

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
January 6, 2010**

**52961.....52985**



# **BUFFALO SEWER AUTHORITY**

**January 6, 2010**

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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**CALL OF THE ROLL**

Present:	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor C. Wilson-Divincenzo</u>	<u>Secretary</u>
	<u>John E. Kennedy, Jr.</u>	<u>Assistant Secretary</u>
	<u>David Comerford</u>	<u>General Manager</u>
	<u>Oluwole McFoy</u>	<u>Secretary to the General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Jason Shell</u>	<u>Intergovernmental Coordinator</u>
	<u>Franklin DiMascio, P.E.</u>	<u>Principal Engineer</u>
	<u>James Eagan, P.E.</u>	<u>Sr. Sanitary Engineering Supervisor</u>
	<u>James Keller</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Edward Hennessy</u>	<u>Director Of Sewer Maintenance</u>
	<u>Darryl McPherson</u>	<u>City Auditor</u>
	<u>_____</u>	<u>_____</u>
	<u>_____</u>	<u>_____</u>
	<u>_____</u>	<u>_____</u>
Absent:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>_____</u>	<u>_____</u>

The meeting was called to order at 9:00 AM. A quorum was present.

## ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of December 2, 2009

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of January 6, 2010

## ITEM NO. 2

## INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

December 21, 2009

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CAPITAL IMPROVEMENT FUND</b>						
15-Apr-02	Money Market		\$499,999.97	Chase	0.50%	High Yield
<b>CONSTRUCTION FUND</b>						
08-Apr-02	Money Market		\$36,340,401.00	Chase	0.50%	High Yield
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
22-Apr-02	Money Market		\$1,055,474.62	Chase	0.50%	High Yield
<b>OPERATING FUND</b>						
08-Apr-02	Money Market		\$3,392,893.72	Chase	0.50%	High Yield
<b>TRUST &amp; AGENCY FUND</b>						
06-May-02	Money Market		\$36,300.25	Chase	0.50%	High Yield
<b>SURPLUS FUND</b>						
28-Sep-09	30-Dec-09	93	\$143.41	MTB Funds		
			\$6,310,040.74	M&T Securities	0.61%	\$9,959.26
			<u>\$6,310,184.15</u>			
<b>NET REVENUE FUND</b>						
28-Sep-09	31-Dec-09	94	\$716.27	MTB Funds		
			\$3,099,649.05	M&T Securities	0.66%	\$5,350.95
01-Oct-09	31-Dec-09	91	\$2,999,823.61	M&T Securities	0.55%	\$4,176.39
27-Oct-09	25-Jan-10	90	\$2,998,345.35	M&T Securities	0.62%	\$4,654.65
30-Nov-09	25-Feb-10	87	\$5,899,291.83	M&T Securities	0.40%	\$5,708.17
			<u>\$14,997,826.11</u>			



ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>DEBT RESERVE FUND</b>						
30-Apr-09	30-Apr-10	365	\$1,345,225.21	Series F FHLB	0.40%	
01-Aug-08	06-Sep-13	1862	\$8,240,877.50	Series I FHLB	4.00%	
13-Mar-03	15-Apr-32		\$2,825,593.00	Series H SLG	4.35%	
04-Mar-04	15-Nov-33		\$774,061.00	Series J SLG	3.82%	
22-Jul-04	15-Feb-33		\$498,654.00	Series K SLG	4.63%	
27-Jul-06	01-Oct-35		\$952,666.00	Series L SLG	4.52%	

**RECEIVE & FILE**

Board Meeting of January 6, 2010

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of Buffalo Sewer Authority's operating budget.

**Wastewater Treatment Plant**

<u>Date</u>	<u>From Account</u>	<u>Amount</u>	<u>To Account</u>	<u>Amount</u>
12/2/2009	00520106 Maintenance Services	-2,000.00	00240106 Primary Sedimentation Services	2,000.00
12/08/2009	00550106 IWS Services	-760.89	00200106 Plant Services	760.89
12/11/2009	00520105 Maintenance Supplies	-1,593.33	00400105 South Supplies	1,593.33
12/15/2009	00520106 Maintenance Services	-3,000.00	00340106 Thickener Services	3,000.00

