

MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
July 24, 2002

BUFFALO SEWER AUTHORITY

July 24, 2002

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of July 1, 2002	49339
2	Temporary Investments (Certificates of Deposits and Treasury Bills)	49340
3	Report on the Condition of the Capital Improvement Fund	49341
4	Report on the Condition of the Liability and Casualty Reserve Fund	49342
5	Adjustment of Sewer Rent	49343
6	Adjustment of Sewer Rent	49344
7	Payment from Judgment & Claims	49345
8	Authorization to Purchase Various Commodities utilizing City Contract Pricing	49346
9	Designation of Single Source for selected instrumentation, maintenance, laboratory, and office equipment	49347-48
10	Designation of Sole Source for Kaba Peak Security Key System	49349
11	Amendment to Contract for Steam System Repairs	49350
12	Report on Bids Received – Purchase of Polymer	49351-52
13	Travel Authorization – 2002 Water Environment Federation Technical Exhibition & Conference	49353
14	Travel Authorization – Washington, D.C.	49354

15	Report on Bids Received – Storm Sewer Construction in Belmont Street, East of Roesch Avenue, and Skillen Street between Roesch Avenue and Vulcan Street	49355
16	Amendment to Schedule of Job Classification Plan	49356
17	Retirement Incentive Program, Part A, through New York State and Local Retirement Systems	49357
18	Retirement Incentive Program, Part B, through New York State and Local Retirement Systems	49358
19	Confirmation of Appointments	49359
20	Request for Leave While on Union Business	49360
21	Tuition Reimbursement	49361
22	Adjournment	49362

CALL OF THE ROLL

49339

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>Rev. Msgr. John R. Gabalski</u>	<u>Vice Chairman</u>
	<u>James P. Naples</u>	<u>Asst. Vice Chairman</u>
	<u>John D. Kennedy</u>	<u>Secretary</u>
	<u>Anthony A. Hazzan</u>	<u>General Manager</u>
	<u>Pamela DiPalma</u>	<u>Director of Employee Relations</u>
	<u>Salvatore LoTempio</u>	<u>Treatment Plant Superintendent</u>
	<u>Margaret Burke</u>	<u>Executive Secretary</u>
	<u>Angelo Provenzano</u>	<u>Special Assistant</u>
	<u>Franklin DiMascio, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Joseph Baudo</u>	<u>Engineering Dept.</u>
	<u>Frank Belliotti</u>	<u>City Auditor</u>
	<u>Jim McClosky</u>	<u>COB Audit</u>
	<u>Brian Meyer</u>	<u>Buffalo News</u>
	<u>Richard Stoddard</u>	<u>C.S.E.A. Local 815</u>
	<u>Nicole Elliott</u>	<u>Erie Co. Environment & Planning</u>
	<u>_____</u>	<u>_____</u>
Absent:	<u>Rodney Richardson</u>	<u>Asst. Secretary</u>
	<u>_____</u>	<u>_____</u>

The meeting was called to order at 9:03 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of July 1, 2002

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MR. KENNEDY</u>
2 ND BY	<u>MR. NAPLES</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of July 24, 2002

