

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
January 5, 2011**



# BUFFALO SEWER AUTHORITY

January 5, 2011

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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## CALL OF THE ROLL

Present:	<u>Herbert Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Wilson-DiVincenzo</u>	<u>Secretary</u>
	<u>John E. Kennedy, Jr.</u>	<u>Assistant Secretary</u>
	<u>David Comerford</u>	<u>General Manager</u>
	<u>Oluwole McFoy</u>	<u>Secretary to the General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>James Eagan, P.E.</u>	<u>Senior Sanitary Engineering Supervisor</u>
	<u>James Keller</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Edward Hennessy</u>	<u>Director of Sewer Maintenance</u>
	<u>Darryl McPherson</u>	<u>City Auditor</u>
	<u>Laura Surdej</u>	<u>Erie Co. Division of Sewerage</u>
	<u></u>	<u></u>
Absent:	<u>none</u>	<u></u>
	<u></u>	<u></u>

The meeting was called to order at 9:02 am. A quorum was present.

### ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of December 1, 2010

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>5</u> NOES <u>0</u>

Board Meeting of January 5, 2011

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

December 21, 2010

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CAPITAL IMPROVEMENT FUND</b>						
15-Apr-02	Money Market		\$500,000.00	Chase	0.45%	High Yield
<b>CONSTRUCTION FUND</b>						
08-Apr-02	Money Market		\$38,371,549.70	Chase	0.45%	High Yield
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
22-Apr-02	Money Market		\$1,006,153.99	Chase	0.45%	High Yield
<b>OPERATING FUND</b>						
08-Apr-02	Money Market		\$3,034,670.16	Chase	0.45%	High Yield
<b>TRUST &amp; AGENCY FUND</b>						
06-May-02	Money Market		\$32,837.45	Chase	0.45%	High Yield
<b>SURPLUS FUND</b>						
28-Sep-10	30-Dec-10	93	\$229.95	MTB Funds		
			\$4,394,955.40	M&T Securities	0.18%	\$2,044.60
			\$4,395,185.35			
<b>NET REVENUE FUND</b>						
27-Sep-10	30-Dec-10	94	\$339.03	MTB Funds		
			\$3,699,260.53	M&T Securities	0.18%	\$1,739.47
25-Oct-10	25-Jan-11	92	\$6,299,262.13	M&T Securities	0.17%	\$2,737.87
24-Nov-10	25-Feb-11	93	\$7,249,814.72	M&T Securities	0.17%	\$3,185.28
			\$17,248,676.41			



ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>DEBT RESERVE FUND</b>						
30-Apr-10	03-Jun-11	399	\$1,007,669.72	Series F FHLB	0.42%	
30-Apr-10	10-Jun-11	406	\$333,570.61	Series F FHLB	0.42%	
01-Aug-08	06-Sep-13	1862	\$8,240,877.50	Series I FHLB	4.00%	
13-Mar-03	15-Apr-32		\$2,825,593.00	Series H SLG	4.35%	
04-Mar-04	15-Nov-33		\$774,061.00	Series J SLG	3.82%	
22-Jul-04	15-Feb-33		\$498,654.00	Series K SLG	4.63%	
27-Jul-06	01-Oct-35		\$952,666.00	Series L SLG	4.52%	

**RECEIVE & FILE**

Board Meeting of January 5, 2011

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of Buffalo Sewer Authority's operating budget.

**Wastewater Treatment Plant**

12/2/2010	00240107 PSED Capital Outlay	-\$2,602.67	00370107 Dryer Capital Outlay	\$2,602.67
12/2/2010	00520106 Maintenance Services	-\$1,650.00	00380106 Incinerator Services	\$1,650.00
12/8/2010	00520105 Maintenance Supplies	-\$3,615.00	00370105 Dryer Supplies	\$3,615.00
12/16/2010	00520105 Maintenance Supplies	-\$2,618.46	00370105 Dryer Supplies	\$2,618.46

**RECEIVE & FILE**

Board Meeting of January 5, 2011

## ITEM NO. 4

**APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2010**

WHEREAS: The Comprehensive Annual Financial Report of the Buffalo Sewer Authority has been made available to your Honorable Body; and

WHEREAS: It is the custom of the Board to adopt this report.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves and adopts the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2010.

MOTION TO APPROVE

MADE BY MR. KENNEDY, JR.