**RECEIVE & FILE**

Board Meeting of January 6, 2010

## ITEM NO. 4

**INFORMATIVE: REPORT ON THE CONDITION OF THE CAPITAL IMPROVEMENT FUND**

Balance July 1, 2009 (Temporary Investments & Cash)	\$500,240.96	
Interest on Investments	1,364.39	
Transfers from Operating Fund	0	
Transfers to Operating Fund	<u>(1,393.18)</u>	500,212.17
Less: Expenditures	0	
Encumbrances	<u>0</u>	<u>0</u>
<b>Unallocated Funds as of December 31, 2009</b>		<u><b>\$500,212.17</b></u>
<b>Expenditures:</b>	_____	
<b>Total Expenditures</b>		<u>0</u>
<b>Encumbrances:</b>	_____	
<b>Total Encumbrances</b>		<u>0</u>
<b>ENCUMBRANCES AND EXPENDITURES FOR 7/1/09-12/31/2009</b>		<u><b>\$0</b></u>

**RECEIVE & FILE**

Board Meeting of January 6, 2010

## ITEM NO. 5

**APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

WHEREAS: The Comprehensive Annual Financial Report of the Buffalo Sewer Authority has been made available to your Honorable Body; and

WHEREAS: It is the custom of the Board to adopt this report.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves and adopts the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2009.

MOTION TO APPROVE

MADE BY MR. KENNEDY, JR.

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of January 6, 2010

## ITEM NO. 6

**CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND**

WHEREAS: On May 5, 2009, Ana M. Lopez and LaTasha Washington, 158 Clark Street, Buffalo, New York, filed a Claim with the Buffalo Sewer Authority in the amount of \$1,142.80 for damages to their vehicle when they entered a flooded viaduct on March 9, 2009; and

WHEREAS: The General Manager reviewed this Claim and negotiated a full settlement in the amount of \$200.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Ana M. Lopez and LaTasha Washington, 158 Clark Street, Buffalo, New York, in the amount of \$200.00 as full settlement. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 4 NOES 0

Board Meeting of January 6, 2010

## ITEM NO. 7

**TRAVEL AUTHORIZATION - NEW YORK CITY**

WHEREAS: The Buffalo Sewer Authority must be up-to-date on current environmental regulations in order to maintain compliance; and

WHEREAS: The 82<sup>nd</sup> Annual Meeting of the New York Water Environment Association, Inc., (NYWEA) is held in New York City from February 1 – 3, 2010, covering an overview of environmental requirements; and

WHEREAS: The General Manager, Principal Sanitary Engineer, Treatment Plant Administrator, and Secretary to the General Manager need to remain current with regulations affecting their respective programs; and

WHEREAS: The General Manager recommends attendance at the 82<sup>nd</sup> Annual Meeting of NYWEA.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager, Principal Sanitary Engineer, Treatment Plant Administrator, and Intergovernmental Coordinator to travel to New York City from February 1 – 3, 2010, to attend the 82<sup>nd</sup> Annual Meeting of the New York Water Environment Association, Inc., at a total cost not to exceed \$8,800.00. Funds are available in account nos. 00110104-458010, 00110104-458012, 00600104-458010, 00600104-458012, 00200104-458010, and 00200104-458012.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. KENNEDY, JR.</u>
2 <sup>ND</sup> BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of January 6, 2010

## ITEM NO. 8

**REPORT ON BIDS RECEIVED - AIR HANDLING UNIT REPLACEMENT IN SETTLED WASTE**

WHEREAS: Formal bids were advertised and solicited for Air Handling Unit Replacement In Settled Waste. The following bids were received and opened by the Buffalo Sewer Authority on November 24, 2009:

Quackenbush Company, Inc.	\$510,000.00
John W. Danforth	\$517,669.00
Mollenberg Betz, Inc.	\$530,695.00

; and

WHEREAS: The proposals were received, and the contract will be awarded on the basis of lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Administrator of Capital Improvements and Development and staff reviewed the bids and recommend awarding the contract to the lowest bidder, Quackenbush Company, Inc., at a cost not to exceed \$510,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Quackenbush Company, Inc., at a cost not to exceed \$510,000.00. Expenses for this contract will be charged to account no. 02000309-490740.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of January 6, 2010

## ITEM NO. 9

**REPORT ON BIDS RECEIVED - CONTINUOUS EMISSIONS MONITORING SYSTEM  
(CEMS) DEMOLITION AND INSTALLATION**

WHEREAS: Formal bids were advertised and solicited for Continuous Emissions Monitoring System (CEMS) Demolition and Installation. The following bid was received and opened by the Buffalo Sewer Authority on November 30, 2009:

Quackenbush Company, Inc.	\$143,147.00
---------------------------	--------------

; and

WHEREAS: The proposal was received, and the contract will be awarded on the basis of lump sum prices. The bid reflects the true amount of the contract; and

WHEREAS: The Administrator of Capital Improvements and Development and staff reviewed the bids and recommend awarding the contract to the lowest bidder, Quackenbush Company, Inc., at a cost not to exceed \$143,147.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Quackenbush Company, Inc., at a cost not to exceed \$143,147.00. Expenses for this contract will be charged to account no. 02000308-490740.

