

DRAFT MINUTES FOR APPROVAL

MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

March 9, 2022

BUFFALO SEWER AUTHORITY

March 9, 2022

REGULAR MEETING 9:00 A.M. VIA TELECONFERENCE
+ 1 917-933-2166 United States, New York City
Phone Conference ID: #314 047 956

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of February 15, 2022	58069
2	Informative: Reallocation of Funds	58070
3	Informative: Report on The Condition of The Liability and Casualty Reserve Fund	58071
4	Preliminary Outline of Operating Budget for The Fiscal Year Commencing July 1, 2022	58072-74
5	Payment from Judgment and Claims	58075
6	Travel Authorization - Washington, D.C.	58076
7	Travel Authorization – Albany, New York	58077
8	Authorization for Change Order to Blanket Purchase Order No. 22200064	58078
9	Change Order No. 5 – Contract No 82000009 Fiscal Years 2019-2022	58079-81
10	Report on Bids Received – Purchase of Four (4) New and Unused 2022 Ford Vehicles	58082-83
11	Authorization to Purchase Vehicles Under the Onondaga Bid 2023 106-19 Contract 8996	58084-85
12	Change Order No. 2 – Contract No. 82000001	58086-87
13	Change Order No. 2 – Contract No. 82000018	58088-89
14	Change Order No. 1 – Contract No. 82000033	58090-91

15	Authorization to Enter into A Professional Engineering Services Agreement for Smart Sewer Projects	58092
16	Confirmation of Appointments	58093
17	Adjournment of Meeting	58094

CALL OF THE ROLL

<u>Herbert Bellamy, Jr.</u>	<u>Chairman of the Board</u>
<u>Christopher Roosevelt</u>	<u>Vice Chairman of the Board</u>
<u>Eleanor Petrucci</u>	<u>Secretary of the Board</u>
<u>Oluwole McFoy, P.E.</u>	<u>General Manager</u>
<u>Lori Scaletta</u>	<u>Acting Director of Employee Relations</u>
<u>LaToya Cunningham</u>	<u>Special Assistant</u>
<u>Charles Riley</u>	<u>Supervising Accountant</u>
<u>Alexander Emmerson</u>	<u>Treatment Plant Superintendent</u>
<u>Paul Harris</u>	<u>Superintendent of Mechanical Maintenance</u>
<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administration</u>
<u>Rosaleen Nogle, P.E.</u>	<u>Principal Sanitary Engineer</u>
<u>Lauren Howard, Esq.</u>	<u>General Counsel</u>
<u>Delano Dowell</u>	<u>City of Buffalo Deputy Comptroller</u>
<u>Laura Surdej</u>	<u>Erie County Department of Sewerage</u>
<u>NONE</u>	

The meeting was called to order at 9:08 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of February 15, 2022

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MRS. PETRUCCI</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of March 9, 2022

ITEM NO. 2

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

2/1/2022	00370105 Cent Equipment Maintenance	-\$3,000.00	00520105 Main Equipment Maintenance	\$3,000.00
2/8/2022	00240106 PSED Repairs to Equipment	-\$20,000.00	00360105 DEWA Equipment Maintenance	\$20,000.00
2/17/2022	00230105 GRIT Equipment Maintenance	-\$7,050.00	00220105 SCRE Equipment Maintenance	-\$7,050.00

Sewer Maintenance Division

2/7/2022	00650103 SWRM Gas	-\$11,200.00	00690105 Auto Building Materials	\$11,200.00
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General Financial Charges

2/17/2022	00800183 Financial Contingency	-\$600.00	00110105 Admin Postage	\$600.00
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RECEIVE & FILE

Board Meeting of March 9, 2022

ITEM NO. 3

INFORMATIVE: REPORT ON THE CONDITION OF THE LIABILITY AND CASUALTY RESERVE FUND

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“The General Manager shall regularly and not less than semi-annually render to the Board a detailed report of the operation and condition of the Liability and Casualty Reserve Fund.”