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of January 5, 2011

## ITEM NO. 5

**CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND**

WHEREAS: On October 27, 2010, Kenneth Sherman, 168 Plains Road West, apt. 1203, Burlington, Ontario, filed a Claim with the Buffalo Sewer Authority for plumbing costs incurred at a property he owns located at 243 Leroy Avenue, Buffalo, New York; and

WHEREAS: The plumbing costs, due to a blocked main sewer on September 14, 2010, totaled \$705.73; and

WHEREAS: The General Manager reviewed this Claim and determined that the Buffalo Sewer Authority is liable in this matter.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Kenneth Sherman, 168 Plains Road West, apt. 1203, Burlington, Ontario, in the amount of \$705.73 as full settlement. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO                     APPROVE                    

MADE BY                     MR. KENNEDY, SR.                    

2<sup>ND</sup> BY                     MS. WILSON-DIVINCENZO                    

AYES                     5                     NOES                     0                    

Board Meeting of January 5, 2011

## ITEM NO. 6

**CONTRACT APPROVAL FOR PROPERTY AND CRIME INSURANCE**

WHEREAS: The Buffalo Sewer Authority currently receives property insurance coverage through Liberty Mutual/USI Insurance, and crime insurance coverage through Great American; and

WHEREAS: Liberty Mutual/USI Insurance and Great American have proposed contract extensions; and

WHEREAS: Liberty Mutual/USI has proposed a one-year extension of the Buffalo Sewer Authority's property insurance coverage at a cost not to exceed \$187,249.00. The insurer is not seeking an increase for fiscal year 2011-2012; and

WHEREAS: Great American has proposed a one-year extension of the Buffalo Sewer Authority's crime insurance coverage at a cost not to exceed \$5,442.00. The insurer is not seeking an increase for fiscal year 2011-2012; and

WHEREAS: The Insurance Consultants for the Buffalo Sewer Authority, Aldrich & Cox, Inc., have carefully reviewed the policies and recommend acceptance of these proposals for fiscal year 2011-2012.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves property insurance coverage with Liberty Mutual/USI Insurance at a cost not to exceed \$187,249.00, and crime insurance coverage with Great American at a total cost not to exceed \$5,442.00, effective April 15, 2011, for a one-year period, at a total cost not to exceed \$192,691.00, and that this cost be charged to the following accounts on a pro-rata basis: 00200108-452000 and 00650108-452000.

MOTION TO APPROVE  
MADE BY MS. WILSON-DIVINCENZO  
2<sup>ND</sup> BY MR. KENNEDY, JR.  
AYES 5 NOES 0

Board Meeting of January 5, 2011

## ITEM NO. 7

**AUTHORIZATION TO DISPOSE OF VARIOUS OBSOLETE VEHICLES AND EQUIPMENT**

WHEREAS: The Buffalo Sewer Authority's current inventory of fixed assets contains equipment and vehicles that are obsolete; and

WHEREAS: The Head Motor Equipment Mechanic and Director of Sewer Maintenance recommend disposing of the following vehicles and equipment:

VEHICLES			
BSA#	Description	Vin#	Asset No.
158-S	1985 International Crew Cab Model 1954	1HTLDTVMXFHA28662	95097
174-S	1987 International Crew Cab Model 1954	1HTLDTVM9HHA16893	95054
209-S	1995 Ford F700 Dump	1FDPF70J1SVA65861	95010
210-S	1995 Ford F700 Dump	1FDPF70J4SVA64610	95011
215-S	1995 John Deere Model 310-D (Backhoe)	TD310DA811817	95003
216-S	1995 Chevrolet K2500 P/U 4x4	2GCFK29K2S1305625	95077
227-D	1997 Saturn Wagon	1G8ZH8287VZ211856	95091
240-S	1998 Ford F150 P/U 4x2	2FTZF1728WCB06796	95081
241-S	1998 Ford F150 P/U 4x2	2FTZF172XWCB06797	95082
242-S	1998 Mack w/Schwartz Sweeper	VG6M117BZWB202181	95058

; and

WHEREAS: The Authority will first hold an auction utilizing Erie County Bid No. 290198-002 awarded to Auctions International; and

WHEREAS: Auctions International will receive ten percent of the proceeds from this auction; and

WHEREAS: Any vehicle and/or equipment remaining after the auction will then be scrapped utilizing the City of Buffalo Informal Price Agreement #0345; and

WHEREAS: The results of the auction and scrapping of the vehicles and equipment will be presented to the Board for their information; and

WHEREAS: Buffalo Sewer Authority Board approval is required for the disposal of vehicles and equipment.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to dispose of the above listed vehicles and equipment by auction with the remaining unsold items disposed of under the scrap contract.

