

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
July 21, 2004**

BUFFALO SEWER AUTHORITY

July 21, 2004

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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ITEM NO. 2						
INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)						
June 30, 2004						
ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CAPITAL IMPROVEMENT FUND						
#####	MONEY MARKET		\$ 500,403.43	CHASE	1.21%	tie Co.High Y
CONSTRUCTION FUND						
#####	MONEY MARKET		\$ 12,510,210.26	CHASE	1.21%	tie Co.High Y
LIABILITY AND CASUALTY RESERVE FUND						
#####	MONEY MARKET		\$ 1,137,494.73	CHASE	1.21%	tie Co.High Y
OPERATING FUND						
#####	MONEY MARKET		\$ 8,306,797.78	CHASE	1.21%	tie Co.High Y
TRUST & AGENCY FUND						
#####	MONEY MARKET		\$ 20,859.52	CHASE	1.21%	tie Co.High Y
SURPLUS FUND						
#####	01-Sep-04	91	\$3,719,965.57	M&T Securities	1.17%	\$ 11,034
NET REVENUE FUND						
#####	01-Jul-04	210	\$7,620,435.32	M&T Securities	1.13%	\$ 50,564
#####	01-Jul-04	8	\$649,477.42	Chase	0.97%	\$ 140
#####	26-Jul-04	392	\$1,999,824.92	M&T Securities	1.53%	\$ 13,175
#####	26-Jul-04	26	\$528,537.71	M&T Securities	1.21%	\$ 462
#####	27-Sep-04	462	\$1,002,518.12	M&T Securities	1.53%	\$ 3,481
			\$ 11,800,793.49			
DEBT RESERVE FUND						
#####	31-May-06	700	\$ 1,156,364.75	SERIES F U.S.TREAS.NOTE	2.50%	
#####	15-Aug-08	1788	\$7,350,000.00	SERIES I M&T Securities	3.25%	
#####	15-Apr-32		\$ 2,825,593.00	SERIES H SLG	4.35%	
#####	15-Nov-33		\$774,061.00	SERIES J SLG	3.82%	
			\$12,106,018.75			
CONSTRUCTION FUND						
			\$ 756.58	SERIES H MTB Funds		
#####	01-Jul-04	21	\$ 933,482.41	M&T Securities	0.95%	\$ 517
#####	08-Jul-04	28	\$ 1,000,000.00	M&T	1.02%	\$ 793
#####	15-Jul-04	42	\$ 1,297,484.50	M&T Securities	1.00%	\$ 1,515
#####	22-Jul-04	35	\$ 1,186,703.42	M&T	1.07%	\$ 1,234
#####	29-Jul-04	35	\$ 1,242,645.42	M&T Securities	1.12%	\$ 1,354
			\$ 5,661,072.33			
CONSTRUCTION FUND						
			\$2.63	SERIES J MTB Funds		
#####	08-Jul-04	14	\$212,583.72	M&T	1.03%	\$78
			\$ 212,586.35			
RECEIVE & FI						

ITEM NO. 3			
INFORMATIVE: REPORT ON THE CONDITION OF THE CAPITAL IMPROVEMENT FUND			
Balance July 1, 2003		\$ 500,573.36	
(Temporary Investments & Cash)			
Interest on Investments		5,869.10	
Transfers from Operating Fund		121,875.00	
Transfers to Operating Fund		<u>(6,039.03)</u>	
			622,278.43
Less: Expenditures		121,875.00	
Encumbrances		<u>-</u>	<u>121,875.00</u>
Unallocated Funds as of June 30, 2004			<u>\$ 500,403.43</u>
Expenditures:			
Sump pumps for SWW & Mega sub-basement sanitary		65,525.00	
Canadian Railway bridge repair		<u>56,350.00</u>	
Total Expenditures			<u>121,875.00</u>
Encumbrances:			
Total Encumbrances			<u>0.00</u>
ENCUMBRANCES AND EXPENDITURES FOR 7/1/03 - 6/30/04			<u>\$ 121,875.00</u>

RECEIVE AND FILE

ITEM NO. 4

INFORMATIVE: REPORT ON THE CONDITION OF THE LIABILITY AND CASUALTY RESERVE FUND

The Resolution that created the Liability and Casual Reserve Fund provides that:

“The General Manager shall regularly and not less than semi-annually render to the Board a detailed report of the operation and condition of the Liability and Casualty Reserve Fund.”