Fund Balance as of June 30, 2021	\$1,017,263.33
Interest Earnings	\$608.97
Claims Paid	\$12,500.00
Transfer from Operating Fund	-
Fund Balance as of December 31, 2021	<u>\$1,005,372.30</u>

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“When the amount of the Liability and Casualty Reserve Fund reaches the sum of \$1,000,000.00, no further additions shall be made thereto until the Fund has been reduced below \$1,000,000.00”.

During the period of July 1, 2021 – December 31, 2021 the B.S.A. settled one (1) claim, resulting in a cash payment from the Buffalo Sewer Authority for \$12,500.00. 0 claims denied in this time period.

Total Active Claims Pending as of December 31, 2021

Bodily Injury	13
Property Damage	11
Auto B.I. & P.D	4
Other Liability	<u>0</u>
Total	28

RECEIVE & FILE

Board Meeting of March 9, 2022

ITEM NO. 4

PRELIMINARY OUTLINE OF OPERATING BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2022

A proposed Operating Budget, with full details, for the fiscal year beginning July 1, 2022, will be presented for formal consideration by your Honorable Body at the next scheduled meeting on April 6, 2022. This proposed budget will be in an amount not to exceed \$61,500,000 which is a \$3,000,000 increase from the current budget of \$58,500,000.

At this time, an outline of the proposed budget is submitted for your tentative approval. Once approved, we will proceed in the preparation of a formal budget document complete with comparison charts and exhibits. Attached to this outline are the following exhibits:

A Revenue Estimate and comparison for the years 2019-2020 to 2022-2023 Proposed;

A comparison of Appropriation by Division for the years 2019-2020 to 2022-2023 Proposed;

Capital Budget Projects for 2022-2023.

Sewer rents based on assessed valuation will not be increased to fund this proposed budget. The final rate for sewer rent will be dependent upon the final City assessed valuation. Sewer rents based upon water usage will not be increased. The estimate of sewer rents based on water use and the final budget appropriation estimates will be detailed at the scheduled meeting of April 6, 2022.

WHEREAS: The preliminary budget presented herein reflects a balanced plan to fund the necessary operations of the Buffalo Sewer Authority for the fiscal year beginning July 1, 2022.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to proceed in preparing a detailed budget not to exceed \$61,500,000 to be submitted to this Body at the meeting of April 6, 2022.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. ROOSEVELT	_____
2 ND BY	_____	MRS. PETRUCCI	_____
AYES	_____	3	NOES _____ 0

Board Meeting of March 9, 2022

BUFFALO SEWER AUTHORITY**REVENUE ESTIMATE
2022-2023 PRELIMINARY BUDGET**

Revenue	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Budget
Assessment Sewer Rents	\$12,157,349	\$12,127,418	\$12,092,600	\$12,099,600
Water Use Sewer Rents	25,477,782	24,704,647	26,237,400	25,370,000
Outside City-Sewer Connection	8,576,622	18,827,354	14,000,000	14,250,000
Industrial Waste	4,039,805	3,561,369	3,830,000	4,035,000
Interest Income	2,902,399	719,538	1,090,000	1,470,000
Miscellaneous	1,781,986	1,001,110	1,250,000	4,275,400
Total Revenues	<u>\$54,935,943</u>	<u>\$60,941,436</u>	<u>\$58,500,000</u>	<u>\$61,500,000</u>

