

MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
October 1, 2003

BUFFALO SEWER AUTHORITY

October 1, 2003

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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ITEM NO. 2						
ALTERNATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)						
August 31, 2003						
ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CAPITAL IMPROVEMENT FUND						
#####	MONEY MARKE		\$ 500,556.66	CHASE	1.31%	Co.High Y
CONSTRUCTION FUND						
#####	MONEY MARKE		\$ 11,477,471.06	CHASE	1.31%	Co.High Y
LIABILITY AND CASUALTY RESERVE FUND						
#####	MONEY MARKE		\$ 1,244,755.62	CHASE	1.31%	Co.High Y
OPERATING FUND						
#####	MONEY MARKE		\$ 3,705,707.14	CHASE	1.31%	Co.High Y
TRUST & AGENCY FUND						
#####	MONEY MARKE		\$ 16,627.35	CHASE	1.31%	Co.High Y
SURPLUS FUND						
#####	31-Dec-03	184	\$ 2,844,971.84	M&T Securities	0.96%	\$14,02
NET REVENUE FUND						
	MONEY MARKE		\$987.88	VISION	#####	
#####	25-Sep-03	31	\$500,577.21	M&T Securities	0.98%	\$42
#####	23-Oct-03	90	\$7,621,282.00	M&T Securities	0.98%	\$18,71
#####	22-Dec-03	119	\$2,999,851.28	M&T Securities	1.02%	\$10,14
#####	31-Dec-03	184	\$5,320,764.05	M&T Securities	0.96%	\$26,23
			\$ 16,442,474.54			
DEBT RESERVE FUND						
				SERIES F		
#####	30-Jun-04	366	\$1,179,697.42	S.TREAS.NOTI	#####	\$16,63
			(1,157,000.00)			(12
				SERIES G		
#####	22-Sep-03		\$7,623,106.16	M&T Securities	0.98%	\$7,89
				SERIES H		
#####	15-Apr-32		\$2,825,593.00	SLG	#####	
			\$ 11,628,396.58			
CONSTRUCTION FUND						
				SERIES H		
#####	04-Sep-03	28	\$3,465,302.67	M&T Securities	1.00%	\$2,69
#####	11-Sep-03	28	\$4,564,447.11	M&T Securities	1.00%	\$3,55
#####	18-Sep-03	28	\$4,738,348.66	M&T Securities	0.99%	\$3,65
#####	18-Sep-03	21	\$957,441.17	M&T Securities	1.00%	\$3,65
			\$ 13,725,539.61			
RECEIVE						

ITEM NO. 6

CLAIM AGAINST LIABILITY CASUALTY RESERVE FUND

WHEREAS: On July 8, 2003, Rose Mason of 27 Pelham Drive, Buffalo, New York, filed a Claim with the Buffalo Sewer Authority for basement damages caused by water and sewer back up from April 2002 to May 2003. The back up was caused by a broken wye connection to the homeowner's lateral at the main sewer. The total amount of this claim was \$332.50.

WHEREAS: The Claim was forwarded to the City of Buffalo Law Department. The Law Department determined that there was liability on the part of the Buffalo Sewer Authority. The General Manager recommended a total settlement of \$250.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Rose Mason, 27 Pelham Drive, Buffalo, New York, in the amount of \$250.00 as final settlement to the claim filed July 8, 2003. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. NAPLES

2ND BY MR. RICHARDSON

AYES 4 NOES 0

Board Meeting of October 1, 2003

ITEM NO. 7

AUTHORIZATION FOR REPAIRS TO WASTEWATER PUMPS

- WHEREAS: On July 23, 2003, the Board of the Buffalo Sewer Authority designated Ideal Electric Company, the original equipment manufacturer, as a sole source for replacement components, parts, and service for all motors in the raw wastewater and settled wastewater stations at the Treatment Plant. The Board also authorized ITT Industries as a sole source for replacement parts and service for Allis-Chalmers brand pumps; and
- WHEREAS: Pump No. 1 is currently out of service and the speed controls in the motors on pumps No. 5 and No. 6 at the settled wastewater stations are in need of repair; and
- WHEREAS: Ideal Electric Company has submitted a quote in the amount of \$42,100.00, for overhaul of the motor to the No. 1 pump at the settled wastewater station. They have also submitted a quote to supply and install new programmable ECC regulators, and a tachometer interface, if needed, in the motors on pumps No. 5 and No. 6 at the settled wastewater station at a cost not to exceed \$17,900.00; and
- WHEREAS: The Superintendent of Mechanical Maintenance considers this to be an opportune time to send pump No. 1, which has been in service for 30 years, out for a complete overhaul. PRO Services, ITT's authorized service agent, has submitted a quote in the amount of \$21,400.00 for disassembly, inspection, and repair of pump No. 1; and
- WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend acceptance of Ideal Electric Company's proposals to overhaul the motor to the No. 1 pump at the settled wastewater station in the amount of \$42,100.00, plus a contingency of 10% (\$4,210.00), for a total cost not to exceed \$46,310.00, and also recommend the repairs needed to the speed controls at a cost not to exceed \$17,900.00. The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff further recommend PRO Services proposal for complete overhaul of pump No. 1 in the amount of \$21,400.00, plus a contingency of 10% (\$2,140.00) for a total cost not to exceed \$23,540.00.

