

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
October 13, 2004**

**50243.....50258**



# **BUFFALO SEWER AUTHORITY**

**October 13, 2004**

**REGULAR MEETING**

**9:00 A.M.**

**TREATMENT PLANT**

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## ITEM NO. 2

## INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS )

September 30, 2004

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CAPITAL IMPROVEMENT FUND</b>						
15-Apr-02	Money Market		\$500,653.03	Chase	1.78%	High Yield
<b>CONSTRUCTION FUND</b>						
08-Apr-02	Money Market		\$11,851,012.60	Chase	1.78%	High Yield
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
22-Apr-02	Money Market		\$1,140,151.39	Chase	1.78%	High Yield
<b>OPERATING FUND</b>						
08-Apr-02	Money Market		\$5,941,156.72	Chase	1.78%	High Yield
<b>TRUST &amp; AGENCY FUND</b>						
06-May-02	Money Market		\$32,920.26	Chase	1.78%	High Yield
<b>SURPLUS FUND</b>						
01-Sep-04	03-Feb-05	155	\$3,720,290.97	M&T Securities	1.75%	\$28,240.14
<b>NET REVENUE FUND</b>						
			\$80.60	MTB Funds		
26-Jul-04	25-Oct-04	91	\$1,628,537.71	M&T	1.47%	\$6,057.01
23-Jun-04	24-Nov-04	154	\$1,999,824.92	M&T Securities	1.53%	\$13,175.08
01-Jul-04	23-Dec-04	175	\$5,200,000.00	M&T	1.70%	\$42,972.22
25-Aug-04	31-Dec-04	128	\$1,820,193.03	M&T Securities	1.66%	\$10,806.97
25-Aug-04	25-Jan-05	153	\$1,999,927.80	M&T Securities	1.76%	\$15,072.20
27-Sep-04	25-May-05	240	\$2,502,835.07	M&T Securities	2.02%	\$34,164.93
			\$15,151,399.13			
<b>DEBT RESERVE FUND</b>						
30-Jun-04	31-May-06	700	\$1,156,364.75	Series F U.S. Treasury Notes	2.50%	
23-Sep-03	15-Aug-08	1788	\$7,350,000.00	Series I M&T Securities	3.25%	\$119,437.50
13-Mar-03	15-Apr-32		\$2,825,593.00	Series H SLG	4.35%	(2/15/05)
04-Mar-04	15-Nov-33		\$774,061.00	Series J SLG	3.82%	
22-Jul-04	15-Feb-33		\$498,654.00	Series K SLG	5.26%	
<b>CONSTRUCTION FUND SERIES H</b>						
			\$145.47	MTB Funds		
16-Sep-04	07-Oct-04	21	\$1,247,224.36	M&T	1.60%	\$1,164.08
09-Sep-04	14-Oct-04	35	\$871,675.95	M&T Securities	1.56%	\$1,324.05
23-Sep-04	21-Oct-04	28	\$1,130,538.46	M&T Securities	1.66%	\$1,461.54
30-Sep-04	28-Oct-04	28	\$980,724.49	M&T Securities	1.67%	\$1,275.51
			\$4,230,308.73			
<b>CONSTRUCTION FUND SERIES J</b>						
23-Sep-04	07-Oct-04	14	\$154,506.64	M&T	1.65%	\$99.14
<b>CONSTRUCTION FUND SERIES K</b>						
			\$555.05	MTB Funds		
23-Sep-04	07-Oct-04	14	\$1,593,162.47	M&T	1.65%	\$1,022.29
30-Sep-04	14-Oct-04	14	\$1,626,942.71	M&T Securities	1.67%	\$555.05
02-Sep-04	14-Oct-04	42	\$173,695.50	M&T Securities	1.50%	\$304.50
			\$3,394,355.73			

RECEIVE &amp; FILE

## ITEM NO. 3

**REQUEST FOR SEWER RENT EXEMPTION**

WHEREAS: Roswell Park Cancer Institute, located at Elm & Carlton Streets, has requested a sewer rent retention credit because a large amount of metered water is used to cool air conditioner compressors and this water is not discharged into the sewer system; and

WHEREAS: Due to the large variance of usage on a monthly basis, a fixed water retention credit could not be determined; and

WHEREAS: The Industrial Waste Section of the Buffalo Sewer Authority has determined that the meter installed to measure the amount of wastewater that is discharged is accurate and can be used to calculate the sewer rent on a quarterly basis; and

