

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
February 8, 2006**

50619.....50640

BUFFALO SEWER AUTHORITY

February 8, 2006

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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CALL OF THE ROLL

Present: <u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
<u>James P. Naples</u>	<u>Vice Chairman</u>
<u>John D. Kennedy, Sr.</u>	<u>Assistant Vice Chairman</u>
<u>Christopher Roosevelt</u>	<u>Secretary</u>
<u>Eleanor Wilson-DiVincenzo</u>	<u>Assistant Secretary</u>
<u>David P. Comerford</u>	<u>General Manager</u>
<u>Margaret Burke</u>	<u>Executive Secretary</u>
<u>Oluwole McFoy</u>	<u>Secretary to the General Manager</u>
<u>Franklin DiMascio, P.E.</u>	<u>Principal Engineer</u>
<u>Burt Mirti</u>	<u>Intergovernmental Coordinator</u>
<u>James Keller</u>	<u>Treatment Plant Superintendent</u>
<u>Pamela DiPalma</u>	<u>Director of Employee Relations</u>
<u>Angel Rivera</u>	<u>Supt. of Mechanical Maintenance</u>
<u>Edward Hennessy</u>	<u>Director of Sewer Maintenance</u>
<u>Angelo Provenzano</u>	<u>Special Assistant</u>
<u>Julie Olszewski</u>	<u>Sewer Maintenance</u>
<u>Thomas Cicatello</u>	<u>Union President, CSEA</u>
<u>Nicole Elliott</u>	<u>Erie Co. Environment & Planning</u>
<u>Brian Meyer</u>	<u>Buffalo News</u>
<u>Frank Belliotti</u>	<u>City Auditor</u>

The meeting was called to order at 9:11 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of January 11, 2006

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MR. KENNEDY</u>
AYES	<u>5</u> <u>0</u>

Board Meeting of February 8, 2006

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

January 26, 2006						
ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CAPITAL IMPROVEMENT FUND						
15-Apr-02	Money Market		\$500,000.00	Chase	4.00%	High Yield
CONSTRUCTION FUND						
08-Apr-02	Money Market		\$14,924,871.06	Chase	4.00%	High Yield
LIABILITY AND CASUALTY RESERVE FUND						
22-Apr-02	Money Market		\$1,137,760.13	Chase	4.00%	High Yield
OPERATING FUND						
08-Apr-02	Money Market		\$3,144,529.06	Chase	4.00%	High Yield
TRUST & AGENCY FUND						
06-May-02	Money Market		\$34,964.94	Chase	4.00%	High Yield
SURPLUS FUND						
04-Jan-06	03-Feb-06	30	\$4,187,536.67	M&T Securities	4.33%	\$15,110.03
NET REVENUE FUND						
29-Nov-05	27-Feb-06	90	\$2,101,574.84	M&T	4.22%	\$28,274.61
30-Dec-05	27-Mar-06	87	\$3,299,230.12	Citizens	4.50%	\$35,879.13
25-Jan-06	25-Apr-06	90	\$7,899,554.20	Citizens	4.54%	\$89,659.94
			<u>\$13,300,359.16</u>			

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
DEBT RESERVE FUND						
30-Jun-04	31-May-06	700	\$1,156,364.75	U.S. Treasury Notes	2.50%	
23-Sep-03	15-Aug-08	1788	\$7,350,000.00	M&T Securities	3.25%	\$119,437.50
13-Mar-03	15-Apr-32		\$2,825,593.00	Series H SLG	4.35%	(2/15/06)
04-Mar-04	15-Nov-33		\$774,061.00	Series J SLG	3.82%	
22-Jul-04	15-Feb-33		\$498,654.00	Series K SLG	5.26%	
CONSTRUCTION FUND SERIES H						
26-Jan-06	09-Feb-06	14	\$537,543.34	MTB Funds Citizens	4.41%	\$921.89
			\$114.64			
			\$537,657.98			
CONSTRUCTION FUND SERIES K						
26-Jan-06	09-Feb-06	14	\$53,554.81	Citizens	4.41%	\$91.85
			\$9.94			
			\$53,564.75			

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Board Meeting of February 8, 2006

ITEM NO. 4

INFORMATIVE: REPORT ON THE CONDITION OF THE LIABILITY AND CASUALTY RESERVE FUND

The Resolution that created the Liability and Casual Reserve Fund provides that:

“The General Manager shall regularly and not less than semi-annually render to the Board a detailed report of the operation and condition of the Liability and Casualty Reserve Fund.”

