

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
November 10, 2004**

50260.....50276

BUFFALO SEWER AUTHORITY

November 10, 2004

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Secretary</u>
	<u>Eleanor Wilson-DiVincenzo</u>	<u>Assistant Secretary</u>
	<u>Anthony A. Hazzan</u>	<u>General Manager</u>
	<u>Margaret Burke</u>	<u>Executive Secretary</u>
	<u>Frank DiMascio, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Joseph Baudo</u>	<u>Engineering Dept.</u>
	<u>Salvatore LoTempio</u>	<u>Treatment Plant Superintendent</u>
	<u>Anthony Barone</u>	<u>Director of Sewer Maintenance</u>
	<u>Pamela DiPalma</u>	<u>Director of Employee Relations</u>
	<u>Frank Belliotti</u>	<u>City Auditor</u>
	<u>Nicole Elliott</u>	<u>Erie Co. Environment & Planning</u>
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
Absent:	<u>James Naples</u>	<u>Vice Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Assistant Vice Chairman</u>

The meeting was called to order at 9:00 AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of October 13, 2004

MOTION TO ADOPT

MADE BY MR. ROOSEVELT

2ND BY MS. WILSON-DIVINCENZO

AYES 3 NOES 0

Board Meeting of November 10, 2004

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

October 28, 2004

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CAPITAL IMPROVEMENT FUND						
15-Apr-02	Money Market		\$500,000.00	Chase	1.85%	High Yield
CONSTRUCTION FUND						
08-Apr-02	Money Market		\$11,820,555.20	Chase	1.85%	High Yield
LIABILITY AND CASUALTY RESERVE FUND						
22-Apr-02	Money Market		\$1,140,151.39	Chase	1.85%	High Yield
OPERATING FUND						
08-Apr-02	Money Market		\$3,602,878.45	Chase	1.85%	High Yield
TRUST & AGENCY FUND						
06-May-02	Money Market		\$25,061.05	Chase	1.85%	High Yield
SURPLUS FUND						
01-Sep-04	03-Feb-05	155	\$3,719,759.86	M&T Securities	1.75%	\$28,240.14
NET REVENUE FUND						
			\$944.82	MTB Funds		
23-Jun-04	24-Nov-04	154	\$1,999,824.92	M&T Securities	1.53%	\$13,175.08
01-Jul-04	23-Dec-04	175	\$5,200,000.00	M&T	1.70%	\$42,972.22
25-Aug-04	31-Dec-04	128	\$1,820,193.03	M&T Securities	1.66%	\$10,806.97
25-Aug-04	25-Jan-05	153	\$1,999,927.80	M&T Securities	1.76%	\$15,072.20
27-Sep-04	25-May-05	240	\$2,502,835.07	M&T Securities	2.02%	\$34,164.93
25-Oct-04	25-Feb-05	123	\$4,327,673.76	M&T Securities	1.97%	\$29,326.24
			\$17,851,399.39			
DEBT RESERVE FUND						
30-Jun-04	31-May-06	700	\$1,156,364.75	Series F U.S. Treasury Notes	2.50%	
23-Sep-03	15-Aug-08	1788	\$7,350,000.00	Series I M&T Securities	3.25%	\$119,437.50
13-Mar-03	15-Apr-32		\$2,825,593.00	Series H SLG	4.35%	(2/15/05)
04-Mar-04	15-Nov-33		\$774,061.00	Series J SLG	3.82%	
22-Jul-04	15-Feb-33		\$498,654.00	Series K SLG	5.26%	
CONSTRUCTION FUND SERIES H						
07-Oct-04	04-Nov-04	28	\$1,248,366.67	M&T Securities	1.68%	\$1,633.33
14-Oct-04	12-Nov-04	29	\$872,817.19	M&T Securities	1.68%	\$1,182.81
21-Oct-04	18-Nov-04	28	\$1,132,377.12	M&T	1.71%	\$1,506.06
28-Oct-04	24-Nov-04	27	\$877,874.00	M&T	1.78%	\$1,171.96
			\$4,131,434.98			
CONSTRUCTION FUND SERIES J						
			\$817.86	MTB Funds		
21-Oct-04	04-Nov-04	14	\$153,898.19	M&T Securities	1.70%	\$101.81
			\$154,716.05			
CONSTRUCTION FUND SERIES K						
			\$320.60	MTB Funds		
21-Oct-04	04-Nov-04	14	\$1,594,944.87	M&T Securities	1.70%	\$1,055.13
28-Oct-04	12-Nov-04	15	\$1,803,736.50	M&T Securities	1.68%	\$1,263.50
			\$3,399,001.97			

