

**DRAFT MINUTES FOR APPROVAL**

**MINUTES OF THE REGULAR MEETING**

**OF THE**

**BUFFALO SEWER AUTHORITY**

**April 6, 2022**



# BUFFALO SEWER AUTHORITY

April 6, 2022

**REGULAR MEETING**                      **9:00 A.M.**                      **VIA TELECONFERENCE**  
**+ 1 917-933-2166 United States, New York City**  
**Phone Conference ID: #939 352 718**

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**CALL OF THE ROLL**

<u>Herbert Bellamy, Jr.</u>	<u>Chairman of the Board</u>
<u>Christopher Roosevelt</u>	<u>Vice Chairman of the Board</u>
<u>Eleanor Petrucci</u>	<u>Secretary of the Board</u>
<u>Oluwole McFoy, P.E.</u>	<u>General Manager</u>
<u>Lori Scaletta</u>	<u>Acting Director of Employee Relations</u>
<u>LaToya Cunningham</u>	<u>Special Assistant</u>
<u>Charles Riley</u>	<u>Supervising Accountant</u>
<u>Alexander Emmerson</u>	<u>Treatment Plant Superintendent</u>
<u>Paul Harris</u>	<u>Superintendent of Mechanical Maintenance</u>
<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administration</u>
<u>Rosaleen Nogle, P.E.</u>	<u>Principal Sanitary Engineer</u>
<u>Lauren Howard, Esq.</u>	<u>General Counsel</u>
<u>Delano Dowell</u>	<u>City of Buffalo Deputy Comptroller</u>
<u>Laura Surdej</u>	<u>Erie County Department of Sewerage</u>
<u>Malcom Ertha</u>	<u>Special Assistant to Comptroller</u>
<u>NONE</u>	<u></u>

The meeting was called to order at 9:04 A.M. A quorum was present.

## ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of March 9, 2022

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MRS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of April 6, 2022

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of February 28, 2022

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$3,353,463.57	Key	0.01%	Public NOW
22-Nov-21	7-Mar-22	105	\$12,999,620.79	J P Morgan Securities	0.21%	\$7,205.75
1-Feb-22	31-Mar-22	58	\$3,798,214.86	Key Banc Capital	0.16%	\$979.30
20-Jan-22	8-Apr-22	78	\$6,998,180.00	Key Banc Capital	0.20%	\$3,033.33
22-Oct-21	20-Apr-22	180	\$4,997,308.30	Key Banc Capital	0.23%	\$5,750.00
15-Nov-21	11-May-22	177	\$9,992,400.00	Key Banc Capital	0.24%	\$11,800.00
15-Feb-22	31-May-22	105	\$6,997,710.41	M& T Securities	0.40%	\$8,171.33
17-Dec-21	14-Jun-22	179	\$998,115.55	Key Banc Capital	0.30%	\$1,491.67
25-Feb-22	24-Jun-22	119	\$1,997,871.42	Key Banc Capital	0.55%	\$3,639.75
			<u>\$52,132,884.90</u>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
31-Jul-12	Money Market		\$87,717.45	Key	0.01%	Public NOW
11-Dec-19	Money Market		\$917,660.64	Bank on Buffalo	0.10%	
			<u>\$1,005,378.09</u>			
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		<u>\$4,411,404.77</u>	Key	0.01%	Public NOW
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Super NOW		<u>\$5,281.62</u>	Key	0.01%	Public NOW
<b>SURPLUS FUND</b>						
13-Dec-21	13-Jun-22	182	\$308.58	Wilmington US Treasury		
			\$10,004,296.43	Key Banc Capital	0.31%	\$15,703.57
			\$6,730.10	Accrued Income		
			<u>\$10,011,335.11</u>			
<b>NET REVENUE FUND</b>						
			\$-	Wilmington US Treasury		
26-Jan-22	28-Mar-22	61	\$6,798,617.33	Key Banc Capital	0.12%	\$1,382.67
28-Feb-22	26-Apr-22	57	\$1,049,650.88	Key Banc Capital	0.21%	\$349.12
			\$776.79	Accrued Income		
			<u>\$7,849,045.00</u>			

**BSA 2021 EIB FUND**

			\$956.59	Wilmington U.S. Treasury		
1-Dec-21	1-Mar-22	90	\$1,999,300.00	Key Banc Capital	.14%	\$700.00
1-Feb-22	26-Apr-22	84	\$2,267,100.36	Key Banc Capital	.17%	\$899.67
1-Dec-21	31-Mar-22	120	\$3,997,866.67	Key Banc Capital	.16%	\$2,133.33
1-Dec-21	31-May-22	181	\$9,989,944.44	Key Banc Capital	.20%	\$10,055.66
31-Dec-21	29-Jun-22	180	\$1,998,999.00	Key Banc Capital	.20%	\$2,001.00
1-Dec-21	26-Aug-22	268	\$32,926,300.00	Key Banc Capital	.30%	\$73,700.00
			\$33,016.88	Accrued Income		
			<b>\$53,213,483.94</b>			

