

DRAFT MINUTES FOR APPROVAL

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
July 20, 2022**

BUFFALO SEWER AUTHORITY

July 20, 2022

REGULAR MEETING **9:00 A.M.** **VIA TELECONFERENCE**
+ 1 917-933-2166 United States, New York City
Phone Conference ID: 825 682 744 #

| <u>ITEM NO.</u> | <u>CONTENTS</u> | <u>PAGE NO.</u> |
|------------------------|---|------------------------|
| | Roll Call | |
| 1 | Motion to Adopt the Minutes of July 1, 2022 | 58262 |
| 2 | Informative: Temporary Investments | 58263-58264 |
| 3 | Informative: Reallocation of Funds | 58265-58266 |
| 4 | Informative: Report on the Condition of the Liability and Casualty Reserve Fund | 58267 |
| 5 | Payment from Judgment and Claims | 58268 |
| 6 | Claim Against Liability and Casualty Reserve Fund | 58269 |
| 7 | Contract Approval – Claims Administration | 58270 |
| 8 | Travel Authorization – Dallas, TX | 58271 |
| 9 | Travel Authorization – Saratoga Springs, NY | 58272 |
| 10 | Change Order No. 2 – Contract No. 81900016 | 58273-58274 |
| 11 | Change Order No. 2 – Contract No. 82000039 | 58275-58276 |
| 12 | Downgrade in C.S.E.A. Position | 58277 |
| 13 | Confirmation of Appointments | 58278 |
| 14 | Tuition Reimbursement | 58279 |
| 15 | Adjournment of Meeting | 58280 |

CALL OF THE ROLL

[illegible][illegible]

The meeting was called to order at 9:21 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of July 1, 2022

| | | |
|--------------------|----------------------|------|
| MOTION TO | <u>ADOPT</u> | |
| MADE BY | <u>MRS. PETRUCCI</u> | |
| 2 ND BY | <u>MR. ROOSEVELT</u> | |
| AYES | 3 | NOES |

Board Meeting of July 20, 2022

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUEAs of June 30th, 2022

| ISSUE DATE | MATURITY DATE | TOTAL DAYS | AMOUNT | BANK | RATE | INTEREST AMOUNT |
|--|---------------|------------|------------------------|------------------------|-------|-----------------|
| CONSTRUCTION/CAPITAL IMPROVEMENT FUND | | | | | | |
| 31-Jul-12 | Money Market | | \$1,790,906.52 | Key | 0.01% | Public NOW |
| 7-Mar-22 | 1-Jul-22 | 116 | \$11,999,430.12 | Key Banc Capital | 0.70% | \$27,066.67 |
| 8-Apr-22 | 7-Jul-22 | 90 | \$3,804,734.51 | Key Banc Capital | 0.86% | \$ 8,182.90 |
| 8-Apr-22 | 7-Jul-22 | 90 | \$3,204,934.00 | Key Banc Capital | 0.86% | \$ 6,892.90 |
| 20-Apr-22 | 19-Jul-22 | 90 | \$4,495,938.80 | Key Banc Capital | 1.00% | \$11,250.00 |
| 1-Apr-22 | 2-Aug-22 | 123 | \$3,805,026.30 | Key Banc Capital | 1.03% | \$13,411.54 |
| 11-May-22 | 7-Sep-22 | 119 | \$9,463,765.48 | Key Banc Capital | 1.45% | \$44,534.03 |
| 24-Jun-22 | 5-Oct-22 | 103 | \$1,996,406.27 | Key Banc Capital | 2.16% | \$12,421.80 |
| 14-Jun-22 | 13-Oct-22 | 121 | \$997,642.58 | Key Banc Capital | 2.00% | \$6,755.83 |
| 31-May-22 | 26-Oct-22 | 148 | \$6,093,452.02 | Key Banc Capital | 1.76% | \$44,455.25 |
| | | | \$47,652,236.60 | | | |
| LIABILITY AND CASUALTY RESERVE FUND | | | | | | |
| 31-Jul-12 | Money Market | | \$84,224.17 | Key | 0.01% | Public NOW |
| 11-Dec-19 | Money Market | | \$917,817.36 | Bank on Buffalo | 0.10% | |
| | | | \$1,002,041.53 | | | |
| OPERATING FUND | | | | | | |
| 31-Jul-12 | Super NOW | | \$3,320,858.94 | Key | 0.01% | Public NOW |
| TRUST & AGENCY FUND | | | | | | |
| 31-Jul-12 | Super NOW | | \$5,652.73 | Key | 0.01% | Public NOW |
| SURPLUS FUND | | | | | | |
| | | | \$556.93 | Wilmington US Treasury | 0.90% | |
| 13-Jun-22 | 30-Nov-22 | 170 | \$10,004,048.09 | Key Banc Capital | 2.24% | \$106,951.91 |
| | | | \$11,480.71 | Accrued Income | | |
| | | | \$10,016,085.73 | | | |
| NET REVENUE FUND | | | | | | |
| | | | \$- | Wilmington US Treasury | | |
| 27-May-22 | 26-Jul-22 | 60 | \$3,992,533.33 | Key Banc Capital | 1.12% | \$ 7,466.67 |
| 27-Jun-22 | 29-Aug-22 | 63 | \$3,092,954.04 | Key Banc Capital | 1.85% | \$ 10,045.96 |
| 29-Jun-22 | 25-Oct-22 | 118 | \$3,000,202.22 | M&T Securities | 2.00% | \$19,797.78 |
| | | | \$5,328.96 | Accrued Income | | |
| | | | \$10,091,018.55 | | | |