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

July 16, 2002

<i>ISSUE DATE</i>	<i>MATURITY DATE</i>	<i>TOTAL DAYS</i>	<i>AMOUNT</i>	<i>BANK</i>	<i>RATE</i>	<i>INTEREST AMOUNT</i>
CAPITAL IMPROVEMENT FUND						
15-Apr-02	MONEY MARKET		\$513,952.00	CHASE	2.12%	Erie Co.High Yield
CONSTRUCTION FUND						
08-Apr-02	MONEY MARKET		\$4,621,165.71	CHASE	2.12%	Erie Co.High Yield
SERIES 2001 BOND ANTICIPATION NOTES						
08-Apr-02	MONEY MARKET		\$636,879.11	CHASE	2.12%	Erie Co.High Yield
LIABILITY AND CASUALTY RESERVE FUND						
22-Apr-02	MONEY MARKET		\$1,293,781.89	CHASE	2.12%	Erie Co.High Yield
OPERATING FUND						
08-Apr-02	MONEY MARKET		\$8,365,000.00	CHASE	2.12%	Erie Co.High Yield
SURPLUS FUND						
28-Jun-02	31-Dec-02	186	\$2,362,665.00	CHASE	1.80%	\$21,972.78
NET REVENUE FUND						
28-Jun-02	25-Jul-02	27	\$500,000.00	M&T	1.70%	\$637.50
25-Jun-02	31-Dec-02	189	\$2,900,000.00	M&T	1.76%	\$26,796.00
28-Jun-02	31-Dec-02	186	\$1,881,275.00	CHASE	1.80%	\$17,495.86
			\$5,281,275.00			
DEBT RESERVE FUND						
01-Jul-02	31-Dec-02	183	\$1,221,434.14	SERIES F U.S.TREAS.NOTES	5.125%	
			(1,201,000.00 units)			
14-Jul-93	13-Jul-03		\$7,622,950.00	CITIBANK	5.54%	
			\$8,844,384.14			

RECEIVE & FILE

ITEM NO. 3

**INFORMATIVE REPORT ON THE CONDITION OF THE
CAPITAL IMPROVEMENT FUND**

Balance July 1, 2001		\$270,009.10	
(Temporary Investments & Cash)			
	Transfers from Operating Fund	500,000.00	
	Transfers to Operating Fund	<u>(1,117.00)</u>	\$768,892.10
Less:	Expenditures	253,537.00	
	Encumbrances	<u>-</u>	<u>253,537.00</u>
Unallocated Funds as of June 30, 2002			<u>515,355.10</u>

SUMMARY OF EXPENDITURES AND ENCUMBRANCES

Expenditures:

Sump pumps	Plant Improvements	43,539.00
Steel curb boxes & frames	Maintenance	15,198.00
Tow-Bro Mechanism	Plant Improvements	194,800.00

Total Expenditures **253,537.00**

Encumbrances:

Total Encumbrances -

ENCUMBRANCES AND EXPENDITURES FOR 7/1/01 - 6/30/02 **253,537.00**

RECEIVE AND FILE

ITEM NO. 4

INFORMATIVE: REPORT ON THE CONDITION OF THE LIABILITY AND CASUALTY RESERVE FUND

The resolution that created the Liability and Casualty Reserve Fund provides that:

“The General Manager shall regularly and not less than semi-annually render to the Board a detailed report of the operation and condition of the Liability and Casualty Reserve Fund.”

Fund Balance as of June 30, 2001	\$1,197,566.07
Interest Earnings	\$29,647.28
Transfer From Operating Fund	\$200,000.00
Less: Claims Paid	<u>\$133,360.51</u>
Fund Balance as of June 30, 2002	<u>\$1,293,852.84</u>

During the 2001-2002 fiscal year, the B.S.A. settled 19 claims, 7 claims were denied, and 12 claims resulted in cash payments from the B.S.A. totaling \$133,360.51.

Total Active Claims Pending

Bodily Injury	24
Property Damage	32
Auto B.I. & P.D.	10
Other Liability	<u>3</u>
	69

RECEIVE AND FILE

ITEM NO. 5

ADJUSTMENT OF SEWER RENT

WHEREAS: In accordance with the Resolution adopted on December 15, 1982, requests for sewer rent cancellations, adjustments, or refunds in excess of \$400.00 must be submitted to the Board for its consideration and action; and

WHEREAS: Sakowski & Markello, representatives for Spolka, Inc., for the premises located at 1058 Broadway, Buffalo, NY, request a refund of over-billed sewer rent for the period September 2000 through November 2000; and