MOTION TO                     APPROVE                    

MADE BY           MS. WILSON-DIVINCENZO          

2<sup>ND</sup> BY                     MR. ROOSEVELT                    

AYES           5           NOES           0          

Board Meeting of January 5, 2011

## ITEM NO. 8

**AUTHORIZATION TO ENTER INTO AN ENGINEERING AGREEMENT - PRELIMINARY AND PRIMARY TREATMENT PROCESS MAINTENANCE PROCEDURES**

WHEREAS: The Buffalo Sewer Authority is furthering the development of asset management at the wastewater treatment plant; and

WHEREAS: This phase of implementation will include assets utilized in the preliminary and primary treatment process; and

WHEREAS: Upon request, GHD Consulting Engineers, LLC has submitted an engineering proposal dated December 15, 2010, to assist the Authority in data gathering and conversion, equipment validation and maintenance procedures at a total cost not to exceed \$74,000.00; and

WHEREAS: GHD Consulting Engineers, LLC brings extensive experience and practical knowledge for the implementation of the requested services and have performed similar tasks for municipal wastewater facilities throughout the region; and

WHEREAS: The Treatment Plant Superintendent and staff have reviewed the engineering proposal and recommend approval at a cost not to exceed \$74,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with GHD Consulting Engineers, LLC for engineering services to assist the Authority in development of asset management for the preliminary and primary treatment process as outlined in their proposal dated December 15, 2010, at a total cost not to exceed \$74,000.00. The cost of these services will be charged to account no. 02000320-432004.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. KENNEDY, SR.</u>		
2 <sup>ND</sup> BY	<u>MR. KENNEDY, JR.</u>		
AYES	<u>5</u>	NOES	<u>0</u>

Board Meeting of January 5, 2011



## ITEM NO. 9

**REPORT ON BIDS RECEIVED - BIRD ISLAND SEWAGE TREATMENT PLANT MULTIPLE HEARTH FURNACE EQUIPMENT AND EMISSION CONTROL UPGRADE**

WHEREAS: Formal bids were advertised and solicited for the Bird Island Sewage Treatment Plant multiple hearth furnace equipment and emission control upgrade. The following bid was received and opened by the Buffalo Sewer Authority on May 19, 2010:

Nicholson & Hall Corp. Inc.                      \$7,954,646.00  
; and

WHEREAS: The proposal received far exceeded the Consulting Engineer's estimate; and

WHEREAS: The Senior Sanitary Engineering Supervisor, Treatment Plant Administrator, and the Authority's consulting engineers, GHD Consulting Engineers, LLC and CH2M Hill, have reviewed the bid and recommend rejecting it.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby rejects the bid received for the Bird Island Sewage Treatment Plant multiple hearth furnace equipment and emission control upgrade.

MOTION TO                      APPROVE  
MADE BY                      MS. WILSON-DIVINCENZO  
2<sup>ND</sup> BY                      MR. KENNEDY, JR.  
AYES                      5                      NOES                      0

Board Meeting of January 5, 2011

## ITEM NO. 10

**CHANGE ORDER NO. 1 – CONTRACT NO. 84800008**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$802,700.00
CH2M-HILL NEW YORK, INC.	THIS CHANGE ORDER	\$177,000.00
430 E. GENESEE STREET	ADJUSTED CONTRACT COST	\$979,700.00
SYRACUSE, NY 13202		

WORK:           Engineering Services – Multiple Hearth Furnace Equipment and Controls Upgrade Project

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1   Additional Engineering Services required to rebid the Multiple Hearth Furnace Project with separate purchase and installation contracts. The Authority rejected the original contract bid and now intends to rebid the project in separate pieces.

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1   A single bid was submitted to the Buffalo Sewer Authority and it exceeded the consulting engineer's estimate. The Authority believes that separate purchase and installation contracts will help to reduce overall cost of Multiple Hearth Furnace Rehabilitation Project.