Fund Balance as of June 30, 2005	\$1,133,421.67
Interest Earnings	19,444.92
Less: Claims Paid	\$14,306.46
Fund Balance as of December 31, 2005	\$1,138,560.13

During the period of July 1, 2005 – December 31, 2005, the B.S.A. settled ten (10) claims. Five (5) claims were denied. Five (5) claims resulted in cash payments from the B.S.A. totaling \$14,306.46.

Total Active Claims Pending

Bodily Injury	19
Property Damage	25
Auto B.I. & P.D	2
Other Liability	<u>1</u>
Total	47

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Board Meeting of February 8, 2006

ITEM NO. 5

APPROVAL OF THE ANNUAL REPORT COVERING FISCAL YEAR ENDED JUNE 30, 2005

WHEREAS: The Annual Report of the Buffalo Sewer Authority has been made available to your Honorable Body; and

WHEREAS: It is the custom of the Board to adopt this report.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves and adopts the Annual Report for the fiscal year ended June 30, 2005.

MOTION TO APPROVE

MADE BY MR. NAPLES

2ND BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of February 8, 2006

ITEM NO. 6

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: On December 5, 2005, Judith Lobuzzetta, of 10 Colonial Circle, Buffalo, New York, filed a Claim with the Buffalo Sewer Authority for tree removal costs from property she owns at 374 Elmwood Avenue; and

WHEREAS: Upon investigation, it was found that there was a structural problem with the main sewer. Due to erosion of the ground, it was necessary for the tree to be removed on an emergency basis; and

WHEREAS: The General Manager reviewed the Claim and recommends payment in the amount of \$1,620.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Judith Lobuzzetta, 10 Colonial Circle, Buffalo, New York, in the amount of \$1,620.00. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO	<u>TABLED</u>	
MADE BY	<u>MR. KENNEDY</u>	
2 ND BY	<u>MR. NAPLES</u>	
AYES	<u>5</u>	NOES <u>0</u>

Board Meeting of February 8, 2006

ITEM NO. 7

TRAVEL AUTHORIZATION - SYRACUSE, NEW YORK

WHEREAS: The Buffalo Sewer Authority Laboratory must be up to date on current approved laboratory methods; and

WHEREAS: The New York Association of Approved Environmental Laboratories (NYAAEL) is holding a seminar and quarterly meeting in Syracuse, New York, on March 21-22, 2006, covering an overview of laboratory approved methods; and

WHEREAS: The Treatment Plant Superintendent recommends that Gary Aures, Associate Chemist, be authorized to attend this seminar and quarterly meeting as he has done so in past years.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes Gary Aures, Associate Chemist, to travel to Syracuse, New York, from March 20-22, 2006, to attend this seminar and quarterly meeting at a cost not to exceed \$425.00. Funds are available in account nos. 00510104-458010 and 00510104-458012.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of February 8, 2006

