

**DRAFT MINUTES FOR APPROVAL**

**MINUTES OF THE REGULAR MEETING**

**OF THE**

**BUFFALO SEWER AUTHORITY**

**May 4, 2022**

**58137**

**58163**



# BUFFALO SEWER AUTHORITY

May 4, 2022

**REGULAR MEETING**                      **9:00 A.M.**                      **VIA TELECONFERENCE**  
**+ 1 917-933-2166 United States, New York City**  
**Phone Conference ID: #204 488 698**

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**CALL OF THE ROLL**

<u>Herbert Bellamy, Jr.</u>	<u>Chairman of the Board</u>
<u>Christopher Roosevelt</u>	<u>Vice Chairman of the Board</u>
<u>Eleanor Petrucci</u>	<u>Secretary of the Board</u>
<u>Oluwole McFoy, P.E.</u>	<u>General Manager</u>
<u>Lori Scaletta</u>	<u>Acting Director of Employee Relations</u>
<u>LaToya Cunningham</u>	<u>Special Assistant</u>
<u>Charles Riley</u>	<u>Supervising Accountant</u>
<u>Alexander Emmerson</u>	<u>Treatment Plant Superintendent</u>
<u>Paul Harris</u>	<u>Superintendent of Mechanical Maintenance</u>
<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administration</u>
<u>Rosaleen Nogle, P.E.</u>	<u>Principal Sanitary Engineer</u>
<u>Lauren Howard, Esq.</u>	<u>General Counsel</u>
<u>Delano Dowell</u>	<u>City of Buffalo Deputy Comptroller</u>
<u>Malcom Ertha</u>	<u>Special Assistant to Comptroller</u>
<u>NONE</u>	<u></u>

The meeting was called to order at 9:02 A.M. A quorum was present.

## ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of April 6, 2022

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MRS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of May 4, 2022

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of March 31, 2022

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$4,007,038.79	Key	0.01%	Public NOW
20-Jan-22	8-Apr-22	78	\$6,999,346.62	Key Banc Capital	0.20%	\$3,033.33
22-Oct-21	20-Apr-22	180	\$4,998,833.30	Key Banc Capital	0.23%	\$5,750.00
15-Nov-21	11-May-22	177	\$9,992,711.10	Key Banc Capital	0.24%	\$11,800.00
15-Feb-22	31-May-22	105	\$6,999,797.60	M& T Securities	0.40%	\$8,171.33
17-Dec-21	14-Jun-22	179	\$998,666.66	Key Banc Capital	0.30%	\$1,491.67
25-Feb-22	24-Jun-22	119	\$1,997,934.82	Key Banc Capital	0.55%	\$3,639.75
7-Mar-22	1-Jul-22	116	\$11,967,800.04	Key Banc Capital	0.70%	\$27,066.67
31-Mar-22	CASH		\$3,799,000.00	Key Banc Capital		
			<b>\$51,761,128.93</b>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
31-Jul-12	Money Market		\$87,727.12	Key	0.01%	Public NOW
11-Dec-19	Money Market		\$917,740.04	Bank on Buffalo	0.10%	
			<b>\$1,005,467.16</b>			
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		<b>\$5,093,631.58</b>	Key	0.01%	Public NOW
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Super NOW		<b>\$5,668.85</b>	Key	0.01%	Public NOW
<b>SURPLUS FUND</b>						
			\$308.58	Wilmington US Treasury	.01%	
13-Dec-21	13-Jun-22	182	\$10,004,296.43	Key Banc Capital	0.31%	\$15,703.57
			\$9,404.89	Accrued Income		
			<b>\$10,014,009.90</b>			
<b>NET REVENUE FUND</b>						
			\$-	Wilmington US Treasury		
28-Feb-22	26-Apr-22	57	\$1,049,650.88	Key Banc Capital	0.21%	\$349.12
28-Mar-22	27-May-22	60	\$3,096,900.00	Key Banc Capital	0.60%	\$3,100.00
28-Mar-22	27-May-22	91	\$3,093,182.58	Key Banc Capital	0.87%	\$6,817.42
			\$702.34	Accrued Income		
			<b>\$7,240,435.80</b>			



