

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
December 14, 2022**

58383.....58411

BUFFALO SEWER AUTHORITY

REGULAR MEETING

December 14, 2022

9:00 A.M.

**Bird Island Treatment Facility, 90 West Ferry St.
Teleconference +1 917- 933-2166, ID #621 840 441**

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CALL OF THE ROLL

Present: Herbert Bellamy Jr.

Christopher Roosevelt

Eleanor Petrucci

Oluwole McFoy

Charles Riley

LaToya Cunningham

Rosaleen B. Nogle, P. E.

Roberta L. Gaiek, P. E.

Lori Scaletta

Lauren A. Howard, Esq.

Alexander Emmerson

Adam Sassone

Laura Surdej

Chairman of the Board

Vice Chairman of the Board

Secretary of the Board

General Manager

Executive Secretary

Special Assistant

Principal Sanitary Engineer

Treatment Plant Administrator
Acting Director of Employee Relations

General Counsel

Treatment Plant Supervisor

Secretary to the General Manager
Industrial Wastewater Specialist, Erie County

Absent: None

The meeting was called to order at 9:08 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of November 10, 2022

MOTION TO ADOPT

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES

Board Meeting of December 14, 2022

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUEAs of November 30th, 2022

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	MONEY MARKET		\$167,329.64	Key	0.01%	Public NOW
1-Jul-22	1-Dec-22	153	\$10,878,450.00	Key Banc Capital	2.68%	\$121,550.00
19-Jul-22	22-Dec-22	156	\$3,899,222.45	Key Banc Capital	2.62%	\$44,777.55
2-Aug-22	30-Dec-22	150	\$3,797,391.50	Key Banc Capital	2.91%	\$46,608.50
5-Oct-22	13-Jan-23	100	\$1,996,693.69	Key Banc Capital	3.52%	\$23,306.31
26-Oct-22	13-Jan-23	79	\$6,099,036.23	Key Banc Capital	4.07%	\$54,963.77
18-Oct-22	14-Feb-23	119	\$998,133.62	Key Banc Capital	3.85%	\$12,866.38
7-Sep-22	23-Feb-23	169	\$9,454,183.31	Key Banc Capital	3.17%	\$142,816.69
4-Nov-22	3-Mar-23	119	\$6,936,712.48	JP Morgan	4.65%	\$108,287.52
			\$44,227,152.92			
LIABILITY AND CASUALTY RESERVE FUND						
31-Jul-12	MONEY MARKET		\$73,629.36	Key	0.01%	Public NOW
20-Oct-22	19-Jan-23	91	\$922,976.95	Key Banc Capital	3.92%	\$9,023.50
			\$996,606.31			
OPERATING FUND						
31-Jul-12	Super NOW		\$5,713,928.98	Key	0.01%	Public NOW
TRUST & AGENCY FUND						
31-Jul-12	Super NOW		\$6,822.42	Key	0.01%	Public NOW
SURPLUS FUND						
			\$1,504.91	Wilmington US Treasury	3.19%	
30-Nov-22	1-Jun-23	183	\$10,003,260.81	Key Banc Capital	2.24%	\$258,739.19
			\$10,004,765.72			
NET REVENUE FUND						
			\$-	Wilmington US Treasury		
28-Sep-22	29-Dec-22	92	\$8,977,859.09	Key Banc Capital	3.21%	\$74,140.91
25-Oct-22	25-Jan-23	92	\$4,999,753.73	Key Banc Capital	4.20%	\$54,246.27
			\$13,977,612.82			

BSA 2021 EIB FUND

			\$5,245.71	Cash	0.00%	
29-Jun-22	1-Dec-22	155	\$1,996,607.53	Key Banc Capital	2.12%	\$18,392.47
2-Aug-22	30-Dec-22	150	\$3,996,942.25	Key Banc Capital	2.91%	\$49,057.75
26-Aug-22	23-Feb-23	181	\$32,925,645.64	M&T Securities	3.03%	\$509,354.36
23-Sep-22	23-Mar-23	181	\$2,266,795.30	Key Banc Capital	3.72%	\$43,204.70
26-Oct-22	27-Feb-23	124	\$9,988,737.00	Key Banc Capital	4.50%	\$157,263.00
30-Nov-22	23-Mar-23	113	\$1,844,852.88	Key Banc Capital	4.62%	\$27,147.12
			\$53,024,826.31			