RECEIVE & FILE

ITEM NO. 3

SCHEDULE OF BOARD MEETINGS FOR CALENDAR YEAR 2005

WHEREAS: It is suggested that the new schedule for the calendar year 2005 be approved as follows:

2005

January 5	July 1 (ANNUAL MEETING) and 20
February 9	September 7
March 16	October 12
April 13	November 9
May 4 and 25	December 7
June 15	

All meetings are scheduled for Wednesdays at 9 AM except the Annual Meeting scheduled for Friday, July 1, at 9 AM.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above Schedule of Board Meetings for the calendar year 2005.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of November 10, 2004

ITEM NO. 4

ADJUSTMENT OF SEWER RENT

WHEREAS: In accordance with the Resolution adopted on December 15, 1982, requests for sewer rent cancellations, adjustments or refunds in excess of \$400.00 must be submitted to the Board for its consideration and action; and

WHEREAS: Mr. Hep Ingham of 104 Prospect Avenue, Buffalo, NY, requests an adjustment of sewer rent based on water use for the May 2004 billing period, in the amount of \$1,547.11 in sewer arrears; and

WHEREAS: Upon receiving his May 2004 water bill, which was more than 300 percent higher than his average bill, Mr. Ingham contacted A. B. & N. Plumbing & Heating Co., Inc., to inspect the premises. Upon their inspection, it was determined that the water pipe broke, resulting in the excessively high water bill; and

WHEREAS: A review of this account by the Buffalo Sewer Authority staff recommends the requested adjustment of sewer rent arrears.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes and directs the General Manager to reduce the sewer rent based on water use in the amount of \$1,547.11 in sewer arrears for the premises located at 104 Prospect Avenue for the May 2004 billing period.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of November 10, 2004

ITEM NO. 5

AUTHORIZATION FOR SERVICE FROM ACT ASSOCIATES, INC.

WHEREAS: Informal bids were solicited and received for the replacement of bearings, balancing, and preventative maintenance on the No. 1 ID fan located at the Treatment Plant as follows:

Act Associates, Inc.	\$4,376.70
General Electric	\$5,700.00
Ingersoll Rand	No quote
; and	

WHEREAS: Act Associates, Inc., is the low bidder for the required services at a cost not to exceed \$4,376.70; and

WHEREAS: The Buffalo Sewer Authority has awarded, through the informal bid process, various other work required on the three (3) ID fans located at the Treatment Plant to Act Associates, Inc. The replacement of bearings, balancing, and preventative maintenance on the No. 1 ID fan will bring the total of monies payable to Act Associates, Inc., for fiscal year 2004-2005 to over \$20,000.00; and

WHEREAS: Board approval is required for services over \$20,000.00; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend authorization for the replacement of bearings, balancing, and preventative maintenance on the No.1 ID fan by Act Associates, Inc., at a cost not to exceed \$4,376.70.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the replacement of bearings, balancing, and preventative maintenance on the No. 1 ID fan by Act Associates, Inc., at a cost not to exceed \$4,376.70. Funds are available in account no. 00380106-443301.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

ITEM NO. 6

**AUTHORIZATION FOR SERVICE ON THE ARIES CAMERA SEWER TELEVISIONS
EQUIPMENT**

WHEREAS: On July 21, 2004, the Board of the Buffalo Sewer Authority designated Aries Industries, Inc., the original equipment manufacturer for the sewer televising equipment owned by the Buffalo Sewer Authority, as a sole source for supplies, replacement parts, service, and repair on this equipment; and

WHEREAS: This equipment is vital to the operations of the Sewer Maintenance Department and is currently out of service due to needed repairs; and

WHEREAS: Foster's Equipment, Inc., the local representative for Aries Industries, Inc., has submitted an estimated quote in the amount of \$35,582.00 for the parts necessary to repair the sewer televising equipment; and

WHEREAS: Board approval is required for services over \$20,000.00; and

WHEREAS: The Director of Sewer Maintenance and staff recommend the service of the sewer televising equipment from Foster's Equipment, Inc., at a cost not to exceed \$35,582.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve the service for the sewer televising equipment by Foster's Equipment, Inc., at a total cost not to exceed \$35,582.00. Funds are available in account no. 00670105-466107.