**BSA 2021 EIB FUND**

			\$4,000,770.34	Wilmington U.S. Treasury		
1-Feb-22	26-Apr-22	84	\$2,267,100.36	Key Banc Capital	0.17%	\$899.64
1-Dec-21	31-May-22	181	\$9,989,944.44	Key Banc Capital	0.20%	\$10,055.66
31-Dec-21	29-Jun-22	180	\$1,998,999.00	Key Banc Capital	0.20%	\$2,001.00
1-Mar-22	29-Jul-22	150	\$1,999,486.25	Key Banc Capital	0.66%	\$5,513.75
1-Dec-21	26-Aug-22	268	\$32,926,300.00	Key Banc Capital	0.30%	\$73,700.00
			\$42,790.11	Accrued Income		
			<b>\$53,225,390.50</b>			

**DEBT RESERVE FUND**

				<b>Series J</b>		
02-Jul-14	13-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%	
			\$5,271.37	Accrued Income		
			<b>\$521,150.37</b>			
				<b>Series K</b>		
02-Jul-14	15-Feb-33	5803	\$361,415.00	UST State/Local Govt	2.70%	
			\$1,213.04	Accrued Income		
			<b>\$362,628.04</b>			
				<b>Series L</b>		
27-Jun-14	01-May-44	10901	\$689,547.00	UST State/Local Govt	2.70%	
			\$8,412.47	Accrued Income		
			<b>\$697,959.47</b>			
				<b>Series M</b>		
15-Nov-12	15-Apr-32	7091	\$595,613.00	UST State/Local Govt	2.42%	
			\$6,708.05	Accrued Income		
			<b>\$602,321.05</b>			
				<b>Series N</b>		
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%	
			\$24,205.48	Accrued Income		
			<b>\$2,191,362.48</b>			
				<b>EFC 2021</b>		
			\$870.08	Wilmington U.S. Treasury		
7-Feb-22	17-May-22	99	\$316,825.65	Key Bank Capital	0.07%	\$55.47
			\$93.34	Accrued Income		
			<b>\$317,789.07</b>			
				<b>DSF PRIN &amp; INT</b>		
			<b>\$0.01</b>	Wilmington Fund		
				<b>DSF 2021 EIB</b>		
			\$1,242,539.04	Wilmington Fund	0.01%	
			\$34.48	Accrued Income		
			<b>\$1,242,573.52</b>			

**RECEIVE & FILE**Board Meeting of May 4<sup>th</sup>, 2022

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Wastewater Treatment Plant***

4/6/2022	00530105 Equipment	-\$3,000.00	00530107 YARD Operating Equipment	\$3,000.00
4/12/2022	00260105 PRIM Equipment Maintenance	-\$11,500.00	00520105 Main Equipment Maintenance	\$11,500.00

***Engineering Division***

4/8/2022	00600106 Eng. Engineering and Tech	-\$1,000.00	00600105 Eng. Office Supplies	\$1,000.00
4/12/2022	00600106 Eng. Maintenance Contract	-\$665.08	00600105 Eng. Clothing -Safety	\$665.08

***Sewer Maintenance Division***

4/6/2022	00700107 Equipment	-\$904.70	00530107 YARD Operating Equipment	\$904.70
4/6/2022	00700105 Misc. Supplies	-\$2,292.86	00530107 YARD Operating Equipment	\$2,292.86
4/8/2022	00650106 SWRM Maintenance Contract	-\$10,000.00	00670105 SWRC Equipment Maintenance	\$10,000.00
4/8/2022	00650106 SWRM ED, Licenses & Training	-\$10,000.00	00670105 SWRC Equipment Maintenance	\$10,000.00
4/8/2022	00650106 SWRM ED, Licenses & Training	-\$30,000.00	00690105 AUTO Gasoline and Lubricants	\$30,000.00
4/8/2022	00650106 SWRM ED, Licenses & Training	-\$25,000.00	00660107 SWRR Operating Equipment	\$25,000.00