WHEREAS: Spolka, Inc., sold the property located at 1058 Broadway on December 27, 2000, and a final reading was done March 2001. The reading revealed that the account was over billed by 4,900 cubic feet. A refund for overpayment was then incorrectly credited to the account of the new owner of the premises located at 1058 Broadway instead of Spolka, Inc., to whom the money was owed; and

WHEREAS: A review of this account by Buffalo Sewer Authority staff recommends the requested refund of sewer rent.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes and directs the General Manager to refund Spolka, Inc., \$849.84 for overpayment of sewer rent for the period September 2000 through November 2000 at the premises located at 1058 Broadway.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. NAPLES	_____
2 ND BY	_____	MSGR. GABALSKI	_____
AYES	_____	4	NOES _____ 0

Board Meeting of July 24, 2002

ITEM NO. 6

ADJUSTMENT OF SEWER RENT

WHEREAS: In accordance with the Resolution adopted on December 15, 1982, requests for sewer rent cancellations, adjustments, or refunds in excess of \$400.00 must be submitted to the Board for its consideration and action; and

WHEREAS: WGRZ Television, owners of the premises located at 259 Delaware Avenue, Buffalo, NY, requests a refund of sewer rent based on water use for the May 2002 billing period; and

WHEREAS: WGRZ Television's May 2002 sewer rent based on water consumption was over billed due to an erroneous water meter reading. A reading on June 6, 2002, revealed that the account was over billed \$7,421.13; and

WHEREAS: A review of this account by Buffalo Sewer Authority staff recommends the requested refund of sewer rent.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes and directs the General Manager to refund WGRZ Television \$7,421.13 for overpayment of sewer rent for the May 2002 billing period.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MSGR. GABALSKI

AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 7

PAYMENT FROM JUDGMENT & CLAIMS

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority's current budget for materials received during the prior fiscal year; and

WHEREAS: The following materials were received during the 2001-02 fiscal year and charged to the 2002-03 budget account number 00800108-480214:

<u>VENDOR</u>	<u>AMOUNT</u>
Buffalo Tractor & Implement Co., Inc.	\$ 180.87
Nicholson & Hall Corporation	\$ 6,177.09
Barth, Sullivan & Behr, LLP	\$ 12,000.00
; and	

WHEREAS: The General Manager and the Treatment Plant Superintendent recommend the above payments from the Judgment and Claims account.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above payments in the amounts of \$180.87 to Buffalo Tractor & Implement Co., Inc., \$6,177.09 to Nicholson & Hall Corporation, and \$12,000.00 to Barth, Sullivan & Behr, LLP, from the Judgment and Claims account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MR. NAPLES

2ND BY MSGR. GABALSKI

AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 8

AUTHORIZATION TO PURCHASE VARIOUS COMMODITIES UTILIZING CITY CONTRACT PRICING

WHEREAS: Board approval is required on purchases made over \$10,000.00; and

WHEREAS: The Treatment Plant purchases the following commodities available though City Contract:

<u>Product</u>	<u>Vendor</u>	<u>Amount</u>	<u>Account No.</u>
Gasoline	Kurk	\$30,000.00	00690105-462600 (\$18,000) 00520105-462600 (\$12,000)
Diesel	Noco	\$19,000.00	00690105-462600 (\$13,000) 00520105-462600 (\$ 6,000)

; and

WHEREAS: The Treatment Plant Superintendent recommends the utilization of City Contract pricing for these purchases.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to utilize City Contract pricing to purchase the above commodities at a cost not to exceed the amounts listed and to charge these items to the appropriate accounts.