DEBT RESERVE FUND

				Series J		
02-Jul-14	13-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%	
				Series K		
02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%	
				Series L		
12-Nov-15	1-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%	
				Series M		
27-Jun-14	1-May-44	10901	\$595,613.00	UST State/Local Govt	2.70%	
				Series N		
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%	
				EFC 2021		
			\$1,485.98	Wilmington U.S. Treasury	.90%	
7-Sep-22	3-Jan-23	118	\$317,811.94	Key Bank Capital	3.08%	\$3,188.06
			\$319,297.92			
			\$0.01	DSF PRIN &INT		
				Wilmington Fund		

DSF 2021 EIB

\$1,117,884.70	Wilmington Fund	1.71%
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RECEIVE & FILEBoard Meeting of December 14th, 2022

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Industrial Waste Division

11/9/2022	00550107 IWS Operating Equipment	-\$2,167.00	00550105 IWS Lab Supplies	\$2,167.00
11/9/2022	00550106 IWS Eng and Tech	-\$4,480.00	005510105 IWS Lab Supplies	\$4,448.00
11/16/2022	00380107 INCIN Machine and Equipment	-\$56,716.00	00380106 INCIN Repairs to Equipment	\$56,716.00

Sewer Maintenance

11/15/2022	00600105 SWRR Road and Highway	-\$15,000.00	00690105 AUTO Automotive Repair	\$15,000.00
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General Financial Charges

11/7/2022	00800183 Financial Contingency	-\$10,000.00	00800108 Financial Judgements & Claims	\$10,000.00
11/14/2022	00800183 Financial Contingency	-\$11,000.00	00800108 Financial Judgements & Claims	\$11,000.00
11/28/2022	00800183 Financial Contingency	-\$23,500.00	00200103 Plant Telephone	\$23,500.00

RECEIVE & FILEBoard Meeting of December 14th, 2022

ITEM NO. 4

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Corey Alexander of 74 Hamlin Rd., filed a Claim with the Buffalo Sewer Authority for property damage on April 2, 2022; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$2,385.34 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Corey Alexander of 74 Hamlin Rd., Buffalo, NY 14208 in the final settlement amount of \$2,385.34 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 5

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Buffalo Urban League, Inc. of 15 Genesee St., filed a Claim with the Buffalo Sewer Authority for property damage on September 10, 2022; and

WHEREAS: The General Counsel (BSA) and General Manager reviewed this Claim and have negotiated a final settlement in the amount of \$8,200.00 in full and complete settlement of this matter.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Buffalo Urban League, Inc. of 15 Genesee St., Buffalo, NY 14203 in the final settlement amount of \$8,200.00 in full and complete settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE
MADE BY MRS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 6

PAYMENTS FROM JUDGMENT AND CLAIMS

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority’s current budget for services and/or materials received during prior fiscal year; and

WHEREAS: The following services were received during a prior fiscal year and charged to the 2021-2022 budget account no. 00800108-480214

VENDOR	INVOICE	AMOUNT
Modern Corp.	3325925 - 6871450	\$7876.16
Buffalo Water	05314204	\$290.10
Fisher Scientific	8367749	\$335.31

; and

WHEREAS: The Executive Secretary and staff recommend the above payments from the Judgment and Claims account.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above payments from the Judgment and Claims account.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 7

SCHEDULE OF BOARD MEETINGS FOR CALENDAR YEAR 2023

WHEREAS: It is proposed that the new Board Meeting schedule for the calendar year 2023 be approved as follows:

January 4, 2023	July 6 (Annual Meeting) & 26, 2023
February 1, 2023	September 28, 2023
March 1, 2023	October 18, 2023
April 5, 2023	November 1, 2023
May 3 & 24, 2023	December 6, 2023
June 28, 2023	

All meetings are scheduled for Wednesdays at 9:00 AM except the Annual Meeting scheduled for Thursday, July 6, 2023, at 9:00 AM. The location of the meetings will be announced.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above Schedule of Board Meetings for the calendar year 2023.