Fund Balance as of June 30, 2003	\$1,241,982.45
Interest Earnings	14,920.68
Less: Claims Paid	<u>119,408.40</u>
Fund Balance as of June 30, 2004	<u>\$1,137,494.73</u>

During the period of July 1, 2003 – June 30, 2004, the B.S.A. settled 51 claims. Twelve claims were denied. Twenty-Seven claims were removed from our pending file due to age. Twelve claims resulted in cash payments from the B.S.A. totaling \$119,408.40.

<u>Total Active Claims Pending</u>	
Bodily Injury	19
Property Damage	19
Auto B.I. & P.D	2
Other Liability	<u>1</u>
	41

RECEIVE AND FILE

Buffalo Municipal Housing Authority
Assessment Sewer Rent Adjustment
As Per Contract
2004 - 2005

	Billed by Dept. of Assessment	Billing as Per Contract	Adjustment
Talbert Mall (61A)	\$1,410.41		
Talbert Mall (61A)	\$131.13		
Ellicott Mall (61B)	0.00		
Kensington Hts. (61C)	9,825.42		
Sub -Total	\$11,366.96	\$11,366.97(1)	(\$0.01)
Ferry Grider	\$6,042.87	\$1,768.16(2)	\$4,274.71
Marine Drive	22,609.38	7,235.00(2)	15,374.38
Marine Drive	5,907.83	1,969.28(2)	3,938.55
Sub-Total	\$34,560.08	\$10,972.44	\$23,587.64
GRAND TOTAL	\$45,927.04	\$22,339.41	\$23,587.63

(1) As per contract, sewer rent billing is based upon full assessed valuation of not to exceed \$ 8,000,000 total for 3 parcels.

(2) As per contract, sewer rent billings are based upon 1/3 of the exempt value.

ITEM NO. 6

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: On July 6, 2004, Alicia Northington, of 956 Jefferson Avenue, Buffalo, New York, filed a Claim with the Buffalo Sewer Authority for damages to her automobile. On April 21, 2004, a Buffalo Sewer Authority truck backed into her rear passenger door while in the parking lot of McDonald's at William Street and Jefferson Avenue. The total cost of damages is \$599.49; and

WHEREAS: The General Manager reviewed the Claim and recommends payment in the amount of \$599.49.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Alicia Northington, 956 Jefferson Avenue, Buffalo, New York, in the amount of \$599.49. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of July 21, 2004

ITEM NO. 9

AUTHORIZATION TO ENTER INTO LEASE AGREEMENT FOR CENTRIFUGE

WHEREAS: Digesters 1, 3, and 4 are currently out of service resulting in the processing of more sludge through the solids dewatering and disposal facilities. Digesters 3 and 4 will be rehabilitated and returned to service in August 2005; and

WHEREAS: The Buffalo Sewer Authority is preparing specifications for purchase of a centrifuge to aid in the dewatering process; however, due to immediate needs to help maintain proper sludge dewatering and disposal operations, the Treatment Plant Superintendent and staff desire to lease a centrifuge; and

WHEREAS: Buffalo Sewer Authority staff located a centrifuge unit for lease immediately available from Westfalia Separator, Inc.; and

WHEREAS: Westfalia Separator, Inc., has agreed to lease one centrifuge to the Buffalo Sewer Authority on a month-to-month basis at a cost of \$17,500.00; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, and staff recommend the rental of this centrifuge on a month-to-month basis at a cost of \$17,500.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to enter into an agreement with Westfalia Separator, Inc., for the rental of a centrifuge on a month-to-month basis at a cost of \$17,500.00. Funds for this lease agreement will be charged to account no. 00360106-444255.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of July 21, 2004