MOTION TO                      APPROVE                     

MADE BY                      MR. ROOSEVELT                     

2<sup>ND</sup> BY                      MR. KENNEDY, JR.                     

AYES            4            NOES            0           

Board Meeting of January 6, 2010



## ITEM NO. 10

**AUTHORIZATION FOR CHANGE ORDER TO SERVICE ORDER NO. 21000358**

WHEREAS: On September 2, 2009, the Board of the Buffalo Sewer Authority authorized the General Manager to utilize the services of Comairco Equipment, Inc., to perform recommended major repairs on turbo compressor no. 3 at a total cost not to exceed \$47,173.05; and

WHEREAS: Service Order No. 21000358 was allocated for this service; and

WHEREAS: During the repair service to the rotor cartridge assemblies in the compressor it was discovered that three (3) air coolers and one (1) oil cooler were in need of replacement; and

WHEREAS: The additional parts and services needed to replace these items was quoted by Comairco Equipment, Inc., at a total cost of \$6,996.18; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer, and staff reviewed the quote received and recommend a change order to service order no. 21000358 of \$6,996.18, from \$47,173.05 to \$54,169.23 for the necessary repairs. This service brings the total monies payable to Comarico Equipment, Inc., to date for fiscal year 2009-2010 to \$54,722.63; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer, and staff further recommend approval for a total cost not to exceed \$60,000.00 for services from Comarico Equipment, Inc., fiscal year 2009-2010.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes a change order to Service Order No. 21000358 in the amount of \$6,996.18, from \$47,173.05 to \$54,169.23 for necessary repairs and further authorizes a total cost not to exceed \$60,000.00 for services from Comarico Equipment, Inc., for fiscal year 2009-2010.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 4 NOES 0

Board Meeting of January 6, 2010

## ITEM NO. 11

**REPORT ON BIDS RECEIVED-PURCHASE OF ONE (1) NEW AND UNUSED 2010 FORD SUPER DUTY F-550 TRUCK**

WHEREAS: Formal bids were advertised and solicited for the purchase of one (1) new and unused 2010 Ford Super Duty F-550 Truck (or equivalent) with service body. The following bids were received and opened by the Buffalo Sewer Authority on November 24, 2009:

VENDOR	CAB (Mfg., Model & Yr.)	SERVICE BODY (Mfg., Model & Yr.)	TOTAL COST
West-Herr Ford	2010/2011 Ford F-550	Knapheide Model#6108D54J	\$49,843.00 (2010) <sup>1</sup> \$51,593.00 (2011)
Basil Ford	2010 Ford F-550 Supercab DRW-4WD	2010 Knapheide Model#6108D54J	\$49,586.97 <sup>2</sup>
Vision Ford	2010 Ford F-550 Supercab 4 x 4	Knapheide, Model#6108D54J w/canopy roof	\$51,421.00
Delacy Ford	2010 Ford F-550 DRW Supercab	9'Omaha, Model#108D54V	\$52,061.00
Emerling Ford	2010 Ford F-550 DRW 4WD Supercab	2010 Warner, Model#ST-108-M-DW-U	\$55,282.00
Van Bortel Ford	No proposal submitted		
Kenworth of Buffalo	No proposal submitted		
STS Trailer & Truck Equipment	No proposal submitted		

<sup>1</sup>Vendor noted 2010 model needed to be ordered by 11/27/09.

<sup>2</sup> Bid was formally withdrawn on 11/30/09 due to build out date of 11/27/09

; and

WHEREAS: The Director of Sewer Maintenance and staff reviewed the bids received and recommend that this purchase be awarded to Vision Ford, the lowest bidder with a 2010 Model available, at a total cost of \$51,421.00; and

WHEREAS: Due to the limited availability of the 2010 Models, the Board was polled on December 4, 2009, and verbally authorized this purchase from Vision Ford; and

WHEREAS: It is now necessary to formally ratify that authorization.