MOTION TO _____ APPROVE _____

MADE BY _____ MRS. PETRUCCI _____

2ND BY _____ MR. ROOSEVELT _____

AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of December 14, 2022

ITEM NO. 8

TRAVEL AUTHORIZATION - PENSACOLA, FL

WHEREAS: The Buffalo Sewer Authority has proceeded on Raw Waste Water Pump and Motor #3 Rehabilitation Project which includes a full rewind of the RWW #3 Motor; and

WHEREAS: Hohl Industrial is the prime contractor and has subcontracted Electric Machinery Inc. to perform the rehabilitation of the Raw wastewater #3 motor and as part ; and

WHEREAS: The Treatment Plant Administrator, Treatment Plant Superintendent, and the Superintendent of Mechanical Maintenance recommend that that the Senior Instrument Technician, Superintendent of Mechanical Maintenance and the Treatment Plant Superintendent visit Electric machineries facility in Pensacola Florida in order to inspect the Raw wastewater motor #3 during the rehabilitation.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Buffalo Sewer Authority Senior Instrument Technician, Superintendent of Mechanical Maintenance and the Treatment Plant Superintendent to travel to Pensacola, FL from January 9, 2023 through January 11, 2023 to visit Electric Machineries Facility in Pensacola, FL at a cost not to exceed \$5,000.00. Expenses for this travel shall be charged to account no. 00200104-458010.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 9

TRAVEL AUTHORIZATION - BINGHAMTON, NY

WHEREAS: The American Public Works Association (APWA) New York State Chapter Annual Conference is being held in Binghamton, NY from March 22 – 24, 2023; and

WHEREAS: The Senior Engineer is an active member of the Western branch of the New York State Chapter of APWA and needs to remain current on state-of-the-art practices and the latest regulatory issues; and

WHEREAS: The Senior Engineer will be presenting on the Albany Street Sewer Reconstruction project; and

WHEREAS: The General Manager recommends that the Senior Engineer attend the APWA Annual State Conference.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Senior Engineer to travel to Albany, NY from March 22-24, 2023, to attend the 2023 American Public Works Association New York State Chapter Annual Conference at a total cost not to exceed \$950.00. Account nos. 00600104-458010 and 00600104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 10

TRAVEL AUTHORIZATION - SACRAMENTO, CA

WHEREAS: The Buffalo Sewer Authority seeks to embark on a strategic effort, focused on effective utility management approach endorsed by the US Environmental Protection Agency, Water Environment Federation (WEF) and American Water Works Association (AWWA); and

WHEREAS: The WEF/AWWA Utility Management Conference will be held in Sacramento, California from March 28 – March 31, 2023, covering latest approaches, practices, case studies and research in various areas of utility management; and

WHEREAS: The Chairman of the Board and General Manager are leading the efforts in exploration of best industry performance practices; and

WHEREAS: The Board Chairman recommends attendance at the WEF/AWWA Utility Management Conference.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board and General Manager to travel to Sacramento, California from March 27 – March 31, 2023 to attend the WEF/AWWA Utility Management Conference at a total cost not to exceed \$6,000.00. Account nos. 00110104-458010, 00110104-458012, 00100104-458010, and 00100104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 11

TRAVEL AUTHORIZATION - CHARLOTTETOWN, PRINCE EDWARD ISLAND

WHEREAS: The Buffalo Sewer Authority continues an effective utility management approach as endorsed by US Environmental Protection Agency, Water Environment Federation (WEF) and American Water Works Association (AWWA); and

WHEREAS: The Water Environment Federation Member Association Exchange (WEFMAX) will hold an annual program meeting in Charlottetown, Prince Edward Island, Canada from May 24, 2023, to May 26, 2023, where participants will exchange ideas and best practices; and

WHEREAS: The Principal Sanitary Engineer is a member of the WEF House of Delegates and needs to remain active on member association and utility best practices innovations; and

WHEREAS: The General Manager recommends that the Principal Sanitary Engineer attend the WEFMAX Conference.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the Principal Sanitary Engineer to travel to Charlottetown, Prince Edward Island, Canada from May 24, 2023 to May 26, 2023, to attend the WEFMAX Conference at a total cost not to exceed \$1,500.00. Account nos. 00600104-458010 and 00600104-458012 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 13

AUTHORIZATION FOR PUBLICATION OF INDUSTRIAL USER VIOLATORS LIST

WHEREAS: In conformance with the Environmental Protection Agency's General Pretreatment Regulations, 40 CFR Section 403.8(f)(2)(vii), the Buffalo Sewer Authority (BSA) publishes at least annually, in the largest daily newspaper in the City of Buffalo, a list of the users, which during the previous twelve (12) months, met with one (1) or more of the following criteria:

- User was in significant non-compliance with applicable pretreatment standards and requirements
- User received fines
- User had violations that were unique or warrant special attention; and

WHEREAS: In accordance with this regulation, the following violators met the above criteria for the BSA's Industrial Pretreatment Program reporting year of May 1, 2021-April 20, 2022