**BUFFALO SEWER AUTHORITY
APPROPRIATIONS BY DIVISION
2022-2023 PRELIMINARY BUDGET**

Division	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Budget
General Offices	\$1,944,811	\$1,678,422	\$2,135,267	\$2,251,293
Wastewater Treatment Facility	19,781,028	21,680,194	22,962,710	25,720,218
Industrial Waste	651,492	762,230	745,485	778,774
Engineering	1,134,576	1,034,147	1,305,159	1,655,954
Sewer Maintenance	3,778,964	4,532,469	6,488,473	6,367,500
Miscellaneous Financial Chgs	4,026,708	4,155,702	5,734,690	5,734,690
Fringe Benefits	9,850,818	10,300,039	10,611,832	11,508,000
Debt Service & Reserve	3,440,332	3,407,147	8,516,384	7,483,571
Total Appropriations	<u>\$44,608,729</u>	<u>\$47,550,350</u>	<u>\$58,500,000</u>	<u>\$61,500,000</u>

BUFFALO SEWER AUTHORITY
CAPITAL PROJECTS
2022 - 2023 PRELIMINARY BUDGET

<u>PROJECT TITLE:</u>	ESTIMATED COST
<u>TREATMENT PLANT:</u>	
RWW Pump and Controls/Motor Rehab (Include Discharge Valve) Phased	\$1,200,000
SWW Pump and Controls/Motor Rehab (Include Discharge Valve) Phased	1,000,000
Digester 6 Rehab	2,700,000
Primary Treatment Rehabilitation-NFA	95,000,000
Replace AHU 7-14/Blower Building	8,500,000
Waste Heat Recovery Boilers	4,000,000
Engineering Term Contracts	2,000,000
Interior/Exterior Lighting	1,000,000
Digester Cleaning Phased	500,000
Gas Compressor Evaluation and Building Rehab	300,000
TREATMENT PLANT TOTAL	\$116,200,000
<u>COLLECTION SYSTEM:</u>	
Raincheck 2.0 GI Opportunity Projects	\$10,000,000
Sewer Cleaning and TV Inspections PM w/ DPW	1,500,000
Sewer Repairs & Replacements	3,500,000
Large Diameter Sewer Inspections	750,000
Hydraulic LTCP Modeling	250,000
Private Property GI Grant Program	500,000
Smart Sewer and Water Resiliency Projects	5,000,000
GI Neighborhood Investments	1,000,000
Jefferson Ave GI	2,000,000
Breckenridge and Gates Circle RTCs	1,500,000
Jefferson Ave and East Delavan OLS RTC (170B)	30,000,000
COLLECTION SYSTEM TOTAL	\$56,000,000
<u>GRAND TOTAL</u>	<u>\$172,200,000</u>

ITEM NO. 5

PAYMENT FROM JUDGMENT AND CLAIMS

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority’s current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following services were received during a prior fiscal year charged to the 2020-2021 budget account no. 00800108-480214:

WHEREAS:

VENDOR	INVOICE	AMOUNT
Mettler-Toledo	654761205	\$1,115.06

; and

WHEREAS: The Executive Secretary and staff recommend the above payment from the Judgment and Claims account.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above payment from the Judgment and Claims account.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 9, 2022

ITEM NO. 6

TRAVEL AUTHORIZATION - WASHINGTON, D.C.

WHEREAS: The National Association of Clean Water Agencies (NACWA) is holding its Board of Directors meeting in conjunction with Water Week Policy Fly-In in Washington, D.C. from April 25 – April 29, 2022; and

WHEREAS: The General Manager serves as treasurer for the Board of Directors for NACWA and the General Manager needs to remain active on the latest regulatory issues, infrastructure funding and utility best practices; and

WHEREAS: The General Manager recommends attendance to the Water Week Policy Fly-In and Board of Directors Meeting.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Washington, D.C from April 24 – April 30, 2022, to attend the NACWA Board Meeting and Water Week Fly-In at a total cost not to exceed \$2,500.00. Account nos. 00110104-458010 and 00110104-458012 will be utilized for this travel.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MRS. PETRUCCI</u>	
2 ND BY	<u>MR. ROOSEVELT</u>	
AYES	<u>3</u>	NOES <u>0</u>