## ITEM NO. 12

**REPORT ON BIDS RECEIVED - HOPKINS STREET SANITARY SEWER REPLACEMENT PROJECT**

WHEREAS: Formal bids were advertised and solicited for the Hopkins Street Sanitary Sewer Replacement Project. The following bids were received and opened by the Buffalo Sewer Authority on October 6, 2009:

Tom Greenauer Development, Inc.	\$2,230,100.00
Man O' Trees, Inc.	\$2,348,000.00
C.M.H. Company, Inc.	\$2,776,100.00
Visone Contraction Company, Inc.	\$2,798,256.00
Kandey Company, Inc.	\$2,928,700.00
North America Construction Company, Inc.	\$2,937,000.00
Accadia Site Contracting Company, Inc.	\$3,292,055.00
Milherst Construction, Inc.	\$3,496,100.00
Sicar Management, Inc.	\$3,991,820.00

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of a combined unit and lump sum bid. The bids do not reflect the true amount of the contract, but rather are subject to some variance. These variances are due to the actual amount of the quantities used as they appear in the estimate column multiplied by the unit price as bid; and

WHEREAS: Due to confusion in interpreting the contract documents, the low apparent bidder, Tom Greenauer Development, Inc., has requested that their bid be withdrawn; and

WHEREAS: The lowest responsible bidder, Man O' Trees, Inc., has agreed to hold to their proposal and reduce their unit price for rock excavation to \$75.00 per cubic yard; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the bids and recommend awarding the contract to the lowest responsible bidder, Man O' Trees, Inc., at a cost not to exceed \$2,348,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Man O' Trees, Inc., at a cost not to exceed \$2,348,000.00 for the Hopkins Street Sanitary Sewer Replacement Project. Expenses for this contract will be charged to account no. 02000307-490740.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of January 6, 2010

## ITEM NO. 13

**AUTHORIZATION FOR CHANGE ORDER NO. 3 TO CONTRACT NO. 84600005 WITH J. A. BRUNDAGE/THE DRAIN DOCTOR, INC., FOR SEWER CLEANING AND INTERNAL TELEVISION INSPECTIONS**

- WHEREAS: Formal bids were received and opened by the Buffalo Sewer Authority on April 18, 2005, for Sewer Cleaning and Internal Television Inspection Services; and
- WHEREAS: The only bid was submitted by J. A. Brundage/The Drain Doctor, Inc., in the amount of \$323,850.00; and
- WHEREAS: The Board of the Buffalo Sewer Authority accepted this bid on May 4, 2005; and
- WHEREAS: Subsequent to the award of the contract with J. A. Brundage/The Drain Doctor, the Board of the Buffalo Sewer Authority budgeted \$300,000.00 for sewer cleaning and TV inspection for fiscal years 2006-07, 2007-08, 2008-09, and 2009-10; and
- WHEREAS: The original contracted amount from fiscal year 2005-06 has been depleted; and
- WHEREAS: Based on J. A. Brundage/The Drain Doctor, Inc., agreeing to hold to the unit costs for cleaning and inspection services as per the original bid of April 18, 2005, the Board of the Buffalo Sewer Authority authorized Change Order No. 1 at the June 18, 2008 Board Meeting in the amount of \$300,000.00 and Change Order No. 2 at the February 18, 2009 Board Meeting in the amount of \$100,000.00; and
- WHEREAS: In order to close out the existing contract with J. A. Brundage/The Drain Doctor, Inc., it is recommended that the contract amount be increased by \$200,168.86 to account for continued sewer cleaning and TV inspection services for FY 2008-09 and FY 2009-10.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 3 to Contract No. 84600005 in the amount of \$200,168.80, making the final contract cost \$924,018.86. Expenses for this contract will be charged to account no. 02000226-490740.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 4 NOES 0

Board Meeting of January 6, 2010

ITEM NO. 14

CONTRACT NO. 84600005

**CERTIFICATE OF ACCEPTANCE AND OCCUPANCY**

WORK: Sewer Cleaning and Internal Television Inspection

BID: \$323,850.00

CONTRACTOR: J. A. Brundage/The Drain Doctor, Inc.  
1401 College Avenue  
Buffalo, New York 14305

WHEREAS: The Principal Sanitary Engineer and staff have certified that the Contractor completed the work in accordance with the plans and specifications on November 17, 2009.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted.
- b. The date of entrance and occupancy be fixed as of November 17, 2009.
- c. The maintenance period commence on November 17, 2009.
- d. Final payment be made to the Contractor in the amount of \$260,767.95, an increase of \$600,168.86 by Change Orders 1 - 3, making the final cost of the Contract \$924,018.86.

MOTION TO APPROVE

MADE BY MR. KENNEDY, JR.