ITEM NO. 10

AUTHORIZATION FOR PHASE II OF REPAIRS TO AERATION BLOWERS

WHEREAS: On November 12, 2003, the Board of the Buffalo Sewer Authority authorized the General Manager to utilize the services of Dresser Roots, Inc., the original equipment manufacturer, for the disassembly, inspection, and balancing of aeration blowers 3 and 4 at the Treatment Plant at a total cost not to exceed \$49,060.00; and

WHEREAS: On April 14, 2004, the Board of the Buffalo Sewer Authority authorized the General Manager to utilize the services of Hohl Industrial for additional rigging and repair assistance needed in conjunction with the work being done by Dresser Roots, Inc., at a total cost not to exceed \$56,920.00; and

WHEREAS: The above work (Phase I) has been completed and blower 4 has been temporarily returned to service; and

WHEREAS: Anticipated expenditures for Phase II repairs to aeration blowers are as follows:

Dresser Roots, Inc., OEM (work on blower 3)	\$90,000.00
Hohl Industrial, OEM (work on blowers 3 and 4)	\$60,062.40
American Air Filter, OEM (cleaning of air filters on blowers 1, 2, 3 & 4)	\$43,508.35
Calkins Technical Products, local representative of Dresser Roots, Inc., to provide Royal Purple Synthetic Oil (for blower 3)	\$12,774.00
Additional contingency for unanticipated purchases and/or services	\$20,000.00
Total cost not to exceed	\$226,344.75

; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the approval of the above estimated costs from the original equipment manufacturers and local representative indicated for Phase II of repairs to aeration blowers.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize the services of the following original equipment manufacturers and authorized local representative for Phase II repairs to the aeration blowers: Dresser Roots, Inc., at a cost not to exceed \$90,000.00; Hohl Industrial at a cost not to exceed \$60,062.40; American Air Filter at a cost not to exceed \$43,508.35; Calkins Technical Products at a cost not to exceed \$12,774.00; and an additional \$20,000.00 for unanticipated purchases and/or services for a total cost not to exceed \$226,344.75. These services and purchases will be charged to account nos. 00300106-443301 and 00300105-466107.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MS. WILSON-DIVINCENZO
AYES 4 NOES 0

Board Meeting of July 21, 2004

ITEM NO. 12

REPORT ON BIDS RECEIVED - RETUBING OF NO. 3 HIGH PRESSURE STEAM BOILER AT THE BIRD ISLAND WASTEWATER TREATMENT PLANT

WHEREAS: Formal bids were advertised and solicited for the Retubing of No. 3 High Pressure Steam Boiler at the Bird Island Wastewater Treatment Plant. The following bid was received and opened by the Buffalo Sewer Authority on July 19, 2004:

Nicholson & Hall Corporation \$158,500.00
; and

WHEREAS: The bid was received, and the contract will be awarded on the basis of a lump sum bid. The bid reflects the true amount of the contract; and

WHEREAS: The bid submitted by Nicholson & Hall Corporation is in the amount of \$158,500.00; and

WHEREAS: The Superintendent of Mechanical Maintenance and staff reviewed the bid and recommend accepting the bid and awarding the contract to Nicholson & Hall Corporation.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Nicholson & Hall Corporation, at a cost not to exceed \$158,500.00. Expenses for this contract will be charged to account no. 02000229-490740.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of July 21, 2004

ITEM NO. 13

SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT FOR FISCAL YEAR 2004-2005

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc., and there is no possibility of competition for the item; and

WHEREAS: The Buffalo Sewer Authority Purchasing Department has contacted the attached list of original equipment manufacturers and has supporting documentation for their designation as a sole source for the specifically listed commodities, technology, and/or services only for fiscal year 2004-2005; and

WHEREAS: The Treatment Plant and Purchasing Department staff have reviewed all supporting documentation and recommend the attached list of original equipment manufacturers, and/or their local representatives on record, as sole sources for the specifically listed commodities, technology, and/or services only for fiscal year 2004-2005.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority declares the attached list of vendors and/or their local representatives on record as sole sources for the specifically listed commodities, technology, and/or services only for fiscal year 2004-2005.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of July 21, 2004