**DEBT RESERVE FUND**

				<b>Series J</b>		
02-Jul-14	13-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%	
			\$4,078.58	Accrued Income		
			<b>\$519,957.58</b>			
				<b>Series K</b>		
02-Jul-14	15-Feb-33	5803	\$361,415.00	UST State/Local Govt	2.70%	
			\$377.39	Accrued Income		
			<b>\$361,792.39</b>			
				<b>Series L</b>		
27-Jun-14	01-May-44	10901	\$689,547.00	UST State/Local Govt	2.70%	
			\$6,979.58	Accrued Income		
			<b>\$696,526.58</b>			
				<b>Series M</b>		
15-Nov-12	15-Apr-32	7091	\$595,613.00	UST State/Local Govt	2.42%	
			\$5,330.90	Accrued Income		
			<b>\$600,943.90</b>			
				<b>Series N</b>		
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%	
			\$19,738.99	Accrued Income		
			<b>\$2,186,895.99</b>			
				<b>EFC 2021</b>		
			\$870.08	Wilmington U.S. Treasury		
7-Feb-22	17-May-22	99	\$316,825.65	Key Banc Capital	0.07%	\$55.47
			\$38.74	Accrued Income		
			<b>\$317,734.47</b>			
				<b>DSF PRIN &amp; INT</b>		
			<b>\$0.01</b>	Wilmington Fund		
				<b>DSF 2021 EIB</b>		
			\$1,019,932.78	Wilmington Fund	0.01%	
			\$7.30	Accrued Income		
			<b>\$1,019,940.08</b>			

**RECEIVE & FILE**Board Meeting of April 6<sup>th</sup>, 2022

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Wastewater Treatment Plant***

3/2/2022	00460105 KELX Equipment Maintenance	-\$20,000.00	00520105 Main Equipment Maintenance	\$20,000.00
3/2/2022	00460105 KELX Equipment Maintenance	-\$627.00	00520105 Main Equipment Maintenance	\$627.00
3/17/2022	00230105 GRIT Equipment Maintenance	-\$12,000.00	00240105 PSED Equipment Maintenance	\$12,000.00
3/21/2022	00200106 Education, Licenses & Training	-\$12,000.00	00700106 Engineer & Technical Services	\$12,000.00
3/21/2022	00290106 Aeration Refuse Disposal	-\$29,875.00	00700106 Engineer & Technical Services	\$29,875.00
3/21/2022	00300105 Blow Gasoline For Machinery	-\$23,000.00	00700106 Engineer & Technical Services	\$23,000.00
3/21/2022	00390106 Hamburg DR Flt	-\$10,000.00	00700106 Engineer & Technical Services	\$10,000.00
3/21/2022	00440105 KELS Equipment Maintenance	-\$13,800.00	00700106 Engineer & Technical Services	\$13,800.00
3/21/2022	00440106 KELS Repairs to Equipment	-\$2,000.00	00700106 Engineer & Technical Services	\$2,000.00
3/21/2022	00460105 KELX Equipment Maintenance	-\$10,540.00	00700106 Engineer & Technical Services	\$10,540.00
3/21/2022	00470105 Wate. Equipment Maintenance	-\$11,000.00	00700106 Engineer & Technical Services	\$11,000.00
3/21/2022	00480105 TIFF Equipment Maintenance	-\$1,250.00	00700106 Engineer & Technical Services	\$1,250.00
3/21/2022	00490105 Niag. Equipment Maintenance	-\$2,400.00	00700106 Engineer & Technical Services	\$2,400.00
3/21/2022	00500105 Wald. Equipment Maintenance	-\$3,000.00	00700106 Engineer & Technical Services	\$3,000.00
3/21/2022	00520106 Main. Building Maintenance	-\$100,000.00	00700106 Engineer & Technical Services	\$100,000.00
3/23/2022	00460105 KELX Equipment Maintenance	-\$350.00	00520106 MAIN Repairs to Equipment	\$350.00

***Sewer Maintenance Division***

3/21/2022	00700107 Vehicles	-\$53,000.00	00700106 Engineer & Technical Services	-\$53,000.00
3/23/2022	00650103 SWRM Gas	-\$10,000.00	00670105 SWRC Equipment Maintenance	\$10,000.00

**RECEIVE & FILE**

Board Meeting of April 6, 2022

ITEM NO. 4

**CONSIDERATION OF THE OPERATING FUND BUDGET FOR FISCAL YEAR 2022-2023**

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority does hereby adopt the attached Operating Fund Budget and Five-Year Capital Plan for the fiscal year commencing July 1, 2022.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 5

**PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES"**  
**(ATTACHMENT A)**

WHEREAS: The Buffalo Sewer Authority has hereto adopted a "Schedule of Sewer Rents and Other Charges" pursuant to Section 1180 of Title 8, Article 5 of Chapter 870 of the Laws of 1939 of the State of New York; and

WHEREAS: Such "Schedule of Sewer Rents and Other Charges" now requires adjustments to provide the required revenue to finance our Operating Fund Budget for the fiscal year July 1, 2022 to June 30, 2023.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority does hereby adopt the attached proposed amended "Schedule of Sewer Rents and Other Charges" (Attachment A).

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022

## ITEM NO. 6

**AUTHORIZATION TO PUBLISH NOTICE OF PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES"**

WHEREAS: The Buffalo Sewer Authority requires an amendment to the "Schedule of Sewer Rents and Other Charges."

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes and directs that the proposed amended "Schedule of Sewer Rents and Other Charges" be published as a notice once a week for three (3) successive weeks, in *The City Record*, and the *Buffalo News* on Friday, April 15, April 22, and April 29, 2022. This notice shall state that the proposed amended "Schedule of Sewer Rents and Other Charges" will remain open for inspection in the office of the Authority for thirty (30) days from the date of said notice, and that objections thereto may be filed during said period with said Authority by any person conceiving himself or herself aggrieved thereby, and that the Authority shall hear and examine such complaints and may modify the proposed Schedule and shall adopt the final amended "Schedule of Sewer Rents and Other Charges" within sixty (60) days of such notice.

