

MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
September 7, 2005

50510.....50543

BUFFALO SEWER AUTHORITY

September 7, 2005

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of July 27, 2005	50510
2	Temporary Investments (Certificates of Deposit and Treasury Bills)	50511-12
3	Amend Item No. 8, Adjustment of Sewer Rent, July 27, 2005	50513-14
4	Claim Against Liability and Casualty Reserve Fund	50515
5	Travel Authorization – Washington, DC	50516
6	Authorization for Change Order to Purchase Order No. 20600176	50517-18
7	Additional One-Month Extension of Contract for the Purchase of Polymer Dewatering Aid	50519
8	Authorization to Purchase Specialty Components for South Buffalo Rehabilitation Project from U.S. Filter/Envirex	50520
9	Authorization to Purchase Replacement Parts for Moyno Progressive Cavity Pumps	50521
10	Authorization to Purchase Motor Protection Relay for SWWP #1	50522
11	Authorization to Purchase Replacement Parts for Belt Dewatering Presses	50523
12	Authorization to Purchase Specialized Replacement Bricks for Multiple Hearth Incinerator #3 and Restock Replacement Parts for Incinerators #1, #2, and #3	50524-25
13	Authorization to Purchase Parts for Ash Removal System Rehabilitation Project and Restock Replacement Parts	50526-27

14	Report on Bids Received – Fuel Transfer and Transformer Secondary Containment Systems	50528
15	Report on Bids Received – Bird Island Sewage Treatment Plant Boiler No. 2 Digester Gas Burner Conversion	50529
16	Report on Bids Received – Bird Island Sewage Treatment Plant Multiple Hearth Sludge Incinerator Rehabilitation Incinerator No. 3	50530
17	Authorization to Enter into an Agreement with CRA Infrastructure & Engineering, Inc.	50531
18	Change Order No. 3 – Contract No. 84500006	50532-33
19	Change Order No. 1 – Contract No. 84500008	50534
20	Amendment to Schedule of Job Classification Plan	50535
21	Amendment to Schedule of Job Classification Plan	50536
22	Confirmation of Appointments	50537-38
23	Request for Extension of Leave of Absence	50539
24	Tuition Assistance	50540
25	Tuition Reimbursement	50541-42
26	Adjournment of Meeting	50543

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

August 29, 2005

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CAPITAL IMPROVEMENT FUND						
15-Apr-02	Money Market		\$500,000.00	Chase	3.25%	High Yield
CONSTRUCTION FUND						
08-Apr-02	Money Market		\$16,319,679.12	Chase	3.25%	High Yield
LIABILITY AND CASUALTY RESERVE FUND						
22-Apr-02	Money Market		\$1,125,699.43	Chase	3.25%	High Yield
OPERATING FUND						
08-Apr-02	Money Market		\$3,344,605.67	Chase	3.25%	High Yield
TRUST & AGENCY FUND						
06-May-02	Money Market		\$25,810.18	Chase	3.25%	High Yield
SURPLUS FUND						
30-Jun-05	31-Oct-05	123	\$4,186,237.50	M&T Securities	3.37%	\$48,762.50
NET REVENUE FUND						
			\$374.44	MTB Funds		
25-Aug-05	26-Sep-05	32	\$1,999,848.26	M&T Securities	3.45%	\$6,151.74
25-Aug-05	29-Nov-05	96	\$2,900,725.39	M&T Securities	3.62%	\$28,274.61
25-Jul-05	30-Dec-05	158	\$5,739,893.87	M&T Securities	3.56%	\$91,106.13
			\$10,640,841.96			