Manufacturer	Detail
ABB Automation Inc.	Support (purchase of new equipment, supplies, replacement parts, service and repair) of the Distribution Control System (DCS) a proprietary system primarily using hardware and software manufactured by ABB
Allis Chalmers/ITT	Allis Chalmers brand pumps installed throughout the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
American Air Filter International	Manufacturer of the filtration system in the Dresser Roots blowers and air-handling units installed at the BSA - purchase of new equipment, supplies, replacement parts, service and repair
Ametek Thermox	Ametek products (oxygen analyzers & pressure gauges) installed throughout the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
Aries Industries, Inc.	Aries Industries Sewer Televising equipment owned by the BSA - supplies, replacement parts, service and repair
AUMA Actuators	Auma control products (valve positioners) installed throughout the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
BDP Industries	2.0M BDP Model E Belt Presses installed throughout the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
Beaumont Birch Industrial Division Allen Sherman Hoff -(See Diamond Power)	
Bell and Gossett/ITT	Bell and Gossett brand pumps installed throughout the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
Biosystems - (Bacou-Dalloz)	Biosystems products (gas detection units, etc.) installed throughout the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
BOC Edwards	BOC vacuum pumps installed at BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
BSP Thermal Systems	BSP 22 -3 O.D. x 12 hearth sludge incinerators installed at BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
Coastal Environmental Systems	Weatherpak & Zeno brands equipment installed at BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
Cooper Compression	Cooper Turbo air and C-8 series compressors and Engineer (TA-MSG) compressed air - purchase of new equipment, supplies, replacement parts, service and repair
Diamond Power International, Inc.	Ash handlings systems & products support of the proprietary Ash System parts (original Beaumont Birch contract number CR-44284 and CR-95138) - purchase of new equipment, supplies, replacement parts, service and repair
Draeger Safety Inc.	Draeger fixed and portable gas detection instruments and systems - purchase of new equipment, supplies, replacement parts, service and repair
Dresser Roots	Owner of proprietary drawings for Dresser Roots brand equipment (blowers, exhausters & compressors) - purchase of new equipment, supplies, replacement parts, service and repair
EIM Controls	EIM valve actuators and controls - purchase of new equipment, supplies, replacement parts, service and repair
Emerson Process Management Rosemount Analytical Inc.	Rosemount products purchase of new equipment, supplies, replacement parts, service and repair
Fairbanks Morse	Fairbanks pumps and components purchase of new equipment, supplies, replacement parts, service and repair
Fincor Automation	Fincor Drives and Controls products - purchase of new equipment, supplies, replacement parts, service and repair