Aurubis Buffalo, Inc.
70 Sayre Street
Buffalo, New York 14207-2299

Safety-Kleen Systems, Inc.
60 Katherine Street
Buffalo, New York 14210

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to publish the aforementioned violators in The Buffalo News.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MRS. PETRUCCI</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of December 14, 2022

ITEM NO. 14

REPORT OF BIDS RECEIVED - DIRECT ENERGY MANAGEMENT AND PNEUMATIC CONTROL SYSTEMS REPAIRS 2022-2023

WHEREAS: Formal bids were advertised and solicited for Direct Energy Management and Pneumatic Control Systems Repairs 2022-2023 at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on November 15, 2022:

		MOLLENBERG-BETZ	SIEMENS	STARK TECH
A.	(1) Hourly rate for services	\$117.95		
	(2) Estimated service hours	480		
	Total labor charges (1x2)	\$56,616.00		
	Craft:	Temperature Controls Tech		
B.	Misc. charges	\$100.00		
	\$100.00 per day truck charge			
C.	Mark-Up			
	Percent mark-up over costs:	10%		
	OR			
	DISCOUNT			
	Percent discount for needed parts:			
D.	GRAND TOTAL (A+B)	\$56,716.00	NO QUOTE	NO QUOTE

; and

WHEREAS: The Treatment Plant Superintendent and staff reviewed the quotes received and recommend the purchase be awarded to the only bidder, Mollenberg-Betz.

WHEREAS: Board approval is required on purchases over \$35,000.00.

ITEM NO. 15

REPORT ON BIDS RECEIVED-PURCHASE OF SODIUM HYPOCHLORITE

WHEREAS: Formal bids were advertised and solicited for purchase of Sodium Hypochlorite at the Bird Island Treatment Facility. The following bids were received and opened by the Buffalo Sewer Authority on November 16, 2022:

VENDOR	COST PER GALLON	TOTAL ANNUAL COST (based on est. qty. of 550,000 gallons)
JCI JONES CHEMICALS	\$2.382	\$1,310,045.00
BISON LABORATORIES	\$2.586	\$1,422,520.00

WHEREAS: The Treatment Plant Superintendent and staff reviewed the quotes received and recommend the services be awarded to the lowest bidder, JCI Jones Chemicals, at a total cost not to exceed \$1,310,045.00; and

WHEREAS: Board approval is required on purchases over \$35, 000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract for the purchase of Sodium Hypochlorite with JCI Jones Chemicals, in the amount of \$1,310.045.00. This service will be charged to account no. 00330105-467044

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MRS. PETRUCCI

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 16

AMENDMENT TO BOARD RESOLUTION NO. 19 OF THE OCTOBER 19, 2022, BOARD MEETING - CHANGE ORDER NO. 1- CONTRACT NO. 82000042

WHEREAS: On October 19, 2022, the Board of the Buffalo Sewer Authority authorized Resolution No. 19: a change order to Contract No. 82000042 Mill Race Real Time Control Construction Project. This change order was in the amount of \$482,585.83 for costs associated with easement delays and inflationary forces, Carroll Street sewer interconnection, and flowmeter redesign; and

WHEREAS: The original board item included inconsistent time extension and final completion date; and

WHEREAS: The resolution language referenced Change Ordered No. 2 to Contract No. 82000039 rather than Change Order No. 1 to Contract No. 82000042; and

WHEREAS: The Principal Sanitary Engineer recommends that an amendment to Resolution No. 19 of the Board Meeting of October 19, 2022, be approved reflecting the correct resolution language, time extension, and final completion date.

NOW THEREFORE
BE IT RESOLVED:

That Resolution No. 19 of the Board Meeting of October 19, 2022, hereby be amended to read as follows:

“That the Board of the Buffalo Sewer Authority approves Change Order No. 1 to Contract No. 82000042 as written in the above Agenda Item, increasing the contract cost in the amount of \$482,585.83 making the adjusted contract cost \$4,995,040.33 with a time extension of 289 days, a substantial completion date of February 24, 2024, and a final completion date of March 25, 2024.”