ITEM NO. 8

EXTENSION OF CONTRACT FOR THE COLLECTION, REMOVAL, AND DISPOSAL OF CENTRIFUGE SLUDGE

- WHEREAS: On October 12, 2005, the Board of the Buffalo Sewer Authority awarded a contract to Modern Disposal Services, Inc., for the collection, removal, and disposal of centrifuge sludge at the Treatment Plant at a cost of \$60.80 per ton, up to a maximum amount of \$80,000.00 for the period of September 28, 2005 through December 31, 2005. This Contract has an option to renew for additional two-month periods through June 30, 2006, during the start-up phase of the newly installed centrifuge. Blanket Order No. 20600550 was established to facilitate the payments of this Contract; and
- WHEREAS: On December 7, 2005, the Board of the Buffalo Sewer Authority authorized the General Manager to renew this Contract for two (2) additional months through February 28, 2006; and
- WHEREAS: In order to meet required design criteria specified in the Centrifuge Procurement Contract, additional centrifuge operation by the original equipment manufacturer was needed. On January 11, 2006, the Board of the Buffalo Sewer Authority authorized a change order in the amount of \$30,000.00, increasing Blanket Order No. 20600550 with Modern Disposal Services, Inc., from \$80,000.00 to \$110,000.00; and
- WHEREAS: The schedule for subsequent acceptance testing is awaiting receipt of finalization of the initial report by the original equipment manufacturer; therefore, an additional two-month extension through April 30, 2006, is now necessary. No monetary increase will be required for this extension; and
- WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, and staff recommend this two-month extension.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the Contract with Modern Disposal Services, Inc., for the collection, removal, and disposal of centrifuge sludge at the Treatment Plant at a cost of \$60.80 per ton for an additional two (2) months through April 30, 2006. This two-month extension will not exceed the encumbered funds of \$110,000.00 for Blanket Order No. 20600550.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MS. WILSON-DIVINCENZO
AYES 5 NOES 0

Board Meeting of February 8, 2006

ITEM NO. 9

AUTHORIZATION FOR PURCHASE OF REPLACEMENT PARTS AND SERVICE - SCADA EQUIPMENT

WHEREAS: The Buffalo Sewer Authority installed a Supervisory Control and Data Acquisition (SCADA) System for its daily plant operations in 1999. This system monitors and controls plant processes; and

WHEREAS: On July 27, 2005, the Board of the Buffalo Sewer Authority designated ABB Automation, Inc., the original equipment manufacturer, as a sole source for replacement parts, supplies, and service for this Distributed Control System; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined that additional restock of miscellaneous replacement parts for the SCADA system is required. In addition, the services of ABB Automation, Inc., are needed for repair of an analog input module and configuration of the centrifuge equipment into the SCADA system; and

WHEREAS: ABB Automation, Inc., has submitted quotes for the necessary parts and services needed on the SCADA system as follows:

Restock of parts needed	\$9,923.55
Repair of analog input module	\$2,041.00
Configuration of the centrifuge equipment into the SCADA system	\$7,280.00 estimated cost

; and

WHEREAS: Board approval is required for purchases over \$10,000.00 and services over \$20,000.00; and

WHEREAS: The above purchase of restock parts and two (2) services bring the total of monies payable to ABB Automation, Inc., for fiscal year 2005-2006 over \$10,000.00 for purchases and over \$20,000.00 for services. The approval of these items will bring the total year-to-date expenditures to ABB Automation, Inc., to \$71,466.50 for purchases and \$71,196.60 for services for fiscal year 2005-2006; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend authorization for the purchase of additional restock parts at a cost of \$9,923.55, and further recommend authorization for repair of the analog input module in the amount of \$2,041.00 and configuration of the centrifuge equipment into the SCADA system in an amount not to exceed \$7,280.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary replacement parts for the SCADA system from ABB Automation, Inc., at a cost of \$9,923.55, and further authorizes repair of the analog input module in the amount of \$2,041.00 and configuration of the centrifuge equipment into the SCADA system in an amount not to exceed \$7,280.00, plus any incurred freight charges.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. NAPLES

AYES 5 NOES 0

Board Meeting of February 8, 2006

ITEM NO. 10

AUTHORIZATION TO REPAIR AERATION BLOWER NO. 1 - MECHANICAL

WHEREAS: Aeration Blower No. 1 is in need of repair so as to provide sufficient air to the activated sludge process at the Bird Island Sewage Treatment Plant; and

WHEREAS: The original equipment manufacturer for the Blower, Dresser Roots, Inc., is currently listed as the sole source for repairs, supplies, and service for the Blower; and

WHEREAS: Dresser Roots, Inc., has submitted a proposal for the disassembly, repair, and reinstallation of the Blower, including new controls; and