MOTION TO APROVE

MADE BY MR. NAPLES

2ND BY MSGR. GABALSKI

AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 9

DESIGNATION OF SINGLE SOURCE FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT

WHEREAS: A Single Source procurement, in accordance with New York State Procurement Guidelines, is one in which two or more vendors can supply the commodity, technology, and/or perform the services required by an agency, but the agency selects one vendor over the others for reasons such as expertise or previous experience with similar contracts; and

WHEREAS: The Buffalo Sewer Authority has a need to classify some vendors as Single Source and has supporting documentation for these designations; and

WHEREAS: The Treatment Plant has reviewed all documentation and recommends the use of the attached list of vendors as single sources for the specifically listed commodities, technology, and/or services only.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority declares the attached list of vendors as single sources for the specifically listed commodities, technology, and/or services only, for the fiscal year ending June 30, 2003.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. NAPLES

AYES 4 NOES 0

Board Meeting of July 24, 2002

VENDOR	PRODUCT/SERVICE
Comtel, Division of Integrated Voice & Data Systems, Inc. (City Contract for Lan Drop Installation)	Telecommunications service including installation of new and purchase of replacement parts
DiVal Safety (Biosystems factory authorized and recommended service center in WNY)	Biosystems gas detection system parts and service
FM Communications (authorized Kenwood dealer for L.D. Allen Communications, Inc. the State contract vendor for Kenwood Land mobile radios)	Kenwood two-way radio service including purchase of replacement parts
Mark A. Pierro (University of Buffalo's Radiation Department)	Only local vendor known for required leak testing for BSA's Radiation Materials License #2114-2224. Training/consulting provided at no cost.
Perkin-Elmer (OEM and only company that can offer extended warranty and service on this equipment)	Replacement parts and maintenance agreement for Perkin-Elmer Atomic Absorption Spectrophotometers.
U.S. Filter (OEM)	Service on deionized water systems and monthly replacement/recharging of cartridges.

ITEM NO. 10

DESIGNATION OF SOLE SOURCE FOR KABA PEAK SECURITY KEY SYSTEM

- WHEREAS: The Board of the Buffalo Sewer Authority at the June 20, 2001, meeting authorized the use of certain firms as sole source for the repair or inspection of particular equipment, subject to annual review; and
- WHEREAS: King Wholesale Lock & Door, a Division of Suburban Lock and Key Service, installed a patented, guaranteed, Kaba Peak Security Key System at the Treatment Plant; and
- WHEREAS: This system requires periodic upkeep, revision, and repair; and
- WHEREAS: The Treatment Plant Superintendent recommends a sole source designation for King Wholesale Lock & Door for the Kaba Peak Security Key System.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority designates King Wholesale Lock & Door a sole source for the periodic upkeep, revision and repair of the Kaba Peak Security Key System for the fiscal year ending June 30, 2003.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MSGR. GABALSKI</u>	
2 ND BY	<u>MR. KENNEDY</u>	
AYES	<u>4</u>	NOES <u>0</u>

Board Meeting of July 24, 2002

ITEM NO. 11

AMENDMENT TO CONTRACT FOR STEAM SYSTEM REPAIRS

WHEREAS: On April 17, 2002, the Board of the Buffalo Sewer Authority approved an extension to the contract for steam system repairs with Nicholson and Hall Corporation at the Treatment Plant for a one-year period beginning July 1, 2002 through June 30, 2003, up to a maximum amount of \$30,000.00; and

WHEREAS: During the last inspection of auxiliary boilers no. 1 and no. 2, it was brought to the Superintendent of Mechanical Maintenance’s attention that the three waste heat boilers and three auxiliary boilers are not in compliance and are in use without updated certificates of operation. A working platform connecting all six (6) of the boilers is required prior to issuing new certificates of operation; and

WHEREAS: Due to the nature and urgency of this safety requirement, the Superintendent of Mechanical Maintenance recommends this work be performed under our current contract with Nicholson and Hall Corporation. This additional work will be designed by a New York State certified professional engineer with knowledge of the necessary boiler and OSHA requirements and necessitates an increase in the contract amount from \$30,000.00 to \$75,945.00; and