MOTION TO APPROVE  
MADE BY MRS. PETRUCCI  
2<sup>ND</sup> BY MR. ROOSEVELT  
AYES 3 NOES 0

Board Meeting of April 6, 2022

## ITEM NO. 7

**CONTRACT APPROVAL - CRIME AND PROPERTY INSURANCE**

- WHEREAS: The Buffalo Sewer Authority currently receives crime insurance coverage through Zurich/Fidelity & Deposit Company of Maryland and property insurance coverage through Affiliated FM Insurance Company; and
- WHEREAS: Zurich/Fidelity & Deposit Company of Maryland has proposed a renewal extension to the Buffalo Sewer Authority for crime insurance coverage for the period April 15, 2022 through April 15, 2023, with no price increase at a cost not to exceed \$3,574.00; and
- WHEREAS: Affiliated FM Insurance Company has proposed a renewal extension to the Buffalo Sewer Authority for property insurance coverage for the period April 15, 2022 through April 15, 2023, at a cost of 260,648.00, which represents an increase of \$14,874.00 or 6% over last year's cost. This follows a prior year increase of \$18,368.00 or 8%; and
- WHEREAS: This increase represents a 6% increase of the appraised value of insured property, from \$516,696,306 to \$547,698,088; and
- WHEREAS: BSA requested Lawley Insurance Company's chief underwriter to reach out to other carriers in the market for competitive pricing and it was determined that Affiliated FM's comparative pricing, terms, and conditions provided stronger coverage than other responses obtained; and
- WHEREAS: The Buffalo Sewer Authority will continue to look at our policy terms and conditions including limits and deductibles to achieve the best possible cost to the Authority; and
- WHEREAS: The Acting Executive Secretary of the Buffalo Sewer Authority has reviewed the policies and recommends acceptance of these proposals.



NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves crime insurance coverage through Zurich/Fidelity & Deposit Company of Maryland at a cost not to exceed \$3,574.00 and property insurance coverage through Affiliated FM Insurance Company at a cost not to exceed \$260,648.00, effective April 15, 2022, for a one-year period. The total cost for crime and property insurance is \$264,222.00 and shall be charged to account nos. 00200108-452000 and 00650108-452000 on a pro rata basis.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 8

**APPOINTMENT OF MINORITY BUSINESS OFFICER FOR BUFFALO SEWER AUTHORITY**

WHEREAS: Buffalo Sewer Authority has maintained a Minority Business Officer (MBO) to ensure compliance with the Minority and Women’s Business Enterprises (MWBE) for the City of Buffalo and New York State ; and

WHEREAS: The Authority acknowledges the importance of MWBE participation with Buffalo Sewer Authority project compliance and further acknowledges the necessity of an MBO; and

WHEREAS: The General Manager recommends the appointment of Charles Riley, Supervising Accountant to succeed Ronald Brown in this position.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby ratifies and approves the appointment of Charles Riley as Minority Business Officer.

MOTION TO APPROVE  
MADE BY MRS. PETRUCCI  
2<sup>ND</sup> BY MR. ROOSEVELT  
AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 9

**TRAVEL AUTHORIZATION - WASHINGTON, D.C.**

WHEREAS: In coordination with Water Week, the National Water Policy Fly-In is set for April 27, 2022, in Washington, D.C.; and

WHEREAS: The Principal Sanitary Engineer serves as a New York Water Environment Association (NYWEA) delegate to the Water Environment Federation (WEF) House of Delegates and as a member of the Board of Directors of the NYWEA and needs to remain active on the latest regulatory issues, funding opportunities, and utility best practices innovations; and

WHEREAS: The General Manager recommends that the Principal Sanitary Engineer attend the National Water Policy Fly-In.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Principal Sanitary Engineer to travel to Washington, D.C from April 26-28, 2022, to attend the National Water Policy Fly-In at a total cost not to exceed \$1,500.00. Account nos. 00600104-458010 and 00600104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 10

**TRAVEL AUTHORIZATION - SCHENECTADY, NY**

WHEREAS: The New York State Floodplain and Stormwater Managers Association (NYSFSMA)/ New York Water Environment Association (NYWEA) 2022 Annual Conference will be held May 3-5, 2022, in Schenectady, NY; and

WHEREAS: Topics to be covered at the conference will include management of flood risk, flood plain, resiliency, and green infrastructure planning, upcoming grant opportunities, and the Municipal Separate Storm Sewer System (MS4) General Permit (GP); and

WHEREAS: The Principal Sanitary Engineer, Senior Engineer, and GIS Specialist I administer and manage policies related to stormwater management for the Authority

WHEREAS: The General Manager recommends attendance at the NYSFSMA and NYWEA 2022 Annual Conference for the Principal Sanitary Engineer, , Senior Engineer, and GIS Specialist I .

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes travel from May 2, 2022 – May 5, 2022, for the above mentioned to attend the NYSFSMA/NYWEA 2022 Annual Conference in Schenectady, NY, at a total cost not to exceed \$2,000.00. Funds are available in account nos. 00600104-458010 and 00600104-458012

MOTION TO \_\_\_\_\_ APPROVE \_\_\_\_\_

MADE BY \_\_\_\_\_ MR. ROOSEVELT \_\_\_\_\_

2<sup>ND</sup> BY \_\_\_\_\_ MRS. PETRUCCI \_\_\_\_\_

AYES \_\_\_\_\_ 3 \_\_\_\_\_ NOES \_\_\_\_\_ 0 \_\_\_\_\_

Board Meeting of April 6, 2022

ITEM NO. 11

**TRAVEL AUTHORIZATION - PITTSBURGH, PA**

WHEREAS: The Buffalo Sewer Authority utilizes Emerson Ovation Distributed Control System for operations and digital control of the treatment plant process and holds representation within the user group which is holding their Spring Board of Directors meeting May 4 – May 6, 2022; and

WHEREAS: The Buffalo Sewer Authority Senior Instrument Technician serves on the Ovation Users Group Board of Directors and the wastewater committee providing input and direction in areas such as training, system development and technology, cybersecurity, industry trends, documentation review as well as other functions relevant to the Ovation System; and

WHEREAS: The General Manager and the Treatment Plant Administrator recommend that the Senior Instrument Technician attend the Ovation User Group Spring 2022 Board Meeting.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Senior Instrument Technician to travel to Pittsburgh, PA May 4 – May 6, 2022 to attend the Ovation Users Group Spring Board Meeting at a cost not to exceed \$1,000.00. Expenses for this travel shall be charged to account no. 00200104-458010.