MOTION TO _____ APPROVE _____
MADE BY _____ MR. ROOSEVELT _____
2ND BY _____ MS. WILSON-DIVINCENZO _____
AYES _____ 3 _____ NOES _____ 0 _____

Board Meeting of November 10, 2004

ITEM NO. 7

CONTRACT NO. 84400008

FINAL ADJUSTMENT

<p>CONTRACTOR: Sterling Metal Fabricators, Inc. d.b.a. Sterling Refractory 120 Michigan Avenue Buffalo, New York 14203</p>	<p>ADJUSTED CONTRACT COST</p> <p>FINAL ADJUSTMENT</p> <p>FINAL CONTRACT COST</p>	<p>\$139,290.00</p> <p>(\$5,600.00)</p> <p>\$133,690.00</p>
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WORK: Incinerator No. 1 Rehabilitation Project

DESCRIPTION OF FINAL ADJUSTMENT

Bids were received on a basis of estimated quantities at unit and lump sum prices, and the contract was awarded on the basis to be paid for the work constructed.

In conformity with the stipulation in the contract documents, actual quantities for the items have been measured in the field, and on the basis of these measurements, the total adjusted price is DECREASED by \$5,600.00, making the final contract price \$133,690.00.

WHEREAS: The Buffalo Sewer Authority Superintendent of Mechanical Maintenance and staff have reviewed the final adjustment and recommend its approval; and

WHEREAS: The Contractor completed the work on August 6, 2004, and the Buffalo Sewer Authority held the final inspection on August 6, 2004.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the final adjustment to Incinerator No. 1 Rehabilitation Project, as written in the above Agenda Item, making the final contract cost \$133,690.00.

MOTION TO APPROVE
 MADE BY MS. WILSON- DIVINCENZO
 2ND BY MR. ROOSEVELT
 AYES 3 NOES 0

Board Meeting of November 10, 2004

ITEM NO. 8

CONTRACT NO. 84400008

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

WORK: Incinerator No. 1 Rehabilitation Project

BID: \$99,990.00

CONTRACTOR: Sterling Metal Fabricators, Inc., d.b.a. Sterling Refractory
120 Michigan Avenue
Buffalo, New York 14203

WHEREAS: The Superintendent of Mechanical Maintenance and staff have certified that the Contractor completed the work in accordance with the plans and specifications on August 6, 2004.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of August 6, 2004;
- c. The maintenance period commence on August 6, 2004;
- d. Final payment be made to the Contractor in the amount of \$6,684.50, an increase of \$39,300.00 by change order, then decreased \$5,600.00 by final adjustment, making the final cost of the contract \$133,690.00.

MOTION TO APPROVEMADE BY MS. WILSON-DIVINCENZO2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of November 10, 2004

ITEM NO. 9

CHANGE ORDER NO. 1 – CONTRACT NO. 84200010

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,700,242.00
Janik Paving and Construction, Inc.	PREVIOUS CHANGE ORDER	.00
97 Evans Street	THIS CHANGE ORDER	(\$15,980.85)
P. O. Box 707	ADJUSTED CONTRACT COST	\$1,684,261.15
Hamburg, New York 14075		