BSA 2021 EIB FUND

| | | | | | | |
|-----------|-----------|-----|------------------------|------------------|-------|--------------|
| | | | \$835.32 | Cash | 0.00% | |
| 1-Mar-22 | 29-Jul-22 | 150 | \$1,999,486.25 | Key Banc Capital | 0.66% | \$ 5,513.75 |
| 1-Apr-21 | 2-Aug-22 | 123 | \$3,997,881.10 | Key Banc Capital | 1.03% | \$ 14,118.80 |
| 1-Dec-21 | 26-Aug-22 | 268 | \$32,926,300.00 | Key Banc Capital | 0.30% | \$ 73,700.00 |
| 26-Apr-22 | 23-Sep-22 | 150 | \$2,267,737.50 | Key Banc Capital | 1.50% | \$ 14,262.50 |
| 31-May-22 | 26-Oct-22 | 148 | \$9,989,195.84 | Key Banc Capital | 1.76% | \$ 72,804.16 |
| 29-Jun-22 | 1-Dec-22 | 155 | \$1,996,607.53 | Key Banc Capital | 2.12% | \$ 18,392.47 |
| | | | \$94,992.86 | Accrued Income | | |
| | | | \$53,273,036.40 | | | |

DEBT RESERVE FUND**Series J**

| | | | | | | |
|-----------|-----------|------|---------------------|----------------------|-------|--|
| 02-Jul-14 | 13-Nov-33 | 7076 | \$515,879.00 | UST State/Local Govt | 2.70% | |
| | | | \$1,778.94 | Accrued Income | | |
| | | | \$517,657.94 | | | |

Series K

| | | | | | | |
|-----------|-----------|------|---------------------|----------------------|-------|--|
| 02-Jul-14 | 15-Feb-33 | 6803 | \$361,415.00 | UST State/Local Govt | 2.70% | |
| | | | \$3,666.07 | Accrued Income | | |
| | | | \$365,081.07 | | | |

Series L

| | | | | | | |
|-----------|----------|------|---------------------|----------------------|-------|--|
| 12-Nov-15 | 1-Oct-35 | 7263 | \$689,547.00 | UST State/Local Govt | 2.44% | |
| | | | \$4,183.25 | Accrued Income | | |
| | | | \$693,730.25 | | | |

Series M

| | | | | | | |
|-----------|----------|-------|---------------------|----------------------|-------|--|
| 27-Jun-14 | 1-May-44 | 10901 | \$595,613.00 | UST State/Local Govt | 2.70% | |
| | | | \$2,665.69 | Accrued Income | | |
| | | | \$598,278.69 | | | |

Series N

| | | | | | | |
|-----------|-----------|------|-----------------------|----------------------|-------|--|
| 15-Nov-12 | 15-Apr-32 | 7091 | \$2,167,157.00 | UST State/Local Govt | 2.42% | |
| | | | \$6,734.77 | Accrued Income | | |
| | | | \$2,178,190.55 | | | |