MOTION TO APPROVE  
 MADE BY MRS. PETRUCCI  
 2<sup>ND</sup> BY MR. ROOSEVELT  
 AYES 3 NOES 0

Board Meeting of April 6<sup>th</sup>, 2022

## ITEM NO. 12

**TRAVEL AUTHORIZATION - SUFFERN, NY**

WHEREAS: The New York State Society of Professional Engineers (NYSSPE) is holding its 2022 Annual Conference in Suffern, NY from June 10 – June 11, 2022; and

WHEREAS: The Principal Sanitary Engineer serves as the First Vice President for the Erie-Niagara Chapter of NYSSPE and as a member of the Board of Directors for NYSSPE; and

WHEREAS: In addition to remaining current with best practices and regulations, the Principal Sanitary Engineer has been asked to provide a presentation on behalf of the Authority, entitled Developing a COVID-19 Wastewater Surveillance Program in a Complex Combined Urban Sewer System; and

WHEREAS: The General Manager recommends that the Principal Sanitary Engineer attends the NYSSPE 2022 Annual Conference.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Principal Sanitary Engineer to travel to Suffern, NY from June 9 – June 11, 2022, to attend the NYSSPE Annual Conference. Meals, hotel, and travel are anticipated to be covered by the Erie-Niagara Chapter of NYSSPE. Conference registration fees have been waived for the Principal Sanitary Engineer as a speaker by NYSSPE. Expenses for any ancillary costs not exceeding \$500.00 will be charged to account nos. 00600104-458010 and 00600104-458012.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MRS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of April 6, 2022

ITEM NO. 13

**EXTENSION OF THE CONTRACT FOR DOOR INSPECTION AND PREVENTIVE MAINTENANCE REPAIR SERVICES FOR EXTERIOR AND INTERIOR DOORS**

WHEREAS: On February 12, 2020, the Board of the Buffalo Sewer Authority awarded a contract with Sicoli Construction to provide the inspection and preventative maintenance and repair services to approximately 560 passage doors at the Bird Island Treatment Facility and Outlying Stations for the period beginning March 1, 2020 to June 30, 2021 with an option to renew for three (3) one-year periods, at an annual cost not to exceed \$102,000.00; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for the period July 1, 2021 to June 30, 2022; and

WHEREAS: Sicoli Construction has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$102,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to renew the contract with Sicoli Construction to provide the inspection and preventative maintenance and repair services to approximately 560 passageway doors for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$102,000.00. Expenses for this contract will be charged to account nos. 00520106-443421 and 00520105-466107.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 14

**EXTENSION OF THE CONTRACT FOR ANALYTICAL SERVICES**

WHEREAS: On February 14, 2018, the Board of the Buffalo Sewer Authority awarded a contract to Alpha Analytical, Inc., to provide analytical services at the Bird Island Treatment Facility at a total cost not to exceed \$71,632.00 for the period July 1, 2018 to June 30, 2019, with an option to renew for four (4) one-year periods; and

WHEREAS: On March 6, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: On March 4, 2020, the Board authorized the extension of this contract for the period July 1, 2020 to June 30, 2021; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for the period July 1, 2021 to June 30, 2022; and

WHEREAS: Alpha Analytical, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$71,632.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Alpha Analytical, Inc., to provide analytical services for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$71,632.00. Expenses for this contract will be charged to account no. 00550106-432004.

MOTION TO APPROVE  
 MADE BY MRS. PETRUCCI  
 2<sup>ND</sup> BY MR. ROOSEVELT  
 AYES 3 NOES 0

Board Meeting of April 6, 2022



ITEM NO. 15

**EXTENSION OF THE CONTRACT FOR INDUCED FAN (ID) INSPECTION, PREVENTIVE MAINTENANCE & REPAIR SERVICES**

WHEREAS: On April 10, 2019, the Board of the Buffalo Sewer Authority awarded a contract to Hohl Industrial Services, Inc., to provide Induced Draft (ID) Fan, Inspection, Preventive Maintenance & Repair Services at the Bird Island Treatment Facility for the period July 1, 2019 to June 30, 2020 with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$80,060.00; and

WHEREAS: On April, 1, 2020, the Board authorized the extension of this contract for the period July1, 2020 to June 30, 2021; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for the period July 1, 2021 to June 30, 2022; and

WHEREAS: Hohl Industrial Services, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$80,060.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Hohl Industrial Services, Inc., to provide Induced Draft (ID) Fan, Inspection, Preventive Maintenance & Repair Services for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$80,060.00. Expenses for this contract will be contract will be charged to account no. 00380106-443421.