Fireye	Fireye brand combustion control systems and products - purchase of new equipment, supplies, replacement parts, service and repair
Fisher Controls International, LLC	Fisher control valves and actuators - purchase of new equipment, supplies, replacement parts, service and repair
Flowserve Pump Co.	Flowserve (formerly Ingersoll-Dresser Pump Co.) brand waste activated sludge pumps - purchase of new equipment, supplies, replacement parts, service and repair
Gorman-Rupp Company	Gorman Rupp brand pumps - purchase of new equipment, supplies, replacement parts, service and repair
Goulds/ITT	Goulds brand pumps - purchase of new equipment, supplies, replacement parts, service and repair
Greenheck Fan Corporation	Greenheck Fan products purchase of new equipment, supplies, replacement parts, service and repair
Hauck Mfg.	Hauck combustion equipment (incinerator burners & afterburners) - purchase of new equipment, supplies, replacement parts, service and repair
Hays Cleveland	Hays Cleveland Controls brand boiler control products - purchase of new equipment, supplies, replacement parts, service and repair
Hydro Gate	Hydro Gate brand sluice gate and related equipment installed at the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
Ideal Electric	Ideal Electric Company and Electric Machinery motors - purchase of new equipment, supplies, replacement parts, service and repair
Infilco Degremont Incorporated	Helico Presses which are a trademark of Ondeo Degremont, Inc. (<i>former name</i>) and were designed specifically for BSA's treatment and application - purchase of new equipment, supplies, replacement parts, service and repair
Ingersoll-Rand	(<i>Parent company for Dresser Rand</i>) the OEM for digester gas compressors - purchase of new equipment, supplies, replacement parts, service and repair
International Truck	International Truck brand vehicles and equipment owned by the BSA - supplies, replacement parts, service and repair
Invensys Systems, Inc. Measurement & Instrument Division	Foxboro branded Invensys Systems, Inc. measurement and instrument control products replacement parts, supplies & service
Isco, Inc.	ISCO samplers - purchase of new equipment, supplies, replacement parts, service and repair
ITT Flygt	ITT Flygt brand pumps installed throughout the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
John Deere	John Deere backhoe owned by the BSA - supplies, replacement parts, service and repair
JWC Environmental	Muffin Monster brand grinder products - purchase of new equipment, supplies, replacement parts, service and repair
Krohne Inc.	Krohne brand ultrasonic flow meters - purchase of new equipment, supplies, replacement parts, service and repair
Limitorque	Limitorque brand valve actuators - purchase of new equipment, supplies, replacement parts, service and repair
Milltronics	Milltronics brand ultrasonic level analyzers & instrumentation equipment - purchase of new equipment, supplies, replacement parts, service and repair
Moyno, Inc.	Moyno brand pumps - purchase of new equipment, supplies, replacement parts, service and repair
Powerware Systems	Powerware Uninterruptible Power Supply (UPS) equipment used for the Supervisory Control and Data Acquisition (SCADA) System installed at the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
Pulsafeeder Incorporated	Pulsafeeder brand chemical feed pumps - purchase of new equipment, supplies, replacement parts, service and repair

R.P. Adams Company	R. P. Adams automatic water strainers (self-flushing strainers) - purchase of new equipment, supplies, replacement parts, service and repair
Robicon Corporation	Robicon/Ansaldo Ross Hill products - purchase of new equipment, supplies, replacement parts, service and repair
Rockwell Automation	Allen-Bradley programmable logic controllers - purchase of new equipment, supplies, replacement parts, service and repair
Roediger Pittsburgh	Roediger BFP 25.3 sludge dewatering presses & components - purchase of new equipment, supplies, replacement parts, service and repair
Royce Technologies	Royce Technologies brand depth analyzers and dissolved oxygen analyzers - purchase of new equipment, supplies, replacement parts, service and repair
Saturn of Orchard Park	Saturn vehicles owned by the BSA - supplies, replacement parts, service and repair
Scott Instruments	Scott Instruments gas detection equipment - purchase of new equipment, supplies, replacement parts, service and repair
Siemens Building Technologies, Inc.	Siemens brand pneumatic control system - purchase of new equipment, supplies, replacement parts, service and repair
Square D	Square D Automation products - purchase of new equipment, replacement parts, supplies, tech support, training & service
T C Clarage, Incorporated	Zurn/Clarage ID fans installed throughout BSA's facilities - purchase of new equipment, supplies, replacement parts, service and repair
Thermo Brandt Instruments	Thermo Brandt STD 5000 & STD 6000 Series current to pressure transducers - purchase of new equipment, supplies, replacement parts, service and repair
Thermo Electron Instruments	TEI Model 51 series Total Hydrocarbon Analyzers for the Continuous Emissions Monitoring System (CEMS) at Incinerator Control - purchase of new equipment, supplies, replacement parts, service and repair
Time Trak	Time Trak Badge Reader/Time Data Terminals - purchase of new equipment and software, software upgrades, supplies, replacement parts, service and repair
Trane Service of Western New York	Owner of proprietary drawings for Trane brand air handling units installed at the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
US Filter/Envirex	US Filter/Envirex, Link-Belt and FMC Corporation brand equipment including grit collectors, sludge thickeners, final clarifier sludge withdrawal equipment installed at the BSA facilities - purchase of new equipment, supplies, replacement parts, service and repair
Vaughn Co., Inc.	Vaughn Chopper Pumps installed at the Treatment Plant - purchase of new equipment, supplies, replacement parts, service and repair
WEMCO Pump	WEMCO brand products - purchase of new equipment, supplies, replacement parts, service and repair
YSI Environmental	YSI Dissolved Oxygen Probes, cables & meters - purchase of new equipment, supplies, replacement parts, service and repair