Board Meeting of March 9, 2022

ITEM NO. 7

TRAVEL AUTHORIZATION – ALBANY, NEW YORK

WHEREAS: The American Public Works Association (APWA) New York State Chapter Annual Conference is being held in Albany, NY from March 23 – 25, 2022; and

WHEREAS: An Authority Junior Sanitary Engineer has been awarded a scholarship by the Western branch of the New York State Chapter of APWA for registration and hotel costs (approximately \$500.00) to attend this conference; and and

WHEREAS: Consistent with the Authority training and professional development, the Junior Sanitary Engineer needs to remain current on state-of-the-art practices and the latest regulatory issues; and

WHEREAS: The General Manager recommends that the Junior Sanitary Engineer attend the APWA Annual State Conference.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Junior Sanitary Engineer to travel to Albany, NY from March 23-25, 2022, to attend the 2022 American Public Works Association New York State Chapter Annual Conference at a total cost not to exceed \$750.00 for travel, incidentals, and meals. Account nos. 00600104-458010 and 00600104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 9, 2022

ITEM NO. 8

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 22200064

WHEREAS: On April 7, 2021, the Board of the Buffalo Sewer Authority awarded a contract to Mollenberg-Betz, Inc., for Gas Burner System Inspection, Preventive Maintenance and Corrective Repair Services for the period beginning July 1, 2021 to June 30, 2022, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$40,924.00; and

WHEREAS: Additional funds are needed for safety, preventative maintenance and Instrumental/program upgrades to all three (3) auxiliary boilers; and

WHEREAS: It is now necessary to increase the Blanket Purchase Order No. 22200064 in the amount of \$39,700.00 from \$40,924.00 to \$80,624.00 through June 30, 2022; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff recommend this increase at a total cost not to exceed \$80,624.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order in the amount of \$39,700.00, increasing Blanket Purchase Order No. 22200064 with Mollenberg-Betz, Inc., for Gas Burner System Inspection, Preventive Maintenance and Corrective Repair Services from \$40,924.00 to \$80,624.00 through June 30, 2022. Funds for this change order will be charged to account no. 00380106-443421.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 9, 2022

ITEM NO. 9

CHANGE ORDER NO. 5 – CONTRACT NO 82000009 FISCAL YEARS 2019-2022

CONTRACTOR:	ORIGINAL COST	\$204,999.00
Quackenbush Company, Inc.	PREVIOUS CHANGE ORDER	\$1,096,274.25
495 Kennedy Road	THIS CHANGE ORDER	\$80,000.00
Buffalo, New York 14227	ADJUSTED CONTRACT COST	\$1,381,273.25

PROJECT: In Plant High Pressure Steam System Maintenance Service

DESCRIPTION OF PREVIOUS CHANGE OR EXTRA WORK:**CONTRACT RENEWAL CHANGE ORDER #1 SEPTEMBER 30, 2020**

Total amount of contract renewal \$300,000.00

EXTRA WORK CHANGE ORDER #2 DECEMBER 16, 2020

Further plant repair work needed to satisfy Treatment Plant operability, availability and safety concerns for the remaining fiscal year 2020-2021 to include:

- Protected water pump 1 & 2 replacement
- Installation of exhaust fans 20-25 in Megastructure
- Installation of exhaust fans 30 in chemical handling
- Upgrade air handling unit at Hamburg Drain
- Upgrade glycol heating hot water system in Megastructure
- Installation of condensing and evaporating coils in air handling unit J-1 of Administration building
- Sound Digester building steam heating system and condensate system upgrade
- Primary heating hot water system installation of pumps CP 62, 63, 64
- Ash system corrective maintenance to clinker grinders
- Exhaust fan upgrades in Administration building
- Duct work fabrication in various plant locations
- Condensate and high pressure steam line piping and expansion joint replacement.