***Financial Contingency***

4/4/2022	00800183 Fin Contingency	-\$255,000.00	00200108 Plan Insurance	\$255,000.00
4/4/2022	00800183 Fin Contingency	-\$5,000.00	00650108 SWRM Insurance	\$5,000.00

**RECEIVE & FILE**

Board Meeting of May 4, 2022

## ITEM NO. 4

**INFORMATIVE: PUBLIC NOTICE - MS4 ANNUAL REPORT (MARCH 2021 - MARCH 2022)  
AND STORMWATER MANAGEMENT PLAN (SWMP)**

New York State's Municipal Separate Storm Sewer System (MS4) SPDES Permit, Section 2e: Public Involvement/Participation requires that the Buffalo Sewer Authority present the Draft Annual Report and the Stormwater Management Program (SWMP) Plan in a format that is open to the public, where the public can ask questions about and make comments on the report(s).

The Buffalo Sewer Authority (BSA) will make the Draft MS4 Annual Report and the SWMP available on the BSA's website: [www.buffalosewer.org/transparency](http://www.buffalosewer.org/transparency) from May 13, 2021 to May 27, 2021 for public review and comment.

The MS4 Annual Report for March 10, 2021 – March 9, 2022 will be completed and submitted to the NYS Department of Environmental Conservation (NYSDEC) after the public review and comment period. The final MS4 Annual report and the SWMP will also be available on the BSA's website: [www.buffalosewer.org/about/transparency](http://www.buffalosewer.org/about/transparency).

This item is presented to the Board for their information to be acknowledged and received and filed.

**RECEIVE & FILE**

Board Meeting of May 4, 2022

ITEM NO. 5

**CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND**

WHEREAS: Isaihaih White of 39 Proctor Avenue, filed a Claim with the Buffalo Sewer Authority for damage to his motor vehicle on March 15, 2022; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$3,505.09 in full and complete settlement of this matter.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Isaihaih White of 39 Proctor Avenue, Buffalo, NY 14215 in the final settlement amount of \$3,505.09 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of May 4, 2022

ITEM NO.6

**CONSTRUCTION FUND AMENDMENT**

WHEREAS: The Buffalo Sewer Authority desires to fund the Five Year Capital Plan in order to continue its program of improving the sewer system; and

WHEREAS: There is \$8,319,854 available from the 2019-2020 Fund Balance designated for Capital Projects; and

WHEREAS: There is \$10,808,810 available from the 2020-20221 Fund Balance designated for Capital Projects; and

WHEREAS: The General Manager recommends approval of these transfers.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the transfer of funds from the Fund Balance Designated for Capital Projects to the Construction Fund Budget Amendment for 2020-2021 and the Construction Fund Budget Amendment for 2021-2022 for the funding of the listed projects as designated by the Amendments.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 4, 2022

**BUFFALO SEWER AUTHORITY  
CONSTRUCTION FUND BUDGET AMENDMENT #1  
2020-2021 FISCAL YEAR**

This Amendment to the Construction Fund utilizes funds from prior years to provide improvements to the infrastructure of the Buffalo Sewer Authority as designated by the Five Year Capital Plan.