ITEM NO. 14

AUTHORIZATION FOR PURCHASES OVER \$10,000.00 AND/OR SERVICES OVER \$20,000.00 FROM ORIGINAL EQUIPMENT MANUFACTURERS FOR FISCAL YEAR 2004-2005

WHEREAS: Board approval is required on purchases made over \$10,000.00 and/or services performed over \$20,000.00; and

WHEREAS: The Board of the Buffalo Sewer Authority has designated the following original equipment manufacturers as sole sources for the purchase of new equipment, replacement parts, supplies and/or service of their equipment located throughout the Treatment Plant. The following not to exceed purchase and/or service costs are anticipated for fiscal year 2004-2005:

ABB Automation, Inc.	\$60,000.00
Allis Chalmers	\$20,000.00
BDP Industries	\$40,000.00
BSP Thermal Systems	\$80,000.00
Beaumont Birch (Diamond Power)	\$30,000.00
EIM Controls	\$25,000.00
Fireye	\$15,000.00
Gould Pumps	\$20,000.00
Hayes Cleveland	\$15,000.00
ITT Flygt	\$40,000.00
Ideal Electric	\$80,000.00
Ingersoll-Rand	\$40,000.00
Limitorque	\$20,000.00
Moyno, Inc.	\$80,000.00
Roediger Pittsburgh	\$40,000.00
Royce Technologies	\$20,000.00
Siemens Building Technologies	\$40,000.00
Trane	\$20,000.00
U. S. Filter/Envirex	\$80,000.00

; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend approval for the amounts listed for the various original equipment manufacturers for purchase and/or services anticipated for fiscal year 2004-2005.

50144

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase and/or obtain services as needed from the original equipment manufacturers or their designated local representatives at a total cost not to exceed the listed prices for fiscal year 2004-2005. Purchases and/or services will be charged on an as-needed basis to various Maintenance Department accounts.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of July 21, 2004

Single Source Vendor	Detail
Comtel	For the purchase of upgrades, replacement parts and service for the existing phone system installed at the BSA facilities. The original purchase of this system was awarded to Comtel after competitive bids.
E. D. Farrell	For replacement parts, supplies and service to BSA owned Yale forklift equipment. These forklifts were purchased from this vendor (a Yale authorized representative) after a formal competitive bid.
Kinequip	For replacement parts, supplies and service to BSA owned Zander air dryer. This equipment was purchased from this vendor after a formal competitive bid.
Industrial Fabrics	For the purchase of Durotex brand fabric dewatering belts. Manufacturer of Durotex brand fabric dewatering belts used on belt presses installed at the BSA facilities. These belts were tested and proven to be the most durable and dependable for BSA needs.
King Wholesale/Suburban Lock & Key	For the purchase of new equipment, replacement parts and keys, supplies and service for the Kaba Peak key system at BSA facilities. The original purchase of this key system was awarded to this vendor after competitive bids. The Kaba Peak key system is restricted via patent #5,016,455.
University Facilities	To provide required radiation leak testing for the BSA Radiation Materials License #2114-2224. This service has been competitively bid in the past and this vendor has been the only source available to perform this testing.