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
DEBT RESERVE FUND						
30-Jun-04	31-May-06	700	\$1,156,364.75	Series F U.S. Treasury Notes	2.50%	
23-Sep-03	15-Aug-08	1788	\$7,350,000.00	Series I M&T Securities	3.25%	\$119,437.50
13-Mar-03	15-Apr-32		\$2,825,593.00	Series H SLG	4.35%	(2/15/06)
04-Mar-04	15-Nov-33		\$774,061.00	Series J SLG	3.82%	
22-Jul-04	15-Feb-33		\$498,654.00	Series K SLG	5.26%	
CONSTRUCTION FUND SERIES H						
18-Aug-05	01-Sep-05	14	\$669,652.62	M&T	3.39%	\$882.82
CONSTRUCTION FUND SERIES J						
18-Aug-05	01-Sep-05	14	\$35,306.11	\$0.75 MTB Funds M&T	3.39%	\$46.54
			\$35,306.86			
CONSTRUCTION FUND SERIES K						
18-Aug-05	01-Sep-05	14	\$88,648.38	M&T	3.39%	\$116.86

RECEIVE & FILE

Board Meeting of September 7, 2005

ITEM NO. 3

AMEND ITEM NO. 8, ADJUSTMENT OF SEWER RENT, JULY 27, 2005

WHEREAS: On July 27, 2005, the Board of the Buffalo Sewer Authority approved Item No. 8, Adjustment of Sewer Rent, for the Talbert Mall, Kensington Heights, Ferry Grider, and Marine Drive properties; and

WHEREAS: The Item incorrectly stated that sewer rent bills for the above named properties totaled \$44,514.91 and that the cancellation of sewer rent totaled \$22,862.36; and

WHEREAS: The Item should state sewer rent bills were issued totaling \$44,514.93 for the above named properties.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby amends Item No. 8 of the Board Meeting of July 27, 2005, Adjustment of Sewer Rent, and increases the cancellation of sewer rent from \$22,862.36 to \$22,862.38 for the Talbert Mall, Kensington Heights, Ferry Grider, and Marine Drive properties.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 7, 2005

Buffalo Municipal Housing Authority
Assessment Sewer Rent Adjustment
As Per Contract
2005 - 2006

	Billed by Dept. of Assessment	Billing as Per Contract	Adjustment
Talbert Mall (61A)	\$1,367.05		
Talbert Mall (61A)	\$127.10		
Ellicott Mall (61B)	0.00		
Kensington Hts. (61C)	9,523.32		
Sub -Total	\$11,017.47	\$11,017.47 (1)	(\$0.00)
Ferry Grider	\$5,857.07	\$1,713.80 (2)	\$4,143.27
Marine Drive	21,914.21	7,012.55 (2)	14,901.66
Marine Drive	5,726.18	1,908.73 (2)	3,817.45
Sub-Total	\$33,497.46	\$10,635.08	\$22,862.38
GRAND TOTAL	\$44,514.93	\$21,652.55	\$22,862.38

(1) As per contract, sewer rent billing is based upon full assessed valuation of not to exceed \$ 8,000,000 total for 3 parcels.

(2) As per contract, sewer rent billings are based upon 1/3 of the exempt value.

ITEM NO. 4

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: On May 14, 2003, the Buffalo Sewer Authority received a letter from the City of Buffalo Department of Law and a Notice of Claim regarding an incident involving Donna M. Robinson, who alleged that she fell over a sewer grate in front of 32 Owahn Place; and

WHEREAS: The City of Buffalo Department of Law represented the Buffalo Sewer Authority in negotiations to settle this Claim; and

WHEREAS: The City of Buffalo Department of Law made a Final Settlement Offer in the amount of \$12,500.00; and

WHEREAS: The General Manager reviewed this Claim and Final Settlement Offer and recommends the Buffalo Sewer Authority pay the amount of \$2,500.00 and the City of Buffalo pay the amount of \$10,000.00 as settlement of this Claim.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Knoer, Crawford & Bender, as Attorneys for Donna M. Robinson, in the amount of \$2,500.00. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 5

TRAVEL AUTHORIZATION - WASHINGTON, DC

WHEREAS: Buffalo Sewer Authority staff are members of and participants in the Water Environment Federation (WEF). The Water Environment Federation’s 78th Annual Technical Exhibition and Conference will be held October 29 – November 2, 2005, in Washington, DC; and

