCI</u>
CHRISTOPHER ROOSEVELT	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. ROOSEVELT</u>
ELEANOR PETRUCCI	2 ND BY	<u>MS. PETRUCCI</u>
	AYES <u>3</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MS. PETRUCCI</u>
HERBERT L. BELLAMY, JR.	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>3</u>	NOES <u>0</u>

Board Meeting of July 1, 2021

ITEM NO. 5

REPORT ON BIDS RECEIVED – IN-PLANT ELECTRICAL MAINTENANCE SERVICES

WHEREAS: Formal bids were solicited and received for In-Plant Electrical Services for a one-year period, July 1, 2021 to June 30, 2022, with an option to renew for four (4) one-year periods; and

WHEREAS: The following bids were received and opened by the Purchase Department on June 15, 2021:

	O'Connell Electric Company	CIR Electrical Construction Corp.	Ferguson Electric Services	Frey Electric
Labor Costs	\$443,889.70	No Quote	No Quote	No Response
Equip. Rental Costs	\$10,486.31			
Parts/Materials	\$44,000.00			
Sub-Contractor Mark Up	10%			
Grand Total	\$498,376.01			

; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed the bids received and recommend this service be awarded to the lowest bidder, O'Connell Electric Company, based on their total quote of \$498,376.01; and

WHEREAS: The overall 2021-2022 fiscal year In-Plant Electrical Services budget has been approved in the amount of \$600,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with O'Connell Electric company, to provide In-Plant Electrical Maintenance Services for the period July 1, 2021 to June 30, 2022, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$600,000.00. Expenses for this contract will be charged to account no. 00520106-443421.

MOTION TO REMOVE FROM TABLE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of July 1, 2021

MOTION TO ADOPT

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of July 1, 2021

ITEM NO. 6

ADJOURNMENT OF MEETING

MOTION TO _____ ADOPT _____

MADE BY _____ MS. PETRUCCI _____

2ND BY _____ MR. ROOSEVELT _____

AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of July 1, 2021