ITEM NO. 17

AUTHORIZATION TO PURCHASE VARIOUS COMMODITIES UTILIZING STATE CONTRACT PRICING

WHEREAS: Board approval is required on purchases made over \$10,000.00; and

WHEREAS: The Treatment Plant purchases the following commodities available through State Contract:

Product	Vendor	NYS Contract	Amount	Account No.
Gasoline	Kurk Fuel Oil Company	PC60400 (through 7/28/05)	\$35,200.00	00520105-462600 (\$13,200.00) 00690105-462600 (\$22,000.00)
Automotive Replacement Parts	Meisenzahl Auto Parts	PC60416 (through 7/31/06)	\$14,000.00	00520105-465001 (\$6,000.00) 00690105-465001 (\$8,000.00)
Diesel	NOCO Energy Corp.	PC60384 (through 8/18/05)	\$20,900.00	00520105-462600 (\$6,600.00) 00690105-462600 (\$14,300.00)
Tires and Related Services	Goodyear (through 7/31/04) Note: 8/1/04-6/30/05 vendor pending	PC59209 (through 7/31/04) Note: awaiting NYS approval of new contract	\$10,000.00	00520105-465001 (\$2,000.00) 00690105-465001 (\$8,000.00)

; and

WHEREAS: The Treatment Plant Superintendent, Director of Sewer Maintenance, and staff recommend the utilization of State Contract pricing for these purchases.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to utilize State Contract pricing to purchase the above commodities at a cost not to exceed the amounts listed and to charge these items to the appropriate accounts.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

ITEM NO. 19

TRAVEL AUTHORIZATION - WICKLIFFE, OHIO

WHEREAS: The Buffalo Sewer Authority has been invited to attend a focus group meeting on September 21-22, 2004, in Wickliffe, Ohio, relating to products and services supplied by ABB, Inc.; and

WHEREAS: The Buffalo Sewer Authority owns and operates various equipment manufactured by ABB, Inc., including the Supervisory Control and Data Acquisition (SCADA) System, which monitors and controls plant processes; and

WHEREAS: The Treatment Plant Superintendent recommends that Angel Rivera, Superintendent of Mechanical Maintenance, be authorized to attend this focus group meeting.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes Angel Rivera, Superintendent of Mechanical Maintenance, to travel to Wickliffe, Ohio, from September 20-22, 2004, to attend this focus group meeting at a cost not to exceed \$500.00. Funds are available in account no. 00520104-458010.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of July 21, 2004

ITEM NO. 20

CONFIRMATION OF APPOINTMENTS

**SANITARY CHEMIST (PERMANENT)
CHANGE OF STATUS ONLY
SEWAGE TREATMENT PLANT
\$52,616 PER ANNUM
EFFECTIVE: JUNE 21, 2004**

DEBORAH GLAB
21 ELMLEAF DRIVE
CHEEKTOWAGA, NY

**ASSISTANT SANITARY CHEMIST (PROVISIONAL)
CHANGE OF STATUS ONLY
SEWAGE TREATMENT PLANT
\$42,628 PER ANNUM
EFFECTIVE: JUNE 21, 2004**

DENNIS SMITH, JR.
63 BETTY LOU
CHEEKTOWAGA, NY

**LABORER II (PERMANENT)
SEWER MAINTENANCE DEPARTMENT
\$15.03 PER HOUR
EFFECTIVE: JULY 5, 2004**

TIMOTHY HANRATTY
82 WILBURY
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of July 21, 2004

ITEM NO. 21

REQUEST FOR LEAVE OF ABSENCE

WHEREAS: We have received a request from David Szymkowiak, a permanent Maintenance Assistant (Sewer Cleaning) for a six (6) month medical leave of absence; and

WHEREAS: The General Manager has reviewed this request and recommends approving this request for a three (3) month period.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants David Szymkowiak a leave of absence without pay for a period of three (3) months beginning July 1, 2004, and extending until September 30, 2004.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of July 21, 2004

ITEM NO. 22

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Charles Riley	Erie Community College	Business Law I	90%	\$429.08
Charles Riley	Erie Community College	Quantitative Business Methods	90%	\$407.70

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$836.78. This Reimbursement will be charged to account no. 00800108-480214.

MOTION TO APPROVE
 MADE BY MR. KENNEDY
 2ND BY MS. WILSON-DIVINCENZO
 AYES 4 NOES 0

Board Meeting of July 21, 2004

ITEM NO. 23

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MR. KENNEDY2ND BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of July 21, 2004