WHEREAS: The Buffalo Sewer Authority staff annually participates in this international event to keep abreast of the latest technologies, innovations, and research in the wastewater field; and

WHEREAS: The General Manager recommends attendance at the Water Environmental Federation’s Annual Technical Exhibition and Conference.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes travel for the General Manager, the Chairman of the Board, the Principal Sanitary Engineer, and the Treatment Plant Superintendent to attend the Water Environment Federation’s 78th Annual Technical Exhibition and Conference from October 29 – November 2, 2005, in Washington, DC, at a total cost not to exceed \$8,000.00. Funds are available in account nos. 00110104-458010 & 458012, 00100104-458010 & 458012, 00600104-458010 & 458012, 00200104-458010 & 458012.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 6

AUTHORIZATION FOR CHANGE ORDER TO PURCHASE ORDER NO. 20600176 FOR FISCAL YEAR 2005-2006

- WHEREAS: The Buffalo Sewer Authority staff investigated various odor control technologies and requested proposals from several odor control companies in 2003. Sheridan Soft Water Service Company, Inc., was the only company that could supply the system that would best meet the needs of the Buffalo Sewer Authority, including daily monitoring and immediate supplies of equipment and chemicals. The Board authorized rental of odor control equipment from Sheridan Soft Water Service Company, Inc., for fiscal years 2002-2003, 2003-2004, and 2004-2005; and
- WHEREAS: On July 27, 2005, the Board of the Buffalo Sewer Authority authorized the emergency rental of a turbo fan and chemical feed pump to aid in the abatement of odors at the Treatment Plant, and further authorized the use of an odor control system to be monitored and utilized as needed for fiscal year 2005-2006 from Sheridan Soft Water Company, Inc., in an amount not to exceed \$16,000.00; and
- WHEREAS: Due to additional odors being emitted by the four (4) primary clarifiers, a proposal was requested from Sheridan Soft Water Service Company, Inc. as the existing turbo fan system did not cover sufficient area for this problem; and
- WHEREAS: The proposal received from Sheridan Soft Water Service Company, Inc., recommended rental of a high pressure fogging system for the primary clarifier area at a cost of \$2,500.00 per month with a two-month minimum rental, including all system maintenance and repairs, and an installation cost of \$2,100.00 for all of the necessary equipment; and
- WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, and staff reviewed the proposal and concurred with the recommendation from Sheridan Soft Water Service Company, Inc. This additional equipment has been installed and is currently in use; and
- WHEREAS: The odor control system currently in place at the primary clarifier area will continue to be monitored by the Treatment Plant Superintendent, Treatment Plant Administrator, and staff and will be utilized where needed for fiscal year 2005-2006; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, and staff recommend an increase to Purchase Order No. 20600176 in the amount of \$26,000.00 to accommodate the additional rental of equipment for the four (4) primary clarifiers and additional chemicals needed for odor control for the remainder of the fiscal year through June 30, 2006.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes a Change Order to Purchase Order Number 206000176 with Sheridan Soft Water Service Company, Inc., in the amount of \$26,000.00, from \$16,000.00 to \$42,000.00 to accommodate the rental of equipment for the four (4) primary clarifiers and additional chemicals needed for odor control for the remainder of the fiscal year through June 30, 2006. This odor control system will continue to be monitored by the Treatment Plant Superintendent, Treatment Plant Administrator, and staff and utilized where needed. Funds for this Purchase Order are available in account no. 00200106-444255.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 7

ADDITIONAL ONE-MONTH EXTENSION OF CONTRACT FOR THE PURCHASE OF POLYMER DEWATERING AID FOR WASTEWATER SLUDGE THICKENING AND CONDITIONING