WHEREAS: The cost for these services, which includes a 20% contingency, is \$285,370.00; and

WHEREAS: The Superintendent of Mechanical Maintenance recommends acceptance of this proposal; and

WHEREAS: The City of Buffalo Comptroller's Office has been advised of the need to proceed on this Item due to its urgency.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby accepts the proposal of Dresser Roots, Inc., and authorizes the repair of Aeration Blower No. 1 at a cost not to exceed \$285,370.00. Expenses for this proposal will be charged to account no. 02000251-490740.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of February 8, 2006

ITEM NO. 11

AUTHORIZATION TO REPAIR AERATION BLOWER NO. 1 - ELECTRICAL

WHEREAS: Aeration Blower No. 1 is in need of repair so as to provide sufficient air to the activated sludge process at the Bird Island Sewage Treatment Plant; and

WHEREAS: The 5000 horsepower blower motor is in need of rehabilitation; and

WHEREAS: Ideal Electric Company is currently listed as the sole source for repairs, supplies, and service for the blower motor; and

WHEREAS: Ideal Electric Company has submitted a proposal for the rehabilitation of the blower motor; and

WHEREAS: The cost for these services, which includes a 20% contingency, is \$19,800.00; and

WHEREAS: The Superintendent of Mechanical Maintenance recommends acceptance of this proposal; and

WHEREAS: The City of Buffalo Comptroller's Office has been advised of the need to proceed on this Item due to its urgency.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby accepts the proposal of Ideal Electric Company and authorizes the repair of Aeration Blower Motor No. 1 at a cost not to exceed \$19,800.00. Expenses for this proposal will be charged to account no. 02000251-490740.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of February 8, 2006

ITEM NO. 12

AUTHORIZATION TO REPAIR AERATION BLOWER NO. 1 - LUBRICATION

WHEREAS: Aeration Blower No. 1 is in need of repair so as to provide sufficient air to the activated sludge process at the Bird Island Sewage Treatment Plant; and

WHEREAS: Calkins Technical Products, Inc., is currently listed as the sole source for lubrication services for the Blower; and

WHEREAS: Calkins Technical Products, Inc., has submitted a proposal for lubrication services; and

WHEREAS: The cost for these services, which includes a 20% contingency, is \$15,225.00; and

WHEREAS: The Superintendent of Mechanical Maintenance recommends acceptance of this proposal; and

WHEREAS: The City of Buffalo Comptroller's Office has been advised of the need to proceed on this Item due to its urgency.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby accepts the proposal of Calkins Technical Products, Inc., and authorizes the necessary lubrication services at a cost not to exceed \$15,225.00. Expenses for this proposal will be charged to account no. 02000251-490740.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of February 8, 2006

ITEM NO. 13

AMEND ITEM NO. 14, CONFIRMATION OF APPOINTMENTS, JANUARY 11, 2006

GENERAL MANAGER (EXEMPT)
ADMINISTRATIVE OFFICES
\$89,756 PER ANNUM
EFFECTIVE: JANUARY 11, 2006
CORRECT EFFECTIVE DATE: JANUARY 16, 2006

DAVID P. COMERFORD
114 WHITEHALL AVE.
BUFFALO, NY

SECRETARY TO THE GENERAL MANAGER (EXEMPT)
ADMINISTRATIVE OFFICES
\$75,000 PER ANNUM
EFFECTIVE: JANUARY 11, 2006
CORRECT EFFECTIVE DATE: JANUARY 25, 2006

OLUWOLE A. McFOY
56 CAMP STREET
BUFFALO, NY

DIRECTOR OF SEWER MAINTENANCE (EXEMPT)
SEWER MAINTENANCE DEPARTMENT
\$50,000 PER ANNUM
EFFECTIVE: JANUARY 25, 2006
CORRECT EFFECTIVE DATE: JANUARY 23, 2006

EDWARD HENNESSY
155 STERLING AVE.
BUFFALO, NY

INTERGOVERNMENTAL COORDINATOR (EXEMPT)
ADMINISTRATIVE OFFICES
\$40,000 PER ANNUM
EFFECTIVE: JANUARY 11, 2006
CORRECT EFFECTIVE DATE: **JANUARY 16, 2006**

BURT M. MIRTI
 734 PARKSIDE AVE.
 BUFFALO, NY

WHEREAS: The preceding appointments were made by the Board of the Buffalo Sewer Authority.