WHEREAS: The Treatment Plant Superintendent has reviewed the additional costs and recommends that the Buffalo Sewer Authority approve the contract increase.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to increase the contract with Nicholson and Hall Corporation by \$45,945.00, up to a maximum amount of \$75,945.00, for installation of safety platforms connecting all six (6) of the boilers at the Treatment Plant, as required for certificates of operation. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. KENNEDY</u>		
2 ND BY	<u>MSGR. GABALSKI</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of July 24, 2002

ITEM NO. 12

REPORT OF BIDS RECEIVED - PURCHASE OF POLYMER

WHEREAS: Formal bids were advertised and solicited for the purchase of dewatering polymer, thickening polymer, and related equipment for use at the Treatment Plant for a 33-month period beginning October 1, 2002 through June 30, 2005, with an option to renew for three (3) 12-month periods. The following bids were received and opened by the Buffalo Sewer Authority on July 3, 2002:

	<u>Thickening Polymer</u>			<u>Dewatering Polymer</u>		
	Product	Cost/lb.	Equip. cost	Product	Cost/lb.	Equip. cost
Cytec	Superfloc C-1507	\$0.34	\$27,300	Superfloc C-1507	\$0.34	\$27,300
Polydyne, Inc. ; and	Clarifloc C-311	\$0.088	\$2.00	Clarifloc NE-409	\$0.62	\$2.00

WHEREAS: The polymers were tested to determine the number of pounds of polymer needed per dry ton and the total cost per dry ton was calculated as follows:

	Product	Total cost/ dry ton	Product	Total cost/ dry ton
Cytec	Superfloc C-1507	\$3.26	Superfloc C-1507	\$64.34
Polydyne, Inc.	Clarifloc C-311	\$2.89	Clarifloc NE-409	\$58.58

WHEREAS: Based upon the total cost per dry ton and the equipment cost, the Treatment Plant Superintendent and Treatment Plant Administrator recommend awarding a contract for dewatering polymer and thickening polymer to the lowest responsible bidder, Polydyne, Inc.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase dewatering polymer, thickening polymer, and related equipment from Polydyne, Inc., for a 33-month period beginning October 1, 2002 through June 30, 2005, for use at the Treatment Plant as follows:

Type	Cost	Fiscal Year	Amount	Account No.
C-311	\$0.088/lb.	2002-03	\$160,000.00	00340105-467044
C-311	\$0.088/lb.	2003-04	\$213,000.00	00340105-467044
C-311	\$0.088/lb.	2004-05	\$213,000.00	00340105-467044
NE-409	\$0.62/lb.	2002-03	\$360,000.00	00360105-467044
NE-409	\$0.62/lb.	2003-04	\$450,000.00	00360105-467044
NE-409	\$0.62/lb.	2004-05	\$450,000.00	00360105-467044

MOTION TO APPROVE

MADE BY MSGR. GABALSKI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 13

TRAVEL AUTHORIZATION - 2002 WATER ENVIRONMENT FEDERATION TECHNICAL EXHIBITION & CONFERENCE

WHEREAS: Buffalo Sewer Authority staff are members of and participants in the Water Environment Federation (WEF). The Water Environment Federation's Annual Technical Exhibition and Conference will be held September 28 – October 2, 2002, in Chicago, Illinois; and

WHEREAS: The Buffalo Sewer Authority staff annually participates in this international event to keep abreast of the latest technologies, innovations, and research in the wastewater field; and

WHEREAS: The General Manager recommends attendance at the Water Environmental Federation's Annual Technical Exhibition and Conference.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes travel for the General Manager, the Treatment Plant Administrator, and the Chairman of the Board to attend the Water Environment Federation's Annual Technical Exhibition and Conference from September 28- October 2, 2002, in Chicago, Illinois, at a total cost not to exceed \$7,500.00. Funds are available in account nos. 00100104-458010 & 458012, 00110104-458010 & 458012 and 00200104-458010 & 458012.

MOTION TO APPROVE
MADE BY MSGR. GABALSKI
2ND BY MR. NAPLES
AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 14

TRAVEL AUTHORIZATION - WASHINGTON, D.C.