- WHEREAS: On July 24, 2002, the Board of the Buffalo Sewer Authority awarded a contract to Polydyne, Inc., for the purchase of dewatering polymer, thickening polymer, and related equipment for use at the Treatment Plant for a 33-month period beginning October 1, 2002 through June 30, 2005, with an option to renew for three (3) 12-month periods through June 30, 2008; and
- WHEREAS: Due to unexpected market conditions Polydyne, Inc., was unable to extend this contract at the same costs; and
- WHEREAS: In order to allow time for the formal bid process, on May 25, 2005, the Board of the Buffalo Sewer Authority authorized the General Manager to extend the contract with Polydyne, Inc., for a three-month period, July 1, 2005 through September 30, 2005, at an agreed upon cost increase for Clarifloc NE 716 of \$0.85/lb and at an agreed upon cost increase for Clarifloc C-311 of \$0.1026/lb.; and
- WHEREAS: Due to the testing requirements for the formal bid process used for this commodity, an additional one-month extension is needed; and
- WHEREAS: Polydyne, Inc., has agreed to this one-month extension through October 31, 2005, at the same terms and current costs indicated; and
- WHEREAS: The General Manager, Treatment Plant Superintendent, and Process Department staff recommend this one-month extension.
- BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to extend the contract with Polydyne, Inc., for the purchase of dewatering polymer and thickening polymer for use at the Treatment Plant for an additional one-month period through October 31, 2005, at the same terms and current costs of \$0.85/lb. for Clarifloc NE 716 and \$0.1026/lb. for Clarifloc C-311. Expenses for this additional one-month extension will be charged to account nos. 00340105-467044 and 00360105-467044 at a total cost not to exceed \$150,000.00.

MOTION TO APPROVEMADE BY MR. KENNEDY2ND BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 9

AUTHORIZATION TO PURCHASE REPLACEMENT PARTS FOR MOYNO PROGRESSIVE CAVITY PUMPS

WHEREAS: On July 27, 2005, the Board of the Buffalo Sewer Authority designated Moyno, Inc., the original equipment manufacturer, and/or their authorized local representative as a sole source for replacement parts, supplies, and service for the Moyno brand pumps located at the Treatment Plant; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined that additional restock of miscellaneous replacement parts for these Moyno brand pumps is needed; and

WHEREAS: Shrier Martin, the authorized local representative for Moyno, Inc., has submitted a quote in the amount of \$63,036.96 for these necessary replacement parts; and

WHEREAS: Board approval is required on purchases over \$10,000.00; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the purchase of necessary replacement parts for the Moyno brand pumps from Shrier Martin at a cost of \$63,036.96, plus any incurred freight charges.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary replacement parts for the Moyno brand pumps from Shrier Martin at a total cost of \$63,036.96, plus any incurred freight charges. This purchase will be charged to account no. 00520105-466107.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 10

AUTHORIZATION TO PURCHASE MOTOR PROTECTION RELAY FOR SWWP #1

WHEREAS: On July 27, 2005, the Board of the Buffalo Sewer Authority designated Ideal Electric, the original equipment manufacturer, and/or their authorized local representative as a sole source for replacement parts, supplies, and service for electric motors located at the Treatment Plant; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff have determined that the motor protection relay for SWWP #1 is outdated and in need of replacement; and

WHEREAS: Ideal Electric Company has submitted a quote in the amount of \$16,000.00 for one (1) new and unused motor protection relay, including installation, revision of existing drawings, and training; and

WHEREAS: Board approval is required on purchases over \$10,000.00; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the purchase of the motor protection relay from Ideal Electric Company at a total cost of \$16,000.00, plus any incurred freight charges.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase one (1) new and unused motor protection relay, including installation, revision of existing drawings, and training from Ideal Electric Company at a total cost of \$16,000.00, plus any incurred freight charges. This purchase will be charged to account no. 00280107-474080.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 11

AUTHORIZATION TO PURCHASE REPLACEMENT PARTS FOR BELT DEWATERING PRESSES

WHEREAS: On July 27, 2005, the Board of the Buffalo Sewer Authority designated BDP Industries, the original equipment manufacturer, and/or their authorized local representative as a sole source for replacement parts, supplies, and service for belt presses located at the Treatment Plant; and