NOW THEREFORE
 BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby amends Item No. 14 of the Board Meeting of January 11, 2006, Confirmation of Appointments, to correct the effective dates of each appointment as stated above. The Board of the Buffalo Sewer Authority hereby confirms these appointments.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. NAPLES

AYES 5 NOES 0

Board Meeting of February 8, 2006

ITEM NO. 14

CONFIRMATION OF APPOINTMENTS

MILLWRIGHT HELPER (TEMPORARY)
SEWAGE TREATMENT PLANT
\$16.28 PER HOUR
EFFECTIVE: NOVEMBER 21, 2005

MARK GRONOWSKI
12120 TOWNSEND RD.
SPRINGVILLE, NY

**SENIOR SANITARY ENGINEERING SUPERVISOR
(PROVISIONAL)**
ENGINEERING DEPARTMENT
\$59,836 PER ANNUM
EFFECTIVE: JANUARY 9, 2006
AMENDED EFFECTIVE DATE: FEBRUARY 13, 2006

JAMES EAGAN
32 EISMAN
KENMORE, NY

SUPERVISOR OF GROUNDS I (PERMANENT)
SEWAGE TREATMENT PLANT
\$52,616 PER ANNUM
EFFECTIVE: DECEMBER 12, 2005
AMENDED EFFECTIVE DATE: FEBRUARY 13, 2006

CHARLES ORLANDO
91 HARTWELL RD.
BUFFALO, NY

LABORER I (PERMANENT)
SEWER MAINTENANCE DEPARTMENT
\$13.10 PER HOUR
EFFECTIVE: DECEMBER 12, 2005
AMENDED: APPOINTMENT DISAPPROVED

ANTHONY PARISI
 26 DELWOOD AVE.
 KENMORE, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
 BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO REMOVE FROM TABLE

MADE BY MR. KENNEDY

2ND BY MR. NAPLES

AYES 5 NOES 0

Board Meeting of February 8, 2006

MOTION TO APPROVE AS AMMENDEND

MADE BY MR. ROOSEVELT

2ND BY MR. NAPLES

AYES 5 NOES 0

Board Meeting of February 8, 2006

ITEM NO. 15

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority approves the deletion of the following position from the Job Classification Plan with a corrected effective date of February 13, 2006:

One (1) Labor Supervisor I

00670161-411001

MOTION TO	<u>REMOVE FROM TABLE</u>		
MADE BY	<u>MR. NAPLES</u>		
2 ND BY	<u>MR. KENNEDY</u>		
AYES	<u>5</u>	NOES	<u>0</u>

Board Meeting of February 8, 2006

MOTION TO	<u>APPROVE AS AMMENDED</u>		
MADE BY	<u>MR. ROOSEVELT</u>		
2 ND BY	<u>MS. WILSON-DIVINCENZO</u>		
AYES	<u>5</u>	NOES	<u>0</u>

Board Meeting of February 8, 2006

ITEM NO. 16

REQUEST FOR EXTENSION OF LEAVE OF ABSENCE

WHEREAS: Brian Bugman, a permanent Millwright, was granted an extension of his unpaid medical leave of absence for the period January 1, 2006 through January 31, 2006, while awaiting approval of his application for Disability Retirement. Due to extenuating circumstances, Mr. Bugman continues to await approval of his Disability Retirement and has requested an extension of his unpaid medical leave of absence, effective February 1, 2006; and

WHEREAS: The General Manager has reviewed this request and recommends approval.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby grants Brian Bugman an extension of his medical leave of absence without pay beginning February 1, 2006, and extending until April 30, 2006.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of February 8, 2006

ITEM NO. 17

ADJOURNMENT OF MEETING

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. NAPLES

AYES 5 NOES 0

Board Meeting of February 8, 2006