WORK: Hertel Avenue Storm Sewer Installation

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1	CI No. 1	Reduce Quantity from 970 L.F. to 960.50 L.F.
Item #2	CI No. 2	Reduce Quantity from 2180 L.F. to 2160 L.F.
Item #3	CI No. 3	Reduce Quantity from 625 L.F. to 540.77 L.F.
Item #4	CI No. 4	Increase Quantity from 75 L.F. to 80.70 L.F.
Item #5	CI No. 5	Reduce Quantity from 325 L.F. to 307.29 L.F.
Item #6	CI No. 10	Reduce Quantity from 40 Ea. to 8 Ea.
Item #7	CI No. 11	Reduce Quantity from 1 NEC to 0 NEC
Item #8	CI No. 101a	Reduce Quantity from 55 L.F. to 52.15 L.F.
Item #9	CI No. 101b	Reduce Quantity from 40 L.F. to 39.15 L.F.
Item #10	CI No. 102c	Increase Quantity from 23 Ea. to 26 Ea.
Item #11	CI No. 105	Increase Quantity from 950 C.Y. to 1127.10 C.Y.
Item #12	CI No. 106	Reduce Quantity from 200 C.Y. to 117.90 C.Y.
Item #13	CI No. 108	Increase Quantity from 100 C.Y. to 104.10 C.Y.
Item #14	CI No. 109a	Reduce Quantity from 50 C.Y. to 11 C.Y.
Item #15	CI No. 110	Reduce Quantity from 500 Lbs to 0 Lbs.
Item #16	CI No. 112	Reduce Quantity from 500 L.F. to 204.70 L.F.
Item #17	CI No. 113	Reduce Quantity from 100 C.Y. to 9.80 C.Y.
Item #18	CI No. 114	Increase Quantity from 6 Months to 7 Months
Item #19	CI No. 115	Reduce Quantity from 40 Ea. to 4 Ea.
Item #20	CI No. 107a	Increase Quantity from 3500S.Y. to 3751.44 S.Y.
Item #21		42- inch Storm Sewer relocation at Voorhees Avenue
Item #22		6-inch Water main relocation at Voorhees Avenue (Sta. 6+60L)
Item #23		6-inch Water main relocation at Winston Avenue (Sta. 10+05L)
Item #24		8-inch Water main relocation at Parker Avenue (Sta. 13+36L)
Item #25		6-inch Water main relocation at Carmel Road (Sta. 16+35L)
Item #26		16-inch Water main relocation at Beard Avenue
Item #27		Additional Maintenance & Protection of Traffic (Detour)

- Item #28 Permanent Trench Restoration
- Item #29 Buffalo Sewer Authority Manhole adjustments
- Item #30 Manhole 3-10 Purchase
- Item #31 Reset curb/sidewalk replacement at Starin/B-Kwik
- Item #32 36-inch Diameter Brick Sewer repair

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 CI No. 1 Extra quantity not used in project.
- Item #2 CI No. 2 Extra quantity not used in project.
- Item #3 CI No. 3 Extra quantity not used in project.
- Item #4 CI No. 4 Additional quantity needed to complete project.
- Item #5 CI No. 5 Extra quantity not used in project.
- Item #6 CI No. 10 Extra quantity not used in project.
- Item #7 CI No. 11 Extra quantity not used in project.
- Item #8 CI No. 101a Extra quantity not used in project.
- Item #9 CI No. 101b Extra quantity not used in project.
- Item #10 CI No. 102c Additional quantity needed to complete project.
- Item #11 CI No. 105 Additional quantity needed to complete project.
- Item #12 CI No. 106 Extra quantity not used in project.
- Item #13 CI No. 108 Additional quantity needed to complete project.
- Item #14 CI No. 109a Extra quantity not used in project.
- Item #15 CI No. 110 Extra quantity not used in project.
- Item #16 CI No. 112 Extra quantity not used in project.
- Item #17 CI No. 113 Extra quantity not used in project.
- Item #18 CI No. 114 Additional quantity needed to complete project.
- Item #19 CI No. 115 Extra quantity not used in project.
- Item #20 CI No. 107a Additional quantity needed to complete project.
- Item #21 Additional rock excavation required due to unforeseen existing conditions.
- Item #22 Relocation of existing 6-inch dia. water main required due to conflict with new storm sewer.
- Item #23 Relocation of existing 6-inch dia. water main required due to conflict with new storm sewer.
- Item #24 Relocation of existing 8-inch dia. water main required due to conflict with new storm sewer.
- Item #25 Relocation of existing 6-inch dia. water main required due to conflict with new storm sewer.
- Item #26 Replacement of 16-inch water main that was damaged during construction.
- Item #27 Due to the replacement of 16-inch water main a detour had to be put in place and was not part of the original contract.
- Item #28 Original plans specified restoration to be an 8-inch concrete base. Due to differences in concrete elevations and existing asphalt, full depth asphalt was used.
- Item #29 During restoration 2 BSA MH's that were buried were found and had to be adjusted.
- Item #30 Manhole was eliminated from the project after the contractor placed his order. The BSA purchased it and will use it later.
- Item #31 Due to lateral shift in the trench a section of curb and had to be reset abutting the sidewalk.
- Item #32 A section of 36-in sewer was damaged during construction. The BSA brought in another contractor to repair it.