WHEREAS: Koester Associates, Inc., the authorized local representative, has submitted a quote in the amount of \$21,900.00 for needed replacement parts for the belt presses; and

WHEREAS: Board approval is required on purchases over \$10,000.00; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend purchase of the necessary replacement parts for the belt presses from Koester Associates, Inc., at a cost of \$21,900.00, plus any incurred freight charges.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary replacement parts for the belt presses from Koester Associates, Inc., at a total cost of \$21,900.00, plus any incurred freight charges. This purchase will be charged to account no. 00360105-466107.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 12

AUTHORIZATION TO PURCHASE SPECIALIZED REPLACEMENT BRICKS FOR MULTIPLE HEARTH INCINERATOR #3 AND RESTOCK REPLACEMENT PARTS FOR INCINERATORS #1, #2, AND #3

- WHEREAS: On July 27, 2005, the Board of the Buffalo Sewer Authority designated BSP Thermal Systems, the original equipment manufacturer, and/or their authorized local representative as a sole source for replacement parts, supplies, and service for the multiple hearth incinerators located at the Treatment Plant; and
- WHEREAS: BSP Thermal Systems has submitted a quote in the amount of \$20,498.00 for specialized replacement bricks needed for multiple hearth incinerator #3; and
- WHEREAS: The Superintendent of Mechanical Maintenance has also determined that there is an immediate need for the purchase of two (2) rabble arms and for additional restock of rabble teeth and rabble arms for incinerators #1, #2, and #3; and
- WHEREAS: BSP Thermal Systems has submitted a quote in the amount of \$31,997.00 for the restock rabble teeth and rabble arms, in addition to a cost of \$1,140.00 to expedite two (2) rabble arms for immediate shipment; and
- WHEREAS: Board approval is required on purchases over \$10,000.00; and
- WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the purchase of these specialized replacement bricks needed from BSP Thermal Systems at a total cost of \$20,498.00, plus any incurred freight charges, and further recommend the purchase of the restock rabble teeth and rabble arms in the amount of \$31,997.00, plus any incurred freight charges in addition to the cost of \$1,140.00 to expedite two (2) rabble arms for immediate shipment, from BSP Thermal Systems.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase these specialized replacement bricks needed for multiple hearth incinerator #3 from BSP Thermal Systems at a total cost of \$20,498.00, plus any incurred freight charges. This purchase will be charged to account no. 02000234-474080. The Board of the Buffalo Sewer Authority further authorizes the General Manager to purchase the restock rabble teeth and rabble arms in the amount of \$31,997.00, plus any incurred freight charges in addition to the cost of \$1,140.00 to expedite two (2) rabble arms for immediate shipment, from BSP Thermal Systems. This purchase will be charged to account no. 00380105-466107.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 13

**AUTHORIZATION TO PURCHASE PARTS FOR ASH REMOVAL SYSTEM
REHABILITATION PROJECT AND RESTOCK REPLACEMENT PARTS**

- WHEREAS: On July 27, 2005, the Board of the Buffalo Sewer Authority designated Diamond Power International, Inc., the parent company of Allen-Sherman-Hoff, and/or their authorized local representative as a sole source for replacement parts, supplies, and service for the propriety ash handling system located at the Treatment Plant; and
- WHEREAS: The incinerator ash handling system is in need of major rehabilitation; and
- WHEREAS: A representative of Beaumont Birch Industrial, a Division of Allen-Sherman-Hoff, was contacted to identify the extent of repairs needed and submitted a quote in the amount of \$84,862.26 for only the parts necessary for the rehabilitation of the ash handling system; and
- WHEREAS: Due to the lead-time required to obtain these repair parts, the Superintendent of Mechanical Maintenance recommends the purchase of these repair parts before the start of this major rehabilitation; and
- WHEREAS: The Superintendent of Mechanical Maintenance has also determined that there is a need for additional restock of miscellaneous replacement parts for the ash handling system; and
- WHEREAS: Beaumont Birch Industrial has submitted a quote in the amount of \$11,641.75 for the restock replacement parts; and
- WHEREAS: Board approval is required on purchases over \$10,000.00; and
- WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff have reviewed the quotes received and recommend the purchase of the necessary repair parts for the incinerator ash handling system rehabilitation at a cost of \$84,862.26, plus any incurred freight charges, and further recommend the purchase of the necessary replacement parts for additional restock in the amount of \$11,641.75, plus any incurred freight charges, from Beaumont Birch Industrial.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary repair parts for the rehabilitation of the ash handling system from Beaumont Birch Industrial at a total cost of \$84,862.26, plus any incurred freight charges. This purchase will be charged to account no. 02000233-490740. The Board of the Buffalo Sewer Authority further authorizes the General Manager to purchase the necessary replacement parts for additional restock from Beaumont Birch Industrial at a total cost of \$11,641.75, plus any incurred freight charges. This purchase will be charged to account no. 00380105-466107.