Total amount of change order \$243,508.00

EXTRA WORK CHANGE ORDER #3 JULY 28, 2021

Further plant repair work needed to satisfy Treatment Plant operability, availability, and safety concerns for the remaining fiscal year 2020-2021 to include:

- Repair Grunfoss primary heating hot water pumps.
- Installation of Admin temporary AC unit.
- Install protected water pump #2.
- Replace steam traps and related condensate piping in basement of Old Control.
- Install new coil and condensing unit for AHUJ1, Admin. Bldg..

- Ash system repairs.
- Replace piping. Valves and condensate traps on Glycol Loop of 2nd floor Mega.
- Rebuild 3 spare protected water pumps.
- Steam and condensate repair in basement of Compressor bldg.
- Back up Compressor piping for Aux Boilers.
- Repair and install temporary heat in Blower Bldg. and Mega.
- Install HHW circulating pumps on A-side and B-side Aeration.
- Re-pipe and replace Final Effluent HHW and CW circulating pumps and piping.

Total amount of change order \$252,766.25

CONTRACT RENEWAL CHANGE ORDER #4 JUNE 23, 2021

Total amount of contract renewal \$300,000.00

Change Order #5 Additional planned mechanical work and repairs projected through balance of 2021-2022.

REASON FOR THIS CHANGE OR EXTRA WORK:

- Item #1 Further plant repair work needed to satisfy Treatment Plant operability, availability and safety concerns for the remaining fiscal year 2021-2022 to include:
- Installation of pre-heat coils in AHU 7-14.
 - Installation of rebuilt Ash System Mechanical Exhauster.
 - Installation of Exhaust Fan HV-3 on roof of Grit Building.
 - Installation of two Split System AC Units in Aeration Control Room.
 - Installation of Split System AC Unit in Lab Bacteriological Room.
 - Steam Station repair on Glycol Loop On 2nd floor of Megastructure.
 - Steam Station repairs and HX repairs on Chemical Handling Heating Hot Water System.
 - South Ash Silo repairs and cleaning.
 - Digester Hot Water Heat Exchanger upgrades and repairs.
 - Blower Building AHU repairs.

COST OF CHANGE OR EXTRA WORK:

\$80,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$80,000.00

The total INCREASE to the contract as a result of this Change Order is \$1,176,274.25

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the Original contract or as modified by previous contract remains unchanged.
2. Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the preceding Description of Changes involved with the Supplemental Contract Drawings designated none and under the provisions of the Original Contract, including compliance with applicable Equipment specifications, General Specifications and Project Specifications for the same type of work.
3. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and Payment Bonds and Contractor’s Insurance all work covered by this Contract Supplement. The Contractor will furnish to the Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Contract Supplements that exceeds the Original Contract Price by twenty percent (20%).
5. The costs established under this Contract Supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 82000009 as written in the above Agenda Item, increasing the contract cost in the amount of \$80,000.00, making the adjusted contract cost \$1,381,273.25.

MOTION TO APPROVE
 MADE BY MRS. PETRUCCI
 2ND BY MR. ROOSEVELT
 AYES 3 NOES 0

Board Meeting of March 9, 2022

ITEM NO. 10

REPORT ON BIDS RECEIVED – PURCHASE OF FOUR (4) NEW AND UNUSED 2022 FORD VEHICLES

WHEREAS: New York State Vehicle Marketplace Mini-bids were advertised and solicited for the following vehicles:

- Purchase of two (2) new and unused 2022 Ford Ranger XL Super Cab
- Purchase of one (1) new and unused 2022 Ford Escape

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department:

Contractor	Year	Make	Model	NYS Price for Vehicles	Total Number of Vehicles	Total Price for Mini-bid
Two (2) New and Unused Ford Ranger XL Super Cab						
Van Bortel Ford, Inc.	2022	Ford	Ranger XL Super Cab	\$21,751.71	2	\$43,503.42
BJA 1675 LLC DBA Genesee Valley Ford Avon	2022	Ford	Ranger XL Super Cab	\$22,120.00	2	\$44,240.00
Nye Automotive Group	2022	Ford	Ranger XL Super Cab	\$22,550.00	2	\$45,100.00
One (1) New and Unused Ford Escape						
BJA 1675 DBA Genesee Valley Ford Avon	2022	Ford	Escape S	\$24,000.00	1	\$24,000.00
Van Bortel Ford, Inc.	2022	Ford	Escape S	\$24,349.73	1	\$24,349.73
Nye Automotive Group	2022	Ford	Escape S AWD	\$25,258.00	1	\$25,258.00
Beyer Ford LLC	2022	Ford	Escape	\$25,261.60	1	\$25,261.60