WHEREAS: The Buffalo Sewer Authority utilizes the City of Buffalo’s computerized purchasing software called MUNIS; and

WHEREAS: The 17th Annual MUNIS User Conference is scheduled from October 21-23, 2002, in Washington, D.C.; and

WHEREAS: The MUNIS Conference is offering educational classes and informational forums on Comprehensive Asset Management, Effective Cash Reconciliation Procedures, General Ledger and Multi-Year Fund Information; and

WHEREAS: The MUNIS Conference is offering a discount on early registration; and

WHEREAS: The Executive Secretary and the Assistant Supervisor of Fixed Assets Inventory are responsible for the coordination of the Buffalo Sewer Authority’s purchasing and general ledger segments of the MUNIS system; and

WHEREAS: The General Manager recommends that the Executive Secretary and the Assistant Supervisor of Fixed Assets Inventory attend this Conference.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Executive Secretary and Assistant Supervisor of Fixed Assets Inventory to travel to Washington, D.C., from October 21-23, 2002, to attend the 17th Annual MUNIS User Conference at a cost not to exceed \$1,300 per person. Funds are available in account nos. 00110104-458010, 00110104-458012, 00200104 –458010 and 00200104-458012.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MR. NAPLES</u>	
2 ND BY	<u>MR. KENNEDY</u>	
AYES	<u>4</u>	NOES <u>0</u>

Board Meeting of July 24, 2002

ITEM NO. 15

REPORT ON BIDS RECEIVED - STORM SEWER CONSTRUCTION IN BELMONT STREET, EAST OF ROESCH AVENUE, AND SKILLEN STREET BETWEEN ROESCH AVENUE AND VULCAN STREET

WHEREAS: Formal bids were advertised and solicited for storm sewer construction in Belmont Street, East of Roesch Avenue, and Skillen Street between Roesch Avenue and Vulcan Street. The following bids were received and opened by the Buffalo Sewer Authority on July 2, 2002:

Mar-Wal Construction	\$83,070.00
MPJ Contracting, Inc.	\$93,600.26
Triple R Development	\$114,150.00
Kandey Co., Inc.	\$115,909.00
; and	

WHEREAS: These proposals were received, and the contract will be awarded on the basis of a combined unit and lump sum bid; and

WHEREAS: The low bid by Mar-Wal Construction, does not reflect the true amount of the contract, but rather is subject to some variance. These variances are due to the actual amount of the quantities used as they appear in the estimate column multiplied by the unit price as bid; and

WHEREAS: The Principal Sanitary Engineer reviewed the bids and recommends accepting the low bid and awarding the contract to Mar-Wal Construction; and

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Mar-Wal Construction, for storm sewer construction in Belmont Street, East of Roesch Avenue, and Skillen Street, between Roesch Avenue and Vulcan Street, at a cost not to exceed \$83,070.00. Expenses for this contract will be charged to account no. 02000192-490715.

MOTION TO APPROVE

MADE BY MR. NAPLES

2ND BY MSGR. GABALSKI

AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 16

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

One (1) Asst. Shift Superintendent	00200131 411001
One (1) Principal Clerk	00650121 411001

MOTION TO APPROVE

MADE BY MR. NAPLES

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 17

RETIREMENT INCENTIVE PROGRAM, PART A, THROUGH NEW YORK STATE AND LOCAL RETIREMENT SYSTEMS

WHEREAS: The New York State and Local Retirement Systems have made available a Retirement Incentive Program, Part A, as specified in Chapter 69 of the Laws of 2002; and

WHEREAS: The Buffalo Sewer Authority desires to offer this program to selected eligible employees; and

WHEREAS: The Buffalo Sewer Authority wishes to offer this program for a 90-day period beginning October 3, 2002; and

WHEREAS: The General Manager recommends the adoption of this Resolution.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority does hereby elect to provide the benefits of Chapter 69 of the Laws of 2002, commencing on October 3, 2002, for all eligible employees who retire with an effective date of retirement set during the 90-day period beginning with and immediately following the commencement date, and who are otherwise eligible as specified in Chapter 69.