The funds will be added to the various appropriation accounts as listed below:

REVENUES & RESOURCES

FUND BALANCE DESIGNATED FOR CAPITAL PROJECTS FOR 2019-2020	\$8,319,854
<b>TOTAL REVENUE &amp; RESOURCES</b>	<b><u>\$8,319,854</u></b>

APPROPRIATIONS

**TREATMENT FACILITY:**

RWW Pump and Motor Rehabilitation/Discharge Valve	\$1,200,000
Digester 6 Rehab	2,700,000
Paving Phase 2 – Landscape	500,000

**COLLECTION SYSTEM:**

Niagara Street Phase 4A	\$2,227,500
010, 008/010, 061, 004 Underflow Capacity Upsizing	610,000
Allen Street Phase 2	600,000
Sewer Renovations	482,354

<b>TOTAL APPROPRIATIONS</b>	<b><u>\$8,319,854</u></b>
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**BUFFALO SEWER AUTHORITY  
CONSTRUCTION FUND BUDGET AMENDMENT #1  
2021-2022 FISCAL YEAR**

This Amendment to the Construction Fund utilizes funds from prior years to provide improvements to the infrastructure of the Buffalo Sewer Authority as designated by the Five Year Capital Plan.

The funds will be added to the various appropriation accounts as listed below:

REVENUES & RESOURCES

FUND BALANCE DESIGNATED FOR CAPITAL PROJECTS FOR 2020-2021	\$10,808,810
<b>TOTAL REVENUE &amp; RESOURCES</b>	<b><u>\$10,808,810</u></b>

APPROPRIATIONS

**TREATMENT FACILITY:**

SWW Pump and Motor Rehabilitation/Discharge Valve	\$1,000,000
Waste Heat Recovery Boilers	1,025,000
Engineering Term Agreements	2,000,000
Digester Cleaning	500,000
Gas Compressor Evaluation and Building Rehab	300,000

**COLLECTION SYSTEM:**

Sewer Cleaning, Inspection, and Analysis - Preventative	\$1,500,000
Sewer Repair and Replacement	3,500,000
Large Diameter Sewer Inspection	225,000
Hydraulic LTCP Modeling	250,000
Private Property GI Grant Program	500,000
Sewer Renovations	8,810

<b>TOTAL APPROPRIATIONS</b>	<b><u>\$10,808,810</u></b>
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ITEM NO. 7

**TRAVEL AUTHORIZATION - SYRACUSE, NEW YORK**

WHEREAS: The New York Water Environment Association (NYWEA) is holding its Spring Technical Conference and Exhibit in Syracuse, New York from June 6 – 8, 2022; and

WHEREAS: As a Utility Member of NYWEA, several Authority staff members serve on the organization’s committee and task forces that hold their semi-annual meetings at this conference. In addition, this conference provides an important opportunity for ongoing training and peer-learning with other water professionals across New York State; and

WHEREAS: The General Manager recommends attendance at this conference for the General Manager, Treatment Plant Superintendent, Treatment Plant Administrator, Principal Sanitary Engineer, Senior Engineer, Senior Instrument Tech, Shift Superintendent and Director of Sewer Maintenance.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager, Treatment Plant Superintendent, Treatment Plant Administrator, Principal Sanitary Engineer, Senior Engineer, Senior Instrument Tech, Shift Superintendent and Director of Sewer Maintenance to travel to Syracuse, New York, to attend the NYWEA Spring Technical Conference and Exhibit from June 5 – 8, 2022, for a total cost not to exceed \$9,000.00. Account nos. 00110104-458010, 00110104-458012, 00200104-458010, 00200104-458012, 00600104-458010 and 00600104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 4, 2022



## ITEM NO. 8

**TRAVEL AUTHORIZATION - NATIONAL HARBOR, MARYLAND**

WHEREAS: Buffalo Sewer Authority and Buffalo Water have partnered with Promise, a technology solutions provider, to implement equity based customer service engagement aimed at offering flexible payment plans and administering Federal American Rescue Plan and Low Income Household Water Assistance Program (LIHWAP) and supporting; and

WHEREAS: Promise is hosting a User Group Symposium to convene and engage with utility partners to facilitate shared solutions for providing innovative water affordability programs in National Harbor, MD on May 19, 2022; and

WHEREAS: The General Counsel(BSA) serves as the Authority's lead for this engagement and has been invited to attend the inaugural User Group Symposium designed to convene a forum to discuss shared experiences around customer success, data insights and best practices; and