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. ROOSEVELT	_____
2 ND BY	_____	MRS. PETRUCCI	_____
AYES	_____	3	NOES _____ 0

Board Meeting of December 14, 2022

ITEM NO. 17

CHANGE ORDER NO. 2- CONTRACT NO. 82000041

CONTRACTOR:	ORIGINAL CONTRACT COST	\$824,600.00
Greeley and Hansen	PREVIOUS CHANGE ORDER	\$228,800.00
111 Broadway Suite 2101	THIS CHANGE ORDER (INCREASE)	<u>\$179,100.00</u>
New York, New York 10006	ADJUSTED CONTRACT COST	\$1,232,500.00

PROJECT: Scajaquada Creek & Black Rock Canal Smart Sewer Project

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Additional Scope for Gates Circle and Niagara Breckenridge RTC Site Redesign, Subsurface Investigation, and Overall Project Coordination

REASON FOR CHANGE OR EXTRA WORK:

Item #1 As design has progressed through 60% and 75% design, the original designated locations for manholes, underground structures, panels, and electrical connections have proven unfeasible. As a result, new geotechnical borings, electrical design fees from National Grid, additional survey work, significantly more drawings than originally anticipated, and revisions to the EFC required Engineering Report have been required.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$179,100.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$179,100.00

The total INCREASE to the contract as a result of this Change Order is \$179,100.00

WHEREAS: In Item No. 13, on November 22, 2021, the Board of the Buffalo Sewer Authority prequalified five (5) engineering firms for submission of proposals for the engineering services for future real time control projects; and

WHEREAS: In Item No. 15, on March 9, 2022, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into an agreement with Greeley and Hansen; one of those five engineering firms which were pre-qualified on November 22, 2021, in the amount of \$824,600.00 to perform design and bid services for the Scajaquada Creek & Black Rock Canal Smart Sewer Project; and

WHEREAS: In Item No. 18, on October 19, 2022, the Board of the Buffalo Sewer Authority authorized a change order in the amount of \$228,800.00 for additional survey, inclusion of several additional monitoring sites, and utility coordination; and

WHEREAS: The Principal Sanitary Engineer has reviewed a request for a Change Order No. 2 to Contract No. 82000041 in the amount of \$179,100.00 as detailed above and recommend its approval.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to Contract No. 82000041 as written in the above Agenda Item, increasing the contract cost in the amount of \$179,100.00, making the adjusted contract cost \$1,232,500.00.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 18

**AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH
THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK**

- WHEREAS: The Buffalo Sewer Authority (BSA) has negotiated with the United States Environmental Protection Agency, the United States Department of Justice and the New York State Department of Environmental Conservation to address sewer system improvements to comply with the Federal Clean Water Act through the Combined Sewer Overflow Long-Term Control Plan (LTCP) which was approved by the agencies on March 18, 2014; and
- WHEREAS: The State University of New York at (SUNY) at Buffalo, also known as SUNY at Buffalo and/or University at Buffalo (UB) Research and Education in eEnergy, Environment and Water (RENEW) is a university-wide and interdisciplinary program created in 2014 with a focus on complex urban energy and environmental issues; and
- WHEREAS: The UB RENEW faculty team includes national experts in the field of model calibration, environmental engineering and water systems modeling industry leading "super-computing" facilities that enable the expeditious processing of complex, data rich modeling programs and testing facilities for a large variety of water-borne pathogens and contaminants; and
- WHEREAS: The Authority has an interest in partnering with UB RENEW to update the environmental water quality model to better quantify the impacts of LTCP impacts to date, pollutant loading from upstream sources, and emerging water quality and environmental hydrodynamic issues; and
- WHEREAS: The Research Foundation for the SUNY serves as the contracting and fiscal agent for UB RENEW; and
- WHEREAS: Upon request, UB RENEW has submitted a multi-year renewable proposal for developing and implementing a water quality sampling, monitoring, and modeling program for the Buffalo and Niagara Rivers, Scajaquada Creek, and the Block Rock Canal for \$268,000.00 for the 2023 calendar year, \$412,000.00 for the 2024 calendar year, and \$466,000.00 for the 2025 calendar year; and
- WHEREAS: The Principal Sanitary Engineer and staff have reviewed this proposal submitted by UB RENEW and recommend approving it for the 2023, 2024, and 2025 calendar years at costs not to exceed those provided above; and

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with UB RENEW, at a cost not-to-exceed \$268,000.00 for the 2023 calendar year, \$412,000.00 for the 2024 calendar year, and \$466,000.00 for the 2025 calendar year to complete the professional engineering services defined in the letter proposal dated November 30, 2022. The cost of this contract will be funded from account no. 02000561-432004.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 19