**COST OF CHANGE OR EXTRA WORK:**

Item #1       \$177,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK                               \$177,000.00

The total INCREASE to the contract as a result of this Change Order is   \$177,000.00

**CONTRACT SUPPLEMENT CONDITIONS:**

1.   The contract completion date established in the Original contract or as modified by previous contract supplements remains unchanged.
2.   Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the preceding Description of Changes involved with the Supplemental Contract Drawings designated none and under the provisions of the Original Contract, including compliance with applicable Equipment specifications, General Specifications and Project Specifications for the same type of work.

- 3. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract, particularly those pertaining to performance and operation of equipment.
- 4. The Contractor expressly agrees that he will place under coverage of his performance and Payment Bonds and Contractor's Insurance all work covered by this Contract Supplement. The Contractor will furnish to the Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Contract Supplements that exceeds the Original Contract Price by twenty percent (20%).
- 5. The costs established under this Contract Supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 84800008 as written in the above Agenda Item, increasing the contract cost in the amount of \$177,000.00, making the adjusted contract cost \$979,700.00.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of January 5, 2011

## ITEM NO. 11

**REPORT ON BIDS - PURCHASE OF 34 OPTICAL DISSOLVED OXYGEN SENSORS AND ANALYZERS**

WHEREAS: On November 3, 2010, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute a contract with Dresser Roots for the Upgrades to the Aeration Blower Controls eligible for a 50% rebate under the NYSERDA program for the energy savings with a potential return on investment of 1.2 years; and

WHEREAS: As previously advised, ancillary equipment needed as part of this NYSERDA effort would be procured through the Authority's established purchasing procedures; and

WHEREAS: Formal bids were advertised and solicited for the Purchase of 34 Optical Dissolved Oxygen Sensors and Analyzers to measure dissolved oxygen in the activated sludge mixed liquor tanks; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on December 27, 2010:

Hach Company	\$70,931.82
ITT Analytics	\$79,431.82
Cyclops Process Equipment	\$79,985.00
; and	

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, and staff reviewed the bids received and recommend this purchase from the low bidder, Hach Company.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase 34 Optical Dissolved Oxygen Sensors and Analyzers from the low bidder, Hach Company, at a total cost of \$70,931.82. This purchase will be charged to account no. 02000279-490740.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY, SR.	_____
2 <sup>ND</sup> BY	_____	MS. WILSON-DIVINCENZO	_____
AYES	_____	5	NOES _____ 0

Board Meeting of January 5, 2011



## ITEM NO. 13

CONTRACT NO. 85000019

**CERTIFICATE OF ACCEPTANCE AND OCCUPANCY**

WORK: CSO 059 Sewer Separation

BID: \$1,118,501.00

CONTRACTOR: Milherst Construction, Inc.  
2601 Millersport Highway  
Getzville, New York 14068-0631

WHEREAS: The Senior Sanitary Engineering Supervisor and staff have certified that the Contractor completed the work in accordance with the plans and specifications on November 17, 2010.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted.
- b. The date of entrance and occupancy be fixed as of November 17, 2010.
- c. The maintenance period commence on November 17, 2010.
- d. Final payment be made to the Contractor in the amount of \$55,075.35, decreased by \$16,994.10, making the final cost of the Contract \$1,101,506.90.

MOTION TO                                  APPROVE                                 MADE BY                                  MS. WILSON-DIVINCENZO                                 2<sup>ND</sup> BY                                  MR. KENNEDY, JR.                                 AYES                                  5                                  NOES                                  0                                 

Board Meeting of January 5, 2011

## ITEM NO. 14

**AUTHORIZATION TO ENTER INTO A THREE (3) YEAR ENGINEERING SERVICES AGREEMENT WITH WENDEL DUCHSCHERER, P.C. & GREENMAN-PEDERSEN, INC.**

WHEREAS: There is a need to retain the services of professional engineering firms on an as needed and as directed basis for small to medium size capital improvement projects; and

WHEREAS: A total of sixteen (16) engineering firms responded to a request for proposal via public notice advertised in the Buffalo News; and

WHEREAS: A Consultant Selection Committee reviewed and ranked the proposals received; and