EFC 2021

| | | | | | | |
|-----------|----------|-----|---------------------|--------------------------|-------|------------|
| | | | \$291.93 | Wilmington U.S. Treasury | | |
| 17-May-22 | 7-Sep-22 | 113 | \$317,578.15 | Key Bank Capital | 1.42% | \$1,421.85 |
| | | | \$566.37 | Accrued Income | | |
| | | | \$318,436.57 | | | |

DSF PRIN &INT

Wilmington Fund

\$0.01**DSF 2021 EIB**

| | | |
|-----------------|-----------------|-------|
| \$519.21 | Wilmington Fund | 0.48% |
| \$375.22 | Accrued Income | |
| \$894.43 | | |

RECEIVE & FILE

Board Meeting of July 20, 2022

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

| | | | | |
|-----------|---|------------------|---------------------------------------|-------------|
| 6/17/2022 | 00240106 PSED Repairs to Equipment | - \$11,000.00 | 00520106 Main Maintenance Contract | \$11,000.00 |
| 6/17/2022 | 00260105 PRIM Equipment Maintenance | -\$23,000.00 | 00520106 Main Maintenance Contract | \$23,000.00 |
| 6/17/2022 | 00270105 GAS Equipment Maintenance | -\$32,000.00 | 00520106 Main Maintenance Contract | \$32,000.00 |
| 6/17/2022 | 00270106 GAS Repairs to Equipment | -\$68,000.00 | 00520106 Main Maintenance Contract | \$68,000.00 |
| 6/17/2022 | 00280105 SWWP Equip Maintenance | -\$10,000.00 | 00520106 Main Maintenance Contract | \$10,000.00 |
| 6/17/2022 | 00290107 AER Operating Equipment | -\$5,000.00 | 00520106 Main Maintenance Contract | \$5,000.00 |
| 6/17/2022 | 00300105 BLOW Equip Maintenance | -\$25,000.00 | 00520106 Main Maintenance Contract | \$25,000.00 |
| 6/17/2022 | 00320105 CHEM Equip Maintenance | -\$20,000.00 | 00520106 Main Maintenance Contract | \$20,000.00 |
| 6/17/2022 | 00350105 FILT Equip Maintenance | -\$44,000.00 | 00520106 Main Maintenance Contract | \$44,000.00 |
| 6/17/2022 | 00520105 Main Gas and Lubricant | -\$9,200.00 | 00520106 Main Maintenance Contract | \$9,200.00 |
| 6/17/2022 | 00530105 Yard Janitorial | -\$1,000.00 | 00520106 Main Maintenance Contract | \$1,000.00 |
| 6/17/2022 | 00530105 Yard Road & Highway | -\$800.00 | 00520106 Main Maintenance Contract | \$800.00 |
| 6/17/2022 | 00700105 MISC Supplies | -\$5,000.00 | 00520106 Main Maintenance Contract | \$5,000.00 |
| 6/17/2022 | 00700106 Education Licenses & Training | -\$30,000.00 | 00520106 Main Maintenance Contract | \$30,000.00 |
| 6/22/2022 | 00250105 SECO Equip Maintenance | -\$410.00 | 00530105 YARD Equip Maintenance | \$410.00 |
| 6/22/2022 | 00250105 SECO Equip Maintenance | -\$1,500.00 | 00520105 MAIN Building Materials | \$1,500.00 |
| 6/22/2022 | 00530105 YARD Equip Maintenance | -\$1,700.00 | 05200105 MAIN Small Toll | \$1,700.00 |
| 6/24/2022 | 00250105 SECO Equip Maintenance | -\$27,000.00 | 00200107 PLAN Office Equipment | \$27,000.00 |
| 6/24/2022 | 00420105 AMH Equip Maintenance | -\$1,652.88 | 05200105 MAIN Small Toll | \$1,652.88 |

Sewer Maintenance Division

| | | | | |
|-----------|--------------------------|-------------|---------------------------------------|------------|
| 6/17/2022 | 00690106 AUTO Repairs | -\$2,500.00 | 00670106 SWRC Repairs to Equipment | \$2,500.00 |
| 6/17/2022 | 00690106 AUTO Repairs | -\$4,000.00 | 00670105 SWRR Road & Highway | \$4,000.00 |

| | | | | |
|-----------|----------------------|-------------|------------------------------------|------------|
| 6/21/2022 | 00650103 SWRM GAS | -\$6,000.00 | 00660105 SWRR Road & Highway | \$6,000.00 |
| 6/7/2022 | 00650103 SWRM GAS | -\$3,500.00 | 00660105 SWRR Road & Highway | \$3,500.00 |
| 6/7/2022 | 00650103 SWRM GAS | -\$405.00 | 00670105 SWRR Chemicals & Gases | \$405.00 |