MOTION TO _____ APPROVE _____

MADE BY _____ MR. KENNEDY _____

2ND BY _____ MR. ROOSEVELT _____

AYES _____ 4 _____ NOES _____ 0 _____

Board Meeting of September 7, 2005

ITEM NO. 14

REPORT ON BIDS RECEIVED - FUEL TRANSFER AND TRANSFORMER SECONDARY CONTAINMENT SYSTEMS

WHEREAS: Formal bids were advertised and solicited for Fuel Transfer & Transformer Secondary Containment Systems. The following bid was received and opened by the Buffalo Sewer Authority on August 25, 2005:

Quackenbush Company \$388,000.00
; and

WHEREAS: This proposal was received and exceeded the Consulting Engineer’s estimate of \$190,000.00; and

WHEREAS: The staff of the Buffalo Sewer Authority and O-Brien & Gere Engineers, Inc., the Consulting Engineer, have reviewed the bid and recommend rejecting it.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby rejects the bid received for the Fuel Transfer & Transformer Secondary Containment Systems.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 15

**REPORT ON BIDS RECEIVED - BIRD ISLAND SEWAGE TREATMENT PLANT BOILER
NO. 2 DIGESTER GAS BURNER CONVERSION**

WHEREAS: Formal bids were advertised and solicited for the Bird Island Sewage Treatment Plant Boiler No. 2 Digester Gas Burner Conversion. The following bids were received and opened by the Buffalo Sewer Authority on August 26, 2005:

Nicholson & Hall Corp.	\$ 55,960.00
Colgate Heating Corp.	\$114,800.00
Hohl Industrial	\$137,500.00
Quackenbush Co., Inc.	\$165,000.00
; and	

WHEREAS: The bids were received, and the contract will be awarded on the basis of a lump sum bid. The bids reflect the true amount of the contract; and

WHEREAS: The bid submitted by Nicholson & Hall Corp. is in the amount of \$55,960.00; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the bids and recommend accepting the low bid and awarding the contract to Nicholson & Hall Corp.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Nicholson & Hall Corp. at a cost not to exceed \$55,960.00. Expenses for this contract will be charged to account no. 02000206-490740.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 16

REPORT ON BIDS RECEIVED - BIRD ISLAND SEWAGE TREATMENT PLANT MULTIPLE HEARTH SLUDGE INCINERATOR REHABILITATION INCINERATOR NO. 3

WHEREAS: Formal bids were advertised and solicited for the Bird Island Sewage Treatment Plant Multiple Hearth Sludge Incinerator Rehabilitation Incinerator No. 3. The following bids were received and opened by the Buffalo Sewer Authority on August 24, 2005:

Sterling Refractory	\$101,095.00
Hohl Industrial	\$142,698.50
; and	

WHEREAS: The bids were received, and the contract will be awarded on the basis of a combined unit and lump sum bid. The bids do not reflect the true amount of the contract, but rather are subject to some variance. These variances are due to the actual amount of the quantities used as they appear in the estimate column multiplied by the unit price as bid; and

WHEREAS: The bid submitted by Sterling Refractory is in the amount of \$101,095.00; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the bids and recommend accepting the low bid and awarding the contract to Sterling Refractory.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Sterling Refractory at a cost not to exceed \$101,095.00. Expenses for this contract will be charged to account no. 02000234-490740.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 17

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH CRA INFRASTRUCTURE & ENGINEERING, INC.