MOTION TO APPROVE  
MADE BY MRS. PETRUCCI  
2<sup>ND</sup> BY MR. ROOSEVELT  
AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 16

**EXTENSION OF THE CONTRACT FOR OVERHEAD DOOR PREVENTIVE MAINTENANCE & REPAIR SERVICES**

WHEREAS: On April 4, 2018, the Board of the Buffalo Sewer Authority awarded a contract to Legacy Overhead and Entry Door Co., LLC for overhead door preventive maintenance and repair services at a total cost not to exceed \$45,960.00 for the fiscal year 2018-2019; and

WHEREAS: On April 10, 2019, the Board authorized the extension of this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: On March 4, 2020, the Board authorized the extension of this contract for the period July 1, 2020 to June 30, 2021; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for the period July 1, 2021 to June 30, 2022; and

WHEREAS: Legacy Overhead and Entry Door Co., LLC, has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not to exceed \$45,960.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Legacy Overhead and Entry Door Co., LLC for overhead door preventive maintenance and repair services for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$45,960.00. Expenses for this contract will be charged to account nos. 00520106-443421 and 00650106-443421.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 17

**EXTENSION OF THE CONTRACT FOR REMOVAL & DISPOSAL OF SEWAGE SCREENINGS**

WHEREAS: On May 8, 2019, the Board of the Buffalo Sewer Authority awarded a contract to Geiter Done of WNY, Inc., to provide the removal and disposal of sewage screenings for the period beginning July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$47,800.00; and

WHEREAS: On March 4, 2020, the Board authorized the extension of this contract for the period July 1, 2020 to June 30, 2021; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for the period July 1, 2021 to June 30, 3022; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$47,800.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Geiter Done of WNY, Inc., for removal and disposal of sewage screenings for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$47,800.00. Expenses for this contract will be charged to account nos. 00230106-442100 and 00660106-442100.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 18

**EXTENSION OF THE CONTRACT FOR REMOVAL & DISPOSAL OF INCINERATOR ASH**

WHEREAS: On May 27, 2020, the Board of the Buffalo Sewer Authority awarded a contract to Geiter Done of WNY, Inc., for removal and disposal of incinerator ash at the Bird Island Treatment Facility at a total cost not to exceed \$377,230.00 for the period July 1, 2020 to June 30, 2021 with an option to renew for four (4) one-year periods; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for the period July 1, 2021 to June 30, 2022;and

WHEREAS: Geither Done of WNY, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$377,230.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Geiter Done of WNY, Inc., for removal and disposal of incinerator ash for the period July 1, 2022 to June 30, 2023, at total cost not to exceed \$377,230.00. Expenses for this contract will be charged to account no. 00380106-442100.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 19

**EXTENSION OF THE CONTRACT FOR REMOVAL AND DISPOSAL OF SEWAGE GRIT**

WHEREAS: On May 6, 2020, the Board of the Buffalo Sewer Authority awarded a contract to Modern Disposal Services, Inc., for the removal and disposal of sewer grit at the Bird Island Treatment Facility for a one-year period July 1, 2020 to June 30, 2021, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$28,068.00; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for the period July 1, 2021 to June 2022; and

WHEREAS: Modern Disposal Services, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Treatment Plant Superintendent, Acting Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$28,068.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Modern Disposal Services, Inc., for the removal and disposal of sewage grit for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$28,068.00. Expenses for this contract will be charged to account no. 00230106-442100.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 20

**EXTENSION OF THE CONTRACT FOR REMOVAL AND DISPOSAL OF TRASH**

WHEREAS: On April 4, 2018, the Board of the Buffalo Sewer Authority awarded a contract to Geiter Done of WNY, Inc., for the removal and disposal of trash at the Bird Island Treatment Facility for a one-year period July 1, 2018 to June 30, 2019; with an option to renew for four (4) one-year periods, at a total cost of \$74.11/ton, with annual quantity costs not to exceed \$14,822.00; and

WHEREAS: On September 25, 2019, the Board authorized the extension of this contract for the period July 1, 2019, to June 30, 2020; and

WHEREAS: On June 24, 2020, the Board authorized the extension of this contract for the period July 1, 2020 to June 30, 2021; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for the period July 1, 2021 to June 30, 2022; and

WHEREAS: Geiter Done of WNY, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Acting Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$14,822.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Geiter Done of WNY, Inc., for the removal and disposal of trash for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$14,822.00. Expenses for this contract will be charged to account no. 00380106-442100.

MOTION TO APPROVE  
MADE BY MRS. PETRUCCI  
2<sup>ND</sup> BY MR. ROOSEVELT  
AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 21

**EXTENSION OF THE CONTRACT FOR REMOVAL & DISPOSAL OF AERATION SYSTEM GRIT**

WHEREAS: On May 8, 2019, the Board of the Buffalo Sewer Authority awarded a contract to Geiter Done of WNY, Inc., to provide the removal and disposal of aeration system grit for the period beginning July 1, 2019 to June 30, 2020, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$29,875.00; and

WHEREAS: On March 4, 2020, the Board authorized the extension of this contract for the period July 1, 2020 to June 30, 2021; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for the period July 1, 2021 to June 30, 2022; and

WHEREAS: Geiter Done of WNY, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$29,875.00;

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Geiter Done of WNY, Inc., for the removal and disposal of aeration system grit for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$29,875.00. Expenses for this contract will be charged to account no. 00380106-442100.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 22

**EXTENSION OF THE CONTRACT FOR SECURITY GUARD SERVICES**

WHEREAS: On May 27, 2020, the Board of the Buffalo Sewer Authority awarded a contract to Don’s Security Services, for security guard services at the Bird Island Treatment Facility at a total cost not to exceed \$382,812.00 for the period July 1, 2020 to June 30, 2021 with an option to renew for four (4) one-year periods; and

WHEREAS: On July 1, 2020, the NYS Department of Labor’s prevailing wage rate increased by \$1.73/hr. and .07% for supplemental benefits, resulting in the billable rate increasing from \$21.85/hr. to \$23.65/hr.; and

WHEREAS: On September 30, 2020, the Board authorized a change order in the amount of \$31,536.00 to the blanket purchase order in order to increase the previously authorized amount from \$382,812.00 to a total not to exceed \$414,348.00 for fiscal year 2020-2021; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for one (1) additional year under the same terms and conditions for fiscal year July 1, 2021 to June 30, 2022; and

WHEREAS: Don’s Security Services has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff recommend this extension at a total cost not exceed \$414,348.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Don’s Security Services for the security guard services for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$414,348.00. Expenses for this contract will be charged to account no. 00200106-434000.