WHEREAS: The General Manager recommends that the General Counsel (BSA) attend the travel to National Harbor, MD to attend the symposium.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Counsel to travel to National Harbor, Maryland from May 18 – May 20, 2022 to attend the Promise User Group Symposium at a total cost not to exceed \$1,500.00. Account nos. 00110104-458010, 00110104-45801 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 4, 2022

ITEM NO. 9

**EXTENSION OF THE CONTRACT FOR GAS BURNER SYSTEM INSPECTION,  
PREVENTIVE MAINTENANCE AND CORRECTIVE REPAIR SERVICES**

WHEREAS: On April 7, 2021, the Board of the Buffalo Sewer Authority awarded a contract to Mollenberg-Betz, Inc., for Gas Burner System Inspection, Preventive Maintenance and Corrective Repair Services for the period July 1, 2021, to June 30, 2022 with an option to renew four (4) one-year periods, at an annual cost not to exceed \$40,924.00; and

WHEREAS: Mollenberg-Betz Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023;

WHEREAS: The Treatment Plant Superintendent and staff recommend this extension at a total cost not to exceed \$40,924.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorize the General Manager to renew the contract with Mollenberg-Betz, Inc., for Gas Burner System Inspection, Preventive Maintenance and Corrective Repair Services for the period July 1, 2022, to June 30, 2023, at a total cost not to exceed \$40,924.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 4, 2022

ITEM NO. 10

**EXTENSION OF THE CONTRACT FOR SLUDGE INCINERATOR REFRACTORY REHABILITATION**

WHEREAS: On January 13, 2021, the Board of the Buffalo Sewer Authority awarded a contract to Plibrico Company, LLC, for Sludge Incinerator Refractory Rehabilitation for the period beginning May 1, 2021 to June 30, 2022, with an option to renew for two (2) one year periods, at an annual cost not to exceed \$178,975.00; and

WHEREAS: Plibrico Company, LLC, has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Treatment Plant Superintendent and Acting Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$178,975.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Plibrico Company, LLC for Sludge Incinerator Refractory Rehabilitation for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$178,975.00. Expenses for this contract will be charged to account no. 00380106-443301.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 4, 2022

ITEM NO. 11

**EXTENSION OF THE CONTRACT FOR EMISSIONS TESTING**

WHEREAS: On May 5, 2021, the Board of the Buffalo Sewer Authority awarded a contract to Gammie Air Monitoring, LLC, for professional services as outlined for the emissions testing of multi-hearth incinerators and auxiliary boilers for the period beginning July 1, 2021 to June 30, 2022, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$95,765.00; and

WHEREAS: Gammie Air Monitoring, LLC, has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Treatment Plant Administrator and staff recommend this extension at a total cost not to exceed \$95,765.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Gammie Air Monitoring, LLC for professional services for the emissions testing of multi-hearth incinerators and auxiliary boilers for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$95,765.00. Expenses for this contract will be charged to account no. 00380106-432004.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 4, 2022

ITEM NO. 12

**EXTENSION OF THE CONTRACT FOR ELEVATOR MAINTENANCE**

WHEREAS: On May 26, 2021, the Board of the Buffalo Sewer Authority awarded a contract to DCB Elevator Co., Inc., for elevator maintenance services for the period beginning July 1, 2021 to June 30, 2022, with an option to renew for four (4) one-year periods, at an annual cost not to exceed \$134,600.00; and

WHEREAS: DCB Elevator Co., Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2022-2023; and

WHEREAS: The Treatment Plant Superintendent, Acting Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$134,600.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with DCB Elevator Co., Inc., for elevator maintenance at the Bird Island Treatment Facility for the period July 1, 2022 to June 30, 2023, at a total cost not to exceed \$134,600.00. Expenses for this contract will be charged to account nos. 00380106-443421, 00520103-443421 and 00650106-443421.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of May 4, 2022