WHEREAS: The Buffalo Sewer Authority (BSA) has entered into a Memorandum of Understanding with the Empire State Development Corporation (ESDC) in concert with the development of the Inner Harbor Project; and

WHEREAS: The Buffalo Sewer Authority has committed to the installation of a screenings and floatable control facility as part of the Inner Harbor development; and

WHEREAS: CRA Infrastructure & Engineering, Inc., (CRA) is currently retained by ESDC to provide various preliminary engineering services related to the Inner Harbor Project including the screenings and floatable control facility; and

WHEREAS: CRA has submitted a proposal to the BSA for detailed design and engineering of a screenings and floatable control facility as follows:

Task	Description	Cost
1	Project Coordinator	\$ 56,500.00
2	Preliminary Design	\$ 65,000.00
3	Detailed Design	\$450,000.00
4	Bid Services	\$ 5,000.00

Total cost through bid services is not to exceed \$576,500.00; and

WHEREAS: The Principal Sanitary Engineer has reviewed the proposal and recommends entering into an engineering contract with CRA Infrastructure & Engineering, Inc., for this work.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with CRA Infrastructure & Engineering, Inc., for engineering services associated with the Inner Harbor Project Screenings and Floatable Control Facility. Funds for this contract will be charged to account no. 02000207-490720.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 7, 2005

2. Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the Preceding Description of changes involved with the Supplemental Contract Drawings designated none and under the provisions of the Original Contract, including compliance with applicable Equipment Specifications, General Specifications, and Project Specifications for the same type of work.
3. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his Performance and Payment Bonds and Contractor's Insurance all work covered by this Contract Supplement. The Contractor will furnish to the Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Contract Supplements that exceeds the Original Contract Price by twenty percent (20%).
5. The costs established under this Contract Supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 3 to Contract No. 84500006 as written in the above Agenda Item, with no change to the adjusted cost of the contract.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. WILSON-DIVINCENZO</u>		
2 ND BY	<u>MR. KENNEDY</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of September 7, 2005

ITEM NO. 19

CHANGE ORDER NO. 1 – CONTRACT NO. 84500008

CONTRACTOR:	ORIGINAL CONTRACT COST	\$362,000.00
Malcolm Pirnie, Inc.	PREVIOUS CHANGE ORDER	0.00
104 Corporate Park Drive	THIS CHANGE ORDER	<u>\$13,000.00</u>
White Plains, New York 10602	ADJUSTED CONTRACT COST	\$375,000.00

WORK: Emergency Dewatering System at the Bird Island Sewage Treatment Plant

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Additional Scope of work

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Assist the Buffalo Sewer Authority with contract administration, shop drawing review, and other administrative services for the procurement of the Emergency Centrifuge from Westfalia Corporation.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$13,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$13,000.00

The total INCREASE to the contract as a result of this Change Order is \$13,000.00
;and

WHEREAS: The Buffalo Sewer Authority staff reviewed the cost and recommends the increase in the contract.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 84500008 as written in the above Agenda Item, increasing the contract cost in the amount of \$13,000.00, making the adjusted contract cost \$375,000.00.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. KENNEDY

AYES 4 NOES 0

ITEM NO. 20

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

One (1) Shift Superintendent	00200131-411001
One (1) Laborer II	00520161-411001
One (1) Motor Equipment Mechanic	00690171 411001

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 21

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the deletion of the following positions from the Job Classification Plan:

- | | |
|---|------------------------|
| One (1) Treatment Plant Superintendent | 00200111-411001 |
| One (1) Assistant Shift Superintendent | 00200131-411001 |

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MS. WILSON-DIVINCENZO
AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 22