ITEM NO. 8

AUTHORIZATION TO ENTER INTO AN ENGINEERING SERVICES AGREEMENT WITH MALCOLM PIRNIE, INC., FOR INCINERATOR OPERATIONAL MODE IMPROVEMENTS

WHEREAS: The New York State Department of Environmental Conservation has requested that measures be taken to improve the operating mode of the incinerators at the Treatment Plant; and

WHEREAS: Malcolm Pirnie, Inc., has submitted a proposal to address the current needs of incinerator operations to improve performance, and will provide valuable information for future conceptual and detail design incinerator modifications; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer, and staff have reviewed the proposal submitted by Malcolm Pirnie, Inc., for incinerator operational mode improvements and recommend utilization of this service at a cost not to exceed \$49,800.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to enter into and execute an agreement with Malcolm Pirnie, Inc., for incinerator operational mode improvements at the Treatment Plant at a cost not to exceed \$49,800.00. Funds are available in account no. 00380106-432004.

MOTION TO APPROVE
MADE BY MR. RICHARDSON
2ND BY MSGR. GABALSKI
AYES 4 NOES 0

Board Meeting of October 1, 2003

ITEM NO. 9

AUTHORIZATION FOR RENEWAL OF AGREEMENTS FOR SOFTWARE MANAGEMENT SERVICES AND SUPPORT SUBSCRIPTION SERVICES

WHEREAS: Buffalo Sewer Authority installed a Supervisory Control and Data Acquisition (SCADA) System for its daily plant operations in 1999. This system monitors and controls plant processes; and

WHEREAS: On July 23, 2003, the Board of the Buffalo Sewer Authority designated ABB, Inc., the original equipment manufacturer of this proprietary system, as a sole source for hardware and software for the SCADA system; and

WHEREAS: Our current software management services agreement and support subscription services are up for renewal for fiscal year 2003-2004. The software management services agreement provides the Buffalo Sewer Authority with the latest software versions to insure the continued viability of the SCADA system. The support subscription services agreement provides for telephone and internet-based technical support for all SCADA system hardware and software; and

WHEREAS: The Treatment Plant Superintendent, Computer Systems Coordinator, and staff recommend approval to renew the agreements for fiscal year 2003-2004 with ABB, Inc., for software management services in the amount of \$33,267.00, and for support subscription services in the amount of \$8,200.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the agreement with ABB, Inc., for software management services in the amount of \$33,267.00, and further authorizes the General Manager to renew the agreement with ABB, Inc., for support subscription services in the amount of \$8,200.00. Funds are available in account no. 00200106-443420.

MOTION TO APPROVE

MADE BY MR. NAPLES

2ND BY MR. RICHARDSON

AYES 4 NOES 0

Board Meeting of October 1, 2003

ITEM NO. 10

ADDITION OF DESIGNATED SINGLE SOURCE VENDOR

WHEREAS: A Single Source procurement, in accordance with New York State Procurement Guidelines, is one in which two or more vendors can supply the commodity, technology, and/or perform the services required by an agency, but the agency selects one vendor over the others for reasons such as expertise or previous experience with similar contracts; and

WHEREAS: The Buffalo Sewer Authority has a need to classify Hanson International, the original equipment manufacturer, as a single source for replacement parts and service on International trucks used by the maintenance divisions of the Buffalo Sewer Authority for fiscal year 2003-04, and has supporting documentation for this designation; and

WHEREAS: The Director of Sewer Maintenance and Purchasing Department staff have reviewed all documentation and recommend designating Hanson International as a single source for replacement parts and service on International trucks used by the maintenance divisions of the Buffalo Sewer Authority for fiscal year 2003-04.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby designates Hanson International as a single source for replacement parts and service on International trucks used by the maintenance divisions of the Buffalo Sewer Authority for the fiscal year ending June 30, 2004.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MSGR. GABALSKI	_____
2 ND BY	_____	MR. RICHARDSON	_____
AYES	_____	4	NOES _____ 0

Board Meeting of October 1, 2003

ITEM NO. 11

CONTRACT NO. 84100018 - GRIT REMOVAL SYSTEM MODIFICATIONS - WARRANTY PERIOD FOR FINAL EFFLUENT PUMPS

WHEREAS: The contractor for the Grit Removal System Modifications, C. O. Falter Construction Corp., installed three (3) new final effluent pumps at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The new final effluent pumps were placed into service in February 2003 (pump nos. 2 and 3) and August 2003 (pump no. 1); and

WHEREAS: The normal two (2) years maintenance period does not commence until the entire project is complete and accepted; and

WHEREAS: The date of project completion and acceptance is not scheduled until December 2004; and

WHEREAS: C. O. Falter Construction Corp., has requested that the maintenance period for the final effluent pumps be changed to begin on March 1, 2003 (pump nos. 2 and 3) and September 1, 2003 (pump no. 1); and

WHEREAS Both Malcolm Pirnie, Inc., and Buffalo Sewer Authority staff have reviewed the request and recommend the change in the maintenance period for the final effluent pumps.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the change in the maintenance period for the final effluent pumps to commence on March 1, 2003 (pump nos. 2 and 3) and September 1, 2003 (pump no. 1).

MOTION TO APPROVE

MADE BY MR. RICHARDSON

2ND BY MSGR. GABALSKI

AYES 4 NOES 0

Board Meeting of October 1, 2003

ITEM NO. 12

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL/COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Theodore S. Paner, Jr.	<u>Bflo State College</u> Basic Laboratory Basic Supervision	100%	\$600.00 \$500.00
Charles Riley	<u>Erie Community College</u> Accounting Principles II	90%	\$496.80

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$1,596.80. This Reimbursement will be charged to Account No. 00800108-480214.

MOTION TO APPROVE
MADE BY MR. NAPLES
2ND BY MR. RICHARDSON
AYES 4 NOES 0

Board Meeting of October 1, 2003

ITEM NO. 13

ADJOURNMENT OF MEETING

MOTION TO APPROVE

MADE BY MR. NAPLES

2ND BY MR. RICHARDSON

AYES 4 NOES 0

Board Meeting of October 1, 2003