MOTION TO APPROVE  
MADE BY MR .ROOSEVELT  
2<sup>ND</sup> BY MRS. PETRUCCI  
AYES 3 NOES 0

Board Meeting of April 6, 2022



ITEM NO. 23

**EXTENSION OF THE CONTRACT FOR UNIFORMS/COVERALLS**

WHEREAS: On May 30, 2018, the Board of the Buffalo Sewer Authority awarded a contract to UniFirst Corporation for uniforms and/or uniform services at the Bird Island Treatment Facility for fiscal year 2018-2019 at the total cost not to exceed \$49,550.28; and

WHEREAS: On April 10, 2019, the Board authorized the extension this contract for the period July 1, 2019 to June 30, 2020; and

WHEREAS: On March 4, 2020, the Board authorized the extension of this contract for the period July 1, 2020 to June 30, 2021; and

WHEREAS: On March 10, 2021, the Board authorized the extension of this contract for the period July 1, 2021 to June 30, 2022; and

WHEREAS: UniFirst Corporation has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$49,550.28. Expenses for this contract will be charged to account nos. 00200106-442330, 00520106-442330 and 00650106-442330.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with UniFirst Corporation for uniforms and/or uniform services for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$49,550.28. Expenses for this contract will be charged to account nos. 00200106-442330, 00520106-442330 and 00650106-442330.

MOTION TO APPROVE  
MADE BY MRS. PETRUCCI  
2<sup>ND</sup> BY MR. ROOSEVELT  
AYES 3 NOES 0

Board Meeting of April 6, 2022



ITEM NO. 25

**REPORTS ON BIDS RECEIVED-PURCHASE OF VARIOUS NEW AND UNUSED STEEL PRODUCTS**

WHEREAS: Formal bids were advertised and solicited for the purchase of the following various new and unused steel products:  
 1.) (75) Curb Box: 23"x8": 6" reveal  
 2.) (75) 2' x 2' Steel Frame  
 3.) (75) Catch Basin Hood 12"  
 ;and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on March 18, 2022:

Vendor	Total Cost:
Melius Welding	\$42,375.00
EJ USA	\$92,783.25

;and

WHEREAS: The Director of Sewer Maintenance and staff reviewed the quotes received and recommend awarding the entire purchase to the lowest bidder, Melius Welding, at a total cost of \$42,375.00.

NOW THEREFORE  
 BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the above listed various new and unused steel products from the lowest bidder, Melius Welding at a total cost of \$42,375.00. This purchase will be charged to account no. 00660105-466269.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 26

**REPORT ON BIDS RECEIVED FOR ONE (1) NEW AND UNUSED HYDRAULIC HAMMER ATTACHMENT**

WHEREAS: Formal bids were advertised and solicited for the purchase of one (1) new and unused hydraulic hammer attachment. The following bids were received and opened by the Buffalo Sewer Authority Purchasing Department on March 16, 2022:

Vendor	Manufacturer	Cost
Niagara Frontier Equipment Sales	Furukawa	\$25,000.00
Bobcat of Buffalo	No Response	
Lamb & Webster	No Response	
Larry Romance & Sons	No Response	
Admar Supply	No Response	

;and

WHEREAS: The Director of Sewer Maintenance and staff reviewed the bids and recommend that the purchase be awarded to the lowest and only bidder, Niagara Frontier Equipment Sales, Inc. at a total cost of \$25,000.00; and

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to award the purchase of the new and unused hydraulic hammer attachment at a total cost not to exceed \$25,000.00. Funds for the purchase will be charged to account no.00660107-474100.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022



ITEM NO. 28

**AUTHORIZATION TO PURCHASE PARTS FOR REPAIRS OF THE CAMEL 1200 EJECT COMBINATION SEWER CLEANING MACHINE**

WHEREAS: On February 17, 2021, the Board of the Buffalo Sewer Authority designated Super Products LLC, the original equipment manufacturer, and/or their local representative, Cyncon, Inc. as a sole source for equipment repairs and supplies for the Camel 1200 Eject Combination Sewer Cleaning Machine needed for sewer cleaning and maintenance; and

WHEREAS: The Camel 1200 Eject Combination Sewer Cleaning Machine sustained damage to the water pump and has been evaluated by a representative from Cyncon, who recommended replacement of the water pump is necessary needs to be replaced; and

WHEREAS: Upon request, Cyncon, Inc. has supplied an estimate for the parts and labor to replace the existing pump with a new pump; in the amount of \$21,086.00; and

WHEREAS: The Director of Sewer Maintenance, Assistant Superintendent of Sewer Maintenance and staff reviewed the recommendation and concur with recommend the repairs needed at a cost not to exceed \$21,086.00; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to authorize the purchase needed for the Camel 1200 Eject Combination Sewer Cleaning Machine from Cyncon, Inc. at a total estimated cost of \$21,086.00. This purchase will be charged to account nos. 00670106-443301 and 00670105-466107.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 29