Engineering Division

| | | | | |
|-----------|-----------------------------|-------------|--|------------|
| 6/14/2022 | 00600105 ENG Small Tools | -\$100.00 | 00600104 ENG Registration Fees & Dues | \$100.00 |
| 6/14/2022 | 00800183 FIN Contingency | -\$6,000.00 | 00820102 FR Health & Welfare Plan | \$6,000.00 |
| | | | | |

General Finance Chargers

| | | | | |
|-----------|-----------------------------|-------------|--------------------------------------|------------|
| 6/29/2022 | 00800183 FIN Contingency | -\$6,000.00 | 00820102 FR Health & Welfare Plan | \$6,000.00 |
| | | | | |

RECEIVE & FILE

Board Meeting of July 20, 2022

ITEM NO. 4

INFORMATIVE: REPORT ON THE CONDITION OF THE LIABILITY AND CASUALTY RESERVE FUND

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“The General Manager shall regularly and not less than semi-annually render to the Board a detailed report of the operation and condition of the Liability and Casualty Reserve Fund.”

| | |
|----------------------------------|-----------------------|
| Fund Balance as of June 30, 2021 | \$1,017,263.33 |
| Interest Earnings | \$1,057.67 |
| Claims Paid | \$16,128.59 |
| Transfer from Operating Fund | - |
| Fund Balance as of June 30, 2022 | <u>\$1,002,192.41</u> |

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“When the amount of the Liability and Casualty Reserve Fund reaches the sum of \$1,000,000.00, no further additions shall be made thereto until the Fund has been reduced below \$1,000,000.00”.

During the period of July 1, 2021 – June 20, 2022 the B.S.A. settled three (3) claims, resulting in cash payments from the Buffalo Sewer Authority for \$16,128.59. 0 claims denied in this time period.

Total Active Claims Pending as of June 30th, 2022

| | |
|-----------------|-----------|
| Bodily Injury | 7 |
| Property Damage | 3 |
| Motor Vehicle | 1 |
| Auto B.I. & P.D | 3 |
| Other Liability | 1 |
| Total | <u>15</u> |

RECEIVE & FILE

Board Meeting of July 20, 2022

ITEM NO. 5

PAYMENT FROM JUDGMENT AND CLAIMS

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority's current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following services were received during a prior fiscal year charge to the 2021-2022 budget account no. 00800108-480214:

| VENDOR | INVOICE | AMOUNT |
|-------------------------------|-------------|-------------|
| Plibrico Refractory Materials | 106053-1 | \$18,221.35 |
| Kinequip Inc. | 0214545A-IN | \$1,518.68 |

; and

WHEREAS: The Treatment Plant Superintendent and staff recommend the above payment from the Judgment and Claims account.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above payment from the Judgment and Claims account.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES

Board Meeting of July 20, 2022

ITEM NO. 6

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Dat Huynh of 323 Rhode Island St., filed a Claim with the Buffalo Sewer Authority for damage to her motor vehicle on March 23, 2022; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$2,580.28 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Dat Huynh of 323 Rhode Island St., Buffalo, NY 14213 in the final settlement amount of \$2,580.28 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES

Board Meeting of July 20, 2022

ITEM NO. 7

CONTRACT APPROVAL - CLAIMS ADMINISTRATION

WHEREAS: It is necessary for the Buffalo Sewer Authority to use a third-party claims administrator to provide debit cards and to manage claims for health reimbursement accounts, health savings accounts, and parking-transit reimbursement accounts for Buffalo Sewer Authority employees; and

WHEREAS: Pro-Flex Administrators, LLC, has proposed an agreement with the Buffalo Sewer Authority to provide debit cards and to manage health reimbursement account claims at a cost of \$3.90 per month for each enrolled employee; and

WHEREAS: Pro-Flex Administrators LLC, has also proposed to manage health savings accounts and parking-transit reimbursement accounts at a cost of \$1.90 per month for each enrolled employee; and

WHEREAS: The Acting Director of Human Resources has reviewed this agreement and recommends approval of this agreement.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into an agreement with Pro-Flex Administrators, LLC, for third party claims administration for health reimbursement accounts, health savings accounts, and parking-transit reimbursement accounts in an amount not to exceed \$15,000.00, for the period July 1, 2022 through June 30, 2023.