ITEM NO. 13

**AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 22200179**

WHEREAS: On June 23, 2021, the Board authorized to renew the contract with New York State Industries for the Disabled (NYSID) as a preferred source, through its member Heritage Centers, also known as Allentown Industries, to perform janitorial services at the Buffalo Sewer Authority facilities for the period July 1, 2021 to June 30, 2022, at a total cost not to exceed \$100,262.13; and

WHEREAS: On January 1, 2022, the prevailing wage increased by \$0.70 which resulted in our cost increasing by \$927.87; and

WHEREAS: It is now necessary to increase the Blanket Purchase Order No. 22200179 in the amount of \$927.87 from \$100,262.13 to \$101,190.00 through June 30, 2022; and

WHEREAS: The Treatment Plant Superintendent and staff recommend this increase at a total cost not to exceed \$101,190.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order in the amount of \$927.87, increasing Blanket Purchase Order No. 22200179 with New York State Industries for the Disabled (NYSID) as a preferred source, through its member Heritage Centers, also know as Allentown Industries, to perform janitorial services at the Buffalo Sewer Authority facilities, from \$100,262.13 to \$101,190.00 through June 30, 2022. Funds for this change order will be charged to account nos. 00110106-434000, 00200106-434000 and 00650106-434000.

MOTION TO APPROVE  
MADE BY MR. ROOSEVELT  
2<sup>ND</sup> BY MRS. PETRUCCI  
AYES 3 NOES 0

Board Meeting of May 4, 2022

## ITEM NO. 14

**REPORT ON BIDS RECEIVED - PURCHASE OF SODIUM HYPOCHLORITE**

WHEREAS: Formal bids were advertised and solicited for purchase of Sodium Hypochlorite at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on March 15, 2022:

VENDOR	COST PER GALLON	TOTAL ANNUAL COST (based on est. qty. of 1,100,000 gallons)
Bison Laboratories, Inc.	\$1.475	\$1,622,500.00
JCI Jones Chemicals, Inc.	\$1.660	\$1,826,000.00
Kuehne Chemical Co., Inc.		No Quote
Alfa Chemistry		No Response

WHEREAS: The Treatment Plant Superintendent and staff reviewed the quotes received and recommend the purchase be awarded to the low bidder, Bison Laboratories, Inc., at a total cost not to exceed \$1,622,500.00; and

WHEREAS: Board approval is required on the purchase of goods over \$20,000.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract for purchase of Sodium Hypochlorite with Bison Laboratories, Inc., in the amount of \$1,622,500.00. This purchase will be charged to account no. 00330105-467044.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 4, 2022

## ITEM NO. 15

**REPORT ON BIDS RECEIVED - PURCHASE OF FERROUS CHLORIDE**

WHEREAS: Formal bids were advertised and solicited for purchase of Ferrous Chloride at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on March 22, 2022:

VENDOR	COST PER GALLON	TOTAL ANNUAL COST (based on est. qty. of 320,000 gallons)
KEMIRA WATER SOLUTIONS, INC.	\$0.883	\$282,560.00
USALCO		NO BID
PVS TECHNOLOGIES, INC.		NO BID

; and

WHEREAS: The Treatment Plant Superintendent and staff reviewed the quote received and recommend the purchases be awarded to Kemira Water Solutions. Inc., which reflects a \$0.165 per gallon increase over last year. This translates into a cost increase of \$52,800.00 from previous year.

WHEREAS: Board approval is required on the purchase of goods over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract for purchase of Ferrous Chloride with Kemira Water Solutions, Inc., in the amount of \$282,560.00. This purchase will be charged to account no. 00360105-467044.