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of January 6, 2010



## ITEM NO. 15

**CONFIRMATION OF APPOINTMENTS**

**LABORER II (PERMANENT)**  
SEWER MAINTENENACE DEPARTMENT  
\$17.92 PER HOUR  
EFFECTIVE: NOVEMBER 30, 2009

DOUGLAS SMITH  
44 FAIRVALE  
CHEEKTOWAGA, NY

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**LABORER II (PERMANENT)**  
SEWER MAINTENANCE DEPARTMENT  
\$17.92 PER HOUR  
EFFECTIVE: NOVEMBER 30, 2009

JOEL RENZONI  
20 PORTLAND  
BUFFALO, NY

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**LABORER I (PERMANENT)**  
**CHANGE OF STATUS ONLY**  
SEWER MAINTENANCE DEPARTMENT  
\$15.60 PER HOUR  
EFFECTIVE: DECEMBER 1, 2009

CONOR MORRISON  
88 CUSHING  
BUFFALO, NY

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**LABORER I (PERMANENT)**  
SEWAGE TREATMENT PLANT  
\$17.26 PER HOUR  
EFFECTIVE: DECEMBER 14, 2009

RICHARD STAYER  
11824 MAIN ST.  
VERSAILLES, NY

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**WASTEWATER TREATMENT PLANT OPERATOR I  
(PERMANENT)**

SEWAGE TREATMENT PLANT

\$16.08 PER HOUR

EFFECTIVE: DECEMBER 21, 2009

AMEER LUCAS  
173 LOVERING AVE.  
BUFFALO, NY

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**LABORER I (SEASONAL)**

SEWAGE TREATMENT PLANT

\$90.00 PER DAY

EFFECTIVE: DECEMBER 21, 2009

MARK BLAKE  
158 DUNDEE  
BUFFALO, NY

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**LABORER I (SEASONAL)**

SEWAGE TREATMENT PLANT

\$90.00 PER DAY

EFFECTIVE: DECEMBER 28, 2009

DANIEL GILMOUR  
29 CARLYLE  
BUFFALO, NY

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**LABORER II (PERMANENT)**

SEWAGE TREATMENT PLANT

\$17.92 PER HOUR

EFFECTIVE: JANUARY 4, 2010

JOHN FIORELLA  
18 IDLEWOOD DR.  
TONAWANDA, NY

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WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO                   APPROVE                  

MADE BY           MS. WILSON-DIVINCENZO          

2<sup>ND</sup> BY                   MR. KENNEDY, JR.                  

AYES           4           NOES           0          

Board Meeting of January 6, 2010

## ITEM NO. 16

**REQUEST FOR LEAVE OF ABSENCE**

WHEREAS: Joseph Cordaro, a permanent Wastewater Treatment Plant Operator II, has requested an unpaid personal leave of absence effective December 7, 2009, for a period of six (6) months; and

WHEREAS: The General Manager has reviewed this request and recommends approval.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby grants Joseph Cordaro a personal leave of absence without pay beginning December 7, 2009, and extending until June 6, 2010.

MOTION TO APPROVE

MADE BY MR. KENNEDY, JR.

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of January 6, 2010

## ITEM NO. 17

**TUITION ASSISTANCE**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<b><u>EMPLOYEE</u></b>	<b><u>SCHOOL</u></b>	<b><u>COURSE</u></b>	<b><u>SEMESTER</u></b>	<b><u>TUITION</u></b>
Jason Shell	New York State University at Brockport	Statistics for Managers	Spring	\$1,047.00
Jason Shell	New York State University at Brockport	Strategic Management	Spring	\$1,047.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE  
MADE BY MR. KENNEDY, JR.  
2<sup>ND</sup> BY MS. WILSON-DIVINCENZO  
AYES 4 NOES 0

Board Meeting of January 6, 2010

## ITEM NO. 18

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<b><u>EMPLOYEE</u></b>	<b><u>SCHOOL</u></b>	<b><u>COURSE</u></b>	<b><u>TUITION%</u></b>	<b><u>REIMBURSEMENT TOTAL</u></b>
Charles Riley	Canisius College	Basic Taxation	90%	\$2,026.80
Oluwole McFoy	Engineering Society of Buffalo	Principles & Practice of Engineering Exam Review	100%	\$700.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$ 2,726.80. These Reimbursements will be charged to Account No. 00800108-480214.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 4 NOES 0

Board Meeting of January 6, 2010

ITEM NO. 19

**ADJOURNMENT OF MEETING**MOTION TO APPROVEMADE BY MR. ROOSEVELT2<sup>ND</sup> BY MR. KENNEDY, JR.AYES 4 NOES 0

Board Meeting of January 6, 2010