

**MINUTES OF THE ANNUAL MEETING**  
**OF THE**  
**BUFFALO SEWER AUTHORITY**  
**July 2, 2007**

**52061.....52069**



# **BUFFALO SEWER AUTHORITY**

**July 2, 2007**

**ANNUAL MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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## ITEM NO. 2

**ELECTION OF OFFICERS**

	MOTION TO	<u>APPROVE</u>
CHAIRMAN	MADE BY	<u>MR. KENNEDY, SR</u>
HERBERT L. BELLAMY, JR.	2 <sup>ND</sup> BY	<u>MR. KENNEDY, JR.</u>
	AYES <u>5</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
VICE CHAIRMAN	MADE BY	<u>MS. WILSON-DIVINCENZO</u>
JOHN D. KENNEDY, SR.	2 <sup>ND</sup> BY	<u>MR. KENNEDY, JR.</u>
	AYES <u>5</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
ASSISTANT VICE CHAIRMAN	MADE BY	<u>MR. KENNEDY, JR.</u>
CHRISTOPHER ROOSEVELT	2 <sup>ND</sup> BY	<u>MR. KENNEDY, SR.</u>
	AYES <u>5</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
SECRETARY	MADE BY	<u>MR. KENNEDY, SR.</u>
ELEANOR WILSON-DIVINCENZO	2 <sup>ND</sup> BY	<u>MR. KENNEDY, JR.</u>
	AYES <u>5</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
ASSISTANT SECRETARY	MADE BY	<u>MS. WILSON-DIVINCENZO</u>
JOHN E. KENNEDY, JR..	2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
	AYES <u>5</u>	NOES <u>0</u>

## ITEM NO. 3

**ELECTION OF MEMBERS TO AUDIT COMMITTEE**

	MOTION TO	<u>APPROVE</u>
CHAIRPERSON	MADE BY	<u>MS. WILSON-DIVINCENZO</u>
JOHN D. KENNEDY, SR.	2 <sup>ND</sup> BY	<u>MR. KENNEDY, JR.</u>
	AYES <u>5</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. KENNEDY, SR.</u>
ELEANOR WILSON-DIVINCENZO	2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
	AYES <u>5</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MS. WILSON-DIVINCENZO</u>
CHRISTOPHER ROOSEVELT	2 <sup>ND</sup> BY	<u>MR. KENNEDY, JR.</u>
	AYES <u>5</u>	NOES <u>0</u>

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## ITEM NO. 4

ELECTION OF MEMBERS TO GOVERNANCE COMMITTEE

	MOTION TO	<u>APPROVE</u>
CHAIRPERSON	MADE BY	<u>MR. KENNEDY, SR.</u>
CHRISTOPHER ROOSEVELT	2 <sup>ND</sup> BY	<u>MS. WILSON-DIVINCENZO</u>
	AYES <u>5</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. KENNEDY, JR.</u>
ELEANOR WILSON-DIVINCENZO	2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
	AYES <u>5</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. KENNEDY, SR.</u>
JOHN E. KENNEDY, JR.	2 <sup>ND</sup> BY	<u>MS. WILSON-DIVINCENZO</u>
	AYES <u>5</u>	NOES <u>0</u>

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## ITEM NO. 5

**AUTHORIZATION OF PAYMENT TO THE CITY OF BUFFALO DEPARTMENT OF PUBLIC WORKS, PARKS, AND STREETS FOR THE SYCAMORE VILLAGE SEWER IMPROVEMENTS**

WHEREAS: The City of Buffalo Department of Public Works, Parks, and Streets has undertaken the development of the Sycamore Village Subdivision; and

WHEREAS: Necessary infrastructure improvements includes the installation of a new storm and sanitary sewer system; and

WHEREAS: The Subdivision's infrastructure improvements were competitively bid and the sewer improvements amount to \$191,688.00; and

WHEREAS: The Buffalo Sewer Authority has allocated monies in it's construction fund for this project; and

WHEREAS: As the Department of Public Works, Parks, and Streets will be administrating the project, it now becomes necessary to transfer sufficient funds to cover the sewer system improvements.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the payment of \$191,688.00 from account no. 02000283-490720 to the City of Buffalo Department of Public Works, Parks, and Streets for the Sycamore Village sewer improvements.

MOTION TO \_\_\_\_\_ APPROVE \_\_\_\_\_

MADE BY \_\_\_\_\_ MR. ROOSEVELT \_\_\_\_\_

2<sup>ND</sup> BY \_\_\_\_\_ MR. KENNEDY, JR. \_\_\_\_\_

AYES \_\_\_\_\_ 5 \_\_\_\_\_ NOES \_\_\_\_\_ 0 \_\_\_\_\_

Board Meeting of July 2, 2007

ITEM NO. 6

**REVISED AWARD FOR SECURITY GUARD SERVICE AT THE TREATMENT PLANT FOR FISCAL YEAR 2007-2008**

WHEREAS: Formal bids were advertised and solicited for security guard service at the Treatment Plant for the period July 1, 2007 to June 30, 2008; and

WHEREAS: On May 23, 2007, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute a contract with the low bidder, Rivera/B.C.J.S. Securities Investigations, at a cost of \$11.69 per hour, for a total cost of \$205,369.92; and

WHEREAS: Rivera/B.C.J.S. Securities Investigations has been deemed non-responsive as they are not able to meet the insurance requirements necessary for this service and are unable to provide documentation as required in lieu of a performance bond; and

WHEREAS: The Treatment Plant Superintendent and staff recommend awarding the contract for security guard service at the Treatment Plant to the next lowest bidder, Morris Protective Services, at a cost of \$12.77 per hour, for a total cost of \$224,343.36 for the period July 1, 2007 to June 30, 2008, with an option to renew for three (3) one-year periods; and

WHEREAS: Morris Protective Services currently holds a contract with the Authority for this service which began on July 2, 2005, and which will end on June 30, 2007. This firm has met the security service needs and contract requirements of the Authority; and

WHEREAS: The Treatment Plant Superintendent and staff recommend awarding the contract for security guard services to Morris Protective Services for the period July 1, 2007 to June 30, 2008.



ITEM NO. 7

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:        That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

**One (1) Administrator of Capital Improvements and Development (MAN)  
00200111 411001**

MOTION TO                                      APPROVE                  

MADE BY                                      MR. ROOSEVELT                  

2<sup>ND</sup> BY                                      MS. WILSON-DIVINCENZO                  

AYES                              5           NOES                              0          

Board Meeting of July 2, 2007

ITEM NO. 8

**ADJOURNMENT OF MEETING**MOTION TO APPROVEMADE BY MR. KENNEDY, SR.2<sup>ND</sup> BY MS. WILSON-DIVINCENZOAYES 5 NOES 0

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