WHEREAS: Eight (8) firms were invited for personal interviews; and

WHEREAS: Based upon the proposal review and personal interviews, the Consultant Selection Committee, consisting of the General Manager, Secretary to the General Manager, Senior Sanitary Engineering Supervisor, Treatment Plant Supervisor, Treatment Plant Administrator, and Administrator of Capital Improvements & Development, recommends retaining the following firms for a three (3) year Engineering Services Term Agreement:

1. Wendel Dushscherer, P.C.
2. Greenman-Pedersen, Inc.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute contracts with Wendel Dushscherer, P.C. & Greenman-Pedersen, Inc. Costs associated with these contracts shall be charged to account nos. 02000290-432004 & 02000286-432004 in an aggregate amount not to exceed \$200,000.00.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MR. KENNEDY, SR.</u>	
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>	
AYES	<u>5</u>	NOES <u>0</u>

Board Meeting of January 5, 2011

## ITEM NO. 15

**CONFIRMATION OF APPOINTMENTS****SHIFT SUPERINTENDENT (SEWAGE TREATMENT)  
(PERMANENT)**

SEWAGE TREATMENT PLANT  
\$68,883 PER ANNUM  
EFFECTIVE: DECEMBER 6, 2010

PAUL CIESLAK  
501 REIMAN ST.  
SLOAN, NY

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**LABORER I (SEASONAL)**  
SEWAGE TREATMENT PLANT  
\$95.00 PER DAY  
EFFECTIVE: JANUARY 3, 2011

GREGORY REUSCH  
361 OKELL  
BUFFALO, NY

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**LABORER I (SEASONAL)**  
SEWAGE TREATMENT PLANT  
\$95.00 PER DAY  
EFFECTIVE: JANUARY 3, 2011

WILLIAM CONROY  
373 CUMBERLAND  
BUFFALO, NY

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**LABORER I (SEASONAL)**  
SEWAGE TREATMENT PLANT  
\$95.00 PER DAY  
EFFECTIVE: JANUARY 3, 2011

SHAWN ESFORD  
16 SHENANDOAH  
BUFFALO, NY

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**SEWER CONSTRUCTION WORKER (PERMANENT)**  
SEWER MAINTENANCE DEPARTMENT  
\$17.50 PER HOUR  
EFFECTIVE: JANUARY 3, 2011

DENIS DEEGAN  
11 HEUSSY  
BUFFALO, NY

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WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE  
MADE BY MR. KENNEDY, JR.  
2<sup>ND</sup> BY MS. WILSON-DIVINCENZO  
AYES 5 NOES 0

Board Meeting of January 5, 2011

## ITEM NO. 16

**REQUEST FOR EXTENSION OF LEAVE OF ABSENCE**

WHEREAS: Richard Stayer, a permanent Laborer I, was granted an unpaid medical leave of absence for the period June 18, 2010 through December 17, 2010. Mr. Stayer has requested an extension of his unpaid medical leave of absence, effective December 18, 2010; and

WHEREAS: The General Manager has reviewed this request and recommends approving an extension of Richard Stayer's unpaid medical leave of absence for a period of six (6) months.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Richard Stayer an extension of his medical leave of absence without pay beginning December 18, 2010, and extending until June 17, 2011.

MOTION TO APPROVE

MADE BY MR. KENNEDY, JR.

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of January 5, 2011

## ITEM NO. 17

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Thomas Caulfield	Walden University	Leadership & Organizational Change	90%	\$2,180.70

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$2,180.70. This Reimbursement will be charged to account no. 00800108-480214.

MOTION TO APPROVE  
 MADE BY MR. ROOSEVELT  
 2<sup>ND</sup> BY MR. KENNEDY, SR.  
 AYES 5 NOES 0

Board Meeting of January 5, 2011

## ITEM NO. 18

**TUITION ASSISTANCE**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>SEMESTER</u>	<u>TUITION</u>
Thomas Caulfield	Walden University	PhD Residency for Public Administration	Spring 2011	\$935.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO                     APPROVE                    

MADE BY           MS. WILSON-DIVINCENZO          

2<sup>ND</sup> BY                     MR. KENNEDY, JR.                    

AYES           5           NOES           0          

Board Meeting of January 5, 2011

ITEM NO. 19

**ADJOURNMENT OF MEETING**MOTION TO APPROVEMADE BY MR. KENNEDY, SR.2<sup>ND</sup> BY MS. WILSON-DIVINCENZOAYES 5 NOES 0

Board Meeting of January 5, 2011