; and

WHEREAS: After the mini-bids were received by the purchasing department the Superintendent of Mechanical Maintenance and Head Motor Equipment Mechanic have determined that a second 2022 Ford Escape S was needed. The Purchasing department contacted the vendor with the lowest bid and they have agreed to supply a second 2022 Ford Escape at the same price of \$24,000.00; and

WHEREAS: The Superintendent of Mechanical Maintenance, Head Motor Equipment Mechanic and staff have reviewed the bids received and recommend awarding the purchases to the following vendors:

- Van Bortel Ford, Inc:
\$43,503.42 Two (2) Ford Ranger XL
- BJA 1675 DBA Genesee Valley Ford Avon
\$48,000.00 Two (2) Ford Escapes S

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute contracts with Van Bortel Ford, Inc. and BJA 1675 DBA Genesee Valley Ford Avon for the purchase of four (4) new and unused 2022 Ford vehicles at a total cost not to exceed \$91,503.42. Expenses for these contracts will be charged to account no. 00520107-474200.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 9, 2022

ITEM NO. 11

AUTHORIZATION TO PURCHASE VEHICLES UNDER THE ONONDAGA BID 2023 106-19 CONTRACT 8996

WHEREAS:

The Director of Sewer Maintenance and Head Motor Equipment Mechanic request approval to purchase the following chassis with additional options and dump bodies, available under Onondaga County Contract, to add to the existing fleet:

County Contract	Vendor	Vehicle	Cost
Bid No. ON-GOV- 106-19 Award No. 8996	Van Bortel Ford Chassis	Two (2) 2023 Ford F-750 Cab Diesel with 6.7 Power Stroke V8 Turbo Diesel -330HP And Various Options as listed on quote no. 33135 Including delivery charges	\$70,163.00 each <u>\$ x 2</u> \$140,326.00
	Valley Fab & Equipment Dump Body	Brandon Steel Formed Side Dump Body 12'x30"x42", 30" Formed Sides, 42" Straight Gate – Air Release, 3-Coal Doors, 30" Cabshield w/10 Strobes, Strobe, Rear Strobes facing in rear apron, Mailhot Dual Acting Hoist, Controls Mounted Between Seats, PTO/Pump for Ford F-750 Diesel Automatic Donovan Flash Electirc/Aluminum Arm Tarper, Asphalt Tarp, 20 Ton Pintle Hitch with "D" Rings and Trailer Plug, etc.	\$40,800.00 \$110,963.00 <u>X 2</u> \$221,926.00
		Total Vehicle Cost:	
		Total Cost for 2 Trucks w/dump bodies	

; and

WHEREAS: The Director of Sewer Maintenance and the Head Motor Equipment Mechanic recommend the purchase of the above chassis from Van Bortel at a total cost of \$140,326.00 and the dump bodies from Valley Fab at a total cost of \$81,600.00 for a total cost of \$221,926.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to purchase the above chassis and additional options indicated from Van Bortel Ford, at a total cost of \$140,326.00 and the dump bodies from Valley Fab Equipment, Inc. at a total cost of \$81,600.00. These purchases will be charged to account no. 00690107-474200.