CONFIRMATION OF APPOINTMENTS

SPECIAL ASSISTANT (BSA) (EXEMPT)
SEWAGE TREATMENT PLANT
\$47,422 PER ANNUM
EFFECTIVE: JULY 25, 2005

ANGELO PROVENZANO
79 ORCHARD DRIVE
TONAWANDA, NY

ASSISTANT SHIFT SUPERINTENDENT (PERMANENT)
SEWAGE TREATMENT PLANT
\$50,278 PER ANNUM
EFFECTIVE: AUGUST 1, 2005

WILLIAM BORTEL
168 FOLGER
BUFFALO, NY

EQUIPMENT OPERATOR (BSA) (PROVISIONAL)
SEWER MAINTENANCE DEPARTMENT
\$17.14 PER HOUR
EFFECTIVE: AUGUST 8, 2005

FRANK FIORELLA, JR.
282 HOYT ST.
BUFFALO, NY

SEWER MAINTENANCE SUPERVISOR I (PERMANENT)
SEWER MAINTENANCE DEPARTMENT
\$42,628 PER ANNUM
EFFECTIVE: AUGUST 22, 2005

ANTHONY GREGORY
27 COMMONWEALTH AVE.
BUFFALO, NY

SENIOR CLERK (TEMPORARY)
ADMINISTRATIVE OFFICES
\$37,332 PER ANNUM
EFFECTIVE: AUGUST 22, 2005

MICHELLE MORGAN
22 SUSSEX COURT
BUFFALO, NY

LABORER I (PERMANENT)
SEWER MAINTENANCE DEPARTMENT
\$13.10 PER HOUR
EFFECTIVE: SEPTEMBER 12, 2005

MARCIA PASQUARELLA
160 GRANDVIEW
TONAWANDA, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 23

REQUEST FOR EXTENSION OF LEAVE OF ABSENCE

WHEREAS: Brian Bugman, a permanent Millwright, was granted an unpaid medical leave of absence for the period February 1, 2005 through July 31, 2005, while awaiting approval of his application for Disability Retirement. Mr. Bugman continues to await approval of his Disability Retirement and has requested an extension of his unpaid medical leave of absence, effective August 1, 2005; and

WHEREAS: As a condition of his medical leave of absence, Mr. Bugman has agreed to reimburse the Buffalo Sewer Authority for the cost of his medical insurance premiums for the period February 1, 2005, through the date of his Disability Retirement; and

WHEREAS: The General Manager has reviewed this request and recommends approval.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Brian Bugman an extension of his medical leave of absence without pay beginning August 1, 2005, and extending until October 31, 2005.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MS. WILSON-DIVINCENZO
AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 24

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>SEMESTER</u>	<u>TUITION</u>
Charles Riley	Canisius College	<i>Organizational Behavior</i>	Fall 2005	\$1,918.50

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 25

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL/COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Anthony A. Hazzan	Canisius College <i>International Marketing</i>	90%	\$1826.55
William C. Bortel	SkillWorks, Inc. <i>Mathematics in the Plant Decimals and Percents</i>	100%	\$118.00
William C. Bortel	SkillWorks, Inc. <i>Mathematics in the Plant Area and Volume of Common Figures</i>	100%	\$118.00
George H. Giambrone	New York Rural Water Association <i>HDPE Pipe & Applications</i>	100%	\$32.00
George H. Giambrone	New York Rural Water Association <i>Basic Math</i>	100%	\$35.00
David W. Rossney	<i>National Safety Council Defensive Driving Course</i>	100%	\$30.00
David W. Rossney	<i>American Red Cross Adult CPR/AED Course</i>	100%	\$67.00

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursements totaling \$2,226.55. These Reimbursements will be charged to account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of September 7, 2005

ITEM NO. 26

ADJOURNMENT OF MEETINGMOTION TO APPROVE MADE BY MR. KENNEDY 2ND BY MS. WILSON-DIVINCENZO AYES 4 NOES 0

Board Meeting of September 7, 2005