MOTION TO APPROVEMADE BY MR. ROOSEVELT2ND BY MRS. PETRUCCIAYES 3 NOES

Board Meeting of July 20, 2022

ITEM NO. 8

TRAVEL AUTHORIZATION - DALLAS, TX

WHEREAS: The Buffalo Sewer Authority utilizes an Emerson Ovation Distributed Control System, for its primary means of operating, monitoring and controlling treatment plant instrumentation remotely; and

WHEREAS: The Buffalo Sewer Authority Senior Instrument Technician serves as an Auxiliary Board member for the Emerson Ovation Distributed Control System, User Group; and

WHEREAS: The SCADA Technology Summit, will be held in Dallas, Texas – August 24 - 25, 2022, covering such technical topics as “SCADA Reimagined for the IIoT Age” and “How to Utilize SCADA Effectively in Operations”; and

WHEREAS: The Treatment Plant Administrator and the General Manager recommend attendance for the Senior Instrument Technician at the 2022 SCADA Technology Summit.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Senior Instrument Technician to travel to Dallas, Texas from August 23 - 25, 2022, to attend the annual SCADA Technology Summit at a total cost not to exceed \$2,400.00. Account no. 00200104-458010 will be utilized for this travel

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES

Board Meeting of July 20th, 2022

ITEM NO. 9

TRAVEL AUTHORIZATION - SARATOGA SPRINGS, NY

WHEREAS: The New York State Society of Professional Engineers (NYSSPE) is holding its 2022 Fall Conference in Saratoga Springs, NY from October 28-29, 2022; and

WHEREAS: The Principal Sanitary Engineer serves as the President for the Erie-Niagara Chapter of NYSSPE and as a member of the Executive Board for NYSSPE as Professional Engineers in Government Interest Group Vice President; and

WHEREAS: The Principal Sanitary Engineer wishes to remain current with trends, best practices and regulations regarding the practice of professional engineering and design; and

WHEREAS: The Principal Sanitary Engineer has been asked to present on the Buffalo Sewer Authority's Long-Term Control Plan at the NYSSPE Fall 2022 Conference; and

WHEREAS: The General Manager recommends that the Principal Sanitary Engineer attends the NYSSPE 2022 Fall Conference.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Principal Sanitary Engineer to travel to Saratoga Springs, NY from October 27-29, 2022, to attend the NYSSPE Fall Conference. Meals, hotel, and travel are anticipated to be covered by the Erie-Niagara Chapter of NYSSPE. Conference registration fees are waived for conference presenters. Expenses for any ancillary costs not exceeding \$750.00 will be charged to account nos. 00600104-458010 and 00600104-458012.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES

Board Meeting of July 20, 2022

ITEM NO. 10

CHANGE ORDER NO. 2 – CONTRACT NO. 81900016

| | | |
|-------------------------|------------------------------|---------------------|
| CONTRACTOR: | ORIGINAL CONTRACT COST | \$154,400.00 |
| CHA Companies | PREVIOUS CHANGE ORDER | \$203,454.00 |
| 2200 Main Place Tower | THIS CHANGE ORDER (INCREASE) | <u>\$136,080.00</u> |
| Buffalo, New York 14202 | ADJUSTED CONTRACT COST | \$493,934.00 |

PROJECT: Broadway at Oak Real Time Control Structure

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Construction Observation Services

REASON FOR CHANGE OR EXTRA WORK:

Item #1 A Junior Sanitary Engineer who had been assigned to provide construction observation and project management services for this contract has resigned and CHA is the Engineer of Record for this project and has therefore been deemed most qualified to perform this work.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$136,080.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$136,080.00

The total INCREASE to the contract as a result of this Change Order is \$136,080.00

WHEREAS: In Item No. 21, on July 26, 2017, the Board of the Buffalo Sewer Authority prequalified five (5) engineering firms for submission of proposals for the engineering services for future real time control projects; and

WHEREAS: In Item No. 31, on March 6, 2019, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into an agreement with CHA; one of those five engineering firms which were pre-qualified on July 26, 2017, in the amount of \$154,400.00 to perform design and bid services for the Broadway at Oak Real Time Control Project; and