COST OF CHANGE OR EXTRA WORK:

Item #1	(\$ 2,972.55)
Item #2	(\$ 7,596.00)
Item #3	(\$ 9,181.07)
Item #4	\$ 999.78
Item #5	(\$ 3,069.14)
Item #6	(\$ 5,276.80)
Item #7	(\$ 20,000.00)
Item #8	(\$ 834.20)
Item #9	(\$ 322.58)
Item #10	\$ 4,623.60
Item #11	\$ 14,770.14
Item #12	(\$ 1,494.22)
Item #13	\$ 79.54
Item #14	(\$ 3,069.30)
Item #15	(\$ 500.00)
Item #16	(\$ 8,416.05)
Item #17	(\$ 2,200.88)
Item #18	\$ 13,651.10
Item #19	(\$ 22,464.00)
Item #20	\$ 2,413.82
Item #21	\$ 2,932.50
Item #22	\$ 8,476.40
Item #23	\$ 4,016.96
Item #24	\$ 3,894.24
Item #25	\$ 1,609.58
Item #26	\$ 34,638.32
Item #27	\$ 1,500.00
Item #28	(\$ 26,107.94)
Item #29	\$ 1,500.00
Item #30	\$ 775.50
Item #31	\$ 16,642.40
Item #32	(\$ 15,000.00)

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous Contract Supplements is hereby changed by 0, making the final completion date unchanged.
2. Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the preceding Description of Changes involved with the Supplemental Contract Drawings designated none and under the provisions of the original contract, including compliance with applicable Equipment Specifications, General Specifications, and Project Specifications for the same type of work.

3. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his Performance and Payment Bonds and Contractor's Insurance all work covered by this Contract Supplement. The Contractor will furnish to the Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Contract Supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this Contract Supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

and;

WHEREAS: The Buffalo Sewer Authority Principal Sanitary Engineer and Erdman Anthony Engineers reviewed the cost and recommend the DECREASE in the contract.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 84200010 as written in the above Agenda Item, decreasing the contract cost in the amount of \$15,980.85, making the adjusted contract cost \$1,684,261.15.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. WILSON-DIVINCENZO</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of November 10, 2004

ITEM NO. 10

CONTRACT NO. 84200010

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

WORK: Hertel Avenue Storm Sewer Installation

BID: \$1,700,242.00

CONTRACTOR: Janik Paving and Construction, Inc.
97 Evans Street
P. O. Box 707
Hamburg, New York 14075

WHEREAS: The Principal Sanitary Engineer of the Buffalo Sewer Authority has certified that the Contractor completed the work in accordance with the plans and specifications on October 14, 2003.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- e. The work to be performed under the terms of the Contract has been complete and is accepted;
- f. The date of entrance and occupancy be fixed as of October 14, 2003;
- g. The maintenance period commence on October 14, 2003;
- h. Final payment be made to the Contractor in the amount of \$117,347.11, a reduction of \$15,980.85 by change order, making the final cost of the contract \$1,684,261.15.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of November 10, 2004

ITEM NO. 12

REQUEST FOR LEAVE OF ABSENCE

WHEREAS: We are in receipt of the following communication from William Platou, a permanent Equipment Operator (BSA):

“October 22, 2004

Dear Mr. Hazzan,

I am writing this letter to request a personal leave of absence from the Buffalo Sewer Authority, effective December 1, 2004 – March 1, 2005. If you have any questions, please feel free to contact me.

Sincerely,

William Platou /s/”

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby grants William Platou a leave of absence without pay for a period of three (3) months beginning December 1, 2004, and extending until March 1, 2005.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of November 10, 2004

ITEM NO. 13

REQUEST FOR EXTENSION OF LEAVE OF ABSENCE

WHEREAS: We have received a request from David Szymkowiak, a permanent Maintenance Assistant (Sewer Cleaning) for a three (3) month extension of his medical leave of absence; and

WHEREAS: The General Manager has reviewed this request and recommends approving this extension request for a three (3) month period.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants David Szymkowiak a three (3) month extension of his leave of absence without pay beginning October 1, 2004, and extending until December 31, 2004.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of November 10, 2004

ITEM NO. 14

ADJOURNMENT OF MEETING

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. WILSON-DIVINCENZO

AYES 3 NOES 0

Board Meeting of November 10, 2004