**AUTHORIZATION TO PURCHASE EZMAXMOBILE USER AND PUSH BUTTON NOTIFICATIONS**

WHEREAS: On February 17, 2021, the Board of the Buffalo Sewer Authority designated Interpro, the owner and distributor of EZMAXMOBILE software as a sole source for the purchase of software and technical support and professional services for EZMAXMOBILE; and

WHEREAS: The Buffalo Sewer Authority Sewer Maintenance Division currently uses EZMAXMOBILE for work order tracking for repairs and service performed throughout the City of Buffalo; and

WHEREAS: It has been found necessary to add additional users and features of push notifications for more efficiency and monitoring of the work flow; and

WHEREAS: Upon request, Interpro submitted a quote in the amount of \$29,174.00 for the additional users and features; and

WHEREAS: The System Administrator, Director of Sewer Maintenance, and staff have reviewed the quote and recommend approval; and.

WHEREAS: Board approval is required on purchases over \$20,000.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the EZMAXMOBILE additional users and features from InterPro Solutions at a cost not to exceed \$29,174.00. Account no. 00200107-474300 will be charged for this purchase.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 30

**AUTHORIZATION TO ADD ADDITIONAL MAXIMO LICENSES**

WHEREAS: The Buffalo Sewer Authority currently utilizes International Business Machines Corporation’s Maximo Maintenance System software for asset management, work order tracking, purchasing and inventory control program; and

WHEREAS: The Buffalo Sewer Authority has recently increased the number of employees utilizing the system and is continuing to expand the usage of the system for more efficient Work Order (WO) management and tracking, new information, needs and abilities;

WHEREAS: Upon request International Business Machines Corporation submitted a quote in the amount of \$65,912.00 for forty-four (44) new Maximo licenses; and

WHEREAS: Monies payable to International Business Machines in the current fiscal year are \$103,564.00. This purchase will bring the total monies payable for purchase to \$169,476.00; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the forty-four new Maximo licenses from International Business Machines Corporation at a cost not to exceed \$65,912.00. Account no. 00200106-443420 will be charged for this purchase.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022



ITEM NO. 31

**AUTHORIZATION FOR COMBINATION SEWER CLEANING MACHINE RENTAL**

WHEREAS: The Buffalo Sewer Authority’s Plant Maintenance Division utilizes a rental Combination Sewer Cleaning Machine for performing maintenance cleaning and asset management for various locations throughout the Bird Island Treatment Facility and Outlying Stations; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff have reviewed quotes received from Joe Johnson Equipment LLC the listed vendor under New York State Contract PS69111 with a monthly rental charge of \$9,490.00 and \$600.00 transportation charge to deliver and \$600.00 transportation charge to pick it up, in accordance with the New York State Office of General Services ; and

WHEREAS: The Superintendent of Mechanical Maintenance and Supervisor of Yards and Grounds are requesting to rent the machine for a total of six months for a total rental charge of \$56,940.00 plus \$1,200.00 transportation charges for a total cost of \$58,140.00; and

WHEREAS: Service Orders that exceed \$35,000.00 require Board approval.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the rental of a Combination Sewer Cleaning Machine at a cost not to exceed \$58,140.00. Expenses for these charges will be charged to account no. 00520106-444255.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 32

**AUTHORIZATION FOR PURCHASE OF PARTS AND OVERHAUL SERVICES FOR DIGESTER COMPRESSOR #10**

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Ingersoll Rand, (Parent Company for Dresser Rand) the original equipment manufacturer, and/or their authorized local service representative, as a sole source provider for the replacement parts, supplies and services for the digester gas compressors and parts for the compressors in the Grit Building at the Buffalo Sewer Authority Treatment Plant Facility; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for parts and overhaul service on the #10 digester compressor. The compressor is in need of a valve rebuild as well as an internal preventative maintenance rebuild in order to improve equipment reliability and overall treatment plant availability; and

WHEREAS: Upon request, Ingersoll Rand submitted a quote in the amount of \$116,447.00 for the parts and service; and

WHEREAS: Monies payable to Ingersoll Rand in the current fiscal year are \$42,254.71. This purchase will bring the total monies payable for purchase/service to \$158,701.71; and

WHEREAS: The Board of the Buffalo Sewer Authority authorized \$130,000.00 to be utilized for fiscal year 2021-2022 on July 28, 2021; and

WHEREAS: This service exceeds the prior Board Approval and Board approval is required on services over \$35,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed parts and authorize the service repairs to the #10 compressor for Ingersoll Rand at a total cost not to exceed \$116,447.00. This purchase will be charged to account numbers 00270106-443301 and 00270105-466107.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

## ITEM NO. 33

**CHANGE ORDER NO. 2 – CONTRACT NO. 81900014**

CONSULTANT:	ORIGINAL CONTRACT COST	\$188,527.00
Arcadis	PREVIOUS CHANGE ORDERS	\$98,220.00
50 Fountain Plaza, Suite 600	THIS CHANGE ORDER	<u>\$32,490.00</u>
Buffalo, NY 14202	ADJUSTED CONTRACT COST	\$319,237.00

WORK: Smith at Eagle Inline Storage Real Time Control Project

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**DESCRIPTION OF CHANGE OR EXTRA WORK:**

- Item #1 Engineering services associated with replacement of Smith Street RTC actuators
- Item #2 Resident Engineer and Inspection Services

**REASON FOR CHANGE OR EXTRA WORK:**

- Item #1 The consultant provided investigation for the need to replace a storm manhole and sewer receivers within the right of way of E. Eagle that were in poor/ failing condition as a result of a watermain leak.
- Item #2 Provided supplemental construction services through JM Davidson, Engineering, D.P.C., a New York State and Buffalo and Erie County certified Woman Owned Business Enterprise with no additional overhead costs from Arcadis.