WHEREAS: In Item No. 19, on October 20, 2021, the Board of the Buffalo Sewer Authority approved a change order in the amount of \$203,454.00 to perform construction administration, construction observation, and post-construction monitoring services for the Broadway at Oak Real Time Control Project; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed a request for a Change Order No. 2 to Contract No. 81900016 in the amount of \$136,080.00 as detailed above and recommend its approval.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 81900016 as written in the above Agenda Item, increasing the contract cost in the amount of \$136,080.00, making the adjusted contract cost \$493,934.00. These funds shall be drawn from account number 02000509-432004.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES

Board Meeting of July 20, 2022

ITEM NO. 11

CHANGE ORDER NO. 2 – CONTRACT NO. 82000039

| | | |
|------------------------|------------------------|----------------|
| CONTRACTOR: | ORIGINAL CONTRACT COST | \$3,378,000.00 |
| STC Construction, Inc. | PREVIOUS CHANGE ORDERS | \$177,287.80 |
| 63 Zoar Valley Road | THIS CHANGE ORDER | <u>N/A</u> |
| Springville, NY 14141 | ADJUSTED CONTRACT COST | \$3,555,287.80 |

WORK: Broadway at Oak Pump Station Real Time Control Project

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Time Extension of 226 days for final restoration

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Removal and disposal of unanticipated material, winter shutdown, utility work due to discrepancy between record drawings and field conditions.

COST OF CHANGE OR EXTRA WORK:

Item #1 N/A

THE TOTAL COST OF THE CHANGE OR EXTRA WORK: N/A

The Total INCREASE to the Contract as a result of this Change Order is N/A

WHEREAS: On October 20, 2021, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute a contract with STC Construction, Inc., for the Broadway at Oak Real Time Control project at a cost not to exceed \$3,378,000.00; and

WHEREAS: On June 22, 2022, the Board of the Buffalo Sewer Authority authorized a \$177,287.80 Change Order to this contract for removal and disposal of radioactive material; and

WHEREAS: The Principal Sanitary Engineer and staff and CHA have reviewed a request for a time extension only Change Order No. 2 to Contract No. 82000039 as detailed above and recommend approval.

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 226 calendar days to set a new final completion date of July 1, 2023.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 82000039 as written in the above Agenda Item, to extend the contract for 226 days.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES

Board Meeting of July 20, 2022

ITEM NO. 12

DOWNGRADE IN C.S.E.A. POSITION

WHEREAS: The Board of the Buffalo Sewer Authority is restructuring its Civil Service Employees Association staff; and

WHEREAS: The Board of the Buffalo Sewer Authority has reviewed and approved the duties of its Civil Service Employees Association staff; and

WHEREAS: The Board desires to downgrade the position of Labor Supervisor I from Job Group X (M09) to Job Group IXA (M08).

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the above downgrade.

MOTION TO APPROVEMADE BY MRS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES

Board Meeting of July 20, 2022

ITEM NO. 13

CONFIRMATION OF APPOINTMENTS

EXECUTIVE SECRETARY (PROVISIONAL)
CITY HALL ADMINISTRATION
\$118,737 PER ANNUM
EFFECTIVE: JULY 12, 2022

CHARLES RILEY
24 W. HOME RD.
BOWMANSVILLE, NY 14026

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE

BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES

Board Meeting of July 20, 2022

ITEM NO. 14

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

| <u>EMPLOYEE</u> | <u>SCHOOL</u> | <u>COURSE</u> | <u>TUITION%</u> | <u>REIMBURSEMENT TOTAL</u> |
|------------------------|-----------------------|--|------------------------|---------------------------------------|
| Casey Wiles | Medaille College | Current Issues in Financial Accounting | 100% | \$3, 184.00 |
| Casey Wiles | Medaille College | Effective Group Communication | 100% | \$3, 044.99 |
| Casey Wiles | Medaille College | Fees | | \$150.00 |
| Zachary Isch | Buffalo State College | African American Studies | 100% | \$1,770.00 |
| Zachary Isch | Buffalo State College | Fees | | \$150.00 |

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$8,298.99. These Reimbursements will be charged to account no. 00200106-421026.

MOTION TO APPROVE
MADE BY MRS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES

Board Meeting of July 20, 2022.

ITEM NO. 15

ADJOURNMENT OF MEETINGMOTION TO ADJOURNMADE BY MRS. PETRUCCI2ND BY MR. ROOSEVELTAYES 3 NOES

Board Meeting of July 20, 2022