MOTION TO APPROVE

MADE BY MR. NAPLES

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 18

RETIREMENT INCENTIVE PROGRAM, PART B, THROUGH NEW YORK STATE AND LOCAL RETIREMENT SYSTEMS

WHEREAS: The New York State and Local Retirement Systems have made available a Retirement Incentive Program, Part B, as specified in Chapter 69 of the Laws of 2002; and

WHEREAS: The Buffalo Sewer Authority desires to offer this program to selected eligible employees; and

WHEREAS: The Buffalo Sewer Authority wishes to offer this program for a 90-day period beginning October 3, 2002; and

WHEREAS: The General Manager recommends the adoption of this Resolution.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority does hereby elect to provide the benefits of Chapter 69 of the Laws of 2002, commencing on October 3, 2002, for all eligible employees who retire with an effective date of retirement set during the 90-day period beginning with and immediately following the commencement date, and who are otherwise eligible as specified in Chapter 69.

MOTION TO APPROVE
MADE BY MR. NAPLES
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 19

CONFIRMATION OF APPOINTMENTS

**MAINTENANCE ASSISTANT (SEWER CLEANING)(PERMANENT)
CHANGE OF STATUS ONLY
SEWER MAINTENANCE DEPARTMENT
\$15.59 PER HOUR
EFFECTIVE: JULY 1, 2002**

FRANK FIORELLA, JR.
282 HOYT ST.
BUFFALO, NY

**MAINTENANCE ASSISTANT (SEWER CLEANING)(PERMANENT)
SEWER MAINTENANCE DEPARTMENT
\$15.59 PER HOUR
EFFECTIVE: JULY 1, 2002**

SALVATORE LOTEMPIO, JR.
231 EVERGREEN
TONAWANDA, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MSGR. GABALSKI
AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 20

REQUEST FOR LEAVE WHILE ON UNION BUSINESS

WHEREAS: The General Manager has received the following communication from the President of CSEA Local 815:

“June 19, 2002

Mr. Anthony A. Hazzan
General Manager
Buffalo Sewer Authority
1038 City Hall
Buffalo, NY 14202

Dear Tony,

As President of the Sewer Unit of C.S.E.A., I am being sent as a delegate of C.S.E.A. Local #815 to New York City for the C.S.E.A. State Convention on Sept. 8th –13th, 2002.

I will need Monday, Sept. 9th thru Fri. Sept. 13th to attend. I am asking for Board approval as per our union contract for Union Business.

Very truly yours,

Richard Stoddard, Sr. /s/
President
CSEA Buffalo Sewer Unit”

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND BY	_____	MSGR. GABALSKI	_____
AYES	_____	4	NOES _____ 0

Board Meeting of July 24, 2002

ITEM NO. 21

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreement between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Alan Emke	Buffalo State College	Microcomputer Applications	90	\$395.10
Michael Cosgrove	Great Lakes Laboratory	Basic Supervision/ Technical Operations	100	\$500.00
James Eagan	SUNY	Civil Engineering	90	\$670.50
George Giambrone	NYRWA	Basic Math	100	\$17.00

NOW THEREFORE
BE IT RESOLVED:

That the Board of Buffalo Sewer Authority hereby approves the applications for Tuition Reimbursement totaling \$1,582.60. These Reimbursements will be charged to account no. 00800108-480214.

MOTION TO APPROVE
MADE BY MR. NAPLES
2ND BY MSGR. GABALSKI
AYES 4 NOES 0

Board Meeting of July 24, 2002

ITEM NO. 22

ADJOURNMENT OF MEETING

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. NAPLES

AYES 4 NOES 0

Board Meeting of July 24, 2002