MOTION TO APPROVE
MADE BY MRS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of March 9, 2022

ITEM NO. 12

CHANGE ORDER NO. 2 – CONTRACT NO. 82000001

CONSULTANT:	ORIGINAL CONTRACT COST	\$147,600.00
GHD	PREVIOUS CHANGE ORDER	\$188,700.00
285 Delaware Ave, Suite 500	THIS CHANGE ORDER	<u>\$32,000.00</u>
Buffalo, NY 14202	ADJUSTED CONTRACT COST	\$368,300.00

WORK: Babcock Pump Station Real Time Control Project

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 Construction Contract Administration
- Item #2 Resident Inspection

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 Modification of design due to access hatch changes, safety improvements, pump foundation modifications, and errors in record drawings.
- Item #2 Additional 160 hours of construction time to accommodate changes in scope of work.

COST OF CHANGE OR EXTRA WORK:

- Item #1 \$13,000.00
- Item #2 \$19,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$32,000.00

The total INCREASE to the contract as a result of this Change Order is \$32,000.00

WHEREAS: In Item No. 19, on July 29, 2020, the Board approved Change Order No. 1 in the amount of \$188,700.00 for construction contract administration and resident inspection services; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed a request for a Changer Order No. 2 to Contract No. 82000001 in the amount of \$32,000.00 as detailed above and recommend its approval.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 82000001 as written in the above Agenda Item, increasing the contract cost in the amount of \$32,000.00, making the adjusted contract cost \$368,300.00.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 9, 2022

ITEM NO. 13

CHANGE ORDER NO. 2 – CONTRACT NO. 82000018

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,439,500.00
Pinto Construction Services Inc.	PREVIOUS CHANGE ORDER	\$64,431.95
132 Dingens Street	THIS CHANGE ORDER	<u>\$45,200.00</u>
Buffalo, NY 14206	ADJUSTED CONTRACT COST	\$1,549,131.95

WORK: Babcock Pump Station Real Time Control Project

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Armor Angle Repair on Hertel at Deer

Item #2 Time Extension for Ovation Integration

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Armor Angle for Hertel at Deer RTC was creating a traffic hazard and required emergency repair which included extensive traffic control measures

Item #2 Contracting issues have prolonged the Ovation Integration by Emerson, delaying completion of work by Pinto.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$45,200.00

Item #2 \$0.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$45,200.00

The Total INCREASE to the Contract as a result of this Change Order is \$45,200.00

WHEREAS: On June 24, 2020 the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute a contract with Pinto Construction Services, Inc., for the Babcock Pump Station Real Time Control project at a cost not to exceed \$1,439,500.00; and

WHEREAS: On November 17, 2021, the Board of the Buffalo Sewer Authority Authorized Change Order No. 1 to Contract 82000018 in the amount of \$64,431.95 for additional work associated with the Babcock Pump Station Real Time Control Project; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed a request for a Change Order No. 2 to Contract No. 82000018 in the amount of \$45,200.00 as detailed above and recommend its approval.

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 182 calendar days, making the final completion date 07/01/2022.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 82000018 as written in the above Agenda Item, increasing the contract cost in the amount of \$45,200.00 making the adjusted contract cost \$1,549,131.95

MOTION TO APPROVE
 MADE BY MRS. PETRUCCI
 2ND BY MR. ROOSEVELT
 AYES 3 NOES 0

Board Meeting of March 9, 2022

ITEM NO. 14

CHANGE ORDER NO. 1 – CONTRACT NO. 82000033

CONTRACTOR:	ORIGINAL CONTRACT COST	\$682,320.00
Stantec Consulting Services, Inc.	PREVIOUS CHANGE ORDER	N/A
13980 Collections Center Drive	THIS CHANGE ORDER	<u>\$122,000.00</u>
Chicago, IL 60693-0139	ADJUSTED CONTRACT COST	\$804,320.00

WORK: Engineering Services Green Infrastructure Projects

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Support for contract specifications and detail revisions consistent with Environmental Impact and Federal Bond provisions;

REASON FOR CHANGE OR EXTRA WORK:

Item #1 To ensure consistency with funding sources, including Environmental Impact Bond, American Recovery Plan, Bipartisan Infrastructure Law, revisions to standard specifications and program details are necessary;

COST OF CHANGE OR EXTRA WORK:

Item #1 \$122,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$122,000.00

The Total INCREASE to the Contract as a result of this Change Order is \$122,000.00

WHEREAS: The Buffalo Sewer Authority issued a request for qualifications (RFQ) for the purposes of prequalifying various firms for delivery of green infrastructure capital improvement projects and approved these entities on September 30, 2020; and

WHEREAS: Stantec Consulting Services, Inc., as a prequalified firm, submitted a proposal for delivery of professional engineering services in support of Green Infrastructure capital projects; and

WHEREAS: Stantec Consulting Services, Inc., brings a wealth of experience in delivering programmatic large scale Green Infrastructure capital projects, and assessments, while managing risks and providing necessary engineering support; and

WHEREAS: On June 23, 2021, the Board of the Buffalo Sewer Authority approved a Contract with Stantec Consulting Services, Inc. in the amount of \$682,320.00; and

WHEREAS: Upon request, Stantec Consulting Services, Inc. has submitted a proposal for a change order to Contract No. 82000033 to revise the construction specifications and details; and

WHEREAS: The Principal Sanitary Engineer reviewed said proposal for Change Order No.1 to Contract No. 82000033 in the amount of \$122,000.00 as detailed above and recommend its approval.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 82000033 as written in the above Agenda Item, increasing the contract cost in the amount of \$122,000.00 making the adjusted contract cost \$804,320.00 with funding to be provided through Account # 02000536-432004.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 9, 2022

ITEM NO. 15

AUTHORIZATION TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR SMART SEWER PROJECTS

WHEREAS: The Buffalo Sewer Authority (BSA) has negotiated with the United States Environmental Protection Agency, the United States Department of Justice and the New York State Department of Environmental Conservation to address sewer system improvements to comply with the Federal Clean Water Act through the Combined Sewer Overflow Long-Term Control Plan (LTCP) which was approved by the agencies on March 18, 2014; and

WHEREAS: As part of the approved LTCP, the BSA committed to the installation of up to sixteen Real Time Control (RTC) projects; and

WHEREAS: The Board of the Buffalo Sewer Authority has prequalified five (5) engineering firms to allow for the submission of proposals for professional services as it relates to Real-Time Control (Smart Sewer) projects under Item No. 13 of the November 22, 2021 Board Meeting; and

WHEREAS: Upon request, one of the five (5) prequalified firms, Greeley-Hansen has submitted a letter proposal to complete applicable tasks for the preliminary design, planning and permitting, and design phase services for the Smart Sewer/ Real-Time Control (RTC) Projects at Breckenridge at Niagara, Gates Circle, Bailey Avenue at East Amherst St., and Bailey Avenue at Minnesota in the amount of \$824,600.00; and

WHEREAS: The Principal Sanitary Engineer finds the proposal acceptable and recommends retaining Greeley-Hansen for professional engineering services associated with the Smart Sewer Project at Four Locations.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with Greeley-Hansen, at a cost not-to-exceed \$824,600.00 to complete the professional engineering services defined in the letter proposal dated February 24, 2022. The cost of this contract will be funded from account no. 02000546-432004.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES NOES

Board Meeting of March 9, 2022

ITEM NO. 16

CONFIRMATION OF APPOINTMENTS

ASSISTANT COMPUTER SYSTEMS ENGINEER COORDINATOR
(PERMANENT)
SEWAGE TREATMENT PLANT
\$72,321 PER ANNUM
EFFECTIVE: FEBRUARY 4, 2022

ALAN EMKE
179 MAPLEVIEW
CHEEKTOWAGA, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE
MADE BY MRS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of March 9, 2022

ITEM NO. 17

ADJOURNMENT OF MEETING

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of March 9, 2022