WHEREAS: The General Manager recommends that Roswell Park Cancer Institute be exempt from sewer rent billed from the Water Department, and be billed by the Buffalo Sewer Authority on a quarterly basis.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to exempt Roswell Park Cancer Institute from sewer rent based on water usage for bill numbers 06010500 and 06010510. Effective November 1, 2004, the Buffalo Sewer Authority will bill the facility quarterly based on readings from the discharge meter.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of October 13, 2004

ITEM NO. 4

**AUTHORIZATION FOR NON-MONETARY CHANGE ORDER TO PURCHASE ORDER  
NO. 20500126**

WHEREAS: On June 16, 2004, the Board of the Buffalo Sewer Authority authorized the General Manager to continue the rental of the odor control system for Digesters 1, 2, 5, and 6 including a turbo fan for the period July 1, 2004 through October 31, 2004, at a cost not to exceed \$109,500.00; and

WHEREAS: Repairs to the digesters have decreased the need for some of the odor control system; however, the New York State Department of Environmental Conservation continues to monitor the odor controls at the Treatment Plant and have requested various changes in the odor control equipment used and the locations of their use; and

WHEREAS: The Treatment Plant Superintendent and staff recommend a change order to purchase order no. 20500126 with Sheridan Soft Water Services Company, Inc., in order to allow changes to the equipment used and the locations of their use. This change order will allow the Buffalo Sewer Authority to comply with any requests from the New York State Department of Environmental Conservation, or any recommended needs as determined by the Plant Superintendent and his staff, through the remainder of the current fiscal year, June 30, 2005.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order to purchase order no. 20500126 with Sheridan Soft Water Services Company, Inc., for an odor control system through the remainder of the current fiscal year, June 30, 2005, with no specification as to the types of equipment that will be used. There will be no monetary increase to this purchase order.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of October 13, 2004

## ITEM NO. 5

**REPORT ON BIDS RECEIVED - CENTRIFUGE EQUIPMENT PROCUREMENT FOR  
SLUDGE DEWATERING SYSTEM IMPROVEMENTS**

WHEREAS: Formal bids were solicited for the Centrifuge Equipment Procurement for Sludge Dewatering System Improvements. The following bids were received and opened by the Buffalo Sewer Authority on October 1, 2004:

	Andritz-Ruthner, Inc.	Westfalia Separator, Inc.
Base Bid (1 Centrifuge)	\$ 598,000.00	\$498,000.00
Alternate 1 (2 Additional Centrifuges)	\$1,150,000.00	\$996,000.00
Alternate 2 (spare parts)	\$ 164,500.00	\$205,400.00
Alternate 3 (Maintenance Emergency Centrifuge)	\$ 9,200.00	\$ 9,600.00
Alternate 4 (Maintenance Service Permanent Centrifuge)	\$ 4,600.00	\$ 28,700.00

WHEREAS: The bids were received, and the contract will be awarded on the basis of a lump sum bid. The bids do reflect the true amount of the contract; and

WHEREAS: The low bid for Base Bid and Alternate No. 3 was submitted by Westfalia Separator, Inc., in the amount of \$507,600.00; and

WHEREAS: The Consulting Engineer Malcolm Pirnie, Inc., Treatment Plant Administrator, and staff reviewed the bids and recommend accepting the low bid and awarding the contract to Westfalia Separator, Inc.



## ITEM NO. 6

**REPORT ON BIDS RECEIVED - PURCHASE OF VARIOUS STEEL PRODUCTS**

WHEREAS: Formal bids were advertised and solicited for the purchase of the following various steel products:

- 1) (50) 23" x 10" steel curb boxes with 8" reveal
  - 2) (100) 2' x 2' steel frames
  - 3) (50) Dark 12" steel receiver top sections
  - 4) (25) Dark steel receiver bottom sections with slide
- ; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on September 8, 2004:

Vendor	Item 1	Item 2	Item 3	Item 4	Total Bid
WNY Manufacturing	\$11,250.00	\$29,500.00	\$14,750.00	\$24,225.00	\$79,725.00
Buffalo Metal Forming	\$12,750.00	\$35,000.00	\$13,100.00	\$24,375.00	\$85,225.00
Emcom Industries	\$10,749.50	\$40,600.00	\$11,450.00	\$31,500.00	\$94,299.50
Syracuse Castings	No Bid				

; and

WHEREAS: The Director of Sewer Maintenance reviewed the bids and recommends awarding the purchase of these items to the low bidders as follows:

Emcom Industries	Item 1	\$10,749.50
	Item 3	<u>11,450.00</u>
		\$22,199.50

WNY Manufacturing	Item 2	\$29,500.00
	Item 4	<u>24,225.00</u>
		\$53,725.00





ITEM NO. 8

**AUTHORIZATION TO PURCHASE REPLACEMENT PARTS FOR BOILER FEEDWATER PUMPS AND PURCHASE OF REPLACEMENT BEARINGS**

WHEREAS: On July 21, 2004, the Board of the Buffalo Sewer Authority designated the local representatives on record for the original equipment manufacturers for fiscal year 2004-2005, as sole sources for specifically listed commodities, technology, and/or services only; and

WHEREAS: Fluid Kinetics is the designated local representative for Allis Chalmers/ITT, the original equipment manufacturer for the Allis-Chalmers brand pumps installed throughout the Treatment Plant; and

WHEREAS: Board approval is required on purchases made over \$10,000.00; and

WHEREAS: Fluid Kinetics submitted a quote in the amount of \$12,745.00 for replacement parts necessary to repair the boiler feedwater pumps; and

WHEREAS: Fluid Kinetics was also the low bidder, in the amount of \$123.50, for replacement bearings needed; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the purchase of the replacement parts for the boiler feedwater pumps from Fluid Kinetics at a cost of \$12,745.00, and further recommend the purchase of replacement bearings needed from Fluid Kinetics at a cost of \$123.50, plus any incurred freight charges.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed replacement parts for the boiler feedwater pumps from Fluid Kinetics at a cost of \$12,745.00, and further authorizes the purchase of replacement bearings needed from Fluid Kinetics, the low bidder for these items, at a cost of \$123.50, plus any incurred freight charges. Funds are available in account no. 00380105-466107.

MOTION TO APPROVE

MADE BY MR. NAPLES

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

## ITEM NO. 9

CONTRACT NO. 84400007

## FINAL ADJUSTMENT

<b>CONTRACTOR:</b> Triple R Development of WNY, Inc. P.O. Box 1778 Buffalo, New York 14240	<b>ADJUSTED CONTRACT COST</b>	\$269,050.00
	<b>FINAL ADJUSTMENT</b>	(\$200.50)
	<b>FINAL CONTRACT COST</b>	\$268,849.50

**WORK:** Storm Drain Construction in Seward, Holly, and Willett Streets

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***DESCRIPTION OF FINAL ADJUSTMENT***

Bids were received on a basis of estimated quantities at unit and lump sum prices, and the contract was awarded on the basis to be paid for the work constructed.

In conformity with the stipulation in the contract documents, actual quantities for the items have been measured in the field, and on the basis of these measurements, the total adjusted price is DECREASED by \$200.50, making the final contract price \$268,849.50.

WHEREAS: The Principal Sanitary Engineer reviewed the final adjustment and recommends its approval; and

WHEREAS: The Contractor completed the work on August 27, 2004, and the Buffalo Sewer Authority held the final inspection on August 27, 2004.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the final adjustment for Storm Drain Construction in Seward, Holly, and Willett Streets, as written in the above Agenda Item, making the final contract cost \$268,849.50.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of October 13, 2004



ITEM NO. 11

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

**One (1) Senior Account Clerk-Typist      00200121 411001**

MOTION TO                                      APPROVE                  

MADE BY                              MS. WILSON-DIVINCENZO          

2<sup>ND</sup> BY                                      MR. ROOSEVELT                  

AYES                              5           NOES                              0          

Board Meeting of October 13, 2004

ITEM NO. 12

**CONFIRMATION OF APPOINTMENT**

**HEAD CARPENTER (TEMPORARY)**  
SEWAGE TREATMENT PLANT  
\$20.15 PER HOUR  
EFFECTIVE: SEPTEMBER 27, 2004

BRIAN MORRISON  
6731 MICHAEL RD.  
ORCHARD PARK, NY

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WHEREAS: The preceding appointment was made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointment is hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO                     APPROVE                    

MADE BY                     MR. KENNEDY                    

2<sup>ND</sup> BY                     MS. WILSON-DIVINCENZO                    

AYES           5           NOES           0          

Board Meeting of October 13, 2004



ITEM NO. 14

**ADJOURNMENT OF MEETING**

MOTION TO                     APPROVE                    

MADE BY                     MR. KENNEDY                    

2<sup>ND</sup> BY                     MR. ROOSEVELT                    

AYES           5           NOES           0          

Board Meeting of October 13, 2004