MOTION TO \_\_\_\_\_ APPROVE \_\_\_\_\_

MADE BY \_\_\_\_\_ MR. ROOSEVELT \_\_\_\_\_

2<sup>ND</sup> BY \_\_\_\_\_ MRS. PETRUCCI \_\_\_\_\_

AYES \_\_\_\_\_ 3 \_\_\_\_\_ NOES \_\_\_\_\_ 0 \_\_\_\_\_

Board Meeting of May 4, 2022



## ITEM NO. 16

**REPORT ON BIDS RECEIVED - PURCHASE OF POLYMER DEWATERING AID**

WHEREAS: Formal bids were advertised and solicited for purchase of Polymer Dewatering Aid at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on April 12, 2022:

	<b>POLYDYNE, INC.</b>	<b>BECKART ENVIRONMENTAL</b>	<b>CHEMPOINT</b>	<b>UNIVAR SOLUTIONS</b>
<b>WASTEWATER DEWATERING</b>		NO RESPONSE	NO BID	NO RESPONSE
Product Offer	Clarifloc NE-1741			
Polymer price per pound delivered	\$1.70 lb.			
<b>A. Annual cost (based on 800,000 lbs. annual quantity)</b>	<b>\$1,360,000.00</b>			
<b>WASTEWATER SLUDGE THICKENING</b>				
Product Offer	Clarifloc C-331W			
Polymer price per pound delivered	\$0.190 lb.			
<b>B. Annual cost (based on 2,000,000 lbs. annual quantity)</b>	<b>\$380,000.00</b>			
<b>TOTAL ANNUAL COST (A + B)</b>	<b>\$1,740,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

; and

WHEREAS: The Treatment Plant Superintendent and staff reviewed the quotes received and recommend the purchases be awarded to the only bidder, Polydyne, Inc., bid represents a 53% increase over our current contract pricing with this vendor.

WHEREAS: Board approval is required on the purchase of goods over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract for purchase of Polymer Dewatering Aid with Polydyne, Inc., in the amount of \$1,740,000.00. This purchase will be charged to account nos. 00340105-467044 and 00360105-467044.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MRS. PETRUCCI</u>	
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>	
AYES	<u>3</u>	NOES <u>0</u>

Board Meeting of May 4, 2022

## ITEM NO.17

**AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION,  
MAINTENANCE, LABORATORY AND OFFICE EQUIPMENT**

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: The Board of the Buffalo Sewer Authority approves and designates a list of original equipment manufacturers as Sole Sources; and

WHEREAS: An amendment to the Sole Source Listing is requested to add the following manufacturer:

Vega Americas Inc	Parts or components utilized within the level, pressure and weigh scale instrumentation are customized or manufactured by Vega.
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; and

WHEREAS: The Superintendent of Mechanical Maintenance and Purchasing Department have reviewed all supporting documentation and recommend this amendment to the Sole Source Listing.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above amendment to the Sole Source Listing.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MRS. PETRUCCI

AYES 3 NOES 0

Board meeting of May 4, 2022

ITEM NO. 18

**RESCIND AUTHORIZATION TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR THE JEFFERSON AVENUE SMART SEWER PROJECT**

WHEREAS: The Buffalo Sewer Authority (BSA) has negotiated with the United States Environmental Protection Agency, the United States Department of Justice and the New York State Department of Environmental Conservation to address sewer system improvements to comply with the Federal Clean Water Act through the Combined Sewer Overflow Long-Term Control Plan (LTCP) which was approved by the agencies on March 18, 2014; and

WHEREAS: As part of the approved LTCP, the BSA committed to the installation of up to sixteen Real Time Control (RTC) projects; and

WHEREAS: The Board of the Buffalo Sewer Authority has prequalified five (5) engineering firms to allow for the submission of proposals for future real time control (smart sewer) projects under Item No. 13 of the November 22, 2021 Board Meeting; and

WHEREAS: On December 15, 2021 the Board of the Buffalo Sewer Authority authorized the General Manager to execute an agreement with GHD for the preliminary design, planning and permitting, and design phase services for the Jefferson Avenue Smart Sewer/ Real Time Control (RTC) project in the amount of \$557,00.00; and