REPORT ON BIDS RECEIVED - PURCHASE OF ONR (1) UNUSED 2022 FORD ECOSPORT

WHEREAS: New York State Vehicle Marketplace Mini-bids were advertised and solicited for the purchase of one (1) new and unused 2023 Ford EcoSport; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department:

Dealer	Year	Make	Model	NYS Price for Vehicles	Total Number of Vehicles	Total Price for Mini-Bid
Delacy Ford	2022	Ford	EcoSport S	\$23,335.00	1	\$23,335.00
Delacy Ford	2022	Ford	EcoSport SE	\$27,800.00	1	\$27,800.00

; and

WHEREAS: In discussion with the sole responsive bidder it was established that both vehicles were existing builds; and

WHEREAS: The EcoSport S is no longer available as it was sold between time of mini-bid and the Board Meeting; and

WHEREAS: The cost of the EcoSport SE has been reduced from \$27,800.00 to \$26,805.00 upon negotiations with the dealer; and

WHEREAS: The Principal Sanitary Engineer, Head Mechanic and staff have reviewed the bids received and recommend the purchase of the 2022 EcoSport SE from Delacy Ford for \$26,805.00; and

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Delacy Ford for the purchase of one (1) unused 2022 Ford EcoSport at a total cost not to exceed \$26,805.00. Expenses for this contract will be charged to account nos. 00600107-474200.

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 20

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following position to Job Classification Plan:

Three (3) Assistant Shift Superintendents 00200131 411001

Five (5) Seasonal Laborer's 00530161 412002

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 21

CONFIRMATION OF APPOINTMENTS

LABORER I (PERMANENT)
TREATMENT PLANT YARDS & GROUNDS
\$19.98 HOURLY
EFFECTIVE: NOVEMBER 7, 2022

COLIN HORAN
386 DOWNING
BUFFALO, NY 14220

LABORER I (PERMANENT)
TREATMENT PLANT YARDS & GROUNDS
\$19.98 HOURLY
EFFECTIVE: NOVEMBER 7, 2022

STEPHEN DOCTOR
70 HANSEN
BUFFALO, NY 14220

LABORER I (PERMANENT)
TREATMENT PLANT YARDS & GROUNDS
\$19.98 HOURLY
EFFECTIVE: NOVEMBER 14, 2022

COLIN SHANAHAN
57 COLUMBUS ST.
BUFFALO, NY 14220

SEWER CONSTRUCTION INSPECTOR (PROVISIONAL)
ENGINEERING DIVISION
\$67,250 PER ANNUM
EFFECTIVE: NOVEMBER 21, 2022

WILLIAM CONROY
373 CUMBERLAND
BUFFALO, NY 14220

ASSOCIATE CHIEF STATIONARY ENGINEER (PROVISIONAL)
TREATMENT PLANT BOILER ROOM
\$70,546 PER ANNUM
EFFECTIVE: NOVEMBER 28, 2022

DAVID AMOIA
659 AMHERST
BUFFALO, NY 14207

FIELD TECHNICIAN (WPC) (PROVISIONAL)
INDUSTRIAL WASTE DIVISION
\$49,721 PER ANNUM
EFFECTIVE: NOVEMBER 29, 2022

ADRIAN LEWIS
361 EAST (REAR)
BUFFALO, NY 14207

FIELD TECHNICIAN (WPC) (PROVISIONAL)
INDUSTRIAL WASTE DIVISION
\$49,721 PER ANNUM
EFFECTIVE: NOVEMBER 29, 2022

NICHOLAS JULIEN
195 AVERY
BUFFALO, NY 14216

LABORER I (SEASONAL)
TREATMENT PLANT YARDS & GROUNDS
\$140.00 PER DAY
EFFECTIVE: DECEMBER 5, 2022

BRANDAN BROWN
46 BARNARD
BUFFALO, NY 14206

LABORER I (SEASONAL)
TREATMENT PLANT YARDS & GROUNDS
\$140.00 PER DAY
EFFECTIVE: DECEMBER 5, 2022

KAMERON BRIGGS
179 PARKRIDGE
BUFFALO, NY 14215

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE
MADE BY MRS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 22

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION</u>
Daniel O’Sullivan	University at Buffalo	Civil Engineering	\$4,000.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Assistance.

MOTION TO APPROVE
MADE BY MRS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of December 14, 2022

ITEM NO. 23

ADJOURNMENT OF MEETING

MOTION TO APPROVE

MADE BY MRS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of December 14, 2022