**COST OF CHANGE OR EXTRA WORK:**

- Item #1 \$10,490.00
- Item #2 \$22,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: \$32,490.00

The total INCREASE to the contract as a result of this Change Order is \$32,490.00

WHEREAS: In Item No. 21, on July 26, 2017, the Board of the Buffalo Sewer Authority prequalified five (5) engineering firms for submission of proposals for the engineering services for future real time control projects; and

WHEREAS: In Item No. 30, on March 6, 2019 the Board of the Buffalo Sewer Authority authorized the General Manager to enter into an agreement with Arcadis ; one of those five engineering firms which were pre-qualified on July 26, 2017, in the amount of \$188,527.00 to perform design and bid services for the Smith at Eagle Real Time Control Project; and

WHEREAS: In Item No. 17, on October 28, 2020, the Board of the Buffalo Sewer Authority authorized a change order in the amount of \$82,710.00 to perform construction administration services and complete funding applications for the Smith at Eagle Real Time Control Project; and

WHEREAS: In Item No. 18, on October 20, 2021, the Board of the Buffalo Sewer Authority authorized a change order in the amount of \$15,510.00 to perform additional construction administration and redesign services for the Smith at Eagle Real Time Control Project; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed a request for a Change Order No. 3 to Contract No. 81900014 (Proposal for Additional Engineering Services Smith- Eagle RTC Construction Administration) in the amount of \$32,490.00 as detailed above and recommend its approval.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 3 to Contract No. 81900014 as written in the above Agenda Item, increasing the contract cost in the amount of \$32,490.00, making the adjusted contract cost \$319,237.00.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 34

**AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH GREENPRINT PARTNERS FOR PRIVATE PROPERTY GREEN INFRASTRUCTURE GRANT PROGRAM ADMINISTRATION**

WHEREAS: The Buffalo Sewer Authority issued a request for qualifications (RFQ) for the purposes of prequalifying various firms for delivery of green infrastructure capital improvement projects and approved these entities on September 30, 2020; and

WHEREAS: Greenprint Partners, as a prequalified firm, submitted a proposal for administration of a private property green infrastructure program; and

WHEREAS: Greenprint Partners has experience with Detroit’s Green Stormwater Infrastructure Capital Partnership Program and Northeast Ohio Regional Sewer District’s Green Infrastructure Grant Program standing up green infrastructure grant programs for private properties; and

WHEREAS: Based upon review of the Principal Sanitary Engineer, General Counsel, and staff, it is recommended to retain Greenprint Partners at an initial period of July 1, 2022- June 30, 2022 at a cost of \$500,000.00 per year at a rate of \$200,000.00 per acre 0.9 inches of runoff managed with the intention to extend for at least two additional one-year periods and up to four additional one-year periods with adjustments made for inflation.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with Greenprints Partners to provide private property green infrastructure grant program administration at a cost not to exceed \$500,000.00. The cost of this contract will be funded from account no.02000547-432004.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 35

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan

NOW THEREFORE

BE IT RESOLVED:        That the Board of the Buffalo Sewer Authority approves the addition of the following positions to Job Classification Plan:

- One (1) Preventive Maintenance Coordinator    00520131 411001
- Three (3) Sewer Construction Workers        00660171 411001

MOTION TO                                      APPROVE                  

MADE BY                                        MRS. PETRUCCI                  

2<sup>ND</sup> BY                                          MR. ROOSEVELT                  

AYES                                   3           NOES                              0          

Board Meeting of April 6, 2022

ITEM NO. 36

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan

NOW THEREFORE

BE IT RESOLVED:        That the Board of the Buffalo Sewer Authority approves the deletion of the following positions in the Job Classification Plan:

- One (1) Maintenance Assistant (Sewer Cleaning)    00660171 411001
- Three (3) Maintenance Assistant (Sewer Cleaning) 00670161 411001

MOTION TO                                      APPROVE                  

MADE BY                                        MRS. PETRUCCI                  

2<sup>ND</sup> BY                                           MR. ROOSEVELT                  

AYES                                   3           NOES                              0          

Board Meeting of April 6, 2022

## ITEM NO. 37

**CONFIRMATION OF APPOINTMENTS**

MILLWRIGHT HELPER (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$24.87 HOURLY  
EFFECTIVE: FEBRUARY 28, 2022

JOSEPH DENECKE JR  
143 DENSMORE  
BUFFALO, NY

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MILLWRIGHT HELPER (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$21.86 HOURLY  
EFFECTIVE: MARCH 14, 2022

PAUL CAMPBELL  
44 ARBOUR LANE  
BUFFALO, NY

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TREATMENT PLANT SUPERINTENDENT (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$118,737 PER ANNUM  
EFFECTIVE: MARCH 21, 2022

ALEXANDER EMMERSON  
108 NORTH DRIVE  
BUFFALO, NY

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WASTEWATER TREATMENT PLANT OPERATOR II (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$26.14 HOURLY  
EFFECTIVE: MARCH 21, 2022

ASHLEY ROSSNEY  
33 GARNER  
BUFFALO, NY

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WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of April 6, 2022

ITEM NO. 38

**ADJOURNMENT OF MEETING**

MOTION TO                     APPROVE                    

MADE BY                     MRS. PETRUCCI                    

2<sup>ND</sup> BY                     MR. ROOSEVELT                    

AYES           3           NOES           0          

Board Meeting of April 6, 2022