WHEREAS: GHD and the Buffalo Sewer Authority have been unable to execute an agreement for these services in a timely manner and the Principal Sanitary Engineer and staff now recommend that this authorization be rescinded.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby rescinds authorization the General Manager to execute an agreement with GHD, at a cost not-to-exceed \$557,000.00 to complete the professional engineering services defined in the letter proposal dated December 3, 2021.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MRS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of May 4, 2022

## ITEM NO. 19

**AUTHORIZATION TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR THE JEFFERSON AVENUE SMART SEWER PROJECT**

WHEREAS: The Buffalo Sewer Authority (BSA) has negotiated with the United States Environmental Protection Agency, the United States Department of Justice and the New York State Department of Environmental Conservation to address sewer system improvements to comply with the Federal Clean Water Act through the Combined Sewer Overflow Long-Term Control Plan (LTCP) which was approved by the agencies on March 18, 2014; and

WHEREAS: As part of the approved LTCP, the BSA committed to the installation of up to sixteen Real Time Control (RTC) projects; and

WHEREAS: The Board of the Buffalo Sewer Authority has prequalified five (5) engineering firms to allow for the submission of proposals for future real time control (smart sewer) projects under Item No. 13 of the November 22, 2021 Board Meeting; and

WHEREAS: Upon request, one of the five (5) prequalified firms, Hazen and Sawyer, "Hazen" has submitted a letter proposal to complete applicable tasks for the preliminary design phase services for the Jefferson Avenue Smart Sewer/ Real Time Control (RTC) project in the amount of \$277,425.00; and

WHEREAS: The Principal Sanitary Engineer finds the proposal acceptable and recommends retaining Hazen for professional engineering services associated with the Jefferson Avenue Smart Sewer project.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with Hazen, at a cost not-to-exceed \$277,425.00 to complete the professional engineering services defined in the letter proposal dated April 6, 2022. The cost of this contract will be funded from account no. 02000542-432004.

MOTION TO APPROVE  
MADE BY MRS. PETRUCCI  
2<sup>ND</sup> BY MR. ROOSEVELT  
AYES 3 NOES 0

Board Meeting of May 4, 2022

ITEM NO. 20

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan

NOW THEREFORE

BE IT RESOLVED:        That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

- One (1) Typist                    00120121 411001
- Six (6) Seasonal Laborer's    00530161 412002

MOTION TO                                      APPROVE

MADE BY                                        MRS. PETRUCCI

2<sup>ND</sup> BY                                           MR. ROOSEVELT

AYES                                    3        NOES                              0

Board Meeting of May 4, 2022

## ITEM NO. 21

**CONFIRMATION OF APPOINTMENTS**

WASTEWATER TREATMENT PLANT OPERATOR I (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$20.59 HOURLY  
EFFECTIVE: APRIL 25, 2022

MICHAEL ZAWISTOWSKI  
164 ALABAMA  
BUFFALO, NY 14204

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SENIOR ACCOUNT CLERK-TYPIST (PERMANENT)  
CITY HALL ADMINISTRATION  
\$53,698 PER ANNUM  
EFFECTIVE: APRIL 18, 2022

JOY LOWE  
1669 CLINTON  
BUFFALO, NY 14206

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EQUIPMENT OPERATOR (PERMANENT)  
SEWER MAINTENANCE DIVISION  
\$26.14 HOURLY  
EFFECTIVE: APRIL 25, 2022

DWAIN LAWS  
427 CORNWALL  
BUFFALO, NY 14215

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SEWER CONSTRUCTION WORKER (PROVISIONAL)  
SEWER MAINTENANCE DIVISION  
\$23.39 HOURLY  
EFFECTIVE: APRIL 25, 2022

SAMUEL LOZADA  
33 ALAMO PLACE APT 1  
BUFFALO, NY 14220

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WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 4, 2022



ITEM NO. 22

**ADJOURNMENT OF MEETING**

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 4, 2022